



**MONTANA SECRETARY
OF STATE'S OFFICE**

May 23, 2023

Taylor Stoneman
American Oversight
1030 15th St NW, Suite B255
Washington DC 20005

RE: (2) PUBLIC INFORMATION REQUESTS OF 8/30/2022, RECEIVED 11/23/22

Dear Taylor:

Thank you for your payments in the amount of \$111.36 (Calendar request) and \$65.41 (Travel request), full payment for the public information you requested from this office. Enclosed you will find the requested documents, and this is confirmation that the above referenced public information requests are now closed.

Sincerely,

MONTANA SECRETARY OF STATE'S OFFICE

Enc.

STATE OF MONTANA

**PERSONAL VEHICLE USE
AUTHORIZATION FORM**

1) Agency Number/Name SOS / 321	2) Division Operations
------------------------------------	---------------------------

3) Org Number	4) Person Traveling Julie Lake + Christi Jacobson
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5) Justification for personal vehicle use
- Time and road conditions

6) Trip Itinerary (include dates)

7) Estimated Trip Miles

If your department director or designated approving authority authorizes you to use your personal vehicle on state business, you must be reimbursed for mileage at the standard rate unless you meet one of the conditions listed below pursuant to MOM 1-0310.20

8) Rate Requested	Standard Rate	High Rate (Must also check reason below)
	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes
	<input type="checkbox"/> No	<input type="checkbox"/> No

Per MOM 1-0310.30 if requesting reimbursement at the high rate, check the item(s) which apply below:

<input type="checkbox"/> 1. A motor pool vehicle or other state-owned or leased vehicle is not available; or
<input checked="" type="checkbox"/> 2. The use of a personal vehicle is considered to be in the best interest of the state; or
<input type="checkbox"/> 3. Legislators and members of the general public on official state business.

9) Signature of traveler <i>Julie Lake</i>	Title HR Dir.	Date 2/4/2021
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Approval to be Completed by Agency Authorized Personnel

Approved	Rate Approved <input checked="" type="checkbox"/> Standard <input type="checkbox"/> High	Not Approved
Authorized Agency Official <i>Christi Jacobson</i>	Title SOS	Date 2/5/2021

If the request is approved, the employee herein is granted authority to use a non-state vehicle in the conduct of official State business (in accordance with ARM 2.6.201 through ARM 2.6.214) within the basic confines of the itinerary and approximate total mileage noted above.

This flight may have been cancelled, but can't find the documentation on it.

METHOD OF PAYMENT	
VI*****0378	\$536.40 USD

CHARGES	
Air Transportation Charges	
Base Fare	\$455.81 USD
Taxes, Fees and Charges	
United States - September 11th Security Fee(Passenger Civil Aviation Security Service Fee) (AY)	\$11.20 USD
United States - Transportation Tax (US)	\$34.19 USD
United States - Passenger Facility Charge (XF)	\$18.00 USD
United States - Flight Segment Tax (ZP)	\$17.20 USD
TICKET AMOUNT	\$536.40 USD

This ticket is non-refundable unless the original ticket was issued at a fully refundable fare. Some fares may not allow changes. If allowed, any change to your itinerary may require payment of a change fee and increased fare. Failure to appear for any flight without notice to Delta will result in cancellation of your remaining reservation.

Note: When using certain vouchers to purchase tickets, remaining credits may not be refunded. Additional charges and/or credits may apply.

Fare Details: HLN DL X/SLC DL WAS204.65VAU1A0M2 DL X/SLC DL HLN251.16XAV1A0M2 USD455.81END ZP HLNSLDCASLC XF HLN4.5SLC4.5DCA4.5SLC4.5

Checked Bag Allowance

The fees below are based on your original ticket purchase. **If you qualify for free or discounted checked baggage**, this will be taken into account when you check in.

CHECK DELTA DISCOVER MAP FOR YOUR DESTINATION'S ENTRY REQUIREMENTS

Many destinations have issued travel requirements that may affect your trip. We strongly encourage you to review the [Delta Discover Map \[click.t.delta.com\]](https://www.delta.com/discover-map) for the latest on your destination's test, vaccine and quarantine requirements. You may check your eligibility to change or cancel your flight [here \[click.t.delta.com\]](https://www.delta.com/eligibility).

MASKS REQUIRED IN THE AIRPORT & ON BOARD

It's Delta's policy and federal law that all employees and customers wear masks during boarding and deplaning, while in the airport and during public transit. Customers requiring exemptions for not wearing face masks due to a disability should be prepared to complete a clearance to fly process prior to departure at the airport. Thank you for your compliance. [Learn More > \[click.t.delta.com\]](https://www.delta.com/learn-more)

Passenger Info

Name: CHRISTI JACOBSEN

FLIGHT	SEAT
DELTA 3810	16C
DELTA 760	37C
DELTA 760	37C
DELTA 3784	15C

Visit [delta.com \[click.t.delta.com\]](https://www.delta.com) or use the Fly Delta app [\[click.t.delta.com\]](https://www.delta.com/fly-delta-app) to view, select or change your seat. If you purchased a Delta Comfort+™ seat or a Trip Extra, please visit My Trips [\[click.t.delta.com\]](https://www.delta.com/my-trips) to access a receipt of your purchase.

Flight Receipt

Ticket #: 0062479425992 [\[click.t.delta.com\]](https://www.delta.com)

Place of Issue:

Issue Date: 14OCT21

Expiration Date: 31DEC22

0000032903
1-1
62801 OPS 1500.00
62801 BSU 500.00

Hello,

A registration has been completed for NASS 2022 Summer Conference.

Thank You,

The Eventleaf Team

Registration Summary

<u>NAME</u>	<u>SUBTOTAL</u>
Christi Jacobsen (cjacobsen@mt.gov)	500.00 USD
[REDACTED]	[REDACTED]

[REDACTED] (eventleaf.com)

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Privacy (eventleaf.com)

Search

MileagePlus: Sign in or join

<https://www.united.com/en/US/acc/our>

[content/reservations/default.aspx](https://www.united.com/en/US/content/reservations/default.aspx)

[Travel Information \(https://www.united.com/web/en-US/content/travel/default.aspx\)](https://www.united.com/web/en-US/content/travel/default.aspx)

Thank you for choosing United

A confirmation email has been sent to: julake@mt.gov

Print (<https://www.united.com/ual/en/US/Flight-Search/Book-A-Flight/Confirmation/Printerfriendly/Rev?>)

Card #: 5827 1007 7700 4984 1025 (02280276207)

Confirmation number:

Helena, MT, US (HLN) to Baton Rouge, LA, US (BTR)

IDRDB9

Savings may apply when you buy checked bags online at least 24 hours before departure. [View trip details for more info.](#)

<https://www.united.com/en/US/managers/confirmation>

Save up to 35% on base rates*, plus earn up to 1,250 miles

[Book now](#)

[Terms apply](#)

<https://cars.united.com/book?clientId=569571&lang=EN-US¤cy=US&pickupATACode=BTR&returnATACode=BTR&pickupDate=6&pickupMonth=6&pickupYear=2022&pickup>

Need a hotel? MileagePlus* members receive special discounted rates and earn 2 miles per \$1 spent.

[View trip details](#)

https://hotels.united.com/?locale=en_US&wapb3=|c.496751|l.en.us|l.site|s.cpt|leongoing

\$300 statement credit + 30,000 bonus miles

[Learn more >](#)

Reduce your carbon footprint on this trip

UNITED eco-skies

<https://www.conservation.org/united-offsets>

The United's Eco-Skies CarbonChoice program provides customers with the ability to reduce their carbon footprint through the purchase of carbon offsets, which support projects that reduce greenhouse gases. Learn more about [calculating your carbon footprint offsets](https://www.conservation.org/united-calculating-your-carbon-footprint-offsets) or purchasing carbon offsets through our partnership with Conservation International.

TSA Pre

Speed up your security screening with TSA Pre✓

Apply now (<https://tsapre.com/apply>)

If you're a frequent international traveler, see if [Global Entry](#) or another [Trusted Traveler program](#) (<https://tstf.com>)

Of this amount, \$1,715.20 is the United Plane ticket for Secretary Jacobsen.

Purchase summary

2 Adults (18-64)	\$3,086.52
Taxes and fees	\$343.88
Total	\$3,430.40
Credit card payment: \$2,405.60 (Visa-**2682)	
Electronic travel certificate \$1,024.80	

Trip summary

Wednesday, July 06, 2022

6:19 am Helena, MT, US (HLN)	3:30 pm Baton Rouge, LA, US (BTR)	2 Connections 8h 11m total
HLN to DEN UA 5469 Canadair Regional Jet Operated By SKYWEST DBA UNITED EXPRESS		
1h 11m connection		
DEN to IAH UA 699 Boeing 757-300		
1h 11m connection		
IAH to BTR UA 4857 Embraer RJ145 Operated By COMMUTAIR DBA UNITED EXPRESS		

[Details \(flight details-1\)](#)

Friday, July 08, 2022

4:05 pm Baton Rouge, LA, US (BTR)	10:34 pm Helena, MT, US (HLN)	2 Connections 7h 29m total
BTR to IAH UA 4240 Embraer RJ145 Operated By COMMUTAIR DBA UNITED EXPRESS		

IAH to DEN UA 4406 Boeing 737-900

45m connection

DEN to HLN UA 4654 Canadair Regional Jet
Operated By SKYWEST DBA UNITED EXPRESS

Details (#flight-detail-2)

Travelers

Julie Lake	HLN to DEN	12A
	DEN to IAH	37B
	IAH to BTR	20D
	BTR to IAH	10D
	IAH to DEN	29F
	DEN to HLN	11A
	Date of birth:	10/26/1986
Gender:	F	
Christ Jacobsen	HLN to DEN	12B
	DEN to IAH	37A
	IAH to BTR	20C
	BTR to IAH	10C
	IAH to DEN	29E
	DEN to HLN	11B
	Date of birth:	5/19/1975
Gender:	F	

Special seating accommodations

If you have a disability and require special seating to accommodate your disability, you may request special seating through United's

Seating accommodations https://www.united.com/web/en-US/content/travel/specialneeds/disabilities/seating_accommodations.aspx webpage.

Important travel information (#important-traveler-info)

The U.S. government raised the security alert level and implemented extra restrictions to assure the security of air travel. Certain changes in airport procedures and restrictions on items allowed on board aircraft are detailed on the [Travel Alert: Elevated Security](https://www.united.com/web/en-US/content/news/travelnoticesecurity.aspx) page.

Any changes to your flight reservations may incur additional charges.

Airlines require government issued photo identification upon check-in, such as a driver's license or passport.

Passport, visa and health requirements <https://www.united.com/web/en-US/content/travel/destination/international/passport.aspx> may apply for this itinerary. Each passenger must ensure that he or she has all required travel documents as stated in Rule 19 of the Contract of Carriage <http://www.united.com/web/en-US/content/contract.aspx>. Information on this site is provided as a courtesy and should be verified by the passenger before travel. Other resources include the consulate of the destination country and the U.S. Department of State <http://www.travel.state.gov/>

Please read important information governing

airline baggage liability limitations <https://www.united.com/web/en-US/content/travel/baggage/ability.aspx>

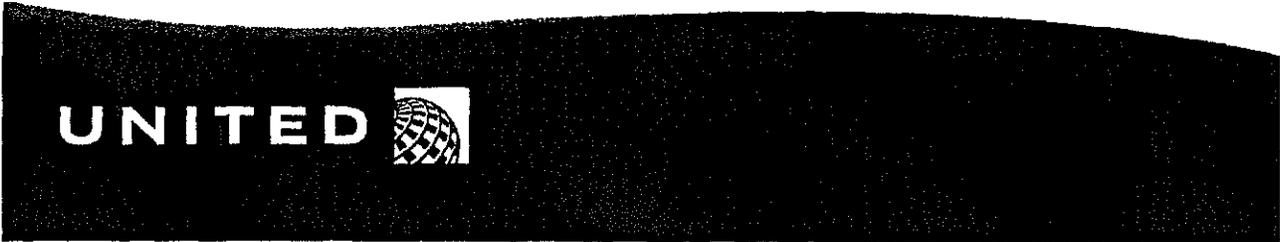
You will be contacted with any changes or additional information such as schedule changes, itinerary changes, etc.

Special services are on a request basis and cannot be guaranteed.

Special meal requests must be received at least 24 hours before the departure of your flight and cannot be guaranteed.

Ames, Susan

From: UnitedAirlines@United.com
Sent: Tuesday, July 21, 2020 4:01 PM
To: Ames, Susan
Cc: Ames, Susan
Subject: [EXTERNAL] United Airlines Electronic Travel Certificate



You've received an electronic travel certificate from United

Here's everything you need to know about your travel certificate, and how to use it for your next trip:

Travel Certificate

Amount	\$1024.80 ✓
Expiration date	07/21/2022
PIN	7LJ8EC8XY3
Recipient's name	COREY STAPLETON
Certificate issue date	07/21/2020
Promo code	20TCVA

[Terms and conditions \[united.com\]](#)

How to redeem your travel certif

*Credit for use
by anyone in
office to go
wherever they
need. Good for
2 yrs. Use pin
code when making
reservation. Keep using
til it runs out.*

1



HILTON CAPITOL CENTER
 201 LAFAYETTE STREET
 BATON ROUGE, LA 70801
 United States of America
 TELEPHONE 225-344-5866 • FAX 225-906-0595
 Reservations
 www.hilton.com or 1 800 HILTONS

JACOBSEN, CHRISTI
 [REDACTED]
 [REDACTED]
 UNITED STATES OF AMERICA

Room No: 305/K1
 Arrival Date: 7/6/2022 3:57:00 PM
 Departure Date: 7/8/2022 2:36:00 PM
 Adult/Child: 1/0
 Cashier ID: BWILES3
 Room Rate: 107.00
 AL:
 HH #
 VAT #
 Folio No/Che 823899 A

Confirmation Number: 3258754893

HILTON CAPITOL CENTER 7/8/2022 2:35:00 PM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
7/6/2022	GUEST ROOM	TDAUDA	3563599	\$107.00		
7/6/2022	TAXES	TDAUDA	3563599	\$17.07		
7/7/2022	GUEST ROOM	ZPARKER 5	3564307	\$107.00		
7/7/2022	TAXES	ZPARKER 5	3564307	\$17.07		
7/8/2022	VS *2682	KMITCHEL L82	3564718			(\$248.14)
BALANCE						\$0.00

YOUR COMPLETE SATISFACTION IS OUR GOAL! IF THERE IS ANY ASPECT OF YOUR STAY THAT WE CAN IMPROVE UPON, PLEASE DON'T HESITATE TO LET US KNOW.

CREDIT CARD DETAIL

APPR CODE 002365
 CARD NUMBER [REDACTED]
 TRANSACTION ID 3564718

MERCHANT ID [REDACTED]
 EXP DATE 01/25
 TRANS TYPE Sale

xxxxxxxx,

STATE OF MONTANA

**REQUEST AND JUSTIFICATION
FOR OUT-OF-STATE TRAVEL**

1) Agency Number/Name 321		2) Division Operations	
3) Org Number	4) Name of Person(s) Traveling/Employee ID# Christi Jacobsen		

5) Justification
Out of state travel for National Association of Secretaries State conference

6) Itinerary
Destination: Baton Rouge, LA
Travel Dates: 7/6/2022 to 7/8/2022

7) Estimated Costs

Transportation \$ 1,202.80	Meals \$ TBD	Lodging \$ 248.13	Other \$ 500
Total estimated cost \$ 1,950.93			

Provide details to support estimated costs:
(Example: registration, taxi, etc. Provide Hotel Name and Phone Number if your Agency requires this information)
Registration for the conference - \$500

8) Submitted By	Title	Date
<i>Christi Jacobsen</i>	Secretary of State	5/2/2022

Approval of Authorized Agency Personnel per Department Policy

Supervisor	Date	Administrator	Date
<i>Angela Nunn</i>	5/3/22		

NOTE: A travel expense voucher form must be filed within three months after incurring the travel expenses, otherwise the right to reimbursement will be waived.

