

To be processed: Public Records Request: TX-SOS-19-1515 (SOS PIR No. 19-1213)

AO Records <records@americanoversight.org>

Mon 2/10/2020 2:04 PM

To: Dylan Winters <dylan.winters@americanoversight.org>

■ 2 attachments (6 MB)

Documents 2.6.20.zip; How to appeal the withholding of information under 552.136.pdf;

FOIA: TX-SOS-19-1515

Attorney: EKL

Production C

From: GeneralCounsel <GeneralCounsel@sos.texas.gov>

Date: Thursday, February 6, 2020 at 7:46 PM

To: AO Records <records@americanoversight.org>

Cc: GeneralCounsel <GeneralCounsel@sos.texas.gov>

Subject: RE: Public Records Request: TX-SOS-19-1515 (SOS PIR No. 19-1213)

Good afternoon,

Consistent with our January 31 email, attached are additional documents responsive to your December 6, 2019 request for information under Chapter 552 of the Texas Government Code.

Please note that the responsive information contains access device numbers that are collected, assembled, or maintained by or for a governmental body. This information is confidential under Section 552.136 of the Texas Government Code and thus has been redacted from the enclosed materials. You have the right to appeal our decision to withhold information from you under Section 552.136. Instructions for appealing our withholding under Section 552.136 are attached. If you do not want to appeal our withholding of information under Section 552.136, you do not need to do anything else.

The responsive documents also contain email addresses of the general public which have been redacted. An email address of a member of the public is confidential under Section 552.137 of the Texas Government Code. The attorney general authorized all governmental bodies to withhold an email address of a member of the public without first requesting an attorney general opinion in Open Records Decision No. 684 (2009).

We require more time to review our records and provide other responsive documents, if any. We will provide you any additional responsive documents—to the extent such information is not excepted from disclosure under state or federal law—by 5:00 p.m. on February 11, 2020. See Tex. Gov't Code § 552.221(d).

Sincerely,

Adam Bitter

General Counsel

Office of the Texas Secretary of State

From: GeneralCounsel <GeneralCounsel@sos.texas.gov>
Sent: Friday, January 31, 2020 4:49 PM
To: 'AO Records' <records@americanoversight.org>
Cc: GeneralCounsel <GeneralCounsel@sos.texas.gov>
Subject: RE: Public Records Request: TX-SOS-19-1515 (SOS PIR No. 19-1213)

Good afternoon,

We require more time to review our records and provide other responsive documents, if any. We will provide you any additional responsive documents—to the extent such information is not excepted from disclosure under state or federal law—by 5:00 p.m. on February 6, 2020. See Tex. Gov't Code § 552.221(d).

Regards,

Jennifer Williams
Legal Assistant to the General Counsel
Office of the Texas Secretary of State

From: GeneralCounsel <GeneralCounsel@sos.texas.gov>
Sent: Friday, January 24, 2020 2:49 PM
To: 'AO Records' <records@americanoversight.org>
Cc: GeneralCounsel <GeneralCounsel@sos.texas.gov>
Subject: RE: Public Records Request: TX-SOS-19-1515 (SOS PIR No. 19-1213)

Good afternoon,

Consistent with our January 15 email, please find the attached documents responsive to your Request.

We require more time to review our records and provide other responsive documents, if any. We will provide you any additional responsive documents—to the extent such information is not excepted from disclosure under state or federal law—by 5:00 p.m. on January 31, 2020. See Tex. Gov't Code § 552.221(d).

Jennifer Williams
Legal Assistant to the General Counsel
Office of the Texas Secretary of State

From: GeneralCounsel <GeneralCounsel@sos.texas.gov>
Sent: Wednesday, January 15, 2020 4:25 PM
To: 'AO Records' <records@americanoversight.org>
Cc: GeneralCounsel <GeneralCounsel@sos.texas.gov>
Subject: FW: Public Records Request: TX-SOS-19-1515 (SOS PIR No. 19-1213)

Good afternoon,

Consistent with our December 20 letter, please find the attached documents responsive to your Request.

We require more time to review our records and provide other responsive documents, if any. We will provide you any additional responsive documents—to the extent such information is not excepted from disclosure under state or federal law—by 5:00 p.m. on January 24, 2020. *See* Tex. Gov't Code § 552.221(d).

Please note that a responsive document contains an email address of a member of the public, which is confidential under Section 552.137 of the Texas Government Code. The attorney general has authorized all governmental bodies to withhold an email address of a member of the public without first requesting an attorney general opinion. *See* Open Records Decision No. 684 (2009). As such, this information has been redacted from the enclosed materials.

Jennifer Williams
Legal Assistant to the General Counsel
Office of the Texas Secretary of State

From: GeneralCounsel <GeneralCounsel@sos.texas.gov>
Sent: Friday, December 20, 2019 6:10 PM
To: AO Records <records@americanoversight.org>
Cc: GeneralCounsel <GeneralCounsel@sos.texas.gov>
Subject: RE: Public Records Request: TX-SOS-19-1515

Ms. Pintado,

Please see the attached letter in response to your request for information under Chapter 552 of the Texas Government Code.

Sincerely,

Adam Bitter
General Counsel
Office of the Texas Secretary of State

From: AO Records <records@americanoversight.org>
Sent: Friday, December 6, 2019 1:06 PM
To: GeneralCounsel <GeneralCounsel@sos.texas.gov>
Subject: Public Records Request: TX-SOS-19-1515

CAUTION: This email originated from OUTSIDE of the SOS organization. Do not click on links or open attachments unless you are expecting the email and know that the content is safe. If you believe this to be a malicious or phishing email, please send this email as an attachment to
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Informationsecurity@sos.texas.gov.

Dear Public Records Officer:

Please find attached a request for records under Texas public records laws.

Sincerely,

Mariuxi Pintado

Paralegal

American Oversight

records@americanoversight.org

www.americanoversight.org | @weareoversight

Public Records Request: TX-SOS-19-1514

How to appeal the withholding of information under Government Code Section 552.136

If you wish to appeal the withholding of information discussed on the previous page, you must send the following to the attorney general:

- 1) a signed, written statement indicating your wish to appeal the withholding of information;
- 2) the name of the governmental body that withheld information from you;
- 3) the date you made your original request for information; and
- 4) a copy of your original request for information, or if you are unable to provide a copy, a description of your original request for information.

You may also submit written comments stating why you think the information should be released to you, but you are not required to do so.

Send your appeal by mail to the attorney general at:

Open Records Division
P.O. Box 12548
Austin, Texas 78711-2548

Within forty-five business days after receiving all of the above-listed items necessary to file your appeal, the attorney general will issue a written ruling on the matter. You will receive a copy of this ruling in the mail.

From:
To:
Bcc:

[Elections Internet](#)
[Elections Internet](#)

Anderson - Casey Brown (cbrown@co.anderson.tx.us); Anderson - Casey Brown (electionsclerk@co.anderson.tx.us); Andrews - Amber Harris (aharris@co.andrews.tx.us); Andrews - Graciela Mendoza (gmendoza@co.andrews.tx.us); Angelina - Connie Brown (cbrown@angelinacounty.net); Angelina - Elizabeth Hawkins (ehawkins@angelinacounty.net); Angelina - Sonya Fuentes (sfuentes@angelinacounty.net); Aransas - Julie Gifford (jgifford@aransascounty.org); Aransas - Michele Bennett Carew (mcarew@aransascounty.org); Archer - Vicki Wright (Christie.mooney@co.archer.tx.us); Armstrong - Tawnee Blodgett (clerk@co.armstrong.tx.us); Atascosa - Brenda Ochoa (brenda.ochoa@atascosacounty.texas.gov); Atascosa - Janice Ruple (elections@atascosacounty.texas.gov); Austin - Brenda Vacha (votenow@austincounty.com); Austin - Kim Rinn (krinn@austincounty.com); Bailey - Robin Dickerson (rdickerson@co.bailey.tx.us); Bailey - Tracy Torres (baileycdeputy3@yahoo.com); Bandera - Gwenda Tschirhart (elections@banderacounty.org); Bastrop - Kristin Miles (kristin.miles@co.bastrop.tx.us); Bastrop - Kristin Miles (elections@co.bastrop.tx.us); Baylor - Chris Jakubicek (bcclerk@srcaccess.net); Bee - Laura Warnix (laura.warnix@co.bee.tx.us); Bee - Michelle Matus (michelle.matus@co.bee.tx.us); Bee - Patricia Puente (patricia.puente@co.bee.tx.us); Bell - Jessica Weaks (jessica.weaks@bellcounty.texas.gov); Bell - Matthew Dutton (matthew.dutton@co.bell.tx.us); Bell - Melinda Luedecke (melinda.luedecke@bellcounty.texas.gov); Bell - Tasha Norman (Tasha.norman@co.bell.tx.us); Bexar - Cindy Duarte (cduarte@bexar.org); Bexar - Debbie Abrego (dabrego@bexar.org); Bexar - FPCA'S (FPCA@bexar.org); Saiz, Gilbert; Bexar - Jacque Callanen (jcallanen@bexar.org); Huerta, James; Fisher, John; Bexar - Michael Gonzales (mgonzalez@bexar.org); Blanco - Oscar Villarreal (electionsadmin@co.blanco.tx.us); Borden - Jana Underwood (jana.underwood@co.borden.tx.us); Bosque - Crystal Denman (elections@bosquecounty.us); Bosque - Tabatha Ferguson (county_clerk@bosquecounty.us); Bosque - Vicky Turner (Vicky_turner@bosquecounty.us); Bowie - Donna Moreland ([REDACTED]); Bowie - Pat McCoy (pat.mccoy@txkusa.org); Bowie - Samantha Redmond (Samantha.Redmond@txkusa.org); Brazoria - Brandy Pena (brandyp@brazoria-county.com); Brazoria - Elections Email (cclerkelections@brazoria-county.com); Brazoria - Joyce Hudman (joyceh@brazoria-county.com); Brazoria - Kathy Hammack (Khammack@brazoria-county.com); Brazoria - Krystine Barnhill (KrystinB@brazoria-county.com); Brazoria - Lisa Mujica (Lisam@brazoria-county.com); Brazoria - Megan Erb (Megane@brazoria-county.com); Brazoria - Sarah Salinas (ssalinas@brazoria-county.com); Brazoria - Susan Cunningham (susanc@brazoria-county.com); Brazoria - Tricia DeVille (triciad@brazoria-county.com); Brazos - Kathy Schuetze (kschuetze@brazoscountytexas.gov); KOcon@brazoscountytexas.gov; Brazos - Regina White (rwhite@brazoscountytexas.gov); Brazos - Trudy Hancock (thancock@brazoscountytexas.gov); Brewster - Lora Nussbaum (election.admin@co.brewster.tx.us); Briscoe - Amy Fuston (deputycoclerk@co.briscoe.tx.us); Briscoe - Bena Hester (coclerk@co.briscoe.tx.us); Brooks - Anna Maria Garcia (agarcia@co.brooks.tx.us); Brown - Brenda Arp (brenda.arp@browncountytexas.gov); Brown - Dorothy Burwick (Dorothy.Burwick@browncountytexas.gov); Brown - Larry Franks (Larry.Franks@browncountytexas.gov); Brown - Shirley Keyes (deputyvoter1@browncountytexas.gov); Burleson - Paula Bartnesky ([REDACTED]); Burleson - Paula Bartnesky (electadmin@burlesoncounty.org); Burnet - Donna Peterson (elect3vr@burnetcountytexas.org); Burnet - Barbara Agnew (electadmin@burnetcountytexas.org); Burnet - Karen Peraino (electassist@burnetcountytexas.org); Caldwell - Mary Bobly Sanchez (mary.sanchez@co.caldwell.tx.us); Caldwell - Pamela Ohlendorf (pamela.ohlendorf@co.caldwell.tx.us); Caldwell - Rachel Maciel (caldwellec@co.caldwell.tx.us); Calhoun - Amy Ochoa (Amy.Ochoa@calhouncotx.org); Calhoun - Grace Gonzalez (grace.gonzalez@calhouncotx.org); Calhoun - Mary Ann Orta (mary.orta@calhouncotx.org); Calhoun - Sally Garza (sally.garza@calhouncotx.org); Callahan - Nicole Crocker (nicole.crocker@callahancounty.org); Callahan - Nicole Crocker (clerk.info@callahancounty.org); Cameron - Fred Garza (fgarza@co.cameron.tx.us); Cameron - Norma Carrillo (NCarrillo@co.cameron.tx.us); Cameron - Remi Garza (remi.garza@co.cameron.tx.us); Camp - Elaine Young (ccountyclerk@yahoo.com); Carson - Celeste Bichsel (celeste.bichsel@co.carson.tx.us); Cass - Amy L. Varnell (amy.countyclerk@casscountytexas.gov); Cass - Cindy Waters (cwaters.deputyclerk@casscountytexas.gov); Cass - Evelyn Charleston (echarleston.deputyclerk@casscountytexas.gov); Castro - Carlene Long (clong@castrocounty.org); Castro - Joanna Blanco (jbclerk@castrocounty.org); Castro - Monica Pina (mpina@castrocounty.org); Chambers - Heather Hawthorne (hhawthorne@chamberstx.gov); Chambers - Lauren Van Deventer (lvandeventer@chamberstx.gov); Chambers - Leanne Martin (flmartin@chamberstx.gov); Chambers - Leslie Borne (lborne@chamberstx.gov); Chambers - Melinda Rhame (mrhame@chamberstx.gov); Chambers - Sharon Lucas (slucas@chamberstx.gov); Cherokee - Becky Slack (voter@co.cherokee.org); Cherokee - Holly Murray (electiondept@co.cherokee.org); Cherokee - Shannon Cornelius (ea@co.cherokee.org); Childress - Anna Maria Lizama (anna.lizama@childresstx.us); Childress - Barbara Spitzer (childressclerks@gmail.com); Childress - Mary Adams (mary.adams@childresstx.us); Childress - Ruby Weese (ruby.weese@childresstx.us); Clay - Val McClain (clayea@claycountytexas.gov); Cochran - Cheryl Butler (cheryl.butler@co.cochran.tx.us); [REDACTED]; pshenry@co.cochran.tx.us; Cochran - Shanna Dewbre (Shanna.dewbre@co.cochran.tx.us); Coke - Martha Ratliff ([REDACTED]); Coke - Monica Reyes (monica.reyes@co.coke.tx.us); Coleman - Stacey Mendoza (cclerk@web-access.net); Collin - Bruce Sherbet (bsherbet@collincountytexas.gov); Collin - Cheryl Gorena (cgorena@co.collin.tx.us); Collin - Deborah Piña (dpina@collincountytexas.gov); Collin - Generic Email (election@collincountytexas.gov); Collin - Janessa Millican (jmillican@collincountytexas.gov); Collin - Micki Meinecke (mmeinecke@collincountytexas.gov); Collin - Patty Seals (pseals@collincountytexas.gov); Collin - Sheri Nilson (snilson@collincountytexas.gov); Collingsworth - Jackie Johnson (collingsworthclerk@co.collingsworth.tx.us); Colorado - Jean Perkins (jean.perkins@co.colorado.tx.us); Colorado - Kimberly Menke (kimberly.menke@co.colorado.tx.us); Colorado - Rebecka LaCourse (rebecka.lacourse@co.colorado.tx.us); Comal - Bobbie Koepf (koepfb@co.comal.tx.us); Comal - Cynthia Jacqua (ccckji@co.comal.tx.us); Comal - Donna Dandridge (dandrd@co.comal.tx.us); Comanche - Amy Goodlander ([REDACTED]); Comanche - Ruby Lesley (ccclerk45@gmail.com); Comanche - Tammy Turner (tturner@co.comanche.tx.us); Comanche - Teresa Ogle ([REDACTED]); Concho - Melissa Garcia (minfante@co.concho.tx.us); Concho - Phyllis F. Lovell (plovell@co.concho.tx.us); Cooke - Pam Harrison (pam.harrison@co.cooke.tx.us); Corvell - Katie Veazey (deputyclerk@corvellcounty.org); Corvell - Justin Carothers (tax_collector@corvellcounty.org); Cottle - Vickey Wederski (dcclerk@co.cottle.tx.us); Crane - Janelle

Shewmake (janelle.shewmake@co.crane.tx.us); Crane - Judy Crawford (judy.crawford@co.crane.tx.us); Crockett - Ninfa Predry ([REDACTED]); Crosby - Rebecca Michelle Johnson (countyclerk2@crosbycountytexas.com); Crosby - Tammy Marshall (countyclerk1@crosbycountytexas.com); Culberson - Linda McDonald (linda.mcdonald@co.culberson.tx.us); Dallam - Terri Banks (clerk@dallam.org); Dallas - Daniel Bradley (Daniel.Bradley@dallascounty.org); Dallas - Debbie Jones (Debbie.Jones@dallascounty.org); Dallas - FPCA/EV Ballots (EVApplications@dallascounty.org); Dallas - Mandy Bush (Mandy.Bush@dallascounty.org); Dallas - Rivelino Lopez (RLopez@dallascounty.org); Dallas - Robert Heard (Robert.Heard@dallascounty.org); Dallas - Tacoma Phillips (Tacoma.Phillips@dallascounty.org); Dallas - Tandi Smith (tandi.williams@dallascounty.org); Dallas - Toni Pippins-Poole (Toni.Pippins-Poole@dallascounty.org); Dallas - Toni Pippins-Poole (dallascountytvotes@dallascounty.org); Dallas - Vickey Bynum (Vickey.Bynum@dallascounty.org); Dawson - Clare Christy (clare.christy@co.dawson.tx.us); Deaf Smith - Nelda Gonzalez (ngonzalez@deafsmithcounty.texas.gov); Deaf Smith - Rachel Garman (rgarman@deafsmithcounty.texas.gov); Delta - Jane Jones (deltaclerk@deltacountytx.com); Denton - Brandy Grimes (Brandy.Grimes@dentoncounty.com); Denton - Cindy Compton (cindy.compton@dentoncounty.com); Denton - Debbie Wood (debbie.wood@dentoncounty.com); Denton - Elections Account (elections@dentoncounty.com); Denton - Frank Phillips (Frank.Phillips@dentoncounty.com); Denton - Jason Slonaker (Jason.Slonaker@dentoncounty.com); Denton - Judith Evans (judith.evans@dentoncounty.com); Denton - Lillie Henry (lillie.henry@dentoncounty.com); Denton - Melissa DeJesus (Melissa.DeJesus@dentoncounty.com); Denton - Pamela Flow (Pamela.Flow@dentoncounty.com); Denton - Paula Paschal (paula.paschal@dentoncounty.com); Denton - Wally Cochran (Wally.Cochran@dentoncounty.com); Dewitt - Melissa Alcazar (electionadmin@co.dewitt.tx.us); Dickens - Becky Hill (coclerk@caprock-spur.com); Dickens - Kathy Hughes (depclerk@caprock-spur.com); Dimmit - Mario Garcia ([REDACTED]); Donley - Alice Fay Vargas (doncodclerk@windstream.net); Donley - Laverne Pinion (doncodclerk2@dtgortexas.com); Duval - Erica O. Gonzalez (erica.gonzalez@co.duval.tx.us); Duval - Velma Cantu (elections@co.duval.tx.us); Eastland - Summer Olvera (elections1@eastlandcountytexas.com); Ector - Albina Ramirez (albina.ramirez@ectorcountytexas.gov); Ector - Amanda Synder (Amanda.snyder@ectorcountytexas.gov); Ector - Jeremy Duckworth (Jeremy.duckworth@ectorcountytexas.gov); Ector - Lisa Sertuche (elizabeth.sertuche@ectorcountytexas.gov); Ector - Tiffany McClure (tiffany.mcclure@ectorcountytexas.gov); Edwards - Olga Lydia Reyes (clerk@swtexas.net); El Paso - Anthony Rivera (ARivera@epcounty.com); El Paso - Brenda Negrete (BrNegrete@epcounty.com); El Paso - Claudia Y. Ramirez (ClaraRamirez@epcounty.com); El Paso - Francisco Camacho (Fcamacho@epcounty.com); El Paso - Lisa Renee Wise (lwise@epcounty.com); El Paso - Manuel Garibay (Mgaribay@epcounty.com); El Paso - Melissa Rosales (merosales@epcounty.com); El Paso - Melissa Soto (msoto@epcounty.com); El Paso - Rosa O'Keefe (RoKeefe@epcounty.com); El Paso - Ruben Gamez (Rgamez@epcounty.com); El Paso - Vanessa Ruiz (VRuiz@epcounty.com); El Paso - Vanessa Sepeda (Vssepeda@epcounty.com); El Paso - Lisa Renada (Vparada@epcounty.com); Ellis - Charlotte Wallace (c.wallace@co.ellis.tx.us); Ellis - Eloisa Rios (eloisa.rios@co.ellis.tx.us); Erath - Gwinda Jones (countyclerk@co.erath.tx.us); Erath - Sara Piercy (vote@co.erath.tx.us); Falls - Nicket Taylor (nicket.taylor@co.falls.tx.us); Fannin - Angela Frazier (afrazier@fanninco.net); Fannin - Denna Parham (dparham@fanninco.net); Fannin - Tammy Biggar (tbiggar@fanninco.net); Fayette - Bernice Svec (Bernice.svec@co.fayette.tx.us); Fayette - Gale Mersiovsky (gale.mersiovsky@co.fayette.tx.us); Fayette - Terri B. Hefner (terri.hefner@co.fayette.tx.us); Fisher - Pat Thomson (fishercountyclerk@yahoo.com); Floyd - Ginger Morgan (coclk@co.floyd.tx.us); Floyd - Ginger Morgan (elections@co.floyd.tx.us); Floyd - Terasa Smith (ccd1@co.floyd.tx.us); Foard - Debra Hopkins (foardcountyclerk@hotmail.com); Fort Bend - Cathy Cantu (cathy.cantu@co.fort-bend.tx.us); Fort Bend - John Oldham (john.oldham@co.fort-bend.tx.us); Fort Bend - Kim Nguyen (kim.nguyen@co.fort-bend.tx.us); Fort Bend - Lasha Gillespie (lasha.gillespie@fortbendcountytexas.gov); Fort Bend - Lisa Railsback (Lisa.Railsback@fortbendcountytexas.gov); Fort Bend -- Robin Heiman (robin.heiman@co.fort-bend.tx.us); Fort Bend - Rose Gonzalez (mariarose.gonzalez@co.fort-bend.tx.us); Fort Bend - Veronica Fernandez (veronica.fernandez@co.fort-bend.tx.us); Franklin - Betty Crane (bcrane@co.franklin.tx.us); Franklin - Brook Bussell (bbussell@co.franklin.tx.us); Franklin - Elaine Harmon ([REDACTED]); Freestone - Alicia Davis (alicia.davis@co.freestone.tx.us); Freestone - Allison French (allison.french@co.freestone.tx.us); Freestone - Linda Jarvis (linda.jarvis@co.freestone.tx.us); Freestone - Melissa Santana (melissa.santana@co.freestone.tx.us); Frio - Carlos Segura (carlos.segura@friocounty.org); Frio - Carlos Segura ([REDACTED]); Frio - Sylvia Santos (ssantos@friocounty.org); Gaines - Patricia Roberson (patricia.roberson@co.gaines.tx.us); Galveston - Brandy Chapman (brandy.chapman@co.galveston.tx.us); Galveston - Cindy Eddy (cindy.eddy@co.galveston.tx.us); Galveston - Dwight D. Sullivan (dwight.sullivan@co.galveston.tx.us); Galveston - Ernest Murrie (ernest.murrie@co.galveston.tx.us); Galveston - Mae Ross (Mae.Ross@co.galveston.tx.us); Galveston - SueAnne Duncan (sueanne.duncan@co.galveston.tx.us); Galveston - Susan Williams (susan.williams@co.galveston.tx.us); Galveston - Tommy Turnbow (tommy.turnbow@co.galveston.tx.us); Galveston - Wendi Crabtree (wendi.crabtree@co.galveston.tx.us); Garza - James Plummer (james.plummer@co.garza.tx.us); Garza - Lina Rodriguez (lina.rodriguez@co.garza.tx.us); Garza - Terri Laurence (terri.laurence@co.garza.tx.us); Gillespie - Anissa Herrera (aherrera@gillespiecounty.org); Gillespie - Olga Vazquez (ovazquez@gillespiecounty.org); Glasscock - Rebecca Batla (rebecca.batla@co.glasscock.tx.us); Goliad - Mary Ellen Flores (mflores@goliadcountytexas.gov); Gonzales - Lona Ackman (gcc@co.gonzales.tx.us); Gray - Randa Hiett (Randa.hiett@graych.com); Grayson - Deana Patterson (elections@co.grayson.tx.us); Gregg - Kathryn Nealy (kathryn.nealy@co.gregg.tx.us); Gregg - Luanna Lewis (luanna.lewis@co.gregg.tx.us); Gregg - Jennifer Briggs (jennifer.briggs@co.gregg.tx.us); Grimes - Christina Griffin (christina.griffin@grimescountytexas.gov); Grimes - Lucy Ybarra (lucy.ybarra@grimescountytexas.gov); Guadalupe - Lisa Hayes (lisa.adam@co.guadalupe.tx.us); Guadalupe - Missy Doss (missy.doss@co.guadalupe.tx.us); Hale - Latrice Kemp (lkemp@halecounty.org); Hale - Richard Castillo (rcastillo@halecounty.org); Hall - Hans Skovlund (hallcoclerk@gmail.com); Hamilton - Kisha Bagwell (kbagwell@hamiltoncountytexas.gov); Hansford - Janet Torres (clerk@hansfordcountytexas.com); Hardeman - Ellen London ([REDACTED]); Hardin - Glenda Alston (glenda.alston@co.hardin.tx.us); Hardin - Glenda Alston ([REDACTED]); Hardin - Regina Sage (regina.sage@co.hardin.tx.us); Harris - Diane Trautman (dtrautman@cco.hctx.net); Harris - Esther Cardenas (ECardenas@cco.hctx.net); Harris - FPCA's (FPCA@cco.hctx.net); Harris - Hector DeLeon (hdeleon@cco.hctx.net); Jason Harris - Bruce (jbruce@cco.hctx.net); Harris - Jennifer Ballard (JBallard@cco.hctx.net); Harris - Jennifer Colvin

(jcolvin@cco.hctx.net); Harris - Jennifer Lee (jlee@cco.hctx.net); Harris - Jonathan Dulany (JDulany@cco.hctx.net); Harris - Linda Sandoval (lsandoval@cco.hctx.net); Harris - Maureen McDonald (mmcdonald@cco.hctx.net); Harris - Michael Winn (mwinn@cco.hctx.net); Harris - Neeharika Tumati (Neeharika.tumati@cao.hctx.net); Harris - Rachelle Obakojuwa (RFortner@cco.hctx.net); Harris County - Crystal Contreras (CContreras@cco.hctx.net); Harrison - Cindy Caswell (cynthiac@co.harrison.tx.us); Harrison - Donald Robinette (donaldro@co.harrison.tx.us); Harrison - Kathy Duskey (kathyd@co.harrison.tx.us); Hartley - Melissa Mead (melissa.mead@co.hartley.tx.us); Haskell - Belia Abila (belia.abila@co.haskell.tx.us); Haskell - Belia Abila (haskellcc@yahoo.com); Hays - Joyce Cowan (janderson@co.hays.tx.us); Hays - Jennifer Anderson (elections@co.hays.tx.us); Hays - Virginia Flores (virginia.flores@co.hays.tx.us); Hemphill - Lisa Johnson (lisaj@hemphill-clerk.com); Henderson - Denise Hernandez (dhernandez@henderson-county.com); Henderson - Janette Cleto (Jcleto@henderson-county.com); Henderson - Jessica Rodriguez (jrodriguez@henderson-county.com); Henderson - Kelli Warren (kwarren@henderson-county.com); Hidalgo - Belinda Sagredo (belinda.sagredo@co.hidalgo.tx.us); Hidalgo - Hilda Salinas (hilda.a.salinas@co.hidalgo.tx.us); Hidalgo - Melissa Alvarez (melissa.alvarez@co.hidalgo.tx.us); Hidalgo - Michael Sosa (michael.sosa@co.hidalgo.tx.us); Hidalgo - Yvonne Ramon (yvonne.ramon@co.hidalgo.tx.us); Hill - Aaron Torres (atorres@co.hill.tx.us); Hill - Rebecca (Becky) Weaver (rweaver@co.hill.tx.us); Hockley - Cheryl Smart (csmart@hockleycounty.org); Hockley - Jennifer Palermo (jpalermo@hockleycounty.org); Hood - Jenise "Cricket" Miller (jmmiller@co.hood.tx.us); Hood - Saundra Davis (sdavis@co.hood.tx.us); Hopkins - Debbie Shirley (cclerk@hopkinscountytx.org); Hopkins - Tracy Smith (tracy@hopkinscountytx.org); Houston - Cynthia Lum (clum@co.houston.tx.us); Howard - Amy Powell ([REDACTED]); Howard - Jodi Duck ([REDACTED]); Hudspeth - Virginia Doyal (hudspethcountyclerk@outlook.com); Hudspeth - Brenda Sanchez ([REDACTED]); Hunt - Jose Martinez (jmartinez@huntcounty.net); Hunt - Linda Mouton (lmouton@huntcounty.net); Hunt - Tiffanie Elvington (telvington@huntcounty.net); Hutchinson - Jan Barnes (jbarnes@hutchinsoncnty.com); Hutchinson - Janet Bauert (jbauert@hutchinsoncnty.com); Irion - Ashley Masters (ashley.masters@co.irion.tx.us); Irion - Lindsay Fowler (Lindsay.fowler@co.irion.tx.us); Irion - Shirley Graham (Shirley.graham@co.irion.tx.us); Jack - Lynn Casteel (elections@jackcounty.org); Jack - Vanessa James (countyclerk@jackcounty.org); Jackson - Katherine Brooks (k.brooks@co.jackson.tx.us); Jackson - Sarita Delagarza (s.delagarza@co.jackson.tx.us); Jasper - Chrysti Billingsley ([REDACTED]); Jasper - Debbie Newman (debbie.newman@co.jasper.tx.us); Jasper - Diana South (diana.south@co.jasper.tx.us); Jasper - Sheila Houston ([REDACTED]); Jeff Davis - Jennifer Wright (jennifer.wright@co.jeff-davis.tx.us); Jefferson - Carolyn Guidry (guidry@co.jefferson.tx.us); Jefferson - Chip Cribbs (fcibbs@co.jefferson.tx.us); Jefferson - Jamie Smith (jsmith@co.jefferson.tx.us); Jefferson - Naomi Doyle (ndoyle@co.jefferson.tx.us); Jefferson - Theresa Goodness (thegood@co.jefferson.tx.us); Jim Hogg - Rae Gutierrez (rae.m.gutierrez@co.jim-hogg.tx.us); Jim Hogg - Zonia Morales (zoniamorales@co.jim-hogg.tx.us); Jim Wells - Erma Garza (erma.garza@co.jim-wells.tx.us); Jim Wells - Tonie Kuhlman (tkuhlman@co.jim-wells.tx.us); Johnson - Joy Adams (joycea@johnsoncountytexas.org); Johnson - Loren Milam (lmilam@johnsoncountytexas.org); Johnson - Patty Bourgeois (pattyb@johnsoncountytexas.org); Jones - LeeAnn Jennings (leeann.jennings@co.jones.tx.us); Karnes - Sarah Garza (electionsadmin@co.karnes.tx.us); Kaufman - Brenda Samples (bsamples@kaufmancounty.net); Kaufman - Phillip Osteen (posteen@kaufmancounty.net); Kaufman - Teresa Floyd (teressa@kaufmancounty.net); Kendall - Kim Quintana (kim.quintana@co.kendall.tx.us); Kendall - Rebecca Senger (rebecca.senger@co.kendall.tx.us); Kendall - Staci Decker (staci.decker@co.kendall.tx.us); Kenedy - Brian Birdwell (bbirdwell@co.kenedy.tx.us); Kerr - Richard Craig Harrison (kcldclerk@caprock-spur.com); Kerr - Bob Reeves (breeves@co.kerr.tx.us); Kerr - Eva Washburn (evaw@co.kerr.tx.us); Kerr - Jane Trolinger (jane@co.kerr.tx.us); Kerr - Michele Schneider (micheles@co.kerr.tx.us); Kerr - Nadene Alford (nalford@co.kerr.tx.us); Kimble - Haydee Torres (haydee.torres@co.kimble.tx.us); King - Jammie D. Timmons (kcldclerk@gmail.com); clerk.ralvarado@co.kinney.tx.us; Kleberg - Pattie Garcia (pgarcia@co.kleberg.tx.us); Kleberg - Sonja Reyna (sreyna@co.kleberg.tx.us); Kleberg - Stephanie Garza (sgarza@co.kleberg.tx.us); Knox - Lisa Cypert ([REDACTED]); Elections Staff; General Counsel; Stephen Chang; Joe Esparza; Elections Internet

Subject: ENCRYPT: MASS EMAIL - (CC/EA -662) Additional Information for the Partial Manual Count
Date: Friday, November 8, 2019 4:02:00 PM
Attachments: image001.png
Sensitivity: Personal

Here is the link for the partial manual count:

Here is your temporary password to access the system:

You will be required to create a new password before proceeding to complete the manual count.

Thank you,

Christina Worrell Adkins

Legal Director – Elections Division

Office of the Texas Secretary of State
1019 Brazos Street | Rudder Building, 2nd Floor | Austin, Texas 78701
1.800.252.VOTE (8683)
elections@sos.texas.gov | www.sos.texas.gov

For Voter Related Information, please visit:



The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and consult with an attorney when your legal rights are involved.

From: [Christina Adkins](#)
To: [Harris - Michael Winn \(mwinn@cco.hctx.net\)](#)
Cc: [Elections Internet](#)
Subject: FW: 2019 Harris county elections
Date: Tuesday, November 5, 2019 4:43:00 PM

Michael,

Please see the email below. Additionally, we've had multiple calls with voters alleging ballot issues like this --- should have gotten city council race and did not and vice versa. We're just passing this along in case this information is relevant to you.

Thanks,

Christina

From: Patrick Kennedy [REDACTED] >
Sent: Tuesday, November 5, 2019 4:06 PM
To: Elections Internet <Elections@sos.texas.gov>
Subject: 2019 Harris county elections

CAUTION: This email originated from OUTSIDE of the SOS organization. Do not click on links or open attachments unless you are expecting the email and know that the content is safe. If you believe this to be a malicious or phishing email, please send this email as an attachment to informationsecurity@sos.texas.gov.

Hello,

I am a 15 year resident of Tomball, TX. This morning, my polling place opened up nearly :20 minutes late. On my ballot the mayoral race and Houston city council races were available for me to vote on. They should not have been as I am well outside Houston city limits. I spoke to the election person at the school which I voted, he took my name and number down. Haven't heard from him. I spoke to "Jackie" at 7:30 this morning and informed her of the issue. A supervisor was supposed to call me back. They did not. I sent an email later this morning. Haven't heard back. I called back at 11:56 today and spoke to "Zachary" and he assured me a supervisor would call me. They have not.

Just thought you'd like to know that it appears the ballots outside of Houston city limits have Houston election races on them. Seems odd, no?

Regards,

Pat Kennedy
Tomball, TX
[847-372-8216](tel:847-372-8216)

Sent from my iPhone

From: [Ballard, Jennifer \(CCO\)](#)
To: [Christina Adkins](#)
Subject: FW: New Notice - Four nearest Locations
Date: Wednesday, September 25, 2019 11:11:47 PM

CAUTION: This email originated from OUTSIDE of the SOS organization. Do not click on links or open attachments unless you are expecting the email and know that the content is safe. If you believe this to be a malicious or phishing email, please send this email as an attachment to Informationsecurity@sos.texas.gov.

Good morning Christina,

Can you assist with the verbiage for the new notice below?

Thank you,
Jennifer

From: Contreras, Crystal (CCO)
Sent: Wednesday, September 25, 2019 2:59 PM
To: Ballard, Jennifer (CCO)
Subject: New Notice - Four nearest Locations

Jen

I am at a loss for the wording for this new notice. I've looked around on SOS and the only thing I can find is the code, but nothing on placement, size, or even wording that we need to include other than the highlighted text.

Here is the code:

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 43.007, Election Code, is amended by adding Subsections (o) and (p) to read as follows:

(o) Each countywide polling place must post a notice of the four nearest countywide polling place locations by driving distance.

(p) If a court orders any countywide polling place to remain open after 7 p.m., all countywide polling places located in that county shall remain open for the length of time required in the court order.

SECTION 2. This Act takes effect September 1, 2019.

And so far I have this:

Notice of the four nearest countywide Polling Locations

Current Location: Poll Code 0123

Crockett Elementary School
(Voting Room will be listed here)

2112 Crockett St
City, State 12345

The following locations are in order by distance from the location listed above. Visit www.harrisvotes.com for the current wait time for these locations:

Trinity Lutheran Church Downtown, (voting room will be listed here)
800 Houston Ave, City, State Zip

Leonel J Castillo Community Center, (voting room will be listed here)
2101 South St, City, State Zip

Hogg Middle School, (voting room will be listed here)
1100 Merrill St, City, State Zip

Travis Elementary School HISD, (voting room will be listed here)
3311 Beauchamp St, City, State Zip

Note to Presiding Judge:

Post this notice outside the voting area for voters to see where the nearest County Wide polling place is, sorted by distance.

Will this be sufficient for the Notice or should we include more?

