Subject: Re: Public Records Act Request (NC-JACKSON-25-2368)
Date: Friday, December 5, 2025 at 1:15:41 PM Eastern Standard Time
From: Elections Info
To: AO Records
Category: PRODUCTION
Attachments: Responsive Records 12.5.25.pdf

EXTERNAL SENDER

Mariuxi,

Apologies, by Chair Bill Thompson provided more records today that were missed in the first document. Those records (6 emails and an attachment) are attached to this email.

Please email me directly if you have any questions. -- Amanda Allen, Elections Director (AmandaAllen@JacksonNC.org)

On Thu, Dec 4, 2025 at 2:32 PM Elections Info <electionsinfo@jacksonnc.org> wrote:

> Mariuxi,
>
> In regards to American Oversight's request (NC-JACKSON-25-2368), Chair Bill Thompson was the only Board member to have any communications with Dallas Woodhouse. I have attached those records (2 emails and their attachment) to this email.
>
> Please email me directly if you have any further questions.
>
> - Amanda Allen, Elections Director (AmandaAllen@JacksonNC.org)
>
> On Thu, Oct 9, 2025 at 3:52 PM AO Records <records@americanoversight.org> wrote:
>
> > Dear Public Records Custodian:
> >
> > Please find attached a request for records under North Carolina's Public Records Act.
> >
> > Sincerely,
> >
> > **Mariuxi Pintado** | She/Her
> > Senior Paralegal | American Oversight
> > records@americanoversight.org
> > www.americanoversight.org | @weareoversight
> >
> > PRR: NC-JACKSON-25-2368

E-mail correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized county official.

AMERICAN OVERSIGHT

Subject: December Trainings Update
From: Dallas Woodhouse <dallas.woodhouse@ncauditor.gov>
Date: 11/24/2025, 8:54 PM
To: Dallas Woodhouse <dallas.woodhouse@ncauditor.gov>

AMERICAN OVERSIGHT

Dear Chairs,

We are looking forward to seeing you at an upcoming Board of Elections County Chair training session. The BOE County Chair training session will cover procedural topics such as agenda drafting, motions, minutes, topics that will help you run an efficient and effective meeting. You will have the opportunity to meet other County Board Election chairs. Remember this is for chairs only, not other board members.
It is not too late to sign up, the link is provided below.

A few points of interest, if you would like reimbursement for your travel to the training session, you will need to submit an expense form to your county. These training sessions are in additional to the NCSBE Conference Training, and will not count towards any training required by the NCSBE.

Chair Trainings

You may attend any session of your choice. These leadership training sessions are exclusively for BOE Chairs (not other members) and will not be available online.

Register Here for BOE Chair Training

Thank you for serving your county and the citizens of North Carolina. Your dedication to the election process is vital to keeping North Carolina Elections safe and secure with the highest level of election integrity.

Regards,

AMERICAN OVERSIGHT

Subject: RE: March 2026 Early Voting Plans adopted soon
From: Kirk O'Steen <kirk.osteen@ncauditor.gov>
Date: 10/30/2025, 3:54 PM
To: Dallas Woodhouse <dallas.woodhouse@ncauditor.gov>
CC: Dave Boliek <dave.boliek@ncauditor.gov>

AMERICAN OVERSIGHT

Chairs,

Please disregard the previous message including early voting plan deadlines. These details are still in flux and subject to change. Dallas will reach out with further updates as they become available.

Respectfully,

Kirk O'Steen
Director of Government Affairs

North Carolina Office of the State Auditor
20601 Mail Service Center, Raleigh, NC 27699
Email: kirk.osteen@ncauditor.gov
www.auditor.nc.gov

State Auditor
Dave Boliek

WARNING: Email correspondence to and from The Office of the State Auditor will be subject to the North Carolina Public Records Law and may be disclosed to third parties.

AMERICAN OVERSIGHT

Subject: Update--Early voting Plans due First week of December for March Primary
From: Dallas Woodhouse <dallas.woodhouse@ncauditor.gov>
Date: 10/30/2025, 12:14 PM
To: Dallas Woodhouse <dallas.woodhouse@ncauditor.gov>

AMERICAN OVERSIGHT

Updated information.