REVISED 11/17



NASS 2022 SUMMER CONFERENCE AGENDA

Please Note: Agenda is subject to change. Committee meetings and sessions are open to all attendees, unless otherwise noted. Sessions marked **CLOSED** and all evening events are not open to press/media. Resort casual attire for all meetings and events (no suit jackets - polos, casual dresses and capris encouraged). **Valid conference ID badge is required for entry to ALL meetings and events.** All meeting times are listed in Central time. Agenda for internal use only.

THURSDAY – July 7, 2022

Registration open 8:30 AM – 4:30 PM (Foyer 1st fl.). ACR Section Meeting 1:00 PM - 4:30 PM (Victory Room).

9:00 AM - 12:00 PM CT Hacking Demystified 2.0 - Ransomware Edition
Riverview Ballroom

Learn more about cybersecurity research and put yourself in the shoes of a ransomware victim through interactive educational activities. You will bring home concrete steps for mitigating the risk of ransomware to your organization. Also, lockpicking and cryptography puzzles are back by popular demand! State government participants are encouraged to attend Hacking Demystified with a small group from your office.

12:00 PM - 1:00 PM CT Lunch with Hacking Demystified Debrief Discussion
Heidelberg Ballroom - 10th Fl.

- Mr. Jason Ingalls, Founder & CEO, Ingalls Information Security LLC
- Hon. Kyle Ardoin, Secretary of State, Louisiana
- Ms. Jen Easterly, Director, Cybersecurity and Infrastructure Security Agency (CISA)

1:00 PM – 2:45 PM CT CLOSED SESSION – Executive Board Meeting
The Tunnel
Any NASS Member Secretary/ Lieutenant Governor may attend

- [NASS Resolution Calling for the Federal Government to Recognize Address Confidentiality Programs](#)

1:00 PM - 4:30 PM CT Expo/Demo Set-up
Foyer 1st Fl.

- 1:45 PM – 3:00 PM CT **CLOSED SESSION – Tech Talk: SOS IT Staff Roundtable**
Governor Room
- 2:00 PM – 3:15 PM CT **CLOSED SESSION – State Staff Only Meeting**
Capitol Room
- 3:00 PM – 3:15 PM CT **Afternoon Break**
Foyer 1st Floor
- 3:15 PM - 4:30 PM CT **CLOSED SESSION - Secretaries-Only Meeting**
Governor Room
- 3:30 PM - 4:30 PM CT **CLOSED SESSION – Communications Staff Roundtable**
Capitol Room
- CIS False Election Information Single Source Reporting Update
Dr. Mike Garcia, Senior Security Advisor, Center for Internet Security
 - Ms. Marci Andino, Senior Director, Elections Infrastructure Information
Sharing & Analysis Center (EI-ISAC)
 - Open Discussion
- 5:15 PM – 6:00 PM **Reception for Secretaries, NASS Corporate Affiliates & Sponsors**
Heidelberg Ballroom - 10th Fl.
*Resort Casual Attire (no suit jackets - polos, casual dresses and capris
encouraged)*
- 6:00 PM – 7:30 PM CT **Welcome Reception for All Conference Attendees**
Heidelberg Ballroom - 10th Fl.
*Resort Casual Attire (no suit jackets - polos, casual dresses and capris
encouraged)*
-

FRIDAY – July 8, 2022

Registration open 8:00 AM - 5:00 PM (Foyer 1st fl.). ACR Section Meeting 9:00 AM - 4:30 PM CT (Victory Room). NPA Section Meeting 9:00 AM - 4:30 PM CT (Governor Room).

- 8:00 AM - 9:00 AM CT **Breakfast**
Heidelberg Ballroom - 10th Fl.
- 8:00 AM – 5:00 PM CT **Expo/Demo**
Foyer 1st Fl.
- 9:15 AM - 10:30 AM CT **Cybersecurity Committee**
Co-Chairs: Hon. Kyle Ardoin, LA & Hon. Maggie Toulouse Oliver, NM
Riverview Ballroom

- **Cyber Literacy Education: A National Security Imperative**
Mr. Kevin Nolten, Vice President of the Cyber Innovation Center, Cyber.org
- **What's new at the EI-ISAC and the MS-ISAC?**
Ms. Marci Andino, Senior Director, Elections Infrastructure Information Sharing & Analysis Center (EI-ISAC)
- **Overview of CISA's Cybersecurity Services and Coordinated Vulnerability Disclosure (CVD) Process**
Ms. Kim Wyman, Senior Advisor for Election Security, CISA

10:30 AM - 10:45 AM CT Morning Break
Foyer 1st Fl.

10:45 AM – 3:30 PM CT Family Activities - Blue Zoo & Main Event

Must wear conference issued badge | Must take conference transportation | Meet in the hotel lobby at 10:45AM

10:45 AM – 12:00 PM CT Workshop – How We Can Promote Transparency in Election Systems
Riverview Ballroom

Moderator: Hon. Kyle Ardoin, Louisiana Secretary of State

- Hon. Donald Palmer, Commissioner, Election Assistance Commission
- Mr. Geoff Hale, Election Security Initiative Lead, CISA
- Mr. Edwin Smith, Chair, Election Subsector Coordinating Council
- Mr. Sam Derheimer, Immediate Past Chair, Election Subsector Coordinating Council

12:15 PM - 1:15 PM Buffet Lunch with Interactive Guest Historian Huey P. Long
Heidelberg Ballroom - 10th Fl.

1:30 PM - 2:30 PM CT IDEAS: Innovations & Solutions from the States
Riverview Ballroom

Moderator: Hon. Al Jaeger, North Dakota Secretary of State

2022 NASS IDEAS Award Finalists:

- **Colorado: Rapid Response Election Security Cyber Unit (RESCU)**
Mr. Trevor Timmons, Chief Information Officer, Office of the Colorado Secretary of State
- **Iowa: The Voting Accessibility Quick Check**
Hon. Paul Pate, Iowa Secretary of State

- Louisiana: Operation Geaux Vote
Mr. Brad Manuel, Chief Information Officer, Office of the Louisiana Secretary of State
Ms. Catherine Newsome, State Archivist and Executive Director, Office of the Louisiana Secretary of State, State Archives

2:30 PM - 2:45 PM CT **Afternoon Break**
Foyer 1st Fl.

2:45 PM - 4:45 PM CT **Elections Committee**
Co-Chairs: Hon. Kyle Ardoin, LA & Vacant
Riverview Ballroom

- Resolutions
NASS Resolution Calling for Federal Assistance in Maintaining Voter Registration Lists
NASS Resolution Reaffirming Commitment to Strengthening Elections
- EAC Update on Resources for 2022, Testing and Certification of Voting Systems and Status of Equipment Testing to VVSG 2.0
Hon. Thomas Hicks, Chairman, Election Assistance Commission
Hon. Christy McCormick, Vice Chair, Election Assistance Commission
Hon. Benjamin Hovland, Commissioner, Election Assistance Commission
Hon. Donald Palmer, Commissioner, Election Assistance Commission
- Update on Work of the Threats to Elections Officials Task Force
Mr. Corey R. Amundson, Chief of Public Integrity Section, Criminal Division, United States Department of Justice (DOJ)
- Shared Practices Presentations
Multilingual Virtual Poll Worker System
Mr. Scott Bates, Deputy Secretary of State, Connecticut
- Voter ID Outreach/Education and Voter Registration
Hon. John Merrill, Alabama Secretary of State

5:45 PM – 8:00 PM CT **Reception for SOS/Corporate Affiliate/Sponsors**
Old State Capitol
Resort Casual Attire | Must wear conference issued badge
Walking distance | Meet in the hotel lobby at 5:45PM
No large tote bags or backpacks

SATURDAY – July 9, 2022

Registration open 8:00 AM – 4:30 PM (Foyer 1st fl.). ACR Section Meeting 9:00 AM - 4:30 PM CT (Victory Room). NPA Section Meeting 9:00 AM - 4:30 PM CT (Governor Room).

8:00 AM - 9:00 AM CT **Breakfast**
Heidelberg Ballroom - 10th Fl.

9:00 AM - 4:30 PM CT **Expo/Demo**
Foyer 1st Fl.

9:00 AM – 10:30 AM CT **Business Services Committee**
Co-Chairs: Hon. Michael Adams, KY & Hon. Shenna Bellows, ME
Riverview A Ballroom

- Attorneys General Urge FTC to Create Robust Rule Outlawing Impersonation Scams
Hon. Jeff Landry, Louisiana Attorney General
- Resolutions
NASS Resolution on the Development of Remote Notarization Standards
Proposed Resolution on e-Apostilles
- Update from International Association of Commercial Administrators (IACA)
- Update on Federal Activity

Rulemaking for the Corporate Transparency Act

Future Guidance from Treasury's Office of Foreign Asset Control (OFAC) regarding Executive Order (E.O.) 14071

Senate Hearing on SECURE Act – Federal Legislation Addressing Remote Notarization

FBI's Money Laundering and Bank Fraud Unit- Collaboration with the States on DOJ's Money Mule Initiative
- After 22 Years, Have You Adopted e-Sign?
Ms. Nancy Pratt, Electronic Signature and Digital Records Association (ESRA) Member

- 10:00 AM – 2:00 PM CT **Family Activities - Louisiana Art & Science Museum & Old State Capitol**
Tickets will be issued to registered guests/children | Both activities are within walking distance | Visit at your leisure
- 10:30 AM - 10:45 AM CT **Morning Break**
Foyer 1st Fl.
- 10:45 AM - 11:45 AM CT **Workshop - Business Services Shared Practices**
Riverview A

Moderator: Ms. Leslie Reynolds, Executive Director, NASS
- **Montana Business Spotlight**
Ms. Kellee English, Business Services Director, Office of the Montana Secretary of State
 - **Combatting Business Identity Theft Act**
Mr. Christopher Beall, Deputy Secretary of State, Office of the Colorado Secretary of State
 - **Kentucky's Ronald Reagan Award Program to Recognize Businesses that Encourage Employees to Serve as Poll Workers**
Hon. Michael Adams, Kentucky Secretary of State
 - **Bogus Filer Law**
Hon. Steve Simon, Minnesota Secretary of State
Ms. Trudy O'Marro, Supervisor of UCC and Notary Services, Office of the Minnesota Secretary of State
- 11:00 AM – 11:45 AM CT **Workshop - Leveraging Meta Platforms for Voter Education**
Capitol Room
- Ms. Tracy Rohrbach, Politics & Government Outreach Manager, Meta
 - Ms. Carly Eason, Politics and Government Outreach Manager, Meta
- 12:00 PM - 1:30 PM CT **Lunch with Featured Speaker Hon. Jay Dardenne, Commissioner of the Division of Administration, Louisiana and NASS IDEAS Award Presentation**
Riverview B Ballroom
- 1:45 PM - 2:15 PM CT **Awards Committee**
Co-Chairs: Hon. Jocelyn Benson, MI & Hon. Al Jaeger, ND
Louisiana Room
- Review of 2022 IDEAS Award and 2022 Margaret Chase Smith Award

- 1:45 PM - 2:30 PM CT **State Heritage Committee**
Co-Chairs: Hon. Barbara Cegavske, NV & Hon. Shemia Fagan, OR
Capitol Room
- Revolution NJ - Celebrating Upcoming 250th Anniversary of the Founding of the United States
Hon. Tahesha Way, Secretary of State, New Jersey
- 2:30 PM -2:45 PM CT **Afternoon Break**
Foyer 1st Fl.
- 2:45 PM – 3:45 PM CT **Workshop - Talk Nerdy to Me**
Riverview A Ballroom
- State Shared Practices
Mr. Kevin Hall, Communications Director, Office of the Iowa Secretary of State
Mr. Dylan Lynch, Elections Cybersecurity Education and Compliance Specialist, Office of the Iowa Secretary of State
Mr. Peter Bartz Gallagher, Communications Director, Office of the Minnesota Secretary of State
Mr. Bill Ekblad, Election Security Cyber Navigator, Office of the Minnesota Secretary of State
- 4:00 PM – 5:15 PM CT **CLOSED SESSION – Election Security Panel**
Riverview A Ballroom
Available to NASS Member Secretaries, State Government Staff & Corporate Affiliates
- Ask the Feds – How do federal organizations coordinate with states on election security?
- Unclassified Election Security Threat Update
- Ms. Kim Wyman, Senior Advisor for Election Security, CISA
 - Mr. Geoff Hale, Election Security Initiative Lead, CISA
 - Mr. Luke Giannini, Assistant Section Chief, FBI Foreign Influence Task Force
 - Mr. Luke Beckmann, Cyber Intelligence Analysis, DHS I&A Cyber Mission Center
 - Mr. Christopher Phair, Cyber Intelligence Analysis, DHS I&A Cyber Mission Center
 - Mr. Jeffrey K. Wichman, Election Threats Executive, Office of the Director of National Intelligence (ODNI)
 - Ms. Cynthia Kaiser, Section Chief, FBI Cyber Division
 - Ms. Lindsay Capodilupo, National Election Crimes Coordinator, Public Corruption Unit, FBI

5:45 PM - 9:00 PM CT **Evening Event for All Conference Attendees**
Capitol Park Museum
Resort Casual Attire | Must wear conference issued badge for transportation
No large tote bags or backpacks | Must take conference transportation
Meet in the hotel lobby at 5:45PM

SUNDAY – July 10, 2022

Registration open 8:00 AM – 10:00 AM (Foyer 1st fl.). ACR Section Meeting 9:00 AM – 12:00 PM CT (Victory Room). NPA Section Meeting 9:00 AM – 12:00 PM CT (Governor Room).

8:00 AM – 9:00 AM CT **Breakfast**
Heidelberg Ballroom - 10th Fl.

8:30 AM – 9:30 AM CT **Expo/Demo Tear Down**
Foyer 1st Fl.

8:45 AM – 9:45 AM CT **CLOSED SESSION - Secretaries-Only Meeting**
Riverview A Ballroom

10:00 AM – 12:00 PM CT **NASS Business Meeting & Induction of 2022 – 2023 National Officers**
Louisiana State Capitol – Senate Chamber
Members will vote on business items adopted by NASS committees.
Must wear conference issued badge for transportation
No large tote bags or backpacks | Must take conference transportation
Meet in the hotel lobby at 10:00 AM
Boxed lunches available at the conclusion of the meeting

1:00 PM - 3:30 PM CT **EIS-GCC Meeting (Not a NASS Meeting)**
Riverview B Ballroom

Disclaimer: The information contained in this communication is intended solely for use by the recipient. If you are not the recipient, you are hereby notified that any unauthorized disclosure, copying, distribution or taking action in relation of the contents of this information is strongly discouraged. For questions, please contact NASS at nass@ssso.org.



Date of Purchase: Jan 04, 2023

Helena, MT ▶ Washington-Reagan National, DC

Passenger Information

CHRISTI KAYE JACOBSEN
SkyMiles#: 9806337326
JULIE LAKE
SkyMiles#: 9305773153
KELLEEN ENGLISH

Confirmation Number: GFX296
Ticket Number: 0062356215773
0062356215775
0062356215777

FLIGHT

Date and Flight	Status	Class	Seat/Cabin
HLN ▶ SLC Tue 14Feb2023 OO 3913	OPEN	X	
SLC ▶ DCA Tue 14Feb2023 DL 683	OPEN	X	30F
IAD ▶ SLC Fri 17Feb2023 DL 1290	OPEN	H	22E
SLC ▶ HLN Fri 17Feb2023 OO 3804	OPEN	H	

DETAILED CHARGES

Air Transportation Charges

Base Fare:	\$706.98 USD
Taxes, Fees and Charges	
United States - September 11th Security Fee(Passenger Civil Aviation Security Service Fee) (AY)	\$11.20 USD
United States - Transportation Tax (US)	\$53.02 USD
United States - Passenger Facility Charge (XF)	\$18.00 USD
United States - Flight Segment Tax (ZP)	\$19.20 USD
Total Per Passenger:	\$808.40 USD
Total (3 Passengers)	\$2,425.20 USD

Paid with Visa ending 2682

KEY OF TERMS

- | | |
|--|---------------------------------|
| # - Arrival date different than departure date | F - Food available for purchase |
| ** - Check-in required | L - Lunch |
| *** - Multiple meals | LV - Departs |
| *\$\$ - Multiple seats | M - Movie |
| AR - Arrives | R - Refreshments, complimentary |
| B - Breakfast | S - Snack |
| C - Bagels / Beverages | T - Cold meal |
| D - Dinner | V - Snacks for sale |

Check your flight information online at delta.com or call the Delta Flightline at 800.325.1999.
Baggage and check-in requirements vary by airport and airline, so please check with the operating carrier on your ticket.
Please review Delta's check-in requirements and baggage guidelines for details.
You must be checked in and at the gate at least 15 minutes before your scheduled departure time for travel inside the United States.
You must be checked in and at the gate at least 45 minutes before your scheduled departure time for international travel.
For tips on flying safely with laptops, cell phones, and other battery-powered devices, please visit <http://SafeTravel.dot.gov>
Do you have comments about service? Please email us to share them.