Crystal Contreras

Manager of Quality Assurance, Elections Division

Office of Diane Trautman | Harris County Clerk

1001 Preston St., 4th Floor, Houston, TX 77002

Phone | 713.755.5792 - Fax | 713.755.2617

www.harrisvotes.com

From: [Linda Payne](#)
Bcc: "[Yvonne.ramon@co.hidalgo.tx.us](#)"; "[jcallanen@bexar.org](#)"; "[toni.pippins-poole@dallascounty.org](#)"; "[higarcia@tarrantcounty.com](#)"; "[dtrautman@cco.hctx.net](#)"; "[ann.harris-bennett@tax.hctx.net](#)"
Subject: FW: Swearing In Ceremony Invitation - RSVP Required
Date: Wednesday, August 28, 2019 9:32:33 AM
Attachments: image001.jpg
image002.jpg
image003.emz
image004.png
image005.emz
image011.png
Sensitivity: Personal



You are cordially invited to attend the

Oath of Office Ceremony

of

Ruth Ruggero Hughs

*as she is sworn in as
the 113th Secretary of State
of the State of Texas.*

*Friday, the Sixth of September,
Two thousand and Nineteen
Two o'clock in the afternoon*

*House Chamber
State Capitol*

*Reception immediately following
Office of the Secretary of State - Texas Capitol, Rm 1E.8*

R.S.V.P: rsvp@sos.texas.gov *by September 3rd*

*Due to security measures in place at the Capitol, it is recommended
to allow an additional thirty minutes for parking and entry into
the State Capitol. Parking is available in the state's public parking
garage on the corner of 12th and San Jacinto streets.*

From:
To:
Bcc:

[Elections Internet](#)
[Elections Internet](#)

Anderson - Casey Brown (cbrown@co.anderson.tx.us); Anderson - Casey Brown (electionsclerk@co.anderson.tx.us); Andrews - Graciela Mendoza (gmendoza@co.andrews.tx.us); Angelina - Connie Brown (cbrown@angelinacounty.net); Angelina - Elizabeth Hawkins (ehawkins@angelinacounty.net); Angelina - Sonya Fuentes (sfuentes@angelinacounty.net); Aransas - Julie Gifford (jgifford@aransascounty.org); Aransas - Michele Bennett Carew (mcarew@aransascounty.org); Archer - Vicki Wright (Christie.mooney@co.archer.tx.us); Armstrong - Tawnee Blodgett (clerk@co.armstrong.tx.us); Atascosa - Brenda Ochoa (brenda.ochoa@atascosacounty.texas.gov); Atascosa - Janice Ruple (elections@atascosacounty.texas.gov); Austin - Brenda Vacha (votenow@austincounty.com); Austin - Kim Rinn (krinn@austincounty.com); Bailey - Robin Dickerson (rdickerson@co.bailey.tx.us); Bailey - Tracy Torres (baileycctdeputy3@yahoo.com); Bandera - Gwenda Tschirhart (elections@banderacounty.org); Bandera - Tiffany Mayhew (tmayhew@banderacounty.org); Bastrop - Kristin Miles (kristin.miles@co.bastrop.tx.us); Bastrop - Kristin Miles (elections@co.bastrop.tx.us); Baylor - Chris Jakubicek (bcclerk@srcaccess.net); Bee - Laura Warnix (laura.warnix@co.bee.tx.us); Bee - Michelle Matus (michelle.matus@co.bee.tx.us); Bee - Patricia Puente (patricia.puente@co.bee.tx.us); Bell - Jessica Weaks (jessica.weaks@bellcounty.texas.gov); Bell - Matthew Dutton (matthew.dutton@co.bell.tx.us); Bell - Melinda Luedecke (melinda.luedecke@bellcounty.texas.gov); Bell - Tasha Norman (Tasha.norman@co.bell.tx.us); Bexar - Cindy Duarte (cduarte@bexar.org); Bexar - Debbie Abrego (dabrego@bexar.org); Bexar - FPCA'S (FPCA@bexar.org); Bexar - Jacque Callanen (jcallanen@bexar.org); Bexar - Michael Gonzales (mgonzalez@bexar.org); Blanco - Oscar Villarreal (electionsadmin@co.blanco.tx.us); Borden - Jana Underwood (jana.underwood@co.borden.tx.us); Bosque - Crystal Denman (elections@bosquecounty.us); Bosque - Tabatha Ferguson (county_clerk@bosquecounty.us); Bosque - Vicky Turner (Vicky_turner@bosquecounty.us); Bowie - Donna Moreland ([REDACTED]); Bowie - Pat McCoy (pat.mccoy@txkusa.org); Brazoria - Brandy Pena (brandyp@brazoria-county.com); Brazoria - Cindy Atkins (cindya@brazoria-county.com); Brazoria - Elections Email (cclerk@elections@brazoria-county.com); Brazoria - Joyce Hudman (joyceh@brazoria-county.com); Brazoria - Lisa Mujica (Lisam@brazoria-county.com); Brazoria - Sarah Salinas (ssalinas@brazoria-county.com); Brazoria - Susan Cunningham (susanc@brazoria-county.com); Brazoria - Tricia DeVille (triciad@brazoria-county.com); Brazos - Regina White (rwhite@brazoscountytexas.gov); Brazos - Trudy Hancock (thancock@brazoscountytexas.gov); Brewster - Lora Nussbaum (election.admin@co.brewster.tx.us); Briscoe - Amy Fuston (deputyclerk@co.briscoe.tx.us); Briscoe - Bena Hester (coclerk@co.briscoe.tx.us); Brooks - Anna Maria Garcia (agarcia@co.brooks.tx.us); Brown - Brenda Arp (brenda.arp@browncountytexas.gov); Brown - Dorothy Burwick (Dorothy.Burwick@browncountytexas.gov); Brown - Larry Franks (Larry.Franks@browncountytexas.gov); Brown - Shirley Keyes (deputyvoter1@browncountytexas.gov); Burleson - Paula Bartnesky ([REDACTED]); Burleson - Paula Bartnesky (electadmin@burlesoncounty.org); Burnet - Donna Peterson (elect3vr@burnetcountytexas.org); Burnet - Barbara Agnew (electadmin@burnetcountytexas.org); Burnet - Karen Peraino (electassist@burnetcountytexas.org); Caldwell - Pamela Ohlendorf (pamela.ohlendorf@co.caldwell.tx.us); Calhoun - Amy Ochoa (Amy.Ochoa@calhouncotx.org); Calhoun - Grace Gonzalez (grace.gonzalez@calhouncotx.org); Calhoun - Mary Ann Orta (mary.orta@calhouncotx.org); Calhoun - Sally Garza (sally.garza@calhouncotx.org); Callahan - Nicole Crocker (nicole.crocker@callahancounty.org); Callahan - Nicole Crocker (clerk.info@callahancounty.org); Cameron - Fred Garza (fgarza@co.cameron.tx.us); Cameron - Norma Carrillo (NCarrillo@co.cameron.tx.us); Cameron - Remi Garza (remi.garza@co.cameron.tx.us); Camp - Elaine Young (ccountyclerk@yahoo.com); Carson - Celeste Bichsel (celeste.bichsel@co.carson.tx.us); Cass - Amy L. Varnell (amy.countyclerk@casscountytexas.gov); Cass - Cindy Waters (cwaters.deputyclerk@casscountytexas.gov); Cass - Evelyn Charleston (eccharleston.deputyclerk@casscountytexas.gov); Castro - Carlene Long (clong@castrocounty.org); Castro - Joanna Blanco (jbclerk@castrocounty.org); Castro - Monica Pina (mpina@castrocounty.org); Chambers - Heather Hawthorne (hhawthorne@chamberstx.gov); Chambers - Lauren Van Deventer (lvandeventer@chamberstx.gov); Chambers - Leanne Martin (flmartin@chamberstx.gov); Chambers - Leslie Borne (lborne@chamberstx.gov); Chambers - Melinda Rhame (mrhame@chamberstx.gov); Chambers - Sharon Lucas (slucas@chamberstx.gov); Cherokee - Becky Slack (voter@co.cherokee.org); Cherokee - Holly Murray (electiondept@co.cherokee.org); Cherokee - Shannon Cornelius (ea@co.cherokee.org); Childress - Anna Maria Lizama (anna.lizama@childresstx.us); Childress - Barbara Spitzer (childressclerks@gmail.com); Childress - Mary Adams (mary.adams@childresstx.us); Childress - Ruby Weese (ruby.weese@childresstx.us); Clay - Val McClain (clayea@claycountytexas.gov); Cochran - Cheryl Butler (cheryl.butler@co.cochran.tx.us); [REDACTED]; [REDACTED] (pshenry@co.cochran.tx.us); Cochran - Shanna Dewbre (Shanna.dewbre@co.cochran.tx.us); Coke - Martha Ratliff ([REDACTED]); Coke - Monica Reyes (monica.reyes@co.coke.tx.us); Coleman - Stacey Mendoza (cclerk@web-access.net); Collin - Bruce Sherbet (bsherbet@collincountytexas.gov); Collin - Cheryl Gorena (cgorena@co.collin.tx.us); Collin - Deborah Piña (dpina@collincountytexas.gov); Collin - Generic Email (election@collincountytexas.gov); Collin - Janessa Millican (jmillican@collincountytexas.gov); Collin - Micki Meinecke (mmeinecke@collincountytexas.gov); Collin - Patty Seals (pseals@collincountytexas.gov); Collin - Sheri Nilson (snilson@collincountytexas.gov); Collingsworth - Jackie Johnson (collingsworthclerk@co.collingsworth.tx.us); Colorado - Jean Perkins (jean.perkins@co.colorado.tx.us); Colorado - Kimberly Menke (kimberly.menke@co.colorado.tx.us); Colorado - Rebecca LaCourse (rebecka.lacourse@co.colorado.tx.us); Comal - Bobbie Koepf (koepfb@co.comal.tx.us); Comal - Cynthia Jacqua (cckcjj@co.comal.tx.us); Comal - Donna Dandridge (dandrd@co.comal.tx.us); Comanche - Amy Goodlander ([REDACTED]); Comanche - Ruby Lesley (ccclerk45@gmail.com); Comanche - Teresa Ogle ([REDACTED]); Concho - Melissa Garcia (minfante@co.concho.tx.us); Concho - Phyllis F. Lovell (plovell@co.concho.tx.us); Cooke - Pam Harrison (pam.harrison@co.cooke.tx.us); Cooke - Pam Harrison (Pam.Harrison@co.cooke.tx.us); Coryell - Katie Veazey (deputyclerk@coryellcounty.org); Coryell - Justin Carothers (tax_collector@coryellcounty.org); Cottle - Vickey Wederski (dcclerk@co.cottle.tx.us); Crane - Janelle Shewmake (janelle.shewmake@co.crane.tx.us); Crane - Judy Crawford (judy.crawford@co.crane.tx.us); Crockett - Ninfa Predry ([REDACTED]); Crosby - Rebecca Michelle Johnson (countyclerk2@crosbycountytexas.gov); Crosby - Tammy Marshall (countyclerk1@crosbycountytexas.gov); Culberson - Linda McDonald (linda.mcdonald@co.culberson.tx.us); Dallam - Terri Banks (clerk@dallam.org); Dallas - Daniel Bradley (Daniel.Bradley@dallascounty.org); Dallas - Debbie Jones

(Debbie.Jones@dallascounty.org); Dallas - FPCA/EV Ballots (EVApplications@dallascounty.org); Dallas - Mandy Bush (Mandy.Bush@dallascounty.org); Dallas - Rivelino Lopez (RLopez@dallascounty.org); Dallas - Robert Heard (Robert.Heard@dallascounty.org); Dallas - Tacoma Phillips (Tacoma.Phillips@dallascounty.org); Dallas - Tandi Smith (tandi.williams@dallascounty.org); Dallas - Toni Pippins-Poole (Toni.Pippins-Poole@dallascounty.org); Dallas - Toni Pippins-Poole (dallascountytvotes@dallascounty.org); Dallas - Vickey Bynum (Vickey.Bynum@dallascounty.org); Dawson - Clare Christy (clare.christy@co.dawson.tx.us); Deaf Smith - Nelda Gonzalez (ngonzalez@deafsmithcounty.texas.gov); Deaf Smith - Rachel Garman (rgarman@deafsmithcounty.texas.gov); Delta - Jane Jones (deltaclerk@deltacountytx.com); Denton - Brandy Grimes (Brandy.Grimes@dentoncounty.com); Denton - Cindy Compton (cindy.compton@dentoncounty.com); Denton - Debbie Wood (debbie.wood@dentoncounty.com); Denton - Elections Account (elections@dentoncounty.com); Denton - Frank Phillips (Frank.Phillips@dentoncounty.com); Denton - Jason Slonaker (Jason.Slonaker@dentoncounty.com); Denton - Judith Evans (judith.evans@dentoncounty.com); Denton - Lillie Henry (lillie.henry@dentoncounty.com); Denton - Melissa DeJesus (Melissa.DeJesus@dentoncounty.com); Denton - Pamela Flow (Pamela.Flow@dentoncounty.com); Denton - Paula Paschal (paula.paschal@dentoncounty.com); Denton - Wally Cochran (Wally.Cochran@dentoncounty.com); Dewitt - Melissa Alcazar (electionadmin@co.dewitt.tx.us); Dickens - Becky Hill (codclerk@caprock-spur.com); Dickens - Kathy Hughes (depclerk@caprock-spur.com); Dimmit - Mario Garcia (██████████); Donley - Alice Fay Vargas (doncodclerk@windstream.net); Donley - Laverne Pinion (doncodclerkz@dtgortexas.com); Duval - Erica O. Gonzalez (erica.gonzalez@co.duval.tx.us); Duval - Velma Cantu (elections@co.duval.tx.us); Eastland - Summer Olvera (elections1@eastlandcountytexas.com); Ector - Albina Ramirez (albina.ramirez@ectorcountytx.gov); Ector - Amanda Synder (Amanda.snyder@ectorcountytx.gov); Ector - Jeremy Duckworth (Jeremy.duckworth@ectorcountytx.gov); Ector - Lisa Sertuche (elizabeth.sertuche@ectorcountytx.gov); Ector - Tiffany McClure (tiffany.mcclure@ectorcountytx.gov); Edwards - Olga Lydia Reyes (clerk@swtexas.net); El Paso - Anthony Rivera (AnRivera@epcounty.com); El Paso - Brenda Negrete (BrNegrete@epcounty.com); El Paso - Francisco Camacho (Fcamacho@epcounty.com); El Paso - Lisa Renee Wise (lwise@epcounty.com); El Paso - Manuel Garibay (Mgaribay@epcounty.com); El Paso - Melissa Rosales (merosales@epcounty.com); El Paso - Melissa Soto (msoto@epcounty.com); El Paso - Rosa O'Keefe (Rokeefe@epcounty.com); El Paso - Ruben Gamez (Rgamez@epcounty.com); El Paso - Vanessa Ruiz (Vruiz@epcounty.com); El Paso - Vanessa Sepeda (Vsepeda@epcounty.com); El Paso - Veronica Parada (Vparada@epcounty.com); Ellis - Charlotte Wallace (c.wallace@co.ellis.tx.us); Ellis - Eloisa Rios (eloisa.rios@co.ellis.tx.us); Erath - Gwinda Jones (countyclerk@co.erath.tx.us); Erath - Sara Piercy (vote@co.erath.tx.us); Falls - Nicket Taylor (nicket.taylor@co.falls.tx.us); Fannin - Angela Frazier (afrazier@fanninco.net); Fannin - Denna Parham (dparham@fanninco.net); Fannin - Tammy Biggar (tbiggar@fanninco.net); Fayette - Bernice Svec (Bernice.svec@co.fayette.tx.us); Fayette - Gale Mersiovsky (gale.mersiovsky@co.fayette.tx.us); Fayette - Terri B. Hefner (terri.hefner@co.fayette.tx.us); Fisher - Pat Thomson (fishercountyclerk@yahoo.com); Floyd - Ginger Morgan (cock@co.floyd.tx.us); Floyd - Ginger Morgan (elections@co.floyd.tx.us); Floyd - Terasa Smith (ccd1@co.floyd.tx.us); Foard - Debra Hopkins (foardcountyclerk@hotmail.com); Fort Bend - Cathy Cantu (cathy.cantu@co.fort-bend.tx.us); Fort Bend - John Oldham (john.oldham@co.fort-bend.tx.us); Fort Bend - Kim Nguyen (kim.nguyen@co.fort-bend.tx.us); Fort Bend - Lasha Gillespie (lasha.gillespie@fortbendcountytx.gov); Fort Bend - Lisa Railsback (Lisa.Railsback@fortbendcountytx.gov); Fort Bend -- Robin Heiman (robin.heiman@co.fort-bend.tx.us); Fort Bend - Rose Gonzalez (mariarose.gonzalez@co.fort-bend.tx.us); Fort Bend - Veronica Fernandez (veronica.fernandez@co.fort-bend.tx.us); Franklin - Betty Crane (bcrane@co.franklin.tx.us); Franklin - Brook Bussell (bbussell@co.franklin.tx.us); Franklin - Elaine Harmon (██████████); Freestone - Alicia Davis (alicia.davis@co.freestone.tx.us); Freestone - Allison French (allison.french@co.freestone.tx.us); Freestone - Linda Jarvis (linda.jarvis@co.freestone.tx.us); Freestone - Melissa Santana (melissa.santana@co.freestone.tx.us); Frio - Carlos Segura (carlos.segura@friocounty.org); Frio - Carlos Segura (██████████); Frio - Sylvia Santos (ssantos@friocounty.org); Gaines - Patricia Roberson (patricia.roberson@co.gaines.tx.us); Galveston - Brandy Chapman (brandy.chapman@co.galveston.tx.us); Galveston - Cindy Eddy (cindy.eddy@co.galveston.tx.us); Galveston - Dwight D. Sullivan (dwight.sullivan@co.galveston.tx.us); Galveston - Ernest Murrie (ernest.murrie@co.galveston.tx.us); Galveston - Mae Ross (Mae.Ross@co.galveston.tx.us); Galveston - SueAnne Duncan (sueanne.duncan@co.galveston.tx.us); Galveston - Susan Williams (susan.williams@co.galveston.tx.us); Galveston - Tommy Turnbow (tommy.turnbow@co.galveston.tx.us); Galveston - Wendi Crabtree (wendi.crabtree@co.galveston.tx.us); Garza - James Plummer (james.plummer@co.garza.tx.us); Garza - Lina Rodriguez (lina.rodriguez@co.garza.tx.us); Garza - Terri Laurence (terri.laurence@co.garza.tx.us); Gillespie - Anissa Herrera (aherrera@gillespiecounty.org); Gillespie - Olga Vazquez (ovazquez@gillespiecounty.org); Glasscock - Rebecca Batla (rebecca.batla@co.glasscock.tx.us); Goliad - Mary Ellen Flores (mflores@goliadcountytx.gov); Gonzales - Lona Ackman (gcc@co.gonzales.tx.us); Gray - Randa Hiatt (Randa.hiatt@graych.com); Grayson - Deana Patterson (elections@co.grayson.tx.us); Gregg - Kathryn Nealy (kathryn.nealy@co.gregg.tx.us); Gregg - Luanna Lewis (luanna.lewis@co.gregg.tx.us); Gregg - Jennifer Briggs (jennifer.briggs@co.gregg.tx.us); Grimes - Christina Griffin (christina.griffin@grimescountytexas.gov); Grimes - Lucy Ybarra (lucy.ybarra@grimescountytexas.gov); Guadalupe - Lisa Hayes (lisa.adam@co.guadalupe.tx.us); Guadalupe - Missy Doss (missy.doss@co.guadalupe.tx.us); Hale - Latrice Kemp (lkemp@halecounty.org); Hale - Richard Castillo (rcastillo@halecounty.org); Hall - Hans Skovlund (hallcoclerk@gmail.com); Hamilton - Kiesha Bagwell (kbagwell@hamiltoncountytx.org); Hansford - Janet Torres (clerk@hansfordcountytx.com); Hardeman - Ellen London (██████████); Hardin - Glenda Alston (glenda.alston@co.hardin.tx.us); Hardin - Glenda Alston (██████████); regina.sage@co.hardin.tx.us; Harris - Diane Trautman (dtrautman@cco.hctx.net); Harris - Esther Cardenas (ECardenas@cco.hctx.net); Harris - FPCA's (FPCA@cco.hctx.net); Jason Harris - Bruce (jbruce@cco.hctx.net); Harris - Jennifer Ballard (JBallard@cco.hctx.net); Harris - Jennifer Colvin (jcolvin@cco.hctx.net); Harris - Jennifer Lee (jlee@cco.hctx.net); Harris - Jonathan Dulany (JDulany@cco.hctx.net); Harris - Linda Sandoval (lsandoval@cco.hctx.net); Harris - Maureen McDonald (mmcdonald@cco.hctx.net); Harris - Michael Winn (mwinn@cco.hctx.net); Harris - Rachelle Obakoza (RFortner@cco.hctx.net); Harrison - Cindy Caswell (cynthiac@co.harrison.tx.us); Harrison - Donald Robinette (donaldro@co.harrison.tx.us); Harrison - Kathy Duskey (kathyd@co.harrison.tx.us); Hartley - Melissa Mead (melissa.mead@co.hartley.tx.us); Haskell - Belia Abila (belia.abila@co.haskell.tx.us); Haskell - Belia Abila

(haskellcc@yahoo.com); Hays - Joyce Cowan (janderson@co.hays.tx.us); Hays - Jennifer Anderson (elections@co.hays.tx.us); Hays - Virginia Flores (virginia.flores@co.hays.tx.us); Hemphill - Lisa Johnson (lisaj@hemphill-clerk.com); Henderson - Denise Hernandez (dhernandez@henderson-county.com); Henderson - Janette Cleto (jcleto@henderson-county.com); Henderson - Jennie Medina (jmedina@henderson-county.com); Hidalgo - Belinda Sagredo (belinda.sagredo@co.hidalgo.tx.us); Hidalgo - Hilda Salinas (hilda.a.salinas@co.hidalgo.tx.us); Hidalgo - Melissa Alvarez (melissa.alvarez@co.hidalgo.tx.us); Hidalgo - Michael Sosa (michael.sosa@co.hidalgo.tx.us); Hidalgo - Yvonne Ramon (yvonne.ramon@co.hidalgo.tx.us); Hill - Aaron Torres (atorres@co.hill.tx.us); Hill - Rebecca (Becky) Weaver (rweaver@co.hill.tx.us); Hockley - Cheryl Smart (csmart@hockleycounty.org); Hockley - Jennifer Palermo (jpalermo@hockleycounty.org); Hood - Jenise "Crickett" Miller (jimmiller@co.hood.tx.us); Hood - Sandra Davis (sdavis@co.hood.tx.us); Hopkins - Debbie Shirley (cclerk@hopkinscountytexas.org); Hopkins - Tracy Smith (tracy@hopkinscountytexas.org); Houston - Cynthia Lum (clum@co.houston.tx.us); Howard - Amy Powell ([REDACTED]); Howard - Jodi Duck ([REDACTED]); Hudspeth - Virginia Doyal (hudspethcountyclerk@outlook.com); Hudspeth - Brenda Sanchez ([REDACTED]); Hunt - Jose Martinez (jmartinez@huntcounty.net); Hunt - Linda Mouton (lmouton@huntcounty.net); Hunt - Tifanie Elvington (telvington@huntcounty.net); Hutchinson - Jan Barnes (jbarnes@hutchinsoncnty.com); Irion - Ashley Masters (ashley.masters@co.irion.tx.us); Irion - Lindsay Fowler (lindsay.fowler@co.irion.tx.us); Irion - Shirley Graham (shirley.graham@co.irion.tx.us); Jack - Lynn Casteel (elections@jackcounty.org); Jack - Vanessa James (countyclerk@jackcounty.org); Jackson - Katherine Brooks (k.brooks@co.jackson.tx.us); Jackson - Sarita Delagarza (s.delagarza@co.jackson.tx.us); Jasper - Chrysti Billingsley ([REDACTED]); Jasper - Debbie Newman (debbie.newman@co.jasper.tx.us); Jasper - Diana South (diana.south@co.jasper.tx.us); Jasper - Sheila Houston ([REDACTED]); Jeff Davis - Jennifer Wright (jennifer.wright@co.jeff-davis.tx.us); Jefferson - Carolyn Guidry (guidry@co.jefferson.tx.us); Jefferson - Chip Cribbs (fcribbs@co.jefferson.tx.us); Jefferson - Jamie Smith (jsmith@co.jefferson.tx.us); Jefferson - Naomi Doyle (ndoyle@co.jefferson.tx.us); Jefferson - Theresa Goodness (thegood@co.jefferson.tx.us); Jim Hogg - Rae Gutierrez (rae.m.gutierrez@co.jim-hogg.tx.us); Jim Hogg - Zonia Morales (zoniamorales@co.jim-hogg.tx.us); Jim Wells - Erma Garza (erma.garza@co.jim-wells.tx.us); Jim Wells - Tonie Kuhlman (tkuhlman@co.jim-wells.tx.us); Johnson - Joy Adams (joycea@johnsoncountytexas.org); Johnson - Loren Milam (lmilam@johnsoncountytexas.org); Johnson - Patty Bourgeois (pattyb@johnsoncountytexas.org); Jones - LeeAnn Jennings (leeann.jennings@co.jones.tx.us); Elections Staff; General Counsel; Stephen Chang; Elections Internet

Subject: MASS EMAIL (CC/EA -612) Update on FPCA Materials/UPU withdrawal
Date: Thursday, September 19, 2019 2:34:00 PM
Attachments: image001.png
UPU Letter.pdf

Dear County Election Officials,

As you know, the deadline for sending out FPCA ballots is Saturday September 21, 2019. There is still the possibility that the U.S. may pull out of the Universal Postal Union (UPU). A meeting on September 24-25 will determine what happens. If this occurs, there will be no agreement for mail to be delivered to or from our country to any other country, effective October 17, 2019. We will have to negotiate with 191 countries on postal rates. Although the U.S. Postal Service and the Federal Voting Assistance Program (FVAP) have been working on contingency plans, most of those plans will not be in place in time for military and overseas citizen (UOCAVA) voters to return their ballots for the November 2019 elections.

We previously sent you an email with a template for a letter that you could include with your materials to your voters. We've updated the template and formatted so that it is coming from the Secretary of State's office. We've attached the letter for your use, if you choose.

As a reminder, we have instructions and language you can use for communicating with your FPCA voters when a voter has requested their ballot via email. We have updated some of that language on request from the counties to allow for sending voters both a signature sheet and a carrier envelope, and allowing the voter to choose which to include when returning their ballot. It is even more critical that voter be given the option of a signature sheet rather than the traditional carrier envelope as voters may be opting to use other means for returning their ballot other than the USPS or international mail services. Here are the current links to these materials.

Instructions for Emailing Ballots

Here are the links to FPCA email instructions which we encourage you to use and modify as necessary for your county:

- [Instructions to the Early Voting Clerk](#)
- [Notice of Returned Emailed Ballot](#)

The following items should be included with your email to the voter:

- [Instructions to Voter](#)
- [Checklist for Military or Overseas Voters Voting by Mail](#)
- [Signature Sheet \(PDF\)](#)

The following items are helpful guidance on the MOVE Act's requirements:

- [MOVE Act FAQ](#)
- [Administrative Rule Implementing MOVE](#)

We promise that we will provide you with updates about the situation as we are made aware of them. Please let us know if you have any questions or concerns.

Keith Ingram
Director, Elections Division
Office of the Secretary of State
800-252-VOTE(8683)
elections@sos.texas.gov | www.sos.texas.gov

For Voter Related Information, please visit:



The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and consult with an attorney when your legal rights are involved.

The State of Texas



Elections Division
P.O. Box 12060
Austin, Texas 78711-2060
www.sos.state.tx.us

Phone: 512-463-5650
Fax: 512-475-2811
Dial 7-1-1 For Relay Services
(800) 252-VOTE (8683)

Ruth R. Hughes
Secretary of State

Dear Voter:

As we prepare for the 2020 federal election cycle, we wanted to alert you to recent developments that may impact how overseas American citizens send and receive mail through the Military Postal Service (APO/FPO) or foreign postal addresses. The United States intends to withdraw from the Universal Postal Union (UPU) in mid-October 2019, in the absence of reforms adopted by the UPU. Though motivated by other policy concerns, a U.S. departure may impact this type of mail.

United States government officials are currently negotiating bilateral agreements with individual countries and developing other means to ensure continuity of service for the American people. To ensure your ability to use international mail service to submit your 2020 absentee ballot request to the United States, we encourage you to take immediate steps to use the attached Federal Post Card Application (FPCA) to request receipt of your balloting materials electronically for the 2020 federal election cycle, as allowed by federal law.

Should the U.S. depart the UPU, the availability of international mail service may become dependent on country specific arrangements and overseas voters should consult their Embassy/Installation websites to review their options for mailing official election materials. You may also visit the Federal Voting Assistance Program website, www.fvap.gov/UPU, for the latest updates and guidance on how best to return your ballot from your current duty station, or foreign country of residence. As in previous years, all overseas American voters can drop off their ballots and official election materials at Embassies and Consulates for onward mailing to your election official.

When completing a Federal Post Card Application, please pay attention to the instructions with special attention to the following:

1. In Section 4, please list both a primary and alternate email address.
2. In Section 5, specify your preference for receiving voting materials by email or online to avoid reliance on international mail and specify a political party preference if you wish to vote in primary elections.
3. **For United States Civilians (non-active duty) Living Overseas: Please provide an alternative physical mailing address in Section 6 to receive possible package shipments from commercial couriers.**
4. In Section 6, please indicate your desire to request ballots for all elections for federal office occurring in the 2020 calendar year.
5. Return the completed Federal Post Card Application immediately. If returning the application by mail from a foreign country, please be sure to include additional postage and return it prior to October 18, 2019.

If you receive this notice after October 17, 2019, please visit www.fvap.gov/UPU for guidance on how best to submit your Federal Post Card Application.

Please know that our federal partners are working diligently to minimize these disruptions to the greatest extent possible. Feel free to contact our office directly at 1-800-252-8683 or you may contact our partners at the Federal Voting Assistance Program via vote@fvap.gov or 800.438.8683.

Sincerely,

Elections Division
Office of the Secretary of State

AMERICAN
OVERSIGHT

TX-SOS-19-1515-C-000013

From:
To:
Bcc:

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Anderson - Casey Brown (cbrown@co.anderson.tx.us); Anderson - Casey Brown (electionsclerk@co.anderson.tx.us); Andrews - Graciela Mendoza (gmendoza@co.andrews.tx.us); Angelina - Connie Brown (cbrown@angelinacounty.net); Angelina - Elizabeth Hawkins (ehawkins@angelinacounty.net); Angelina - Sonya Fuentes (sfuentes@angelinacounty.net); Aransas - Julie Gifford (jgifford@aransascounty.org); Aransas - Michele Bennett Carew (mcarew@aransascounty.org); Archer - Vicki Wright (Christie.mooney@co.archer.tx.us); Armstrong - Tawnee Blodgett (clerk@co.armstrong.tx.us); Atascosa - Brenda Ochoa (brenda.ochoa@atascosacounty.texas.gov); Atascosa - Janice Ruple (elections@atascosacounty.texas.gov); Austin - Brenda Vacha (votenow@austincounty.com); Austin - Kim Rinn (krinn@austincounty.com); Bailey - Robin Dickerson (rdickerson@co.bailey.tx.us); Bailey - Tracy Torres (baileycdeputy3@yahoo.com); Bandera - Gwenda Tschirhart (elections@banderacounty.org); Bandera - Tiffany Mayhew (tmayhew@banderacounty.org); Bastrop - Kristin Miles (kristin.miles@co.bastrop.tx.us); Bastrop - Kristin Miles (elections@co.bastrop.tx.us); Baylor - Chris Jakubicek (bcclerk@srcaccess.net); Bee - Laura Warnix (laura.warnix@co.bee.tx.us); Bee - Michelle Matus (michelle.matus@co.bee.tx.us); Bee - Patricia Puente (patricia.puente@co.bee.tx.us); Bell - Jessica Weaks (jessica.weaks@bellcounty.texas.gov); Bell - Matthew Dutton (matthew.dutton@co.bell.tx.us); Bell - Melinda Luedecke (melinda.luedecke@bellcounty.texas.gov); Bell - Tasha Norman (Tasha.norman@co.bell.tx.us); Bexar - Cindy Duarte (cduarte@bexar.org); Bexar - Debbie Abrego (dabrego@bexar.org); Bexar - FPCA'S (FPCA@bexar.org); Bexar - Jacque Callanen (jcallanen@bexar.org); Bexar - Michael Gonzales (mgonzalez@bexar.org); Blanco - Oscar Villarreal (electionsadmin@co.blanco.tx.us); Borden - Jana Underwood (jana.underwood@co.borden.tx.us); Bosque - Crystal Denman (elections@bosquecounty.us); Bosque - Tabatha Ferguson (county_clerk@bosquecounty.us); Bosque - Vicky Turner (Vicky_turner@bosquecounty.us); Bowie - Donna Moreland ([REDACTED]); Bowie - Pat McCoy (pat.mccoy@txkusa.org); Brazoria - Brandy Pena (brandyp@brazoria-county.com); Brazoria - Elections Email (cclerk@elections@brazoria-county.com); Brazoria - Joyce Hudman (joyceh@brazoria-county.com); Brazoria - Kathy Hammack (Khammack@brazoria-county.com); Brazoria - Krystine Barnhill (KrystinB@brazoria-county.com); Brazoria - Lisa Mujica (Lisam@brazoria-county.com); Brazoria - Megan Erb (Megane@brazoria-county.com); Brazoria - Sarah Salinas (ssalinas@brazoria-county.com); Brazoria - Susan Cunningham (susanc@brazoria-county.com); Brazoria - Tricia DeVille (triciad@brazoria-county.com); Brazos - Kathy Schuetze (kschuetze@brazoscountytx.gov); KOcon@brazoscountytx.gov; Brazos - Regina White (rwhite@brazoscountytx.gov); Brazos - Trudy Hancock (thancock@brazoscountytx.gov); Brewster - Lora Nussbaum (election.admin@co.brewster.tx.us); Briscoe - Amy Fuston (deputycoclerk@co.briscoe.tx.us); Briscoe - Bena Hester (coclerk@co.briscoe.tx.us); Brooks - Anna Maria Garcia (agarcia@co.brooks.tx.us); Brown - Brenda Arp (brenda.arp@browncountytx.org); Brown - Dorothy Burwick (Dorothy.Burwick@browncountytx.org); Brown - Larry Franks (Larry.Franks@browncountytx.org); Brown - Shirley Keyes (deputyvoter1@browncountytx.org); Burleson - Paula Bartnesky ([REDACTED]); Burleson - Paula Bartnesky (electadmin@burlesoncounty.org); Burnet - Donna Peterson (elect3vr@burnetcountytexas.org); Burnet - Barbara Agnew (electadmin@burnetcountytexas.org); Burnet - Karen Peraino (electassist@burnetcountytexas.org); Caldwell - Pamela Ohlendorf (pamela.ohlendorf@co.caldwell.tx.us); Calhoun - Amy Ochoa (Amy.Ochoa@calhouncotx.org); Calhoun - Grace Gonzalez (grace.gonzalez@calhouncotx.org); Calhoun - Mary Ann Orta (mary.orta@calhouncotx.org); Calhoun - Sally Garza (sally.garza@calhouncotx.org); Callahan - Nicole Crocker (nicole.crocker@callahancounty.org); Callahan - Nicole Crocker (clerk.info@callahancounty.org); Cameron - Fred Garza (fgarza@co.cameron.tx.us); Cameron - Norma Carrillo (NCarrillo@co.cameron.tx.us); Cameron - Remi Garza (remi.garza@co.cameron.tx.us); Camp - Elaine Young (ccountyclerk@yahoo.com); Carson - Celeste Bichsel (celeste.bichsel@co.carson.tx.us); Cass - Amy L. Varnell (amy.countyclerk@casscountytx.org); Cass - Cindy Waters (cwaters.deputyclerk@casscountytx.org); Cass - Evelyn Charleston (echarleston.deputyclerk@casscountytx.org); Castro - Carlene Long (clong@castrocounty.org); Castro - Joanna Blanco (jbclerk@castrocounty.org); Castro - Monica Pina (mpina@castrocounty.org); Chambers - Heather Hawthorne (hhawthorne@chamberstx.gov); Chambers - Lauren Van Deventer (lvandeventer@chamberstx.gov); Chambers - Leanne Martin (flmartin@chamberstx.gov); Chambers - Leslie Borne (lborne@chamberstx.gov); Chambers - Melinda Rhame (mrhame@chamberstx.gov); Chambers - Sharon Lucas (slucas@chamberstx.gov); Cherokee - Becky Slack (voter@cocherokee.org); Cherokee - Holly Murray (electiondept@cocherokee.org); Cherokee - Shannon Cornelius (ea@cocherokee.org); Childress - Anna Maria Lizama (anna.lizama@childresstx.us); Childress - Barbara Spitzer (childressclerks@gmail.com); Childress - Mary Adams (mary.adams@childresstx.us); Childress - Ruby Weese (ruby.weese@childresstx.us); Clay - Val McClain (clayea@claycountytx.com); Cochran - Cheryl Butler (cheryl.butler@co.cochran.tx.us); [REDACTED]; pshenry@co.cochran.tx.us; Cochran - Shanna Dewbre (Shanna.dewbre@co.cochran.tx.us); Coke - Martha Ratliff ([REDACTED]); Coke - Monica Reyes (monica.reyes@co.coke.tx.us); Coleman - Stacey Mendoza (clerk@web-access.net); Collin - Bruce Sherbet (bsherbet@collincountytx.gov); Collin - Cheryl Gorena (cgorena@co.collin.tx.us); Collin - Deborah Piña (dpina@collincountytx.gov); Collin - Generic Email (election@collincountytx.gov); Collin - Janessa Millican (jmillican@collincountytx.gov); Collin - Micki Meinecke (mmeinecke@collincountytx.gov); Collin - Patty Seals (pseals@collincountytx.gov); Collin - Sheri Nilson (snilson@collincountytx.gov); Collingsworth - Jackie Johnson (collingsworthclerk@co.collingsworth.tx.us); Colorado - Jean Perkins (jean.perkins@co.colorado.tx.us); Colorado - Kimberly Menke (kimberly.menke@co.colorado.tx.us); Colorado - Rebecka LaCourse (rebecka.lacourse@co.colorado.tx.us); Comal - Bobbie Koepp (koeppb@co.comal.tx.us); Comal - Cynthia Jacqua (cckcjj@co.comal.tx.us); Comal - Donna Dandridge (dandrd@co.comal.tx.us); Comanche - Amy Goodlander ([REDACTED]); Comanche - Ruby Lesley (ccclerk45@gmail.com); Comanche - Teresa Ogle ([REDACTED]); Concho - Melissa Garcia (minfante@co.concho.tx.us); Concho - Phyllis F. Lovell (plovell@co.concho.tx.us); Cooke - Pam Harrison (pam.harrison@co.cooke.tx.us); Cooke - Pam Harrison (Pam.Harrison@co.cooke.tx.us); Coryell - Katie Veazey (deputyclerk@coryellcounty.org); Coryell - Justin Carothers (tax_collector@coryellcounty.org); Cottle - Vickey Wederski (dcclerk@co.cottle.tx.us); Crane - Janelle Shewmake (janelle.shewmake@co.crane.tx.us); Crane - Judy Crawford (judy.crawford@co.crane.tx.us); Crockett - Ninfia Preddy ([REDACTED]); Crosby - Rebecca Michelle Johnson (countyclerk2@crosbycountytx.com); Crosby - Tammy Marshall

(countyclerk1@crosbycountytx.com); Culberson - Linda McDonald (linda.mcdonald@co.culberson.tx.us); Dallam - Terri Banks (clerk@dallam.org); Dallas - Daniel Bradley (Daniel.Bradley@dallascounty.org); Dallas - Debbie Jones (Debbie.Jones@dallascounty.org); Dallas - FPCA/EV Ballots (EVApplications@dallascounty.org); Dallas - Mandy Bush (Mandy.Bush@dallascounty.org); Dallas - Rivelino Lopez (Rlopez@dallascounty.org); Dallas - Robert Heard (Robert.Heard@dallascounty.org); Dallas - Tacoma Phillips (Tacoma.Phillips@dallascounty.org); Dallas - Tand Smith (tandi.williams@dallascounty.org); Dallas - Toni Pippins-Poole (Toni.Pippins-Poole@dallascounty.org); Dallas - Toni Pippins-Poole (dallascountyyvotes@dallascounty.org); Dallas - Vickey Bynum (Vickey.Bynum@dallascounty.org); Dawson - Clare Christy (clare.christy@co.dawson.tx.us); Deaf Smith - Nelda Gonzalez (ngonzalez@deafsmithcounty.texas.gov); Deaf Smith - Rachel Garman (rgarman@deafsmithcounty.texas.gov); Delta - Jane Jones (deltaclerk@deltacountytx.com); Denton - Brandy Grimes (Brandy.Grimes@dentoncounty.com); Denton - Cindy Compton (cindy.compton@dentoncounty.com); Denton - Debbie Wood (debbie.wood@dentoncounty.com); Denton - Elections Account (elections@dentoncounty.com); Denton - Frank Phillips (Frank.Phillips@dentoncounty.com); Denton - Jason Slonaker (Jason.Slonaker@dentoncounty.com); Denton - Judith Evans (judith.evans@dentoncounty.com); Denton - Lillie Henry (lillie.henry@dentoncounty.com); Denton - Melissa DeJesus (Melissa.DeJesus@dentoncounty.com); Denton - Pamela Flow (Pamela.Flow@dentoncounty.com); Denton - Paula Paschal (paula.paschal@dentoncounty.com); Denton - Wally Cochran (Wally.Cochran@dentoncounty.com); Dewitt - Melissa Alcazar (electionadmin@co.dewitt.tx.us); Dickens - Becky Hill (codclerk@caprock-spur.com); Dickens - Kathy Hughes (depclerk@caprock-spur.com); Dimmit - Mario Garcia [REDACTED]; Donley - Alice Fay Vargas (doncodclerk@windstream.net); Donley - Laverne Pinion (doncodclerkz@dtgontexas.com); Duval - Erica O. Gonzalez (erica.gonzalez@co.duval.tx.us); Duval - Velma Cantu (elections@co.duval.tx.us); Eastland - Summer Olvera (elections1@eastlandcountytx.texas.com); Ector - Albina Ramirez (albina.ramirez@ectorcountytx.gov); Ector - Amanda Synder (Amanda.snyder@ectorcountytx.gov); Ector - Jeremy Duckworth (Jeremy.duckworth@ectorcountytx.gov); Ector - Lisa Sertuche (elizabeth.sertuche@ectorcountytx.gov); Ector - Tiffany McClure (tiffany.mcclure@ectorcountytx.gov); Edwards - Olga Lydia Reyes (clerk@swtexas.net); El Paso - Anthony Rivera (AnRivera@epcounty.com); El Paso - Brenda Negrete (BrNegrete@epcounty.com); El Paso - Francisco Camacho (Fcamacho@epcounty.com); El Paso - Lisa Renee Wise (lwise@epcounty.com); El Paso - Manuel Garibay (Mgaribay@epcounty.com); El Paso - Melissa Rosales (merosales@epcounty.com); El Paso - Melissa Soto (msoto@epcounty.com); El Paso - Rosa O'Keefe (Rokeefe@epcounty.com); El Paso - Ruben Gamez (Rgamez@epcounty.com); El Paso - Vanessa Ruiz (Vruiz@epcounty.com); El Paso - Vanessa Sepeda (Vsepeda@epcounty.com); El Paso - Veronica Parada (Vparada@epcounty.com); Ellis - Charlotte Wallace (c.wallace@co.ellis.tx.us); Ellis - Eloisa Rios (elois.rios@co.ellis.tx.us); jana.onyon@co.ellis.tx.us; Erath - Gwinda Jones (countyclerk@co.erath.tx.us); Erath - Sara Piercy (vote@co.erath.tx.us); Falls - Nicket Taylor (nicket.taylor@co.falls.tx.us); Fannin - Angela Frazier (afrazier@fanninco.net); Fannin - Denna Parham (dparham@fanninco.net); Fannin - Tammy Biggar (tbiggar@fanninco.net); Fayette - Bernice Svec (Bernice.svec@co.fayette.tx.us); Fayette - Gale Mersiovsky (gale.mersiovsky@co.fayette.tx.us); Fayette - Terri B. Hefner (terri.hefner@co.fayette.tx.us); Fisher - Pat Thomson (fishercountyclerk@yahoo.com); Floyd - Ginger Morgan (cock@co.floyd.tx.us); Floyd - Ginger Morgan (elections@co.floyd.tx.us); Floyd - Terasa Smith (ccd1@co.floyd.tx.us); Foard - Debra Hopkins (foardcountyclerk@hotmail.com); Fort Bend - Cathy Cantu (cathy.cantu@co.fort-bend.tx.us); Fort Bend - John Oldham (john.oldham@co.fort-bend.tx.us); Fort Bend - Kim Nguyen (kim.nguyen@co.fort-bend.tx.us); Fort Bend - Lasha Gillespie (lasha.gillespie@fortbendcountytx.gov); Fort Bend - Lisa Railsback (Lisa.Railsback@fortbendcountytx.gov); Fort Bend -- Robin Heiman (robin.heiman@co.fort-bend.tx.us); Fort Bend - Rose Gonzalez (mariarose.gonzalez@co.fort-bend.tx.us); Fort Bend - Veronica Fernandez (veronica.fernandez@co.fort-bend.tx.us); Franklin - Betty Crane (bcrane@co.franklin.tx.us); Franklin - Brook Bussell (bbussell@co.franklin.tx.us); Franklin - Elaine Harmon [REDACTED]; Freestone - Alicia Davis (alicia.davis@co.freestone.tx.us); Freestone - Allison French (allison.french@co.freestone.tx.us); Freestone - Linda Jarvis (linda.jarvis@co.freestone.tx.us); Freestone - Melissa Santana (melissa.santana@co.freestone.tx.us); Frio - Carlos Segura (carlos.segura@friocounty.org); Frio - Carlos Segura [REDACTED]; Frio - Sylvia Santos (ssantos@friocounty.org); Gaines - Patricia Roberson (patricia.roberson@co.gaines.tx.us); Galveston - Brandy Chapman (brandy.chapman@co.galveston.tx.us); Galveston - Cindy Eddy (cindy.eddy@co.galveston.tx.us); Galveston - Dwight D. Sullivan (dwight.sullivan@co.galveston.tx.us); Galveston - Ernest Murrie (ernest.murrie@co.galveston.tx.us); Galveston - Mae Ross (Mae.Ross@co.galveston.tx.us); Galveston - SueAnne Duncan (sueanne.duncan@co.galveston.tx.us); Galveston - Susan Williams (susan.williams@co.galveston.tx.us); Galveston - Tommy Turnbow (tommy.turnbow@co.galveston.tx.us); Galveston - Wendi Crabtree (wendi.crabtree@co.galveston.tx.us); Garza - James Plummer (james.plummer@co.garza.tx.us); Garza - Lina Rodriguez (lina.rodriguez@co.garza.tx.us); Garza - Terri Laurence (terri.laurence@co.garza.tx.us); Gillespie - Anissa Herrera (aherrera@gillespiecounty.org); Gillespie - Olga Vazquez (ovazquez@gillespiecounty.org); Glasscock - Rebecca Batla (rebecca.batla@co.glasscock.tx.us); Goliad - Mary Ellen Flores (mflores@goliadcountytx.gov); Gonzales - Lona Ackman (gcc@co.gonzales.tx.us); Gray - Randa Hiatt (Randa.hiatt@graycch.com); Grayson - Deana Patterson (elections@co.grayson.tx.us); Gregg - Kathryn Nealy (kathryn.nealy@co.gregg.tx.us); Gregg - Luanna Lewis (luanna.lewis@co.gregg.tx.us); Gregg - Jennifer Briggs (jennifer.briggs@co.gregg.tx.us); Grimes - Christina Griffin (christina.griffin@grimescountytexas.gov); Grimes - Lucy Ybarra (lucy.ybarra@grimescountytexas.gov); Guadalupe - Lisa Hayes (lisa.adam@co.guadalupe.tx.us); Guadalupe - Missy Doss (missy.doss@co.guadalupe.tx.us); Hale - Latrice Kemp (lkemp@halecounty.org); Hale - Richard Castillo (rcastillo@halecounty.org); Hall - Hans Skovlund (hallcoclerk@gmail.com); Hamilton - Kiesha Bagwell (kbagwell@hamiltoncountytx.org); Hansford - Janet Torres (clerk@hansfordcountytx.com); Hardeman - Ellen London [REDACTED]; Hardin - Glenda Alston (glenda.alston@co.hardin.tx.us); Hardin - Glenda Alston [REDACTED]; regina.sage@co.hardin.tx.us; Harris - Diane Trautman (dtrautman@cco.hctx.net); Harris - Esther Cardenas (ECardenas@cco.hctx.net); Harris - FPCA's (FPCA@cco.hctx.net); Jason Harris - Bruce (jbruce@cco.hctx.net); Harris - Jennifer Ballard (JBallard@cco.hctx.net); Harris - Jennifer Colvin (jcolvin@cco.hctx.net); Harris - Jennifer Lee (jlee@cco.hctx.net); Harris - Jonathan Dulany (JDulany@cco.hctx.net); Harris - Linda Sandoval (lsandoval@cco.hctx.net); Harris - Maureen McDonald (mmcdonald@cco.hctx.net); Harris - Michael Winn (mwinn@cco.hctx.net); Harris - Rachelle Obakozuwa (RFortner@cco.hctx.net); Harris County - Crystal Contreras (CContreras@cco.hctx.net); Harrison -

Cindy Caswell (cynthiac@co.harrison.tx.us); Harrison - Donald Robinette (donaldro@co.harrison.tx.us); Harrison - Kathy Duskey (kathyd@co.harrison.tx.us); Hartley - Melissa Mead (melissa.mead@co.hartley.tx.us); Haskell - Belia Abila (belia.abila@co.haskell.tx.us); Haskell - Belia Abila (haskellcc@yahoo.com); Hays - Joyce Cowan (janderson@co.hays.tx.us); Hays - Jennifer Anderson (elections@co.hays.tx.us); Hays - Virginia Flores (virginia.flores@co.hays.tx.us); Hemphill - Lisa Johnson (lisaj@hemphill-clerk.com); Henderson - Denise Hernandez (dherandez@henderson-county.com); Henderson - Janette Cleto (jcleto@henderson-county.com); Henderson - Jennie Medina (jmedina@henderson-county.com); Hidalgo - Belinda Sagredo (belinda.sagredo@co.hidalgo.tx.us); Hidalgo - Hilda Salinas (hilda.a.salinas@co.hidalgo.tx.us); Hidalgo - Melissa Alvarez (melissa.alvarez@co.hidalgo.tx.us); Hidalgo - Michael Sosa (michael.sosa@co.hidalgo.tx.us); Hidalgo - Yvonne Ramon (yvonne.ramon@co.hidalgo.tx.us); Hill - Aaron Torres (atorres@co.hill.tx.us); Hill - Rebecca (Becky) Weaver (rweaver@co.hill.tx.us); Hockley - Cheryl Smart (csmart@hockleycounty.org); Hockley - Jennifer Palermo (jpalermo@hockleycounty.org); Hood - Jenise "Crickett" Miller (jmmiller@co.hood.tx.us); Hood - Sandra Davis (sdavis@co.hood.tx.us); Hopkins - Debbie Shirley (cclerk@hopkinscountytexas.org); Hopkins - Tracy Smith (tracy@hopkinscountytexas.org); Houston - Cynthia Lum (clum@co.houston.tx.us); Howard - Amy Powell ([REDACTED]); Howard - Jodi Duck ([REDACTED]); Hudspeth - Virginia Doyal (hudspethcountyclerk@outlook.com); Hudspeth - Brenda Sanchez ([REDACTED]); Hunt - Jose Martinez (jmartinez@huntcounty.net); Hunt - Linda Mouton (lmouton@huntcounty.net); Hunt - Tiffanie Elvington (telvington@huntcounty.net); Hutchinson - Jan Barnes (jbarnes@hutchinsoncnty.com); Irion - Ashley Masters (ashley.masters@co.irion.tx.us); Irion - Lindsay Fowler (Lindsay.fowler@co.irion.tx.us); Irion - Shirley Graham (Shirley.graham@co.irion.tx.us); Jack - Lynn Casteel (elections@jackcounty.org); Jack - Vanessa James (countyclerk@jackcounty.org); Jackson - Katherine Brooks (k.brooks@co.jackson.tx.us); Jackson - Sarita Delagarza (s.delagarza@co.jackson.tx.us); Jasper - Chrysti Billingsley ([REDACTED]); Jasper - Debbie Newman (debbie.newman@co.jasper.tx.us); Jasper - Diana South (diana.south@co.jasper.tx.us); Jasper - Sheila Houston ([REDACTED]); Jeff Davis - Jennifer Wright (jennifer.wright@co.jeff-davis.tx.us); Jefferson - Carolyn Guidry (guidry@co.jefferson.tx.us); Jefferson - Chip Cribbs (fcribbs@co.jefferson.tx.us); Jefferson - Jamie Smith (jsmith@co.jefferson.tx.us); Jefferson - Naomi Doyle (ndoyle@co.jefferson.tx.us); Jefferson - Theresa Goodness (thegood@co.jefferson.tx.us); Jim Hogg - Rae Gutierrez (rae.m.gutierrez@co.jim-hogg.tx.us); Jim Hogg - Zonia Morales (zoniamorales@co.jim-hogg.tx.us); Jim Wells - Erma Garza (erma.garza@co.jim-wells.tx.us); Jim Wells - Tonie Kuhlman (tkuhlman@co.jim-wells.tx.us); Johnson - Joy Adams (joycea@johnsoncountytexas.org); Johnson - Loren Milam (lmilam@johnsoncountytexas.org); Johnson - Patty Bourgeois (pattyb@johnsoncountytexas.org); Jones - LeeAnn Jennings (leeann.jennings@co.jones.tx.us); Elections Staff; General Counsel; Stephen Chang

Subject: MASS EMAIL (CC/EA -612) Update on UPU Status
Date: Wednesday, September 25, 2019 4:09:00 PM
Attachments: image001.png

Hello Everyone,

Today at the extraordinary congress, the Universal Postal Union came to a compromise agreement on modifying the terms for continued uninterrupted mail delivery.