During the NCSBE meeting this Friday (Oct 31) the following resolution about 2026 Early Voting plans is expected to be adopted:

DRAFT 20251031 Resolution for Even-Year Elections.pdf

I call your attention to this section in reguards to the deadline to submit 2026 March primary early voting plans:

> 1. With respect to the submission of early voting plans to the State Board for even-numbered-year primary and general elections, a county board of elections shall submit its unanimous early voting plan, or petition for the State Board to adopt a plan for the county when the county board was not unanimous, no later than the Friday of the sixth week
>
> 2
>
> before the date that absentee ballots are required to first be issued for the corresponding primary or general election.

The proposed resolution states that EV plans are due to SBOE "no later than the Friday of the sixth week before the date that absentee ballots are required to first be issued for the corresponding primary or general election."

Absentee ballots are slated to go out Monday, January 12. 6 weeks before that is Monday, December 1. The Friday of that week is Friday, December 5.

You should look to NCSBE for the official notice

I am just calling this to your attention for planning purposes

Lastly: I am finalizing the schedule for our December BOE Chair trainings. They will take place during the second/third weeks of December during the afternoon. They will take place in: Wilmington, Greenville, Raleigh, Winston-Salem, Charlotte and Asheville. I will send a registeration link next week.

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Best,

Dallas H. Woodhouse

State of North Carolina, Office of the State Auditor
Government Affairs Division
919-671-1050
Dallas.woodhouse@ncauditor.gov
State Auditor Dave Boliek | NC Auditor

AMERICAN OVERSIGHT

NORTH CAROLINA
STATE BOARD OF ELECTIONS

P.O. Box 27255
Raleigh, NC 27611
(866) 522-4723
www.ncsbe.gov

RESOLUTION ON EVEN-YEAR PRIMARIES AND GENERAL ELECTIONS

WHEREAS, N.C.G.S. § 163-166.35 provides that county boards of elections may propose and adopt early voting plans for the State Board's approval, but the statutes are silent as to when county boards of elections must submit those early voting plans to the State Board; and

WHEREAS, the State Board must ensure the early voting plans unanimously adopted by the county boards of elections, and those adopted for a county board by the State Board when county board members petition the State Board to adopt a plan because the county board did not unanimously adopt a plan, meet all standards and requirements in law for early voting plans; and

WHEREAS, N.C.G.S. § 163-166.35 provides that county boards of elections may request, at least 90 days prior to the start of early voting, that an entity in control of a building supported or maintained by or through tax revenues allow that building to be used as an early voting site, and that if there is an unresolved dispute regarding the use of the building that the State Board resolve the matter; and

WHEREAS, the State Board has historically viewed it as a best practice for the county boards of elections to submit early voting plans to the State Board no later than on or around six weeks before the start of absentee voting for even-numbered-year elections so that the State Board has sufficient time to review those plans, resolve any disputes regarding those plans, and to approve those plans; and

WHEREAS, N.C.G.S. §§ 163-227.10(a) and -258.9(a) require the mail-in absentee voting period in even-numbered-years to start 50 days prior to a primary and 60 days prior to the general election; and

WHEREAS, N.C.G.S. § 163-166.4(e) requires county boards of elections to make available to the public certain information about early voting sites no later than 10 days before the opening of early voting at the site; and

WHEREAS, N.C.G.S. § 163-166.40(b) requires early voting to begin on the third Thursday before an election; and

WHEREAS, N.C.G.S. § 163-182.5(b) requires that the county board of elections canvass be held on the tenth day after the primaries and general election in even-numbered-years; and

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WHEREAS, N.C.G.S. § 163-111(e) provides that, when a second primary is required and so ordered by the appropriate board of elections, the second primary must be held 10 weeks after the first primary; and

WHEREAS, N.C.G.S. § 163-42(c) provides that a county board of elections, while not required to do so, may choose to appoint any registered voter in the county as an emergency election-day assistant, as long as that voter is otherwise qualified to be a precinct official, but the statutes are silent as to when county boards of elections must make those appointments; and

WHEREAS, N.C.G.S. § 163-42(c) provides that the State Board "shall determine for each election the number of emergency election-day assistants each county may have, based on population, expected turnout, and complexity of election duties"; and

WHEREAS, N.C.G.S. § 163-41(b) provides that "precinct officials" include chief judges and judges appointed pursuant to N.C.G.S. § 163-41 and assistants appointed pursuant to N.C.G.S. § 163-42.