NON-REFUNDABLE / CHANGE FEE



Thank you for choosing to stay with Hyatt Hotels & Resorts

Confirmation: 28066844

Grand Hyatt Washington

1000 H Street NW Washington, D.C., 20001 United States

Tel: +1 202 582 1234

Reservation Summary

Check-in	Tue, Feb 14, 2023 04:00 PM	Rate	- G-N3WC/N3WC
Check-out	Fri, Feb 17, 2023 11:00 AM	Total Cash Per Room*	\$648.32
Room	1 One King Bed	Tue, Feb 14	\$188.00
Guest	1 Adult	Wed, Feb 15	\$188.00
		Thu, Feb 16	\$188.00
Guest Details	Christi Jacobsen julake@mt.gov Po Box 202801 Helena, MT 59620 US (406) 465-0215	Subtotal	\$564.00
		OCCUPANCY TAX	\$84.32
		Taxes & Fees	\$84.32

*Changes in taxes or fees will affect the total price.

Payment Details Visa xxxx5932
6/2025

Special Requests



[Live Chat](#)

Need help with your reservation? Contact Hyatt Customer Service 1 800 233 1234



MT-SOS-22-0898-A-000020

STATE OF MONTANA

**REQUEST AND JUSTIFICATION
FOR OUT-OF-STATE TRAVEL**

1) Agency Number/Name 321		2) Division Operations	
3) Org Number	4) Name of Person(s) Traveling/Employee ID# Christi Jacobsen		

5) Justification
NASS Conference

6) Itinerary

Destination: Washington DC

Travel Dates: Feb 14,2023 -Feb 17, 2023

7) Estimated Costs

Transportation \$ 800 Meals \$ 75 Lodging \$ 800 Other \$ 500

Total estimated cost \$ 2,175

Provide details to support estimated costs:
(Example: registration, taxi, etc. Provide Hotel Name and Phone Number if your Agency requires this information)

Registration- \$500
Hotel- Grand Hyatt
Agenda Attached

8) Submitted By	Title	Date
<i>Christi Jacobsen</i>	Secretary of State	

Approval of Authorized Agency Personnel per Department Policy

Supervisor	Date	Administrator	Date
Dept. Head/Designee <i>Angela Nunn</i>	<i>1/4/23</i>		

NOTE: A travel expense voucher form must be filed within three months after incurring the travel expenses, otherwise the right to reimbursement will be waived.

REVISED 11/17

Feb 15th	WEDNESDAY
----------	-----------

- | | |
|-----------------------|--|
| 9:00 AM - 11:30 AM ET | Election Infrastructure Government Coordinating Council (EIS-GCC) Meeting (Not a NASS Meeting) |
| 12:00 PM - 4:00 PM ET | Expo/Demo Set-up |
| 12:30 PM - 2:30 PM ET | CLOSED SESSION – Executive Board Meeting & Lunch
<i>Any NASS Member Secretary/Lt. Governor may attend</i> |
| 2:45 PM - 3:00 PM ET | Afternoon Break |
| 3:00 PM - 4:00 PM ET | CLOSED SESSION - Secretaries-Only Meeting |
| 3:00 PM - 4:00 PM ET | CLOSED SESSION – State Staff Only Meeting |
| 4:15 PM - 6:00 PM ET | CLOSED SESSION - New Member Orientation with NASS Executive Board |
| 6:00 PM - 7:00 PM ET | CLOSED SESSION - New Member Reception
<i>All NASS Member Secretaries/Lt. Governors invited to attend</i> |

Feb 16th	THURSDAY
----------	----------

- | | |
|------------------------|---|
| 8:00 AM - 9:00 AM ET | Breakfast |
| 8:00 AM - 5:00 PM ET | Expo/Demo |
| 9:00 AM - 10:15 AM ET | Cybersecurity Committee
Co-Chairs: Hon. Kyle Ardoin, LA & Hon. Tahesha Way, NJ |
| 10:15 AM - 10:30 AM ET | Morning Break |
| 10:30 AM - 12:00 PM ET | Elections Committee
Co-Chairs: Hon. Paul Pate, IA & Hon. Maggie Toulouse Oliver, NM |
| 12:15 PM - 1:45 PM ET | NASS Awards Luncheon Featuring the Posthumous Presentation of the 2022 Margaret Chase Smith American Democracy Award to Miguel Trujillo & Special Guest Speaker |
| 2:00 PM - 3:15 PM ET | Workshop: Elections Related |
| 3:15 PM - 3:30 PM ET | Afternoon Break |
| 3:30 PM - 4:45 PM ET | General Session |
| 5:15 PM - 6:30 PM ET | Welcome Reception |

Feb 17th	FRIDAY
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- | | |
|------------------------|--|
| 8:30 AM - 9:30 AM ET | Breakfast - International Relations Committee
Co-Chairs: Hon. Michael Adams, KY & Hon. Shenna Bellows, ME |
| 9:00 AM - 5:00 PM ET | Expo/Demo |
| 9:30 AM - 10:45 AM ET | Business Services Committee
Co-Chairs: Hon. John Thurston, AR & Hon. Jena Griswold, CO |
| 10:45 AM - 11:00 AM ET | Morning Break |

11:00 AM - 12:00 PM ET	Workshop
12:15 PM - 1:45 PM ET	Lunch with Keynote Speaker
2:00 PM - 2:30 PM ET	Securities Committee Co-Chairs: Hon. David Scanlan, NH & Hon. Elaine Marshall, NC
2:30 PM - 3:15 PM ET	State Heritage Committee Co-Chairs: Hon. Cord Boyd, FL & Hon. Steve Hobbs, WA
3:15 PM - 3:30 PM ET	Afternoon Break
3:30 PM - 4:45 PM ET	Workshop
5:30 PM - 6:45 PM ET	Reception for Secretaries, Lt. Governors & Corporate Affiliates Only

Feb 18th	SATURDAY
-----------------	-----------------

8:00 AM - 8:45 AM ET	Breakfast
8:30 AM - 9:30 AM ET	Expo/Demo Tear Down
8:45 AM - 9:45 AM ET	CLOSED SESSION - Secretaries-Only Meeting
8:45 AM - 9:45 AM ET	CLOSED SESSION – Communications Staff Roundtable
9:45 AM - 10:00 AM	Morning Break
10:00 AM - 11:30 AM ET	NASS Business Meeting <i>Members will vote on business items adopted by NASS committees.</i>

Event Sponsors:

RED LINE



BLUE LINE



**REQUEST FOR REIMBURSEMENT OF LODGING AT ACTUAL COST
IN-STATE/OUT OF STATE**

Name of Employee Julie, Christi, Kellee, Austin J Date 5/26/2022

Destination/Hotel Baton Rouge, LA / Hilton Baton Rouge Capitol Center

Travel Dates Rates to Be Approved 7/6/22 through 7/9/22

Mark the type of travel and the appropriate justification below

In-State

- Lodging costs below the caps provided for in MOM Policy 142 Employee Travel, Section VII.B or VII.C are temporarily unavailable due to seasonal demand or to special functions such as fairs, sporting events or conventions;
- Emergency travel arrangements preclude being able to find accommodations at costs below the caps provided for in MOM Policy 142 Employee Travel, Section VII.B or VII.C;
- Remote locations with limited accommodations within a 15-mile radius preclude obtaining accommodations at costs below the caps provided for in MOM Policy 142 Employee Travel, Section VII.B or VII.C;
- There is reasonable cause to believe person safety is at risk due to employment position;

Justification for requesting actual cost: This is the hotel where the NASS Conference will be held. It is offering its best rate to conference attendees, and is only \$8 higher than the allowable rate. Julie contacted the hotel to ask if they would honor our state rate, and they refused.

Out of State

- Government rates are not available at the hotel; **and**
 - Government or significantly lower rates are not available at another hotel within a reasonable distance;
 - It is necessary for purposes of accessibility and/or security to stay at the hotel in which the conference is being held;
 - Emergency or last minute travel arrangements preclude finding accommodations within the federal guidelines;

Justification for requesting actual cost:

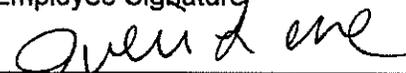
Agency Approval:



Employee Signature

5/26/22

Date



Supervisor Signature

5/26/22

Date

Division Deputy Signature

Date

Secretary of State or designee/Chief Deputy

Date

DEPARTMENT OF ADMINISTRATION
STATE FINANCIAL SERVICES
DIVISION
STATE PROCUREMENT BUREAU

<http://sfsd.mt.gov/>

STATE OF MONTANA



PROCUREMENT CARD MISSING RECEIPT FORM

When a receipt is lost or otherwise unavailable and all measures to obtain a copy have been exhausted, this Missing Receipt form should be completed. This form should be retained by department accounting with all other procard receipts and documentation.

I am missing a receipt for: Baggage Fee - NASS Winter Conference Flight
Description of Transaction

Vendor: Delta Air Transaction Date: 2/17/2023 Amount: \$ 30.00

x3 = Christi Jacobsen, Julie Lake, Kellee English

Receipt was (Check One)

Lost

Never Received

Other

\$30.00 per each baggage Fee
\$90.00 total
\$60.00 301
\$30.00 303

Business Purpose of Transaction:

Check bag fee

Receipt for checked bags were not provided by Delta.

I understand that a Missing Receipt form should be used on rare occasions and may not be used on a routine basis. I further understand that excessive use of a Missing Receipt form may revoke the privilege of providing a form in lieu of a receipt.

Kellee M. English
Employee Signature

Kellee English
Employee Name Printed

2/24/23
Date

Angela Nunn
Supervisor Signature

Angela Nunn
Supervisor Name Printed

2/24/23
Date

"AN EQUAL OPPORTUNITY EMPLOYER"

DEPARTMENT OF ADMINISTRATION
STATE FINANCIAL SERVICES
DIVISION
STATE PROCUREMENT BUREAU

<http://sfsd.mt.gov/>

STATE OF MONTANA



X3

PROCUREMENT CARD MISSING RECEIPT FORM

When a receipt is lost or otherwise unavailable and all measures to obtain a copy have been exhausted, this Missing Receipt form should be completed. This form should be retained by department accounting with all other procard receipts and documentation.

I am missing a receipt for: Baggage Fee- NASS Winter Conference Flight

Description of Transaction 2/13/23

Vendor: Delta Air Transaction Date: ~~12/14/2023~~ Amount: \$ 30.00

X3 = Christi Jacobsen, Julie Lake, Kellee English

Receipt was (Check One)

Lost (1)

Never Received (2)

Other

\$30.00 per each baggage Fee

\$90.00 total

\$60.00 301

\$30.00 303

Business Purpose of Transaction:

Check bag fee

Receipts for checked bags were not provided by Delta for two bags. One was provided but left accidentally in Washington D.C.

I understand that a Missing Receipt form should be used on rare occasions and may not be used on a routine basis. I further understand that excessive use of a Missing Receipt form may revoke the privilege of providing a form in lieu of a receipt.

Kellee M. English
Employee Signature

Kellee English
Employee Name Printed

2/24/23
Date

Angela Nunn
Supervisor Signature

Angela Nunn
Supervisor Name Printed

2/24/23
Date

"AN EQUAL OPPORTUNITY EMPLOYER"

THIS IS YOUR REGISTRATION CONFIRMATION

NASS 2023 Winter Conference Feb 15, 2023 9:00 AM - Feb 18, 2023 11:30 AM (ET) Grand Hyatt Washington, 1000 H St NW, Washington, DC 20001	
NAME Christi Jacobsen	EMAIL cjacobsen@mt.gov
CONFIRMATION CODE PZE522ES	

Registration Summary

OPTION GROUP	OPTION	PRICE	SUBTOTAL
SOS/Lt. Gov. Registration	Conference Registration	500.00 USD	500.00 USD
		TOTAL	500.00 USD

Registration Type

NASS Member SOS/ Lt. Governor

Payment History

DATE	TRANSACTION	AMOUNT	CURRENT BALANCE
Jan 04, 2023 12:03 PM	Order Placed	500.00 USD	500.00 USD
Jan 04, 2023 12:58 PM	Payment Processed (5932)	-500.00 USD	0.00 USD

Eventleaf Online Event Registration Management Platform
www.eventleaf.com

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Equipment Name	Lease Owner Description	Type	Start Date	Finish date	Days Used	Odometer Start	Odometer Finish	Hour Cost(\$)	Mile Cost(\$)	Total Cost (\$)	Total Miles	Driver	Contact	Billing Pay Period	Pay per hours
04B43	3201- SECRETARY OF STATE'S OFFICE	Daily Res	11/16/2022	11/17/2022	2	136193	136198	\$28.99	\$1.11	\$30.10	5	LAKE, JULIE	Julie LAKE	11/01/2022 - 11/30	16
TOTAL										\$30.10					

11-16-2022 Julie Lake -

Trip to Bozeman for Secretary Jacobsen speaking engagement. Motor Pool car not taken to Bozeman due to road conditions.

OPS 301 - Account 62404

Receiving business unit: 54010

MOTOR POOL

Vehicle Requisition and Trip

Reservation #

997574

Agency Name 3201-SECRETARY OF STATE'S OFFICE

Driver's Name LAKE, JULIE

Type Vehicle 04 Large Utilities Destination BOZEMAN Return Date: 11/17/2022

I have read and understand the regulations covering the use of Motor Pool and have disseminated this information to the user of requested vehicle. This vehicle will be used exclusively for state business.

Authorized Signature: Julie Lake

Date: 11/16/22

Res. Time In: 05:00 PM Res. Return 11/17/2022 Veh. # MP: 04843
Act. Time In: _____ Act. Return _____ Meter In: 136,194
Res. Time Out: 03:00 PM Res. Date Out: 11/16/2022 Meter Out: 136,193
Act. Time Out: _____ Act. Date Out: _____ Total Miles: 3

NOTE: Estimate mileage if odometer is broken - notify Dispatcher.

Speed Chart Info: null

Driver's License X Dispatcher MS Special _____

Motorpool Reservation Accounts Info (only for Dept of Transportation Reservations)

Org Unit	Class	Project	Agreement	Unit	Work	Account

By using this vehicle I state that I have a valid, non-conditional driver's license and that my license is not currently under suspension. I understand the penalties for particular driving offenses and that I may not drive any vehicle on state business if I have 12 or more conviction points in the past 36 months. I agree to notify my employer should the status of my driving record change.

I agree to follow Montana laws and state vehicle use policies including:
Keep at or below the speed limit.

Seat Belt Use Required: Drivers and passengers must use seat belts at all times as required by MCA 61-13-103; ARM 2.6.201.

No Alcohol and Drugs: (1) No person may be under the influence while on state business.

(2) No person may have an alcoholic beverage container in the passenger compartment of a state-owned, leased, or loaned vehicle. ARM 2.6.209.

Minimize distractions: State employees shall drive in a careful and prudent manner so as not to unduly or unreasonably endanger the life, limb, property, or rights of a person entitled to use a street or highway.

(2) State employees are strongly encouraged not to use handheld cell phones or other handheld electronic communications devices or objects while operating state vehicles or personal vehicles on state business. Exceptions to this rule are law enforcement and emergency response personnel ARM 2.6.210

Drive courteously.

Driver's Signature:

Julie Lake

Date:

11/16/22

Requested Accessory: null

Comments: MS



MONTANA SECRETARY OF STATE'S OFFICE



CALENDAR DISCLOSURE NOTIFICATION:

The calendar entries provided pursuant to this request should be viewed similarly to that of “draft documents” or “draft entries.” Calendar entries are fluid. Meetings mentioned on the calendar may or may not have occurred and may or may not have been attended by the Secretary of State or the Secretary of State’s office. Additionally, any calendar produced does not constitute a categorical waiver of confidential information or attorney client privilege (or a waiver of any other applicable privilege under law) with regard to any entry (and the contents thereof) in part or in full.