This means that overseas and military voters will not have any changes in the availability of mail return of voted ballots. Please discontinue sending the letter regarding the UPU with your balloting materials immediately.

Let us know if you have any questions.

Keith

From: Elections Internet <Elections@sos.texas.gov>
Sent: Thursday, September 19, 2019 2:38 PM
To: Elections Internet <Elections@sos.texas.gov>
Subject: MASS EMAIL (CC/EA -612) Update on FPCA Materials/UPU withdrawal

Dear County Election Officials,

As you know, the deadline for sending out FPCA ballots is Saturday September 21, 2019. There is still the possibility that the U.S. may pull out of the Universal Postal Union (UPU). A meeting on September 24-25 will determine what happens. If this occurs, there will be no agreement for mail to

be delivered to or from our country to any other country, effective October 17, 2019. We will have to negotiate with 191 countries on postal rates. Although the U.S. Postal Service and the Federal Voting Assistance Program (FVAP) have been working on contingency plans, most of those plans will not be in place in time for military and overseas citizen (UOCAVA) voters to return their ballots for the November 2019 elections.

We previously sent you an email with a template for a letter that you could include with your materials to your voters. We've updated the template and formatted so that it is coming from the Secretary of State's office. We've attached the letter for your use, if you choose.

As a reminder, we have instructions and language you can use for communicating with your FPCA voters when a voter has requested their ballot via email. We have updated some of that language on request from the counties to allow for sending voters both a signature sheet and a carrier envelope, and allowing the voter to choose which to include when returning their ballot. It is even more critical that voter be given the option of a signature sheet rather than the traditional carrier envelope as voters may be opting to use other means for returning their ballot other than the USPS or international mail services. Here are the current links to these materials.

Instructions for Emailing Ballots

Here are the links to FPCA email instructions which we encourage you to use and modify as necessary for your county:

- [Instructions to the Early Voting Clerk](#)
- [Notice of Returned Emailed Ballot](#)

The following items should be included with your email to the voter:

- [Instructions to Voter](#)
- [Checklist for Military or Overseas Voters Voting by Mail](#)
- [Signature Sheet \(PDF\)](#)

The following items are helpful guidance on the MOVE Act's requirements:

- [MOVE Act FAQ](#)
- [Administrative Rule Implementing MOVE](#)

We promise that we will provide you with updates about the situation as we are made aware of them. Please let us know if you have any questions or concerns.

Keith Ingram
Director, Elections Division
Office of the Secretary of State
800-252-VOTE(8683)
elections@sos.texas.gov | www.sos.texas.gov

For Voter Related Information, please visit:



The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and consult with an attorney when your legal rights are involved.

From:
To:
Bcc:

[Elections Internet](#)
[Elections Internet](#)

Anderson - Casey Brown (cbrown@co.anderson.tx.us); Anderson - Casey Brown (electionsclerk@co.anderson.tx.us); Andrews - Graciela Mendoza (gmendoza@co.andrews.tx.us); Angelina - Connie Brown (cbrown@angelinacounty.net); Angelina - Elizabeth Hawkins (ehawkins@angelinacounty.net); Angelina - Sonya Fuentes (sfuentes@angelinacounty.net); Aransas - Julie Gifford (jgifford@aransascounty.org); Aransas - Michele Bennett Carew (mcarew@aransascounty.org); Archer - Vicki Wright (Christie.mooney@co.archer.tx.us); Armstrong - Jamie Craig (tax.assessor@co.armstrong.tx.us); Armstrong - Tawnee Blodgett (clerk@co.armstrong.tx.us); Atascosa - Brenda Ochoa (brenda.ochoa@atascosacounty.texas.gov); Atascosa - Janice Ruple (elections@atascosacounty.texas.gov); Austin - Brenda Vacha (votetnow@austincounty.com); Austin - Kim Rinn (krinn@austincounty.com); Bailey - Maria Gonzalez (mgonzalez@co.bailey.tx.us); Bailey - Robin Dickerson (rdickerson@co.bailey.tx.us); Bailey - Tracy Torres (baileycddputy3@yahoo.com); Bandera - Gwenda Tschirhart (elections@banderacounty.org); Bandera - Tiffany Mayhew (tmayhew@banderacounty.org); Bastrop - Kristin Miles (kristin.miles@co.bastrop.tx.us); Bastrop - Kristin Miles (elections@co.bastrop.tx.us); Baylor - Chris Jakubicek (bcclerk@srcaccess.net); Baylor - Jeanette Holub (bctax-ac@srcaccess.net); Baylor - Jeanette Holub ([REDACTED]); Bee - Laura Warnix (laura.warnix@co.bee.tx.us); Bee - Michelle Matus (michelle.matus@co.bee.tx.us); Bee - Patricia Puente (patricia.puente@co.bee.tx.us); Bell - Jessica Weaks (jessica.weaks@bellcounty.texas.gov); Bell - Matthew Dutton (matthew.dutton@co.bell.tx.us); Bell - Melinda Luedecke (melinda.luedecke@bellcounty.texas.gov); Bell - Tasha Norman (Tasha.norman@co.bell.tx.us); Bexar - Cindy Duarte (cduarte@bexar.org); Bexar - Debbie Abrego (dabrego@bexar.org); Bexar - FPCA'S (FPCA@bexar.org); Saiz, Gilbert; Bexar - Jacque Callanen (jcallanen@bexar.org); Huerta, James; Fisher, John; Bexar - Michael Gonzales (mgonzalez@bexar.org); Blanco - Kristen Spies (kspies@co.blanco.tx.us); Blanco - Oscar Villarreal (electionsadmin@co.blanco.tx.us); Blanco - Susie McFarland (tac@co.blanco.tx.us); Borden - Benny Ray Allison (benny.allison@co.borden.tx.us); Borden - Jana Underwood (jana.underwood@co.borden.tx.us); Bosque - Crystal Denman (elections@bosquecounty.us); Bosque - Tabatha Ferguson (county_clerk@bosquecounty.us); Bosque - Vicky Turner (Vicky_turner@bosquecounty.us); Bowie - Donna Moreland ([REDACTED]); Bowie - Pat McCoy (pat.mccoy@txkusa.org); Bowie - Samantha Redmond (Samantha.Redmond@txkusa.org); Brazoria - Brandy Pena (brandyp@brazoria-county.com); Brazoria - Elections Email (cclerkelections@brazoria-county.com); Brazoria - Joyce Hudman (joyceh@brazoria-county.com); Brazoria - Kathy Hammack (Khammack@brazoria-county.com); Brazoria - Krystine Barnhill (KrystinB@brazoria-county.com); Brazoria - Lisa Mujica (Lisam@brazoria-county.com); Brazoria - Megan Erb (Megane@brazoria-county.com); Brazoria - Sarah Salinas (ssalinas@brazoria-county.com); Brazoria - Susan Cunningham (susanc@brazoria-county.com); Brazoria - Tricia DeVille (triciad@brazoria-county.com); Brazos - Kathy Schuetze (kschuetze@brazoscountytexas.gov); KOcon@brazoscountytexas.gov; Brazos - Regina White (rwwhite@brazoscountytexas.gov); Brazos - Trudy Hancock (thancock@brazoscountytexas.gov); Brewster - Lora Nussbaum (election.admin@co.brewster.tx.us); Briscoe - Amy Fuston (deputycoclerk@co.briscoe.tx.us); Briscoe - Bena Hester (coclerk@co.briscoe.tx.us); Briscoe - Jon Etta Ziegler (bctac@midplains.coop); Brooks - Anna Maria Garcia (agarcia@co.brooks.tx.us); Brown - Brenda Arp (brenda.arp@browncountytexas.gov); Brown - Dorothy Burwick (Dorothy.Burwick@browncountytexas.gov); Brown - Larry Franks (Larry.Franks@browncountytexas.gov); Brown - Shirley Keyes (deputyvoter1@browncountytexas.gov); Burleson - Paula Bartnesky (electadmin@burlesoncounty.org); Burleson - Paula Bartnesky ([REDACTED]); Burnet - Donna Peterson (elect3vr@burnetcountytexas.org); Burnet - Doug Ferguson (electadmin@burnetcountytexas.org); Burnet - Karen Peraino (electassist@burnetcountytexas.org); Caldwell - Mary Bobly Sanchez (mary.sanchez@co.caldwell.tx.us); Caldwell - Pamela Ohlendorf (pamela.ohlendorf@co.caldwell.tx.us); Caldwell - Rachel Maciel (caldwellec@co.caldwell.tx.us); Calhoun - Amy Ochoa (Amy.Ochoa@calhouncotx.org); Calhoun - Grace Gonzalez (grace.gonzalez@calhouncotx.org); Calhoun - Mary Ann Orta (mary.orta@calhouncotx.org); Calhoun - Sally Garza (sally.garza@calhouncotx.org); Callahan - Debbie Hatchett (debbie.hatchett@callahancounty.org); Callahan - Nicole Crocker (clerk.info@callahancounty.org); Callahan - Nicole Crocker (nicole.crocker@callahancounty.org); Callahan - Sherry Pruitt (sherry.pruitt@callahancounty.org); Callahan - Voter Registrar (voter.info@callahancounty.org); Callahan - Tammy Walker (tammy.walker@callahancounty.org); Callahan - Tammy Walker (tax.info@callahancounty.org); Cameron - Fred Garza (fgarza@co.cameron.tx.us); Cameron - Norma Carrillo (NCarrillo@co.cameron.tx.us); Cameron - Remi Garza (remi.garza@co.cameron.tx.us); Camp - Elaine Young (ccountyclerk@yahoo.com); Camp - Gale Burns (gale.burns@co.camp.tx.us); Carson - Celeste Bichsel (celeste.bichsel@co.carson.tx.us); Carson - Jackie Lewis Moore (carsontac@yahoo.com); Cass - Amy L. Varnell (amy.countyclerk@casscountytexas.gov); Cass - Angela Young (ayoung.tac@casscountytexas.gov); Cass - Brynn McDaniel (bmcdaniel@casscountytexas.gov); Cass - Cindy Waters (cwaters.deputyclerk@casscountytexas.gov); Cass - Evelyn Charleston (echarleston.deputyclerk@casscountytexas.gov); Castro - Angela L. Maldonado (amaldonado@castrocounty.org); Castro - Carlene Long (clong@castrocounty.org); Castro - Joanna Blanco (jbclerk@castrocounty.org); Castro - Maria V. Garcia (mgarcia@castrocounty.org); Castro - Monica Pina (mpina@castrocounty.org); Castro - Pamela S. Rickert (castro35@castrocounty.org); Castro - Priscilla Peralta (pperalta@castrocounty.org); Chambers - Alicia Moreno (amoreno@chamberstx.gov); Chambers - Camie Ford (ccford@chamberstx.gov); Chambers - Denise T. Hutter (dhutter@chamberstx.gov); Chambers - Heather Hawthorne (hhawthorne@chamberstx.gov); Chambers - Lauren Van Deventer (lvandeventer@chamberstx.gov); Chambers - Leanne Martin (flmartin@chamberstx.gov); Chambers - Leslie Borne (lborne@chamberstx.gov); Chambers - Melinda Rhame (mrhame@chamberstx.gov); Chambers - Sharon Lucas (slucas@chamberstx.gov); Cherokee - Becky Slack (voter@co.cherokee.org); Cherokee - Holly Murray (electiondept@co.cherokee.org); Cherokee - Shannon Cornelius (ea@co.cherokee.org); Childress - Anna Maria Lizama (anna.lizama@childresstx.us); Childress - Barbara Spitzer (barbara.spitzer@childresstx.us); Childress - Barbara Sue Parr ([REDACTED]); Childress - Kathy Dobbs ([REDACTED]); Childress - Mary Adams (mary.adams@childresstx.us); Childress - Ruby Weese (ruby.weese@childresstx.us); Clay - Val McClain (clayea@claycountytexas.gov); Cochran - Cheryl Butler (cheryl.butler@co.cochran.tx.us); Cochran - Shanna Dewbre (Shanna.dewbre@co.cochran.tx.us); Coke - Josie Dean (cokecotax@yahoo.com); Coke - Martha Ratliff ([REDACTED]); Coke - Monica Reyes (monica.reyes@co.coke.tx.us); Coleman - Jamie Trammell (cctaxac@web-access.net); Coleman - Stacy Mendoza

(ccclerk@web-access.net); Collin - Bruce Sherbet (bsherbet@collincountytexas.gov); Collin - Cheryl Gorena (cgorena@co.collin.tx.us); Collin - Deborah Piña (dpina@collincountytexas.gov); Collin - Generic Email (election@collincountytexas.gov); Collin - Janessa Millican (jmillican@collincountytexas.gov); Collin - Micki Meinecke (mminecke@collincountytexas.gov); Collin - Patty Seals (pseals@collincountytexas.gov); Collin - Sheri Nilson (snilson@collincountytexas.gov); Collingsworth - Genarah Manuel (genarah.manuel@co.collingsworth.tx.us); Collingsworth - Jackie Johnson (collingsworthclerk@co.collingsworth.tx.us); Collingsworth - Kim Clancy ([REDACTED]); Colorado - Jean Perkins (jean.perkins@co.colorado.tx.us); Colorado - Kimberly Menke (kimberly.menke@co.colorado.tx.us); Colorado - Mary Jane Poenitzsch (mj.poenitzsch@co.colorado.tx.us); Colorado - Rebecca LaCourse (rebecca.lacourse@co.colorado.tx.us); Comal - Bobbie Koepf (koepfb@co.comal.tx.us); Comal - Cynthia Jacqua (cckcj@co.comal.tx.us); Comal - Donna Dandridge (dandrd@co.comal.tx.us); Comanche - Amy Schwartz ([REDACTED]); Comanche - Grace Everhart (graceeverhart@co.comanche.tx.us); Comanche - Jackie Del Bosque (jackied@co.comanche.tx.us); Iburlison@co.comanche.tx.us; Comanche - Ruby Lesley (ccclerk45@gmail.com); Comanche - Teresa Ogle ([REDACTED]); Concho - Melissa Garcia (minfante@co.concho.tx.us); Concho - Phyllis F. Lovell (piovell@co.concho.tx.us); Cooke - Brandy Ann Carr (brandy.carr@co.cooke.tx.us); Cooke - Kathryn Baker (kathryn.baker@co.cooke.tx.us); Cooke - Kim Martin (kim.martin@co.cooke.tx.us); Cooke - Pam Harrison (pam.harrison@co.cooke.tx.us); Coryell - Justin Carothers (tax_collector@coryellcounty.org); Coryell - Katie Veazey (deputyclerk@coryellcounty.org); Cottle - Voter Registrar (cottleclerk@gmail.com); Cottle - Vickey Wederski (dcclerk@co.cottle.tx.us); Crane - Janelle Shewmake (janelle.shewmake@co.crane.tx.us); Crane - Judy Crawford (judy.crawford@co.crane.tx.us); Crane - Judy Crumrine (judy.crumrine@co.crane.tx.us); Crane - Martha M. Castro (martha.castro@co.crane.tx.us); Crockett - Michelle Medley (michelle.medley@co.crockett.tx.us); Crockett - Ninfa Preddy ([REDACTED]); Crosby - Anna R. Rodriguez (taxoffice@crosbycountytexas.com); Crosby - Anna Rodriguez (taxoffice2@crosbycountytexas.com); Crosby - Michele Cook (taxoffice2@crosbycountytexas.com); Crosby - Rebecca Michelle Johnson (countyclerk2@crosbycountytexas.com); Crosby - Tammy Marshall (countyclerk1@crosbycountytexas.com); Culberson - Amalia Hernandez (culbersoncotaxoffice@gmail.com); Culberson - Linda McDonald (linda.mcdonald@co.culberson.tx.us); Dallam - Jami Parr (taxac@dallam.org); Dallam - Terri Banks (clerk@dallam.org); Dallas - Daniel Bradley (Daniel.Bradley@dallascounty.org); Dallas - Debbie Jones (Debbie.Jones@dallascounty.org); Dallas - FPCA/EV Ballots (EVApplications@dallascounty.org); Dallas - Mandy Bush (Mandy.Bush@dallascounty.org); Dallas - Rivelino Lopez (Rlopez@dallascounty.org); Dallas - Robert Heard (Robert.Heard@dallascounty.org); Dallas - Tacoma Phillips (Tacoma.Phillips@dallascounty.org); Dallas - Tandi Smith (tandi.williams@dallascounty.org); dallascountytexas@dallascounty.org; Dallas - Toni Pippins-Poole (Toni.Pippins-Poole@dallascounty.org); Dallas - Vickey Bynum (Vickey.Bynum@dallascounty.org); Dawson - Clare Christy (clare.christy@co.dawson.tx.us); Dawson - Sylvia Ortiz (dawsoncountytax@windstream.net); Deaf Smith - Nelda Gonzalez (ngonzalez@deafsmithcounty.texas.gov); Deaf Smith - Rachel Garman (rgarman@deafsmithcounty.texas.gov); Delta - Dawn Stewart (deltatac@deltacountytexas.com); Delta - Jane Jones (deltacclerk@deltacountytexas.com); Denton - Brandy Grimes (Brandy.Grimes@dentoncounty.com); Denton - Cindy Compton (cindy.compton@dentoncounty.com); Denton - Debbie Wood (debbie.wood@dentoncounty.com); Denton - Elections Account (elections@dentoncounty.com); Denton - Frank Phillips (Frank.Phillips@dentoncounty.com); Denton - Jason Slonaker (Jason.Slonaker@dentoncounty.com); Denton - Judith Evans (judith.evans@dentoncounty.com); Denton - Lillie Henry (lillie.henry@dentoncounty.com); Denton - Melissa DeJesus (Melissa.DeJesus@dentoncounty.com); Denton - Pamela Flow (Pamela.Flow@dentoncounty.com); Denton - Paula Paschal (paula.paschal@dentoncounty.com); Denton - Wally Cochran (Wally.Cochran@dentoncounty.com); Dewitt - Melissa Alcazar (electionadmin@co.dewitt.tx.us); Dickens - Becky Hill (cocclerk@caprock-spur.com); Dickens - Kathy Hughes (depclerk@caprock-spur.com); tac-office@dimmitcounty.org; Dimmit - Mario Garcia ([REDACTED]); Dimmit - Mary Ellen Sandoval (taxassessorcollector@dimmitcounty.org); Donley - Alice Fay Vargas (doncoclerk@windstream.net); Donley - Laverne Pinion (doncoclerk2@dtgofortexas.com); Donley - Linda Crump (doncover@donleytx.com); Duval - Erica O. Gonzalez (erica.gonzalez@co.duval.tx.us); Duval - Velma Cantu (elections@co.duval.tx.us); Eastland - Summer Olvera (elections1@eastlandcountytexas.com); Ector - Albina Ramirez (albina.ramirez@ectorcountytexas.gov); Ector - Amanda Snyder (Amanda.snyder@ectorcountytexas.gov); Ector - Jeremy Duckworth (Jeremy.duckworth@ectorcountytexas.gov); Ector - Lisa Sertuche (elizabeth.sertuche@ectorcountytexas.gov); Ector - Tiffany McClure (tiffany.mcclure@ectorcountytexas.gov); Edwards - Lorri Garcia Ruiz (edwardstax@swtexas.net); Edwards - Olga Lydia Reyes (clerk@swtexas.net); El Paso - Anthony Rivera (AnRivera@epcounty.com); El Paso - Brenda Negrete (BrNegrete@epcounty.com); El Paso - Francisco Camacho (Fcamacho@epcounty.com); El Paso - Lisa Renee Wise (lwise@epcounty.com); El Paso - Manuel Garibay (Mgaribay@epcounty.com); El Paso - Melissa Rosales (merosales@epcounty.com); El Paso - Melissa Soto (msoto@epcounty.com); El Paso - Rosa O'Keefe (Rokeefe@epcounty.com); El Paso - Ruben Gamez (Rgamez@epcounty.com); El Paso - Vanessa Ruiz (Vruiz@epcounty.com); El Paso - Vanessa Sepeda (Vsepeda@epcounty.com); El Paso - Veronica Parada (Vparada@epcounty.com); Ellis - Adrian Rodriguez (Adrian.rodriguez@co.ellis.tx.us); Ellis - Charlotte Wallace (c.wallace@co.ellis.tx.us); Ellis - Eloisa Rios (eloisa.rios@co.ellis.tx.us); jana.onyon@co.ellis.tx.us; Erath - Gwinda Jones (countyclerk@co.erath.tx.us); Erath - Jennifer Carey (jcarey@co.erath.tx.us); Erath - Lana Stevens (ecvote@co.erath.tx.us); Erath - Sara Piercy (vote@co.erath.tx.us); Falls - Nicket Taylor (nicket.taylor@co.falls.tx.us); Fannin - Angela Frazier (afrazier@fanninco.net); Fannin - Denna Parham (dparham@fanninco.net); Fannin - Tammy Biggar (tbiggar@fanninco.net); Fayette - Bernice Svec (Bernice.svec@co.fayette.tx.us); Fayette - Gale Mersiovsky (gale.mersiovsky@co.fayette.tx.us); Fayette - Terri B. Hefner (terri.hefner@co.fayette.tx.us); Fisher - Jonnye Lu Gibson (taxfisher@yahoo.com); Fisher - Pat Thomson (fishercountyclerk@yahoo.com); Floyd - Delia Suarez (fcta@suddenlinkmail.com); Floyd - Ginger Morgan (ccclerk@co.floyd.tx.us); Floyd - Ginger Morgan (elections@co.floyd.tx.us); Floyd - Terasa Smith (ccd1@co.floyd.tx.us); Foard - Chelsea Hopkins ([REDACTED]); Foard - Debra Hopkins (foardcountyclerk@hotmail.com); Foard - Mike Brown ([REDACTED]); Fort Bend - Cathy Cantu (cathy.cantu@co.fort-bend.tx.us); Fort Bend - John Oldham (john.oldham@co.fort-bend.tx.us); Fort Bend - Kim Nguyen (kim.nguyen@co.fort-bend.tx.us); Fort Bend - Lasha Gillespie (lasha.gillespie@fortbendcountytexas.gov); Fort Bend - Lisa Railsback (Lisa.Railsback@fortbendcountytexas.gov); Fort Bend - Robin Heiman (robin.heiman@co.fort-bend.tx.us); Fort Bend

- Rose Gonzalez (mariarose.gonzalez@co.fort-bend.tx.us); Fort Bend - Veronica Fernandez (veronica.fernandez@co.fort-bend.tx.us); Franklin - Betty Crane (bcrane@co.franklin.tx.us); Franklin - Brook Bussell (bbussell@co.franklin.tx.us); Franklin - Candy Arzola [REDACTED]; Franklin - Elaine Harmon [REDACTED]; Franklin - Melissa McSwain (mmcswain@co.franklin.tx.us); Franklin - Sue Ann Harper (sharper@co.franklin.tx.us); Freestone - Alicia Davis (alicia.davis@co.freestone.tx.us); Freestone - Allison French (allison.french@co.freestone.tx.us); Freestone - Audra Jackson (audra.jackson@co.freestone.tx.us); Freestone - Linda Jarvis (linda.jarvis@co.freestone.tx.us); Freestone - Lisa Foree (lforee@freestonetexas.org); Freestone - Melissa Santana (melissa.santana@co.freestone.tx.us); Frio - Carlos Segura (carlos.segura@friocounty.org); Frio - Carlos Segura [REDACTED]; Frio - Sylvia Santos (ssantos@friocounty.org); Gaines - Patricia Roberson (patricia.roberson@co.gaines.tx.us); Galveston - Brandy Chapman (brandy.chapman@co.galveston.tx.us); Galveston - Cheryl Johnson (cheryl.e.johnson@co.galveston.tx.us); Galveston - Cindy Eddy (cindy.eddy@co.galveston.tx.us); Galveston - Dwight D. Sullivan (dwight.sullivan@co.galveston.tx.us); Galveston - Ernest Murrie (ernest.murrie@co.galveston.tx.us); Galveston - Kristi Saludis (kristi.saludis@co.galveston.tx.us); Galveston - Mae Ross (Mae.Ross@co.galveston.tx.us); Galveston - Sheryl Swift (Sheryl.Swift@co.galveston.tx.us); Galveston - SueAnne Duncan (sueanne.duncan@co.galveston.tx.us); Galveston - Susan Williams (susan.williams@co.galveston.tx.us); Galveston - Tommy Turnbow (tommy.turnbow@co.galveston.tx.us); Galveston - Wendi Crabtree (wendi.crabtree@co.galveston.tx.us); Garza - James Plummer (james.plummer@co.garza.tx.us); Garza - Lina Rodriguez (lina.rodriguez@co.garza.tx.us); Garza - Nancy Wallace (nancy.wallace@co.garza.tx.us); Garza - Terri Laurence (terri.laurence@co.garza.tx.us); Gillespie - Anissa Herrera (aherrera@gillespiecounty.org); Gillespie - Barbara Williams (bwilliams@gillespiecounty.org); Gillespie - Delores Barrientes (dbarrientes@gillespiecounty.org); Gillespie - Olga Vazquez (ovazquez@gillespiecounty.org); Gillespie - Vicki J. Schmidt (vjschmidt@gillespiecounty.org); Glasscock - Rebecca Batla (rebecca.batla@co.glasscock.tx.us); Glasscock - Tina Flores [REDACTED]; Glasscock - Tina Flores (tinaflores@co.glasscock.tx.us); Goliad - Apolonia Carrera (ACarrera@goliadcountytexas.gov); Goliad - Eileen Perry (EPerry@goliadcountytexas.gov); Goliad - Mary Ellen Flores (mflores@goliadcountytexas.gov); mgarcia@goliadcountytexas.gov; Goliad - Norma Edison (NBarrientes@goliadcountytexas.gov); Gonzales - Crystal Cedillo (tac@co.gonzales.tx.us); Gonzales - George Ara (voter@co.gonzales.tx.us); Gonzales - Lona Ackman (gcc@co.gonzales.tx.us); Gray - Randa Hiett (Randa.hiett@graych.com); Grayson - Deana Patterson (elections@co.grayson.tx.us); Gregg - Kathryn Nealy (kathryn.nealy@co.gregg.tx.us); Gregg - Luanna Lewis (luanna.lewis@co.gregg.tx.us); Gregg - Jennifer Briggs (jennifer.briggs@co.gregg.tx.us); Grimes - Christina Griffin (christina.griffin@grimescountytexas.gov); Grimes - Lucy Ybarra (lucy.ybarra@grimescountytexas.gov); Guadalupe - Lisa Hayes (lisa.adam@co.guadalupe.tx.us); Guadalupe - Missy Doss (missy.doss@co.guadalupe.tx.us); Hale - Latrice Kemp (lkemp@halecounty.org); Hale - Lezlie Garza (lgarza@halecounty.org); Hale - Richard Castillo (rcastillo@halecounty.org); Hale - Roland Nash (rnash@halecounty.org); Hall - Olivia Duran (hallclerk@gmail.com); Hall - Teresa Altman (hallcotac@gmail.com); Hamilton - Kiesha Bagwell (kbagwell@hamiltoncountytexas.gov); Hamilton - Terry Short (taxassessor@hamiltoncountytexas.gov); Hansford - Dorothy Nollner (taxchief@hansfordcountytexas.gov); Hansford - Janet Torres (clerk@hansfordcountytexas.gov); Hansford - Linda Cummings (Linda.cummings@co.hansford.tx.us); Hardeman - Ellen London [REDACTED]; Hardeman - Jan Evans (hardemantax@co.hardeman.tx.us); Hardeman - Susie Ritchie [REDACTED]; Hardin - Audrea Gilbert (Audrea.Gilbert@co.hardin.tx.us); Hardin - Debbie Yancy (Debra.Yancey@co.hardin.tx.us); Hardin - Glenda Alston (glenda.alston@co.hardin.tx.us); Hardin - Glenda Alston [REDACTED]; regina.sage@co.hardin.tx.us; Hardin - Shirley Stephens (Shirley.Cook@Co.Hardin.TX.US); Harris - JR Harris (JR.Harris@cao.hctx.net); Harris - Ann Harris Bennett (ann.harris-bennett@tax.hctx.net); Harris - Diane Trautman (dtrautman@cco.hctx.net); Harris - Elisa Resendiz (elisa.resendiz@tax.hctx.net); Harris - Esther Cardenas (ECardenas@cco.hctx.net); Harris - FPCA's (FPCA@cco.hctx.net); Harris - Hector DeLeon (hdeleon@cco.hctx.net); Jason Harris - Bruce (jbruce@cco.hctx.net); Harris - Jennifer Ballard (JBallard@cco.hctx.net); Harris - Jennifer Colvin (jcolvin@cco.hctx.net); Harris - Jennifer Lee (jlee@cco.hctx.net); Harris - Jonathan Dulaney (JDulaney@cco.hctx.net); Harris - Linda Sandoval (lsandoval@cco.hctx.net); Harris - Maureen McDonald (mmcdonald@cco.hctx.net); Harris - Michael Winn (mwinn@cco.hctx.net); Harris - Neeharika Tumati (Neeharika.tumati@cao.hctx.net); Harris - Rachel Fortner (RFortner@cco.hctx.net); Harris - Raul Orellana (raul.orellana@tax.hctx.net); Harris - Sheena Tate (Sheena.Tate@tax.hctx.net); Harris - Sue Hastings (Sue.Hastings@tax.hctx.net); Harris - Wendy Caesar (wendy.caesar@tax.hctx.net); Harris County - Crystal Contreras (CContreras@cco.hctx.net); Harrison - Cindy Caswell (cynthiac@co.harrison.tx.us); Harrison - Donald Robinette (donaldro@co.harrison.tx.us); Harrison - Kathy Duskey (kathyd@co.harrison.tx.us); Hartley - Cindi Cates (tax@co.hartley.tx.us); Hartley - Franky Scott (sheriff@co.hartley.tx.us); Hartley - Melissa Mead (melissa.mead@co.hartley.tx.us); Haskell - Belia Abila (belia.abila@co.haskell.tx.us); Haskell - Belia Abila (haskellcc@yahoo.com); Haskell - Connie Benton (connie@co.haskell.tx.us); Hays - Jennifer Anderson (elections@co.hays.tx.us); Hays - Joyce Cowan (janderson@co.hays.tx.us); Hays - Virginia Flores (virginia.flores@co.hays.tx.us); Hemphill - Alice Bentley (alice@hemphillco.com); Hemphill - Debra Ford [REDACTED]; Hemphill - Lisa Johnson (lisaj@hemphill-clerk.com); Henderson - Denise Hernandez (dnhernandez@henderson-county.com); Henderson - Janette Cleto (Jcleto@henderson-county.com); Henderson - Jennie Medina (jmedina@henderson-county.com); Hidalgo - Belinda Sagredo (belinda.sagredo@co.hidalgo.tx.us); Hidalgo - Hilda Salinas (hilda.a.salinas@co.hidalgo.tx.us); Hidalgo - Melissa Alvarez (melissa.alvarez@co.hidalgo.tx.us); Hidalgo - Michael Sosa (michael.sosa@co.hidalgo.tx.us); Hidalgo - Yvonne Ramon (yvonne.ramon@co.hidalgo.tx.us); Hill - Aaron Torres (atorres@co.hill.tx.us); Hill - Rebecca (Becky) Weaver (rweaver@co.hill.tx.us); csmart@hockleycounty.org; Hockley - Jennifer Palermo (jpalermo@hockleycounty.org); Hood - Jenise "Crickett" Miller (jmmiller@co.hood.tx.us); Hood - Sandra Davis (sdavis@co.hood.tx.us); Hopkins - Debbie Jenkins (debbie@hopkinscountytexas.gov); Hopkins - Laura Nolen (lnolen@hopkinscountytexas.gov); Hopkins - Tracy Smith (cclerk@hopkinscountytexas.gov); Hopkins - Tracy Smith (tracy@hopkinscountytexas.gov); Houston - Cynthia Lum (clum@co.houston.tx.us); Howard - Amy Powell [REDACTED]; Howard - Jodi Duck [REDACTED]; Hudspeth - Brenda Sanchez (hudspethcountyclerk@outlook.com); Hudspeth - Brenda Sanchez [REDACTED]; Hudspeth - Patricia Rose [REDACTED]; Hunt - Jose Martinez (jmartinez@huntcounty.net); Hunt - Linda Mouton (lmouton@huntcounty.net); Hunt - Tiffanie Elvington (telvington@huntcounty.net); Hutchinson - Brenda

Jackson (ckvr@hutchinsoncnty.com); Hutchinson - Carrie Kimmell (ckimmell@hutchinsoncnty.com); Hutchinson - Jan Barnes (jbarnes@hutchinsoncnty.com); Hutchinson - Janet Bauert (jbauert@hutchinsoncnty.com); Irion - Ashley Masters (Ashley.masters@co.irion.tx.us); Irion - Cassie Sawyer ([REDACTED]); Irion - Joyce Gray ([REDACTED]); Irion - Julie Terral ([REDACTED]); Irion - Lindsay Fowler (Lindsay.fowler@co.irion.tx.us); Irion - Shirley Graham (Shirley.graham@co.irion.tx.us); Jack - Lynn Casteel (elections@jackcounty.org); Jack - Vanessa James (countyclerk@jackcounty.org); Jackson - Katherine Brooks (k.brooks@co.jackson.tx.us); Jackson - Lupe Lopez (l.lopez@co.jackson.tx.us); Jackson - Monica Foster (m.foster@co.jackson.tx.us); Jackson - Sarita Delagarza (s.delagarza@co.jackson.tx.us); Jasper - Chrysti Billingsley ([REDACTED]); Jasper - Debbie Newman (debbie.newman@co.jasper.tx.us); Jasper - Diana South (diana.south@co.jasper.tx.us); Jasper - Sheila Houston ([REDACTED]); Jeff Davis - Jennifer Wright (jennifer.wright@co.jeff-davis.tx.us); Jeff Davis - Penni Watters & Patricia Grahado (122taxoffice@co.jeff-davis.tx.us); Jeff Davis - William R. Kitts (jdcsojd1@co.jeff-davis.tx.us); Jeff-Davis - Ginger McGough (jdcso122@co.jeff-davis.tx.us); Jefferson - Alicia Monk (amonk@co.jefferson.tx.us); Jefferson - Allison Nathan Getz (agetz@co.jefferson.tx.us); Jefferson - Carolyn Guidry (guidry@co.jefferson.tx.us); Jefferson - Chip Cribbs (fcribbs@co.jefferson.tx.us); Jefferson - Elisha Montiel (emontiel@co.jefferson.tx.us); Jefferson - Jamie Smith (jsmith@co.jefferson.tx.us); Jefferson - Naomi Doyle (ndoyle@co.jefferson.tx.us); Jefferson - Theresa Goodness (twuenschel@co.jefferson.tx.us); Jefferson - Theresa Goodness (thegood@co.jefferson.tx.us); Jim Hogg - Adela Garza ([REDACTED]); Jim Hogg - Norma Liza S. Hinojosa (norma.l.hinojosa@co.jim-hogg.tx.us); Jim Hogg - Rae Gutierrez (rae.m.gutierrez@co.jim-hogg.tx.us); Jim Hogg - Zonia Morales (zoniamorales@co.jim-hogg.tx.us); Jim Wells - Erma Garza (erma.garza@co.jim-wells.tx.us); Jim Wells - Tonie Kuhlman (tkuhlman@co.jim-wells.tx.us); Johnson - Joy Adams (joycea@johnsoncountytexas.org); Johnson - Loren Milam (lmilam@johnsoncountytexas.org); Johnson - Patty Bourgeois (pattyb@johnsoncountytexas.org); Jones - Britney Guernsey (guernsey.jonescotx.voter@outlook.com); Jones - Gloria J. Little (gloria.little@co.jones.tx.us); Jones - LeeAnn Jennings (leeann.jennings@co.jones.tx.us); Karnes - Sarah Garza (electionsadmin@co.karnes.tx.us); Kaufman - Brenda Samples (bsamples@kaufmancounty.net); Kaufman - Phillip Osteen (posteen@kaufmancounty.net); Kaufman - Teresa Floyd (teressa@kaufmancounty.net); Kendall - Kim Quintana (kim.quintana@co.kendall.tx.us); Kendall - Rebecca Senger (rebecca.senger@co.kendall.tx.us); Kendall - Staci Decker (staci.decker@co.kendall.tx.us); Kenedy - Brian Birdwell (bbirdwell@co.kenedy.tx.us); Kenedy - Veronica Vela (vvela@co.kenedy.tx.us); Kent - Brenda Long (blong@kentcountysheriff.tx.us); Kent - Craig Harrison (kcdclerk@caprock-spur.com); Kent - Leslie Fuller (lfuller@kentcountysheriff.tx.us); Kent - Raegan Mayfield (RMayfield@kentcountysheriff.tx.us); Kent - William Scogin (sheriff@kentcountysheriff.tx.us); Kerr - Bob Reeves (breeves@co.kerr.tx.us); Kerr - Eva Washburn (evaw@co.kerr.tx.us); Kerr - Jane Trolinger (jane@co.kerr.tx.us); Kerr - Michele Schneider (micheles@co.kerr.tx.us); Kerr - Nadene Alford (nalford@co.kerr.tx.us); Kimble - Haydee Torres (haydee.torres@co.kimble.tx.us); King - Jammie D. Timmons (kcdclerk@gmail.com); King - Sadie Piper-Spitzer (kingtac1@caprock-spur.com); Kinney - Martha Peña Padron (kinneycotac@gmail.com); clerk.ralvarado@co.kinney.tx.us; Kleberg - Evelinda Avelar (eavelar@co.kleberg.tx.us); Kleberg - Jasmine Lara (jlara@co.kleberg.tx.us); Kleberg - Melissa DeLaGarza (mtdelagarza@co.kleberg.tx.us); Kleberg - Pattie Garcia (pgarcia@co.kleberg.tx.us); Kleberg - Sonja Reyna (sreyna@co.kleberg.tx.us); Kleberg - Stephanie Garza (sgarza@co.kleberg.tx.us); Elections Internet

Subject: MASS EMAIL (CC/EA/VR - 922) - FINAL NOTIFICATION OF CYBERSECURITY TRAINING REQUIREMENTS
Date: Thursday, October 10, 2019 3:47:00 PM
Attachments: image001.png
Sensitivity: Personal

Dear Election Officials,

As you know, we have sent out numerous emails reminding you all about the requirement under HB 1421 to complete cybersecurity training in order to maintain access to TEAM. The deadline to complete this training was **September 30, 2019**. We have delayed removing TEAM access to provide a grace period for the successful completion of this new requirement. Please be advised that beginning **tomorrow**, we will begin the process of disabling accounts for those users that have not successfully completed the training.

