UNITED STATES DEPARTMENT OF COMMERCE
International Trade Administration
Washington, D.C. 20230

Elizabeth Haddix
American Oversight

foia@americanoversight.org

RE: **DOC-ITA-2026-000950**

Dear **Elizabeth Haddix**

This letter is in response to your Freedom of Information Act (FOIA) request received by the International Trade Administration (ITA) on March 19, 2026. In your request, you sought:

> **All calendars or calendar entries for each of the officials listed below, including any calendars maintained on their behalf.**
>
> **International Trade Administration Officials:**
> **a. William Kimmit, Under Secretary of Commerce for International Trade**
> **b. Anyone serving as Chief of Staff to the Under Secretary of Commerce for International Trade**
> **c. Brandon Remington, Deputy Under Secretary for Policy**
> **d. Diane Farrell, Deputy Under Secretary for International Trade**
>
> **American Oversight requests that the calendars be produced in a format that includes all invitees, all notes, and all attachments. Please do not limit your search to electronic calendars; we request the production of all calendars — paper or electronic, whether on government issued or personal devices — used to track or coordinate how the officials allocate their time on agency business. This search should include all calendars associated with the official's email accounts, as well as all official calendars maintained for them, including by an aide, assistant, or scheduler. Please provide all responsive records from February 20, 2026, through February 27, 2026.**

This is final response to your FOIA request. ITA began its search on March 31, 2026, which is the cut-off date for responsive records. After a thorough search, ITA has located eight (8) pages responsive to your request. Of the records located, three (3) pages under Exemption 5, and eight (8) pages under Exemption 6 of the FOIA, 5 U.S.C. §§ 552 (b)(5), and (b)(6).

Exemption 5 protects "inter-agency or intra-agency memorandums or letters which would not be available by law to a party… in litigation with the agency." 5 U.S.C. § 552(b)(5). This exemption has been construed to exempt those documents normally privileged in the civil discovery context, such as attorney-client communications, attorney-work product documents, and pre-decisional and deliberative process material.

The information withheld under Exemption 5 has been deemed pre-decisional and/or deliberative in nature concerning internal ITA discussions and including external government entities. The information withheld also contains privileged attorney work product. ITA may consider these preliminary views and privileged

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communications as part of the process that will lead to the agency's final decision about these matters, and within its discretion, can withhold this information from the public. The information does not represent a final agency position, and its release would compromise the deliberative process by which the government makes its decisions. Withholding this information protects against the premature disclosure of proposed policies regarding personnel matters, protects the candor of intra-agency communications, and prevents confusion to the public that could result from disclosing alternative rationales for agency decisions. Thus, ITA has determined the public's interest in disclosure of the information does not outweigh the foreseeable harm of such disclosure, and therefore, information is withheld under Exemption 5 of the FOIA.

Exemption 6 allows an agency to withhold a private living individual's name, e-mail address, telephone numbers, date of birth, passport numbers, and other information, "the disclosure of which would constitute a clearly unwarranted invasion of privacy." 5 U.S.C. § 552(b)(6). We neither perceive, nor have you enunciated, any public interest that would be served in disclosing meeting locations or personal leave information. Thus, the public's interest in disclosure of the information does not outweigh the privacy interests for confidentiality, and therefore, information is withheld under Exemption 6 of the FOIA.

If you have any questions or concerns or would like to discuss any aspect of your request, you may contact the analyst who processed your request, Amy Seley at **foia**@trade.gov.

You may also contact ITA's FOIA Public Liaison, using the following information:

Organizational Excellence and Strategic Delivery
International Trade Administration
1401 Constitution Avenue, N.W.
Washington, D.C. 20230
Email: foia@trade.gov

Please refer to your FOIA request tracking number, DOC-ITA-2026-000950 when contacting ITA.