January 4, 2021 - January 10, 2021

January 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Monday, January 4

Tuesday, January 5

Wednesday, January 6

Thursday, January 7

Friday, January 8

Saturday, January 9

Sunday, January 10

January 11, 2021 - January 17, 2021

January 2021

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Monday, January 11

Tuesday, January 12

bday - Riedlinger, Lisa ☺ 🗄

Wednesday, January 13

Thursday, January 14

Friday, January 15

Saturday, January 16

communications eblast - Nelson, Laura ☺

Sunday, January 17

Work Anniversary ☺

January 18, 2021 - January 24, 2021

January 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
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February 2021						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Monday, January 18

Tuesday, January 19

☀️☀️☀️

Wednesday, January 20

Thursday, January 21

Friday, January 22

Saturday, January 23

Sunday, January 24

January 25, 2021 - January 31, 2021

January 2021

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
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February 2021

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21	22	23	24	25	26	27
28						

Monday, January 25

Tuesday, January 26

Wednesday, January 27

Thursday, January 28

- [REDACTED] Birthday
- [REDACTED] bday - Riedlinger, Lisa

Friday, January 29

Saturday, January 30

Sunday, January 31

February 1, 2021 - February 7, 2021

February 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
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21	22	23	24	25	26	27
28						

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, February 1

3:00am - Staff Newsletter Sent - Jacobsen, Christi

Tuesday, February 2

Wednesday, February 3

Thursday, February 4

Friday, February 5

Saturday, February 6

Sunday, February 7

February 8, 2021 - February 14, 2021

February 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
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March 2021

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, February 8

Tuesday, February 9

communications eblast - Nelson, Laura ↻

Wednesday, February 10

Thursday, February 11

Friday, February 12

Saturday, February 13

Sunday, February 14

[REDACTED] Bday - Riedlinger, Lisa ↻ 🔒

February 15, 2021 - February 21, 2021

February 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, February 15

Tuesday, February 16

Wednesday, February 17

Thursday, February 18

Friday, February 19

Saturday, February 20

Sunday, February 21

February 22, 2021 - February 28, 2021

February 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, February 22

communications eblast (prior to paper reminders) time to file AR
- Nelson, Laura ↻

Tuesday, February 23

Wednesday, February 24

Thursday, February 25

Friday, February 26

Saturday, February 27

Sunday, February 28

March 1, 2021 - March 7, 2021

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, March 1

8:00am Staff Newsletter Sent - Jacobsen, Christi

Tuesday, March 2

Wednesday, March 3

bday - Riedlinger, Lisa

Thursday, March 4

Friday, March 5

Saturday, March 6

Sunday, March 7

March 8, 2021 - March 14, 2021

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, March 8

Tuesday, March 9

Wednesday, March 10

Thursday, March 11

Friday, March 12

Saturday, March 13

Sunday, March 14

**March 15, 2021 -
March 21, 2021**

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, March 15

Tuesday, March 16

send out paper reminder communication to file reg agents -
Nelson, Laura ☺

Wednesday, March 17

Thursday, March 18

Friday, March 19

Saturday, March 20

Sunday, March 21

March 22, 2021 - March 28, 2021

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, March 22

Tuesday, March 23

Wednesday, March 24

Thursday, March 25

Friday, March 26

Saturday, March 27

Sunday, March 28

March 29, 2021 - April 4, 2021

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, March 29

Tuesday, March 30

Wednesday, March 31

Thursday, April 1

3:00am - Staff Newsletter Sent - Jacobsen, Christi - C - B

Friday, April 2

Saturday, April 3

Sunday, April 4

April 5, 2021 - April 11, 2021

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, April 5

Tuesday, April 6

Wednesday, April 7

Thursday, April 8

Friday, April 9

Saturday, April 10

Sunday, April 11

April 12, 2021 - April 18, 2021

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, April 12

Tuesday, April 13

Wednesday, April 14

Thursday, April 15

7:30am - 8:00am [REDACTED] bday - Riedlinger, Lisa ☺

Friday, April 16

Saturday, April 17

Sunday, April 18

April 19, 2021 - April 25, 2021

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, April 19

Tuesday, April 20

Wednesday, April 21

Thursday, April 22

Friday, April 23

Saturday, April 24

[REDACTED] Birthday 🕒

Sunday, April 25

April 26, 2021 - May 2, 2021

April 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, April 26

Tuesday, April 27

Wednesday, April 28

Thursday, April 29

Friday, April 30

Saturday, May 1

- [Redacted] bday - Riedlinger, Lisa ☺ 🗄
- [Redacted] Birthday ☺
- 8:00am - Staff Newsletter Sent - Jacobsen, Christi ☺ 🗄

Sunday, May 2

**May 3, 2021 -
May 9, 2021**

May 2021

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Monday, May 3

Tuesday, May 4

Wednesday, May 5

Thursday, May 6

Friday, May 7

Saturday, May 8

Sunday, May 9

May 10, 2021 - May 16, 2021

May 2021

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Monday, May 10

Tuesday, May 11

Wednesday, May 12

Thursday, May 13

Friday, May 14

Saturday, May 15

Sunday, May 16

**May 17, 2021 -
May 23, 2021**

May 2021

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Monday, May 17

Tuesday, May 18

Wednesday, May 19

Thursday, May 20

Friday, May 21

Saturday, May 22

Sunday, May 23

May 24, 2021 - May 30, 2021

May 2021

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Monday, May 24

Tuesday, May 25

Wednesday, May 26

Thursday, May 27

Friday, May 28

Saturday, May 29

Sunday, May 30

May 31, 2021 - June 6, 2021

May 2021

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Monday, May 31

Tuesday, June 1

8:00am Staff Newsletter Sent - Jacobsen, Christi

Wednesday, June 2

Thursday, June 3

day - Riedlinger, Lisa

Friday, June 4

Saturday, June 5

Sunday, June 6

bday - Riedlinger, Lisa

Birthday

June 7, 2021 - June 13, 2021

June 2021

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, June 7

Tuesday, June 8

Wednesday, June 9

Thursday, June 10

Friday, June 11

Saturday, June 12

Sunday, June 13

June 14, 2021 - June 20, 2021

June 2021

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2021

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Monday, June 14

Tuesday, June 15

Wednesday, June 16

Thursday, June 17

Friday, June 18

Saturday, June 19

Sunday, June 20

June 21, 2021 - June 27, 2021

June 2021

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, June 21

Tuesday, June 22

Wednesday, June 23

Thursday, June 24

Friday, June 25

Saturday, June 26

Sunday, June 27

June 28, 2021 - July 4, 2021

June 2021

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, June 28

[Redacted] bday - Riedlinger, Lisa

Tuesday, June 29

Wednesday, June 30

Thursday, July 1

3:00am - Staff Newsletter Sent - Jacobsen, Christi

Friday, July 2

Saturday, July 3

Sunday, July 4

July 5, 2021 - July 11, 2021

July 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Monday, July 5

Tuesday, July 6

Wednesday, July 7

Thursday, July 8

Friday, July 9

Saturday, July 10

Sunday, July 11

July 12, 2021 - July 18, 2021

July 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Monday, July 12

Tuesday, July 13

Wednesday, July 14

Thursday, July 15

Friday, July 16

Saturday, July 17

Sunday, July 18

July 19, 2021 - July 25, 2021

July 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Monday, July 19

Monday - Riedlinger, Lisa

Tuesday, July 20

Wednesday, July 21

Thursday, July 22

Friday, July 23

Saturday, July 24

Sunday, July 25

July 26, 2021 - August 1, 2021

July 2021

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Monday, July 26

Tuesday, July 27

Wednesday, July 28

Thursday, July 29

Friday, July 30

Saturday, July 31

Sunday, August 1

Pre-Intent Notice - Nelson, Laura ☺

8:00am - Staff Newsletter Sent - Jacobsen, Christi ☺

August 2, 2021 - August 8, 2021

August 2021

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Monday, August 2

Tuesday, August 3

8:00am - 9:00am Intent to dissolve email to go out

Wednesday, August 4

Thursday, August 5

Friday, August 6

Saturday, August 7

Sunday, August 8

August 9, 2021 - August 15, 2021

August 2021

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Monday, August 9

Tuesday, August 10

Wednesday, August 11

Thursday, August 12

Friday, August 13

Saturday, August 14

Sunday, August 15

August 16, 2021 - August 22, 2021

August 2021

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Monday, August 16

Tuesday, August 17

Wednesday, August 18

Thursday, August 19

Friday, August 20

Saturday, August 21

Sunday, August 22

August 23, 2021 - August 29, 2021

August 2021

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Monday, August 23

Tuesday, August 24

Wednesday, August 25

Thursday, August 26

Friday, August 27

Saturday, August 28

Sunday, August 29

August 30, 2021 - September 5, 2021

August 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2021

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Monday, August 30

Tuesday, August 31

Wednesday, September 1

8:00am Staff Newsletter Sent Jacobsen, Christi

Thursday, September 2

Friday, September 3

Saturday, September 4

- bday - Riedlinger, Lisa
- bday - Riedlinger, Lisa

Sunday, September 5

September 6, 2021 - September 12, 2021

September 2021

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Monday, September 6

Tuesday, September 7

Wednesday, September 8

Thursday, September 9

Friday, September 10

Saturday, September 11

- [REDACTED] bday - Riedlinger, Lisa ☺ 🗓
- 9:00am - 9:30am TAOK - Targeted Act Of Kindness
(2019-HistoricalSoc, 2020-CountyCR, 2021-) - Carpenter, Mark ☺

Sunday, September 12

- [REDACTED] B. day - Riedlinger, Lisa ☺ 🗓

September 13, 2021 - September 19, 2021

September 2021

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Monday, September 13

Tuesday, September 14

bday - Riedlinger, Lisa

Wednesday, September 15

Thursday, September 16

Friday, September 17

Saturday, September 18

Sunday, September 19

September 20, 2021 - September 26, 2021

September 2021

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Monday, September 20

Tuesday, September 21

Wednesday, September 22

Thursday, September 23

Friday, September 24

Saturday, September 25

Sunday, September 26

September 27, 2021 - October 3, 2021

September 2021

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Monday, September 27

Tuesday, September 28

Wednesday, September 29

Thursday, September 30

Friday, October 1

Saturday, October 2



8:00am - 9:00am Staff Newsletter Sent

Sunday, October 3

October 4, 2021 - October 10, 2021

October 2021

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Monday, October 4

Tuesday, October 5

Wednesday, October 6

1:30pm - 2:30pm Executive Team Meeting

Thursday, October 7

Friday, October 8

10:45am - 11:45am Out

Saturday, October 9

bday - Riedlinger, Lisa

Sunday, October 10

October 11, 2021 - October 17, 2021

October 2021

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						31

November 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Monday, October 11

Tuesday, October 12

2:00pm - 2:15pm Celebrate [REDACTED] Birthday

Wednesday, October 13

9:00am - 10:00am Weekly Comms Meeting

Thursday, October 14

2:00pm - 3:00pm Larry Dribble

Friday, October 15

8:30am - 9:30am Legal

Saturday, October 16

[REDACTED] bday - Riedlinger, Lisa

Sunday, October 17

October 18, 2021 - October 24, 2021

October 2021

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Monday, October 18

Tuesday, October 19

- 8:00am - 5:00pm Public hearing on selected Congressional maps
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake Julie 

Wednesday, October 20

- 9:00am - 10:00am Weekly Comms Meeting
- 3:00pm - 4:00pm Executive Team Meeting

Thursday, October 21

Friday, October 22

- 8:30am - 9:00am Legal

Saturday, October 23

Sunday, October 24

October 25, 2021 - October 31, 2021

October 2021

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Monday, October 25

Tuesday, October 26

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie

Wednesday, October 27

9:00am - 10:00am Weekly Comms Meeting

Thursday, October 28

Friday, October 29

8:30am - 9:00am Legal

Saturday, October 30

Sunday, October 31

communications paper revocation notices - Nelson, Laura

November 1, 2021 - November 7, 2021

November 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Monday, November 1

Tuesday, November 2

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie 

Wednesday, November 3

- 9:00am - 10:00am Weekly Comms Meeting
- 1:30pm - 2:30pm Executive Team Meeting

Thursday, November 4

Friday, November 5

- 8:30am - 9:00am Legal

Saturday, November 6

Sunday, November 7

November 8, 2021 - November 14, 2021

November 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Monday, November 8

Tuesday, November 9

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake Julie 

Wednesday, November 10

9:00am - 10:00am Weekly Comms Meeting

Thursday, November 11

Friday, November 12

8:30am - 9:00am Legal

Saturday, November 13

Sunday, November 14

November 15, 2021 - November 21, 2021

November 2021

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December 2021

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Monday, November 15

Tuesday, November 16

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie

Wednesday, November 17

1:30pm - 2:30pm Executive Team Meeting

Thursday, November 18

Friday, November 19

8:30am - 9:00am Legal

Saturday, November 20

Sunday, November 21

November 22, 2021 - November 28, 2021

November 2021

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December 2021

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Monday, November 22

12:00pm - 1:00pm Thanksgiving Feast/Service Award Ceremony

Tuesday, November 23

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie

Wednesday, November 24

Thursday, November 25

Friday, November 26

8:30am - 9:00am Legal

Saturday, November 27

Sunday, November 28

November 29, 2021 - December 5, 2021

November 2021

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December 2021

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Monday, November 29

Tuesday, November 30

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake Julie ☺ 🏠

9:00am - 10:00am Legal Touchbase

Wednesday, December 1

8:00am Austin Out of the Office →

1:30pm - 2:30pm Executive Team Meeting

Thursday, December 2

← Austin Out of the Office →

Friday, December 3

← Austin Out of the Office →

8:30am - 9:00am Legal

Saturday, December 4

← Austin Out of the Office →

Sunday, December 5

← Austin Out of the Office →

December 6, 2021 - December 12, 2021

December 2021

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January 2022

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Monday, December 6

← 8:30am Austin Out of the Office

Tuesday, December 7

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie

Wednesday, December 8

9:00am - 10:00am Weekly Comms Meeting

Thursday, December 9

8:30am - 9:30am Secretary Jacobsen and Alan Olson Meeting (SOS Conference Room)

Friday, December 10

Saturday, December 11

Sunday, December 12

December 13, 2021 - December 19, 2021

December 2021

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January 2022

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Monday, December 13

10:30am - 11:00am Legal Touch Base

Tuesday, December 14

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie

Wednesday, December 15

- 12:00pm - 1:00pm Staff Christmas Party
- 1:30pm - 2:30pm Executive Team Meeting
- 5:00pm - 7:00pm Pam's Retirement Party

Thursday, December 16

Friday, December 17

Saturday, December 18

Sunday, December 19

December 20, 2021 - December 26, 2021

December 2021

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January 2022

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Monday, December 20

Tuesday, December 21

- [REDACTED] bday - Riedlinger, Lisa ☺ 🗄
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake Julie ☺ 🗄