WHEREAS, emergencies of all types can occur shortly before the opening of the polls on Election Day, such that there may be voting sites with an insufficient number of precinct officials; and

WHEREAS, the 100 counties of North Carolina have different populations, different numbers of precincts, different levels of expected voter turnout based on the different elections that may be on the ballot in a primary or general election, and different staffing needs and concerns; and

WHEREAS, the county boards of elections would be best served to have a minimum number of emergency election-day assistants, should the county board of elections choose to appoint such assistants, with the flexibility to appoint more such assistants; and

WHEREAS, the State Board is authorized under N.C.G.S. § 163-22(a) "to make such reasonable rules and regulations with respect to the conduct of primaries and elections as it may deem advisable so long as they do not conflict with any provisions of [Chapter 163];" and

WHEREAS, the State Board is authorized under N.C.G.S. § 163-22(c) to "advise the county boards of elections as to the proper methods of conducting primaries and elections."

THEREFORE, IT IS RESOLVED that:

1. With respect to the submission of early voting plans to the State Board for even-numbered-year primary and general elections, a county board of elections shall submit its unanimous early voting plan, or petition for the State Board to adopt a plan for the county when the county board was not unanimous, no later than the Friday of the sixth week

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before the date that absentee ballots are required to first be issued for the corresponding primary or general election.

2. With respect to the submission of early voting plans to the State Board for an even-numbered-year second primary, when a candidate is apparently entitled to demand a second primary, according to the unofficial results, such that they would be eligible to make a request for a second primary pursuant to N.C.G.S. § 163-111(c), a county board of elections that would conduct that requested second primary shall submit its unanimous early voting plan for the second primary, or petition for the State Board to adopt a plan for the county when the county board was not unanimous, no later than the date of the county canvass for the first primary.

3. With respect to the appointment of emergency election-day assistants for any even-numbered-year primary or general election, a county board of elections that chooses to appoint emergency election-day assistants shall make reasonable efforts to appoint those assistants no later than one week before Election Day for the primary or election.

4. With respect to the appointment of emergency election-day assistants for an even-numbered-year primary or general election, a county board of elections that chooses to appoint emergency election-day assistants shall where possible appoint no fewer than four (4) such assistants and is recommended to appoint no fewer than eight (8) such assistants if the county's number of registered voters is greater than 40,000 and the number of appointed precinct officials who will be serving in the primary or election is greater than 100.

This the 31st day of October, 2025.

_____

Francis X. De Luca, Chair
State Board of Elections

AMERICAN OVERSIGHT

Subject: March 2026 Early Voting Plans adopted soon
From: Dallas Woodhouse <dallas.woodhouse@ncauditor.gov>
Date: 10/30/2025, 9:49 AM
To: Dallas Woodhouse <dallas.woodhouse@ncauditor.gov>

AMERICAN OVERSIGHT

Dear BOE Chairs:

During the NCSBE meeting this Friday (Oct 31) the following resolution about 2026 Early Voting plans is expected to be adopted:

DRAFT 20251031 Resolution for Even-Year Elections.pdf

I call your attention to this section in reguards to the deadline to submit 2026 March primary early voting plans:

> 1. With respect to the submission of early voting plans to the State Board for even-numbered-year primary and general elections, a county board of elections shall submit its unanimous early voting plan, or petition for the State Board to adopt a plan for the county when the county board was not unanimous, no later than the Friday of the sixth week
>
> 2
>
> before the date that absentee ballots are required to first be issued for the corresponding primary or general election.

By my calculation (and please feel free to check my math)

That makes your Deadline Nov 28th. However that is Thanksgiving week.
So it appears to me that the last ***practial*** date to pass early voting plans for the March primary is actually **Thursday November 20th**

You should look to NCSBE for the offical guidence.

However with many of you having November elections this is a tight timetable and I wanted to get you the information.

