



**DEPARTMENT OF VETERANS AFFAIRS**  
Washington DC 20420

December 22, 2020

Mr. Austin R. Evers  
Executive Director  
American Oversight  
1030 15<sup>th</sup> Street NW  
Suite 8255  
Washington, DC 20005

Freedom of Information Act Tracking Number: 20-03375-F

Dear Mr. Evers:

This letter is in response to your Freedom of Information Act (FOIA) request dated January 3, 2020, which was referred to the Office of Public and Intergovernmental Affairs (OPIA) on January 15, 2020.

You requested the following information "email communications (including emails, email attachment, complete email chains, or calendar invitations) between Assistant Secretary James Hutton from August 28, 2018 to the present."

A search for records responsive to your request has been concluded. The Department of Veterans Affairs (VA) Office of Public and Intergovernmental Affairs located a total of 101 total pages that pertain to your FOIA request, which is being released to you along with this letter.

Limited portions of the responsive records have been withheld under FOIA Exemption 6 [5 U.S.C. 552(b)(6)] which protects matters of personal privacy. FOIA Exemption 6 protects against the disclosure of information that, either by itself or in conjunction with other information available to either the public or the FOIA requester, would result in an unwarranted invasion of an individual's privacy, without contributing significantly to the public's understanding of the activities of the Federal government. The information being withheld are the names and direct contact information (email addresses, phone numbers) of lower level VA employees. While the release of this contact information may be permissible if it would serve a significant public interest, you have not identified

Page 2  
Mr. Evers

a public interest in disclosing the identifying information of the individuals, nor do we find one.

This concludes our office response to your request. In accordance with VA's implementing FOIA regulations 38 CFR 1.599 (a), (b) and (c), you may appeal this partial denial to:

Office of the General Counsel (024)  
Department of Veterans Affairs  
810 Vermont Ave, N.W.  
Washington, DC 20420

If you should choose to file an appeal, please include a copy of this letter with your written appeal and clearly indicate the basis for your disagreement with the determination set forth in this response. Please be advised that in accordance with Freedom of Information Act at 5 U.S.C. 1.552 (aa), your appeal must be posted marked no later than ninety (90) days of the date of this letter.

Sincerely,

A handwritten signature in black ink that reads "Lyndon B. Johnson". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Lyndon B. Johnson  
Chief of Staff

Enclosure

**Major, Anita**

---

**Subject:** Canceled: SECVA Interview w/Concerned Veterans of America (CVA)  
**Location:** SECVA Suite  
  
**Start:** Mon 1/14/2019 9:00 AM  
**End:** Mon 1/14/2019 10:30 AM  
**Show Time As:** Free  
  
**Recurrence:** (none)  
  
**Meeting Status:** Not yet responded  
  
**Organizer:** (b) (6)  
  
**Importance:** High

The Jan 14 CVA Interview has been cancelled. This is due to government offices being closed due to inclement weather. We are standing by to hear if this will be rescheduled for a later date.

SECVA has agreed to do. We can offer 9:00-10:00 am for set up (see if they can do in one our instead of 2 – taking 2 hours away from him having private office time is alot)... and then the next 25-30 min for mic up and interview.

Traci – if you think make-up will be needed, please coordinate that...

Thanks,  
(b) (6)

+++++

**From:** Hutton, James  
**Sent:** Friday, January 04, 2019 1:01 PM  
**To:** (b) (6)  
**Subject:** FW: CVA request to interview Sec. Wilkie

(b) (6)

The request from CVA is for a video interview.

They've asked for 2 hours for set up, 5 minutes to mic the Secretary, and 20 minutes for the interview. The consequent product will be placed on the organization's website.

The White House has cleared.

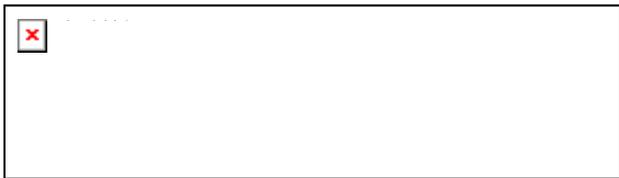
OGC has concurred (see attached).

James

**James Hutton**  
**Deputy Assistant Secretary**  
**Office of Public and Intergovernmental Affairs**  
**Department of Veterans Affairs**  
810 Vermont Ave, NW  
Washington, D.C. 20420

(b) (6)  
Email: [james.hutton@va.gov](mailto:james.hutton@va.gov) (b) (6)

(b) (6)  
[VA on Facebook](#) . [Twitter](#) . [YouTube](#) . [Flickr](#) . [Blog](#)



**From:** Dan Caldwell [<mailto:dcaldwell@cv4a.org>]  
**Sent:** Thursday, December 20, 2018 4:22 PM  
**To:** Hutton, James <[James.Hutton@va.gov](mailto:James.Hutton@va.gov)> (b) (6)  
**Cc:** Kyle Buckles <[KBuckles@inpursuitof.com](mailto:KBuckles@inpursuitof.com)>; Courtney Palazzo <[CPalazzo@inpursuitof.com](mailto:CPalazzo@inpursuitof.com)>  
**Subject:** [EXTERNAL] RE: CVA request to interview Sec. Wilkie

We are very appreciative of this.

That date range should be good. I am looping in our comms and digital team who can speak better to our video team's availability during that time period. Also looping in Kelly Merkel who is our government affairs rep.

Thank you again for coordinating this and if there is anything you would like to add to this. Let me know.

**Dan Caldwell**  
**Executive Director**  
Concerned Veterans for America  
(b) (6)

*Confidentiality:*

*The information contained in, and attached to, this communication may be confidential, and is intended only for the use of the recipient named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication, or any of its contents, is strictly prohibited. If you have received this communication in error, please re-send this communication to the sender and delete the original message and any copy of it from your computer system. Thank you.*

**From:** Hutton, James <[James.Hutton@va.gov](mailto:James.Hutton@va.gov)> (b) (6)  
**Sent:** Thursday, December 20, 2018 4:18 PM  
**To:** Dan Caldwell <[dcaldwell@cv4a.org](mailto:dcaldwell@cv4a.org)>  
**Subject:** CVA request to interview Sec. Wilkie

Dan,

This is in response to your request to interview Sec. Wilkie as you build a webpage/YouTube site for MISSION Act implementation.

Both week's you've listed in the letter (week of Dec. 17 or Dec. 31) are very tight.

Would the next week (7-11 Jan 19) be an acceptable target?

James

**James Hutton**  
**Deputy Assistant Secretary**  
**Office of Public and Intergovernmental Affairs**  
**Department of Veterans Affairs**  
810 Vermont Ave, NW  
Washington, D.C. 20420

(b) (6)

Email: [james.hutton](mailto:james.hutton) (b) (6)

(b) (6)

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(b) (6)

**Sent:** Wednesday, December 19, 2018 4:10 PM  
**To:** dcaldwell@cv4a.org  
**Subject:** CVA request to interview Sec. Wilkie

Dan,

This is in response to your request to interview Sec. Wilkie as you build a webpage/YouTube site for MISSION Act implementation.

Both week's you've listed in the letter (week of Dec. 17 or Dec. 31) are very tight.

Would the next week (7-11 Jan 19) be an acceptable target?

James

**James Hutton**  
Deputy Assistant Secretary  
Office of Public and Intergovernmental Affairs  
Department of Veterans Affairs  
810 Vermont Ave, NW  
Washington, D.C. 20420

(b) (6)

Email: [james.hutton](mailto:james.hutton@va.gov) (b) (6)

Twitter: (b) (6)

VA on [Facebook](#) . [Twitter](#) . [YouTube](#) . [Flickr](#) . [Blog](#)



(b) (6)

From:

(b) (6)

Sent:

Thursday, October 10, 2019 3:01 PM

To:

(b) (6)

(b) (6)

Dan Caldwell (dcaldwell@cv4a.org);

Subject:

Initial VBA communicators meeting

Veteran Leaders

Good afternoon....I am reaching to you with a new opportunity for us to connect. The VBA Office of Strategic Engagement would like to begin hosting a Veteran Communicators/Outreach meeting. This will be another opportunity to for us to connect with you and for you to connect with us.

