

**Subject:** Re: Virginia Freedom of Information Act (VA-DOE-22-0509)  
**Date:** Wednesday, July 6, 2022 at 4:29:09 PM Eastern Daylight Time  
**From:** FOIA, rr  
**To:** AO Records  
**CC:** rr DOE - Accounts Receivable  
**Attachments:** Final FOIA Invoice - Karl Frisch VA-DOE-22-0509 7.6.22.pdf

EXTERNAL SENDER

Good afternoon:

I hope this message finds you well. I am writing in response to the Virginia FOIA request that our office received on May 24, 2022 for the following records dated January 15, 2022 through the date the search was conducted (i.e., May 31, 2022):

“All documents provided by, on behalf of, or at the behest of any official listed below to any group or individual outside of the government of Virginia related to the creation or operation of the [helpeducation@governor.virginia.gov](mailto:helpeducation@governor.virginia.gov) email account (“Tip Line”), including, but not limited to, instructions, protocols, or other information regarding the creation, operation, organization or administration of the Tip Line; information compiled from any collected tips; and the product of any review or investigation of tips received through the Tip Line.

Officials

- a) Superintendent of Public Instruction Jillian Balow
- b) Assistant Superintendent of Public Instruction Elizabeth Schultz
- c) Chief of Staff Richard Shanor
- d) Senior Advisor to the Superintendent Jon Russell
- e) Office of Policy Director Dr. Leslie Sale
- f) Chief Diversity, Opportunity and Inclusion Officer Dr. Rosa Atkins”

Following an extensive search and subsequent review of records, please be advised that VDOE does not possess any records responsive to this request.

Attached please find the final invoice for processing this request. We are currently in the process of preparing the final invoices for two of your previous FOIA requests and will forward the same to you as soon as possible (VA-DOE-22-0316 and VA-DOE-22-0317).

I hope you have a good evening.

Best regards,  
Rebecca Westfall



**FOIA Officer**  
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