



Lake Travis Independent School District

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June 17, 2024

Emma Lewis

Via Email: [records@americanoversight.org](mailto:records@americanoversight.org)

Re: Public Information Act Request Received June 10, 2024

On June 10, 2024, the Lake Travis Independent School District (“District”) received a public information request stating the following: “American Oversight requests that your office promptly produce the following: 1. All records reflecting any review of curriculum materials for concepts prohibited by HB 39791 or SB 32, conducted either by your office or provided to your office by any other entity or individual. Responsive records include affected course materials, documents reflecting changes to course materials, communications regarding such changes, memoranda, and any other documents pertaining to review of curriculum materials. 2. Records sufficient to identify any changes made or proposed by your office to any curriculum materials to address concepts prohibited by HB 3979 or SB 3. 3. Records sufficient to identify any completed investigations, either conducted by your agency or in your agency’s possession, into any individual for using educational materials containing concepts prohibited by HB 3979 or SB 3.

Please see the responsive documents to your request.

**Statement of amount of personnel time spent complying with your requests**

In accordance with Texas Government Code §552.275 and Board Policy GBAA (LOCAL), the District shall charge a request for additional personnel time spent producing information for the requestor after personnel of the District have collectively spent either 36 hours of time during the District’s fiscal year or 15 hours of time during a one-month period. The time spent preparing the requested records for your request was 30 minutes. As of the date of this letter, District personnel have spent a total 30 minutes of personnel time during the fiscal year and 30 minutes of personnel time during a one-month period complying with requests you have submitted to the District. Therefore, you have 35 hours and 30 minutes for the fiscal year and 14 hours and 30 minutes for the month remaining before the District will charge you for the total cost of complying with any further requests that you submit, regardless of the number of pages and including requests to inspect.

Sincerely,

Marco Alvarado  
Executive Director of Communications & Community Relations  
Enclosure

3322 Ranch Road 620 South Austin, Texas 78738  
Telephone (512) 533-6000 Facsimile (512) 533-6001 [www.ltidschools.org](http://www.ltidschools.org)



Stephanie Clinton <clintons@ltisdschools.org>

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**Public Information Request - Due Date: Thursday, June 20, 2024 - Please Respond Promptly**

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Lyndsaë Benton <bentonl@ltisdschools.org>

Mon, Jun 17, 2024 at 3:12 PM

To: Stephanie Clinton <clintons@ltisdschools.org>

Cc: Stefani Vickery <vickerys@ltisdschools.org>, Julie Jones <jonesj@ltisdschools.org>, Amanda Prehn <prehna@ltisdschools.org>

Hi, Stephanie -

I can find no responsive documents related to this request.

Thank you!

**Lyndsaë M. Benton, Ed.D.**

Executive Director - Curriculum & Instruction

Lake Travis ISD

Office: 512-533-6027

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