This is all about collaboration and we would like to collaborate with you. We know your time is valuable so we will ensure this meeting is valuable for you.

The POC for this is (b) (6) and you can respond to him at (b) (6)

We are looking to host the first ever meeting on:

October 18<sup>th</sup> from 10:00-11:00 at 1800 G St

Look forward to connecting with you.

Respectfully

(b) (6)

VBA VSO Liaison  
Under Secretary for Benefits  
Department of Veterans Affairs

(b) (6)

**A Proud Soldier for Life!**

VA Core Values: Integrity, Commitment, Advocacy, Respect, Excellence (**I CARE**)

-----Original Appointment-----

From: (b) (6)

Sent: Tuesday, October 1, 2019 4:49 PM

To: (b) (6)

Dan Caldwell (dcaldwell@cv4a.org); (b) (6)

**Subject:** VSO communicators meeting

**When:** Thursday, October 10, 2019 10:30 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).

**Where:** 810 Vermont Avenue, NW - OPIA Glass Conference room 910

This invitation is for the VSO Communicators Meeting at the VA Central Office.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda is now attached here.

Best,

(b) (6)

Public Affairs Specialist

**National Veterans Outreach Office**

Department of Veterans Affairs

(b) (6)

[Redacted]

**Explore VA today!** <http://explore.va.gov/>



(b) (6)

**From:**

(b) (6)

**Sent:**

Wednesday, May 6, 2020 12:52 PM

**To:**

(b) (6)

Caldwell (dcaldwell@cv4a.org); (b) (6)

'Dan

Spero, Casin D.; (b) (6)

**Subject:**

May 7 - VSO Communicators Meeting Agenda

**Attachments:**

Veterans Service Organization Communicators Meeting Agenda (May 7).docx

Good afternoon,

I have attached the agenda for tomorrow's VSO Communicators Meeting, organized by the VA Office of Public and Intergovernmental Affairs. Looking forward to hearing from you tomorrow.

Best,

(b) (6) t

Public Affairs Specialist

National Veterans Outreach Office

Department of Veterans Affairs

(b) (6)



(b) (6)

**From:** (b) (6)  
**Sent:** Thursday, December 20, 2018 12:09 PM  
**To:** Hutton, James  
**Cc:** (b) (6)  
**Subject:** RE: Potential Video Interview w/Sec. Shulkin by Concerned Veterans of America

Thanks, James. No legal concerns.

---

**From:** Hutton, James  
**Sent:** Thursday, December 20, 2018 12:07 PM  
**To:** (b) (6)  
**Cc:** (b) (6)  
**Subject:** RE: Potential Video Interview w/Sec. Shulkin by Concerned Veterans of America

Dick,

Thanks.

We won't get questions in advance. This is very much like a media interview.

Per our conversation, we will consider other requests from similar organizations.

The interview will be posted on the organization's website and YouTube page. Please note that we've done recent interviews with MOAA and the National Guard Association of America and the outcomes appeared in their publications and on video.

James

**James Hutton**  
**Deputy Assistant Secretary**  
**Office of Public and Intergovernmental Affairs**  
**Department of Veterans Affairs**  
810 Vermont Ave, NW  
Washington, D.C. 20420

(b) (6)

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---

From: (b) (6)  
Sent: Thursday, December 20, 2018 9:20 AM  
To: Hutton, James <[James.Hutton@va.gov](mailto:James.Hutton@va.gov)> (b) (6)  
Cc: Ulyot, John <[John.Ulyot@va.gov](mailto:John.Ulyot@va.gov)>; (b) (6)  
Subject: RE: Potential Video Interview w/Sec. Shulkin by Concerned Veterans of America

James, we have no legal objection to conducting the interview in question. We recommend making the interview available through VA public-facing media, so as not to give the impression that VA is favoring one organization with exclusive access. Also, needless to say, the Secretary would want to avoid disclosing any sensitive or protected information during the interview. We'd be pleased to review the questions and prospective answers in advance of the interview to provide assurance in that regard.

---

From: Hutton, James  
Sent: Wednesday, December 19, 2018 5:41 PM  
To: (b) (6)  
Subject: RE: Potential Video Interview w/Sec. Shulkin by Concerned Veterans of America

Yes, thanks.

James Hutton  
Deputy Assistant Secretary  
Office of Public and Intergovernmental Affairs  
Department of Veterans Affairs  
810 Vermont Ave, NW  
Washington, D.C. 20420

(b) (6)  
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---

From: (b) (6)  
Sent: Wednesday, December 19, 2018 5:20 PM  
To: Hutton, James <[James.Hutton@va.gov](mailto:James.Hutton@va.gov)> (b) (6)  
Cc: (b) (6)  
Subject: RE: Potential Video Interview w/Sec. Shulkin by Concerned Veterans of America

James, I'm bouncing this off a few of my folks to be sure we don't miss anything. OK if I get back to you in the morning?

---

From: Hutton, James

Sent: Wednesday, December 19, 2018 5:16 PM

To: (b) (6)

Subject: Potential Video Interview w/Sec. Shulkin by Concerned Veterans of America

Dick,

We received a request by Concerned Veterans of America (CVA) to conduct a video interview with Sec. Wilkie to create a 4-7 minute product to be placed on the organization's website dedicated to MISSION Act implementation. It will also appear on the organization's YouTube page.

The purpose of the site is to track implementation of the MISSION Act, so this could be up throughout much of next year at least.

The interviewer is Dan Caldwell, Executive Director, CVA.

If accepted, the interview will likely take place within the next three weeks. We have not yet accepted the invitation.

Do you see any issues.

James

James Hutton  
Deputy Assistant Secretary  
Office of Public and Intergovernmental Affairs  
Department of Veterans Affairs  
810 Vermont Ave, NW  
Washington, D.C. 20420

(b) (6)

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(b) (6)

**From:** Hutton, James  
**Sent:** Friday, January 4, 2019 1:29 PM  
**To:** Hutton, James  
**Subject:** RE: CVA request to interview Sec. Wilkie

Pretty embarrassing.

James Hutton  
Deputy Assistant Secretary  
Office of Public and Intergovernmental Affairs  
Department of Veterans Affairs  
810 Vermont Ave, NW  
Washington, D.C. 20420

(b) (6)

Email: [james.hutton@va.gov](mailto:james.hutton@va.gov) (b) (6)

VA on [Facebook](#) . [Twitter](#) . [YouTube](#) . [Flickr](#) . [Blog](#)



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**From:** Hutton, James  
**Sent:** Friday, January 04, 2019 1:29 PM  
**To:** (b) (6)  
**Subject:** RE: CVA request to interview Sec. Wilkie

Because I made an error.

James Hutton  
Deputy Assistant Secretary  
Office of Public and Intergovernmental Affairs  
Department of Veterans Affairs  
810 Vermont Ave, NW  
Washington, D.C. 20420

Office: (b) (6)

Email: [james.hutton@va.gov](mailto:james.hutton@va.gov) (b) (6)

VA on [Facebook](#) . [Twitter](#) . [YouTube](#) . [Flickr](#) . [Blog](#)



Choose VA

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**From:** (b) (6)  
**Sent:** Friday, January 04, 2019 1:18 PM  
**To:** Hutton, James <[\(b\) \(6\); \(b\) \(6\)](mailto:James.Hutton@(b) (6); (b) (6))>  
**Subject:** RE: CVA request to interview Sec. Wilkie

Why does this say Shulkin?

---

**From:** Hutton, James  
**Sent:** Friday, January 04, 2019 1:01 PM  
**To:** (b) (6)  
**Subject:** FW: CVA request to interview Sec. Wilkie

(b) (6)

The request from CVA is for a video interview.

They've asked for 2 hours for set up, 5 minutes to mic the Secretary, and 20 minutes for the interview. The consequent product will be placed on the organization's website.