If you have not completed this training, or if you have additional questions or are in need of assistance, please contact our office at Electionsecurity@sos.texas.gov.

Thank you,

Christina Worrell Adkins

Legal Director – Elections Division

Office of the Texas Secretary of State

1019 Brazos Street | Rudder Building, 2nd Floor | Austin, Texas 78701

1.800.252.VOTE (8683)

elections@sos.texas.gov | www.sos.texas.gov

For Voter Related Information, please visit:



The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and consult with an attorney when your legal rights are involved.

From: [Hudspeth, Teneshia \(CCO\)](#)
To: [Election Security](#)
Cc: [Winn, Michael \(CCO\)](#); [Ballard, Jennifer \(CCO\)](#); [Colvin, Jennifer \(CCO\)](#); [DeLeon, Hector \(CCO\)](#)
Subject: MASS EMAIL (CC/EA/VR - 922) - FINAL NOTIFICATION OF CYBERSECURITY TRAINING REQUIREMENTS
Date: Thursday, October 10, 2019 7:20:10 PM
Attachments: image001.png
image002.png
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Hello Christina. I have not yet been able to complete the training. Can I have until close of business tomorrow to get this done?

Teneshia E. Hudspeth Babalola

Teneshia E. Hudspeth Babalola
Administrator of Communications & Voter Outreach
Office of Diane Trautman, Harris County Clerk
1001 Preston, 4th Floor
Houston, TX 77002
Office: 713.274.9556
Fax: 713-755-9311
thudspeth@cco.hctx.net

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From:
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Anderson - Casey Brown (cbrown@co.anderson.tx.us); Anderson - Casey Brown (electionsclerk@co.anderson.tx.us); Andrews - Amber Harris (aharris@co.andrews.tx.us); Andrews - Graciela Mendoza (gmendoza@co.andrews.tx.us); Angelina - Connie Brown (cbrown@angelinacounty.net); Angelina - Elizabeth Hawkins (ehawkins@angelinacounty.net); Angelina - Sonya Fuentes (sfuentes@angelinacounty.net); Aransas - Julie Gifford (jgifford@aransascounty.org); Aransas - Michele Bennett Carew (mcarew@aransascounty.org); Archer - Vicki Wright (Christie.mooney@co.archer.tx.us); Armstrong - Tawnee Blodgett (clerk@co.armstrong.tx.us); Atascosa - Brenda Ochoa (brenda.ochoa@atascosacounty.texas.gov); Atascosa - Janice Ruple (elections@atascosacounty.texas.gov); Austin - Brenda Vacha (votenow@austincounty.com); Austin - Kim Rinn (krinn@austincounty.com); Bailey - Robin Dickerson (rdickerson@co.bailey.tx.us); Bailey - Tracy Torres (baileycdeputy3@yahoo.com); Bandera - Gwenda Tschirhart (elections@banderacounty.org); Bastrop - Kristin Miles (kristin.miles@co.bastrop.tx.us); Bastrop - Kristin Miles (elections@co.bastrop.tx.us); Baylor - Chris Jakubicek (bcclerk@srcaccess.net); Bee - Laura Warnix (laura.warnix@co.bee.tx.us); Bee - Michelle Matus (michelle.matus@co.bee.tx.us); Bee - Patricia Puente (patricia.puente@co.bee.tx.us); Bell - Jessica Weaks (jessica.weaks@bellcounty.texas.gov); Bell - Matthew Dutton (matthew.dutton@co.bell.tx.us); Bell - Melinda Luedecke (melinda.luedecke@bellcounty.texas.gov); Bell - Tasha Norman (Tasha.norman@co.bell.tx.us); Bexar - Cindy Duarte (cduarte@bexar.org); Bexar - Debbie Abrego (dabrego@bexar.org); Bexar - FPCA'S (FPCA@bexar.org); Saiz, Gilbert; Bexar - Jacque Callanen (jcallanen@bexar.org); Huerta, James; Fisher, John; Bexar - Michael Gonzales (mgonzalez@bexar.org); Blanco - Oscar Villarreal (electionsadmin@co.blanco.tx.us); Borden - Jana Underwood (jana.underwood@co.borden.tx.us); Bosque - Crystal Denman (elections@bosquecounty.us); Bosque - Tabatha Ferguson (county_clerk@bosquecounty.us); Bosque - Vicky Turner (Vicky_turner@bosquecounty.us); Bowie - Donna Moreland ([REDACTED]); Bowie - Pat McCoy (pat.mccoy@txkusa.org); Bowie - Samantha Redmond (Samantha.Redmond@txkusa.org); Brazoria - Brandy Pena (brandyp@brazoria-county.com); Brazoria - Elections Email (cclerkelections@brazoria-county.com); Brazoria - Joyce Hudman (joyceh@brazoria-county.com); Brazoria - Kathy Hammack (Khammack@brazoria-county.com); Brazoria - Krystine Barnhill (KrystinB@brazoria-county.com); Brazoria - Lisa Mujica (Lisam@brazoria-county.com); Brazoria - Megan Erb (Megane@brazoria-county.com); Brazoria - Sarah Salinas (ssalinas@brazoria-county.com); Brazoria - Susan Cunningham (susanc@brazoria-county.com); Brazoria - Tricia DeVille (triciad@brazoria-county.com); Brazos - Kathy Schuetze (kschuetze@brazoscountytexas.gov); KOcon@brazoscountytexas.gov; Brazos - Regina White (rwhite@brazoscountytexas.gov); Brazos - Trudy Hancock (thancock@brazoscountytexas.gov); Brewster - Lora Nussbaum (election.admin@co.brewster.tx.us); Briscoe - Amy Fuston (deputycoclerk@co.briscoe.tx.us); Briscoe - Bena Hester (coclerk@co.briscoe.tx.us); Brooks - Anna Maria Garcia (agarcia@co.brooks.tx.us); Brown - Brenda Arp (brenda.arp@browncountytexas.gov); Brown - Dorothy Burwick (Dorothy.Burwick@browncountytexas.gov); Brown - Larry Franks (Larry.Franks@browncountytexas.gov); Brown - Shirley Keyes (deputyvoter1@browncountytexas.gov); Burleson - Paula Bartnesky ([REDACTED]); Burleson - Paula Bartnesky (electadmin@burlesoncounty.org); Burnet - Donna Peterson (elect3vr@burnetcountytexas.org); Burnet - Barbara Agnew (electadmin@burnetcountytexas.org); Burnet - Karen Peraino (electassist@burnetcountytexas.org); Caldwell - Mary Bobly Sanchez (mary.sanchez@co.caldwell.tx.us); Caldwell - Pamela Ohlendorf (pamela.ohlendorf@co.caldwell.tx.us); Caldwell - Rachel Maciel (caldwellec@co.caldwell.tx.us); Calhoun - Amy Ochoa (Amy.Ochoa@calhouncotx.org); Calhoun - Grace Gonzalez (grace.gonzalez@calhouncotx.org); Calhoun - Mary Ann Orta (mary.orta@calhouncotx.org); Calhoun - Sally Garza (sally.garza@calhouncotx.org); Callahan - Nicole Crocker (nicole.crocker@callahancounty.org); Callahan - Nicole Crocker (clerk.info@callahancounty.org); Cameron - Fred Garza (fgarza@co.cameron.tx.us); Cameron - Norma Carrillo (NCarrillo@co.cameron.tx.us); Cameron - Remi Garza (remi.garza@co.cameron.tx.us); Camp - Elaine Young (ccountyclerk@yahoo.com); Carson - Celeste Bichsel (celeste.bichsel@co.carson.tx.us); Cass - Amy L. Varnell (amy.countyclerk@casscountytexas.gov); Cass - Cindy Waters (cwaters.deputyclerk@casscountytexas.gov); Cass - Evelyn Charleston (echarleston.deputyclerk@casscountytexas.gov); Castro - Carlene Long (clong@castrocounty.org); Castro - Joanna Blanco (jbclerk@castrocounty.org); Castro - Monica Pina (mpina@castrocounty.org); Chambers - Heather Hawthorne (hhawthorne@chamberstx.gov); Chambers - Lauren Van Deventer (lvandeventer@chamberstx.gov); Chambers - Leanne Martin (flmartin@chamberstx.gov); Chambers - Leslie Borne (lborne@chamberstx.gov); Chambers - Melinda Rhame (mrhame@chamberstx.gov); Chambers - Sharon Lucas (slucas@chamberstx.gov); Cherokee - Becky Slack (voter@co.cherokee.org); Cherokee - Holly Murray (electiondept@co.cherokee.org); Cherokee - Shannon Cornelius (ea@co.cherokee.org); Childress - Anna Maria Lizama (anna.lizama@childresstx.us); Childress - Barbara Spitzer (childressclerks@gmail.com); Childress - Mary Adams (mary.adams@childresstx.us); Childress - Ruby Weese (ruby.weese@childresstx.us); Clay - Val McClain (clayea@claycountytexas.gov); Cochran - Cheryl Butler (cheryl.butler@co.cochran.tx.us); [REDACTED]; pshenry@co.cochran.tx.us; Cochran - Shanna Dewbre (Shanna.dewbre@co.cochran.tx.us); Coke - Martha Ratliff ([REDACTED]); Coke - Monica Reyes (monica.reyes@co.coke.tx.us); Coleman - Stacey Mendoza (cclerk@web-access.net); Collin - Bruce Sherbet (bsherbet@collincountytexas.gov); Collin - Cheryl Gorena (cgorena@co.collin.tx.us); Collin - Deborah Piña (dpina@collincountytexas.gov); Collin - Generic Email (election@collincountytexas.gov); Collin - Janessa Millican (jmillican@collincountytexas.gov); Collin - Micki Meinecke (mmeinecke@collincountytexas.gov); Collin - Patty Seals (pseals@collincountytexas.gov); Collin - Sheri Nilson (snilson@collincountytexas.gov); Collingsworth - Jackie Johnson (collingsworthclerk@co.collingsworth.tx.us); Colorado - Jean Perkins (jean.perkins@co.colorado.tx.us); Colorado - Kimberly Menke (kimberly.menke@co.colorado.tx.us); Colorado - Rebecka LaCourse (rebecka.lacourse@co.colorado.tx.us); Comal - Bobbie Koepf (koepfb@co.comal.tx.us); Comal - Cynthia Jacqua (ccckji@co.comal.tx.us); Comal - Donna Dandridge (dandrd@co.comal.tx.us); Comanche - Amy Goodlander ([REDACTED]); Comanche - Ruby Lesley (ccclerk45@gmail.com); Comanche - Tammy Turner (tturner@co.comanche.tx.us); Comanche - Teresa Ogle ([REDACTED]); Concho - Melissa Garcia (minfante@co.concho.tx.us); Concho - Phyllis F. Lovell (plovell@co.concho.tx.us); Cooke - Pam Harrison (pam.harrison@co.cooke.tx.us); Cooke - Pam Harrison (Pam.Harrison@co.cooke.tx.us); Coryell - Katie Veazey (deputyclerk@coryellcounty.org); Coryell - Justin Carothers (tax_collector@coryellcounty.org); Cottle - Vicky Wederski (dcclerk@co.cottle.tx.us); Crane - Janelle

[Shewmake \(janelle.shewmake@co.crane.tx.us\)](mailto:janelle.shewmake@co.crane.tx.us); Crane - Judy Crawford (judy.crawford@co.crane.tx.us); Crockett - Ninfa Predry ([REDACTED]); Crosby - Rebecca Michelle Johnson (countyclerk2@crosbycountytexas.com); Crosby - Tammy Marshall (countyclerk1@crosbycountytexas.com); Culberson - Linda McDonald (linda.mcdonald@co.culberson.tx.us); Dallam - Terri Banks (clerk@dallam.org); Dallas - Daniel Bradley (Daniel.Bradley@dallascounty.org); Dallas - Debbie Jones (Debbie.Jones@dallascounty.org); Dallas - FPCA/EV Ballots (EVApplications@dallascounty.org); Dallas - Mandy Bush (Mandy.Bush@dallascounty.org); Dallas - Rivelino Lopez (RLopez@dallascounty.org); Dallas - Robert Heard (Robert.Heard@dallascounty.org); Dallas - Tacoma Phillips (Tacoma.Phillips@dallascounty.org); Dallas - Tandi Smith (tandi.williams@dallascounty.org); Dallas - Toni Pippins-Poole (Toni.Pippins-Poole@dallascounty.org); Dallas - Toni Pippins-Poole (dallascountytvotes@dallascounty.org); Dallas - Vickey Bynum (Vickey.Bynum@dallascounty.org); Dawson - Clare Christy (clare.christy@co.dawson.tx.us); Deaf Smith - Nelda Gonzalez (ngonzalez@deafsmithcounty.texas.gov); Deaf Smith - Rachel Garman (rgarman@deafsmithcounty.texas.gov); Delta - Jane Jones (deltaclerk@deltacountytx.com); Denton - Brandy Grimes (Brandy.Grimes@dentoncounty.com); Denton - Cindy Compton (cindy.compton@dentoncounty.com); Denton - Debbie Wood (debbie.wood@dentoncounty.com); Denton - Elections Account (elections@dentoncounty.com); Denton - Frank Phillips (Frank.Phillips@dentoncounty.com); Denton - Jason Slonaker (Jason.Slonaker@dentoncounty.com); Denton - Judith Evans (judith.evans@dentoncounty.com); Denton - Lillie Henry (lillie.henry@dentoncounty.com); Denton - Melissa DeJesus (Melissa.DeJesus@dentoncounty.com); Denton - Pamela Flow (Pamela.Flow@dentoncounty.com); Denton - Paula Paschal (paula.paschal@dentoncounty.com); Denton - Wally Cochran (Wally.Cochran@dentoncounty.com); Dewitt - Melissa Alcazar (electionadmin@co.dewitt.tx.us); Dickens - Becky Hill (coclerk@caprock-spur.com); Dickens - Kathy Hughes (depclerk@caprock-spur.com); Dimmit - Mario Garcia ([REDACTED]); Donley - Alice Fay Vargas (doncodclerk@windstream.net); Donley - Laverne Pinion (doncodclerk2@dtgortexas.com); Duval - Erica O. Gonzalez (erica.gonzalez@co.duval.tx.us); Duval - Velma Cantu (elections@co.duval.tx.us); Eastland - Summer Olvera (elections1@eastlandcountytexas.com); Ector - Albina Ramirez (albina.ramirez@ectorcountytexas.gov); Ector - Amanda Synder (Amanda.snyder@ectorcountytexas.gov); Ector - Jeremy Duckworth (Jeremy.duckworth@ectorcountytexas.gov); Ector - Lisa Sertuche (elizabeth.sertuche@ectorcountytexas.gov); Ector - Tiffany McClure (tiffany.mcclure@ectorcountytexas.gov); Edwards - Olga Lydia Reyes (clerk@swtexas.net); El Paso - Anthony Rivera (ARivera@epcounty.com); El Paso - Brenda Negrete (BrNegrete@epcounty.com); El Paso - Claudia Y. Ramirez (ClaraRamirez@epcounty.com); El Paso - Francisco Camacho (Fcamacho@epcounty.com); El Paso - Lisa Renee Wise (lwise@epcounty.com); El Paso - Manuel Garibay (Mgaribay@epcounty.com); El Paso - Melissa Rosales (merosales@epcounty.com); El Paso - Melissa Soto (msoto@epcounty.com); El Paso - Rosa O'Keefe (Rokeefe@epcounty.com); El Paso - Ruben Gamez (Rgamez@epcounty.com); El Paso - Vanessa Ruiz (VRuiz@epcounty.com); El Paso - Vanessa Sepeda (Vssepeda@epcounty.com); El Paso - Lisa Renada (Vparada@epcounty.com); Ellis - Charlotte Wallace (c.wallace@co.ellis.tx.us); Ellis - Eloisa Rios (eloisa.rios@co.ellis.tx.us); Erath - Gwinda Jones (countyclerk@co.erath.tx.us); Erath - Sara Piercy (vote@co.erath.tx.us); Falls - Nicket Taylor (nicket.taylor@co.falls.tx.us); Fannin - Angela Frazier (afrazier@fanninco.net); Fannin - Denna Parham (dparham@fanninco.net); Fannin - Tammy Biggar (tbiggar@fanninco.net); Fayette - Bernice Svec (Bernice.svec@co.fayette.tx.us); Fayette - Gale Mersiovsky (gale.mersiovsky@co.fayette.tx.us); Fayette - Terri B. Hefner (terri.hefner@co.fayette.tx.us); Fisher - Pat Thomson (fishercountyclerk@yahoo.com); Floyd - Ginger Morgan (coclk@co.floyd.tx.us); Floyd - Ginger Morgan (elections@co.floyd.tx.us); Floyd - Terasa Smith (ccd1@co.floyd.tx.us); Foard - Debra Hopkins (foardcountyclerk@hotmail.com); Fort Bend - Cathy Cantu (cathy.cantu@co.fort-bend.tx.us); Fort Bend - John Oldham (john.oldham@co.fort-bend.tx.us); Fort Bend - Kim Nguyen (kim.nguyen@co.fort-bend.tx.us); Fort Bend - Lasha Gillespie (lasha.gillespie@fortbendcountytexas.gov); Fort Bend - Lisa Railsback (Lisa.Railsback@fortbendcountytexas.gov); Fort Bend -- Robin Heiman (robin.heiman@co.fort-bend.tx.us); Fort Bend - Rose Gonzalez (mariarose.gonzalez@co.fort-bend.tx.us); Fort Bend - Veronica Fernandez (veronica.fernandez@co.fort-bend.tx.us); Franklin - Betty Crane (bcrane@co.franklin.tx.us); Franklin - Brook Bussell (bbussell@co.franklin.tx.us); Franklin - Elaine Harmon ([REDACTED]); Freestone - Alicia Davis (alicia.davis@co.freestone.tx.us); Freestone - Allison French (allison.french@co.freestone.tx.us); Freestone - Linda Jarvis (linda.jarvis@co.freestone.tx.us); Freestone - Melissa Santana (melissa.santana@co.freestone.tx.us); Frio - Carlos Segura (carlos.segura@friocounty.org); Frio - Carlos Segura ([REDACTED]); Frio - Sylvia Santos (ssantos@friocounty.org); Gaines - Patricia Roberson (patricia.roberson@co.gaines.tx.us); Galveston - Brandy Chapman (brandy.chapman@co.galveston.tx.us); Galveston - Cindy Eddy (cindy.eddy@co.galveston.tx.us); Galveston - Dwight D. Sullivan (dwight.sullivan@co.galveston.tx.us); Galveston - Ernest Murrie (ernest.murrie@co.galveston.tx.us); Galveston - Mae Ross (Mae.Ross@co.galveston.tx.us); Galveston - SueAnne Duncan (sueanne.duncan@co.galveston.tx.us); Galveston - Susan Williams (susan.williams@co.galveston.tx.us); Galveston - Tommy Turnbow (tommy.turnbow@co.galveston.tx.us); Galveston - Wendi Crabtree (wendi.crabtree@co.galveston.tx.us); Garza - James Plummer (james.plummer@co.garza.tx.us); Garza - Lina Rodriguez (lina.rodriguez@co.garza.tx.us); Garza - Terri Laurence (terri.laurence@co.garza.tx.us); Gillespie - Anissa Herrera (aherrera@gillespiecounty.org); Gillespie - Olga Vazquez (ovazquez@gillespiecounty.org); Glasscock - Rebecca Batla (rebecca.batla@co.glasscock.tx.us); Goliad - Mary Ellen Flores (mflores@goliadcountytexas.gov); Gonzales - Lona Ackman (gcc@co.gonzales.tx.us); Gray - Randa Hiett (Randa.hiett@graych.com); Grayson - Deana Patterson (elections@co.grayson.tx.us); Gregg - Kathryn Nealy (kathryn.nealy@co.gregg.tx.us); Gregg - Luanna Lewis (luanna.lewis@co.gregg.tx.us); Gregg - Jennifer Briggs (jennifer.briggs@co.gregg.tx.us); Grimes - Christina Griffin (christina.griffin@grimescountytexas.gov); Grimes - Lucy Ybarra (lucy.ybarra@grimescountytexas.gov); Guadalupe - Lisa Hayes (lisa.adam@co.guadalupe.tx.us); Guadalupe - Missy Doss (missy.doss@co.guadalupe.tx.us); Hale - Latrice Kemp (lkemp@halecounty.org); Hale - Richard Castillo (rcastillo@halecounty.org); Hall - Hans Skovlund (hallcoclerk@gmail.com); Hamilton - Kisha Bagwell (kbagwell@hamiltoncountytexas.gov); Hansford - Janet Torres (clerk@hansfordcountytexas.com); Hardeman - Ellen London ([REDACTED]); Hardin - Glenda Alston (glenda.alston@co.hardin.tx.us); Hardin - Glenda Alston ([REDACTED]); Hardin - Regina Sage (regina.sage@co.hardin.tx.us); Harris - Diane Trautman (dtrautman@cco.hctx.net); Harris - Esther Cardenas (ECardenas@cco.hctx.net); Harris - FPCA's (FPCA@cco.hctx.net); Harris - Hector DeLeon (hdeleon@cco.hctx.net); Jason Harris - Bruce (jbruce@cco.hctx.net); Harris - Jennifer Ballard (JBallard@cco.hctx.net); Harris - Jennifer Colvin

(jcolvin@cco.hctx.net); Harris - Jennifer Lee (jlee@cco.hctx.net); Harris - Jonathan Dulany (JDulany@cco.hctx.net); Harris - Linda Sandoval (lsandoval@cco.hctx.net); Harris - Maureen McDonald (mmcdonald@cco.hctx.net); Harris - Michael Winn (mwinn@cco.hctx.net); Harris - Neeharika Tumati (Neeharika.tumati@cao.hctx.net); Harris - Rachelle Obakojuwa (RFortner@cco.hctx.net); Harris County - Crystal Contreras (CContreras@cco.hctx.net); Harrison - Cindy Caswell (cynthiac@co.harrison.tx.us); Harrison - Donald Robinette (donaldro@co.harrison.tx.us); Harrison - Kathy Duskey (kathyd@co.harrison.tx.us); Hartley - Melissa Mead (melissa.mead@co.hartley.tx.us); Haskell - Belia Abila (belia.abila@co.haskell.tx.us); Haskell - Belia Abila (haskellcc@yahoo.com); Hays - Joyce Cowan (janderson@co.hays.tx.us); Hays - Jennifer Anderson (elections@co.hays.tx.us); Hays - Virginia Flores (virginia.flores@co.hays.tx.us); Hemphill - Lisa Johnson (lisaj@hemphill-clerk.com); Henderson - Denise Hernandez (dhernandez@henderson-county.com); Henderson - Janette Cleto (Jcleto@henderson-county.com); Henderson - Jessica Rodriguez (jrodriguez@henderson-county.com); Henderson - Kelli Warren (kwarren@henderson-county.com); Hidalgo - Belinda Sagredo (belinda.sagredo@co.hidalgo.tx.us); Hidalgo - Hilda Salinas (hilda.a.salinas@co.hidalgo.tx.us); Hidalgo - Melissa Alvarez (melissa.alvarez@co.hidalgo.tx.us); Hidalgo - Michael Sosa (michael.sosa@co.hidalgo.tx.us); Hidalgo - Yvonne Ramon (yvonne.ramon@co.hidalgo.tx.us); Hill - Aaron Torres (atorres@co.hill.tx.us); Hill - Rebecca (Becky) Weaver (rweaver@co.hill.tx.us); Hockley - Cheryl Smart (csmart@hockleycounty.org); Hockley - Jennifer Palermo (jpalermo@hockleycounty.org); Hood - Jenise "Cricket" Miller (jmmiller@co.hood.tx.us); Hood - Saundra Davis (sdavis@co.hood.tx.us); Hopkins - Debbie Shirley (cclerk@hopkinscountytx.org); Hopkins - Tracy Smith (tracy@hopkinscountytx.org); Houston - Cynthia Lum (clum@co.houston.tx.us); Howard - Amy Powell ([REDACTED]); Howard - Jodi Duck ([REDACTED]); Hudspeth - Virginia Doyal (hudspethcountyclerk@outlook.com); Hudspeth - Brenda Sanchez ([REDACTED]); Hunt - Jose Martinez (jmartinez@huntcounty.net); Hunt - Linda Mouton (lmouton@huntcounty.net); Hunt - Tiffanie Elvington (telvington@huntcounty.net); Hutchinson - Jan Barnes (jbarnes@hutchinsoncnty.com); Hutchinson - Janet Bauert (jbauert@hutchinsoncnty.com); Irion - Ashley Masters (ashley.masters@co.irion.tx.us); Irion - Lindsay Fowler (Lindsay.fowler@co.irion.tx.us); Irion - Shirley Graham (Shirley.graham@co.irion.tx.us); Jack - Lynn Casteele (elections@jackcounty.org); Jack - Vanessa James (countyclerk@jackcounty.org); Jackson - Katherine Brooks (k.brooks@co.jackson.tx.us); Jackson - Sarita Delagarza (s.delagarza@co.jackson.tx.us); Jasper - Chrysti Billingsley ([REDACTED]); Jasper - Debbie Newman (debbie.newman@co.jasper.tx.us); Jasper - Diana South (diana.south@co.jasper.tx.us); Jasper - Sheila Houston ([REDACTED]); Jeff Davis - Jennifer Wright (jennifer.wright@co.jeff-davis.tx.us); Jefferson - Carolyn Guidry (guidry@co.jefferson.tx.us); Jefferson - Chip Cribbs (fcibbs@co.jefferson.tx.us); Jefferson - Jamie Smith (jsmith@co.jefferson.tx.us); Jefferson - Naomi Doyle (ndoyle@co.jefferson.tx.us); Jefferson - Theresa Goodness (thegood@co.jefferson.tx.us); Jim Hogg - Rae Gutierrez (rae.m.gutierrez@co.jim-hogg.tx.us); Jim Hogg - Zonia Morales (zoniamorales@co.jim-hogg.tx.us); Jim Wells - Erma Garza (erma.garza@co.jim-wells.tx.us); Jim Wells - Tonie Kuhlman (tkuhlman@co.jim-wells.tx.us); Johnson - Joy Adams (joycea@johnsoncountytexas.org); Johnson - Loren Milam (lmilam@johnsoncountytexas.org); Johnson - Patty Bourgeois (pattyb@johnsoncountytexas.org); Jones - LeeAnn Jennings (leeann.jennings@co.jones.tx.us); Karnes - Sarah Garza (electionsadmin@co.karnes.tx.us); Kaufman - Brenda Samples (bsamples@kaufmancounty.net); Kaufman - Phillip Osteen (posteen@kaufmancounty.net); Kaufman - Teresa Floyd (teressa@kaufmancounty.net); Kendall - Kim Quintana (kim.quintana@co.kendall.tx.us); Kendall - Rebecca Senger (rebecca.senger@co.kendall.tx.us); Kendall - Staci Decker (staci.decker@co.kendall.tx.us); Kenedy - Brian Birdwell (bbirdwell@co.kenedy.tx.us); Kent - Richard Craig Harrison (kcdclerk@caprock-spur.com); Kerr - Bob Reeves (breeves@co.kerr.tx.us); Kerr - Eva Washburn (evaw@co.kerr.tx.us); Kerr - Jane Trolinger (jane@co.kerr.tx.us); Kerr - Michele Schneider (micheles@co.kerr.tx.us); Kerr - Nadene Alford (nalford@co.kerr.tx.us); Kimble - Haydee Torres (haydee.torres@co.kimble.tx.us); King - Jammie D. Timmons (kcdclerk@gmail.com); clerk.ralvarado@co.kinney.tx.us; Kleberg - Pattie Garcia (pgarcia@co.kleberg.tx.us); Kleberg - Sonja Reyna (sreyna@co.kleberg.tx.us); Kleberg - Stephanie Garza (sgarza@co.kleberg.tx.us); Knox - Lisa Cypert ([REDACTED])

Subject: MASS EMAIL (CC/EA- 660) - CSO Partial Manual Count
Date: Saturday, November 9, 2019 9:55:00 AM
Attachments: image001.png
ADV2019-27 - Partial Manual Count November 5, 2019 (CSO).pdf
Sensitivity: Personal

Dear County Election Officials:

As you know, yesterday we provided you with information regarding the partial manual count. Our cities, schools, and other political subdivisions are also required to conduct the partial manual count in accordance with Sec. 127.201. The attached advisory and their specific web links were emailed out this morning. Below this email is the email that we sent them in case you need it for reference.

Please be advised that if you contracted with local entities to conduct their elections and this resulted in the county counting their ballots, then your partial manual count is all that needs to be completed. The local entities you contracted with do **NOT** need to conduct a separate partial manual count. Additionally, they don't need to separately report your partial manual count outcome. Your completion of the count and your submission of that information to our office is all

that is required.

If you have any questions or concerns, please don't hesitate to contact us.

Thank you,

Christina Worrell Adkins

Legal Director – Elections Division

Office of the Texas Secretary of State

1019 Brazos Street | Rudder Building, 2nd Floor | Austin, Texas 78701

1.800.252.VOTE (8683)

elections@sos.texas.gov | www.sos.texas.gov

For Voter Related Information, please visit:



The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and consult with an attorney when your legal rights are involved.

From: Elections Internet

Sent: Saturday, November 9, 2019 9:37 AM

To: Elections Internet <Elections@sos.texas.gov>

Subject: ENCRYPT: MASS EMAIL ADVISORY -- (CSO-3519) - Advisory 2019-27 - Partial Manual Count after November 5, 2019 Uniform Election

Sensitivity: Personal

Dear Election Officials:

Attached to this email is **Advisory 2019-27 - Partial Manual Count after November 5, 2019 Uniform Election**. This contains instructions for logging into the partial manual count system.

If you contracted with the county to run your election and they handled the counting of ballots, the county's partial manual count will serve as your partial manual count. You do not need to conduct a separate partial manual count. If you are uncertain about how to proceed, you may want to verify with the county as to what was covered in your contract for election services.

Here is the link for the partial manual count:

[REDACTED]

Here is your temporary password to access the system: [REDACTED]

You will be required to create a new password before proceeding to complete the manual count.

Please let us know if you have any questions or concerns.

Thank you,

Christina Worrell Adkins

Legal Director – Elections Division

Office of the Texas Secretary of State

1019 Brazos Street | Rudder Building, 2nd Floor | Austin, Texas 78701

1.800.252.VOTE (8683)

elections@sos.texas.gov | www.sos.texas.gov

For Voter Related Information, please visit:



The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and consult with an attorney when your legal rights are involved.

The State of Texas



Elections Division
P.O. Box 12060
Austin, Texas 78711-2060
www.sos.texas.gov
www.votetexas.gov

Phone: 512-463-5650
Fax: 512-475-2811
Dial 7-1-1 For Relay Services
(800) 252-VOTE (8683)

Ruth R. Hughs
Secretary of State

ELECTION ADVISORY

N0. 2019-27

TO: All Cities, School Districts and Other Political Subdivisions

FROM: Keith Ingram, Director of Elections 

DATE: November 8, 2019

RE: Partial Manual Count after the November 5, 2019 Uniform Election Date

Pursuant to Section 127.201(a) of the Texas Election Code (the "Code"), the general custodian of election records in an election in which an electronic voting system is used must conduct a partial manual count in one percent of the election precincts or three election precincts, whichever is greater. The partial manual count is not waived for the November 5, 2019 election.

The partial manual count applies to election day, early voting in person and early voting by mail ballots.

The partial manual count is required for all counties that automatically tabulate their ballots using an optical/digital scanner. Optical/digital scanners are either precinct ballot counters or central scanners. Therefore, entities that hand counted their ballots are not required to conduct the partial manual count. Tex. Elec. Code § 127.201(a), (g).

Please follow these instructions for completing your partial manual count:

1. Select the precincts in which to conduct the manual count. You must select the greater of three precincts or one percent of election precincts. NOTE: If you had only one election precinct, you will conduct the manual count for that one precinct.
2. Select the precincts at random.
3. Post notice of the date, hour, and place of count in your office (office of the general custodian of election records.)
4. Begin the manual count not later than 7 p.m., Friday, November 8, 2019, and complete the manual count not later than Tuesday, November 26, 2019.
5. Report results of the partial manual count to the Secretary of State:
 - a. Click on the following link:

 - b. Select your entity in the drop down menu.
 - c. A temporary password will be emailed to you separately. You will be required to create a new password before proceeding to complete the manual count.

- d. Follow the prompts. You will first be asked a few questions which will determine whether you are one of the few political subdivisions that does not need to conduct the partial manual count.
- e. Enter results of the partial manual count. The instructions for reporting the partial manual count will be available once you access the online system. Note: Any discrepancies found between electronic and manual count totals should be noted in the discrepancy field provided online.
- f. Print the online page for your records and exit the program.

If more than one electronic voting system is used for a precinct, the manual count must include counts from all systems. You may, but are not required to, hire outside help to assist you in this task.

You are not required to petition a district judge for permission to retrieve the ballots, since this is a procedure that is required by law. At the time you have designated to begin the manual count, you should arrange access to the ballots for the selected precincts. Following the manual count, all election material shall be re-secured and returned to the appropriate authority.

Please contact the Secretary of State's Office at elections@sos.texas.gov or 1-800-252-8683 if you have any questions in conducting your partial manual count or if you experience any problems entering your data.

KI:CA

CC: County Clerks/Elections Administrators (via e-mail)

From:
To:
Bcc:

[Elections Internet](#)
[Elections Internet](#)

[Anderson - Casey Brown \(cbrown@co.anderson.tx.us\); Anderson - Casey Brown \(electionsclerk@co.anderson.tx.us\); Andrews - Amber Harris \(aharris@co.andrews.tx.us\); Andrews - Graciela Mendoza \(gmendoza@co.andrews.tx.us\); Angelina - Connie Brown \(cbrown@angelinacounty.net\); Angelina - Elizabeth Hawkins \(ehawkins@angelinacounty.net\); Angelina - Sonya Fuentes \(sfuentes@angelinacounty.net\); Aransas - Julie Gifford \(jgifford@aransascounty.org\); Aransas - Michele Bennett Carew \(mcarew@aransascounty.org\); Archer - Vicki Wright \(Christie.mooney@co.archer.tx.us\); Armstrong - Tawnee Blodgett \(clerk@co.armstrong.tx.us\); Atascosa - Brenda Ochoa \(brenda.ochoa@atascosacounty.texas.gov\); Atascosa - Janice Ruple \(elections@atascosacounty.texas.gov\); Austin - Brenda Vacha \(votenow@austincounty.com\); Austin - Kim Rinn \(krinn@austincounty.com\); Bailey - Robin Dickerson \(rdickerson@co.bailey.tx.us\); Bailey - Tracy Torres \(baileycclerk3@yahoo.com\); Bandera - Gwenda Tschirhart \(elections@banderacounty.org\); Bastrop - Kristin Miles \(kristin.miles@co.bastrop.tx.us\); Bastrop - Kristin Miles \(elections@co.bastrop.tx.us\); Baylor - Chris Jakubicek \(bcclerk@srcaccess.net\); Bee - Laura Warnix \(laura.warnix@co.bee.tx.us\); Bee - Michelle Matus \(michelle.matus@co.bee.tx.us\); Bee - Patricia Puente \(patricia.puente@co.bee.tx.us\); Bell - Jessica Weaks \(jessica.weaks@bellcounty.texas.gov\); Bell - Matthew Dutton \(matthew.dutton@co.bell.tx.us\); Bell - Melinda Luedecke \(melinda.luedecke@bellcounty.texas.gov\); Bell - Tasha Norman \(Tasha.norman@co.bell.tx.us\); Bexar - Cindy Duarte \(cduarte@bexar.org\); Bexar - Debbie Abrego \(dabrego@bexar.org\); Bexar - FPCA'S \(FPCA@bexar.org\); Saiz, Gilbert; Bexar - Jacque Callanen \(jcallanen@bexar.org\); Huerta, James; Fisher, John; Bexar - Michael Gonzales \(mgonzalez@bexar.org\); Blanco - Oscar Villarreal \(electionsadmin@co.blanco.tx.us\); Borden - Jana Underwood \(jana.underwood@co.borden.tx.us\); Bosque - Crystal Denman \(elections@bosquecounty.us\); Bosque - Tabatha Ferguson \(county_clerk@bosquecounty.us\); Bosque - Vicky Turner \(Vicky_turner@bosquecounty.us\); Bowie - Donna Moreland \(\[REDACTED\]\); Bowie - Pat McCoy \(pat.mccoy@txkusa.org\); Bowie - Samantha Redmond \(Samantha.Redmond@txkusa.org\); Brazoria - Brandy Pena \(brandyp@brazoria-county.com\); Brazoria - Elections Email \(ccclerk@brazoria-county.com\); Brazoria - Joyce Hudman \(joyceh@brazoria-county.com\); Brazoria - Kathy Hammack \(Khammack@brazoria-county.com\); Brazoria - Krystine Barnhill \(KrystinB@brazoria-county.com\); Brazoria - Lisa Mujica \(Lisam@brazoria-county.com\); Brazoria - Megan Erb \(Megane@brazoria-county.com\); Brazoria - Sarah Salinas \(ssalinas@brazoria-county.com\); Brazoria - Susan Cunningham \(susanc@brazoria-county.com\); Brazoria - Tricia DeVille \(triciad@brazoria-county.com\); Brazos - Kathy Schuetze \(kschuetze@brazoscountytx.gov\); KOcon@brazoscountytx.gov; Brazos - Regina White \(rwhite@brazoscountytx.gov\); Brazos - Trudy Hancock \(thancock@brazoscountytx.gov\); Brewster - Lora Nussbaum \(election.admin@co.brewster.tx.us\); Briscoe - Amy Fuston \(deputyclerk@co.briscoe.tx.us\); Briscoe - Bena Hester \(coclerk@co.briscoe.tx.us\); Brooks - Anna Maria Garcia \(agarcia@co.brooks.tx.us\); Brown - Brenda Arp \(brenda.arp@browncountytx.org\); Brown - Dorothy Burwick \(Dorothy.Burwick@browncountytx.org\); Brown - Larry Franks \(Larry.Franks@browncountytx.org\); Brown - Shirley Keyes \(deputyvoter1@browncountytx.org\); Burleson - Paula Bartnesky \(\[REDACTED\]\); Burleson - Paula Bartnesky \(electadmin@burlesoncounty.org\); Burnet - Donna Peterson \(elect3vr@burnetcountytexas.org\); Burnet - Barbara Agnew \(electadmin@burnetcountytexas.org\); Burnet - Karen Peraino \(electassist@burnetcountytexas.org\); Caldwell - Mary Bobly Sanchez \(mary.sanchez@co.caldwell.tx.us\); Caldwell - Pamela Ohlendorf \(pamela.ohlendorf@co.caldwell.tx.us\); Caldwell - Rachel Maciel \(caldwellec@co.caldwell.tx.us\); Calhoun - Amy Ochoa \(Amy.Ochoa@calhouncotx.org\); Calhoun - Grace Gonzalez \(grace.gonzalez@calhouncotx.org\); Calhoun - Mary Ann Orta \(mary.orta@calhouncotx.org\); Calhoun - Sally Garza \(sally.garza@calhouncotx.org\); Callahan - Nicole Crocker \(nicole.crocker@callahancounty.org\); Callahan - Nicole Crocker \(clerk.info@callahancounty.org\); Cameron - Fred Garza \(fgarza@co.cameron.tx.us\); Cameron - Norma Carrillo \(NCarrillo@co.cameron.tx.us\); Cameron - Remi Garza \(remi.garza@co.cameron.tx.us\); Camp - Elaine Young \(ccountyclerk@yahoo.com\); Carson - Celeste Bichsel \(celeste.bichsel@co.carson.tx.us\); Cass - Amy L. Varnell \(amy.countyclerk@casscountytx.org\); Cass - Cindy Waters \(cwaters.deputyclerk@casscountytx.org\); Cass - Evelyn Charleston \(echarleston.deputyclerk@casscountytx.org\); Castro - Carlene Long \(clong@castrocounty.org\); Castro - Joanna Blanco \(jbclerk@castrocounty.org\); Castro - Monica Pina \(mpina@castrocounty.org\); Chambers - Heather Hawthorne \(h Hawthorne@chamberstx.gov\); Chambers - Lauren Van Deventer \(lvandeventer@chamberstx.gov\); Chambers - Leanne Martin \(flmartin@chamberstx.gov\); Chambers - Leslie Borne \(lborne@chamberstx.gov\); Chambers - Melinda Rhame \(mrhame@chamberstx.gov\); Chambers - Sharon Lucas \(slucas@chamberstx.gov\); Cherokee - Becky Slack \(voter@co.cherokee.org\); Cherokee - Holly Murray \(electiondept@co.cherokee.org\); Cherokee - Shannon Cornelius \(ea@co.cherokee.org\); Childress - Anna Maria Lizama \(anna.lizama@childresstx.us\); Childress - Barbara Spitzer \(childressclerks@gmail.com\); Childress - Mary Adams \(mary.adams@childresstx.us\); Childress - Ruby Weese \(ruby.weese@childresstx.us\); Clay - Val McClain \(clayea@claycountytx.com\); Cochran - Cheryl Butler \(cheryl.butler@co.cochran.tx.us\); \[REDACTED\]; pshenry@co.cochran.tx.us; Cochran - Shanna Dewbre \(Shanna.dewbre@co.cochran.tx.us\); Coke - Martha Ratliff \(\[REDACTED\]\); Coke - Monica Reyes \(monica.reyes@co.coke.tx.us\); Coleman - Stacey Mendoza \(ccclerk@web-access.net\); Collin - Bruce Sherbet \(bsherbet@collincountytx.gov\); Collin - Cheryl Gorena \(cgorena@co.collin.tx.us\); Collin - Deborah Piña \(dpina@collincountytx.gov\); Collin - Generic Email \(election@collincountytx.gov\); Collin - Janessa Millican \(jmillican@collincountytx.gov\); Collin - Micki Meinecke \(mmeinecke@collincountytx.gov\); Collin - Patty Seals \(pseals@collincountytx.gov\); Collin - Sheri Nilson \(snilson@collincountytx.gov\); Collingsworth - Jackie Johnson \(collingsworthclerk@co.collingsworth.tx.us\); Colorado - Jean Perkins \(jean.perkins@co.colorado.tx.us\); Colorado - Kimberly Menke \(kimberly.menke@co.colorado.tx.us\); Colorado - Rebecka LaCourse \(rebecka.lacourse@co.colorado.tx.us\); Comal - Bobbie Koepp \(koeppb@co.comal.tx.us\); Comal - Cynthia Jacqua \(cckcij@co.comal.tx.us\); Comal - Donna Dandridge \(dandrd@co.comal.tx.us\); Comanche - Amy Goodlander \(\[REDACTED\]\); Comanche - Ruby Lesley \(ccclerk45@gmail.com\); Comanche - Tammy Turner \(tturner@co.comanche.tx.us\); Comanche - Teresa Ogle \(\[REDACTED\]\); Concho - Melissa Garcia \(minfante@co.concho.tx.us\); Concho - Phyllis F. Lovell \(plovell@co.concho.tx.us\); Cooke - Pam Harrison \(pam.harrison@co.cooke.tx.us\); Cooke - Pam Harrison \(Pam.Harrison@co.cooke.tx.us\); Corvell - Katie Veazey \(deputyclerk@corvellcounty.org\); Corvell - Justin Carothers \(tax_collector@corvellcounty.org\); Cottle - Vicky Wederski \(dcclerk@co.cottle.tx.us\); Crane - Janelle](#)