Wednesday, December 22

Thursday, December 23

Friday, December 24

Saturday, December 25

Sunday, December 26

December 27, 2021 - January 2, 2022

December 2021

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January 2022

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Monday, December 27

Tuesday, December 28

8:30am - 10:00am Operations Touch-Base (Christ's Office) - Lake, Julie

Wednesday, December 29

Thursday, December 30

Friday, December 31

Saturday, January 1

bday - Riedlinger, Lisa

bday - Riedlinger, Lisa

8:00am Staff Newsletter Sent - Jacobsen, Christi

Sunday, January 2

January 3, 2022 - January 9, 2022

January 2022

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February 2022

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Monday, January 3

Tuesday, January 4

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake Julie

12:00pm - 1:20pm Out

Wednesday, January 5

Thursday, January 6

Friday, January 7

12:00pm - 1:20pm Out

Saturday, January 8

Sunday, January 9

January 10, 2022 - January 16, 2022

January 2022

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February 2022

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Monday, January 10

Tuesday, January 11

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake Julie ☺ 🗄

12:00pm - 1:20pm Out ☺

Wednesday, January 12

[redacted] bday - Riedlinger, Lisa ☺ 🗄

Thursday, January 13

Friday, January 14

12:00pm - 1:20pm Out ☺

Saturday, January 15

Sunday, January 16

communications eblast - Nelson, Laura ☺

January 17, 2022 - January 23, 2022

January 2022

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February 2022

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Monday, January 17

Work Anniversary ☺

Tuesday, January 18

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🗄

12:00pm - 1:20pm Out ☺

Wednesday, January 19

Thursday, January 20

Friday, January 21

9:00am - 10:00am Executive Team meeting (VB) - Nunn, Angela ☺

12:00pm - 1:20pm Out ☺

Saturday, January 22

Sunday, January 23

January 24, 2022 - January 30, 2022

January 2022

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February 2022

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Monday, January 24

Tuesday, January 25

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🏠

12:00pm - 1:20pm Out ☺

Wednesday, January 26

Thursday, January 27

Friday, January 28

██████████ Birthday ☺

██████████ - Riedlinger, Lisa ☺ 🏠

8:30am - 9:30am Executive Team meeting (VB) - Nunn, Angela ☺

12:00pm - 1:20pm Out ☺

Saturday, January 29

Sunday, January 30

January 31, 2022 - February 6, 2022

January 2022

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February 2022

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Monday, January 31

Tuesday, February 1

- 8:00am - Staff Newsletter Sent - Jacobsen, Christi ☺
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺
- 12:00pm - 1:20pm Out ☺

Wednesday, February 2

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

Thursday, February 3

Friday, February 4

- 8:30am - 9:30am Executive Team meeting (VB) - Nunn, Angela ☺
- 12:00pm - 1:20pm Out ☺

Saturday, February 5

Sunday, February 6

February 7, 2022 - February 13, 2022

February 2022

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March 2022

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Monday, February 7

Tuesday, February 8

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🗄

12:00pm - 1:20pm Out ☺

Wednesday, February 9

communications eblast - Nelson, Laura ☺

9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

Thursday, February 10

Friday, February 11

8:30am - 9:30am Executive Team meeting (VB) - Nunn, Angela ☺

12:00pm - 1:20pm Out ☺

Saturday, February 12

Sunday, February 13

February 14, 2022 - February 20, 2022

February 2022

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March 2022

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Monday, February 14

Bday - Riedlinger, Lisa ☺ 🗄

Tuesday, February 15

8:30am - 10:00am Operations Touch-Base (Chrsti's Office) - Lake, Julie ☺ 🗄

12:00pm - 1:20pm Out ☺

Wednesday, February 16

9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

Thursday, February 17

Friday, February 18

12:00pm - 1:20pm Out ☺

Saturday, February 19

Sunday, February 20

February 21, 2022 - February 27, 2022

February 2022

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March 2022

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Monday, February 21

Tuesday, February 22

- communications eblast (prior to paper reminders) time to file AR - Nelson, Laura ☺
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ ☰
- 12:00pm - 1:20pm Out ☺

Wednesday, February 23

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

Thursday, February 24

Friday, February 25

- 8:30am - 9:30am Executive Team meeting (VB) - Nunn, Angela ☺
- 12:00pm - 1:20pm Out ☺

Saturday, February 26

Sunday, February 27

February 28, 2022 - March 6, 2022

February 2022

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March 2022

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Monday, February 28

Tuesday, March 1

- 8:00am - Staff Newsletter Sent - Jacobsen, Christi ☺ 🗄
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🗄
- 12:00pm - 1:20pm Out ☺

Wednesday, March 2

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

Thursday, March 3

- [REDACTED] bday - Riedlinger, Lisa ☺ 🗄

Friday, March 4

- 8:00am - 8:30am May Mail Ballot plans due (SOS) - Fuller, Stuart
- 8:30am - 9:30am Executive Team meeting (VB) - Nunn, Angela ☺
- 9:00am - PSC case - bench trial - Jacobsen, Christi
- 12:00pm - 1:20pm Out ☺
- 1:00pm - 5:00pm

Saturday, March 5

Sunday, March 6

March 7, 2022 - March 13, 2022

March 2022

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April 2022

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Monday, March 7

Tuesday, March 8

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺
- 12:00pm - 1:20pm Out ☺

Wednesday, March 9

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 1:00pm - 2:00pm March HRIS User Group (Online Zoom Meeting (see below)) - SABHRS HR

Thursday, March 10

Friday, March 11

- [REDACTED]
- 8:30am - 9:30am Executive Team meeting (VB) - Nunn, Angela ☺
- 9:30am - 10:00am Discuss State-Tribal Relations Committee email - Nunn, Angela
- 12:00pm - 1:20pm Out ☺

Saturday, March 12

Sunday, March 13

March 14, 2022 - March 20, 2022

March 2022

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April 2022

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Monday, March 14

- 8:00am - 8:30am Candidate Filing Closes at 5:00 pm - Jacobsen, Christi
- 8:30am - 9:00am EA Elect MT Training All Week

Tuesday, March 15

- AR Reminder Email - Burton, Jake
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺
- 12:00pm - 1:20pm Out ☺

Wednesday, March 16

- HOLD - Interim Budget Committee - Nunn, Angela
- [REDACTED] birthday - Riedlinger, Lisa ☺
- send out paper reminder communication to file reg agents - Nelson, Laura ☺
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 4:30pm - 5:00pm Chamber Board Meeting (Chamber building - downstairs) - Jacobsen, Christi

Thursday, March 17

- LFC - Jacobsen, Christi
- St. Patrick's Day (United States)
- 10:00am - 10:30am 2017 SOS/Tribe Compact Expires - James, Austin
- 10:30am - 11:00am Discuss Fee Reduction (Conference Room) - Nunn, Angela

Friday, March 18

- 8:30am - 9:30am Executive Team meeting (VB) - Nunn, Angela ☺
- 12:00pm - 1:20pm Out ☺
- 1:00pm - 1:30pm RAOK Visit- PSC Central Services - Ames, Gabriella

Saturday, March 19

Sunday, March 20

March 21, 2022 - March 27, 2022

March 2022

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April 2022

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Monday, March 21

- 9:00am - 12:00pm Land Board Meeting (Old Supreme Court Chambers, Capitol) - Martin, Rachel ☺
- 1:00pm - 4:00pm Work on Poll - Nunn, Angela

Tuesday, March 22

- 8:00am - 8:30am Ballot Issue #34: Deadline to Receive Feedback from LSD - Ames, Gabriella
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺
- 12:00pm - 1:20pm Out ☺

Wednesday, March 23

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

Thursday, March 24

- HOLD - SAVA committee - Presentation on electMT - Nunn, Angela
- 9:00am - certify candidates for ballot - press release? - Jacobsen, Christi ☺
- 10:00am - 12:00pm Information Technology Board (ITB) (Zoom Meeting) - CIO Support Staff
- 12:00pm - 1:00pm SAVA Luncheon (Conference Rm) - Ames, Susan

Friday, March 25

- Out
-
- 12:00pm - 1:20pm Out ☺

Saturday, March 26

Sunday, March 27

March 28, 2022 - April 3, 2022

March 2022

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April 2022

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Monday, March 28

☒ 12:00am →

Tuesday, March 29

☒ ← →

☒ 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🗄

☒ 12:00pm - 1:20pm Out ☺

Wednesday, March 30

☒ ← 12:00am

☒ 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

Thursday, March 31

Friday, April 1

☒

☒ 8:00am Staff Newsletter Sent - Jacobsen, Christi ☺ 🗄

☒ 12:00pm - 1:20pm Out ☺

Saturday, April 2

Sunday, April 3

April 4, 2022 - April 10, 2022

April 2022

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May 2022

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Monday, April 4

Tuesday, April 5

- AR Reminder Email - Burton, Jake
- 8:00am - 8:30am Deadline to Receive Feedback from LSD Interim Committee - Ames, Gabriella
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🗄
- 10:00am - 11:00am Operations Part 2 - Lake, Julie
- 12:00pm - 1:20pm Out ☺

Wednesday, April 6

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 1:00pm - 2:00pm April HRIS User Group (Online Zoom Meeting (see below)) - SABHRS HR
- [REDACTED]

Thursday, April 7

- [REDACTED]

Friday, April 8

- 8:30am - 9:30am Executive Team meeting (VB) - Nunn, Angela ☺
- 12:00pm - 1:20pm Out ☺

Saturday, April 9

Sunday, April 10

April 11, 2022 - April 17, 2022

April 2022							May 2022						
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Monday, April 11

Tuesday, April 12

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 📍
- 12:00pm - 1:20pm Out ☺

Wednesday, April 13

Thursday, April 14

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 9:30am - 10:30am Reminder: Assistive Technology for Injured Workers and Employees with Disabilities (Microsoft Teams Meeting) - Pavao, John
- 10:00am - 5:00pm Special Select Committee on Judicial Accountability - Melby, Richie

Friday, April 15

Saturday, April 16

- Tax Day (United States)
- 7:30am - 8:00am bday - Riedlinger, Lisa ☺
- 8:30am - 9:30am Executive Team meeting (VB) - Nunn, Angela ☺
- 12:00pm - 1:20pm Out ☺

Sunday, April 17

- Easter Day (United States)

April 18, 2022 - April 24, 2022

April 2022

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May 2022

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Monday, April 18

- 8:00am - 8:30am Deadline to Receive Ballot Issue #33 from AG's Office - Ames, Gabriella
- 9:00am - 12:00pm Land Board Meeting (Old Supreme Court Chambers, Capitol) - Martin, Rachel ☺

Tuesday, April 19

- 7:30am - 8:00am Last day for Poll Ballots - Lake, Julie
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ ☺
- 12:00pm - 1:20pm Out ☺

Wednesday, April 20

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

Thursday, April 21

- 8:30am - 9:30am Executive Team meeting (VB) - Nunn, Angela ☺

Friday, April 22

- [REDACTED]
- 12:00pm - 1:20pm Out ☺

Saturday, April 23

Sunday, April 24

- [REDACTED] Birthday ☺

April 25, 2022 - May 1, 2022

April 2022							May 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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Monday, April 25

- 12:00am - Jacobsen, Christi
- [REDACTED]

Tuesday, April 26

- 12:00am - Jacobsen, Christi
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie
- 10:00am - 10:30am HAVA Grant Discussion - Nunn, Angela
- 12:00pm - 1:20pm Out

Wednesday, April 27

- Administrative Professionals Day (United States)
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie

Thursday, April 28

- 9:00am - 10:00am Deposition for Austin at Crowley Fleck

Friday, April 29

- 8:30am - 9:30am Executive Team meeting (VB) - Nunn, Angela
- 12:00pm - 1:20pm Out

Saturday, April 30

Sunday, May 1

- bday - Riedlinger, Lisa
- Birthday
- 8:00am - Staff Newsletter, Sent - Jacobsen, Christi

**May 2, 2022 -
May 8, 2022**

May 2022

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June 2022

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Monday, May 2

8:00am - 8:30am Ballot Issues #30 and #31: Input from AG - Ames, Gabriella

Tuesday, May 3

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake Julie

12:00pm - 1:20pm Out

Wednesday, May 4

9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie

1:00pm - 2:00pm May HRIS User Group (Online Zoom Meeting (see below)) - SABHRS HR

Thursday, May 5

8:00am - 8:30am Vacancy for HD 51 Deadline #1 - Ames, Gabriella

[Redacted]

Friday, May 6

8:30am - 9:30am Executive Team meeting (VB) - Nunn, Angela

12:00pm - 1:20pm Out

1:30pm - 2:00pm ARM hearing - 44-2-256 (related to SB 15) (Conference Room) - Nunn, Angela

Saturday, May 7

Sunday, May 8

Mother's Day (United States)

May 9, 2022 - May 15, 2022

May 2022

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June 2022

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Monday, May 9

9:30am - 10:00am Canceled: Meet with Middle School Students - Lake, Julie

Tuesday, May 10

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ ☰

10:00am - 11:00am Review Information - Lake, Julie

12:00pm - 1:20pm Out ☺

Wednesday, May 11

9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

Thursday, May 12

Friday, May 13

8:30am - 9:30am Executive Team meeting (VB) - Nunn, Angela ☺

12:00pm - 1:20pm Out ☺

Saturday, May 14

Sunday, May 15

May 16, 2022 - May 22, 2022

May 2022							June 2022							
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Monday, May 16

- 9:00am - 12:00pm Land Board Meeting (Old Supreme Court Chambers, Capitol) - Martin, Rachel ☺
- 11:00am - 12:00pm Review agency IT plan (Microsoft Teams Meeting) - English, Kellee

Tuesday, May 17

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺
- 12:00pm - 1:20pm Out ☺

Wednesday, May 18

- 9:00am - 10:00am Board of Examiners (BOE) Meeting (GOV Reception Room) - Gianforte, Greg
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 10:00am - 4:30pm FutureSync Training/ Emotional Intelligence and DiSC (SOS Collaboration Area) - Lake, Julie

Thursday, May 19

- 8:00am - 8:30am Notary Conference 5-19 to 5-20 in Helena
- 1:00pm - 1:30pm Notary Welcome (Great Northern)

Friday, May 20

- Birthday - Riedlinger, Lisa ☺
- Birthday
- Rule hearing for 44-2-257 (fee reduction) - Nunn, Angela
- 8:00am - 8:30am Vacancy for HD 51 Deadline #2 - Ames, Gabriella
- 8:30am - 9:30am Executive Team meeting (VB) - Nunn, Angela ☺
- 12:00pm - 1:20pm Out ☺
- 2:00pm - 2:30pm Birthday celebration for [REDACTED] (New space) - English, Kellee

Saturday, May 21

Sunday, May 22

May 23, 2022 - May 29, 2022

May 2022

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June 2022

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Monday, May 23

- [REDACTED]
- 9:30am - 10:00am Birthday Coffee - Lake, Julie ☺
- 10:30am - 11:00am Discuss Elections positions - Nunn, Angela

Tuesday, May 24

- Zane Grey v. Jacobsen - Answer Due - James, Austin
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ ☺
- 12:00pm - 1:20pm Out ☺

Wednesday, May 25

- 12:00am SAVA - Jacobsen, Christi
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 12:00pm - 1:00pm SAVA lunch (Conf Room) - Ames, Susan

Thursday, May 26

- 12:00am SAVA - Jacobsen, Christi
- [REDACTED] bday - Riedlinger, Lisa

Friday, May 27

- 8:30am - 9:30am Executive Team meeting (VB) - Nunn, Angela ☺
- 12:00pm - 1:20pm Out ☺

Saturday, May 28

Sunday, May 29

May 30, 2022 - June 5, 2022

May 2022

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June 2022

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Monday, May 30

Memorial Day (United States)

Tuesday, May 31

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake Julie ☺🔒

12:00pm - 1:20pm Out ☺

1:15pm - 1:45pm Celebrate [REDACTED] Birthday (Angela's Office) - Lake, Julie

2:00pm - 3:00pm Speak at Boys State (Fort Harrison) - Lake, Julie

Wednesday, June 1

8:00am Staff Newsletter Sent Jacobsen, Christi ☺

9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

10:00am - 11:00am Executive Team meeting (Conference Room) - Nunn, Angela ☺

11:00am - 12:30pm NASS Webinar on Uses for Digital Identity in Government (Zoom) - Lake, Julie

1:00pm - 2:00pm June HRIS User Group (Online Zoom Meeting (see below)) - SABHRS HR

2:30pm - 3:30pm Operations Touch Base - Lake, Julie

Thursday, June 2

5:30am - 2:30pm MT On The Rise Summit

Friday, June 3

[REDACTED] bday - Riedlinger, Lisa

[REDACTED] bday - Riedlinger, Lisa ☺🔒

Rule hearings - FYI - Nunn, Angela

10:00am - 10:30am ARM hearing - 44-2-255 (related to HB 530) (Conference Room) - Nunn, Angela

Saturday, June 4

Sunday, June 5

June 6, 2022 - June 12, 2022

June 2022

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July 2022

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Monday, June 6

- Birthday - Riedlinger, Lisa ☺ 📅
- Birthday ☺

Tuesday, June 7

- Primary Election Day - Nunn, Angela
- [Redacted]
- 7:30am - 8:00am Primary Election - Jacobsen, Christi
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake Julie ☺ 📅
- [Redacted]