The White House has cleared.

OGC has concurred (see attached).

James

**James Hutton**  
**Deputy Assistant Secretary**  
**Office of Public and Intergovernmental Affairs**  
**Department of Veterans Affairs**  
810 Vermont Ave, NW  
Washington, D.C. 20420  
**Office:** (b) (6)  
**Email:** [\(b\) \(6\)](mailto:james.hutton@(b) (6))

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Choose VA

---

**From:** Dan Caldwell [<mailto:dcaldwell@cv4a.org>]  
**Sent:** Thursday, December 20, 2018 4:22 PM  
**To:** Hutton, James <[James.Hutton](mailto:James.Hutton)> (b) (6)  
**Cc:** (b) (6)  
**Subject:** [EXTERNAL] RE: CVA request to interview Sec. Wilkie

We are very appreciative of this.

That date range should be good. I am looping in our comms and digital team who can speak better to our video team's availability during that time period. Also looping in Kelly Merkel who is our government affairs rep.

Thank you again for coordinating this and if there is anything you would like to add to this. Let me know.

**Dan Caldwell**  
**Executive Director**  
Concerned Veterans for America  
C: [602] 999-0888

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---

**From:** Hutton, James <[James.Hutton](mailto:James.Hutton)> (b) (6)  
**Sent:** Thursday, December 20, 2018 4:18 PM  
**To:** Dan Caldwell <[dcaldwell@cv4a.org](mailto:dcaldwell@cv4a.org)>  
**Subject:** CVA request to interview Sec. Wilkie

Dan,

This is in response to your request to interview Sec. Wilkie as you build a webpage/YouTube site for MISSION Act implementation.

Both week's you've listed in the letter (week of Dec. 17 or Dec. 31) are very tight.

Would the next week (7-11 Jan 19) be an acceptable target?

James

**James Hutton**  
**Deputy Assistant Secretary**  
**Office of Public and Intergovernmental Affairs**  
**Department of Veterans Affairs**  
810 Vermont Ave, NW  
Washington, D.C. 20420

(b) (6)

Email: [james.hutton](mailto:james.hutton)

(b) (6)

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## Major, Anita

---

**From:** (b) (6)  
**Sent:** Friday, October 11, 2019 9:53 AM  
**To:** (b) (6)

(b) (6)  
Dan Caldwell (dcaldwell@cv4a.org); (b) (6)

(green@teamrubiconusa.org); Rashi; Ryan Gallucci (RGallucci@vfw.org); Ryan Rabac; Screen, Gina;

(b) (6)

**Subject:** RE: Initial VBA communicators meeting

All,

On behalf of the Office for Strategic Engagement, we are looking forward to holding these meetings monthly in room 542 on October 18th from 10-11am (where (b) (6) VSO meetings are held).

A formal agenda will come early next week. Please plan to bring a calendar of events for November.

We are looking forward to extending our collaborative efforts and as one community with one mission.

If you have any questions at all, please do not hesitate to reach out.

Thank you.

Respectfully,

(b) (6)

Chief of Digital Strategy  
Office for Strategic Engagement  
Veterans Benefits Administration

From: (b) (6)

Date: Thursday, Oct 10, 2019, 3:01 PM

To: (b) (6)

[REDACTED]

Subject: Initial VBA communicators meeting

**Veteran Leaders**

Good afternoon....I am reaching to you with a new opportunity for us to connect. The VBA Office of Strategic Engagement would like to begin hosting a Veteran Communicators/Outreach meeting. This will be another opportunity to for us to connect with you and for you to connect with us.

This is all about collaboration and we would like to collaborate with you. We know your time is valuable so we will ensure this meeting is valuable for you.

The POC for this is (b) (6) and you can respond to him at (b) (6)

We are looking to host the first ever meeting on:

October 18<sup>th</sup> from 10:00-11:00 at 1800 G St

Look forward to connecting with you.

Respectfully

(b) (6)

(b) (6)  
VBA VSO Liaison  
Under Secretary for Benefits  
Department of Veterans Affairs  
(b) (6)

**A Proud Soldier for Life!**

VA Core Values: Integrity, Commitment, Advocacy, Respect, Excellence (I CARE)

-----Original Appointment-----

From: (b) (6)

Sent: Tuesday, October 1, 2019 4:49 PM

To: (b) (6)

[Large redacted area containing the main body of the appointment email]

**Subject:** VSO communicators meeting

**When:** Thursday, October 10, 2019 10:30 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).

**Where:** 810 Vermont Avenue, NW - OPIA Glass Conference room 910

This invitation is for the VSO Communicators Meeting at the VA Central Office.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda is now attached here.

Best,

(b) (6)

Public Affairs Specialist

**National Veterans Outreach Office**

Department of Veterans Affairs

(b) (6)

[Redacted]

**Explore VA today!** <http://explore.va.gov/>



*LVA Class of 2017*

(b) (6)

---

**From:** Juliana Heerschap <JHeerschap@cv4a.org>  
**Sent:** Wednesday, January 23, 2019 3:36 PM  
**To:** Spero, Casin D.  
**Cc:** Dan Caldwell  
**Subject:** RE: [EXTERNAL] RE: COVER Commission VSO Listening Session - January 28, 2019

Casin,

Just wanted to follow up and get any additional details you might have so I can get it added to my calendar. (time, location, etc)

Juliana

---

**From:** Juliana Heerschap  
**Sent:** Thursday, January 17, 2019 11:11 AM  
**To:** Dan Caldwell <dcaldwell@cv4a.org>; Spero, (b) (6)  
**Subject:** RE: [EXTERNAL] RE: COVER Commission VSO Listening Session - January 28, 2019

(b) (6)

Yes – I can attend. Just send me the details when you have them. Thanks.

**Juliana Heerschap**  
Director of Policy Engagement, Concerned Veterans for America  
m: 202-557-4642 | e: [jheerschap@cv4a.org](mailto:jheerschap@cv4a.org)

---

**From:** Dan Caldwell <[dcaldwell@cv4a.org](mailto:dcaldwell@cv4a.org)>  
**Sent:** Thursday, January 17, 2019 10:45 AM  
**To:** (b) (6)  
**Cc:** Juliana Heerschap <[JHeerschap@cv4a.org](mailto:JHeerschap@cv4a.org)>  
**Subject:** RE: [EXTERNAL] RE: COVER Commission VSO Listening Session - January 28, 2019

(b) (6) – I want to introduce you to Juliana Heerschap, CVA’s policy director, who may be able to attend this in my place.

You may remember Juliana from her work with Rep. Tim Huelskamp.

Juliana if you are able to attend the below meeting let Casin know thanks!

**Dan Caldwell**  
**Executive Director**  
Concerned Veterans for America  
C: [602] 999-0888

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---

**From:** (b) (6)  
**Sent:** Thursday, January 10, 2019 1:00 PM  
**To:** Dan Caldwell <[dcaldwell@cv4a.org](mailto:dcaldwell@cv4a.org)>  
**Subject:** Re: [EXTERNAL] RE: COVER Commission VSO Listening Session - January 28, 2019

That would be fine!

---

**From:** Dan Caldwell <[dcaldwell@cv4a.org](mailto:dcaldwell@cv4a.org)>  
**Date:** Thursday, January 10, 2019 at 12:59 PM  
**To:** (b) (6)  
**Subject:** RE: [EXTERNAL] RE: COVER Commission VSO Listening Session - January 28, 2019

Due to travel – I might need to send another staffer is that alright?

**Dan Caldwell**  
**Executive Director**  
Concerned Veterans for America  
C: [602] 999-0888

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---

**From:** (b) (6)  
**Sent:** Thursday, January 10, 2019 12:57 PM  
**To:** Dan Caldwell <[dcaldwell@cv4a.org](mailto:dcaldwell@cv4a.org)>  
**Subject:** Re: [EXTERNAL] RE: COVER Commission VSO Listening Session - January 28, 2019

Dan,

Greatly apologize for the inconvenience, but due to an unforeseen admin issue, we have had to move the meetings to January 29<sup>th</sup>. Hope you can still attend.