[Shewmake \(janelle.shewmake@co.crane.tx.us\)](mailto:janelle.shewmake@co.crane.tx.us); [Crane - Judy Crawford \(judy.crawford@co.crane.tx.us\)](mailto:judy.crawford@co.crane.tx.us); [Crockett - Ninfa Preddy \(\)](mailto:Crockett - Ninfa Preddy ()); [Crosby - Rebecca Michelle Johnson \(countyclerk2@crosbycountytexas.com\)](mailto:Crosby - Rebecca Michelle Johnson (countyclerk2@crosbycountytexas.com)); [Crosby - Tammy Marshall \(countyclerk1@crosbycountytexas.com\)](mailto:Crosby - Tammy Marshall (countyclerk1@crosbycountytexas.com)); [Culberson - Linda McDonald \(linda.mcdonald@co.culberson.tx.us\)](mailto:Culberson - Linda McDonald (linda.mcdonald@co.culberson.tx.us)); [Dallam - Terri Banks \(clerk@dallam.org\)](mailto:Dallam - Terri Banks (clerk@dallam.org)); [Dallas - Daniel Bradley \(Daniel.Bradley@dallascounty.org\)](mailto:Dallas - Daniel Bradley (Daniel.Bradley@dallascounty.org)); [Dallas - Debbie Jones \(Debbie.Jones@dallascounty.org\)](mailto:Dallas - Debbie Jones (Debbie.Jones@dallascounty.org)); [Dallas - FPCA/EV Ballots \(EVApplications@dallascounty.org\)](mailto:Dallas - FPCA/EV Ballots (EVApplications@dallascounty.org)); [Dallas - Mandy Bush \(Mandy.Bush@dallascounty.org\)](mailto:Dallas - Mandy Bush (Mandy.Bush@dallascounty.org)); [Dallas - Rivelino Lopez \(RLopez@dallascounty.org\)](mailto:Dallas - Rivelino Lopez (RLopez@dallascounty.org)); [Dallas - Robert Heard \(Robert.Heard@dallascounty.org\)](mailto:Dallas - Robert Heard (Robert.Heard@dallascounty.org)); [Dallas - Tacoma Phillips \(Tacoma.Phillips@dallascounty.org\)](mailto:Dallas - Tacoma Phillips (Tacoma.Phillips@dallascounty.org)); [Dallas - Tandi Smith \(tandi.williams@dallascounty.org\)](mailto:Dallas - Tandi Smith (tandi.williams@dallascounty.org)); [Dallas - Toni Pippins-Poole \(Toni.Pippins-Poole@dallascounty.org\)](mailto:Dallas - Toni Pippins-Poole (Toni.Pippins-Poole@dallascounty.org)); [Dallas - Vickey Bynum \(Vickey.Bynum@dallascounty.org\)](mailto:Dallas - Vickey Bynum (Vickey.Bynum@dallascounty.org)); [Dawson - Clare Christy \(clare.christy@co.dawson.tx.us\)](mailto:Dawson - Clare Christy (clare.christy@co.dawson.tx.us)); [Deaf Smith - Nelda Gonzalez \(ngonzalez@deafsmithcounty.texas.gov\)](mailto:Deaf Smith - Nelda Gonzalez (ngonzalez@deafsmithcounty.texas.gov)); [Deaf Smith - Rachel Garman \(rgarman@deafsmithcounty.texas.gov\)](mailto:Deaf Smith - Rachel Garman (rgarman@deafsmithcounty.texas.gov)); [Delta - Jane Jones \(deltaclerk@deltacountytx.com\)](mailto:Delta - Jane Jones (deltaclerk@deltacountytx.com)); [Denton - Brandy Grimes \(Brandy.Grimes@dentoncounty.com\)](mailto:Denton - Brandy Grimes (Brandy.Grimes@dentoncounty.com)); [Denton - Cindy Compton \(cindy.compton@dentoncounty.com\)](mailto:Denton - Cindy Compton (cindy.compton@dentoncounty.com)); [Denton - Debbie Wood \(debbie.wood@dentoncounty.com\)](mailto:Denton - Debbie Wood (debbie.wood@dentoncounty.com)); [Denton - Elections Account \(elections@dentoncounty.com\)](mailto:Denton - Elections Account (elections@dentoncounty.com)); [Denton - Frank Phillips \(Frank.Phillips@dentoncounty.com\)](mailto:Denton - Frank Phillips (Frank.Phillips@dentoncounty.com)); [Denton - Jason Slonaker \(Jason.Slonaker@dentoncounty.com\)](mailto:Denton - Jason Slonaker (Jason.Slonaker@dentoncounty.com)); [Denton - Judith Evans \(judith.evans@dentoncounty.com\)](mailto:Denton - Judith Evans (judith.evans@dentoncounty.com)); [Denton - Lillie Henry \(lillie.henry@dentoncounty.com\)](mailto:Denton - Lillie Henry (lillie.henry@dentoncounty.com)); [Denton - Melissa DeJesus \(Melissa.DeJesus@dentoncounty.com\)](mailto:Denton - Melissa DeJesus (Melissa.DeJesus@dentoncounty.com)); [Denton - Pamela Flow \(Pamela.Flow@dentoncounty.com\)](mailto:Denton - Pamela Flow (Pamela.Flow@dentoncounty.com)); [Denton - Paula Paschal \(paula.paschal@dentoncounty.com\)](mailto:Denton - Paula Paschal (paula.paschal@dentoncounty.com)); [Denton - Wally Cochran \(Wally.Cochran@dentoncounty.com\)](mailto:Denton - Wally Cochran (Wally.Cochran@dentoncounty.com)); [Dewitt - Melissa Alcazar \(electionadmin@co.dewitt.tx.us\)](mailto:Dewitt - Melissa Alcazar (electionadmin@co.dewitt.tx.us)); [Dickens - Becky Hill \(codclerk@caprock-spur.com\)](mailto:Dickens - Becky Hill (codclerk@caprock-spur.com)); [Dimmit - Mario Garcia \(\)](mailto:Dimmit - Mario Garcia ()); [Donley - Alice Fay Vargas \(doncodclerk@windstream.net\)](mailto:Donley - Alice Fay Vargas (doncodclerk@windstream.net)); [Donley - Laverne Pinion \(doncodclerk2@dtgortexas.com\)](mailto:Donley - Laverne Pinion (doncodclerk2@dtgortexas.com)); [Duval - Erica O. Gonzalez \(erica.gonzalez@co.duval.tx.us\)](mailto:Duval - Erica O. Gonzalez (erica.gonzalez@co.duval.tx.us)); [Duval - Velma Cantu \(elections@co.duval.tx.us\)](mailto:Duval - Velma Cantu (elections@co.duval.tx.us)); [Eastland - Summer Olvera \(elections1@eastlandcountytexas.com\)](mailto:Eastland - Summer Olvera (elections1@eastlandcountytexas.com)); [Ector - Albina Ramirez \(albina.ramirez@ectorcountytexas.gov\)](mailto:Ector - Albina Ramirez (albina.ramirez@ectorcountytexas.gov)); [Ector - Amanda Snyder \(Amanda.snyder@ectorcountytexas.gov\)](mailto:Ector - Amanda Snyder (Amanda.snyder@ectorcountytexas.gov)); [Ector - Jeremy Duckworth \(Jeremy.duckworth@ectorcountytexas.gov\)](mailto:Ector - Jeremy Duckworth (Jeremy.duckworth@ectorcountytexas.gov)); [Ector - Lisa Sertuche \(elizabeth.sertuche@ectorcountytexas.gov\)](mailto:Ector - Lisa Sertuche (elizabeth.sertuche@ectorcountytexas.gov)); [Ector - Tiffany McClure \(tiffany.mcclure@ectorcountytexas.gov\)](mailto:Ector - Tiffany McClure (tiffany.mcclure@ectorcountytexas.gov)); [Edwards - Olga Lydia Reyes \(clerk@swtexas.net\)](mailto:Edwards - Olga Lydia Reyes (clerk@swtexas.net)); [El Paso - Anthony Rivera \(AnRivera@epcounty.com\)](mailto:El Paso - Anthony Rivera (AnRivera@epcounty.com)); [El Paso - Brenda Negrete \(BrNegrete@epcounty.com\)](mailto:El Paso - Brenda Negrete (BrNegrete@epcounty.com)); [El Paso - Claudia Y. Ramirez \(ClaRamirez@epcounty.com\)](mailto:El Paso - Claudia Y. Ramirez (ClaRamirez@epcounty.com)); [El Paso - Francisco Camacho \(Fcamacho@epcounty.com\)](mailto:El Paso - Francisco Camacho (Fcamacho@epcounty.com)); [El Paso - Lisa Renee Wise \(lwise@epcounty.com\)](mailto:El Paso - Lisa Renee Wise (lwise@epcounty.com)); [El Paso - Manuel Garibay \(Mgaribay@epcounty.com\)](mailto:El Paso - Manuel Garibay (Mgaribay@epcounty.com)); [El Paso - Melissa Rosales \(merosales@epcounty.com\)](mailto:El Paso - Melissa Rosales (merosales@epcounty.com)); [El Paso - Melissa Soto \(msoto@epcounty.com\)](mailto:El Paso - Melissa Soto (msoto@epcounty.com)); [El Paso - Rosa O'Keefe \(Rokeefe@epcounty.com\)](mailto:El Paso - Rosa O'Keefe (Rokeefe@epcounty.com)); [El Paso - Ruben Gamez \(Rgamez@epcounty.com\)](mailto:El Paso - Ruben Gamez (Rgamez@epcounty.com)); [El Paso - Vanessa Ruiz \(Vruiz@epcounty.com\)](mailto:El Paso - Vanessa Ruiz (Vruiz@epcounty.com)); [El Paso - Vanessa Sepeda \(Vsepeda@epcounty.com\)](mailto:El Paso - Vanessa Sepeda (Vsepeda@epcounty.com)); [El Paso - Veronica Parada \(Vparada@epcounty.com\)](mailto:El Paso - Veronica Parada (Vparada@epcounty.com)); [Ellis - Charlotte Wallace \(c.wallace@co.ellis.tx.us\)](mailto:Ellis - Charlotte Wallace (c.wallace@co.ellis.tx.us)); [Ellis - Eloisa Rios \(eloisa.rios@co.ellis.tx.us\)](mailto:Ellis - Eloisa Rios (eloisa.rios@co.ellis.tx.us)); [Ellis - Jana Onyon \(jona.onyon@co.ellis.tx.us\)](mailto:Ellis - Jana Onyon (jona.onyon@co.ellis.tx.us)); [Erath - Gwinda Jones \(countyclerk@co.erath.tx.us\)](mailto:Erath - Gwinda Jones (countyclerk@co.erath.tx.us)); [Erath - Sara Piercy \(vote@co.erath.tx.us\)](mailto:Erath - Sara Piercy (vote@co.erath.tx.us)); [Falls - Nicket Taylor \(nickettaylor@co.falls.tx.us\)](mailto:Falls - Nicket Taylor (nickettaylor@co.falls.tx.us)); [Fannin - Angela Frazier \(afrazier@fanninco.net\)](mailto:Fannin - Angela Frazier (afrazier@fanninco.net)); [Fannin - Denna Parham \(dparham@fanninco.net\)](mailto:Fannin - Denna Parham (dparham@fanninco.net)); [Fannin - Tammy Biggar \(tbiggar@fanninco.net\)](mailto:Fannin - Tammy Biggar (tbiggar@fanninco.net)); [Fayette - Bernice Svec \(Bernice.svec@co.fayette.tx.us\)](mailto:Fayette - Bernice Svec (Bernice.svec@co.fayette.tx.us)); [Fayette - Gale Mersiovsky \(gale.mersiovsky@co.fayette.tx.us\)](mailto:Fayette - Gale Mersiovsky (gale.mersiovsky@co.fayette.tx.us)); [Fayette - Terri B. Hefner \(terri.hefner@co.fayette.tx.us\)](mailto:Fayette - Terri B. Hefner (terri.hefner@co.fayette.tx.us)); [Fisher - Pat Thomson \(fishercountyclerk@yahoo.com\)](mailto:Fisher - Pat Thomson (fishercountyclerk@yahoo.com)); [Floyd - Ginger Morgan \(coclck@co.floyd.tx.us\)](mailto:Floyd - Ginger Morgan (coclck@co.floyd.tx.us)); [Floyd - Ginger Morgan \(elections@co.floyd.tx.us\)](mailto:Floyd - Ginger Morgan (elections@co.floyd.tx.us)); [Floyd - Terasa Smith \(ccd1@co.floyd.tx.us\)](mailto:Floyd - Terasa Smith (ccd1@co.floyd.tx.us)); [Foard - Debra Hopkins \(foardcountyclerk@hotmail.com\)](mailto:Foard - Debra Hopkins (foardcountyclerk@hotmail.com)); [Fort Bend - Cathy Cantu \(cathy.cantu@co.fort-bend.tx.us\)](mailto:Fort Bend - Cathy Cantu (cathy.cantu@co.fort-bend.tx.us)); [Fort Bend - John Oldham \(john.oldham@co.fort-bend.tx.us\)](mailto:Fort Bend - John Oldham (john.oldham@co.fort-bend.tx.us)); [Fort Bend - Kim Nguyen \(kim.nguyen@co.fort-bend.tx.us\)](mailto:Fort Bend - Kim Nguyen (kim.nguyen@co.fort-bend.tx.us)); [Fort Bend - Lasha Gillespie \(lasha.gillespie@fortbendcountytexas.gov\)](mailto:Fort Bend - Lasha Gillespie (lasha.gillespie@fortbendcountytexas.gov)); [Fort Bend - Lisa Railsback \(Lisa.Railsback@fortbendcountytexas.gov\)](mailto:Fort Bend - Lisa Railsback (Lisa.Railsback@fortbendcountytexas.gov)); [Fort Bend - Robin Heiman \(robin.heiman@co.fort-bend.tx.us\)](mailto:Fort Bend - Robin Heiman (robin.heiman@co.fort-bend.tx.us)); [Fort Bend - Rose Gonzalez \(mariarose.gonzalez@co.fort-bend.tx.us\)](mailto:Fort Bend - Rose Gonzalez (mariarose.gonzalez@co.fort-bend.tx.us)); [Fort Bend - Veronica Fernandez \(veronica.fernandez@co.fort-bend.tx.us\)](mailto:Fort Bend - Veronica Fernandez (veronica.fernandez@co.fort-bend.tx.us)); [Franklin - Betty Crane \(bcrane@co.franklin.tx.us\)](mailto:Franklin - Betty Crane (bcrane@co.franklin.tx.us)); [Franklin - Brook Bussell \(bbussell@co.franklin.tx.us\)](mailto:Franklin - Brook Bussell (bbussell@co.franklin.tx.us)); [Franklin - Elaine Harmon \(\)](mailto:Franklin - Elaine Harmon ()); [Freestone - Alicia Davis \(alicia.davis@co.freestone.tx.us\)](mailto:Freestone - Alicia Davis (alicia.davis@co.freestone.tx.us)); [Freestone - Allison French \(allison.french@co.freestone.tx.us\)](mailto:Freestone - Allison French (allison.french@co.freestone.tx.us)); [Freestone - Linda Jarvis \(linda.jarvis@co.freestone.tx.us\)](mailto:Freestone - Linda Jarvis (linda.jarvis@co.freestone.tx.us)); [Freestone - Melissa Santana \(melissa.santana@co.freestone.tx.us\)](mailto:Freestone - Melissa Santana (melissa.santana@co.freestone.tx.us)); [Frio - Carlos Segura \(carlos.segura@friocounty.org\)](mailto:Frio - Carlos Segura (carlos.segura@friocounty.org)); [Frio - Carlos Segura \(\)](mailto:Frio - Carlos Segura ()); [Frio - Sylvia Santos \(ssantos@friocounty.org\)](mailto:Frio - Sylvia Santos (ssantos@friocounty.org)); [Gaines - Patricia Roberson \(patricia.roberson@co.gaines.tx.us\)](mailto>Gaines - Patricia Roberson (patricia.roberson@co.gaines.tx.us)); [Galveston - Brandy Chapman \(brandy.chapman@co.galveston.tx.us\)](mailto:Galveston - Brandy Chapman (brandy.chapman@co.galveston.tx.us)); [Galveston - Cindy Eddy \(cindy.eddy@co.galveston.tx.us\)](mailto:Galveston - Cindy Eddy (cindy.eddy@co.galveston.tx.us)); [Galveston - Dwight D. Sullivan \(dwight.sullivan@co.galveston.tx.us\)](mailto:Galveston - Dwight D. Sullivan (dwight.sullivan@co.galveston.tx.us)); [Galveston - Ernest Murrie \(ernest.murrie@co.galveston.tx.us\)](mailto:Galveston - Ernest Murrie (ernest.murrie@co.galveston.tx.us)); [Galveston - Mae Ross \(Mae.Ross@co.galveston.tx.us\)](mailto:Galveston - Mae Ross (Mae.Ross@co.galveston.tx.us)); [Galveston - SueAnne Duncan \(sueanne.duncan@co.galveston.tx.us\)](mailto:Galveston - SueAnne Duncan (sueanne.duncan@co.galveston.tx.us)); [Galveston - Susan Williams \(susan.williams@co.galveston.tx.us\)](mailto:Galveston - Susan Williams (susan.williams@co.galveston.tx.us)); [Galveston - Tommy Turnbow \(tommy.turnbow@co.galveston.tx.us\)](mailto:Galveston - Tommy Turnbow (tommy.turnbow@co.galveston.tx.us)); [Galveston - Wendi Crabtree \(wendi.crabtree@co.galveston.tx.us\)](mailto:Galveston - Wendi Crabtree (wendi.crabtree@co.galveston.tx.us)); [Garza - James Plummer \(james.plummer@co.garza.tx.us\)](mailto:Garza - James Plummer (james.plummer@co.garza.tx.us)); [Garza - Lina Rodriguez \(lina.rodriguez@co.garza.tx.us\)](mailto:Garza - Lina Rodriguez (lina.rodriguez@co.garza.tx.us)); [Garza - Terri Laurence \(terri.laurence@co.garza.tx.us\)](mailto:Garza - Terri Laurence (terri.laurence@co.garza.tx.us)); [Gillespie - Anissa Herrera \(aherrera@gillespiecounty.org\)](mailto>Gillespie - Anissa Herrera (aherrera@gillespiecounty.org)); [Gillespie - Olga Vazquez \(ovazquez@gillespiecounty.org\)](mailto>Gillespie - Olga Vazquez (ovazquez@gillespiecounty.org)); [Glasscock - Rebecca Batla \(rebecca.batla@co.glasscock.tx.us\)](mailto>Glasscock - Rebecca Batla (rebecca.batla@co.glasscock.tx.us)); [Goliad - Mary Ellen Flores \(mflores@goliadcountytexas.gov\)](mailto>Goliad - Mary Ellen Flores (mflores@goliadcountytexas.gov)); [Gonzales - Lona Ackman \(gcc@co.gonzales.tx.us\)](mailto>Gonzales - Lona Ackman (gcc@co.gonzales.tx.us)); [Gray - Randa Hiatt \(Randa.hiatt@graycch.com\)](mailto:Gray - Randa Hiatt (Randa.hiatt@graycch.com)); [Grayson - Deana Patterson \(elections@co.grayson.tx.us\)](mailto:Grayson - Deana Patterson (elections@co.grayson.tx.us)); [Gregg - Kathryn Nealy \(kathryn.nealy@co.gregg.tx.us\)](mailto:Gregg - Kathryn Nealy (kathryn.nealy@co.gregg.tx.us)); [Gregg - Luanna Lewis \(luanna.lewis@co.gregg.tx.us\)](mailto:Gregg - Luanna Lewis (luanna.lewis@co.gregg.tx.us)); [Gregg - Jennifer Briggs \(jennifer.briggs@co.gregg.tx.us\)](mailto:Gregg - Jennifer Briggs (jennifer.briggs@co.gregg.tx.us)); [Grimes - Christina Griffin \(christina.griffin@grimescountytexas.gov\)](mailto:Grimes - Christina Griffin (christina.griffin@grimescountytexas.gov)); [Grimes - Lucy Ybarra \(lucy.ybarra@grimescountytexas.gov\)](mailto:Grimes - Lucy Ybarra (lucy.ybarra@grimescountytexas.gov)); [Guadalupe - Lisa Hayes \(lisa.adam@co.quadalupe.tx.us\)](mailto:Guadalupe - Lisa Hayes (lisa.adam@co.quadalupe.tx.us)); [Guadalupe - Missy Doss \(missy.doss@co.quadalupe.tx.us\)](mailto:Guadalupe - Missy Doss (missy.doss@co.quadalupe.tx.us)); [Hale - Latrice Kemp \(lkemp@halecounty.org\)](mailto:Hale - Latrice Kemp (lkemp@halecounty.org)); [Hall - Hans Skovlund \(hallcoclerk@gmail.com\)](mailto:Hall - Hans Skovlund (hallcoclerk@gmail.com)); [Hamilton - Kiesa Bagwell \(kbagwell@hamiltoncountytexas.gov\)](mailto:Hamilton - Kiesa Bagwell (kbagwell@hamiltoncountytexas.gov)); [Hansford - Janet Torres \(clerk@hansfordcountytexas.gov\)](mailto:Hansford - Janet Torres (clerk@hansfordcountytexas.gov)); [Hardeman - Ellen London \(\)](mailto:Hardeman - Ellen London ()); [Hardin - Glenda Alston \(glenda.alston@co.hardin.tx.us\)](mailto:Hardin - Glenda Alston (glenda.alston@co.hardin.tx.us)); [Hardin - Glenda Alston \(\)](mailto:Hardin - Glenda Alston ()); [Hardin - Regina Sage \(regina.sage@co.hardin.tx.us\)](mailto:Hardin - Regina Sage (regina.sage@co.hardin.tx.us)); [Harris - Diane Trautman \(dtrautman@cco.hctx.net\)](mailto:Harris - Diane Trautman (dtrautman@cco.hctx.net)); [Harris - Esther Cardenas \(ECardenas@cco.hctx.net\)](mailto:Harris - Esther Cardenas (ECardenas@cco.hctx.net)); [Harris - FPCA's \(FPCA@cco.hctx.net\)](mailto:Harris - FPCA's (FPCA@cco.hctx.net)); [Harris - Hector DeLeon \(hdeleon@cco.hctx.net\)](mailto:Harris - Hector DeLeon (hdeleon@cco.hctx.net)); [AMERICAN
OVERSIGHT](mailto:Jason Harris - Bruce
</p>
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(jbruce@cco.hctx.net); Harris - Jennifer Ballard (JBallard@cco.hctx.net); Harris - Jennifer Colvin (jcolvin@cco.hctx.net); Harris - Jennifer Lee (jlee@cco.hctx.net); Harris - Jonathan Dulany (JDulany@cco.hctx.net); Harris - Linda Sandoval (lsandoval@cco.hctx.net); Harris - Maureen McDonald (mmcdonald@cco.hctx.net); Harris - Michael Winn (mwinn@cco.hctx.net); Harris - Neeharika Tumati (Neeharika.tumati@cao.hctx.net); Harris - Rachelle Obakozuwa (RFortner@cco.hctx.net); Harris County - Crystal Contreras (CContreras@cco.hctx.net); Harrison - Cindy Caswell (cynthiac@co.harrison.tx.us); Harrison - Donald Robinette (donaldro@co.harrison.tx.us); Harrison - Kathy Duskey (kathyd@co.harrison.tx.us); Hartley - Melissa Mead (melissa.mead@co.hartley.tx.us); Haskell - Belia Abila (belia.abila@co.haskell.tx.us); Haskell - Belia Abila (haskellcc@yahoo.com); Hays - Joyce Cowan (janderson@co.hays.tx.us); Hays - Jennifer Anderson (elections@co.hays.tx.us); Hays - Virginia Flores (virginia.flores@co.hays.tx.us); Hemphill - Lisa Johnson (lisaj@hemphill-clerk.com); Henderson - Denise Hernandez (dhernandez@henderson-county.com); Henderson - Janette Cleto (Jcleto@henderson-county.com); Henderson - Jessica Rodriguez (jrodriguez@henderson-county.com); Henderson - Kelli Warren (kwarren@henderson-county.com); Hidalgo - Belinda Sagredo (belinda.sagredo@co.hidalgo.tx.us); Hidalgo - Hilda Salinas (hilda.a.salinas@co.hidalgo.tx.us); Hidalgo - Melissa Alvarez (melissa.alvarez@co.hidalgo.tx.us); Hidalgo - Michael Sosa (michael.sosa@co.hidalgo.tx.us); Hidalgo - Yvonne Ramon (yvonne.ramon@co.hidalgo.tx.us); Hill - Aaron Torres (atorres@co.hill.tx.us); Hill - Rebecca (Becky) Weaver (rweaver@co.hill.tx.us); Hockley - Cheryl Smart (csmart@hockleycounty.org); Hockley - Jennifer Palermo (jpalermo@hockleycounty.org); Hood - Jenise "Crickett" Miller (jmmiller@co.hood.tx.us); Hood - Sandra Davis (sdavis@co.hood.tx.us); Hopkins - Debbie Shirley (cclerk@hopkinscountytexas.org); Hopkins - Tracy Smith (tracy@hopkinscountytexas.org); Houston - Cynthia Lum (clum@co.houston.tx.us); Howard - Amy Powell (hudspe@co.houston.tx.us); Howard - Jodi Duck (jduck@co.houston.tx.us); Hudspeth - Virginia Doyal (hudspethcountyclerk@outlook.com); Hudspeth - Brenda Sanchez (brenda.sanchez@co.hudspeth.tx.us); Hunt - Jose Martinez (jmartinez@huntcounty.net); Hunt - Linda Mouton (lmouton@huntcounty.net); Hunt - Tiffanie Elvington (telvington@huntcounty.net); Hutchinson - Jan Barnes (jbarnes@hutchinsoncnty.com); Hutchinson - Janet Bauert (jbauert@hutchinsoncnty.com); Irion - Ashley Masters (ashley.masters@co.irion.tx.us); Irion - Lindsay Fowler (lindsay.fowler@co.irion.tx.us); Irion - Shirley Graham (shirley.graham@co.irion.tx.us); Jack - Lynn Casteel (elections@jackcounty.org); Jack - Vanessa James (countyclerk@jackcounty.org); Jackson - Katherine Brooks (k.brooks@co.jackson.tx.us); Jackson - Sarita Delagarza (s.delagarza@co.jackson.tx.us); Jasper - Chrysti Billingsley (c.billingsley@co.jasper.tx.us); Jasper - Debbie Newman (debbie.newman@co.jasper.tx.us); Jasper - Diana South (diana.south@co.jasper.tx.us); Jasper - Sheila Houston (sheila.houston@co.jasper.tx.us); Jeff Davis - Jennifer Wright (jennifer.wright@co.jeff-davis.tx.us); Jefferson - Carolyn Guidry (guidry@co.jefferson.tx.us); Jefferson - Chip Cribbs (fcibbs@co.jefferson.tx.us); Jefferson - Jamie Smith (jsmith@co.jefferson.tx.us); Jefferson - Naomi Doyle (ndoyle@co.jefferson.tx.us); Jefferson - Theresa Goodness (thegood@co.jefferson.tx.us); Jim Hogg - Rae Gutierrez (rae.m.gutierrez@co.jim-hogg.tx.us); Jim Hogg - Zonia Morales (zoniamorales@co.jim-hogg.tx.us); Jim Wells - Erma Garza (erma.garza@co.jim-wells.tx.us); Jim Wells - Tonie Kuhlman (tkuhlman@co.jim-wells.tx.us); Johnson - Joy Adams (joycea@johnsoncountytexas.org); Johnson - Loren Milam (lmilam@johnsoncountytexas.org); Johnson - Patty Bourgeois (pattyb@johnsoncountytexas.org); Jones - LeeAnn Jennings (leeann.jennings@co.jones.tx.us)

Subject: MASS EMAIL -- (CC/EA -662) Partial Manual Count
Date: Thursday, November 7, 2019 5:09:00 PM
Attachments: image001.png

Dear Election Officials:

Pursuant to Section 127.201(a) of the Texas Election Code (the "Code"), the general custodian of election records in an election in which an electronic voting system is used must conduct a partial manual count. **The partial manual count applies to election day ballots, early voting in person ballots, and early voting by-mail ballots. The partial manual count is required for all counties that automatically tabulate their ballots using an optical/digital scanner. Optical/digital scanners are either precinct ballot counters or central scanners.**

For additional details about this process, please see [Advisory 2018-30 Revised Procedures for Partial Manual Count](#).

COUNTIES USING COUNTYWIDE POLLING PLACE PROGRAM:

- **Traditional DRE Counties:** You will be conducting the partial manual count for your mail ballots. Please log-into the systems to determine what precincts you will be asked to count.
- **Counties with paper based systems:** You will receive a separate email from our office containing the list of polling locations you will be required to use for your partial manual count. The email will contain additional instructions related to reporting your partial manual count results to our office.

Our IT department is putting the finishing touches on the reporting system and it is not yet ready for logging in. You will receive a separate, encrypted email tomorrow that contains your log-in instructions and temporary password.

We know that this process can be difficult and time-consuming, and we appreciate all of your hard work to provide transparency to the elections process.

Please feel free to call or email us with any questions or concerns.

Christina Worrell Adkins

Legal Director -- Elections Division

Office of the Texas Secretary of State

1019 Brazos Street | Rudder Building, 2nd Floor | Austin, Texas 78701

1.800.252.VOTE (8683)

elections@sos.texas.gov | www.sos.state.tx.us/elections



From:
To:
Bcc:

[Elections Internet](#)
[Elections Internet](#)

[Anderson - Casey Brown \(cbrown@co.anderson.tx.us\)](#); [Anderson - Casey Brown \(electionsclerk@co.anderson.tx.us\)](#); [Andrews - Graciela Mendoza \(gmendoza@co.andrews.tx.us\)](#); [Angelina - Connie Brown \(cbrown@angelinacounty.net\)](#); [Angelina - Elizabeth Hawkins \(ehawkins@angelinacounty.net\)](#); [Angelina - Sonya Fuentes \(sfuentes@angelinacounty.net\)](#); [Aransas - Julie Gifford \(jgifford@aransascounty.org\)](#); [Aransas - Michele Bennett Carew \(mcarew@aransascounty.org\)](#); [Archer - Vicki Wright \(Christie.mooney@co.archer.tx.us\)](#); [Armstrong - Tawnee Blodgett \(clerk@co.armstrong.tx.us\)](#); [Atascosa - Brenda Ochoa \(brenda.ochoa@atascosacounty.texas.gov\)](#); [Atascosa - Janice Ruple \(elections@atascosacounty.texas.gov\)](#); [Austin - Brenda Vacha \(votenow@austincounty.com\)](#); [Austin - Kim Rinn \(krinn@austincounty.com\)](#); [Bailey - Robin Dickerson \(rdickerson@co.bailey.tx.us\)](#); [Bailey - Tracy Torres \(baileycdeputy3@yahoo.com\)](#); [Bandera - Gwenda Tschirhart \(elections@banderacounty.org\)](#); [Bastrop - Kristin Miles \(kristin.miles@co.bastrop.tx.us\)](#); [Bastrop - Kristin Miles \(elections@co.bastrop.tx.us\)](#); [Baylor - Chris Jakubicek \(bccclerk@srcaccess.net\)](#); [Bee - Laura Warnix \(laura.warnix@co.bee.tx.us\)](#); [Bee - Michelle Matus \(michelle.matus@co.bee.tx.us\)](#); [Bee - Patricia Puente \(patricia.puente@co.bee.tx.us\)](#); [Bell - Jessica Weaks \(jessica.weaks@bellcounty.texas.gov\)](#); [Bell - Matthew Dutton \(matthew.dutton@co.bell.tx.us\)](#); [Bell - Melinda Luedecke \(melinda.luedecke@bellcounty.texas.gov\)](#); [Bell - Tasha Norman \(Tasha.norman@co.bell.tx.us\)](#); [Bexar - Cindy Duarte \(cduarte@bexar.org\)](#); [Bexar - Debbie Abrego \(dabrego@bexar.org\)](#); [Bexar - FPCA'S \(FPCA@bexar.org\)](#); [Saiz, Gilbert](#); [Bexar - Jacque Callanen \(jcallanen@bexar.org\)](#); [Huerta, James](#); [Fisher, John](#); [Bexar - Michael Gonzales \(mgonzalez@bexar.org\)](#); [Blanco - Oscar Villarreal \(electionsadmin@co.blanco.tx.us\)](#); [Borden - Jana Underwood \(jana.underwood@co.borden.tx.us\)](#); [Bosque - Crystal Denman \(elections@bosquecounty.us\)](#); [Bosque - Tabatha Ferguson \(county_clerk@bosquecounty.us\)](#); [Bosque - Vicky Turner \(Vicky_turner@bosquecounty.us\)](#); [Bowie - Donna Moreland \(pat.mccoy@txkusa.org\)](#); [Bowie - Pat McCoy \(pat.mccoy@txkusa.org\)](#); [Bowie - Samantha Redmond \(Samantha.Redmond@txkusa.org\)](#); [Brazoria - Brandy Pena \(brandyp@brazoria-county.com\)](#); [Brazoria - Elections Email \(cclerk@elections@brazoria-county.com\)](#); [Brazoria - Joyce Hudman \(joyceh@brazoria-county.com\)](#); [Brazoria - Kathy Hammack \(Khammack@brazoria-county.com\)](#); [Brazoria - Krystine Barnhill \(KrystinB@brazoria-county.com\)](#); [Brazoria - Lisa Mujica \(Lisam@brazoria-county.com\)](#); [Brazoria - Megan Erb \(Megane@brazoria-county.com\)](#); [Brazoria - Sarah Salinas \(ssalinas@brazoria-county.com\)](#); [Brazoria - Susan Cunningham \(susanc@brazoria-county.com\)](#); [Brazoria - Tricia DeVille \(triciad@brazoria-county.com\)](#); [Brazos - Kathy Schuetze \(kschuetze@brazoscountytexas.gov\)](#); [KOcon@brazoscountytexas.gov](#); [Brazos - Regina White \(rwhite@brazoscountytexas.gov\)](#); [Brazos - Trudy Hancock \(thancock@brazoscountytexas.gov\)](#); [Brewster - Lora Nussbaum \(election.admin@co.brewster.tx.us\)](#); [Briscoe - Amy Fuston \(deputycoclerk@co.briscoe.tx.us\)](#); [Briscoe - Bena Hester \(coclerk@co.briscoe.tx.us\)](#); [Brooks - Anna Maria Garcia \(agarcia@co.brooks.tx.us\)](#); [Brown - Brenda Arp \(brenda.arp@browncountytexas.gov\)](#); [Brown - Dorothy Burwick \(Dorothy.Burwick@browncountytexas.gov\)](#); [Brown - Larry Franks \(Larry.Franks@browncountytexas.gov\)](#); [Brown - Shirley Keyes \(deputyvoter1@browncountytexas.gov\)](#); [Burlison - Paula Bartnesky \(paula.bartnesky@burlisoncounty.org\)](#); [Burlison - Paula Bartnesky \(electadmin@burlisoncounty.org\)](#); [Burnet - Donna Peterson \(elect3vr@burnetcountytexas.org\)](#); [Burnet - Barbara Agnew \(electadmin@burnetcountytexas.org\)](#); [Burnet - Karen Peraino \(electassist@burnetcountytexas.org\)](#); [Caldwell - Mary Bobly Sanchez \(mary.sanchez@co.caldwell.tx.us\)](#); [Caldwell - Pamela Ohlendorf \(pamela.ohlendorf@co.caldwell.tx.us\)](#); [Caldwell - Rachel Maciel \(caldwellec@co.caldwell.tx.us\)](#); [Calhoun - Amy Ochoa \(Amy.Ochoa@calhouncotx.org\)](#); [Calhoun - Grace Gonzalez \(grace.gonzalez@calhouncotx.org\)](#); [Calhoun - Mary Ann Orta \(mary.orta@calhouncotx.org\)](#); [Calhoun - Sally Garza \(sally.garza@calhouncotx.org\)](#); [Callahan - Nicole Crocker \(nicole.crocker@callahancounty.org\)](#); [Callahan - Nicole Crocker \(clerk.info@callahancounty.org\)](#); [Cameron - Fred Garza \(fgarza@co.cameron.tx.us\)](#); [Cameron - Norma Carrillo \(NCarrillo@co.cameron.tx.us\)](#); [Cameron - Remi Garza \(remi.garza@co.cameron.tx.us\)](#); [Camp - Elaine Young \(ccountyclerk@yahoo.com\)](#); [Carson - Celeste Bichsel \(celeste.bichsel@co.carson.tx.us\)](#); [Cass - Amy L. Varnell \(amy.countyclerk@casscountytexas.gov\)](#); [Cass - Cindy Waters \(cwaters.deputyclerk@casscountytexas.gov\)](#); [Cass - Evelyn Charleston \(echarleston.deputyclerk@casscountytexas.gov\)](#); [Castro - Carlene Long \(clong@castrocounty.org\)](#); [Castro - Joanna Blanco \(jbclerk@castrocounty.org\)](#); [Castro - Monica Pina \(mpina@castrocounty.org\)](#); [Chambers - Heather Hawthorne \(hhawthorne@chamberstx.gov\)](#); [Chambers - Lauren Van Deventer \(lvandeventer@chamberstx.gov\)](#); [Chambers - Leanne Martin \(lmartin@chamberstx.gov\)](#); [Chambers - Leslie Borne \(lborne@chamberstx.gov\)](#); [Chambers - Melinda Rhame \(mrhame@chamberstx.gov\)](#); [Chambers - Sharon Lucas \(slucas@chamberstx.gov\)](#); [Cherokee - Becky Slack \(voter@cocherokee.org\)](#); [Cherokee - Holly Murray \(electiondept@cocherokee.org\)](#); [Cherokee - Shannon Cornelius \(ea@cocherokee.org\)](#); [Childress - Anna Maria Lizama \(anna.lizama@childresstx.us\)](#); [Childress - Barbara Spitzer \(childressclerks@gmail.com\)](#); [Childress - Mary Adams \(mary.adams@childresstx.us\)](#); [Childress - Ruby Weese \(ruby.weese@childresstx.us\)](#); [Clay - Val McClain \(clayea@claycountytexas.gov\)](#); [Cochran - Cheryl Butler \(cheryl.butler@co.cochran.tx.us\)](#); [Cochran - Shanna Dewbre \(Shanna.dewbre@co.cochran.tx.us\)](#); [Coke - Martha Ratliff \(martha.ratliff@co.coke.tx.us\)](#); [Coke - Monica Reyes \(monica.reyes@co.coke.tx.us\)](#); [Coleman - Stacey Mendoza \(ccclerk@web-access.net\)](#); [Collin - Bruce Sherbet \(bsherbet@collincountytx.gov\)](#); [Collin - Cheryl Goren \(cgoren@co.collin.tx.us\)](#); [Collin - Deborah Piña \(dpina@collincountytx.gov\)](#); [Collin - Generic Email \(election@collincountytx.gov\)](#); [Collin - Janessa Millican \(jmillican@collincountytx.gov\)](#); [Collin - Micki Meinecke \(mminecke@collincountytx.gov\)](#); [Collin - Patty Seals \(pseals@collincountytx.gov\)](#); [Collin - Sheri Nilson \(snilson@collincountytx.gov\)](#); [Collingsworth - Jackie Johnson \(collingsworthclerk@co.collingsworth.tx.us\)](#); [Colorado - Jean Perkins \(jean.perkins@co.colorado.tx.us\)](#); [Colorado - Kimberly Menke \(kimberly.menke@co.colorado.tx.us\)](#); [Colorado - Rebecka LaCourse \(rebecka.lacourse@co.colorado.tx.us\)](#); [Comal - Bobbie Koeppe \(koepb@co.comal.tx.us\)](#); [Comal - Cynthia Jacqua \(cckcj@co.comal.tx.us\)](#); [Comal - Donna Dandridge \(dandrd@co.comal.tx.us\)](#); [Comanche - Amy Goodlander \(amy.goodlander@co.comanche.tx.us\)](#); [Comanche - Ruby Lesley \(ccclerk45@gmail.com\)](#); [Comanche - Teresa Ogle \(teresa.ogle@co.comanche.tx.us\)](#); [Concho - Phyllis F. Lovell \(plovell@co.concho.tx.us\)](#); [Cooke - Pam Harrison \(pam.harrison@co.cooke.tx.us\)](#); [Cooke - Pam Harrison \(Pam.Harrison@co.cooke.tx.us\)](#); [Corvell - Katie Veazey \(deputyclerk@corvellcounty.org\)](#); [Corvell - Justin Carothers \(tax_collector@corvellcounty.org\)](#); [Cottle - Vickey Wederski \(dcclerk@co.cottle.tx.us\)](#); [Crane - Janelle Shewmake \(janelle.shewmake@co.crane.tx.us\)](#); [Crane - Judy Crawford \(judy.crawford@co.crane.tx.us\)](#); [Crockett - Ninfa Preddy \(ninfa.preddy@co.crockett.tx.us\)](#); [Crosby - Rebecca](#)