In addition, you may seek FOIA mediation services offered by the National Archives and Records Administration, Office of Government Information Services (OGIS). You may contact OGIS using the following information:

Office of Government Information Services
National Archives and Records Administration
8601 Adelphi Road-OGIS
College Park, MD 20740-6001
Email: ogis@nara.gov

In accordance with 15 C.F.R. §§ 4.10(a) and (b), you have the right to appeal this determination within 90 calendar days from the date of this letter. The Department deems appeals arriving after normal business hours (8:30 a.m. to 5:00 p.m., Eastern Time, Monday through Friday) as received on the next normal business day. If the 90th calendar day for submitting an appeal falls on a Saturday, Sunday or legal public holiday, an appeal received by 5:00 p.m., Eastern Time, the next business day will be deemed timely. The

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appeal should include a copy of the original request, this response, and a statement of the reasons why you consider the Department made this determination in error. Please mail written appeals to:

Assistant General Counsel for Employment, Litigation, and Information
U.S. Department of Commerce
1401 Constitution Avenue, N.W. Room 5896
Washington, D.C. 20230

You may send an appeal by e-mail to FOIAAppeals@doc.gov. Clearly mark "Freedom of Information Act Appeal", in the e-mail subject line, or on both the appeal letter and envelope.

There are no billable fees for processing this request.

Sincerely,

Amy Seley

Amy Seley
FOIA Officer
International Trade Administration

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Brandon Remington Calendar

February 16, 2026 - February 22, 2026

February 2026

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026

Su	Mo	Tu	We	Th	Fr	Sa
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22	23	24	25	26	27	28
29	30	31				

Non-Responsive: Dates not Requested

[redacted]

Friday, February 20

Saturday, February 21

Sunday, February 22

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February 23, 2026 - March 1, 2026

February 2026

SuMo	TuWe	Th	Fr	Sa
1	2 3 4 5 6 7			
8	9 10 11 12 13 14			
15	16 17 18 19 20 21			
22	23 24 25 26 27 28			

March 2026

SuMo	TuWe	Th	Fr	Sa
1	2 3 4 5 6 7			
8	9 10 11 12 13 14			
15	16 17 18 19 20 21			
22	23 24 25 26 27 28			
29	30 31			

Monday, February 23

- **1:30pm - 2:15pm Amb. Guilfoyle**
- **5:15pm - 5:45pm Tariff Strategy [In-person]** (b) (6) - ITA Under Secretary Scheduling

Tuesday, February 24

- **[Rescheduling]** (b) (5)
- **12:00pm - 1:00pm [External] Meeting: UAE Deputy Prime Minister/FM HH Sheikh Abdulla Bin Zayed** (O/S) - Lutnick, Howard (Federal)
- **12:30pm - 1:00pm HFAC Briefing Prep Discussion** (WK Office) - ITA Under Secretary Scheduling
- **2:00pm - 2:45pm [External] Meeting: Schneider Electric CEO Aamir Paul** (O/S) - Lutnick, Howard (Federal)
- **3:00pm - 3:30pm IPEM Deals Sync** (Teams) - ITA Under Secretary Scheduling
- **4:00pm - 4:30pm [External] Meeting: KKR CEO Scott Nuttall** (O/S) - Lutnick, Howard (Federal)

Wednesday, February 25

- **[Reschedule]** (b) (5)
- **9:00am - 10:00am WH**
- **10:30am - 11:00am Meeting w/ Michael Caputo [in person]** (WK's office) - Trevor Kellogg (Federal)
- **12:00pm - 12:30pm OCIO All Hands** (b) (6) - ITA Under Secretary Scheduling
- **12:30pm - 1:00pm HFAC Briefing Prep Discussion** (WK Office) - ITA Under Secretary Scheduling
- **2:00pm - 2:45pm Brandon - Duncan Sync** (BR Office) - ITA Under Secretary Scheduling
- **2:00pm - 2:30pm Simplicity Meeting** (b) (6) - ITA Under Secretary Scheduling
- **2:30pm - 3:00pm Internal Taiwan**