Any questions let me know.

Thank you!  
Casin

---

**From:** Dan Caldwell <[dcaldwell@cv4a.org](mailto:dcaldwell@cv4a.org)>  
**Date:** Tuesday, January 8, 2019 at 2:08 PM  
**To:** (b) (6)  
**Subject:** [EXTERNAL] RE: COVER Commission VSO Listening Session - January 28, 2019

I have a hold on my calendar. Look forward to attending!

Dan Caldwell

**Executive Director**

Concerned Veterans for America  
C: [602] 999-0888

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---

**From:** (b) (6)  
**Sent:** Tuesday, January 08, 2019 1:51 PM  
**To:** Dan Caldwell <[dcaldwell@cv4a.org](mailto:dcaldwell@cv4a.org)>  
**Subject:** COVER Commission VSO Listening Session - January 28, 2019

Good Afternoon Dan,

Sorry for the delay in following up, but had a few issues come up with some other meetings related to the shutdown that caught my attention. I have attached a letter of invitation from the Chairman and one-pager about the COVER commission as discussed on our call. I have also sent hard copies of these documents via USPS.

Again, we are still working on hammering out an agenda while we wait for RSVP's to come in, but we are looking at a multi hour meeting where VSO' reps from various groups will meet with breakout groups of Commissioners. Specific topics and discussion points will be sent leading up to the meeting.

If you believe you can attend let me know and I will stay in touch as we get closer to the day with more information. Any questions feel free to give me a call.

Thank you!

(b) (6)

Chief Advisor and Staff Director

(b) (6)

(b) (6)

**Subject:** SECVA Interview w/Concerned Veterans of America (CVA)  
**Location:** SECVA Suite

**Start:** Mon 1/14/2019 9:00 AM  
**End:** Mon 1/14/2019 10:30 AM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** (b) (6)  
**Required Attendees:** (b) (6) Hutton, James

SECVA has agreed to do. We can offer 9:00-10:00 am for set up (see if they can do in one our instead of 2 – taking 2 hours away from him having private office time is alot)... and then the next 25-30 min for mic up and interview.

Traci – if you think make-up will be needed, please coordinate that...

Thanks,  
(b) (6)

+++++

**From:** Hutton, James  
**Sent:** Friday, January 04, 2019 1:01 PM  
**To:** (b) (6)  
**Subject:** FW: CVA request to interview Sec. Wilkie

(b) (6)

The request from CVA is for a video interview.

They've asked for 2 hours for set up, 5 minutes to mic the Secretary, and 20 minutes for the interview. The consequent product will be placed on the organization's website.

The White House has cleared.

OGC has concurred (see attached).

James

James Hutton  
Deputy Assistant Secretary  
Office of Public and Intergovernmental Affairs

Department of Veterans Affairs

810 Vermont Ave, NW  
Washington, D.C. 20420

Office: (b) (6)

Email: [james.hutton@va.gov](mailto:james.hutton@va.gov) (b) (6)

VA on [Facebook](#) . [Twitter](#) . [YouTube](#) . [Flickr](#) . [Blog](#)



**From:** Dan Caldwell [<mailto:dcaldwell@cv4a.org>]

**Sent:** Thursday, December 20, 2018 4:22 PM

**To:** Hutton, James <[James.Hutton@va.gov](mailto:James.Hutton@va.gov)> (b) (6)

**Cc:** (b) (6)

**Subject:** [EXTERNAL] RE: CVA request to interview Sec. Wilkie

We are very appreciative of this.

That date range should be good. I am looping in our comms and digital team who can speak better to our video team's availability during that time period. Also looping in Kelly Merkel who is our government affairs rep.

Thank you again for coordinating this and if there is anything you would like to add to this. Let me know.

**Dan Caldwell**

**Executive Director**

Concerned Veterans for America

C: [602] 999-0888

*Confidentiality:*

*The information contained in, and attached to, this communication may be confidential, and is intended only for the use of the recipient named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication, or any of its contents, is strictly prohibited. If you have received this communication in error, please re-send this communication to the sender and delete the original message and any copy of it from your computer system. Thank you.*

**From:** Hutton, James <[James.Hutton@va.gov](mailto:James.Hutton@va.gov)>

**Sent:** Thursday, December 20, 2018 4:18 PM

**To:** (b) (6)

**Subject:** CVA request to interview Sec. Wilkie

Dan,

This is in response to your request to interview Sec. Wilkie as you build a webpage/YouTube site for MISSION Act implementation.

Both week's you've listed in the letter (week of Dec. 17 or Dec. 31) are very tight.

Would the next week (7-11 Jan 19) be an acceptable target?

James

**James Hutton**  
**Deputy Assistant Secretary**  
**Office of Public and Intergovernmental Affairs**  
**Department of Veterans Affairs**  
810 Vermont Ave, NW  
Washington, D.C. 20420

Office: (b) (6)

Email: [james.hutton](mailto:james.hutton@va.gov) (b) (6)

VA on [Facebook](#) . [Twitter](#) . [YouTube](#) . [Flickr](#) . [Blog](#)

**Veterans Service Organization Communicators Meeting**  
**7 November, 2018**

**Agenda**

**10:25 - 10:45: Security**

**10:45 – 10:50: Opening Remarks**

**10:50 - 11:40: Briefings**

- **10:50 – 11:10: Office of Community Care Contracts update**
- **11:10 – 11:30: Office of Transition and Economic Development**
- **11:30 – 11:40: NCA update**

**11:40 - Feedback from VSOs/MSOs**

**Closing Comments: OPIA**

**Next meeting:**

**Veterans Service Organization Communicators Meeting**  
**30 July, 2019**

**Agenda**

**10:15 - 10:30: Security**

**10:30 – 10:40: Opening Remarks**

**10:40 - 11:40: Briefings**

- **10:40 – 11:00: VHA Innovation Ecosystem: A Catalyst for Changing and Saving Veterans Lives**
- **11:00 – 11:20: Whole Health Approach to Care**
- **11:20 – 11:40: VBA Strategic Communications, Education update**

**11:40 - Feedback from VSOs/MSOs**

**Closing Comments: OPIA**

**Next meeting:**

**Veterans Service Organization Communicators Monthly Meeting**  
**19 March, 2020**

**Agenda**

**THIS IS A VIRTUAL MEETING, CALL-IN or SKYPE.**

**10:30 – 10:35: Opening Remarks**

**10:35 - 11:40: Briefings**

- **10:35 – 11:05: COVID-19 (Coronavirus)**
- **11:05 – 11:25: VHA Office of Connected Care: ANNIE**
- **11:25 – 11:40: Electronic Health Record Modernization Update**
- **11:40 – 11:45: National Cemetery Administration Update**

**11:45 - Feedback from VSOs/MSOs**

**Closing Comments: OPIA**

**Next meeting:**

**Veterans Service Organization Communicators Meeting**  
**7 May, 2020**

**Agenda**

**THIS IS A VIRTUAL MEETING, CALL-IN or SKYPE.**

**10:30 – 10:35: Opening Remarks**

**10:35 - 11:35: Briefings**

- **10:35 – 11:00: COVID-19 (Coronavirus) Update**
- **11:00 – 11:30: VHA Office of Mental Health**
- **11:30 – 11:45: VHA Office of Research and Development**
- **11:45 – 11:50: National Cemetery Administration Update**

**11:50 - Feedback from VSOs/MSOs**

**Closing Comments: OPIA**

**Next meeting:**

**Veterans Service Organization Communicators Meeting**  
**10 September, 2019**

**Agenda**

**10:10 - 10:30: Security**

**10:30 - 10:40: Opening Remarks**

**10:40 - 11:40: Briefings**

- **10:40 – 10:55: Expanded PX and Commissary Patronage**
- **10:55 – 11:15: Caregiver Program**
- **11:15 – 11:30: NCA Update**
- **11:30 – 11:40: Additional Announcements**
  - **VBA Communications**
  - **Veterans Health Information Exchange**