Michelle Johnson (countyclerk2@crosbycountytexas.com); Crosby - Tammy Marshall (countyclerk1@crosbycountytexas.com); Culberson - Linda McDonald (linda.mcdonald@co.culberson.tx.us); Dallam - Terri Banks (clerk@dallam.org); Dallas - Daniel Bradley (Daniel.Bradley@dallascounty.org); Dallas - Debbie Jones (Debbie.Jones@dallascounty.org); Dallas - FPCA/EV Ballots (EVApplications@dallascounty.org); Dallas - Mandy Bush (Mandy.Bush@dallascounty.org); Dallas - Rivelino Lopez (RLopez@dallascounty.org); Dallas - Robert Heard (Robert.Heard@dallascounty.org); Dallas - Tacoma Phillips (Tacoma.Phillips@dallascounty.org); Dallas - Tandi Smith (tandi.williams@dallascounty.org); Dallas - Toni Pippins-Poole (Toni.Pippins-Poole@dallascounty.org); Dallas - Toni Pippins-Poole (dallascountytvotes@dallascounty.org); Dallas - Vickey Bynum (Vickey.Bynum@dallascounty.org); Dawson - Clare Christy (clare.christy@co.dawson.tx.us); Deaf Smith - Nelda Gonzalez (ngonzalez@deafsmithcounty.texas.gov); Deaf Smith - Rachel Garman (rgarman@deafsmithcounty.texas.gov); Delta - Jane Jones (deltaclerk@deltacountytx.com); Denton - Brandy Grimes (Brandy.Grimes@dentoncounty.com); Denton - Cindy Compton (cindy.compton@dentoncounty.com); Denton - Debbie Wood (debbie.wood@dentoncounty.com); Denton - Elections Account (elections@dentoncounty.com); Denton - Frank Phillips (Frank.Phillips@dentoncounty.com); Denton - Jason Slonaker (Jason.Slonaker@dentoncounty.com); Denton - Judith Evans (judith.evans@dentoncounty.com); Denton - Lillie Henry (lillie.henry@dentoncounty.com); Denton - Melissa DeJesus (Melissa.DeJesus@dentoncounty.com); Denton - Pamela Flow (Pamela.Flow@dentoncounty.com); Denton - Paula Paschal (paula.paschal@dentoncounty.com); Denton - Wally Cochran (Wally.Cochran@dentoncounty.com); Dewitt - Melissa Alcazar (electionadmin@co.dewitt.tx.us); Dickens - Becky Hill (coclerk@caprock-spur.com); Dickens - Kathy Hughes (depclerk@caprock-spur.com); Dimmit - Mario Garcia ([REDACTED]); Donley - Alice Fay Vargas (doncoclerk@windstream.net); Donley - Laverne Pinion (doncoclerk2@dtgortexas.com); Duval - Erica O. Gonzalez (erica.gonzalez@co.duval.tx.us); Duval - Velma Cantu (elections@co.duval.tx.us); Eastland - Summer Olvera (elections1@eastlandcountytexas.com); Ector - Albina Ramirez (albina.ramirez@ectorcountytexas.gov); Ector - Amanda Snyder (Amanda.snyder@ectorcountytexas.gov); Ector - Jeremy Duckworth (Jeremy.duckworth@ectorcountytexas.gov); Ector - Lisa Sertuche (elizabeth.sertuche@ectorcountytexas.gov); Ector - Tiffany McClure (tiffany.mcclure@ectorcountytexas.gov); Edwards - Olga Lydia Reyes (clerk@swtexas.net); El Paso - Anthony Rivera (AnRivera@epcounty.com); El Paso - Brenda Negrete (BrNegrete@epcounty.com); El Paso - Claudia Y. Ramirez (ClaRamirez@epcounty.com); El Paso - Francisco Camacho (Fcamacho@epcounty.com); El Paso - Lisa Renee Wise (lwise@epcounty.com); El Paso - Manuel Garibay (Mgaribay@epcounty.com); El Paso - Melissa Rosales (merosales@epcounty.com); El Paso - Melissa Soto (msoto@epcounty.com); El Paso - Rosa O'Keefe (Rokeefe@epcounty.com); El Paso - Ruben Gamez (Rgamez@epcounty.com); El Paso - Vanessa Ruiz (Vruiz@epcounty.com); El Paso - Vanessa Sepeda (Vsepeda@epcounty.com); El Paso - Veronica Parada (Vparada@epcounty.com); Ellis - Charlotte Wallace (c.wallace@co.ellis.tx.us); Ellis - Eloisa Rios (eloisa.rios@co.ellis.tx.us); jana.onyon@co.ellis.tx.us; Erath - Gwinda Jones (countyclerk@co.erath.tx.us); Erath - Sara Piercy (vote@co.erath.tx.us); Falls - Nicket Taylor (nicket.taylor@co.falls.tx.us); Fannin - Angela Frazier (afrazier@fanninco.net); Fannin - Denna Parham (dparham@fanninco.net); Fannin - Tammy Biggar (tbiggar@fanninco.net); Fayette - Bernice Svec (Bernice.svec@co.fayette.tx.us); Fayette - Gale Mersiovsky (gale.mersiovsky@co.fayette.tx.us); Fayette - Terri B. Hefner (terri.hefner@co.fayette.tx.us); Fisher - Pat Thomson (fishercountyclerk@yahoo.com); Floyd - Ginger Morgan (coclk@co.floyd.tx.us); Floyd - Ginger Morgan (elections@co.floyd.tx.us); Floyd - Terasa Smith (ccd1@co.floyd.tx.us); Foard - Debra Hopkins (foardcountyclerk@hotmail.com); Fort Bend - Cathy Cantu (c.cantu@co.fort-bend.tx.us); Fort Bend - John Oldham (john.oldham@co.fort-bend.tx.us); Fort Bend - Kim Nguyen (kim.nguyen@co.fort-bend.tx.us); Fort Bend - Lasha Gillespie (lasha.gillespie@fortbendcountytexas.gov); Fort Bend - Lisa Railsback (Lisa.Railsback@fortbendcountytexas.gov); Fort Bend -- Robin Heiman (robin.heiman@co.fort-bend.tx.us); Fort Bend - Rose Gonzalez (mariarose.gonzalez@co.fort-bend.tx.us); Fort Bend - Veronica Fernandez (veronica.fernandez@co.fort-bend.tx.us); Franklin - Betty Crane (bcrane@co.franklin.tx.us); Franklin - Brook Bussell (bbussell@co.franklin.tx.us); Franklin - Elaine Harmon ([REDACTED]); Freestone - Alicia Davis (alicia.davis@co.freestone.tx.us); Freestone - Allison French (allison.french@co.freestone.tx.us); Freestone - Linda Jarvis (linda.jarvis@co.freestone.tx.us); Freestone - Melissa Santana (melissa.santana@co.freestone.tx.us); Frio - Carlos Segura (carlos.segura@friocounty.org); Frio - Carlos Segura ([REDACTED]); Frio - Sylvia Santos (ssantos@friocounty.org); Gaines - Patricia Roberson (patricia.roberson@co.gaines.tx.us); Galveston - Brandy Chapman (brandy.chapman@co.galveston.tx.us); Galveston - Cindy Eddy (cindy.eddy@co.galveston.tx.us); Galveston - Dwight D. Sullivan (dwight.sullivan@co.galveston.tx.us); Galveston - Ernest Murrie (ernest.murrie@co.galveston.tx.us); Galveston - Mae Ross (Mae.Ross@co.galveston.tx.us); Galveston - SueAnne Duncan (sueanne.duncan@co.galveston.tx.us); Galveston - Susan Williams (susan.williams@co.galveston.tx.us); Galveston - Tommy Turnbow (tommy.turnbow@co.galveston.tx.us); Galveston - Wendi Crabtree (wendi.crabtree@co.galveston.tx.us); Garza - James Plummer (james.plummer@co.garza.tx.us); Garza - Lina Rodriguez (lina.rodriguez@co.garza.tx.us); Garza - Terri Laurence (terri.laurence@co.garza.tx.us); Gillespie - Anissa Herrera (aherrera@gillespiecounty.org); Gillespie - Olga Vazquez (ovazquez@gillespiecounty.org); Glasscock - Rebecca Batla (rebecca.batla@co.glasscock.tx.us); Goliad - Mary Ellen Flores (mflores@goliadcountytexas.gov); Gonzales - Lona Ackman (gcc@co.gonzales.tx.us); Gray - Randa Hiatt (Randa.hiatt@graycch.com); Grayson - Deana Patterson (elections@co.grayson.tx.us); Gregg - Kathryn Nealy (kathryn.nealy@co.gregg.tx.us); Gregg - Luanna Lewis (luanna.lewis@co.gregg.tx.us); Gregg - Jennifer Briggs (jennifer.briggs@co.gregg.tx.us); Grimes - Christina Griffin (christina.griffin@grimescountytexas.gov); Grimes - Lucy Ybarra (lucy.ybarra@grimescountytexas.gov); Guadalupe - Lisa Hayes (lisa.adam@co.guadalupe.tx.us); Guadalupe - Missy Doss (missy.doss@co.guadalupe.tx.us); Hale - Latrice Kemp (lkemp@halecounty.org); Hale - Richard Castillo (rcastillo@halecounty.org); Hall - Hans Skovlund (hallcoclerk@gmail.com); Hamilton - Kiesha Bagwell (kbagwell@hamiltoncountytexas.gov); Hansford - Janet Torres (clerk@hansfordcountytexas.com); Hardeman - Ellen London ([REDACTED]); Hardin - Glenda Alston (glenda.alston@co.hardin.tx.us); Hardin - Glenda Alston ([REDACTED]); regina.sage@co.hardin.tx.us; Harris - Diane Trautman (dtrautman@cco.hctx.net); Harris - Esther Cardenas (ECardenas@cco.hctx.net); Harris - FPCA's (FPCA@cco.hctx.net); Harris - Hector DeLeon (hdeleon@cco.hctx.net); Jason Harris - Bruce (jbruce@cco.hctx.net); Harris - Jennifer Ballard (JBallard@cco.hctx.net); Harris - Jennifer Colvin (jcolvin@cco.hctx.net); Harris - Jennifer Lee (jlee@cco.hctx.net); Harris - Jonathan Dulany

(JDulany@cco.hctx.net); Harris - Linda Sandoval (lsandoval@cco.hctx.net); Harris - Maureen McDonald (mmcdonald@cco.hctx.net); Harris - Michael Winn (mwinn@cco.hctx.net); Harris - Neeharika Tumati (Neeharika.tumati@cao.hctx.net); Harris - Rachele Obakozuwa (RFortner@cco.hctx.net); Harris County - Crystal Contreras (CContreras@cco.hctx.net); Harrison - Cindy Caswell (cynthiac@co.harrison.tx.us); Harrison - Donald Robinette (donaldro@co.harrison.tx.us); Harrison - Kathy Duskey (kathyd@co.harrison.tx.us); Hartley - Melissa Mead (melissa.mead@co.hartley.tx.us); Haskell - Belia Abila (belia.abila@co.haskell.tx.us); Haskell - Belia Abila (haskellcc@yahoo.com); Hays - Joyce Cowan (janderson@co.hays.tx.us); Hays - Jennifer Anderson (elections@co.hays.tx.us); Hays - Virginia Flores (virginia.flores@co.hays.tx.us); Hemphill - Lisa Johnson (lisaj@hemphill-clerk.com); Henderson - Denise Hernandez (dhernandez@henderson-county.com); Henderson - Janette Cleto (Jcleto@henderson-county.com); Henderson - Jessica Rodriguez (jrodriguez@henderson-county.com); Henderson - Kelli Warren (kwarren@henderson-county.com); Hidalgo - Belinda Sagredo (belinda.sagredo@co.hidalgo.tx.us); Hidalgo - Hilda Salinas (hilda.a.salinas@co.hidalgo.tx.us); Hidalgo - Melissa Alvarez (melissa.alvarez@co.hidalgo.tx.us); Hidalgo - Michael Sosa (michael.sosa@co.hidalgo.tx.us); Hidalgo - Yvonne Ramon (yvonne.ramon@co.hidalgo.tx.us); Hill - Aaron Torres (atorres@co.hill.tx.us); Hill - Rebecca (Becky) Weaver (rweaver@co.hill.tx.us); Hockley - Cheryl Smart (csmart@hockleycounty.org); Hockley - Jennifer Palermo (jpalermo@hockleycounty.org); Hood - Jenise "Cricket" Miller (jmmiller@co.hood.tx.us); Hood - Sandra Davis (sdavis@co.hood.tx.us); Hopkins - Debbie Shirley (cclerk@hopkinscountytexas.org); Hopkins - Tracy Smith (tracy@hopkinscountytexas.org); Houston - Cynthia Lum (clum@co.houston.tx.us); Howard - Amy Powell ([REDACTED]); Howard - Jodi Duck ([REDACTED]); Hudspeth - Virginia Doyal (hudspethcountyclerk@outlook.com); Hudspeth - Brenda Sanchez ([REDACTED]); Hunt - Jose Martinez (jmartinez@huntcounty.net); Hunt - Linda Mouton (lmouton@huntcounty.net); Hunt - Tiffanie Elvington (telvington@huntcounty.net); Hutchinson - Jan Barnes (jbarnes@hutchinsoncnty.com); Hutchinson - Janet Bauert (jbauert@hutchinsoncnty.com); Irion - Ashley Masters (ashley.masters@co.irion.tx.us); Irion - Lindsay Fowler (lindsay.fowler@co.irion.tx.us); Irion - Shirley Graham (shirley.graham@co.irion.tx.us); Jack - Lynn Casteel (elections@jackcounty.org); Jack - Vanessa James (countyclerk@jackcounty.org); Jackson - Katherine Brooks (k.brooks@co.jackson.tx.us); Jackson - Sarita Delagarza (s.delagarza@co.jackson.tx.us); Jasper - Chrysti Billingsley ([REDACTED]); Jasper - Debbie Newman (debbie.newman@co.jasper.tx.us); Jasper - Diana South (diana.south@co.jasper.tx.us); Jasper - Sheila Houston ([REDACTED]); Jeff Davis - Jennifer Wright (jennifer.wright@co.jeff-davis.tx.us); Jefferson - Carolyn Guidry (guidry@co.jefferson.tx.us); Jefferson - Chip Cribbs (fcibbs@co.jefferson.tx.us); Jefferson - Jamie Smith (jsmith@co.jefferson.tx.us); Jefferson - Naomi Doyle (ndoyle@co.jefferson.tx.us); Jefferson - Theresa Goodness (thegood@co.jefferson.tx.us); Jim Hogg - Rae Gutierrez (rae.m.gutierrez@co.jim-hogg.tx.us); Jim Hogg - Zonia Morales (zoniamorales@co.jim-hogg.tx.us); Jim Wells - Erma Garza (erma.garza@co.jim-wells.tx.us); Jim Wells - Tonie Kuhlman (tkuhlman@co.jim-wells.tx.us); Johnson - Joy Adams (joycea@johnsoncountytexas.org); Johnson - Loren Milam (lmilam@johnsoncountytexas.org); Johnson - Patty Bourgeois (pattyb@johnsoncountytexas.org); Jones - LeeAnn Jennings (leeann.jennings@co.jones.tx.us); Karnes - Sarah Garza (electionsadmin@co.karnes.tx.us); Kaufman - Brenda Samples (bsamples@kaufmancounty.net); Kaufman - Phillip Osteen (posteen@kaufmancounty.net); Kaufman - Teresa Floyd (teressa@kaufmancounty.net); Kendall - Kim Quintana (kim.quintana@co.kendall.tx.us); Kendall - Rebecca Senger (rebecca.senger@co.kendall.tx.us); Kendall - Staci Decker (staci.decker@co.kendall.tx.us); Kenedy - Brian Birdwell (bbirdwell@co.kenedy.tx.us); Kent - Richard Craig Harrison (kcddclerk@caprock-spur.com); Kerr - Bob Reeves (breeves@co.kerr.tx.us); Kerr - Eva Washburn (evaw@co.kerr.tx.us); Kerr - Jane Trolinger (jane@co.kerr.tx.us); Kerr - Michele Schneider (micheles@co.kerr.tx.us); Kerr - Nadene Alford (nalford@co.kerr.tx.us); Kimble - Haydee Torres (haydee.torres@co.kimble.tx.us); King - Jammie D. Timmons (kcddclerk@gmail.com); clerk.ralvarado@co.kinney.tx.us; Kleberg - Pattie Garcia (pgarcia@co.kleberg.tx.us); Kleberg - Sonja Reyna (sreyna@co.kleberg.tx.us); Kleberg - Stephanie Garza (sgarza@co.kleberg.tx.us); Knox - Lisa Cypert ([REDACTED]); General Counsel; Stephen Chang; Elections Staff

Subject: MASS EMAIL ADVISORY (CC/EA - 686) Post Election Procedures Advisories
Date: Tuesday, October 29, 2019 4:27:00 PM
Attachments: image001.png
image002.gif
Sensitivity: Personal

Dear Election Officials:

Our office has released the following advisories related to the November 5, 2019 Uniform Election Date.

- [No. 2019-26](#) - Post Election Procedures and Qualifying for Office for the November 5, 2019 Uniform Election Date
- [No. 2019-25](#) - Canvass and Recount Deadlines for November 5, 2019 Uniform Election Date

These advisories and other information can be found on your [Conducting Elections](#) pages.

Please let us know if you have any questions or concerns.

Thank you,

Christina Worrell Adkins

Legal Director – Elections Division

Office of the Texas Secretary of State

1019 Brazos Street | Rudder Building, 2nd Floor | Austin, Texas 78701

1.800.252.VOTE (8683)

elections@sos.texas.gov | www.sos.texas.gov

For Voter Related Information, please visit:



The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and consult with an attorney when your legal rights are involved.

From:
To:
Bcc:

[Elections Internet](#)
[Elections Internet](#)

[Andrews - Graciela Mendoza \(gmendoza@co.andrews.tx.us\); Angelina - Connie Brown \(cbrown@angelinacounty.net\); Angelina - Elizabeth Hawkins \(ehawkins@angelinacounty.net\); Angelina - Sonya Fuentes \(sfuentes@angelinacounty.net\); Aransas - Julie Gifford \(jgifford@aransascounty.org\); Aransas - Michele Bennett Carew \(mcarew@aransascounty.org\); Archer - Vicki Wright \(Christie.mooney@co.archer.tx.us\); Armstrong - Jamie Craig \(tax.assessor@co.armstrong.tx.us\); Armstrong - Tawnee Blodgett \(clerk@co.armstrong.tx.us\); Atascosa - Brenda Ochoa \(brenda.ochoa@atascosacounty.texas.gov\); Atascosa - Janice Ruple \(elections@atascosacounty.texas.gov\); Austin - Brenda Vacha \(votenow@austincounty.com\); Austin - Kim Rinn \(krinn@austincounty.com\); Bailey - Maria Gonzalez \(mgonzalez@co.bailey.tx.us\); Bailey - Robin Dickerson \(rdickerson@co.bailey.tx.us\); Bailey - Tracy Torres \(baileycdeputy3@yahoo.com\); Bandera - Gwenda Tschirhart \(elections@banderacounty.org\); Bandera - Tiffany Mayhew \(tmayhew@banderacounty.org\); Bastrop - Kristin Miles \(kristin.miles@co.bastrop.tx.us\); Bastrop - Kristin Miles \(elections@co.bastrop.tx.us\); Baylor - Chris Jakubicek \(bcclerk@srcaccess.net\); Baylor - Jeanette Holub \(bctax-ac@srcaccess.net\); Baylor - Jeanette Holub \[REDACTED\]; Bee - Laura Warnix \(laura.warnix@co.bee.tx.us\); Bee - Michelle Matus \(michelle.matus@co.bee.tx.us\); Bee - Patricia Puente \(patricia.puente@co.bee.tx.us\); Bell - Jessica Weak \(jessica.weak@bellcounty.texas.gov\); Bell - Matthew Dutton \(matthew.dutton@co.bell.tx.us\); Bell - Melinda Luedecke \(melinda.luedecke@bellcounty.texas.gov\); Bell - Tasha Norman \(Tasha.norman@co.bell.tx.us\); Bexar - Cindy Duarte \(cduarte@bexar.org\); Bexar - Debbie Abrego \(dabrego@bexar.org\); Bexar - FPCA'S \(FPCA@bexar.org\); Saiz, Gilbert; Bexar - Jacque Callanen \(jcallanen@bexar.org\); Huerta, James; Fisher, John; Bexar - Michael Gonzales \(mgonzalez@bexar.org\); Blanco - Kristen Spies \(kspies@co.blanco.tx.us\); Blanco - Oscar Villarreal \(electionsadmin@co.blanco.tx.us\); Blanco - Susie McFarland \(tac@co.blanco.tx.us\); Borden - Benny Ray Allison \(benny.allison@co.borden.tx.us\); Borden - Jana Underwood \(jana.underwood@co.borden.tx.us\); Bosque - Crystal Denman \(elections@bosquecounty.us\); Bosque - Tabatha Ferguson \(county_clerk@bosquecounty.us\); Bosque - Vicky Turner \(Vicky_turner@bosquecounty.us\); Bowie - Donna Moreland \[REDACTED\]; Bowie - Pat McCoy \(pat.mccoy@txkusa.org\); Bowie - Samantha Redmond \(Samantha.Redmond@txkusa.org\); Brazoria - Brandy Pena \(brandyp@brazoria-county.com\); Brazoria - Elections Email \(cclerkelections@brazoria-county.com\); Brazoria - Joyce Hudman \(joyceh@brazoria-county.com\); Brazoria - Kathy Hammack \(Khammack@brazoria-county.com\); Brazoria - Krystine Barnhill \(KrystinB@brazoria-county.com\); Brazoria - Lisa Mujica \(Lisam@brazoria-county.com\); Brazoria - Megan Erb \(Megane@brazoria-county.com\); Brazoria - Sarah Salinas \(ssalinas@brazoria-county.com\); Brazoria - Susan Cunningham \(susanc@brazoria-county.com\); Brazoria - Tricia DeVille \(triciad@brazoria-county.com\); Brazos - Kathy Schuetze \(kschuetze@brazoscountytx.gov\); KOcon@brazoscountytx.gov; Brazos - Regina White \(rwhite@brazoscountytx.gov\); Brazos - Trudy Hancock \(thancock@brazoscountytx.gov\); Brewster - Lora Nussbaum \(election.admin@co.brewster.tx.us\); Briscoe - Amy Fuston \(deputycoclerk@co.briscoe.tx.us\); Briscoe - Bena Hester \(coclerk@co.briscoe.tx.us\); Briscoe - Jon Etta Ziegler \(bctac@midplains.coop\); Brooks - Anna Maria Garcia \(agarcia@co.brooks.tx.us\); Brown - Brenda Arp \(brenda.arp@browncountytx.org\); Brown - Dorothy Burwick \(Dorothy.Burwick@browncountytx.org\); Brown - Larry Franks \(Larry.Franks@browncountytx.org\); Brown - Shirley Keyes \(deputyvoter1@browncountytx.org\); Burleson - Paula Bartnesky \(electadmin@burlesoncounty.org\); Burleson - Paula Bartnesky \[REDACTED\]; Burnet - Donna Peterson \(elect3vr@burnetcountytexas.org\); Burnet - Doug Ferguson \(electadmin@burnetcountytexas.org\); Burnet - Karen Peraino \(electassist@burnetcountytexas.org\); Caldwell - Mary Bobly Sanchez \(mary.sanchez@co.caldwell.tx.us\); Caldwell - Pamela Ohlendorf \(pamela.ohlendorf@co.caldwell.tx.us\); Caldwell - Rachel Maciel \(caldwellec@co.caldwell.tx.us\); Calhoun - Amy Ochoa \(Amy.Ochoa@calhouncotx.org\); Calhoun - Grace Gonzalez \(grace.gonzalez@calhouncotx.org\); Calhoun - Mary Ann Orta \(mary.orta@calhouncotx.org\); Calhoun - Sally Garza \(sally.garza@calhouncotx.org\); Callahan - Debbie Hatchett \(debbie.hatchett@callahancounty.org\); Callahan - Nicole Crocker \(clerk.info@callahancounty.org\); Callahan - Nicole Crocker \(nicole.crocker@callahancounty.org\); Callahan - Sherry Pruitt \(sherry.pruitt@callahancounty.org\); Callahan - Voter Registrar \(voter.info@callahancounty.org\); Callahan - Tammy Walker \(tammy.walker@callahancounty.org\); Callahan - Tammy Walker \(tax.info@callahancounty.org\); Cameron - Fred Garza \(fgarza@co.cameron.tx.us\); Cameron - Norma Carrillo \(NCarrillo@co.cameron.tx.us\); Cameron - Remi Garza \(remi.garza@co.cameron.tx.us\); Camp - Elaine Young \(ccountyclerk@yahoo.com\); Camp - Gale Burns \(gale.burns@co.camp.tx.us\); Carson - Celeste Bichsel \(celeste.bichsel@co.carson.tx.us\); Carson - Jackie Lewis Moore \(carsontac@yahoo.com\); Cass - Amy L. Varnell \(amy.countyclerk@casscountytx.org\); Cass - Angela Young \(ayoung.tac@casscountytx.org\); Cass - Brynn McDaniel \(bmcdaniel@casscountytx.org\); Cass - Cindy Waters \(cwaters.deputyclerk@casscountytx.org\); Cass - Evelyn Charleston \(echarleston.deputyclerk@casscountytx.org\); Castro - Angela L. Maldonado \(amaldonado@castrocounty.org\); Castro - Carlene Long \(clong@castrocounty.org\); Castro - Joanna Blanco \(jbclerk@castrocounty.org\); Castro - Maria V. Garcia \(mgarcia@castrocounty.org\); Castro - Monica Pina \(mpina@castrocounty.org\); Castro - Pamala S. Rickert \(castro35@castrocounty.org\); Castro - Priscilla Peralta \(pperalta@castrocounty.org\); Chambers - Alicia Moreno \(amoreno@chamberstx.gov\); Chambers - Camie Ford \(ccford@chamberstx.gov\); Chambers - Denise T. Hutter \(dhutter@chamberstx.gov\); Chambers - Heather Hawthorne \(hhawthorne@chamberstx.gov\); Chambers - Lauren Van Deventer \(lvandeventer@chamberstx.gov\); Chambers - Leanne Martin \(flmartin@chamberstx.gov\); Chambers - Leslie Borne \(lborne@chamberstx.gov\); Chambers - Melinda Rhame \(mrhame@chamberstx.gov\); Chambers - Sharon Lucas \(slucas@chamberstx.gov\); Cherokee - Becky Slack \(voter@co.cherokee.org\); Cherokee - Holly Murray \(electiondept@co.cherokee.org\); Cherokee - Shannon Cornelius \(ea@co.cherokee.org\); Childress - Anna Maria Lizama \(anna.lizama@childresstx.us\); Childress - Barbara Spitzer \(barbara.spitzer@childresstx.us\); Childress - Barbara Sue Parr \[REDACTED\]; Childress - Kathy Dobbs \[REDACTED\]; Childress - Mary Adams \(mary.adams@childresstx.us\); Childress - Ruby Weese \(ruby.weese@childresstx.us\); Clay - Val McClain \(clayea@claycountytx.com\); Cochran - Cheryl Butler \(cheryl.butler@co.cochran.tx.us\); \[REDACTED\]; Cochran - Shanna Dewbre \(Shanna.dewbre@co.cochran.tx.us\); Coke - Josie Dean \(cokecotax@yahoo.com\); Coke - Martha Ratliff \[REDACTED\]; Coke - Monica Reyes \(monica.reyes@co.coke.tx.us\); Coleman - Jamie Trammell \(cctaxac@web-access.net\); Coleman - Stacy Mendoza \(ccclerk@web-access.net\); Collin - Bruce Sherbet \(bsherbet@collincountytx.gov\); Collin - Cheryl Gorena](#)

(cgorena@co.collin.tx.us); Collin - Deborah Piña (dpina@collincountytexas.gov); Collin - Generic Email (election@collincountytexas.gov); Collin - Janessa Millican (jmillican@collincountytexas.gov); Collin - Micki Meinecke (mmeinecke@collincountytexas.gov); Collin - Patty Seals (pseals@collincountytexas.gov); Collin - Sheri Nilson (snilson@collincountytexas.gov); Collingsworth - Genarah Manuel (genarah.manuel@co.collingsworth.tx.us); Collingsworth - Jackie Johnson (collingsworthclerk@co.collingsworth.tx.us); Collingsworth - Kim Clancy ([REDACTED]); Colorado - Jean Perkins (jean.perkins@co.colorado.tx.us); Colorado - Kimberly Menke (kimberly.menke@co.colorado.tx.us); Colorado - Mary Jane Poenitzsch (mj.poenitzsch@co.colorado.tx.us); Colorado - Rebecca LaCourse (rebecka.lacourse@co.colorado.tx.us); Comal - Bobbie Koepf (koepfb@co.comal.tx.us); Comal - Cynthia Jacqua (cckcjj@co.comal.tx.us); Comal - Donna Dandridge (dandrd@co.comal.tx.us); Comanche - Amy Schwartz ([REDACTED]); Comanche - Grace Everhart (graceeverhart@co.comanche.tx.us); Comanche - Jackie Del Bosque (jackied@co.comanche.tx.us); Comanche - Ruby Lesley (ccclerk45@gmail.com); Comanche - Teresa Ogle ([REDACTED]); Concho - Melissa Garcia (minfante@co.concho.tx.us); Concho - Phyllis F. Lovell (piovell@co.concho.tx.us); Cooke - Brandy Ann Carr (brandy.carr@co.cooke.tx.us); Cooke - Kathryn Baker (kathryn.baker@co.cooke.tx.us); Cooke - Kim Martin (kim.martin@co.cooke.tx.us); Cooke - Pam Harrison (pam.harrison@co.cooke.tx.us); Coryell - Justin Carothers (tax_collector@coryellcounty.org); Coryell - Katie Veazey (deputyclerk@coryellcounty.org); Cottle - Voter Registrar (cottleclerk@gmail.com); Cottle - Vickie Wederski (dcclerk@co.cottle.tx.us); Crane - Janelle Shewmake (janelle.shewmake@co.crane.tx.us); Crane - Judy Crawford (judy.crawford@co.crane.tx.us); Crane - Judy Crumrine (judy.crumrine@co.crane.tx.us); Crane - Martha M. Castro (martha.castro@co.crane.tx.us); Crockett - Michelle Medley (michelle.medley@co.crockett.tx.us); Crockett - Ninfa Preddy ([REDACTED]); Crosby - Anna R. Rodriguez (taxoffice@crosbycountytexas.com); Crosby - Anna Rodriguez (taxoffice2@crosbycountytexas.com); Crosby - Michele Cook (taxoffice2@crosbycountytexas.com); Crosby - Rebecca Michelle Johnson (countyclerk2@crosbycountytexas.com); Crosby - Tammy Marshall (countyclerk1@crosbycountytexas.com); Culberson - Amalia Hernandez (culbersoncotaxoffice@gmail.com); Culberson - Linda McDonald (linda.mcdonald@co.culberson.tx.us); Dallam - Jami Parr (taxac@dallam.org); Dallam - Terri Banks (clerk@dallam.org); Dallas - Daniel Bradley (Daniel.Bradley@dallascounty.org); Dallas - Debbie Jones (Debbie.Jones@dallascounty.org); Dallas - FPCA/EV Ballots (EVApplications@dallascounty.org); Dallas - Mandy Bush (Mandy.Bush@dallascounty.org); Dallas - Rivelino Lopez (RLopez@dallascounty.org); Dallas - Robert Heard (Robert.Heard@dallascounty.org); Dallas - Tacoma Phillips (Tacoma.Phillips@dallascounty.org); Dallas - Tandi Smith (tandi.williams@dallascounty.org); dallascountytexas.org; Dallas - Toni Pippins-Poole (Toni.Pippins-Poole@dallascounty.org); Dallas - Vickie Bynum (Vickie.Bynum@dallascounty.org); Dawson - Clare Christy (clare.christy@co.dawson.tx.us); Dawson - Sylvia Ortiz (dawsoncountytexas@windstream.net); Deaf Smith - Nelda Gonzalez (ngonzalez@deafsmithcounty.texas.gov); Deaf Smith - Rachel Garman (rgarman@deafsmithcounty.texas.gov); Delta - Dawn Stewart (deltatac@deltacountytexas.com); Delta - Jane Jones (deltacclerk@deltacountytexas.com); Denton - Brandy Grimes (Brandy.Grimes@dentoncounty.com); Denton - Cindy Compton (cindy.compton@dentoncounty.com); Denton - Debbie Wood (debbie.wood@dentoncounty.com); Denton - Elections Account (elections@dentoncounty.com); Denton - Frank Phillips (Frank.Phillips@dentoncounty.com); Denton - Jason Slonaker (Jason.Slonaker@dentoncounty.com); Denton - Judith Evans (judith.evans@dentoncounty.com); Denton - Lillie Henry (lillie.henry@dentoncounty.com); Denton - Melissa DeJesus (Melissa.DeJesus@dentoncounty.com); Denton - Pamela Flow (Pamela.Flow@dentoncounty.com); Denton - Paula Paschal (paula.paschal@dentoncounty.com); Denton - Wally Cochran (Wally.Cochran@dentoncounty.com); Dewitt - Melissa Alcazar (electionadmin@co.dewitt.tx.us); Dickens - Becky Hill (coclerk@caprock-spur.com); Dickens - Kathy Hughes (depclerk@caprock-spur.com); tac-office@dimmitcounty.org; Dimmit - Mario Garcia ([REDACTED]); Dimmit - Mary Ellen Sandoval (taxassessorcollector@dimmitcounty.org); Donley - Alice Fay Vargas (doncoclerk@windstream.net); Donley - Laverne Pinion (doncoclerk2@dtgoftexas.com); Donley - Linda Crump (doncover@donleytx.com); Duval - Erica O. Gonzalez (erica.gonzalez@co.duval.tx.us); Duval - Velma Cantu (elections@co.duval.tx.us); Eastland - Summer Olvera (elections1@eastlandcountytexas.com); Ector - Albina Ramirez (albina.ramirez@ectorcountytexas.gov); Ector - Amanda Snyder (Amanda.snyder@ectorcountytexas.gov); Ector - Jeremy Duckworth (Jeremy.duckworth@ectorcountytexas.gov); Ector - Lisa Sertuche (elizabeth.sertuche@ectorcountytexas.gov); Ector - Tiffany McClure (tiffany.mcclure@ectorcountytexas.gov); Edwards - Lorri Garcia Ruiz (edwardstax@swtexas.net); Edwards - Olga Lydia Reyes (clerk@swtexas.net); El Paso - Anthony Rivera (AnRivera@epcounty.com); El Paso - Brenda Negrete (BrNegrete@epcounty.com); El Paso - Francisco Camacho (Fcamacho@epcounty.com); El Paso - Lisa Renee Wise (lwise@epcounty.com); El Paso - Manuel Garibay (Mgaribay@epcounty.com); El Paso - Melissa Rosales (merosales@epcounty.com); El Paso - Melissa Soto (msoto@epcounty.com); El Paso - Rosa O'Keefe (Rokeefe@epcounty.com); El Paso - Ruben Gamez (Rgamez@epcounty.com); El Paso - Vanessa Ruiz (Vruiz@epcounty.com); El Paso - Vanessa Sepeda (Vsepeda@epcounty.com); El Paso - Veronica Parada (Vparada@epcounty.com); Ellis - Adrian Rodriguez (Adrian.rodriguez@co.ellis.tx.us); Ellis - Charlotte Wallace (c.wallace@co.ellis.tx.us); Ellis - Eloisa Rios (eloisa.rios@co.ellis.tx.us); jana.onyon@co.ellis.tx.us; Erath - Gwinda Jones (countyclerk@co.erath.tx.us); Erath - Jennifer Carey (jcarey@co.erath.tx.us); Erath - Lana Stevens (ecvote@co.erath.tx.us); Erath - Sara Piercy (vote@co.erath.tx.us); Falls - Nicket Taylor (nicket.taylor@co.falls.tx.us); Fannin - Angela Frazier (afrazier@fanninco.net); Fannin - Denna Parham (dparham@fanninco.net); Fannin - Tammy Biggar (tbiggar@fanninco.net); Fayette - Bernice Svec (Bernice.svec@co.fayette.tx.us); Fayette - Gale Mersiovsky (gale.mersiovsky@co.fayette.tx.us); Fayette - Terri B. Hefner (terri.hefner@co.fayette.tx.us); Fisher - Jonnye Lu Gibson (taxfisher@yahoo.com); Fisher - Pat Thomson (fishercountyclerk@yahoo.com); Floyd - Delia Suarez (fcta@suddenlinkmail.com); Floyd - Ginger Morgan (cock@co.floyd.tx.us); Floyd - Ginger Morgan (elections@co.floyd.tx.us); Floyd - Terasa Smith (ccd1@co.floyd.tx.us); Foard - Chelsea Hopkins ([REDACTED]); Foard - Debra Hopkins (foardcountyclerk@hotmail.com); Foard - Mike Brown ([REDACTED]); Fort Bend - Cathy Cantu (cathy.cantu@co.fort-bend.tx.us); Fort Bend - John Oldham (john.oldham@co.fort-bend.tx.us); Fort Bend - Kim Nguyen (kim.nguyen@co.fort-bend.tx.us); Fort Bend - Lasha Gillespie (lasha.gillespie@fortbendcountytexas.gov); Fort Bend - Lisa Railsback (Lisa.Railsback@fortbendcountytexas.gov); Fort Bend - Robin Heiman (robin.heiman@co.fort-bend.tx.us); Fort Bend - Rose Gonzalez (mariarose.gonzalez@co.fort-bend.tx.us); Fort Bend - Veronica Fernandez

(veronica.fernandez@co.fort-bend.tx.us); Franklin - Betty Crane (bcrane@co.franklin.tx.us); Franklin - Brook Bussell (bbussell@co.franklin.tx.us); Franklin - Candy Arzola ([REDACTED]); Franklin - Elaine Harmon ([REDACTED]); Franklin - Melissa McSwain (mmcswain@co.franklin.tx.us); Franklin - Sue Ann Harper (sharper@co.franklin.tx.us); Freestone - Alicia Davis (alicia.davis@co.freestone.tx.us); Freestone - Allison French (allison.french@co.freestone.tx.us); Freestone - Audra Jackson (audra.jackson@co.freestone.tx.us); Freestone - Linda Jarvis (linda.jarvis@co.freestone.tx.us); Freestone - Lisa Foree (lforee@freestonetax.org); Freestone - Melissa Santana (melissa.santana@co.freestone.tx.us); Frio - Carlos Segura (carlos.segura@friocounty.org); Frio - Carlos Segura ([REDACTED]); Frio - Sylvia Santos (ssantos@friocounty.org); Gaines - Patricia Roberson (patricia.roberson@co.gaines.tx.us); Galveston - Brandy Chapman (brandy.chapman@co.galveston.tx.us); Galveston - Cheryl Johnson (cheryl.e.johnson@co.galveston.tx.us); Galveston - Cindy Eddy (cindy.eddy@co.galveston.tx.us); Galveston - Dwight D. Sullivan (dwight.sullivan@co.galveston.tx.us); Galveston - Ernest Murrie (ernest.murrie@co.galveston.tx.us); Galveston - Kristi Saludis (kristi.saludis@co.galveston.tx.us); Galveston - Mae Ross (Mae.Ross@co.galveston.tx.us); Galveston - Sheryl Swift (Sheryl.Swift@co.galveston.tx.us); Galveston - SueAnne Duncan (sueanne.duncan@co.galveston.tx.us); Galveston - Susan Williams (susan.williams@co.galveston.tx.us); Galveston - Tommy Turnbow (tommy.turnbow@co.galveston.tx.us); Galveston - Wendi Crabtree (wendi.crabtree@co.galveston.tx.us); Garza - James Plummer (james.plummer@co.garza.tx.us); Garza - Lina Rodriguez (lina.rodriguez@co.garza.tx.us); Garza - Nancy Wallace (nancy.wallace@co.garza.tx.us); Garza - Terri Laurence (terri.laurence@co.garza.tx.us); Gillespie - Anissa Herrera (aherrera@gillespiecounty.org); Gillespie - Barbara Williams (bwilliams@gillespiecounty.org); Gillespie - Delores Barrientes (dbarrientes@gillespiecounty.org); Gillespie - Olga Vazquez (ovazquez@gillespiecounty.org); Gillespie - Vicki J. Schmidt (vjschmidt@gillespiecounty.org); Glasscock - Rebecca Batla (rebecca.batla@co.glasscock.tx.us); Glasscock - Tina Flores ([REDACTED]); Glasscock - Tina Flores (tinaflores@co.glasscock.tx.us); Goliad - Apolonia Carrera (ACarrera@goliadcountytexas.gov); Goliad - Eileen Perry (EPerry@goliadcountytexas.gov); Goliad - Mary Ellen Flores (mflores@goliadcountytexas.gov); Goliad - Norma Edison (nedison@goliadcountytexas.gov); Gonzales - Crystal Cedillo (tac@co.gonzales.tx.us); Gonzales - George Ara (voter@co.gonzales.tx.us); Gonzales - Lona Ackman (gcc@co.gonzales.tx.us); Gray - Randa Hiett (Randa.hiett@graych.com); Grayson - Deana Patterson (elections@co.grayson.tx.us); Gregg - Kathryn Nealy (kathryn.nealy@co.gregg.tx.us); Gregg - Luanna Lewis (luanna.lewis@co.gregg.tx.us); Gregg - Jennifer Briggs (jennifer.briggs@co.gregg.tx.us); Grimes - Christina Griffin (christina.griffin@grimescountytexas.gov); Grimes - Lucy Ybarra (lucy.ybarra@grimescountytexas.gov); Guadalupe - Lisa Hayes (lisa.adam@co.guadalupe.tx.us); Guadalupe - Missy Doss (missy.doss@co.guadalupe.tx.us); Hale - Latrice Kemp (lkemp@halecounty.org); Hale - Lezlie Garza (lgarza@halecounty.org); Hale - Richard Castillo (rcastillo@halecounty.org); Hale - Roland Nash (rnash@halecounty.org); Hall - Olivia Duran (hallcodclerk@gmail.com); Hall - Teresa Altman (hallcotac@gmail.com); Hamilton - Kiesha Bagwell (kbagwell@hamiltoncountytexas.org); Hamilton - Terry Short (taxassessor@hamiltoncountytexas.org); Hansford - Dorothy Nollner (taxchief@hansfordcountytexas.com); Hansford - Janet Torres (clerk@hansfordcountytexas.com); Hansford - Linda Cummings (Linda.cummings@co.hansford.tx.us); Hardeman - Ellen London ([REDACTED]); Hardeman - Jan Evans (hardemantax@co.hardeman.tx.us); Hardeman - Susie Ritchie ([REDACTED]); Hardin - Audrea Gilbert (Audrea.Gilbert@co.hardin.tx.us); Hardin - Debbie Yancy (Debra.Yancey@co.hardin.tx.us); Hardin - Glenda Alston (glenda.alston@co.hardin.tx.us); Hardin - Glenda Alston ([REDACTED]); Hardin - Regina Sage (regina.sage@co.hardin.tx.us); Hardin - Shirley Stephens (Shirley.Cook@Co.Hardin.TX.US); Harris - JR Harris (JR.Harris@cao.hctx.net); Harris - Ann Harris Bennett (ann.harris-bennett@tax.hctx.net); Harris - Diane Trautman (dtrautman@cco.hctx.net); Harris - Elisa Resendiz (elisa.resendiz@tax.hctx.net); Harris - Esther Cardenas (ECardenas@cco.hctx.net); Harris - FPCA"s (FPCA@cco.hctx.net); Jason Harris - Bruce (jbruce@cco.hctx.net); Harris - Jennifer Ballard (JBallard@cco.hctx.net); Harris - Jennifer Colvin (jcolvin@cco.hctx.net); Harris - Jennifer Lee (jlee@cco.hctx.net); Harris - Jonathan Dulany (JDulany@cco.hctx.net); Harris - Linda Sandoval (lsandoval@cco.hctx.net); Harris - Maureen McDonald (mmcdonald@cco.hctx.net); Harris - Michael Winn (mwinn@cco.hctx.net); Harris - Neeharika Tumati (Neeharika.tumati@cao.hctx.net); Harris - Rachelle Fortner (RFortner@cco.hctx.net); Harris - Raul Orellana (raul.orellana@tax.hctx.net); Harris - Sheena Tate (Sheena.Tate@tax.hctx.net); Harris - Sue Hastings (Sue.Hastings@tax.hctx.net); Harris - Wendy Caesar (wendy.caesar@tax.hctx.net); Harris County - Crystal Contreras (CContreras@cco.hctx.net); Harrison - Cindy Caswell (cynthiac@co.harrison.tx.us); Harrison - Donald Robinette (donaldro@co.harrison.tx.us); Harrison - Kathy Duskey (kathyd@co.harrison.tx.us); Hartley - Cindi Cates (tax@co.hartley.tx.us); Hartley - Franky Scott (sheriff@co.hartley.tx.us); Hartley - Melissa Mead (melissa.mead@co.hartley.tx.us); Haskell - Belia Abila (belia.abila@co.haskell.tx.us); Haskell - Belia Abila (haskellcc@yahoo.com); Haskell - Connie Benton (connie@co.haskell.tx.us); Hays - Jennifer Anderson (elections@co.hays.tx.us); Hays - Joyce Cowan (janderson@co.hays.tx.us); Hays - Virginia Flores (virginia.flores@co.hays.tx.us); Hemphill - Alice Bentley (alice@hemphillco.com); Hemphill - Debra Ford ([REDACTED]); Hemphill - Lisa Johnson (lisaj@hemphill-clerk.com); Henderson - Denise Hernandez (dnhernandez@henderson-county.com); Henderson - Janette Cleto (Jcleto@henderson-county.com); Henderson - Jennie Medina (jmedina@henderson-county.com); Hidalgo - Belinda Sagredo (belinda.sagredo@co.hidalgo.tx.us); Hidalgo - Hilda Salinas (hilda.a.salinas@co.hidalgo.tx.us); Hidalgo - Melissa Alvarez (melissa.alvarez@co.hidalgo.tx.us); Hidalgo - Michael Sosa (michael.sosa@co.hidalgo.tx.us); Hidalgo - Yvonne Ramon (yvonne.ramon@co.hidalgo.tx.us); Hill - Aaron Torres (atorres@co.hill.tx.us); Hill - Rebecca (Becky) Weaver (rweaver@co.hill.tx.us); Hockley - Jennifer Palermo (jpalermo@hockleycounty.org); Hood - Jenise "Crickett" Miller (jmmiller@co.hood.tx.us); Hood - Sandra Davis (sdavis@co.hood.tx.us); Hopkins - Debbie Jenkins (debbie@hopkinscountytexas.org); Hopkins - Laura Nolen (lnolen@hopkinscountytexas.org); Hopkins - Tracy Smith (ccclerk@hopkinscountytexas.org); Hopkins - Tracy Smith (tracy@hopkinscountytexas.org); Houston - Cynthia Lum (clum@co.houston.tx.us); Howard - Amy Powell ([REDACTED]); Howard - Jodi Duck ([REDACTED]); Hudspeth - Brenda Sanchez (hudspethcountyclerk@outlook.com); Hudspeth - Brenda Sanchez ([REDACTED]); Hudspeth - Patricia Rose ([REDACTED]); Hunt - Jose Martinez (jmartinez@huntcounty.net); Hunt - Linda Mouton (lmouton@huntcounty.net); Hunt - Tiffanie Elvington (telvington@huntcounty.net); Hutchinson - Brenda Jackson (ckvr@hutchinsoncnty.com); Hutchinson - Carrie Kimmell (ckimmell@hutchinsoncnty.com); Hutchinson - Jan Barnes (jbarnes@hutchinsoncnty.com); Irion - Ashley Masters (Ashley.masters@co.irion.tx.us); Irion - Cassie

