

REQUEST TO PUBLIC RECORDS REQUEST FORM

REQUESTING

Complete this form to inspect public records and submit it to Natalie Grine the Records Custodian, at 515 West High Street; or by email to ngrine@co.cibola.nm.us

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|----------------------|---|
| Date: | 9/15/2022 |
| Requestor's Name: | Taylor Stoneman |
| Requestor's Address: | American Oversight, 1030 15th Street NW, Suite B255, Washington, DC 20005 |
| Telephone #: | (202) 848-1319 |
| Email: | records@americanoversight.org |

Request Description: The request must describe the records sought in sufficient detail to enable the Records Custodian to identify and locate the requested records.

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| Please see attached request (NM-CIBOLA-22-0993) |
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The Records Custodian must permit inspection immediately or as soon as practicable, but no later than 15 calendar days after the Records Custodian receives the request. If inspection is not permitted within 3 business days, the person making the request will receive a written response explaining when the records will be available for inspection or when the County of Cibola will respond to the request. If any of the records sought are not available for public inspection, the person making the request is entitled to a written response from the Records Custodian explaining the reasons inspection has been denied. The written denial shall be delivered or mailed within 15 calendar days after the Records Custodian received the request for inspection.

INSPECTION FEE Please Reference Resolution No. 16-20 Inspection of Public Records

Number of Pages: _____ Fee: \$ _____

I understand that there will be a fee associated with this request at the rate specified in **Resolution #16-20** and that I am responsible for making the payment before any copies are made.

I wish to arrange an appointment to inspect the records in person

I request that you send me copies of the records and I have enclosed payment for the reproduction fees and postage with this application.

Requestor's Signature: _____

FOR OFFICE USE ONLY

| | |
|-----------------------------|--------------|
| Date Received: | Received By: |
| Records Sent On: | Sent By: |
| Date Response Sent: | Sent By: |
| Viewed by Requestor On: | |
| Request Forwarded To: _____ | |



September 15, 2022

VIA EMAIL

Natalie Grine
Records Custodian
515 West High Street
Grants, NM 87020
natalie.grine@co.cibola.nm.us

Re: Public Records Act Request

Dear Custodian of Public Records:

Pursuant to the New Mexico Inspection of Public Records Act (IPRA), NMSA 1978, Chapter 14, Article 2, American Oversight makes the following request for copies of public records.

Requested Records

American Oversight requests that your office produce the following records within three business days:¹

All email communications (including emails, email attachments, complete email chains, calendar invitations, and calendar invitation attachments) and text messages or messages on messaging platforms (such as Slack, GChat or Google Hangouts, Lync, Skype, Twitter direct messages, Facebook messages, WhatsApp, Signal, Telegram, or Parler) between Sheriff Tony Mace and the specified external persons listed below (including, but not limited to, communications from the email addresses or domains specified below).

1. Catherine Engelbrecht, or anyone from True the Vote (@truethevote.org or @truethevote.com)
2. Anyone from Protect America Now (@protectamericanow.com)
3. Gregg Phillips (gregg@opsec.group or @patriotgames.com), or anyone from OPSEC Group LLC (@opsec.group)
4. David Clements (davidkclements13@protonmail.com or dkc@theprofessorsrecord.com)
5. Erin Clements [née Erin Hughes] (erin.hughs@yahoo.com)

Please provide all responsive records from April 1, 2022, through the date the search is conducted.

¹ If the inspection is not permitted within three business days, please explain in writing when the records will be available or when you will respond to the request and make the records available no later than fifteen days after receipt of this request. NMSA § 14-2-8.



Please notify American Oversight of any anticipated fees or costs in excess of \$100 prior to incurring such costs or fee.

Guidance Regarding the Search & Processing of Requested Records

In connection with its request for records, American Oversight provides the following guidance regarding the scope of the records sought and the search and processing of records:

- Please search all locations and systems likely to have responsive records, regardless of format, medium, or physical characteristics. For instance, if the request seeks “communications,” please search all locations likely to contain communications, including relevant hard-copy files, correspondence files, appropriate locations on hard drives and shared drives, emails, text messages or other direct messaging systems (such as iMessage, WhatsApp, Signal, or Twitter direct messages), voicemail messages, instant messaging systems such as Lync or ICQ, and shared messages systems such as Slack.
- In conducting your search, please understand the terms “record,” “document,” and “information” in their broadest sense, to include any written, typed, recorded, graphic, printed, or audio material of any kind. We seek records of any kind, including electronic records, audiotapes, videotapes, and photographs, as well as letters, emails, facsimiles, telephone messages, voice mail messages and transcripts, notes, or minutes of any meetings, telephone conversations or discussions.
- Our request for records includes any attachments to those records or other materials enclosed with those records when they were previously transmitted. To the extent that an email is responsive to our request, our request includes all prior messages sent or received in that email chain, as well as any attachments to the email.
- Please search all relevant records or systems containing records regarding agency business. Do not exclude records regarding agency business contained in files, email accounts, or devices in the personal custody of your officials, such as personal email accounts or text messages. Records of official business conducted using unofficial systems or stored outside of official files are subject to the IPRA.²
- In the event some portions of the requested records are properly exempt from disclosure, please disclose any reasonably segregable non-exempt portions of

² See Office of the New Mexico Attorney General, *Inspection of Public Records Act Compliance Guide* at 26 (8th ed. 2015) (“if email is used to conduct public business, the email is a public record even though a personal account is used”).

the requested records.³ If a request is denied in whole, please state specifically why it is not reasonable to segregate portions of the record for release.

- Please take appropriate steps to ensure that records responsive to this request are not deleted by the agency before the completion of processing for this request. If records potentially responsive to this request are likely to be located on systems where they are subject to potential deletion, including on a scheduled basis, please take steps to prevent that deletion, including, as appropriate, by instituting a litigation hold on those records.

If you have any questions regarding how to construe this request for records or believe that further discussions regarding search and processing would facilitate a more efficient production of records of interest to American Oversight, please do not hesitate to contact American Oversight to discuss this request. American Oversight welcomes an opportunity to discuss its request with you before you undertake your search or incur search or duplication costs. By working together at the outset, American Oversight and your agency can decrease the likelihood of costly and time-consuming litigation in the future.

Where possible, please provide responsive material in an electronic format by email. Alternatively, please provide responsive material in native format or in PDF format on a USB drive. Please send any responsive material being sent by mail to American Oversight, 1030 15th Street NW, Suite B255, Washington, DC 20005. If it will accelerate release of responsive records to American Oversight, please also provide responsive material on a rolling basis.

Conclusion

American Oversight is a 501(c)(3) nonprofit with the mission to promote transparency in government, to educate the public about government activities, and to ensure the accountability of government officials. American Oversight uses the information gathered, and its analysis of it, to educate the public through reports, press releases, or other media. American Oversight also makes materials it gathers available on its public website and promotes their availability on social media platforms, such as Facebook and Twitter.⁴

We share a common mission to promote transparency in government. American Oversight looks forward to working with your agency on this request. If you do not

³ NMSA § 14-2-9(A).

⁴ American Oversight currently has approximately 16,000 followers on Facebook and 119,100 followers on Twitter. American Oversight, Facebook, <https://www.facebook.com/weareoversight/> (last visited Sept. 13, 2022); American Oversight (@weareoversight), Twitter, <https://twitter.com/weareoversight> (last visited Sept. 13, 2022).

understand any part of this request, please contact Taylor Stoneman at records@americanoversight.org or (202) 848-1319.

Sincerely,

/s/ Taylor Stoneman
Taylor Stoneman
on behalf of
American Oversight