**11:40 AM – Feedback from VSOs/MSOs**

**Closing Comments: OPIA**

**Next meeting:**

**Veterans Service Organization Communicators Monthly Meeting**  
**23 January, 2020**

**Agenda**

**10:15 – 10:25: Security**

**10:30 – 10:35: Opening Remarks**

**10:35 - 11:40: Briefings**

- **10:35 – 10:55: Electronic Health Record Modernization**
- **11:55 – 11:10: Veterans Benefits Administration Update**
- **11:10 – 11:25: Diabetes Prevention and Care**
- **11:25 – 11:40: Veterans Health Administration Voluntary Services**

**11:40 - Feedback from VSOs/MSOs**

**Closing Comments: OPIA**

**Next meeting:**

(b) (6)

**Subject:** VSO Communicator Meeting  
**Location:** 810 Vermont Avenue, NW - OPIA Glass Conference room 910  
**Start:** Thu 11/21/2019 10:30 AM  
**End:** Thu 11/21/2019 12:00 PM  
**Show Time As:** Tentative  
**Recurrence:** (none)

**Organizer:** (b) (6)  
**Required Attendees:** (b) (6)

(b) (6)

**Optional Attendees:** (b) (6)

This invitation is for the VSO Communicators Meeting at VA Central Office.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda will be e-mailed to you prior to the meeting.

Best,

(b) (6)  
Public Affairs Specialist

National Veterans Outreach Office  
Department of Veterans Affairs

Phone: (b) (6)  
[Redacted]  
[Redacted]@va.gov



(b) (6)

**Subject:** VSO Communicator Meeting  
**Location:** 810 Vermont Avenue, NW - OPIA Glass Conference room 910  
**Start:** Thu 11/21/2019 10:30 AM  
**End:** Thu 11/21/2019 12:00 PM  
**Show Time As:** Tentative  
**Recurrence:** (none)  
**Meeting Status:** Not yet responded

**Organizer:** (b) (6)  
**Required Attendees:** (b) (6)

[Redacted Attendee List]

Dan Caldwell (dcaldwell@cv4a.org); (b) (6)

[Redacted Attendee List]

This invitation is for the VSO Communicators Meeting at VA Central Office.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda will be e-mailed to you prior to the meeting.

Best,

(b) (6)  
Public Affairs Specialist

National Veterans Outreach Office  
Department of Veterans Affairs

(b) (6)

[REDACTED]  
[REDACTED]  
[REDACTED]@va.gov



(b) (6)

**Subject:** VSO Communicator Meeting  
**Location:** 810 Vermont Avenue, NW - OPIA Glass Conference room 910  
**Start:** Thu 11/21/2019 10:30 AM  
**End:** Thu 11/21/2019 12:00 PM  
**Show Time As:** Tentative  
**Recurrence:** (none)

**Organizer:** (b) (6)  
**Required Attendees:** (b) (6)

Dan Caldwell (dcaldwell@cv4a.org); (b) (6)

**Optional Attendees:** (b) (6)

This invitation is for the VSO Communicators Meeting at VA Central Office.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda will be e-mailed to you prior to the meeting.

Best,

(b) (6)

Public Affairs Specialist

National Veterans Outreach Office  
Department of Veterans Affairs

(b) (6)

[Redacted]

[Redacted]

@va.gov



(b) (6)

**Subject:** VSO communicators meeting  
**Location:** 810 Vermont Avenue, Room 910

**Start:** Wed 3/20/2019 10:30 AM  
**End:** Wed 3/20/2019 12:00 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** (b) (6)  
**Required Attendees:** (b) (6)

[Redacted content]

an Caldwell (dcaldwell@cv4a.org); (b) (6)

This invitation is for the VSO Communicators Meeting at the VA Central Office.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda will follow under separate cover.

Best,

(b) (6)

Public Affairs Specialist

**National Veterans Outreach Office**

Department of Veterans Affairs

(b) (6)

[Redacted]

[Redacted]@va.gov

**Explore VA today!** <http://explore.va.gov/>



(b) (6)

**Subject:** VSO Communicators Meeting - location has changed!  
**Location:** 810 Vermont Avenue, Rm 930

**Start:** Tue 7/30/2019 10:30 AM  
**End:** Tue 7/30/2019 12:00 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** (b) (6)  
**Required Attendees:** (b) (6)

Dan Caldwell (dcaldwell@cv4a.org); (b) (6)

**Optional Attendees:** (b) (6)

This invitation is for the VSO Communicators Meeting at the VA Central Office.

**The location for this meeting has changed!** The meeting will take place at 810 Vermont Avenue, NW, in **conference room 930** – opposite the elevators. Someone will meet you in the lobby and escort you up after you have gone through security. Agenda is attached.

Best,

(b) (6)

Public Affairs Specialist

National Veterans Outreach Office

Department of Veterans Affairs

(b) (6)

@va.gov

**Explore VA today!** <http://explore.va.gov/>



(b) (6)

**Subject:** VSO Communicators meeting - Save the Date  
**Location:** 810 Vermont Avenue, 9th Floor Glass Conference Room

**Start:** Wed 1/16/2019 10:30 AM  
**End:** Wed 1/16/2019 12:00 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** (b) (6)  
**Required Attendees:** (b) (6)

[Redacted content]

Dan Caldwell (dcaldwell@cv4a.org); (b) (6)

This invitation is for the VSO Communicators Meeting at the VA Central Office. Please let me know whether you or someone from your organization will be able to attend at this time.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda will follow under separate cover.

Best,

(b) (6)  
Public Affairs Specialist

National Veterans Outreach Office

(b) (6) [Redacted]  
[Redacted]  
[Redacted]@va.gov

**Explore VA today!** <http://explore.va.gov/>





Join by phone

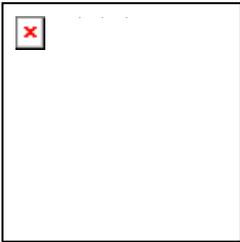
844-376-0278,,6833467907# (East)  
844-815-1331,,6833467907# (East)  
844-770-5400,,6833467907# (East)

English (United States)  
English (United States)  
English (United States)

[Find a local number](#)

Conference ID: 6833467907

[Forgot your dial-in PIN?](#) | [Help](#)



.....

This invitation is for the VSO Communicators Meeting at VA Central Office.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs, glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda will be sent shortly.

Best,

**(b) (6)**  
Public Affairs Specialist

**National Veterans Outreach Office**  
Department of Veterans Affairs

**(b) (6)**  
**(b) (6)**  
**(b) (6)** [@va.gov](#)



(b) (6)

**Subject:** VSO Communicators Meeting  
**Location:** OPIA Glass Conference Room, 810 Vermont Avenue, NW

**Start:** Thu 3/19/2020 10:30 AM  
**End:** Thu 3/19/2020 12:00 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** (b) (6)

**Required Attendees:** (b) (6)

(dcaldwell@cv4a.org); (b) (6)

Hutton, James; (b) (6)

'Dan Caldwell

**Optional Attendees:** (b) (6)

Good morning,

This meeting is being changed to a Skype/Call-in Virtual Meeting. The meeting link and call in number and code are below.

[Join Skype Meeting](#)

Trouble Joining? [Try Skype Web App](#)

Join by phone

844-376-0278,,6833467907# (East)

English (United States)

844-815-1331,,6833467907# (East)

English (United States)

844-770-5400,,6833467907# (East)

English (United States)

[Find a local number](#)

Conference ID: 6833467907

[Forgot your dial-in PIN?](#) | [Help](#)



.....

This invitation is for the VSO Communicators Meeting at VA Central Office.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs, glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda will be sent shortly.