Thursday, February 26

- **BRANDON** (b) (6)
- **10:00am - 10:30am British Embassy Autos Meeting [Teams]** (Microsoft Teams Meeting) - ITA Under Secretary Scheduling
- **11:00am - 11:30am USWK Meeting with Florian Aigrain** (WK Office) - ITA Under Secretary Scheduling
- **12:00pm - Depart for HFAC** (b) (6) - ITA Under Secretary Scheduling
- **12:00pm - 12:30pm Internal: Venezuela Sync** - ITA Under Secretary Scheduling
- **12:15pm - 1:15pm Sean HFAC briefing** (Microsoft Teams Meeting) -
- **12:30pm - 1:00pm Bernd Biervert Sync [Teams]** (Microsoft Teams
- **1:15pm - 1:45pm Return to HCHB** (Microsoft Teams Meeting) - ITA
- **3:00pm - 4:00pm Briefing USWK on FMS** (WK office / conference
- **4:00pm - 4:30pm ArcelorMittal Calvert Project plan [Teams]**
- **5:00pm - 5:30pm Japan [Teams]** - ITA Under Secretary Scheduling

Friday, February 27

- **BRANDON** (b) (6)

Non-Responsive: Dates not Requested

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Trevor Kellogg Calendar

February 16, 2026 - February 22, 2026

February 2026

Su	Mo	Tu	We	Th	Fr	Sa
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March 2026

Su	Mo	Tu	We	Th	Fr	Sa
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Non-Responsive: Dates not Requested

[redacted]

Friday, February 20

Saturday, February 21

Sunday, February 22

AMERICAN OVERSIGHT

February 23, 2026 - March 1, 2026

February 2026

Su	Mo	Tu	We	Th	Fr	Sa
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March 2026

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Monday, February 23

- **12:15pm - 12:45pm [External] Flexport + Trevor Kellogg (International Trade Administration)** (Herbert C. Hoover Building, 1401 Constitution Ave. NW, Washington, DC 20230) - Ryan Figus
- **4:30pm - 5:30pm [External] Final TGSS sync** (WebEx) - Ceren, Merav D. EOP/WHO
- **5:15pm - 5:45pm Tariff Strategy [In-person]** ([redacted]) - ITA Under Secretary Scheduling

Tuesday, February 24

- **[Rescheduling]** [redacted]
- **10:30am - 11:00am AI ATOs [In-person]** (Microsoft Teams Meeting; 38006) - Brandon Remington (Federal)
- **12:30pm - 1:00pm HFAC Briefing Prep Discussion** (WK Office) - ITA Under Secretary Scheduling
- **3:00pm - 3:30pm IPEM Deals Sync** (Teams) - ITA Under Secretary Scheduling

Wednesday, February 25

- **[Reschedule]** [redacted]
- **9:30am - 9:55am [External] RE: [External] Re: ITA <> OPM re: ChatGPT Enterprise authorization** (Microsoft Teams Meeting) - Starr,
- **10:30am - 11:00am Meeting w/ Michael Caputo [in person)** (WK's office) - Trevor Kellogg (Federal)
- **12:00pm - 12:30pm Investment Commitment Tracker Review** (3850) - Jane Kay (Federal)
- **12:30pm - 1:00pm [External] Invitation: Reflection // GTC Sovereign announcement @ Wed Feb 25, 2026 12:30pm - 1pm**
- **12:30pm - 1:00pm HFAC Briefing Prep Discussion** (WK Office) - ITA Under Secretary Scheduling
- **3:30pm - 4:30pm [External] In-Person Mtg** ([redacted]) - OI Conference
- **4:00pm - 4:30pm Weekly Check in w/Diane:Trevor [In-person]**
- **4:30pm - 5:00pm [External] FW: Critical Minerals Interagency Sync**