Sawyer ([REDACTED]); Irion - Joyce Gray ([REDACTED]); Irion - Julie Terral ([REDACTED]); Irion - Lindsay Fowler (lindsay.fowler@co.irion.tx.us); Irion - Shirley Graham (shirley.graham@co.irion.tx.us); Jack - Lynn Casteel (elections@jackcounty.org); Jack - Vanessa James (countyclerk@jackcounty.org); Jackson - Katherine Brooks (k.brooks@co.jackson.tx.us); Jackson - Lupe Lopez (l.lopez@co.jackson.tx.us); Jackson - Monica Foster (m.foster@co.jackson.tx.us); Jackson - Sarita Delagarza (s.delagarza@co.jackson.tx.us); Jasper - Chrysti Billingsley ([REDACTED]); Jasper - Debbie Newman (debbie.newman@co.jasper.tx.us); Jasper - Diana South (diana.south@co.jasper.tx.us); Jasper - Sheila Houston ([REDACTED]); Jeff Davis - Jennifer Wright (jennifer.wright@co.jeff-davis.tx.us); Jeff Davis - Penni Watters & Patricia Granado (122taxoffice@co.jeff-davis.tx.us); Jeff Davis - William R. Kitts (jdcsojd1@co.jeff-davis.tx.us); Jeff-Davis - Ginger McGough (jdcso122@co.jeff-davis.tx.us); Jefferson - Alicia Monk (amonk@co.jefferson.tx.us); Jefferson - Allison Nathan Getz (agetz@co.jefferson.tx.us); Jefferson - Carolyn Guidry (guidry@co.jefferson.tx.us); Jefferson - Chip Cribbs (ccribbs@co.jefferson.tx.us); Jefferson - Elisha Montiel (emontiel@co.jefferson.tx.us); Jefferson - Jamie Smith (jsmith@co.jefferson.tx.us); Jefferson - Naomi Doyle (ndoyle@co.jefferson.tx.us); Jefferson - Theresa Goodness (twuenschel@co.jefferson.tx.us); Jefferson - Theresa Goodness (thegood@co.jefferson.tx.us); Jim Hogg - Adela Garza ([REDACTED]); Jim Hogg - Norma Liza S. Hinojosa (norma.l.hinojosa@co.jim-hogg.tx.us); Jim Hogg - Rae Gutierrez (rae.m.gutierrez@co.jim-hogg.tx.us); Jim Hogg - Zonia Morales (zoniamorales@co.jim-hogg.tx.us); Jim Wells - Erma Garza (erma.garza@co.jim-wells.tx.us); Jim Wells - Tonie Kuhlman (tkuhlman@co.jim-wells.tx.us); Johnson - Joy Adams (joycea@johnsoncountytexas.org); Johnson - Loren Milam (lmilam@johnsoncountytexas.org); Johnson - Patty Bourgeois (pattyb@johnsoncountytexas.org); Jones - Britney Guernsey (guernsey.jonescotx.voter@outlook.com); Jones - Gloria J. Little (gloria.little@co.jones.tx.us); Jones - LeeAnn Jennings (leeann.jennings@co.jones.tx.us); Karnes - Sarah Garza (electionsadmin@co.karnes.tx.us); Kaufman - Brenda Samples (bsamples@kaufmancounty.net); Kaufman - Phillip Osteen (posteen@kaufmancounty.net); Kaufman - Teresa Floyd (teressa@kaufmancounty.net); Kendall - Kim Quintana (kim.quintana@co.kendall.tx.us); Kendall - Rebecca Senger (rebecca.senger@co.kendall.tx.us); Kendall - Staci Decker (staci.decker@co.kendall.tx.us); Kenedy - Brian Birdwell (bbirdwell@co.kenedy.tx.us); Kenedy - Veronica Vela (vvela@co.kenedy.tx.us); Kent - Brenda Long (blong@kentcountysheriff.tx.us); Kent - Craig Harrison (kcdclerk@caprock-spur.com); Kent - Leslie Fuller (lfuller@kentcountysheriff.tx.us); Kent - Raegan Mayfield (RMayfield@kentcountysheriff.tx.us); Kent - William Scogin (sheriff@kentcountysheriff.tx.us); Kerr - Bob Reeves (breeves@co.kerr.tx.us); Kerr - Eva Washburn (evaw@co.kerr.tx.us); Kerr - Jane Trolinger (jane@co.kerr.tx.us); Kerr - Michele Schneider (micheles@co.kerr.tx.us); Kerr - Nadene Alford (nalford@co.kerr.tx.us); Kimble - Haydee Torres (haydee.torres@co.kimble.tx.us); King - Jammie D. Timmons (kcdclerk@gmail.com); King - Sadie Piper-Spitzer (kingtac1@caprock-spur.com); Kinney - Martha Peña Padron (kinneycotac@gmail.com); clerk.ralvarado@co.kinney.tx.us; Kleberg - Evelinda Avelar (eavelar@co.kleberg.tx.us); Kleberg - Jasmine Lara (jlara@co.kleberg.tx.us); Kleberg - Melissa DeLaGarza (mtdelagarza@co.kleberg.tx.us); Kleberg - Pattie Garcia (pgarcia@co.kleberg.tx.us); Kleberg - Sonja Reyna (sreyna@co.kleberg.tx.us); Kleberg - Stephanie Garza (sgarza@co.kleberg.tx.us); Knox - Laura McCanlies ([REDACTED]); Knox - Lisa Cypert ([REDACTED]); Knox - Mitzi Welch (knoxcad@yahoo.com)

Subject: MASS EMAIL ADVISORY (CC/EA/VR -893) - Advisory 2019-18 - Electronic Pollbook Certification Standards
Date: Thursday, October 3, 2019 11:01:00 AM
Attachments: image001.png
Sensitivity: Personal

Dear County Election Officials,

House Bill 4130 (86th Legislature 2019) requires the Office of the Secretary of State to prescribe specific requirements and standards for the certification of electronic pollbooks. We have issued [Advisory 2019- 18- Initial Draft of Certification Procedures for Electronic Pollbooks](#). In this Advisory, we provide three draft documents that are available for your review.

1. [Texas Certification Procedures for Electronic Pollbooks \(PDF\)](#)
2. [Texas Functional Testing Matrix for Electronic Pollbooks \(PDF\)](#)
3. [Texas Technical Testing Matrix for Electronic Pollbooks \(PDF\)](#)

In drafting these documents, we consulted with county election officials, vendors, election officials in other states, and industry professionals that are familiar with electronic pollbooks. We are providing these documents for public comment until **October 10, 2019**. After October 10, 2019, we will incorporate applicable recommendations and finalize the initial electronic pollbook certification standards by **October 15, 2019**. We believe this initial round of certification will get all epollbook vendors up to a certain standard in Texas in time for the 2020 primary election.

We hope to continue to improve and refine the process to make the electronic pollbook certification program more robust and more thorough. We anticipate releasing a second round of updates and improvements to the standards by June 2020. We hope to continue to work with you all in developing and improving this program.

If you would like to provide feedback or comments on the certification documents, please send your comments to elections@sos.texas.gov.

If you have any questions or concerns, please don't hesitate to contact us.

Thank you,

Christina Worrell Adkins

Legal Director – Elections Division

Office of the Texas Secretary of State

1019 Brazos Street | Rudder Building, 2nd Floor | Austin, Texas 78701

1.800.252.VOTE (8683)

elections@sos.texas.gov | www.sos.texas.gov

For Voter Related Information, please visit:



The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and consult with an attorney when your legal rights are involved.

From:
To:
Bcc:

[Elections Internet](#)
[Elections Internet](#)

[Andrews - Graciela Mendoza \(gmendoza@co.andrews.tx.us\); Angelina - Connie Brown \(cbrown@angelinacounty.net\); Angelina - Elizabeth Hawkins \(ehawkins@angelinacounty.net\); Angelina - Sonya Fuentes \(sfuentes@angelinacounty.net\); Aransas - Julie Gifford \(jgifford@aransascounty.org\); Aransas - Michele Bennett Carew \(mcarew@aransascounty.org\); Archer - Vicki Wright \(Christie.mooney@co.archer.tx.us\); Armstrong - Jamie Craig \(tax.assessor@co.armstrong.tx.us\); Armstrong - Tawnee Blodgett \(clerk@co.armstrong.tx.us\); Atascosa - Brenda Ochoa \(brenda.ochoa@atascosacounty.texas.gov\); Atascosa - Janice Ruple \(elections@atascosacounty.texas.gov\); Austin - Brenda Vacha \(votenow@austincounty.com\); Austin - Kim Rinn \(krinn@austincounty.com\); Bailey - Maria Gonzalez \(mgonzalez@co.bailey.tx.us\); Bailey - Robin Dickerson \(rdickerson@co.bailey.tx.us\); Bailey - Tracy Torres \(baileycdeputy3@yahoo.com\); Bandera - Gwenda Tschirhart \(elections@banderacounty.org\); Bandera - Tiffany Mayhew \(tmayhew@banderacounty.org\); Bastrop - Kristin Miles \(kristin.miles@co.bastrop.tx.us\); Bastrop - Kristin Miles \(elections@co.bastrop.tx.us\); Baylor - Chris Jakubicek \(bcclerk@srcaccess.net\); Baylor - Jeanette Holub \(bctax-ac@srcaccess.net\); Baylor - Jeanette Holub \[REDACTED\]; Bee - Laura Warnix \(laura.warnix@co.bee.tx.us\); Bee - Michelle Matus \(michelle.matus@co.bee.tx.us\); Bee - Patricia Puente \(patricia.puente@co.bee.tx.us\); Bell - Jessica Weak \(jessica.weak@bellcounty.texas.gov\); Bell - Matthew Dutton \(matthew.dutton@co.bell.tx.us\); Bell - Melinda Luedecke \(melinda.luedecke@bellcounty.texas.gov\); Bell - Tasha Norman \(Tasha.norman@co.bell.tx.us\); Bexar - Cindy Duarte \(cduarte@bexar.org\); Bexar - Debbie Abrego \(dabrego@bexar.org\); Bexar - FPCA'S \(FPCA@bexar.org\); Saiz, Gilbert; Bexar - Jacque Callanen \(jcallanen@bexar.org\); Huerta, James; Fisher, John; Bexar - Michael Gonzales \(mgonzalez@bexar.org\); Blanco - Kristen Spies \(kspies@co.blanco.tx.us\); Blanco - Oscar Villarreal \(electionsadmin@co.blanco.tx.us\); Blanco - Susie McFarland \(tac@co.blanco.tx.us\); Borden - Benny Ray Allison \(benny.allison@co.borden.tx.us\); Borden - Jana Underwood \(jana.underwood@co.borden.tx.us\); Bosque - Crystal Denman \(elections@bosquecounty.us\); Bosque - Tabatha Ferguson \(county_clerk@bosquecounty.us\); Bosque - Vicky Turner \(Vicky_turner@bosquecounty.us\); Bowie - Donna Moreland \[REDACTED\]; Bowie - Pat McCoy \(pat.mccoy@txkusa.org\); Bowie - Samantha Redmond \(Samantha.Redmond@txkusa.org\); Brazoria - Brandy Pena \(brandyp@brazoria-county.com\); Brazoria - Elections Email \(ccclerk@brazoria-county.com\); Brazoria - Joyce Hudman \(joyceh@brazoria-county.com\); Brazoria - Kathy Hammack \(Khammack@brazoria-county.com\); Brazoria - Krystine Barnhill \(KrystinB@brazoria-county.com\); Brazoria - Lisa Mujica \(Lisam@brazoria-county.com\); Brazoria - Megan Erb \(Megane@brazoria-county.com\); Brazoria - Sarah Salinas \(ssalinas@brazoria-county.com\); Brazoria - Susan Cunningham \(susanc@brazoria-county.com\); Brazoria - Tricia DeVille \(triciad@brazoria-county.com\); Brazos - Kathy Schuetze \(kschuetze@brazoscountytx.gov\); KOcon@brazoscountytx.gov; Brazos - Regina White \(rwhite@brazoscountytx.gov\); Brazos - Trudy Hancock \(thancock@brazoscountytx.gov\); Brewster - Lora Nussbaum \(election.admin@co.brewster.tx.us\); Briscoe - Amy Fuston \(deputycoclerk@co.briscoe.tx.us\); Briscoe - Bena Hester \(coclerk@co.briscoe.tx.us\); Briscoe - Jon Etta Ziegler \(bctac@midplains.coop\); Brooks - Anna Maria Garcia \(agarcia@co.brooks.tx.us\); Brown - Brenda Arp \(brenda.arp@browncountytx.org\); Brown - Dorothy Burwick \(Dorothy.Burwick@browncountytx.org\); Brown - Larry Franks \(Larry.Franks@browncountytx.org\); Brown - Shirley Keyes \(deputyvoter1@browncountytx.org\); Burleson - Paula Bartnesky \(electadmin@burlesoncounty.org\); Burleson - Paula Bartnesky \[REDACTED\]; Burnet - Donna Peterson \(elect3vr@burnetcountytexas.org\); Burnet - Doug Ferguson \(electadmin@burnetcountytexas.org\); Burnet - Karen Peraino \(electassist@burnetcountytexas.org\); Caldwell - Mary Bobly Sanchez \(mary.sanchez@co.caldwell.tx.us\); Caldwell - Pamela Ohlendorf \(pamela.ohlendorf@co.caldwell.tx.us\); Caldwell - Rachel Maciel \(caldwellec@co.caldwell.tx.us\); Calhoun - Amy Ochoa \(Amy.Ochoa@calhouncotx.org\); Calhoun - Grace Gonzalez \(grace.gonzalez@calhouncotx.org\); Calhoun - Mary Ann Orta \(mary.orta@calhouncotx.org\); Calhoun - Sally Garza \(sally.garza@calhouncotx.org\); Callahan - Debbie Hatchett \(debbie.hatchett@callahancounty.org\); Callahan - Nicole Crocker \(clerk.info@callahancounty.org\); Callahan - Nicole Crocker \(nicole.crocker@callahancounty.org\); Callahan - Sherry Pruitt \(sherry.pruitt@callahancounty.org\); Callahan - Voter Registrar \(voter.info@callahancounty.org\); Callahan - Tammy Walker \(tammy.walker@callahancounty.org\); Callahan - Tammy Walker \(tax.info@callahancounty.org\); Cameron - Fred Garza \(fgarza@co.cameron.tx.us\); Cameron - Norma Carrillo \(NCarrillo@co.cameron.tx.us\); Cameron - Remi Garza \(remi.garza@co.cameron.tx.us\); Camp - Elaine Young \(ccountyclerk@yahoo.com\); Camp - Gale Burns \(gale.burns@co.camp.tx.us\); Carson - Celeste Bichsel \(celeste.bichsel@co.carson.tx.us\); Carson - Jackie Lewis Moore \(carsontac@yahoo.com\); Cass - Amy L. Varnell \(amy.countyclerk@casscountytx.org\); Cass - Angela Young \(ayoung.tac@casscountytx.org\); Cass - Brynn McDaniel \(bmcdaniel@casscountytx.org\); Cass - Cindy Waters \(cwaters.deputyclerk@casscountytx.org\); Cass - Evelyn Charleston \(echarleston.deputyclerk@casscountytx.org\); Castro - Angela L. Maldonado \(amaldonado@castrocounty.org\); Castro - Carlene Long \(clong@castrocounty.org\); Castro - Joanna Blanco \(jbclerk@castrocounty.org\); Castro - Maria V. Garcia \(mgarcia@castrocounty.org\); Castro - Monica Pina \(mpina@castrocounty.org\); Castro - Pamala S. Rickert \(castro35@castrocounty.org\); Castro - Priscilla Peralta \(pperalta@castrocounty.org\); Chambers - Alicia Moreno \(amoreno@chamberstx.gov\); Chambers - Camie Ford \(ccford@chamberstx.gov\); Chambers - Denise T. Hutter \(dhutter@chamberstx.gov\); Chambers - Heather Hawthorne \(hhawthorne@chamberstx.gov\); Chambers - Lauren Van Deventer \(lvandeventer@chamberstx.gov\); Chambers - Leanne Martin \(flmartin@chamberstx.gov\); Chambers - Leslie Borne \(lborne@chamberstx.gov\); Chambers - Melinda Rhame \(mrhame@chamberstx.gov\); Chambers - Sharon Lucas \(slucas@chamberstx.gov\); Cherokee - Becky Slack \(voter@co.cherokee.org\); Cherokee - Holly Murray \(electiondept@co.cherokee.org\); Cherokee - Shannon Cornelius \(ea@co.cherokee.org\); Childress - Anna Maria Lizama \(anna.lizama@childresstx.us\); Childress - Barbara Spitzer \(barbara.spitzer@childresstx.us\); Childress - Barbara Sue Parr \[REDACTED\]; Childress - Kathy Dobbs \[REDACTED\]; Childress - Mary Adams \(mary.adams@childresstx.us\); Childress - Ruby Weese \(ruby.weese@childresstx.us\); Clay - Val McClain \(clayea@claycountytx.com\); Cochran - Cheryl Butler \(cheryl.butler@co.cochran.tx.us\); \[REDACTED\]; Cochran - Shanna Dewbre \(Shanna.dewbre@co.cochran.tx.us\); Coke - Josie Dean \(cokecotax@yahoo.com\); Coke - Martha Ratliff \[REDACTED\]; Coke - Monica Reyes \(monica.reyes@co.coke.tx.us\); Coleman - Jamie Trammell \(cctaxac@web-access.net\); Coleman - Stacy Mendoza \(ccclerk@web-access.net\); Collin - Bruce Sherbet \(bsherbet@collincountytx.gov\); Collin - Cheryl Gorena](#)

(cgorena@co.collin.tx.us); Collin - Deborah Piña (dpina@collincountytx.gov); Collin - Generic Email (election@collincountytx.gov); Collin - Janessa Millican (jmillican@collincountytx.gov); Collin - Micki Meinecke (mmeinecke@collincountytx.gov); Collin - Patty Seals (pseals@collincountytx.gov); Collin - Sheri Nilson (snilson@collincountytx.gov); Collingsworth - Genarah Manuel (genarah.manuel@co.collingsworth.tx.us); Collingsworth - Jackie Johnson (collingsworthclerk@co.collingsworth.tx.us); Collingsworth - Kim Clancy [REDACTED]; Colorado - Jean Perkins (jean.perkins@co.colorado.tx.us); Colorado - Kimberly Menke (kimberly.menke@co.colorado.tx.us); Colorado - Mary Jane Poenitzsch (mj.poenitzsch@co.colorado.tx.us); Colorado - Rebecca LaCourse (rebecka.lacourse@co.colorado.tx.us); Comal - Bobbie Koepf (koepfb@co.comal.tx.us); Comal - Cynthia Jacqua (cckcjj@co.comal.tx.us); Comal - Donna Dandridge (dandrd@co.comal.tx.us); Comanche - Amy Schwartz [REDACTED]; Comanche - Grace Everhart (graceeverhart@co.comanche.tx.us); Comanche - Jackie Del Bosque (jackied@co.comanche.tx.us); Comanche - Ruby Lesley (ccclerk45@gmail.com); Comanche - Teresa Ogle [REDACTED]; Concho - Melissa Garcia (minfante@co.concho.tx.us); Concho - Phyllis F. Lovell (piovell@co.concho.tx.us); Cooke - Brandy Ann Carr (brandy.carr@co.cooke.tx.us); Cooke - Kathryn Baker (kathryn.baker@co.cooke.tx.us); Cooke - Kim Martin (kim.martin@co.cooke.tx.us); Cooke - Pam Harrison (pam.harrison@co.cooke.tx.us); Coryell - Justin Carothers (tax_collector@coryellcounty.org); Coryell - Katie Veazey (deputyclerk@coryellcounty.org); Cottle - Voter Registrar (cottletac@gmail.com); Cottle - Vickie Wederski (dcclerk@co.cottle.tx.us); Crane - Janelle Shewmake (janelle.shewmake@co.crane.tx.us); Crane - Judy Crawford (judy.crawford@co.crane.tx.us); Crane - Judy Crumrine (judy.crumrine@co.crane.tx.us); Crane - Martha M. Castro (martha.castro@co.crane.tx.us); Crockett - Michelle Medley (michelle.medley@co.crockett.tx.us); Crockett - Ninfa Preddy [REDACTED]; Crosby - Anna R. Rodriguez (taxoffice@crosbycountytx.com); Crosby - Anna Rodriguez (taxoffice2@crosbycountytx.com); Crosby - Michele Cook (taxoffice2@crosbycountytx.com); Crosby - Rebecca Michelle Johnson (countyclerk2@crosbycountytx.com); Crosby - Tammy Marshall (countyclerk1@crosbycountytx.com); Culberson - Amalia Hernandez (culbersoncotaxoffice@gmail.com); Culberson - Linda McDonald (linda.mcdonald@co.culberson.tx.us); Dallam - Jami Parr (taxac@dallam.org); Dallam - Terri Banks (clerk@dallam.org); Dallas - Daniel Bradley (Daniel.Bradley@dallascounty.org); Dallas - Debbie Jones (Debbie.Jones@dallascounty.org); Dallas - FPCA/EV Ballots (EVApplications@dallascounty.org); Dallas - Mandy Bush (Mandy.Bush@dallascounty.org); Dallas - Rivelino Lopez (RLopez@dallascounty.org); Dallas - Robert Heard (Robert.Heard@dallascounty.org); Dallas - Tacoma Phillips (Tacoma.Phillips@dallascounty.org); Dallas - Tandi Smith (tandi.williams@dallascounty.org); dallascountyvotes@dallascounty.org; Dallas - Toni Pippins-Poole (Toni.Pippins-Poole@dallascounty.org); Dallas - Vickie Bynum (Vickie.Bynum@dallascounty.org); Dawson - Clare Christy (clare.christy@co.dawson.tx.us); Dawson - Sylvia Ortiz (dawsoncountytx@windstream.net); Deaf Smith - Nelda Gonzalez (ngonzalez@deafsmithcounty.texas.gov); Deaf Smith - Rachel Garman (rgarman@deafsmithcounty.texas.gov); Delta - Dawn Stewart (deltatac@deltacountytx.com); Delta - Jane Jones (deltacclerk@deltacountytx.com); Denton - Brandy Grimes (Brandy.Grimes@dentoncounty.com); Denton - Cindy Compton (cindy.compton@dentoncounty.com); Denton - Debbie Wood (debbie.wood@dentoncounty.com); Denton - Elections Account (elections@dentoncounty.com); Denton - Frank Phillips (Frank.Phillips@dentoncounty.com); Denton - Jason Slonaker (Jason.Slonaker@dentoncounty.com); Denton - Judith Evans (judith.evans@dentoncounty.com); Denton - Lillie Henry (lillie.henry@dentoncounty.com); Denton - Melissa DeJesus (Melissa.DeJesus@dentoncounty.com); Denton - Pamela Flow (Pamela.Flow@dentoncounty.com); Denton - Paula Paschal (paula.paschal@dentoncounty.com); Denton - Wally Cochran (Wally.Cochran@dentoncounty.com); Dewitt - Melissa Alcazar (electionadmin@co.dewitt.tx.us); Dickens - Becky Hill (coclerk@caprock-spur.com); Dickens - Kathy Hughes (depclerk@caprock-spur.com); tac-office@dimmitcounty.org; Dimmit - Mario Garcia [REDACTED]; Dimmit - Mary Ellen Sandoval (taxassessorcollector@dimmitcounty.org); Donley - Alice Fay Vargas (doncoclerk@windstream.net); Donley - Laverne Pinion (doncoclerk2@dtgoftexas.com); Donley - Linda Crump (doncover@donleytx.com); Duval - Erica O. Gonzalez (erica.gonzalez@co.duval.tx.us); Duval - Velma Cantu (elections@co.duval.tx.us); Eastland - Summer Olvera (elections1@eastlandcountytexas.com); Ector - Albina Ramirez (albina.ramirez@ectorcountytx.gov); Ector - Amanda Snyder (Amanda.snyder@ectorcountytx.gov); Ector - Jeremy Duckworth (Jeremy.duckworth@ectorcountytx.gov); Ector - Lisa Sertuche (elizabeth.sertuche@ectorcountytx.gov); Ector - Tiffany McClure (tiffany.mcclure@ectorcountytx.gov); Edwards - Lorri Garcia Ruiz (edwardstax@swtexas.net); Edwards - Olga Lydia Reyes (clerk@swtexas.net); El Paso - Anthony Rivera (AnRivera@epcounty.com); El Paso - Brenda Negrete (BrNegrete@epcounty.com); El Paso - Francisco Camacho (Fcamacho@epcounty.com); El Paso - Lisa Renee Wise (lwise@epcounty.com); El Paso - Manuel Garibay (Mgaribay@epcounty.com); El Paso - Melissa Rosales (merosales@epcounty.com); El Paso - Melissa Soto (msoto@epcounty.com); El Paso - Rosa O'Keefe (Rokeefe@epcounty.com); El Paso - Ruben Gamez (Rgamez@epcounty.com); El Paso - Vanessa Ruiz (Vruiz@epcounty.com); El Paso - Vanessa Sepeda (Vsepeda@epcounty.com); El Paso - Veronica Parada (Vparada@epcounty.com); Ellis - Adrian Rodriguez (Adrian.rodriguez@co.ellis.tx.us); Ellis - Charlotte Wallace (c.wallace@co.ellis.tx.us); Ellis - Eloisa Rios (eloisa.rios@co.ellis.tx.us); jana.onyon@co.ellis.tx.us; Erath - Gwinda Jones (countyclerk@co.erath.tx.us); Erath - Jennifer Carey (jcarey@co.erath.tx.us); Erath - Lana Stevens (ecvote@co.erath.tx.us); Erath - Sara Piercy (vote@co.erath.tx.us); Falls - Nicket Taylor (nicket.taylor@co.falls.tx.us); Fannin - Angela Frazier (afrazier@fanninco.net); Fannin - Denna Parham (dparham@fanninco.net); Fannin - Tammy Biggar (tbiggar@fanninco.net); Fayette - Bernice Svec (Bernice.svec@co.fayette.tx.us); Fayette - Gale Mersiovsky (gale.mersiovsky@co.fayette.tx.us); Fayette - Terri B. Hefner (terri.hefner@co.fayette.tx.us); Fisher - Jonnye Lu Gibson (taxfisher@yahoo.com); Fisher - Pat Thomson (fishercountyclerk@yahoo.com); Floyd - Delia Suarez (fcta@suddenlinkmail.com); Floyd - Ginger Morgan (cock@co.floyd.tx.us); Floyd - Ginger Morgan (elections@co.floyd.tx.us); Floyd - Terasa Smith (ccd1@co.floyd.tx.us); Foard - Chelsea Hopkins [REDACTED]; Foard - Debra Hopkins (foardcountyclerk@hotmail.com); Foard - Mike Brown [REDACTED]; Fort Bend - Cathy Cantu (cathy.cantu@co.fort-bend.tx.us); Fort Bend - John Oldham (john.oldham@co.fort-bend.tx.us); Fort Bend - Kim Nguyen (kim.nguyen@co.fort-bend.tx.us); Fort Bend - Lasha Gillespie (lasha.gillespie@fortbendcountytexas.gov); Fort Bend - Lisa Railsback (Lisa.Railsback@fortbendcountytexas.gov); Fort Bend - Robin Heiman (robin.heiman@co.fort-bend.tx.us); Fort Bend - Rose Gonzalez (mariarose.gonzalez@co.fort-bend.tx.us); Fort Bend - Veronica Fernandez

(veronica.fernandez@co.fort-bend.tx.us); Franklin - Betty Crane (bcrane@co.franklin.tx.us); Franklin - Brook Bussell (bbussell@co.franklin.tx.us); Franklin - Candy Arzola ([REDACTED]); Franklin - Elaine Harmon ([REDACTED]); Franklin - Melissa McSwain (mmcswain@co.franklin.tx.us); Franklin - Sue Ann Harper (sharper@co.franklin.tx.us); Freestone - Alicia Davis (alicia.davis@co.freestone.tx.us); Freestone - Allison French (allison.french@co.freestone.tx.us); Freestone - Audra Jackson (audra.jackson@co.freestone.tx.us); Freestone - Linda Jarvis (linda.jarvis@co.freestone.tx.us); Freestone - Lisa Foree (lforee@freestonetax.org); Freestone - Melissa Santana (melissa.santana@co.freestone.tx.us); Frio - Carlos Segura (carlos.segura@friocounty.org); Frio - Carlos Segura ([REDACTED]); Frio - Sylvia Santos (ssantos@friocounty.org); Gaines - Patricia Roberson (patricia.roberson@co.gaines.tx.us); Galveston - Brandy Chapman (brandy.chapman@co.galveston.tx.us); Galveston - Cheryl Johnson (cheryl.e.johnson@co.galveston.tx.us); Galveston - Cindy Eddy (cindy.eddy@co.galveston.tx.us); Galveston - Dwight D. Sullivan (dwight.sullivan@co.galveston.tx.us); Galveston - Ernest Murrie (ernest.murrie@co.galveston.tx.us); Galveston - Kristi Saludis (kristi.saludis@co.galveston.tx.us); Galveston - Mae Ross (Mae.Ross@co.galveston.tx.us); Galveston - Sheryl Swift (Sheryl.Swift@co.galveston.tx.us); Galveston - SueAnne Duncan (sueanne.duncan@co.galveston.tx.us); Galveston - Susan Williams (susan.williams@co.galveston.tx.us); Galveston - Tommy Turnbow (tommy.turnbow@co.galveston.tx.us); Galveston - Wendi Crabtree (wendi.crabtree@co.galveston.tx.us); Garza - James Plummer (james.plummer@co.garza.tx.us); Garza - Lina Rodriguez (lina.rodriguez@co.garza.tx.us); Garza - Nancy Wallace (nancy.wallace@co.garza.tx.us); Garza - Terri Laurence (terri.laurence@co.garza.tx.us); Gillespie - Anissa Herrera (aherrera@gillespiecounty.org); Gillespie - Barbara Williams (bwilliams@gillespiecounty.org); Gillespie - Delores Barrientes (dbarrientes@gillespiecounty.org); Gillespie - Olga Vazquez (ovazquez@gillespiecounty.org); Gillespie - Vicki J. Schmidt (vjschmidt@gillespiecounty.org); Glasscock - Rebecca Batla (rebecca.batla@co.glasscock.tx.us); Glasscock - Tina Flores ([REDACTED]); Glasscock - Tina Flores (tinaflores@co.glasscock.tx.us); Goliad - Apolonia Carrera (ACarrera@goliadcountytx.gov); Goliad - Eileen Perry (EPerry@goliadcountytx.gov); Goliad - Mary Ellen Flores (mflores@goliadcountytx.gov); Goliad - Norma Edison (nedison@goliadcountytx.gov); Gonzales - Crystal Cedillo (tac@co.gonzales.tx.us); Gonzales - George Ara (voter@co.gonzales.tx.us); Gonzales - Lona Ackman (gcc@co.gonzales.tx.us); Gray - Randa Hiett (Randa.hiett@graych.com); Grayson - Deana Patterson (elections@co.grayson.tx.us); Gregg - Kathryn Nealy (kathryn.nealy@co.gregg.tx.us); Gregg - Luanna Lewis (luanna.lewis@co.gregg.tx.us); Gregg - Jennifer Briggs (jennifer.briggs@co.gregg.tx.us); Grimes - Christina Griffin (christina.griffin@grimescountytexas.gov); Grimes - Lucy Ybarra (lucy.ybarra@grimescountytexas.gov); Guadalupe - Lisa Hayes (lisa.adam@co.guadalupe.tx.us); Guadalupe - Missy Doss (missy.doss@co.guadalupe.tx.us); Hale - Latrice Kemp (lkemp@halecounty.org); Hale - Lezlie Garza (lgarza@halecounty.org); Hale - Richard Castillo (rcastillo@halecounty.org); Hale - Roland Nash (rnash@halecounty.org); Hall - Olivia Duran (hallcodclerk@gmail.com); Hall - Teresa Altman (hallcotac@gmail.com); Hamilton - Kiesha Bagwell (kbagwell@hamiltoncountytx.org); Hamilton - Terry Short (taxassessor@hamiltoncountytx.org); Hansford - Dorothy Nollner (taxchief@hansfordcountytx.com); Hansford - Janet Torres (clerk@hansfordcountytx.com); Hansford - Linda Cummings (Linda.cummings@co.hansford.tx.us); Hardeman - Ellen London ([REDACTED]); Hardeman - Jan Evans (hardemantax@co.hardeman.tx.us); Hardeman - Susie Ritchie ([REDACTED]); Hardin - Audrea Gilbert (Audrea.Gilbert@co.hardin.tx.us); Hardin - Debbie Yancy (Debra.Yancey@co.hardin.tx.us); Hardin - Glenda Alston (glenda.alston@co.hardin.tx.us); Hardin - Glenda Alston ([REDACTED]); Hardin - Regina Sage (regina.sage@co.hardin.tx.us); Hardin - Shirley Stephens (Shirley.Cook@Co.Hardin.TX.US); Harris - JR Harris (JR.Harris@cao.hctx.net); Harris - Ann Harris Bennett (ann.harris-bennett@tax.hctx.net); Harris - Diane Trautman (dtrautman@cco.hctx.net); Harris - Elisa Resendiz (elisa.resendiz@tax.hctx.net); Harris - Esther Cardenas (ECardenas@cco.hctx.net); Harris - FPCA"s (FPCA@cco.hctx.net); Jason Harris - Bruce (jbruce@cco.hctx.net); Harris - Jennifer Ballard (JBallard@cco.hctx.net); Harris - Jennifer Colvin (jcolvin@cco.hctx.net); Harris - Jennifer Lee (jlee@cco.hctx.net); Harris - Jonathan Dulany (JDulany@cco.hctx.net); Harris - Linda Sandoval (lsandoval@cco.hctx.net); Harris - Maureen McDonald (mmcdonald@cco.hctx.net); Harris - Michael Winn (mwinn@cco.hctx.net); Harris - Neeharika Tumati (Neeharika.tumati@cao.hctx.net); Harris - Rachelle Fortner (RFortner@cco.hctx.net); Harris - Raul Orellana (raul.orellana@tax.hctx.net); Harris - Sheena Tate (Sheena.Tate@tax.hctx.net); Harris - Sue Hastings (Sue.Hastings@tax.hctx.net); Harris - Wendy Caesar (wendy.caesar@tax.hctx.net); Harris County - Crystal Contreras (CContreras@cco.hctx.net); Harrison - Cindy Caswell (cynthiac@co.harrison.tx.us); Harrison - Donald Robinette (donaldro@co.harrison.tx.us); Harrison - Kathy Duskey (kathyd@co.harrison.tx.us); Hartley - Cindi Cates (tax@co.hartley.tx.us); Hartley - Franky Scott (sheeriff@co.hartley.tx.us); Hartley - Melissa Mead (melissa.mead@co.hartley.tx.us); Haskell - Belia Abila (belia.abila@co.haskell.tx.us); Haskell - Belia Abila (haskellcc@yahoo.com); Haskell - Connie Benton (connie@co.haskell.tx.us); Hays - Jennifer Anderson (elections@co.hays.tx.us); Hays - Joyce Cowan (janderson@co.hays.tx.us); Hays - Virginia Flores (virginia.flores@co.hays.tx.us); Hemphill - Alice Bentley (alice@hemphillco.com); Hemphill - Debra Ford ([REDACTED]); Hemphill - Lisa Johnson (lisaj@hemphill-clerk.com); Henderson - Denise Hernandez (dnhernandez@henderson-county.com); Henderson - Janette Cleto (Jcleto@henderson-county.com); Henderson - Jennie Medina (jmedina@henderson-county.com); Hidalgo - Belinda Sagredo (belinda.sagredo@co.hidalgo.tx.us); Hidalgo - Hilda Salinas (hilda.a.salinas@co.hidalgo.tx.us); Hidalgo - Melissa Alvarez (melissa.alvarez@co.hidalgo.tx.us); Hidalgo - Michael Sosa (michael.sosa@co.hidalgo.tx.us); Hidalgo - Yvonne Ramon (yvonne.ramon@co.hidalgo.tx.us); Hill - Aaron Torres (atorres@co.hill.tx.us); Hill - Rebecca (Becky) Weaver (rweaver@co.hill.tx.us); csmart@hockleycounty.org; Hockley - Jennifer Palermo (jpalermo@hockleycounty.org); Hood - Jenise "Crickett" Miller (jmmiller@co.hood.tx.us); Hood - Sandra Davis (sdavis@co.hood.tx.us); Hopkins - Debbie Jenkins (debbie@hopkinscountytx.org); Hopkins - Laura Nolen (lnolen@hopkinscountytx.org); Hopkins - Tracy Smith (ccclerk@hopkinscountytx.org); Hopkins - Tracy Smith (tracy@hopkinscountytx.org); Houston - Cynthia Lum (clum@co.houston.tx.us); Howard - Amy Powell ([REDACTED]); Howard - Jodi Duck ([REDACTED]); Hudspeth - Brenda Sanchez (hudspethcountyclerk@outlook.com); Hudspeth - Brenda Sanchez ([REDACTED]); Hudspeth - Patricia Rose ([REDACTED]); Hunt - Jose Martinez (jmartinez@huntcounty.net); Hunt - Linda Mouton (lmouton@huntcounty.net); Hunt - Tiffanie Elvington (telvington@huntcounty.net); Hutchinson - Brenda Jackson (ckvr@hutchinsoncnty.com); Hutchinson - Carrie Kimmell (ckimmell@hutchinsoncnty.com); Hutchinson - Jan Barnes (jbarnes@hutchinsoncnty.com); Irion - Ashley Masters (Ashley.masters@co.irion.tx.us); Irion - Cassie

Sawyer ([REDACTED]); Irion - Joyce Gray ([REDACTED]); Irion - Julie Terral ([REDACTED]); Irion - Lindsay Fowler (lindsay.fowler@co.irion.tx.us); Irion - Shirley Graham (shirley.graham@co.irion.tx.us); Jack - Lynn Casteel (elections@jackcounty.org); Jack - Vanessa James (countyclerk@jackcounty.org); Jackson - Katherine Brooks (k.brooks@co.jackson.tx.us); Jackson - Lupe Lopez (l.lopez@co.jackson.tx.us); Jackson - Monica Foster (m.foster@co.jackson.tx.us); Jackson - Sarita Delagarza (s.delagarza@co.jackson.tx.us); Jasper - Chrysti Billingsley ([REDACTED]); Jasper - Debbie Newman (debbie.newman@co.jasper.tx.us); Jasper - Diana South (diana.south@co.jasper.tx.us); Jasper - Sheila Houston ([REDACTED]); Jeff Davis - Jennifer Wright (jennifer.wright@co.jeff-davis.tx.us); Jeff Davis - Penni Watters & Patricia Granado (122taxoffice@co.jeff-davis.tx.us); Jeff Davis - William R. Kitts (jdcsojd1@co.jeff-davis.tx.us); Jeff-Davis - Ginger McGough (jdcso122@co.jeff-davis.tx.us); Jefferson - Alicia Monk (amonk@co.jefferson.tx.us); Jefferson - Allison Nathan Getz (agetz@co.jefferson.tx.us); Jefferson - Carolyn Guidry (guidry@co.jefferson.tx.us); Jefferson - Chip Cribbs (ccribbs@co.jefferson.tx.us); Jefferson - Elisha Montiel (emontiel@co.jefferson.tx.us); Jefferson - Jamie Smith (jsmith@co.jefferson.tx.us); Jefferson - Naomi Doyle (ndoyle@co.jefferson.tx.us); Jefferson - Theresa Goodness (twuenschel@co.jefferson.tx.us); Jefferson - Theresa Goodness (thegood@co.jefferson.tx.us); Jim Hogg - Adela Garza ([REDACTED]); Jim Hogg - Norma Liza S. Hinojosa (norma.l.hinojosa@co.jim-hogg.tx.us); Jim Hogg - Rae Gutierrez (rae.m.gutierrez@co.jim-hogg.tx.us); Jim Hogg - Zonia Morales (zoniamorales@co.jim-hogg.tx.us); Jim Wells - Erma Garza (jdcsojd1@co.jim-wells.tx.us); Jim Wells - Tonie Kuhlman (tkuhlman@co.jim-wells.tx.us); Johnson - Joy Adams (joycea@johnsoncountytexas.org); Johnson - Loren Milam (lmilam@johnsoncountytexas.org); Johnson - Patty Bourgeois (pattyb@johnsoncountytexas.org); Jones - Britney Guernsey (guernsey.jonescotx.voter@outlook.com); Jones - Gloria J. Little (gloria.little@co.jones.tx.us); Jones - LeeAnn Jennings (leeann.jennings@co.jones.tx.us); Karnes - Sarah Garza (electionsadmin@co.karnes.tx.us); Kaufman - Brenda Samples (bsamples@kaufmancounty.net); Kaufman - Phillip Osteen (posteen@kaufmancounty.net); Kaufman - Teresa Floyd (teressa@kaufmancounty.net); Kendall - Kim Quintana (kim.quintana@co.kendall.tx.us); Kendall - Rebecca Senger (rebecca.senger@co.kendall.tx.us); Kendall - Staci Decker (staci.decker@co.kendall.tx.us); Kenedy - Brian Birdwell (bbirdwell@co.kenedy.tx.us); Kenedy - Veronica Vela (vvela@co.kenedy.tx.us); Kent - Brenda Long (blong@kentcountysheriff.tx.us); Kent - Craig Harrison (kcldclerk@caprock-spur.com); Kent - Leslie Fuller (lfuller@kentcountysheriff.tx.us); Kent - Raegan Mayfield (RMayfield@kentcountysheriff.tx.us); Kent - William Scogin (sheriff@kentcountysheriff.tx.us); Kerr - Bob Reeves (breeves@co.kerr.tx.us); Kerr - Eva Washburn (evaw@co.kerr.tx.us); Kerr - Jane Trolinger (jane@co.kerr.tx.us); Kerr - Michele Schneider (micheles@co.kerr.tx.us); Kerr - Nadene Alford (nalford@co.kerr.tx.us); Kimble - Haydee Torres (haydee.torres@co.kimble.tx.us); King - Jammie D. Timmons (kcldclerk@gmail.com); King - Sadie Piper-Spitzer (kingtac1@caprock-spur.com); Kinney - Martha Peña Padron (kinneycotac@gmail.com); clerk.ralvarado@co.kinney.tx.us; Kleberg - Evelinda Avelar (eavelar@co.kleberg.tx.us); Kleberg - Jasmine Lara (jlara@co.kleberg.tx.us); Kleberg - Melissa DeLaGarza (mtdelagarza@co.kleberg.tx.us); Kleberg - Pattie Garcia (pgarcia@co.kleberg.tx.us); Kleberg - Sonja Reyna (sreyna@co.kleberg.tx.us); Kleberg - Stephanie Garza (sgarza@co.kleberg.tx.us); Knox - Laura McCanlies ([REDACTED]); Knox - Lisa Cypert ([REDACTED]); Knox - Mitzi Welch (knoxcad@yahoo.com)

Subject: MASS EMAIL ADVISORY (CC/EA/VR-895) - Advisory 2019-19 - Web Posting Requirements
Date: Friday, October 4, 2019 4:48:00 PM
Attachments: image001.png
ADV2019-19 - Web Posting Requirements (Final).pdf
1-15 - Internet Posting Requirements for Political Subdivisions.pdf
Sensitivity: Personal

Dear Election Officials:

Our office has issued the following Advisory that is attached to this email:

Advisory 2019-19 - Web Posting Requirements for Political Subdivisions - House Bill 305, House Bill 440, Senate Bill 902, House Bill 933, House Bill 1850, and House Bill 2640.