Best,

(b) (6)

Public Affairs Specialist

**National Veterans Outreach Office**

Department of Veterans Affairs

(b) (6)

@va.gov



(b) (6)

**Subject:** VSO Communicators Meeting  
**Location:** OPIA Glass Conference Room, 810 Vermont Avenue, NW

**Start:** Thu 3/19/2020 10:30 AM  
**End:** Thu 3/19/2020 12:00 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** (b) (6)

**Required:** (b) (6)

Dan Caldwell (dcaldwell@cv4a.org); (b) (6)

This invitation is for the VSO Communicators Meeting at VA Central Office.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs, glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda will be sent shortly.

Best,

(b) (6)  
Public Affairs Specialist

National Veterans Outreach Office

Department of Veterans Affairs

(b) (6)

[Redacted]

[\[Redacted\]@va.gov](mailto:[Redacted]@va.gov)



(b) (6)

**Subject:** VSO communicators meeting  
**Location:** 810 Vermont Avenue, NW - OPIA Glass Conference room 910

**Start:** Thu 10/10/2019 10:30 AM  
**End:** Thu 10/10/2019 12:00 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** (b) (6)

**Required Attendees** (b) (6)

Caldwell (dcaldwell@cv4a.org); (b) (6)

Dan

**Optional Attendees** (b) (6)

This invitation is for the VSO Communicators Meeting at the VA Central Office.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda is now attached here.

Best,

(b) (6)  
Public Affairs Specialist

**National Veterans Outreach Office**

Department of Veterans Affairs

(b) (6)

[REDACTED]  
[REDACTED]@va.gov

**Explore VA today!** <http://explore.va.gov/>



(b) (6)

**Subject:** VSO communicators meeting  
**Location:** 810 Vermont Avenue, OPIA glass conference room, rm. 910

**Start:** Thu 10/10/2019 10:30 AM  
**End:** Thu 10/10/2019 12:00 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Organizer:** (b) (6)

**Required Attendees:** (b) (6)

Caldwell (dcaldwell@cv4a.org); (b) (6)

Dan

**Optional Attendees:** (b) (6)

This invitation is for the VSO Communicators Meeting at the VA Central Office.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda will follow.

Best,

(b) (6)

Public Affairs Specialist

National Veterans Outreach Office  
Department of Veterans Affairs

(b) (6)

[Redacted]

[Redacted]@va.gov

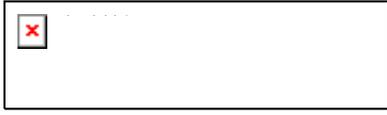
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(b) (6)

**Explore VA today!** <http://explore.va.gov/>



*LVA Class of 2017*



(b) (6)

Explore VA today! <http://explore.va.gov/>



*LVA Class of 2017*

(b) (6)

**Subject:** VSO Communicators Meeting  
**Location:** 810 Vermont Avenue, Rm 910

**Start:** Tue 7/30/2019 10:30 AM  
**End:** Tue 7/30/2019 12:00 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** (b) (6)

**Required:** (b) (4)

Dan Caldwell (dcaldwell@cv4a.org); (b) (6)

<bwagner@scoutcommsusa.com>

I will hold the next VSO Communicators Meeting at the VA Central Office at this time. Please let me know if you can come ASAP so I can take a head count, as I know many people take time off July and August.

Best,

(b) (6)

Public Affairs Specialist

National Veterans Outreach Office

Department of Veterans Affairs

(b) (6)  
[Redacted]  
[Redacted]  
[Redacted]

**Explore VA today!** <http://explore.va.gov/>



(b) (6)

**Subject:** VSO Communicators Meeting  
**Location:** 810 Vermont Avenue, room 910

**Start:** Tue 5/28/2019 10:00 AM  
**End:** Tue 5/28/2019 11:30 AM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** (b) (6)

**Required Attendees:** (b) (6)

Caldwell (dcaldwell@cv4a.org); (b) (6)

Dan

This invitation is for the VSO Communicators Meeting at the VA Central Office.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda will follow under separate cover.

Best,

(b) (6)

Public Affairs Specialist

**National Veterans Outreach Office**

Department of Veterans Affairs

(b) (6)  
[Redacted]  
[Redacted]  
[Redacted]

**Explore VA today!** <http://explore.va.gov/>



(b) (6)

**Subject:** VSO Communicators Meeting

**Start:** Wed 9/12/2018 11:00 AM

**End:** Wed 9/12/2018 12:30 PM

**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** (b) (6)

**Required Attendees:** (b) (6)

an Caldwell;

(b) (6)

**Optional Attendees:** (b) (6)

This invitation is for the VSO Communicators Meeting at the VA Central Office. The meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security.

Several representatives that I have spoken to preferred to meet a little later in the day than our previous time of 8AM. Please let me know if you can attend at this new time. If this time works for the majority of you I will keep it, if not we can reschedule.

Best,

(b) (6)

Public Affairs Specialist

**National Veterans Outreach Office**

Department of Veterans Affairs

(b) (6)

[Redacted]

[Redacted]

**Explore VA today!** <http://explore.va.gov/>





E-mail: (b) (6)

**Explore VA today!** <http://explore.va.gov/>

(b) (6)

**Subject:** VSO Communicators Meeting  
**Location:** 810 Vermont Ave, OPIA Glass Conference Room

**Start:** Wed 9/12/2018 11:00 AM  
**End:** Wed 9/12/2018 12:30 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Organizer:** (b) (6)  
**Required Attendees:** (b) (6)

Dan Caldwell; (b) (6)

**Optional Attendees:** (b) (6)

**When:** Wednesday, September 12, 2018 11:00 AM-12:30 PM. (UTC-05:00) Eastern Time (US & Canada)  
**Where:** 810 Vermont Ave, OPIA Glass Conference Room

\*\*\*\*\*

This invitation is for the VSO Communicators Meeting at the VA Central Office. The meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security.

Several representatives that I have spoken to preferred to meet a little later in the day than our previous time of 8AM. Please let me know if you can attend at this new time. If this time works for the majority of you I will keep it, if not we can reschedule.

Best,

(b) (6)  
Public Affairs Specialist

**National Veterans Outreach Office**

(b) (6)

(b) (6)

**Explore VA today!** <http://explore.va.gov/>



(b) (6)



Choose VA

(b) (6)

**Subject:** VSO communicators meeting  
**Location:** 810 Vermont Avenue, NW - OPIA Glass Conference room 910

**Start:** Thu 10/10/2019 10:30 AM  
**End:** Thu 10/10/2019 12:00 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** (b) (6)  
**Required Attendees:** (b) (6)

Dan Caldwell (dcaldwell@cv4a.org); (b) (6)

This invitation is for the VSO Communicators Meeting at the VA Central Office.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda will follow.

Best,

(b) (6)  
Public Affairs Specialist

**National Veterans Outreach Office**

Department of Veterans Affairs

(b) (6)

**Explore VA today!** <http://explore.va.gov/>



(b) (6)

**Subject:** VSO Communicators Meeting  
**Location:** 810 Vermont Avenue, room 910

**Start:** Tue 5/28/2019 10:00 AM  
**End:** Tue 5/28/2019 11:30 AM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** (b) (6)

**Required Attendees:** (b) (6)

Caldwell (dcaldwell@cv4a.org); (b) (6)

Dan

This invitation is for the VSO Communicators Meeting at the VA Central Office.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda will follow under separate cover.

Added a call in after several requests...Dial 8007671750 and follow the voice prompts. When asked, please enter the Moderator Code 71559 followed by the # key. You will be connected to the conference if your Moderator Code is

correct. Otherwise, you will be transferred to a conference operator for assistance. If you are disconnected for any reason, repeat instructions above.

Best,

(b) (6)  
Public Affairs Specialist

**National Veterans Outreach Office**  
Department of Veterans Affairs

(b) (6)  
[Redacted]  
[Redacted]

**Explore VA today!** <http://explore.va.gov/>



(b) (6)

**From:**

(b) (6)

**Sent:**

Wednesday, October 31, 2018 1:44 PM

**To:**

(b) (6)

Dan Caldwell

(dcaldwell@cv4a.org); (b) (6)

**Subject:**

VSO Communicators Meeting

**Attachments:**

Veterans Service Organization Communicators Meeting Agenda (7 November).docx

Good afternoon,

I have attached the agenda for next Wednesday's meeting here. Please note that we are starting the meeting fifteen minutes earlier than the last one, at 10:45 AM, and allow time for security. I look forward to seeing all of you next week. As always, feel free to contact me if you have any questions.