Wednesday, June 8

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 2:00pm - 3:00pm Missy's go-away (SOS Conference Room) - Fuller, Stuart

Thursday, June 9

- 8:30am - 10:00am Executive Team meeting (Christi's Office) - Nunn, Angela ☺

Friday, June 10

Saturday, June 11

Sunday, June 12

June 13, 2022 - June 19, 2022

June 2022

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July 2022

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Monday, June 13

- 12:00am Sue Out All Week →
- [REDACTED]
- 1:00pm - 1:30pm Review PEA agenda and speakers (Collaboration Area) - Fuller, Stuart
- 4:00pm - 5:00pm Know the provisional numbers for PSC race to know if recount threshold left

Tuesday, June 14

- ← Sue Out All Week →
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺
- 9:00am - 2:00pm Post Election Audit - Dice Roll (TBA) - Fuller, Stuart

Wednesday, June 15

- ← Sue Out All Week →
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 9:00am - 10:00am Meet with Legislative Staff (SOS Conference Room) - Nunn, Angela
- 11:30am - 12:00pm Interim Budget Committee - Lake, Julie

Thursday, June 16

- ← Sue Out All Week →
- 12:00am Austin Out of the Office - James, Austin →
- 12:00am Kel, Angela out →
- 9:15am - 10:15am Lt. Gov/Cons - Jacobsen, Christi

Friday, June 17

- ← 12:00am Sue Out All Week
- ← 12:00am Austin Out of the Office - James, Austin
- ← 12:00am Kel, Angela out

Saturday, June 18

Sunday, June 19

- Father's Day (United States)

June 20, 2022 - June 26, 2022

June 2022

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July 2022

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Monday, June 20

9:00am - 12:00pm Land Board Meeting (Old Supreme Court Chambers, Capitol) - Martin, Rachel ☺

9:00am - 12:00pm Land Board Meeting (Old Supreme Court Chambers, Capitol Room 303) - DNRC Land Board ☺

10:00am - 11:00am Board of Examiners (Room 303) - CAPITOL Room 303

3:00pm - 4:00pm Election Night - After Action Review (SOS Collaboration area) - Fuller, Stuart

Tuesday, June 21

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake Julie ☺ ☺

Wednesday, June 22

9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

11:00am - 11:05am Greet Kotone Olson (Student) - Lake, Julie

Thursday, June 23

8:00am - 10:00am Executive Team meeting (VB) - Nunn, Angela ☺

10:00am - 12:00pm Information Technology Board (ITB) (Zoom Meeting) - CIO Support Staff

Friday, June 24

Saturday, June 25

Sunday, June 26

June 27, 2022 - July 3, 2022

June 2022

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July 2022

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Monday, June 27

- 8:00am - 8:30am SD 39- Deadline for Party to Provide list of 3 Appointees to Commissioners - Ames, Gabriella
- 9:00am - 10:00am mid-year - Jacobsen, Christi
- 10:00am - 11:00am mid-year - Jacobsen, Christi
- 11:00am - 12:00pm mid-year - Jacobsen, Christi

Tuesday, June 28

- Canvas results due back to us before today
- Birthday - Riedlinger, Lisa ☺ 📅
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 📅
- 9:00am - 3:00pm State Canvass (SOS Conference Room) - Fuller, Stuart
- 11:30am - 1:00pm - Jacobsen, Christi

Wednesday, June 29

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 9:00am - 9:30am All-staff meeting (Collaboration Space) - Nunn, Angela ☺
- 9:30am - 10:30am Executive Team meeting (VB? TBD) - Nunn, Angela ☺
- 1:30pm - 2:30pm SOS Chat RE: MAR 17-423, 425, 427 (Microsoft Teams Meeting) - Johnson, Loryn

Thursday, June 30

- e-pass switch to Okta

Friday, July 1

- 8:00am - Staff Newsletter Sent - Jacobsen, Christi ☺ 📅

Saturday, July 2

Sunday, July 3

July 4, 2022 - July 10, 2022

July 2022

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August 2022

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Monday, July 4

Independence Day (United States)

Tuesday, July 5

Canvas must be complete by 7/5/2022

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🔒

Wednesday, July 6

6:00am Summer NASS - Lake, Julie →

9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

Thursday, July 7

← Summer NASS - Lake, Julie →

8:30am - 10:00am Canceled: Executive Team meeting (VB) - Nunn, Angela ☺

Friday, July 8

← 11:00pm Summer NASS - Lake, Julie

Saturday, July 9

Sunday, July 10

July 11, 2022 - July 17, 2022

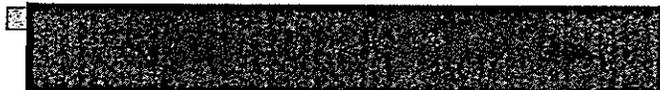
July 2022

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August 2022

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Monday, July 11



Tuesday, July 12

8:00am - 8:30am Deadline for SOS to be Notified of New Appointee for SD 39 - Ames, Gabriella

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺

Wednesday, July 13

9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

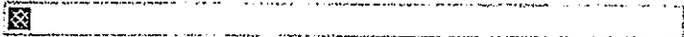
11:30am - 1:00pm Staff Summer Picnic (Lockey Park) - Lake, Julie

Thursday, July 14

Table Top the Vote exercise 2022 - English, Kellee

9:00am - 11:00am Executive Team meeting (CJ's Office) - Nunn, Angela ☺

Friday, July 15



Saturday, July 16

Sunday, July 17

July 18, 2022 - July 24, 2022

July 2022

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August 2022

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Monday, July 18

10:30am - 12:00pm Land Board Meeting (Old Supreme Court Chambers, Capitol Room 303) - DNRC Land Board ↻

Tuesday, July 19

[Redacted] day - Riedlinger, Lisa ↻ 🔒

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake Julie ↻ 🔒

Wednesday, July 20

8:00am - 1:00pm

9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ↻

Thursday, July 21

8:00am - 9:00am Filming - Melby, Richie

Friday, July 22

8:30am - 10:00am Executive Team meeting (VB) - Nunn, Angela ↻

Saturday, July 23

Sunday, July 24

[Redacted] - birthday - Riedlinger, Lisa ↻ 🔒

July 25, 2022 - July 31, 2022

July 2022

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August 2022

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Monday, July 25

- 1:00pm - 1:30pm State Board of Canvassers - Recount Canvass (SOS Conference Room) - Fuller, Stuart

Tuesday, July 26

- 9:00am Placeholder Summer METAC Conference - Gagnon, Conner →
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ↻ 🔒

Wednesday, July 27

- ← Placeholder Summer METAC Conference - Gagnon, Conner →
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ↻
- 9:00am - 9:30am All-staff meeting (Collaboration Space) - Nunn, Angela ↻
- 3:00pm - 3:30pm Gabi Going Away Party/Shower (Collaboration Area) - Ames, Susan

Thursday, July 28

- ← 5:00pm Placeholder Summer METAC Conference - Gagnon, Conner
- 8:30am - 10:00am Executive Team meeting (VB) - Nunn, Angela ↻
- 12:30pm - 1:30pm NASS Elections Committee Call - Lake, Julie
- 2:55pm - 3:25pm All Staff Meeting - TODAY (Collaboration Area) - Ames, Susan

Friday, July 29

Saturday, July 30

Sunday, July 31

- ██████████ bday - Riedlinger, Lisa

August 1, 2022 - August 7, 2022

August 2022

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September 2022

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Monday, August 1

- Pre-Intent Notice - Nelson, Laura ☺
- 8:00am - Staff Newsletter Sent - Jacobsen, Christie ☺

Tuesday, August 2

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺



Wednesday, August 3

- 8:00am - 9:00am Intent to dissolve email to go out ☺
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

Thursday, August 4

- 8:30am - 10:00am Executive Team meeting (VB) - Nunn, Angela ☺

Friday, August 5

- 7:30am - 5:00pm CJ Out Of Office - Lake, Julie

Saturday, August 6

Sunday, August 7

August 8, 2022 - August 14, 2022

August 2022

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September 2022

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Monday, August 8

[Redacted]

Tuesday, August 9

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie

Wednesday, August 10

12:00am SAVA - Jacobsen, Christi

9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie

10:00am - 11:00am Microsoft Accessibility Training - Word, Excel, PPT, and Outlook (Microsoft Teams Meeting) - Pavao, John

1:00pm - 2:00pm August HRIS User Group (Online Zoom Meeting (see below)) - SABHRS HR

2:00pm - 2:30pm New Election Reports (Collaboration Space) - Burton, Jake

Thursday, August 11

12:00am SAVA - Jacobsen, Christi

MACR

8:00am - 8:30am SAVA Committee Meeting (Capitol Building Room 102) - McLaughlin, Angie

9:00am - 10:00am SAVA/ Elections Update (Room 137) - Lake, Julie

12:00pm - 1:00pm SAVA Committee Luncheon (Conf Rm) - Ames, Susan

Friday, August 12

[Empty]

Saturday, August 13

[Empty]

Sunday, August 14

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August 15, 2022 - August 21, 2022

August 2022

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September 2022

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Monday, August 15

- 9:00am - 12:00pm Land Board Meeting (Old Supreme Court Chambers, Capitol) - Martin, Rachel ☺
- 9:00am - 12:00pm Land Board Meeting (Old Supreme Court Chambers, Capitol Room 303) - DNRC Land Board ☺

Tuesday, August 16

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺

Wednesday, August 17

- 8:30am - 10:00am Executive Team meeting (Picnic Table (Capitol lawn)) - Nunn, Angela ☺
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 10:30am - 11:30am - Jacobsen, Christi
- 1:00pm - 2:00pm Microsoft Accessibility Training - Word, Excel, PPT, and Outlook (Microsoft Teams Meeting) - Pavao, John

Thursday, August 18

Friday, August 19

Saturday, August 20

birthday - Riedlinger, Lisa ☺

Sunday, August 21

August 22, 2022 - August 28, 2022

August 2022

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September 2022

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Monday, August 22

Tuesday, August 23

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺
- 3:00pm - 3:30pm IT Biannual Report (Kellee's Office) - Lindsay, Austin

Wednesday, August 24

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 12:00pm - 1:00pm Helena Rotary Club - Lake, Julie

Thursday, August 25

- Certify the ballot
- 7:30am - 8:00am Deadline to Certify the Ballot - Lake, Julie
- 1:00pm - 2:00pm Executive Team meeting (CJ's Office) - Nunn, Angela ☺

Friday, August 26

Saturday, August 27

Sunday, August 28

August 29, 2022 - September 4, 2022

August 2022						
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September 2022						
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Monday, August 29

- Deadline for VIP to publisher - Nunn, Angela
- Targeted outreach for the general election - English, Kellee
- 8:00am - 8:30am Deadline to send FINAL VIP proof to Liberty Press - Gagnon, Conner
- 10:00am - 10:30am Rule Hearing (MAR 44-2-262)

Tuesday, August 30

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🗄
- 10:00am - 4:00pm Election Processes Workgroup Meeting (Zoom) - Lake, Julie
- 10:00am - 4:00pm Election Processes Workgroup Meeting (MACo Office, Building 1, Lower-level Conference Room & Zoom) - Shantil Siaperas
- 1:00pm - 4:30pm Active Shooter/Armed Intruder Training (Governor's Reception Room) - Ames, Susan

Wednesday, August 31

- Agency Biennial Reports are due August 31, 2022 - English, Kellee
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 9:00am - 9:30am All-staff meeting (Collaboration Space) - Nunn, Angela ☺

Thursday, September 1

- 8:00am - Staff Newsletter Sent - Jacobsen, Christi ☺ 🗄
- 8:00am - 8:30am State Records Committee Report Due/ Water Course Report Due
- 8:30am - 10:00am Executive Team meeting (VB) - Nunn, Angela ☺
- 1:30pm - 2:30pm Discuss legislation (CJ's Office) - Nunn, Angela

Friday, September 2

Saturday, September 3

Sunday, September 4

- [REDACTED] bday - Riedlinger, Lisa ☺ 🗄
- [REDACTED] bday - Riedlinger, Lisa ☺ 🗄

September 5, 2022 - September 11, 2022

September 2022

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October 2022

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Monday, September 5

Labor Day (United States)

Tuesday, September 6

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🗄

Wednesday, September 7

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 1:00pm - 2:00pm September HRIS User Group (Online Zoom Meeting (see below)) - SABHRS HR

Thursday, September 8

- 9:00am - 9:30am Table Top the Vote review (Collaboration space) - English, Kellee
- 9:30am - 11:00am Executive Team Meeting (CJ's Office) - Lake, Julie

Friday, September 9

Saturday, September 10

Sunday, September 11

- bday - Riedlinger, Lisa ☺ 🗄
- 9:00am - 9:30am TAOK - Targeted Act Of Kindness (2019-HistoricalSoc, 2020-CountyCR, 2021-) - Carpenter, Mark ☺

September 12, 2022 - September 18, 2022

September 2022

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October 2022

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Monday, September 12

- Dylan Barringer's first day. - Riedlinger, Lisa
- ~~Meeting~~ day - Riedlinger, Lisa
- 11:00am - 11:30am Meet with Mike Mueller (RMEF) for Land Board (SOS Conference Room) - Lake, Julie

Tuesday, September 13

- Leg Poll due
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie
- 4:30pm - 5:30pm Helena Food Share Community Resource Center (Helena Food Share) - Lake, Julie

Wednesday, September 14

- ~~Meeting~~ day - Riedlinger, Lisa
- 7:30am - 8:00am ~~Meeting~~ Birthday
- 8:00am - 8:30am Interim Budget Committee Meeting Today
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie
- 4:00pm - 5:00pm

Thursday, September 15

- Revenue committee
- ~~Meeting~~

Friday, September 16

- 10:00am Austin:Out of the Office - James, Austin →
- 8:30am - 10:00am Exec Team Meeting - Nunn, Angela
- 1:00pm - 3:30pm Agency Bill Drafting Workshop (State Capitol Room 102 and Zoom) - Coles, Jaret
- 1:00pm - 3:30pm Agency Bill Drafting Workshop (Zoom) - Lake, Julie

Saturday, September 17

- ← Austin:Out of the Office - James, Austin →

Sunday, September 18

- ← Austin:Out of the Office - James, Austin →

September 19, 2022 - September 25, 2022

September 2022

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October 2022

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Monday, September 19

- ← Austin:Out of the Office - James, Austin →
- 7:30am - 8:00am Constitution Day - Lake, Julie
- 9:00am - 12:00pm Land Board Meeting (Old Supreme Court Chambers, Capitol) - Martin, Rachel ☺
- 9:00am - 12:00pm Land Board Meeting (Old Supreme Court Chambers, Capitol Room 303) - DNRC Land Board ☺
- 12:00pm - 1:00pm Constitution Day (Rotunda) - Lake, Julie
- 12:00pm - 1:00pm Constitution Day Speech

Tuesday, September 20

- ← 5:30pm Austin:Out of the Office - James, Austin
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🔒

Wednesday, September 21

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

Thursday, September 22

- 10:00am - 12:00pm Information Technology Board (ITB) (Zoom Meeting) - CIO Support Staff

Friday, September 23

- UOCAVA Ballots Must Be Mailed - Melby, Richie
- 8:30am - 10:00am Exec Team Meeting - Nunn, Angela ☺

Saturday, September 24

Sunday, September 25

September 26, 2022 - October 2, 2022

September 2022

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October 2022

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Monday, September 26

- 11:00am - 11:30am Registered Voter By County Report (Collaboration Space) - Burton, Jake

Tuesday, September 27

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🗄
- 2:00pm - 3:00pm Review Security Assessment (Angela's Office) - Lake, Julie 🗄

Wednesday, September 28

- 8:30am - 9:00am Discussion - Voter Pamphlet (Microsoft Teams Meeting) - Bahnmler, Ryan
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 9:00am - 9:30am All-staff meeting (Collaboration Space) - Nunn, Angela ☺
- 1:30pm - 2:30pm NATIONAL FEDERATION OF THE BLIND WEBINAR SERIES ON ACCESSIBLE ELECTRONIC RETURN (<https://zoom.us/j/99446930786?pwd=YWtsYzB4YjJQUiV4dFQeWs2b3lIQT09>) - Kaloc, Jeff
- 3:00pm - 4:00pm Allegra for VIP Check (Allegra - Helena) - Jacobsen, Christi

