



April 30, 2024

VIA EMAIL: rudolph.w.ogden@nh.gov

Rudolph Ogden, Legal Counsel
Office of the Governor
State House
107 North Main Street
Concord, NH 03301

Re: January 26, 2024 Public Records Request (NH-GOV-24-0043)

Dear Mr. Ogden:

I write in response to your April 26, 2024 response to Ms. Spencer's public records request. Thank you for providing a copy of the Governor's Email and Document Retention and Disposal Policy ("the Policy") in response to part 1 of the request. We understand from your response to part 3 that the Governor's Office utilizes Outlook for email and MS Office Suite and Sharepoint for other document processing and storage. If we misunderstood your response, please clarify.

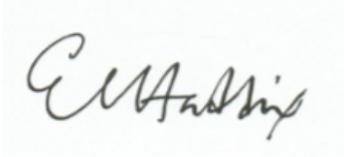
We ask that you supplement your responses to parts 4 and 5 of the request. Part 4 seeks "Records describing the storage capacity or storage capability for records generated by the Office, including technical documents and policy or procedure documents." You responded: "nothing deemed responsive," that the Office is "not in possession of an aggregate inventory of capacity (digital/physical)." However, we did not request an "aggregate inventory;" we requested documents reflecting storage capacity and/or capability. Given that the Policy states that its 30-day retention limit is "for purposes of maintaining efficiency and economy," storage capacity/capability is presumably an issue about which there should be some correspondence and/or other documentation. If it is your contention that no such records exist, please describe in detail how you searched for responsive records.

Similarly, it is hard to believe that there are no records, other than the Policy itself, responsive to part 5 of Ms. Spencer's request. Part 5 seeks "All records reflecting the Office's policies and procedures for keeping and maintaining governmental records in its custody." As we said in our April 3 letter, responsive records include written communications (including emails, texts and other forms of written communication) about the Policy and procedures to comply with it.

If you wish to discuss any of the above, please advise and we can set up a phone call. We look forward to receiving full responses to this January 26, 2024 public records request as soon as possible.



With best regards,

A handwritten signature in black ink, appearing to read "E. Haddix", is centered on a light gray rectangular background.

Elizabeth Haddix

Cc: Alan Cronheim (acronheim@sistilawoffices.com)
Paul Twomey (polotuama7@gmail.com)
Louise Spencer