Thursday, February 26

- **11:00am - 11:30am USWK Meeting with Florian Aigrain** (WK Office) - ITA Under Secretary Scheduling
- **12:00pm - 12:30pm [External] Internal: Venezuela Discussion** (DepSec Office [redacted]) - Dabbar, Paul (Federal)
- **3:00pm - 4:00pm Briefing USWK on FMS** (WK office / conference room) - ITA Under Secretary Scheduling
- **4:30pm - 6:30pm [External] NEDC Interagency Meeting RE: IPEM Trip (Part 2)** (EEOB Diplomatic Reception Room [redacted] & Webex) - Reiten, John R. EOP/WHO

Friday, February 27

Non-Responsive: Dates not Requested [redacted]

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Diane Farrell Calendar

February 16, 2026 - February 22, 2026

February 2026

Su	Mo	Tu	We	Th	Fr	Sa
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March 2026

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Non-Responsive: Dates not Requested

[redacted]

Friday, February 20

Saturday, February 21

Sunday, February 22

AMERICAN OVERSIGHT

February 23, 2026 - March 1, 2026

February 2026

Su	Mo	Tu	We	Th	Fr	Sa
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March 2026

Su	Mo	Tu	We	Th	Fr	Sa
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Monday, February 23

Tuesday, February 24

- **9:00am - 9:30am Meeting w/Laurie Monk & Diane Farrell** (Room (b) (6)) - Tu-Trang Phan (Federal)
- **1:00pm - 1:30pm Call w/Christiann Burek & Diane Farrell** (Microsoft Teams Meeting) - Tu-Trang Phan (Federal)
- **2:00pm - 2:30pm Meeting w/Marcus Points, Scott Tatlock & Diane Farrell** (Room (b) (6)) - Tu-Trang Phan (Federal)

Wednesday, February 25

- **9:00am - 9:30am MTG: Diane Farrell | Brandon Remington** (Room (b) (6)) - Tu-Trang Phan (Federal)
- **2:30pm - 3:00pm Meeting w/Violet McNierney & Diane Farrell** (Room (b) (6) or Teams) - Tu-Trang Phan (Federal)
- **4:00pm - 4:30pm Weekly Check in w/Diane:Trevor [In-person]** (Room (b) (6)) - Tu-Trang Phan (Federal)

Thursday, February 26

- **1:00pm - 1:30pm Meeting w/Carol Crane, Laurie Monk & Diane Farrell** (Room (b) (6) and MS Teams) - Tu-Trang Phan (Federal)
- **2:30pm - 3:00pm Follow up w/Anthony Diaz, Isabel Putjol & Diane Farrell** (Room (b) (6)) - Tu-Trang Phan (Federal)
- **4:00pm - 4:30pm Check in w/Ethan Sperla & Diane Farrell [In-person]** (Room (b) (6)) - Tu-Trang Phan (Federal)

Friday, February 27

- **Tu-Trang -** (b) (6) - Tu-Trang Phan (Federal)
- **3:00pm - 5:00pm CALLS ONLY** - Tu-Trang Phan (Federal)

Saturday, February 28

Sunday, March 1

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William Kimmitt Calendar

February 16, 2026 - February 22, 2026

February 2026

Su	Mo	Tu	We	Th	Fr	Sa
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March 2026

Su	Mo	Tu	We	Th	Fr	Sa
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22	23	24	25	26	27	28
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Non-Responsive: Dates Not Requested

[redacted]

Friday, February 20

Saturday, February 21

2:00pm - 2:30pm [External] Section 122 (Webex) - Blakely, Kyser S. EOP/WHO

Sunday, February 22

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February 23, 2026 - March 1, 2026

February 2026

SuMo	TuWe	Th	Fr	Sa
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22	23 24 25	26	27	28

March 2026

SuMo	TuWe	Th	Fr	Sa
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Monday, February 23