Best,

(b) (6)

Public Affairs Specialist

National Veterans Outreach Office

Department of Veterans Affairs

(b) (6)

Explore VA today! <http://explore.va.gov/>



(b) (6)

**Subject:** VSO Communicators Meeting  
**Location:** 810 Vermont Avenue, Room 910

**Start:** Wed 11/7/2018 10:45 AM  
**End:** Wed 11/7/2018 12:15 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** (b) (6)  
**Required Attendees:** (b) (6)

(b) (6)  
Dan Caldwell (dcaldwell@cv4a.org);  
(b) (6)

This invitation is for the VSO Communicators Meeting at the VA Central Office. I know that November is a very busy month for everyone. Please let me know whether you or someone from your organization will be able to attend.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda will follow under separate cover.

Best,

(b) (6)  
Public Affairs Specialist

**National Veterans Outreach Office**  
Department of Veterans Affairs

(b) (6)  
*Explore VA today!* <http://explore.va.gov/>

(b) (6)

**Subject:** VSO Communicators Meeting  
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**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** (b) (6)

**Required:** (b) (6)

Dan Caldwell (dcaldwell@cv4a.org);

(b) (6)

This invitation is for the VSO Communicators Meeting at the VA Central Office. I know that November is a very busy month for everyone. Please let me know whether you or someone from your organization will be able to attend.

This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security. An agenda will follow under separate cover.

Best,

(b) (6)  
Public Affairs Specialist

**National Veterans Outreach Office**  
Department of Veterans Affairs

(b) (6)  
*Explore VA today!* <http://explore.va.gov/>

(b) (6)

**Subject:** VSO Communicators Meeting

**Start:** Wed 9/12/2018 11:00 AM

**End:** Wed 9/12/2018 12:30 PM

**Show Time As:** Tentative

**Recurrence:** (none)

**Organizer:** (b) (6)

**Required Attendees:** (b) (6)

Dan Caldwell: (b) (6)

When: Wednesday, September 12, 2018 11:00 AM-12:30 PM. (UTC-05:00) Eastern Time (US & Canada)

\*~\*~\*~\*~\*~\*~\*~\*~\*~\*

This invitation is for the VSO Communicators Meeting at the VA Central Office. The meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910. Someone will meet you in the lobby and escort you up after you have gone through security.

Best,

(b) (6)  
Public Affairs Specialist

**National Veterans Outreach Office**  
Department of Veterans Affairs

(b) (6)

*Explore VA today!* <http://explore.va.gov/>





(b) (6)

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## Join Skype Meeting

Trouble Joining? [Try Skype Web App](#)

### Join by phone

844-376-0278,,186271217# (East)	English (United States)
844-815-1331,,186271217# (East)	English (United States)
844-770-5400,,186271217# (East)	English (United States)

[Find a local number](#)

Conference ID: 186271217

[Forgot your dial-in PIN?](#) | [Help](#)



(b) (6)

**Subject:** VSO Communicators Meeting  
**Location:** SKYPE with a call in number

**Start:** Thu 5/7/2020 10:30 AM  
**End:** Thu 5/7/2020 12:00 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** (b) (6)

**Required:** (b) (6)

[Redacted content]

Dan Caldwell

(dcaldwell@cv4a.org); (b) (6)

**Optional Attendees:** Todd Hunter; Chris Slawinski

This invitation is for the VSO Communicators Meeting organized by the Office of Public and Intergovernmental Affairs. You may attend this meeting via computer, by clicking the "Join Skype Meeting" link, or call one of the numbers below the link.

The agenda will follow once it is finalized.

Best,

(b) (6)

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## Join Skype Meeting

Trouble Joining? [Try Skype Web App](#)

### Join by phone

844-376-0278,,186271217# (East)

English (United States)

844-815-1331,,186271217# (East)

English (United States)

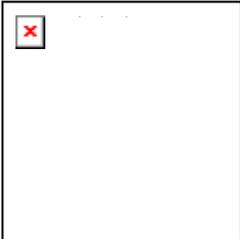
844-770-5400,,186271217# (East)

English (United States)

[Find a local number](#)

Conference ID: 186271217

[Forgot your dial-in PIN?](#) | [Help](#)



**From:**  
**To:**

(b) (6)  
(b) (6)  
[Jan Caldwell \(dcaldwell@cv4a.org\)](mailto:dcaldwell@cv4a.org); (b) (6)  
[Spero, Casin D.](#); (b) (6)

**Subject:** [EXTERNAL] Canceled: VSO Communicator Meeting  
**Importance:** High

---

This invitation is for the VSO Communicators Meeting at VA Central Office.  
This meeting will take place at 810 Vermont Avenue, NW, in the Office of Public and Intergovernmental Affairs', glass conference room 910.  
Someone will meet you in the lobby and escort you up after you have gone through security. An agenda will be e-mailed to you prior to the meeting.  
Best,

(b) (6)  
Public Affairs Specialist

National Veterans Outreach Office  
Department of Veterans Affairs

(b) (6)

<inline attachment not shown>

**From:** [Dan Caldwell](#)  
**To:** [Spero, Casin D.](#)  
**Subject:** [EXTERNAL] RE: COVER Commission Meetings  
**Date:** Tuesday, December 11, 2018 9:51:35 AM

---

Casin – thanks for reaching out. I have some thoughts I can share re: Arizona. Lets find a time to chat.

Thank you for the invite as well to the hearing in January. You guys are doing good work.

Give my regards to Jake.

Thanks,

**Dan Caldwell**  
**Executive Director**

Concerned Veterans for America

(b) (6)

*Confidentiality:*

*The information contained in, and attached to, this communication may be confidential, and is intended only for the use of the recipient named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication, or any of its contents, is strictly prohibited. If you have received this communication in error, please re-send this communication to the sender and delete the original message and any copy of it from your computer system. Thank you.*

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**From:** Spero, Casin D. <Casin.Spero (b) (6)>  
**Sent:** Thursday, December 06, 2018 11:10 AM  
**To:** Dan Caldwell <dcaldwell@cv4a.org>  
**Subject:** COVER Commission Meetings

Hi Dan,

Wanted to touch base on a couple of COVER Commission items coming up. These are both close hold items as we have not yet published our upcoming meetings in the federal register.

1. In February, the full Commission will travel to Arizona, with the original intent of visiting the Northern Arizon VA Healthcare System in Prescott for 2 day. We have decided to possibly add stops in Tucson and Phoenix during the week as well. Given your experience with Veterans issues in the state, I wanted to reach out to see if there are any groups, non-profits, public entities, or state/local level programs we should meet with/evaluate as it relates to our mission to evaluate mental healthcare services at VA. I can provide you with more info on or scope if it helps, but anything that comes to mind is worth us looking into.

2. At the end of January, the Commission will likely be in DC and looking to meet with Veterans groups, and would welcome your presence if you are available. More to follow.

Again, I do ask you to keep these items close hold while we notify our other VSO partners and publish the notice of meeting.

Thanks,  
Casin

**From:** [Dan Caldwell](#)  
**To:** [Spero, Casin D.](#)  
**Subject:** [EXTERNAL] RE: COVER Commission VSO Listening Session - January 28, 2019  
**Date:** Tuesday, January 8, 2019 2:08:15 PM

---

I have a hold on my calendar. Look forward to attending!