Thursday, September 29

- 8:30am - 10:00am Exec Team Meeting - Nunn, Angela ☺

Friday, September 30

- 7:30am - 5:00pm CJ Out of Office - Lake, Julie

Saturday, October 1

- 8:00am - Staff Newsletter Sent - Jacobsen, Christi ☺ 🗄
- 8:30am - 9:00am Deadline to Adopt Admin Rule before Leg. Session

Sunday, October 2

- [REDACTED] bday - Riedlinger, Lisa ☺ 🗄

October 3, 2022 - October 9, 2022

October 2022

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November 2022

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Monday, October 3

Tuesday, October 4

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🗄
- 9:30am - 10:00am Registered Voter County Report Updates (Collaboration Space) - Burton, Jake

Wednesday, October 5

- Leg Council
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 1:00pm - 2:00pm October HRIS User Group (Online Zoom Meeting (see below)) - SABHRS HR

Thursday, October 6

- 9:00am - 10:00am Write Cards (Christi's Office) - Lake, Julie ☺
- 10:00am - 11:00am Review UCC Document - Jacobsen, Christi

Friday, October 7

- 8:30am - 10:00am Exec Team Meeting - Nunn, Angela ☺
- 12:00pm - 5:00pm ECT: Son Duties (AMJ Friday Afternoon) - James, Austin
- 2:00pm - 2:30pm Discuss Grant Documents - Nunn, Angela

Saturday, October 8

Sunday, October 9

- bday - Riedlinger, Lisa ☺ 🗄

October 10, 2022 - October 16, 2022

October 2022

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November 2022

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Monday, October 10

Columbus Day (United States)

Tuesday, October 11

Regular Registration Ends/Absentee Available In-Person - Melby, Richie

VIP Mailed - Jacobsen, Christi

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🏠

1:30pm - 2:00pm Celebrate [redacted] Birthday (Collaboration Space)

2:00pm - 3:00pm Supervisor Performance Appraisal Training (SOS Conference Room) - Lake, Julie

Wednesday, October 12

Late registration begins (general) - Melby, Richie

9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

3:00pm - 3:30pm Farewell to Kyler (Collaboration Space) - Ames, Susan

Thursday, October 13

9:00am - 10:00am Elections TouchBase/Sync (Collaboration Area) - Klein, Josh

9:00am - 10:00am Write Cards (Christi's Office) - Lake, Julie ☺

3:00pm - 5:00pm

Friday, October 14

Absentee ballots mailed (general) - Melby, Richie

8:30am - 10:00am Exec Team Meeting - Nunn, Angela ☺

10:30am - 11:00am Celebrate [redacted] Birthday (Collaboration Space) - Lutgen, Melissa

1:00pm - 5:00pm

Saturday, October 15

Sunday, October 16

[redacted] bday - Riedlinger, Lisa ☺ 🏠

October 17, 2022 - October 23, 2022

October 2022

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November 2022

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Monday, October 17

- 9:00am - 12:00pm Land Board Meeting (Old Supreme Court Chambers, Capitol) - Martin, Rachel ☺
- 9:00am - 12:00pm Land Board Meeting (Old Supreme Court Chambers, Capitol Room 303) - DNRC Land Board ☺
- 1:00pm - 4:00pm Governor Awards (Great Northern) - Lake, Julie

Tuesday, October 18

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ ☰
- 8:30am - 10:00am Exec Team Meeting - Nunn, Angela ☺
- 10:00am - 10:30am Meet new legislative analyst (TBD) - Nunn, Angela
- 1:00pm - 2:30pm eSERS / Election Results Training (<https://mt-gov.zoom.us/j/86116439454?pwd=VWdwVEVveU1tQnpaVk0bFVUaEhodz09>) - Fuller, Stuart

Wednesday, October 19

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

Thursday, October 20

- 9:00am - 10:00am Write Cards (Christi's Office) - Lake, Julie ☺
- 10:20am - 10:30am Earthquake Drill (Capitol Building) - Ames, Susan
- 1:00pm - 2:30pm eSERS / Election Results Training (<https://mt-gov.zoom.us/j/84059829914?pwd=a2ZlMmW5OWlkekZPN0E5Rm1MZmw0Zz09>) - Fuller, Stuart
- 4:00pm - 4:30pm Field trip for Ballot return - L&C Elections (L&C Elections - City County Building) - Fuller, Stuart

Friday, October 21

- 9:00am - 11:00am Montana Forest Products Week (Tour at Mark's Lumber - 30 Lump Gulch, Clancy, MT) - Lake, Julie

Saturday, October 22

Sunday, October 23

October 24, 2022 - October 30, 2022

October 2022

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November 2022

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Monday, October 24

Sadie starts - Riedlinger, Lisa

Tuesday, October 25

8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🗄

Wednesday, October 26

[redacted] bday - Riedlinger, Lisa ☺ 🗄

SAVA

8:00am - 8:30am SAVA

9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺

9:00am - 9:30am All-staff meeting (Collaboration Space) - Nunn, Angela ☺

10:00am - 11:30am Possible Move of School Elections Discussion (Room 422) - Arntzen, Elsie

12:00pm - 5:00pm SAVA

2:00pm - 2:30pm Celebrate [redacted] birthday! (Collaboration Space) - Ames, Susan

Thursday, October 27

9:00am - 10:00am Write Cards (Christi's Office) - Lake, Julie ☺

3:30pm - 4:30pm [redacted] B-Day! - Jacobsen, Christi

Friday, October 28

8:30am - 10:00am Exec Team Meeting - Nunn, Angela ☺

Saturday, October 29

Sunday, October 30

October 31, 2022 - November 6, 2022

October 2022

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November 2022

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Monday, October 31

- communications paper revocation notices - Nelson, Laura ☺
- Halloween (United States)
- Youth Vote is active - Riedlinger, Lisa
- 4:00pm - 6:00pm Trick-or Treating

Tuesday, November 1

- 8:00am - Staff Newsletter Sent - Jacobsen, Christi ☺
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺
- 5:00pm - 6:00pm NorthWestern Energy Community Leader Reception (1315 N. Last Chance Gulch) - Lake, Julie

Wednesday, November 2

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 10:00am - 10:30am Legislation touch base (Christi's Office) - Nunn, Angela
- 1:00pm - 2:00pm Random Act of Kindness (SITSD & GOV Indian Affairs) - Fuller, Stuart
- 1:00pm - 2:00pm November HRIS User Group (Online Zoom Meeting (see below)) - SABHRS HR

Thursday, November 3

- Certain counties conduct early preparation of absentee ballots - Melby, Richie
- 9:00am - 10:00am Write Cards (Christi's Office) - Lake, Julie ☺

Friday, November 4

- End of youth vote
- 8:30am - 10:00am Exec Team Meeting - Nunn, Angela ☺

Saturday, November 5

Sunday, November 6

November 7, 2022 - November 13, 2022

November 2022

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December 2022

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Monday, November 7

- Day before Election (SOS Collab area) - Fuller, Stuart
- 9:30am - 10:30am Dr.
- 4:30pm - 5:15pm Dept of Commerce- Kumamoto (SOS Conference Room) - Lake, Julie

Tuesday, November 8

- Election Day (SOS Collab Area) - Fuller, Stuart
- Election Day (United States)
- End of late registration (General) - Melby, Richie
- Winner of Constitution Contest Announced
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🗄

Wednesday, November 9

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 2:30pm - 3:00pm Timesheet review for Election Day (SOS Collaboration area; <https://mt-gov.zoom.us/j/85815407659?pwd=MkNKdVdZcGVaYUd3bXlQOWRCam5TZz09>) - Fuller, Stuart

Thursday, November 10

- 9:45am - 10:15am Visit Kessler 5th Grade Class (Kessler School) - Jacobsen, Christi

Friday, November 11

- Veteran's Day (United States)

Saturday, November 12

Sunday, November 13

November 14, 2022 - November 20, 2022

November 2022

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December 2022

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Monday, November 14

- 7:30am - 8:00am Launch Employee Engagement Survey - Lake, Julie
- 1:00pm - 2:00pm Guest Speaker- Ray Zinn (SOS Conference Room) - Lake, Julie

Tuesday, November 15

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ ☰
- 9:00am - 2:00pm 2022 Post Election Audit (Room 152) - CAPITOL Room 152

Wednesday, November 16

- 11:00am Legislative Orientation - Jacobsen, Christi →
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 9:30am - 12:30pm Caucuses Election of Leadership House and Senate - Jacobsen, Christi
- 10:00am - 10:30am Canceled: Discussion Legislation - Nunn, Angela ☺

Thursday, November 17

- ← Legislative Orientation - Jacobsen, Christi →
- 6:30am - 12:00pm Speak at MT Independent Bankers/Women in Banking Conference (Bozeman) - Jacobsen, Christi ☰
- 1:00pm - 2:00pm Revenue Interim Committee

Friday, November 18

- ← 12:00pm Legislative Orientation - Jacobsen, Christi
- 7:30am - 8:00am Capitol Coffee - Ames, Susan
- 8:30am - 10:00am Exec Team Meeting - Nunn, Angela ☺
- 4:30pm - 5:00pm Employee Engagement Survey Closes - Lake, Julie

Saturday, November 19

Sunday, November 20

November 21, 2022 - November 27, 2022

November 2022

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December 2022

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Monday, November 21

- 9:00am - 12:00pm Land Board Meeting (Old Supreme Court Chambers, Capitol) - Martin, Rachel ↻
- 9:00am - 12:00pm Land Board Meeting (Montana Supreme Court, Mazurek Justice Building; <https://mt-gov.zoom.us/j/85176727352?pwd=UGVPVzlnVS9KNE5TU0lDdkFPaUV2QT09>) - DNRC Land Board ↻
- 11:00am - 11:30am Meeting - Jacobsen, Christi
- 12:00pm - 1:00pm HOLD FOR FRIENDSGIVING (Collaboration Space) - Ames, Susan
- 1:00pm - 1:30pm Helena Christian School - Lake, Julie
- 2:00pm - 3:00pm Discuss Oath of Office/ Legislative Prep (Angela's Office) - Lake, Julie

Tuesday, November 22

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ↻

Wednesday, November 23

- 12:00am Out of Office →
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ↻

Thursday, November 24

- ← Out of Office →
- Thanksgiving Day (United States)

Friday, November 25

- ← 12:00am Out of Office

Saturday, November 26

Sunday, November 27

November 28, 2022 - December 4, 2022

November 2022

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December 2022

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Monday, November 28

Tuesday, November 29

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🗄
- 9:00am - 5:00pm State Canvass Placeholder (SOS Conference Room)
- 11:30am - 12:00pm Capitol Christmas Tree Lighting Ceremony (Rotunda)

Wednesday, November 30

- 9:00am - 9:30am All-staff meeting (Collaboration Space) - Nunn, Angela ☺
- 9:30am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 10:00am - 10:30am Discussion Legislation - Nunn, Angela ☺

Thursday, December 1

- 7:00am - 7:30am Begin ethics training for all staff in Talent (every 3 years) for 2023 - Riedlinger, Lisa
- 8:00am - Staff Newsletter Sent - Jacobsen, Christi ☺ 🗄
- 8:30am - 10:00am Exec Team Meeting - Nunn, Angela ☺

Friday, December 2

- Lisa Riedlinger birthday - Riedlinger, Lisa ☺ 🗄

Saturday, December 3

Sunday, December 4

December 5, 2022 - December 11, 2022

December 2022

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January 2023

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Monday, December 5

- 12:00am Elect MT Refresher Training →
- 10:00am - 12:00pm Results for 2022 Employee Engagement Survey (SOS Conference Room) - Lake, Julie
- 3:00pm - 4:00pm Bill Tracker training (TBD) - Nunn, Angela

Tuesday, December 6

- ← Elect MT Refresher Training →
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 📄

Wednesday, December 7

- ← Elect MT Refresher Training →
- 9:30am - 10:30am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 2:30pm - 4:00pm Exec Team Meeting - Nunn, Angela ☺

Thursday, December 8

- ← Elect MT Refresher Training →
- Legislative Training - Jacobsen, Christi

Friday, December 9

- ← Elect MT Refresher Training →

Saturday, December 10

- ← Elect MT Refresher Training →

Sunday, December 11

- ← Elect MT Refresher Training →

December 12, 2022 - December 18, 2022

December 2022

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January 2023

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Monday, December 12

- ← Elect MT Refresher Training →
- 12:00am ElectMT Refresher Training (Legislative Room 472 or via Zoom) - Klein, Josh
- 11:00am - 12:00pm Performance Appraisal (TBD) - Nunn, Angela
- 2:00pm - 2:30pm Angela Performance Appraisal (Christi's Office) - Jacobsen, Christi

Tuesday, December 13

- ← Elect MT Refresher Training →
- ← ElectMT Refresher Training (Legislative Room 472 or via Zoom) →
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺
- 10:00am - 11:00am Julie's Performance Review - Jacobsen, Christi

Wednesday, December 14

- ← Elect MT Refresher Training →
- ← ElectMT Refresher Training (Legislative Room 472 or via Zoom) →
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 10:30am - 11:00am Discussion Legislation - Nunn, Angela ☺
- 11:00am - 12:00pm Austin's Performance Appraisal - Jacobsen, Christi
- 1:00pm - 2:00pm December HRIS User Group (Online Zoom Meeting (see below)) - SABHRS HR
- 1:30pm - 2:30pm electMT Pre Go/No Go Meeting (<https://mt-gov.zoom.us/j/82278725450?pwd=anpsYUVJZXN5OGc1QTJMdElUczd3UT09>) - Klein, Josh
- 1:30pm - 2:30pm electMT Pre Go/No Go Meeting (Microsoft Teams Meeting) - Klein, Josh

Thursday, December 15

- ← Elect MT Refresher Training →
- ← ElectMT Refresher Training (Legislative Room 472 or via Zoom) →
- 9:00am - 11:00am 2023 Strategic Planning with Curt (SOS Conference Room) - Lake, Julie
- 10:00am - 12:00pm Information Technology Board (ITB) (Zoom Webinar) - CIO Support Staff
- 1:00pm - 1:30pm Tour/Visit with Kakehashi Project (SOS Office) - Lake, Julie
- 3:00pm - 6:00pm Armed Intruder Training - Part 2 (Our Office) - Ames, Susan

Friday, December 16

- ← 12:00am Elect MT Refresher Training
- ← 12:00am ElectMT Refresher Training (Legislative Room 472 or via Zoom) - Klein, Josh
- 8:30am - 9:15am Exec Team Meeting - Nunn, Angela ☺

Saturday, December 17

Sunday, December 18

December 19, 2022 - December 25, 2022

December 2022

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January 2023

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Monday, December 19

- 9:00am - 12:00pm Land Board Meeting (Old Supreme Court Chambers, Capitol) - Martin, Rachel ↻
- 9:00am - 12:00pm Land Board Meeting (Montana Supreme Court, Mazurek Justice Building) - DNRC Land Board ↻
- 9:00am - 9:45am Morning session, Capitol Bldg EAP training (Emergency Action Plan) (Collaboration Space) - Carpenter, Mark
- 9:45am - 12:00pm Food Share (1616 Lewis St) - Ames, Susan
- 12:30pm - 1:00pm Meet with Speaker Regier (SOS Conference Room (Helena)) - Jacobsen, Christi ↻
- 2:00pm - 2:45pm Afternoon session, Capitol Bldg EAP training (Emergency Action Plan) (Collaboration Space) - Carpenter, Mark
- 3:00pm - 5:00pm Meet with Curt (SOS) - Lake, Julie

Tuesday, December 20

- 7:30am - 8:00am NASS Idea Award Due - Lake, Julie
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ↻ ↻
- 1:30pm - 2:00pm Discussion - Nunn, Angela ↻
- 4:00pm - 5:00pm Christmas Social (Rotunda) - Nunn, Angela