- **8:00am - 8:30am [External] Teams: Korean Minister JK Kim** (Microsoft Teams Meeting) - Lutnick, Howard (Federal)
- **8:30am - 9:00am [External] Teams: Japanese Minister Akazawa** (Microsoft Teams Meeting) - Lutnick, Howard (Federal)
- **1:30pm - 2:15pm [External] Meeting: U.S. Ambassador to Greece Kimberly Guilfoyle** (O/S) - Lutnick, Howard (Federal)
- **4:30pm - 5:00pm [External] SURPRISE (b) (6) B-Day Celebration (Enter through (b) (6)** Marks, Bradley (Federal)
- **5:15pm - 5:45pm Tariff Strategy [In-person] ((b) (6))** - ITA Under Secretary Scheduling

Tuesday, February 24

- **[Rescheduling] (b) (5)**
- **12:00pm - 1:00pm [External] Meeting: UAE Deputy Prime Minister/FM HH Sheikh Abdulla Bin Zayed** (O/S) - Lutnick, Howard (Federal)
- **12:30pm - 1:00pm HFAC Briefing Prep Discussion** (WK Office) - ITA Under Secretary Scheduling
- **2:00pm - 2:45pm [External] Meeting: Schneider Electric CEO Aamir Paul** (O/S) - Lutnick, Howard (Federal)
- **4:00pm - 4:30pm [External] Meeting: KKR CEO Scott Nuttall** (O/S) - Lutnick, Howard (Federal)

Wednesday, February 25

- **[Reschedule] (b) (5)**
- **9:00am - 10:00am EU PC**
- **10:30am - 11:00am Meeting w/ Michael Caputo [in person]** (WK's office) - Trevor Kellogg (Federal)
- **12:30pm - 1:00pm HFAC Briefing Prep Discussion** (WK Office) - ITA Under Secretary Scheduling
- **2:00pm - 2:30pm [External] VDMA delegation meeting with U/S Kessler** - Under Secretary Scheduling
- **2:30pm - 3:00pm [External] Taiwan Trade - Internal** (Jeff's Conference Room) - Frauenhofer, Bill (Fed)
- **3:30pm - 4:30pm [External] In-Person Mtg ((b) (6))** - OI Conference Room Scheduler
- **4:30pm - 5:00pm [External] FW: Critical Minerals Interagency Sync**

Thursday, February 26

- **7:00am - 8:00am [External] Taiwan Trade / Department of Commerce** (Microsoft Teams Meeting) - Frauenhofer, Bill (Fed)
- **10:00am - 10:30am British Embassy Autos Meeting [Teams]** (Microsoft Teams Meeting) - ITA Under Secretary Scheduling
- **11:00am - 11:30am USWK Meeting with Florian Aigrain** (WK Office) - ITA Under Secretary Scheduling
- **12:00pm - 12:30pm [External] Internal: Venezuela Discussion** (DepSec Office (b) (6)) - Dabbar, Paul (Federal)
- **12:30pm - 1:00pm Bernd Biervert Sync [Teams]** (Microsoft Teams Meeting) - ITA Under Secretary Scheduling
- **2:00pm - 2:30pm Canceled: (b) (5)**
- **3:00pm - 4:00pm Briefing USWK on FMS** (WK office / conference
- **4:00pm - 4:30pm ArcelorMittal Calvert Project plan [Teams]**
- **5:00pm - 5:30pm Japan [Teams]** - ITA Under Secretary Scheduling

Friday, February 27

- **8:00am - 9:00am Breakfast--Luke**
- **8:00am - 9:00am [External] OTMP/Commerce Breakfast** (Navy Mess WW) - Garoufalis, Luke M. EOP/WHO
- **2:30pm - 3:00pm [External] USTR + Commerce + NSC Chat on Singapore Trade** (WebEx) - Heid, Landon J. EOP/NSC
- **4:30pm - 5:00pm [External] Canceled: (b) (5)**

(b) (6) - Under Secretary Scheduling

Non-Responsive: Dates not requested

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