**Dan Caldwell**  
**Executive Director**  
Concerned Veterans for America  
(b) (6)

*Confidentiality:*

*The information contained in, and attached to, this communication may be confidential, and is intended only for the use of the recipient named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication, or any of its contents, is strictly prohibited. If you have received this communication in error, please re-send this communication to the sender and delete the original message and any copy of it from your computer system. Thank you.*

---

**From:** Spero, Casin D. <Casin.Sperc(b) (6)>  
**Sent:** Tuesday, January 08, 2019 1:51 PM  
**To:** Dan Caldwell <dcaldwell@cv4a.org>  
**Subject:** COVER Commission VSO Listening Session - January 28, 2019

Good Afternoon Dan,

Sorry for the delay in following up, but had a few issues come up with some other meetings related to the shutdown that caught my attention. I have attached a letter of invitation from the Chairman and one-pager about the COVER commission as discussed on our call. I have also sent hard copies of these documents via USPS.

Again, we are still working on hammering out an agenda while we wait for RSVP's to come in, but we are looking at a multi hour meeting where VSO' reps from various groups will meet with breakout groups of Commissioners. Specific topics and discussion points will be sent leading up to the meeting.

If you believe you can attend let me know and I will stay in touch as we get closer to the day with more information. Any questions feel free to give me a call.

Thank you!  
Casin

Chief Advisor and Staff Director  
COVER Commission

(b) (6)  
E: [casin.sperc\(b\) \(6\)](mailto:casin.sperc(b) (6)@cv4a.org)

**From:** [Juliana Heerschap](#)  
**To:** [Spero, Casin D.](#)  
**Subject:** [EXTERNAL] RE: REMINDER: COVER Commission VSO Listening Session - January 29, 2019  
**Date:** Friday, January 25, 2019 3:10:31 PM

---

Thanks! I'll need an escort to the meeting rooms.

**Info about CVA:**

Concerned Veterans for America is a grassroots network of veterans, family members, and citizens of roughly 12,000 volunteers and activists in 14 states. Through grassroots activity, educational efforts, and accountability campaigns, the organization advocates for and defends policies and leaders to preserve and promote the freedom and prosperity for which its members, fellow veterans, and their families so proudly fought and sacrificed to defend. CVA is driven to organize and amplify the American veteran's unique perspective to both the American people and our leaders in Washington.

**My Bio:**

Juliana Heerschap is the policy director at Concerned Veterans for America (CVA). Prior to joining CVA, she worked on Capitol Hill for over eight years working for three members of Congress. Her time on the Hill included serving as legislative director and handling a diverse portfolio of policy areas including defense, health care, and veterans affairs for over four years for Rep. Tim Huelskamp (KS-01), an active member of the House Veterans Affairs Committee. Later she worked as communications director for Rep. Dave Brat (VA-7). Both of her parents served in the Army. She has a BA in Communications from Cedarville University in Cedarville, Ohio.

**Juliana Heerschap**

Director of Policy Engagement, Concerned Veterans for America



---

**From:** Spero, Casin D. <Casin.Spero (b) (6)>  
**Sent:** Thursday, January 24, 2019 9:27 AM  
**To:** Spero, Casin D. <Casin.Spero (b) (6)>  
**Cc:** Spero, Casin D. <Casin.Spero (b) (6)>  
**Subject:** REMINDER: COVER Commission VSO Listening Session - January 29, 2019

Good Morning,

Thank you for agreeing to join the COVER Commission next week for a VSO Listening Session.

The meetings will begin at 0930 at the 811 Vermont Avenue on January 29, 2019, a full meeting agenda is attached including room numbers. If you do not have access to VA buildings, please let me know when you confirm you attendance and arrangements will be made to escort you to the meeting rooms. A catered lunch will be provided, if you have food allergies or preferences please

note that in your reply.

Attached you will find briefing material and biographies for the Commissioners. If possible, please provide me with a personal bio and any general information on your organization (mission, vision, membership information, etc.) by Friday for review by the Commissioners.

Please feel free to call or email with any questions or if you need any information.

Look forward to seeing you next week.

Best,  
Casin

Casin Spero  
Chief Advisor  
COVER Commission

(b) (6)

**From:**

(b) (6)  
[Redacted]

; Spero, Casin D.; (b) (6)

**Subject:**

[EXTERNAL] Re: VSO Communicators Meeting - location has changed!

**Date:**

Tuesday, July 30, 2019 9:30:58 AM

**Attachments:**

[image001.jpg](#)  
[image002.png](#)

Unable to attend today.

**From:** Chester Curtis Jr. on behalf of Emmet, Bronwyn <Bronwyn.Emmet@va.gov>

**Sent:** Tuesday, July 30, 2019 8:41:27 AM

**To:** Kylie Fitzgerald <kfitzgerald@bva.org>

**Subject:** Fw: VSO Communicators Meeting - location has changed!

**When:** Tuesday, July 30, 2019 10:30 AM-12:00 PM.

**Where:** 810 Vermont Avenue, Rm 930

**From:** (b) (6)

**Sent:** Friday, July 26, 2019 9:49 AM

**To:** (b) (6)

[Redacted]

Dan Caldwell (dcaldwell@cv4a.org) <dcaldwell@cv4a.org>; (b) (6)

[Redacted]

**Subject:** VSO Communicators Meeting - location has changed!

**When:** Tuesday, July 30, 2019 10:30 AM-12:00 PM.

**Where:** 810 Vermont Avenue, Rm 930

This invitation is for the VSO Communicators Meeting at the VA Central Office.

**The location for this meeting has changed!** The meeting will take place at 810 Vermont Avenue, NW, in **conference room 930** – opposite the elevators. Someone will meet you in the lobby and escort you up after you have gone through security. Agenda is attached.

Best,

(b) (6)  
Public Affairs Specialist

National Veterans Outreach Office  
Department of Veterans Affairs

(b) (6)  
[Redacted]  
[Redacted]



*LVA Class of 2017*









*LVA Class of 2017*

(b) (6)

**From:** (b) (6)  
**Sent:** Tuesday, April 23, 2019 8:55 AM  
**To:** (b) (6) Spero, Casin D.; (b) (6)  
**Cc:** (b) (6)  
**Subject:** American Oversight v VA FOIA Litigation Hold Notice - GCLaws 100093 (002).pdf  
**Attachments:** American Oversight v VA FOIA Litigation Hold Notice - GCLaws 100093 (002).pdf; VoteVets v VA FACA Litigation Hold Notice - GCLaws 99653 Litigation Hold signed by CC ILG 1-2-19.pdf  
**Importance:** High

We need each program office listed in the Litigation Hold Notices to confirm receipt of the notices each individual to sign and date the page at the end of the Litigation Hold Notices that confirms that you received, read and understand them

American Oversight Litigation Hold - OVERDUE: **Certification of Receipt**. In the event of an allegation that VA failed to preserve relevant information, the agency must be able to demonstrate that all Custodians who process, maintain, or have control over such information received, understood, and implemented the litigation hold. Therefore, personal acknowledgment by Custodians of their receipt of the litigation hold is an integral part of the preservation process. Please (1) sign and date a copy of this memorandum in the space provided below as an acknowledgment that you have received, read, and agree to comply with the preservation instructions contained in this memorandum; and (2) return the certification to the OGC attorney identified below no later than **December 28, 2018**. In addition, please be advised that it is in your interest to document not only the instructions you were given but also the efforts you undertook to preserve the information in compliance with the litigation hold.

VoteVets Litigation Hold – OVERDUE: **Certification of Receipt**. In the event of an allegation that VA failed to preserve relevant information, the agency must be able to demonstrate that all Custodians who process, maintain, or have control over such information received, understood, and implemented the litigation hold. Therefore, personal acknowledgment by Custodians of their receipt of the litigation hold is an integral part of the preservation process. Please (1) sign and date a copy of this memorandum in the space provided below as an acknowledgment that you have received, read, and agree to comply with the preservation instructions contained in this memorandum; and (2) return the certification to the OGC attorney identified below no later than **January 11, 2019**. In addition, please be advised that it is in your interest to document not only the instructions you were given but also the efforts you undertook to preserve the information in compliance with the litigation hold.

(b) (6)  
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(b) (6)