Wednesday, December 21

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ↻
- 10:00am - 12:00pm electMT Go/No Go Decision Meeting (<https://mt-gov.zoom.us/j/89378137242?pwd=WU9IU1BySXhIZkdSRHdNbkJ5MmU1dz09>) - Klein, Josh
- 2:00pm - 2:30pm Retirement Party for Jeanne Nevins (Rm 250 Conf Rm) - Ames, Susan
- 3:00pm - 4:00pm Exec Team Meeting - Nunn, Angela ↻

Thursday, December 22

Friday, December 23

- 12:00am Out →

Saturday, December 24

- ← Out →
- Christmas Eve (United States)

Sunday, December 25

- ← Out →
- Christmas Day (United States)

December 26, 2022 - January 1, 2023

December 2022

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January 2023

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Monday, December 26

- ← Out →
- Christmas Holiday (Observed) (United States)

Tuesday, December 27

- ← Out →
- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ↻ 🔒

Wednesday, December 28

- ← Out →
- 9:00am - 9:30am All-staff meeting (Collaboration Space) - Nunn, Angela ↻

Thursday, December 29

- ← Out →

Friday, December 30

- ← 12:00am Out

Saturday, December 31

- [REDACTED] bday - Riedlinger, Lisa ↻ 🔒
- [REDACTED] birthday - Riedlinger, Lisa ↻
- [REDACTED] bday - Riedlinger, Lisa ↻
- New Year's Eve (United States)

Sunday, January 1

- [REDACTED] bday - Riedlinger, Lisa ↻
- 8:00am - Staff Newsletter Sent - Jacobsen, Christi ↻ 🔒
- 2:00pm - 3:00pm - Jacobsen, Christi ↻

January 2, 2023 - January 8, 2023

January 2023

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February 2023

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Monday, January 2

- Leg Convenes - Jacobsen, Christi
- 12:00pm - 1:00pm Opening Ceremony in the House - Jacobsen, Christi
- 3:15pm - 3:30pm 2023 Business Days at the Capitol- Speak at 3:15 (Best Western Premier Helena Great Northern Hotel (835 Great Northern Blvd, Helena, MT 59601)) - Lake, Julie

Tuesday, January 3

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🗄
- 9:00am - 10:00am
- 11:30am - 12:00pm Last Email Retention Meeting (Colab Space) - Lindsay, Austin
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺

Wednesday, January 4

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺

Thursday, January 5

- 8:30am - 10:00am Exec Team Meeting - Nunn, Angela
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺

Friday, January 6

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- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺

Saturday, January 7

Sunday, January 8

January 9, 2023 - January 15, 2023

January 2023

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February 2023

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Monday, January 9

- 7:30am - 8:00am Capitol Coffee (SOS Office) - Ames, Susan
- 2:00pm - 3:00pm Operations Touch-Base (Christi's Office) - Lake, Julie
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela

Tuesday, January 10

- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela

Wednesday, January 11

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie
- 1:00pm - 2:00pm January HRIS User Group (Online Zoom Meeting (see below)) - SABHRS HR
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela
- 3:00pm - 3:30pm Senate State Admin (Room 335) - Nunn, Angela

Thursday, January 12

- [Redacted] bday - Riedlinger, Lisa
- 9:00am - 9:30am House State Administration Committee - Introduction (Room 455) - Nunn, Angela
- 10:30am - 11:00am Meet with Pages - Lake, Julie
- [Redacted]
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela

Friday, January 13

- 8:30am - 10:00am Exec Team (SOS Conference Room) - Nunn, Angela
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela

Saturday, January 14

Sunday, January 15

January 16, 2023 - January 22, 2023

January 2023

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February 2023

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Monday, January 16

- communications eblast - Nelson, Laura ☺
- 7:30am - 8:00am Capitol Coffee (SOS Office) - Ames, Susan ☺
- 9:00am - 9:30am Meet with Boy Scouts and Doug Kary (SOS Conference Room) - Lake, Julie
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺

Tuesday, January 17

- Work Anniversary ☺
- 8:00am - 8:30am ElectMT Launch
- 9:00am - 12:00pm Land Board Meeting - January 2023 (Montana Supreme Court, Mazurek Justice Building) - DNRC Land Board
- 1:30pm - 2:30pm ElectMT Public Facing Site Review (Collaboration Area) - Klein, Josh
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺

Wednesday, January 18

- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 10:00am - 11:00am Work on budget presentation - Nunn, Angela
- 1:30pm - 3:00pm Operations Touch-Base (Christi's Office) - Lake, Julie ☺
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺
- 3:30pm - 3:45pm Meet with NFIB- Ronda Wiggers (SOS) - Lake, Julie ☺

Thursday, January 19

- 7:15am - 8:30am Governor's Prayer Gathering (Capitol Rotunda) - Jacobsen, Christi ☺
- 10:30am - 11:00am Meet with Pages - Lake, Julie ☺
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺

Friday, January 20

- 8:30am - 10:00am Exec Team (SOS Conference Room) - Nunn, Angela ☺
- 10:00am - 12:00pm Tentative - meet with Rep. Dooling - Nunn, Angela
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺

Saturday, January 21

Sunday, January 22

January 23, 2023 - January 29, 2023

January 2023

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February 2023

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Monday, January 23

- 7:30am - 8:00am Capitol Coffee (SOS Office) - Ames, Susan ☺
- 3:00pm - 4:00pm ElectMT Ticket Review (Microsoft Teams Meeting) - Klein, Josh ☺
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺

Tuesday, January 24

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ 🗄
- 10:00am - 11:00am Jane Hamman Intro - Jacobsen, Christi
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺
- 3:00pm - 4:00pm ElectMT Ticket Review (Microsoft Teams Meeting) - Klein, Josh ☺

Wednesday, January 25

- 9:00am - 9:30am All-staff meeting (Collaboration Space) - Nunn, Angela ☺
- 9:30am - 10:30am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 9:30am - 10:00am Gov Martz Statue Project 9:00 - 1:00 (By Governor's Office) - Ames, Susan
- 2:45pm - 3:00pm Prep for Budget Hearing - Nunn, Angela
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺
- 3:00pm - 4:00pm ElectMT Ticket Review (Microsoft Teams Meeting) - Klein, Josh ☺

Thursday, January 26

- 8:00am - 12:00pm SOS Budget Hearing (Room 350) - Nunn, Angela
- 10:30am - 11:00am Meet with Pages - Lake, Julie ☺
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺
- 3:00pm - 4:00pm ElectMT Ticket Review (Microsoft Teams Meeting) - Klein, Josh ☺

Friday, January 27

- 11:00am - 11:30am Meet with Chair Dooling - Nunn, Angela
- 2:00pm - 2:30pm Happy Birthday to [REDACTED] (Collaboration Area) - Ames, Susan
- 2:30pm - 4:00pm Exec Team (SOS Conference Room) - Nunn, Angela ☺
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺

Saturday, January 28

- [REDACTED] Birthday ☺
- [REDACTED] - Riedlinger, Lisa ☺ 🗄

Sunday, January 29

January 30, 2023 - February 5, 2023

January 2023

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February 2023

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Monday, January 30

- 7:30am - 8:00am Capitol Coffee (SOS Office) - Ames, Susan ☺
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺
- 3:00pm - 4:00pm ElectMT Ticket Review (Microsoft Teams Meeting) - Klein, Josh ☺

Tuesday, January 31

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺
- 10:00am - 11:00am Team meeting (VB) - Nunn, Angela
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺
- 3:00pm - 4:00pm ElectMT Ticket Review (Microsoft Teams Meeting) - Klein, Josh ☺

Wednesday, February 1

- 8:00am - Staff Newsletter Sent - Jacobsen, Christi ☺
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺
- 3:00pm - 4:00pm ElectMT Ticket Review (Microsoft Teams Meeting) - Klein, Josh ☺

Thursday, February 2

- 8:30am - 10:00am Exec Team (SOS Conference Room) - Nunn, Angela ☺
- 10:30am - 11:00am Meet with Pages - Lake, Julie ☺
- 1:00pm - 1:30pm Granite County Total Address Discussion - Klein, Josh
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺
- 3:00pm - 4:00pm ElectMT Ticket Review (Microsoft Teams Meeting) - Klein, Josh ☺

Friday, February 3

- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺

Saturday, February 4

Sunday, February 5

February 6, 2023 - February 12, 2023

February 2023

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March 2023

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Monday, February 6

- 7:30am - 8:00am Capitol Coffee (SOS Office) - Ames, Susan ☺
- 10:00am - 10:30am ElectMT TownHall Discussions - Klein, Josh ☺
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Tuesday, February 7

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ ☺
- 10:00am - 10:30am ElectMT TownHall Discussions - Klein, Josh ☺
- 3:00pm - 3:30pm Legislative meeting (Conf Room) - Nunn, Angela ☺
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Wednesday, February 8

- 8:30am - 9:00am Correspondence (Christi's Office) - Jacobsen, Christi ☺
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 10:00am - 10:30am ElectMT TownHall Discussions - Klein, Josh ☺
- 11:45am - 12:00pm Meet with GF Students (Gov Reception Room) - Jacobsen, Christi
- 12:00pm - 1:00pm Legislative meeting (Conference Room) - Nunn, Angela ☺
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Thursday, February 9

- communications eblast - Nelson, Laura ☺
- 8:30am - 9:00am Correspondence (Christi's Office) - Jacobsen, Christi ☺
- 10:00am - 10:30am ElectMT TownHall Discussions - Klein, Josh ☺
- 10:30am - 11:00am Meet with Pages - Lake, Julie ☺
- 11:30am - 12:30pm Legislative meeting (Conference Room) - Nunn, Angela ☺
- 2:30pm - 3:00pm Exec Team (SOS Conference Room) - Nunn, Angela ☺
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Friday, February 10

- 10:00am - 10:30am Correspondence ☺
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Saturday, February 11

Sunday, February 12

February 13, 2023 - February 19, 2023

February 2023

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March 2023

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Monday, February 13

- 7:30am - 8:00am Capitol Coffee (SOS Office) - Ames, Susan ☺
- 8:30am - 9:30am Legislative meeting (Conference Room) - Nunn, Angela ☺
- 9:30am - 10:00am Correspondence (Christi's Office) - Jacobsen, Christi ☺
- 10:00am - 10:30am ElectMT TownHall Discussions - Klein, Josh ☺
- 1:30pm - 2:00pm Happy Birthday Party - ██████████ (Microsoft Teams Meeting) - Ames, Susan
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Tuesday, February 14

- 8:00am NASS Winter Conference →
- ██████████ Bday - Riedlinger, Lisa ☺ 🗺
- ██████████ birthday - Riedlinger, Lisa
- 10:00am - 10:30am ElectMT TownHall Discussions - Klein, Josh ☺
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Wednesday, February 15

- ← NASS Winter Conference →
- 10:00am - 10:30am ElectMT TownHall Discussions - Klein, Josh ☺
- 11:30am - 12:30pm Canceled: Legislative meeting (Conference Room) - Nunn, Angela ☺
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Thursday, February 16

- ← NASS Winter Conference →
- 10:00am - 10:30am ElectMT TownHall Discussions - Klein, Josh ☺
- 10:30am - 11:00am Meet with Pages - Lake, Julie ☺
- 11:00am - 11:30am Total Address Discussion with Prairie County (<https://mt-gov.zoom.us/j/89699688747?pwd=OXo2VXZZS3Q0cGtycW90THI1Z21JQT09>) - Gagnon, Conner
- 11:30am - 12:30pm Canceled: Legislative meeting (Conference Room) - Nunn, Angela ☺
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Friday, February 17

- ← 8:30am NASS Winter Conference
- 8:30am - 10:00am Canceled: Exec Team (SOS Conference Room) - Nunn, Angela ☺
- 9:30am - 10:00am Discuss Provisional Voter ID Letter Ticket (<https://mt-gov.zoom.us/j/82777526199?pwd=MWhMQUxQRzY4UllOO FpsQVBrTUNGQT09>) - Gagnon, Conner
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Saturday, February 18

Sunday, February 19

February 20, 2023 - February 26, 2023

February 2023

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
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26	27	28				

March 2023

Su	Mo	Tu	We	Th	Fr	Sa
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Monday, February 20

- 7:30am - 8:00am Capitol Coffee (SOS Office) - Ames, Susan ☺
- 8:30am - 9:30am Legislative meeting (Conference Room) - Nunn, Angela ☺
- 9:30am - 10:00am Correspondence (Christi's Office) - Jacobsen, Christi ☺
- 3:00pm - 4:00pm Canceled: ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Tuesday, February 21

- 8:30am - 9:00am Correspondence (Christi's Office) - Jacobsen, Christi ☺
- 9:00am - 12:00pm Land Board Meeting - February 2023 (Montana Supreme Court, Mazurek Justice Building) - DNRC Land Board
- 10:30am - 11:30am Exec Team - Legislative meeting (Conference Room) - Nunn, Angela
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Wednesday, February 22

- communications eblast (prior to paper reminders) time to file AR - Nelson, Laura ☺
- 8:30am - 9:00am Correspondence (Christi's Office) - Jacobsen, Christi ☺
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 9:00am - 9:30am All-staff meeting (Collaboration Space) - Nunn, Angela ☺
- 10:30am - 11:30am Legislative meeting (Conference Room) - Nunn, Angela ☺
- 12:00pm - 1:00pm Speak at the MACo Conference (Delta Hotels by Marriott Helena Colonial (2301 Colonial Dr, Helena, MT 59601)) - Lake, Julie
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Thursday, February 23

- METAC Placeholder - Klein, Josh
- 8:30am - 9:00am Correspondence (Christi's Office) - Jacobsen, Christi ☺
- 10:30am - 11:00am Meet with Pages - Lake, Julie ☺
- 11:30am - 12:30pm Legislative meeting (Conference Room) - Nunn, Angela ☺
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Friday, February 24

- 8:30am - 9:30am Exec Team (SOS Conference Room) - Nunn, Angela ☺
- 9:30am - 10:00am Austin and Rose Baby Shower (Collaboration Space) - Ames, Susan
- 10:00am - 10:30am Correspondence ☺
- 10:00am - 10:30am Meet with GF Homeschool Students (SOS Conference Room (Helena)) - Lake, Julie
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Saturday, February 25

Sunday, February 26

February 27, 2023 - March 5, 2023

February 2023

Su	Mo	Tu	We	Th	Fr	Sa
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March 2023

Su	Mo	Tu	We	Th	Fr	Sa
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Monday, February 27

- 7:30am - 8:00am Capitol Coffee (SOS Office) - Arnes, Susan ☺
- 8:30am - 9:30am Legislative meeting (Conference Room) - Nunn, Angela ☺
- 9:30am - 10:00am Correspondence (Christi's Office) - Jacobsen, Christi ☺
- 10:00am - 11:00am SOS Presentation on Election Security Rules (Microsoft Teams Meeting) - Lindsay, Austin
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Tuesday, February 28

- 8:30am - 10:00am Operations Touch-Base (Christi's Office) - Lake, Julie ☺ ☺
- 8:30am - 9:00am Correspondence (Christi's Office) - Jacobsen, Christi ☺
- 9:00am - 12:00pm Security Forms Virtual Workshop (Microsoft Teams Meeting) - Lindsay, Austin
- 3:00pm - 4:00pm Canceled: ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Wednesday, March 1

- 8:00am - Staff Newsletter Sent - Jacobsen, Christi ☺ ☺
- 8:30am - 9:00am Correspondence (Christi's Office) - Jacobsen, Christi ☺
- 9:00am - 10:00am Weekly Comms Meeting (Julie's Office) - Lake, Julie ☺
- 11:30am - 12:30pm Legislative meeting (Conference Room) - Nunn, Angela ☺
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Thursday, March 2

- 8:30am - 9:00am Correspondence (Christi's Office) - Jacobsen, Christi ☺
- 10:30am - 11:00am Meet with Pages - Lake, Julie ☺
- 11:30am - 12:30pm Legislative meeting (Conference Room) - Nunn, Angela ☺
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Friday, March 3

- 8:30am - 10:00am Exec Team (SOS Conference Room) - Nunn, Angela ☺
- 10:00am - 10:30am Correspondence ☺
- 3:00pm - 4:00pm ElectMT Case review (Microsoft Teams Meeting) - Klein, Josh ☺

Saturday, March 4

Sunday, March 5