Along with following all NCSBE guidelines for early voting site selections: when develping early voting plans for the 2026 March primary you may want to ask yourself the following questions: (Multi-site counties)

1. Do all voters have similar access to early voting locations/opportunites? Are early voting locations too concentrated in one area and not as avaliable in other outlying areas? What if anything can you do to address this?

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2. If you anticipate making changes for the 2026 November General Election early voting sites (compared to other even year general elections) should we make those now for the primary to voters become more acustom to the alterations?
3. Can you add early voting locations to meet the needs of previously underserved areas, espically in areas that are outside of urban cores. ?

Lastly: I am finalizing the schedule for our December BOE Chair trainings. They will take place during the second/third weeks of December during the afternoon. They will take place in: Wilmington, Greenville, Raleigh, Winston-Salem, Charlotte and Asheville. I will send a registeration link next week.

Best,

Dallas H. Woodhouse

State of North Carolina, Office of the State Auditor
Government Affairs Division
919-671-1050
Dallas.woodhouse@ncauditor.gov
State Auditor Dave Boliek | NC Auditor

AMERICAN OVERSIGHT

Subject: Invitation from the State Auditor-November 10th
From: Dallas Woodhouse <dallas.woodhouse@ncauditor.gov>
Date: 10/20/2025, 10:34 PM
To: Dallas Woodhouse <dallas.woodhouse@ncauditor.gov>

AMERICAN OVERSIGHT

Dave Boliek
State Auditor

Official Invitation

To: Western North Carolina BOE Chairs
From: Office of the State Auditor

Dear Election Chairs

State Auditor Dave Boliek cordially invites you to participate in a collaborative discussion focused on several key topics impacting elections in Western North Carolina. Your feedback and insights are invaluable as we address:

- Board and staff relations
- Challenges and opportunities in rural elections
- Efforts to increase voting access in rural area

Event Details:

Date: Monday, November 10th
Time: 11:30 AM – 1:30 PM
Location: Robert C. Carpenter Community Building
1288 Georgia Road, Franklin, NC 28734

Please RSVP at your earliest convenience. We appreciate your dedication to ensuring accurate, secure, accessible, and transparent elections in North Carolina.

Dallas H. Woodhouse
Government Affairs Division
Office of the State Auditor, State of North Carolina

Phone: 919-671-1050
Email: Dallas.woodhouse@ncauditor.gov
Thank you for your continued service.
Sincerely,

Dallas H. Woodhouse

On behalf of State Auditor Dave Boliek
Office of the State Auditor, State of North Carolina

AMERICAN OVERSIGHT

Subject: Congrats and Updates
From: Dallas Woodhouse <dallas.woodhouse@ncauditor.gov>
Date: 10/8/2025, 11:45 AM
To: Dallas Woodhouse <dallas.woodhouse@ncauditor.gov>

AMERICAN OVERSIGHT

Dear Auditor Boliek BOE Appointees:

On behalf of the State Auditor, we want of offer congratulations for successful elections yesterday in:

Durham
Louisburg
Rocky Mount
Fayetteville
Erwin
Henderson
Roxboro
Asheboro
Greensboro
Jamestown
New Bern
Elizabeth City
Dobbins Heights
Hickory

This was our first elections since the appointment of new board and the reorganization of election responsibilities across state government and they went off almost perfectly. We could not be more pleased with your efforts and results.

From Elizabeth City, to Durham to Hickory and all in-between you made sure the system worked and the people of North Carolina were well served.

We have full confidence that under our chair's leadership, all other areas will preform just as well this year and next.

We would like to hear from you about your current experiences, challenges, concerns and feedback, no matter if you just had, have or do not have an upcoming election.

Also: We will be conducting our in-person chair training events during the first two weeks of December tentatively in Wilmington, Greenville, Raleigh, Greensboro, Charlotte and Asheville. Details to follow.

I look forward to hearing your update via email or by phone, where I am available to you anytime. 919-671-1050

Thank you for your service.

AMERICAN OVERSIGHT

Dallas Woodhouse

Dallas H. Woodhouse
Elections Laision
State of North Carolina, Office of the State Auditor
Government Affairs Division
919-671-1050
Dallas.woodhouse@ncauditor.gov

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