This advisory contains a summary of new web posting requirements that came out of the 86th Legislative Session. As the Secretary of State's office has a number of required postings resulting from county specific information, we are currently developing processes to allow for reporting of certain information to our office electronically. We will be conducting trainings for county officials and providing further information once our system updates are available. When posted to our website, this advisory will be available on your [Conducting Elections](#) page.

Additionally, we have prescribed Form 1-15 - Internet Posting Requirements for Political Subdivisions to address the new web posting requirements under HB 305. This form is also attached to this email and will be posted to our [Forms Manual](#).

Thank you,

Christina Worrell Adkins

Legal Director – Elections Division

Office of the Texas Secretary of State

1019 Brazos Street | Rudder Building, 2nd Floor | Austin, Texas 78701

1.800.252.VOTE (8683)

elections@sos.texas.gov | www.sos.texas.gov

For Voter Related Information, please visit:



The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and consult with an attorney when your legal rights are involved.

The State of Texas



Elections Division
P.O. Box 12060
Austin, Texas 78711-2060
www.sos.state.tx.us

Phone: 512-463-5650
Fax: 512-475-2811
Dial 7-1-1 For Relay Services
(800) 252-VOTE (8683)

Ruth R. Hughs
Secretary of State

ELECTION ADVISORY **No. 2019-19**

TO: Election Officials

FROM: Keith Ingram, Director of Elections 

DATE: October 4, 2019

RE: NEW LAW: Web Posting Requirements for Political Subdivisions - House Bill 305, House Bill 440, Senate Bill 902, House Bill 933, House Bill 1850, and House Bill 2640.

As you prepare for the upcoming election on November 5, 2019 we wish to advise you of some changes in the law that passed during the 86th Regular Session (2019) regarding web posting requirements for political subdivisions. Please note, the Secretary of State's office is currently developing processes to allow for reporting of certain information to our office electronically. We will be conducting trainings for county officials and providing further information once our system updates are available.

HOUSE BILL 305 (Effective Date of September 1, 2019)

HB 305 amended Chapter 2051 of the Government Code by adding Subchapter E. The bill provides that a political subdivision with the authority to impose a tax, that maintained a publicly accessible Internet website at any time on or after January 1, 2019, must post the following items on the entity's internet website for one year continuously before the election day for the office:

1. The political subdivision's contact information, including a mailing address, telephone number, and e-mail address;
2. Each elected officer of the political subdivision;
3. The date and location of the next election for officers of the political subdivision;
4. The requirements and deadline for filing for candidacy of each elected office of the political subdivision which shall be continuously posted or at least one year before the election day for the office;
5. Each notice of a meeting of the political subdivision's governing body under Subchapter C, Chapter 551 of the Government Code; and
6. Each record of a meeting of the political subdivision's governing body under Section 551.021 of the Government Code.

Our office recommends consulting with your political subdivision's local counsel regarding the particular posting requirements under Subdivisions (5) and (6) referenced above. Please note, the requirements for posting notice of meetings and record of meetings of the political subdivision's governing body does not apply to:

1. A county with a population of less than 10,000;
2. A municipality with a population of less than 5,000 located in a county with a population of less than 25,000; or
3. A school district with a population of less than 5,000 in the district's boundaries and located in a county with a population of less than 25,000.

Meaning of “location.” Your jurisdiction already must post polling places on your website (if you have one) as part of standard election notice requirements. See the relevant entries in our calendars. Sections 85.006, 85.007. The political subdivision should also provide the address of the main administrative office (i.e. the location a person would expect to file candidate applications).

Meaning of “requirements” for office. At a minimum, a statement of requirements should include form, content, and procedure; for example, the type of application form needed, if there is a fee or petition in lieu of filing fee, and so on. However, we think the likely legislative intent is to also post the qualifications for office; for example, how long the candidate must be a resident, whether the candidate must be a registered voter, and so on. The Ethics Commission has advised us that this posting need not refer to Ethics Commission filing requirements.

Meaning of “next election.” Although the likely meaning is the next general election (as the requirement is about “officers,” a year in advance), the best practice would be to also post any such notice of a special election for an officer as soon as possible after ordering the special election.

Please note, our office created a form that your entity may use as a sample when posting the online information required by HB 305.

HOUSE BILL 440 (Effective Date of September 1, 2019)

Method of Giving Notice: Amended Section 4.003 of the Election Code. Requires that a political subdivision that maintains a website must include a sample ballot for their general obligation bond election and that it be posted on the website for the 21 days before the election, along with the election order, notice of the election, and contents of the proposition. Please note, House Bill 477 made a number of changes to the requirements of a debt obligation order, ballot language, and notice requirements.

SENATE BILL 902: (Effective Date of September 1, 2019)

Election Day Vote Total for Certain Elections: Added Section 66.0021 to the Texas Election Code. This section requires the general custodian of election records for a primary election or general election for state and county officers to maintain a list that states the total number of votes cast in each precinct on election day. This list must be available for public inspection not later than

the day after election day. This information must be submitted to the Secretary of State and posted in a downloadable format on the Secretary of State's internet website.

Early Voting Rosters: Amended Section 87.121 of the Code. Requires that information on the roster for a person who votes an early voting ballot by personal appearance must be made available for public inspection not later than 11 a.m. on the day after the date the information is entered on the roster. Information on the roster for a person who votes an early voting ballot by mail must be made available for public inspection not later than 11 a.m. on the day following the day the early voting clerk receives a ballot voted by mail. Please note, each roster must be updated daily. In a primary election or the general election for state and county officers, the county elections officer must submit to the Secretary of State for posting on the Secretary of State's internet website, in a downloadable format, certain information from the early voting rosters described by Sections 87.121(g) and (h) of the Code.

As noted previously in this advisory, our office is currently developing processes to allow for reporting of this information to our office electronically. We will be providing information and conducting trainings for county officials once our system updates are available regarding SB 902 posting requirements.

HOUSE BILL 933 (Effective Date of September 1, 2019)

HB 933 requires the posting of certain election information on the county election officer's internet website, if the county maintains a website, as well as the Secretary of State's internet website. The county's requirements for internet postings and the specific sections of the Texas Election Code affected are addressed below:

Notice of Election: Amended Sections 4.003 and 4.008 of the Code. Provides that not later than the 21st day before election day, counties must post a notice of election given by the county or provided to the county by a political subdivision located in the county, which must include the location of each polling place. Please note, the information regarding the polling place includes the name of the building in which the polling place is located, if any, the street address and zip code, and the days and hours of voting at each location.

Public County Training Program: Amended Section 32.114 of the Code. The bill requires the county election officer to post notice of the time and place of each session of public training for election judges and clerks for elections ordered by the Governor or a county authority. The posting must include a statement that the program is open to the public.

County Website: Added Section 31.125 to the Code. It requires the county election officer to post on the county's internet website contact information for the county election office including: (1) the street address and zip code; (2) the mailing address if different from the address provided in Subdivision (1); (3) telephone number; (4) facsimile number; and (5) e-mail address.

For each polling place located in the county, the county must post on the county's website: (1) the name of the building in which the polling place is located, if any; (2) the street address and zip code; and (3) the days and hours of voting at each location.

Public Notice of Boundary Changes: Amended Section 42.035 of the Code. It requires the commissioners court to publish notice of an order changing a county election precinct on the county's website beginning with the first week following the week in which the order is adopted. The notice must be published for three consecutive weeks.

Retrieving Erroneously Placed Election Records: Amended Section 66.059 of the Code. Provides that if the political subdivision holding the election is not a county or is a county that does not maintain an Internet website, the district judge must post a notice of the date, hour, and place for opening the ballot box on the bulletin board used for posting notices of the meetings of the governing body of the political subdivision served by the general custodian of election records. The notice must remain posted continuously for the 24 hours immediately preceding the hour set for opening the box.

If the political subdivision holding the election is a county that maintains an Internet website, the district judge shall post a notice of the date, hour, and place for opening the box on the county's Internet website. The notice must remain posted continuously for the 24 hours preceding the hour set for opening the box.

Public Notice of Time for Voting: Amended Section 85.007 of the Code. Requires the early voting clerk to post notice for each election stating the dates and hours that voting on a Saturday or Sunday is ordered to be conducted under Section 85.006(b) of the Code. The notice must be posted continuously for at least 72 hours immediately preceding the first hour that the voting to which the notice pertains will be conducted.

Public Notice of Branch Voting Schedule: Amended Section 85.067 of the Code. If the early voting clerk is the county election officer, then the early voting clerk shall post for each election a schedule stating the location of each permanent and temporary branch polling place, the election precincts served by each branch polling place and the dates and hours that temporary branch voting will be conducted. The schedule must be posted continuously for a period beginning not later than the fifth day before the first day of the period for early voting by personal appearance and ending on the last day of that period.

Signature Verification Committee: Amended Section 87.027 of the Code. Provides that postings required by Section 87.027 of the Code must be made on the county's website in an election for which the county election board is established or a primary election. Certain items related to the posting of information regarding the Signature Verification Committee under Section 87.027 of the Code include: (1) the copy of order calling for the appointment of the Signature Verification Committee; (2) the early voting clerk's notice of names and addresses of members of the committee; and (3) notice of delivery of ballots to the signature verification committee.

Public Test of Logic and Accuracy: Amended Section 129.023 of the Code. Provides that the public notice of the logic and accuracy test must be posted on the county's website at least 48 hours before the test begins.

The Secretary of State's requirements for internet postings and the specific sections of the Texas Election Code affected by HB 933 are addressed below:

Voting Information on Secretary of State's Website: Added Section 31.016 to the Election Code. Provides that the Secretary of State must post on its website contact information for each county election office including the street address and zip code, mailing address, if different, telephone number, fax number and email address. Section 31.016 of the Code also provides that the Secretary of State must post election day and early voting polling place locations for county and local elections including the polling place building name, if any, street address and zip code, and days and hours of voting under each location.

Time for Canvass by Governor: Amended Section 67.012 of the Code to provide that the Secretary of State must post on its website the notice for the Governor's statewide canvass for elections containing a statewide office, statewide measure, district office, or president or vice-president. The notice must be posted at least 72 hours before the canvass is conducted.

Petition Supplementing Precinct Convention Lists: Amended Section 181.006 of the Code. Provides that the Secretary of State must post on its website the notice of the submission of a petition supplementing a precinct convention list for the creation of a new party.

Time of Canvass: Amended Section 203.012 of the Code. Provides that the Secretary of State must post on its website notice of the Governor's canvass of an election to fill a legislative vacancy. The notice must include the date, hour, and place of the canvass at least 24 hours before the canvass is conducted.

Drawing for Ballot Order: Amended Section 274.002 of the Code. Provides that the Secretary of State must post on its website notice of the ballot drawing for constitutional amendment elections. The notice must remain posted continuously for 72 hours immediately preceding the scheduled time of the drawing.

HOUSE BILL 1850 (Effective September 1, 2019)

Branch Daily Register and Early Voting Rosters: Amended Sections 85.072 and 87.121 of the Election Code. Information on the early voting roster for a person who votes an early voting ballot by personal appearance must be made available for public inspection no later than 11:00 a.m. on the day after the date the information is entered on the roster. Information on the roster for a person who votes an early voting ballot by mail must be made available for public inspection not later than 11:00 a.m. on the day following the day the early voting clerk receives the ballot voted by mail. Please note, each roster must be updated daily.

If the county clerk/elections administrator is the early voting clerk, the information above must be posted on the county's website. If the county does not maintain a website, then the roster must be made available on the bulletin board used for posting notice of meetings of the commissioners court. Information regarding the early voting roster must be made available for all elections, including the constitutional amendment election because the bill took effect September 1, 2019. The Secretary of State must also make these rosters available to the public on our website. Our office is currently developing processes to allow for reporting of this information to our office electronically. We will be providing information and conducting trainings for county officials once our system updates are available regarding HB 1850.

For an election held by a political subdivision in which the county election officer is not the early voting clerk, the information on the roster must be made available on the internet website of the authority ordering the election or, if the authority ordering the election does not maintain a website, on the bulletin board used for posting notice of meetings of the governing body of the authority.

HOUSE BILL 2640 (Effective September 1, 2019)

Reporting Precinct Results to Secretary of State: Amended Section 67.017 of the Election Code. Requires all precinct by precinct reporting that is submitted to the Secretary of State to now include district, county, and precinct level offices. The bill clarifies that precinct by precinct reporting is submitted by the county election officers which eliminates the submission of precinct by precinct reporting for local political subdivisions. The county elections officer must deliver the report to the Secretary of State not later than the 30th day after election day in an electronic format prescribed by our office.

Filling Vacancy in County Executive Committee: Amended Section 171.024 of the Code. Provides that the county chair shall submit the replacement member's name to the Secretary of State for posting on the Secretary of State's website. The Secretary of State's office must create a system for the chair to submit such information to our office.

Withdrawal or Declaration of Ineligibility of Candidate that Results in Extended Filing Period: Amended Section 172.055 of the Code. In a primary election, if the deadline for filing applications is extended, notice of the extended filing deadline must be given as provided by Section 172.055 of the Code. Not later than 24 hours after a candidate withdraws or is declared ineligible or after the authority preparing the notice learns of a candidate's death, the filing authority must post certain notices. The filing authority must now also post the notice on the authority's internet website, if one is maintained, and send a copy of the notice to the Secretary of State to be posted on the Secretary of State's internet website for a candidate for an office filled by voters of more than one county, or the county clerk/elections administrator for an office filled by voters of a single county.

Notice of Election for Primary Elections: Amended Section 172.1112 of the Code. Provides that the county clerk/elections administrator shall post a notice of the election and notice of consolidated precincts in the manner prescribed under 4.003. Additionally, the notice of election must be posted on the county's internet website, if the county maintains a website.

Unofficial Tabulation of Precinct Results: Amended Section 172.113 of the Code. Provides that the Secretary of State may require the posting of unofficial tabulation of precinct results on the Secretary of State's website.

Canvass of Primary Election: Amended Section 172.116 of the Code. Provides that the county clerk/elections administrator must prepare and electronically submit to the Secretary of State a report of the results of the canvass. We will be providing information and conducting trainings for County Chairs regarding the canvass process and how to complete the canvass via the Secretary of State's website.

Listing of Candidates on Secretary of State’s Website: Amended Section 172.117 of the Code. This section now provides for two additional candidate statuses: “accepted” and “rejected.” The county chair is required to update the notations after each general primary or primary runoff election unless the Secretary of State’s internet website automatically updates the notations based on election returns. Section 172.121 of the Code provides that the Secretary of State shall update the status of each candidate as appropriate for statewide and district office who is to be a candidate in the runoff.

Certification of Candidates on Secretary of State’s Website: Amended Section 172.122 of the Code. Provides that not later than the 20th day after the date the state canvass is completed, the state chair shall submit the certification of candidates to the Secretary of State for posting on the Secretary of State’s internet website. The Secretary of State must create a system for the state chair to submit the information to the SOS for posting on the website.

Presidential Nominations: Amended Section 191.003 of the Code. Provides that the state chair of each political party holding a presidential primary election must submit the candidate information to the Secretary of State for posting on the Secretary of State’s internet website and certify the name of each presidential candidate who qualifies for a place on the presidential primary election ballot in the same manner as a candidate filing for statewide, district, and county offices not later than the ninth day after the date of the regular filing deadline for the general primary election.

Posting of Party Rules: Amended Section 191.008 of the Code. Provides that for a political party to be entitled to have its nominees for president and vice-president placed on the general election ballot, the rules related to the presidential primary must be posted on the party’s internet website and filed with the Secretary of State not later than January 5th of the presidential election year.

Please contact us at 1-800-252-VOTE (8683) or at elections@sos.texas.gov if you have any questions.

KI:CA:HM

Internet Posting Requirements for Political Subdivisions

Mailing Address of Political Subdivision:	Telephone Number:	E-Mail Address:

Elected Officers of Political Subdivision	Year Elected Officer's Term Expires

Date of Next Officer Election	Location of Next Officer Election

Candidate Eligibility Requirements	Deadline to File Candidate Application

Notice and Record of Meeting of Political Subdivision's Governing Body (If Applicable to Political Subdivision):

General Instructions

Please see the following general instructions regarding completion of the online posting requirements for political subdivisions:

Political Subdivision's Contact Information: List the political subdivision's contact information, including a mailing address, telephone number, and e-mail address.

Elected Officer of the Political Subdivision: List the names of each elected or appointed public elective officer within the political subdivision and the year the officer's term expires. For counties, this includes providing information regarding county and precinct officers. Counties are not required to list the names of statewide or district elective officers.

Date and Location of the Next Election for Officers of the Political Subdivision: The political subdivision should provide the address of the main administrative office (i.e. the location a person would expect to file candidate applications). Although political subdivisions must include information regarding the date of the next general election for officers, the best practice would include posting the date of a special election for an officer as soon as possible after such special election is ordered. Political subdivisions may also provide a link to the Notice of Election once same has been issued for an election.

Requirements and Deadline for Filing for Candidacy: Please note, the requirements and deadline for filing for candidacy of each elected office of the political subdivision must be continuously posted for at least one year before the election day for the office. The online posting need not refer to Ethics Commission filing requirements for candidates.

Regarding the deadline for candidacy deadline, the best practice would be to include the candidate filing deadline for general elections, the candidate filing deadline for any special elections which have been ordered to fill a vacancy, and the write-in candidate deadline.

In regards to the requirements for filing for candidacy, at a minimum, the political subdivision must provide a statement of candidate requirements including form, content, and procedure. This includes, for example: (a) the type of candidate application form needed, along with a link to the candidate application, and (b) information regarding whether there is a candidate filing fee and how much, or whether there is a petition in lieu of a filing fee available, as well as a link to such petition.

The political subdivision may additionally post the qualifications for office which are specific to your entity. This includes, for example, how long the candidate must be a resident of the state and/or the territory elected from, whether the candidate needs to be a registered voter, and other pertinent candidate eligibility requirements relevant to the political subdivision. The political subdivision may also provide a link to Section 141.001 of the Election Code, if applicable (which details eligibility requirements for public office)

and/or also provide a link to other sections of relevant codes or a city's charter, which may also provide specific candidate eligibility requirements for the entity.

Requirements for Posting Notice of Meetings and Record of Meetings of Political Subdivision's Governing Body: Our office recommends consulting with your political subdivision's local counsel regarding this particular posting requirement.

The requirements for posting notice of meetings and record of meetings of the political subdivision's governing body does not apply to:

- (1) a county with a population of less than 10,000;
- (2) a municipality with a population of less than 5,000 located in a county with a population of less than 25,000; or
- (3) a school district with a population of less than 5,000 in the district's boundaries and located in a county with a population of less than 25,000.

Please see the following guides available on the Secretary of State's website that your political subdivision may find helpful in providing and posting candidate information:

[Terms, Qualifications, and Vacancies](#)

[VR for Candidates \(HB 484\) FAQ](#)

[Candidacy for Local Political Subdivisions](#)

[2020 Candidate's Guide – Running for Federal, State, District or County offices.](#)

[Running for Local Offices](#)

From:
To:
Bcc:

[Elections Internet](#)
[Elections Internet](#)

Anderson - Casey Brown (cbrown@co.anderson.tx.us); Anderson - Casey Brown (electionsclerk@co.anderson.tx.us); Andrews - Graciela Mendoza (gmendoza@co.andrews.tx.us); Angelina - Connie Brown (cbrown@angelinacounty.net); Angelina - Elizabeth Hawkins (ehawkins@angelinacounty.net); Angelina - Sonya Fuentes (sfuentes@angelinacounty.net); Aransas - Julie Gifford (jgifford@aransascounty.org); Aransas - Michele Bennett (mbennett@aransascounty.org); Archer - Vicki Wright (Christie.mooney@co.archer.tx.us); Armstrong - Tawnee Blodgett (clerk@co.armstrong.tx.us); Atascosa - Brenda Ochoa (brenda.ochoa@atascosacounty.texas.gov); Atascosa - Janice Ruple (elections@atascosacounty.texas.gov); Austin - Brenda Vacha (votenow@austincounty.com); Austin - Kim Rinn (krinn@austincounty.com); Bailey - Robin Dickerson (rdickerson@co.bailey.tx.us); Bailey - Tracy Torres (baileycctdeputy3@yahoo.com); Bandera - Gwenda Tschirhart (elections@banderacounty.org); Bandera - Tiffany Mayhew (tmayhew@banderacounty.org); Bastrop - Bridgette Escobedo (bridgette.escobedo@co.bastrop.tx.us); Bastrop - Bridgette Escobedo (elections@co.bastrop.tx.us); Bastrop - Kristin Miles (kristin.miles@co.bastrop.tx.us); Baylor - Chris Jakubicek (bcclerk@srcaccess.net); Bee - Laura Warnix (laura.warnix@co.bee.tx.us); Bee - Michelle Matus (michelle.matus@co.bee.tx.us); Bee - Patricia Puente (patricia.puente@co.bee.tx.us); Bell - Jessica Weaks (jessica.weaks@bellcounty.texas.gov); Bell - Matthew Dutton (matthew.dutton@co.bell.tx.us); Bell - Melinda Luedecke (melinda.luedecke@bellcounty.texas.gov); Bell - Tasha Norman (Tasha.norman@co.bell.tx.us); Bexar - Cindy Duarte (cduarte@bexar.org); Bexar - Debbie Abrego (dabrego@bexar.org); Bexar - FPCA"S (FPCA@bexar.org); Bexar - Jacque Callanen (jcallanen@bexar.org); Bexar - Michael Gonzales (mgonzalez@bexar.org); Blanco - Oscar Villarreal (electionsadmin@co.blanco.tx.us); Borden - Jana Underwood (jana.underwood@co.borden.tx.us); Bosque - Crystal Denman (elections@bosquecounty.us); Bosque - Tabatha Ferguson (county_clerk@bosquecounty.us); Bosque - Vicky Turner (Vicky_turner@bosquecounty.us); Bowie - Donna Moreland ([REDACTED]); Brazoria - Brandy Pena (brandyp@brazoria-county.com); Brazoria - Cindy Atkins (cindy@brazoria-county.com); Brazoria - Elections Email (cclerkelections@brazoria-county.com); Brazoria - Joyce Hudman (joyceh@brazoria-county.com); Brazoria - Lisa Mujica (Lisam@brazoria-county.com); Brazoria - Sarah Salinas (ssalinas@brazoria-county.com); Brazoria - Susan Cunningham (susanc@brazoria-county.com); Brazoria - Tricia DeVille (triciad@brazoria-county.com); Brazos - Regina White (rwhite@brazoscountytexas.gov); Brazos - Trudy Hancock (thancock@brazoscountytexas.gov); Brewster - Lora Nussbaum (election.admin@co.brewster.tx.us); Briscoe - Amy Fuston (deputyclerk@co.briscoe.tx.us); Briscoe - Bena Hester (coclerk@co.briscoe.tx.us); Brooks - Anna Maria Garcia (agarcia@co.brooks.tx.us); Brown - Dorothy Burwick (Dorothy.Burwick@browncountytexas.org); Brown - Larry Franks (Larry.Franks@browncountytexas.org); Brown - Shirley Keyes (deputyvoter1@browncountytexas.org); Burleson - Paula Bartnesky ([REDACTED]); Burleson - Paula Bartnesky (electadmin@burlesoncounty.org); Burnet - Donna Peterson (elect3vr@burnetcountytexas.org); Burnet - Barbara Agnew (electadmin@burnetcountytexas.org); Burnet - Karen Peraino (electassist@burnetcountytexas.org); Caldwell - Pamela Ohlendorf (pamela.ohlendorf@co.caldwell.tx.us); Calhoun - Amy Ochoa (Amy.Ochoa@calhouncotx.org); Calhoun - Grace Gonzalez (grace.gonzalez@calhouncotx.org); Calhoun - Mary Ann Orta (mary.orta@calhouncotx.org); Calhoun - Sally Garza (sally.garza@calhouncotx.org); Callahan - Nicole Crocker (nicole.crocker@callahancounty.org); Callahan - Nicole Crocker (clerk.info@callahancounty.org); Cameron - Fred Garza (fgarza@co.cameron.tx.us); Cameron - Norma Carrillo (NCarrillo@co.cameron.tx.us); Cameron - Remi Garza (remi.garza@co.cameron.tx.us); Camp - Elaine Young (ccountyclerk@yahoo.com); Carson - Celeste Bichsel (celeste.bichsel@co.carson.tx.us); Cass - Amy L. Varnell (amy.countyclerk@casscountytexas.org); Cass - Cindy Waters (cwaters.deputyclerk@casscountytexas.org); Cass - Evelyn Charleston (echarleston.deputyclerk@casscountytexas.org); Castro - Carlene Long (clong@castrocounty.org); Castro - Joanna Blanco (jbclerk@castrocounty.org); Castro - Monica Pina (mpina@castrocounty.org); Chambers - Heather Hawthorne (hhawthorne@chamberstx.gov); Chambers - Lauren Van Deventer (lvandeventer@chamberstx.gov); Chambers - Leanne Martin (flmartin@chamberstx.gov); Chambers - Leslie Borne (lborne@chamberstx.gov); Chambers - Melinda Rhame (mrhame@chamberstx.gov); Chambers - Sharon Lucas (slucas@chamberstx.gov); Cherokee - Becky Slack (voter@co.cherokee.org); Cherokee - Holly Murray (electiondept@co.cherokee.org); Cherokee - Shannon Cornelius (ea@co.cherokee.org); Childress - ANNA MARIA LIZAMA (childresscountydeputy@gmail.com); Childress - Barbara Spitzer (childressclerks@gmail.com); Childress - Ruby Weese (childresscountydeputy2@gmail.com); Clay - Val McClain (clayea@claycountytexas.org); Cochran - Cheryl Butler (cheryl.butler@co.cochran.tx.us); [REDACTED]; pshenry@co.cochran.tx.us; Cochran - Shanna Dewbre (Shanna.dewbre@co.cochran.tx.us); Coke - Martha Ratliff ([REDACTED]); Coke - Monica Reyes (monica.reyes@co.coke.tx.us); Coleman - Stacey Mendoza (cclerk@web-access.net); Collin - Bruce Sherbet (bsherbet@collincountytexas.org); Collin - Cheryl Gorena (cgorena@co.collin.tx.us); Collin - Deborah Piña (dpina@collincountytexas.org); Collin - Generic Email (election@collincountytexas.org); Collin - Janessa Millican (jmillican@collincountytexas.org); Collin - Micki Meinecke (mmeinecke@collincountytexas.org); Collin - Patty Seals (pseals@collincountytexas.org); Collin - Sheri Nilson (snilson@collincountytexas.org); Collingsworth - Jackie Johnson (collingsworthclerk@co.collingsworth.tx.us); Colorado - Jean Perkins (jean.perkins@co.colorado.tx.us); Colorado - Kimberly Menke (kimberly.menke@co.colorado.tx.us); Colorado - Rebecka LaCourse (rebecka.lacourse@co.colorado.tx.us); Comal - Bobbie Koepp (koeppb@co.comal.tx.us); Comal - Cynthia Jacqua (cckcj@co.comal.tx.us); Comal - Donna Dandridge (dandrd@co.comal.tx.us); Comanche - Amy Goodlander ([REDACTED]); Comanche - Ruby Lesley (ccclerk45@gmail.com); Comanche - Teresa Ogle ([REDACTED]); Concho - Melissa Garcia (minfante@co.concho.tx.us); Concho - Phyllis F. Lovell (plovell@co.concho.tx.us); Cooke - Pam Harrison (pam.harrison@co.cooke.tx.us); Cooke - Pam Harrison (Pam.Harrison@co.cooke.tx.us); Corvell - Katie Veazey (deputyclerk@corvellcounty.org); Corvell - Justin Carothers (tax_collector@corvellcounty.org); Cottle - Vickey Wederski (dcclerk@co.cottle.tx.us); Crane - Janelle Shewmake (janelle.shewmake@co.crane.tx.us); Crane - Judy Crawford (judy.crawford@co.crane.tx.us); Crockett - Ninfa Preddy ([REDACTED]); Crosby - Rebecca Michelle Johnson (countyclerk2@crosbycountytexas.org); Crosby - Tammy Marshall (countyclerk1@crosbycountytexas.org); Culberson - Linda McDonald (linda.mcdonald@co.culberson.tx.us); Dallam - Terri Banks (clerk@dallam.org); Dallas - Daniel Bradley (Daniel.Bradley@dallascounty.org); Dallas - Debbie Jones (Debbie.Jones@dallascounty.org); Dallas -

[FPCA/EV Ballots \(EVApplications@dallascounty.org\)](mailto:FPCA/EV%20Ballots%20(EVApplications@dallascounty.org)); [Dallas - Mandy Bush \(Mandy.Bush@dallascounty.org\)](mailto:Dallas%20-%20Mandy%20Bush%20(Mandy.Bush@dallascounty.org)); [Dallas - Rivelino Lopez \(RLopez@dallascounty.org\)](mailto:Dallas%20-%20Rivelino%20Lopez%20(RLopez@dallascounty.org)); [Dallas - Robert Heard \(Robert.Heard@dallascounty.org\)](mailto:Dallas%20-%20Robert%20Heard%20(Robert.Heard@dallascounty.org)); [Dallas - Tacoma Phillips \(Tacoma.Phillips@dallascounty.org\)](mailto:Dallas%20-%20Tacoma%20Phillips%20(Tacoma.Phillips@dallascounty.org)); [Dallas - Tandi Smith \(tandi.williams@dallascounty.org\)](mailto:Dallas%20-%20Tandi%20Smith%20(tandi.williams@dallascounty.org)); [Dallas - Toni Pippins-Poole \(Toni.Pippins-Poole@dallascounty.org\)](mailto:Dallas%20-%20Toni%20Pippins-Poole%20(Toni.Pippins-Poole@dallascounty.org)); [Dallas - Toni Pippins-Poole \(dallascountyyvotes@dallascounty.org\)](mailto:Dallas%20-%20Toni%20Pippins-Poole%20(dallascountyyvotes@dallascounty.org)); [Dallas - Vickey Bynum \(Vickey.Bynum@dallascounty.org\)](mailto:Dallas%20-%20Vickey%20Bynum%20(Vickey.Bynum@dallascounty.org)); [Dawson - Clare Christy \(clare.christy@co.dawson.tx.us\)](mailto:Dawson%20-%20Clare%20Christy%20(clare.christy@co.dawson.tx.us)); [Deaf Smith - Nelda Gonzalez \(ngonzalez@deafsmithcounty.texas.gov\)](mailto:Deaf%20Smith%20-%20Nelda%20Gonzalez%20(ngonzalez@deafsmithcounty.texas.gov)); [Deaf Smith - Rachel Garman \(rgarman@deafsmithcounty.texas.gov\)](mailto:Deaf%20Smith%20-%20Rachel%20Garman%20(rgarman@deafsmithcounty.texas.gov)); [Delta - Jane Jones \(deltaclerk@deltacountytx.com\)](mailto:Delta%20-%20Jane%20Jones%20(deltaclerk@deltacountytx.com)); [Denton - Brandy Grimes \(Brandy.Grimes@dentoncounty.com\)](mailto:Denton%20-%20Brandy%20Grimes%20(Brandy.Grimes@dentoncounty.com)); [Denton - Cindy Compton \(cindy.compton@dentoncounty.com\)](mailto:Denton%20-%20Cindy%20Compton%20(cindy.compton@dentoncounty.com)); [Denton - Debbie Wood \(debbie.wood@dentoncounty.com\)](mailto:Denton%20-%20Debbie%20Wood%20(debbie.wood@dentoncounty.com)); [Denton - Elections Account \(elections@dentoncounty.com\)](mailto:Denton%20-%20Elections%20Account%20(elections@dentoncounty.com)); [Denton - Frank Phillips \(Frank.Phillips@dentoncounty.com\)](mailto:Denton%20-%20Frank%20Phillips%20(Frank.Phillips@dentoncounty.com)); [Denton - Jason Slonaker \(Jason.Slonaker@dentoncounty.com\)](mailto:Denton%20-%20Jason%20Slonaker%20(Jason.Slonaker@dentoncounty.com)); [Denton - Judith Evans \(judith.evans@dentoncounty.com\)](mailto:Denton%20-%20Judith%20Evans%20(judith.evans@dentoncounty.com)); [Denton - Lillie Henry \(lillie.henry@dentoncounty.com\)](mailto:Denton%20-%20Lillie%20Henry%20(lillie.henry@dentoncounty.com)); [Denton - Melissa DeJesus \(Melissa.DeJesus@dentoncounty.com\)](mailto:Denton%20-%20Melissa%20DeJesus%20(Melissa.DeJesus@dentoncounty.com)); [Denton - Pamela Flow \(Pamela.Flow@dentoncounty.com\)](mailto:Denton%20-%20Pamela%20Flow%20(Pamela.Flow@dentoncounty.com)); [Denton - Paula Paschal \(paula.paschal@dentoncounty.com\)](mailto:Denton%20-%20Paula%20Paschal%20(paula.paschal@dentoncounty.com)); [Denton - Wally Cochran \(Wally.Cochran@dentoncounty.com\)](mailto:Denton%20-%20Wally%20Cochran%20(Wally.Cochran@dentoncounty.com)); [Dewitt - Melissa Alcazar \(electionadmin@co.dewitt.tx.us\)](mailto:Dewitt%20-%20Melissa%20Alcazar%20(electionadmin@co.dewitt.tx.us)); [Dickens - Becky Hill \(coclerk@caprock-spur.com\)](mailto:Dickens%20-%20Becky%20Hill%20(coclerk@caprock-spur.com)); [Dickens - Kathy Hughes \(depclerk@caprock-spur.com\)](mailto:Dickens%20-%20Kathy%20Hughes%20(depclerk@caprock-spur.com)); [Dimmit - Mario Garcia \(mgarcia@co.dimmit.tx.us\)](mailto:Dimmit%20-%20Mario%20Garcia%20(mgarcia@co.dimmit.tx.us)); [Donley - Alice Fay Vargas \(doncoclerk@windstream.net\)](mailto:Donley%20-%20Alice%20Fay%20Vargas%20(doncoclerk@windstream.net)); [Donley - Laverne Pinion \(doncoclerk2@dtgottexas.com\)](mailto:Donley%20-%20Laverne%20Pinion%20(doncoclerk2@dtgottexas.com)); [Duval - Erica O. Gonzalez \(eric.gonzalez@co.duval.tx.us\)](mailto:Duval%20-%20Erica%20O.%20Gonzalez%20(eric.gonzalez@co.duval.tx.us)); [Duval - Velma Cantu \(elections@co.duval.tx.us\)](mailto:Duval%20-%20Velma%20Cantu%20(elections@co.duval.tx.us)); [Eastland - Summer Olvera \(elections1@eastlandcountytexas.com\)](mailto:Eastland%20-%20Summer%20Olvera%20(elections1@eastlandcountytexas.com)); [Ector - Albina Ramirez \(albina.ramirez@ectorcountytx.gov\)](mailto:Ector%20-%20Albina%20Ramirez%20(albina.ramirez@ectorcountytx.gov)); [Ector - Amanda Synder \(Amanda.snyder@ectorcountytx.gov\)](mailto:Ector%20-%20Amanda%20Synder%20(Amanda.snyder@ectorcountytx.gov)); [Ector - Jeremy Duckworth \(Jeremy.duckworth@ectorcountytx.gov\)](mailto:Ector%20-%20Jeremy%20Duckworth%20(Jeremy.duckworth@ectorcountytx.gov)); [Ector - Lisa Sertuche \(elizabeth.sertuche@ectorcountytx.gov\)](mailto:Ector%20-%20Lisa%20Sertuche%20(elizabeth.sertuche@ectorcountytx.gov)); [Ector - Tiffany McClure \(tiffany.mcclure@ectorcountytx.gov\)](mailto:Ector%20-%20Tiffany%20McClure%20(tiffany.mcclure@ectorcountytx.gov)); [Edwards - Olga Lydia Reyes \(clerk@swtexas.net\)](mailto:Edwards%20-%20Olga%20Lydia%20Reyes%20(clerk@swtexas.net)); [El Paso - Anthony Rivera \(AnRivera@epcounty.com\)](mailto:El%20Paso%20-%20Anthony%20Rivera%20(AnRivera@epcounty.com)); [El Paso - Brenda Negrete \(BrNegrete@epcounty.com\)](mailto:El%20Paso%20-%20Brenda%20Negrete%20(BrNegrete@epcounty.com)); [El Paso - Francisco Camacho \(Fcamacho@epcounty.com\)](mailto:El%20Paso%20-%20Francisco%20Camacho%20(Fcamacho@epcounty.com)); [El Paso - Lisa Renee Wise \(lwise@epcounty.com\)](mailto:El%20Paso%20-%20Lisa%20Renee%20Wise%20(lwise@epcounty.com)); [El Paso - Manuel Garibay \(Mgaribay@epcounty.com\)](mailto:El%20Paso%20-%20Manuel%20Garibay%20(Mgaribay@epcounty.com)); [El Paso - Melissa Rosales \(merosales@epcounty.com\)](mailto:El%20Paso%20-%20Melissa%20Rosales%20(merosales@epcounty.com)); [El Paso - Melissa Soto \(msoto@epcounty.com\)](mailto:El%20Paso%20-%20Melissa%20Soto%20(msoto@epcounty.com)); [El Paso - Rosa O"Keefe \(Rokeefe@epcounty.com\)](mailto:El%20Paso%20-%20Rosa%20O%27Keefe%20(Rokeefe@epcounty.com)); [El Paso - Ruben Gamez \(Rgamez@epcounty.com\)](mailto:El%20Paso%20-%20Ruben%20Gamez%20(Rgamez@epcounty.com)); [El Paso - Vanessa Ruiz \(Vruiz@epcounty.com\)](mailto:El%20Paso%20-%20Vanessa%20Ruiz%20(Vruiz@epcounty.com)); [El Paso - Vanessa Sepeda \(Vsepeda@epcounty.com\)](mailto:El%20Paso%20-%20Vanessa%20Sepeda%20(Vsepeda@epcounty.com)); [El Paso - Veronica Parada \(Vparada@epcounty.com\)](mailto:El%20Paso%20-%20Veronica%20Parada%20(Vparada@epcounty.com)); [Ellis - Charlotte Wallace \(c.wallace@co.ellis.tx.us\)](mailto:Ellis%20-%20Charlotte%20Wallace%20(c.wallace@co.ellis.tx.us)); [Ellis - Eloisa Rios \(eloisa.rios@co.ellis.tx.us\)](mailto:Ellis%20-%20Eloisa%20Rios%20(eloisa.rios@co.ellis.tx.us)); [Ellis - Jana Onyon \(jana.onyon@co.ellis.tx.us\)](mailto:Ellis%20-%20Jana%20Onyon%20(jana.onyon@co.ellis.tx.us)); [Erath - Gwinda Jones \(countyclerk@co.erath.tx.us\)](mailto:Erath%20-%20Gwinda%20Jones%20(countyclerk@co.erath.tx.us)); [Erath - Sara Piercy \(vote@co.erath.tx.us\)](mailto:Erath%20-%20Sara%20Piercy%20(vote@co.erath.tx.us)); [Falls - Nickett Taylor \(nickett.taylor@co.falls.tx.us\)](mailto:Falls%20-%20Nickett%20Taylor%20(nickett.taylor@co.falls.tx.us)); [Fannin - Angela Frazier \(afrazier@fanninco.net\)](mailto:Fannin%20-%20Angela%20Frazier%20(afrazier@fanninco.net)); [Fannin - Denna Parham \(dparham@fanninco.net\)](mailto:Fannin%20-%20Denna%20Parham%20(dparham@fanninco.net)); [Fannin - Regina Weir \(rweir@fanninco.net\)](mailto:Fannin%20-%20Regina%20Weir%20(rweir@fanninco.net)); [Fannin - Tammy Biggar \(tbiggar@fanninco.net\)](mailto:Fannin%20-%20Tammy%20Biggar%20(tbiggar@fanninco.net)); [Fayette - Bernice Svec \(Bernice.svec@co.fayette.tx.us\)](mailto:Fayette%20-%20Bernice%20Svec%20(Bernice.svec@co.fayette.tx.us)); [Fayette - Terri B. Hefner \(terri.hefner@co.fayette.tx.us\)](mailto:Fayette%20-%20Terri%20B.%20Hefner%20(terri.hefner@co.fayette.tx.us)); [Fisher - Pat Thomson \(fishercountyclerk@yahoo.com\)](mailto:Fisher%20-%20Pat%20Thomson%20(fishercountyclerk@yahoo.com)); [Floyd - Ginger Morgan \(coclk@co.floyd.tx.us\)](mailto:Floyd%20-%20Ginger%20Morgan%20(coclk@co.floyd.tx.us)); [Floyd - Ginger Morgan \(elections@co.floyd.tx.us\)](mailto:Floyd%20-%20Ginger%20Morgan%20(elections@co.floyd.tx.us)); [Floyd - Teresa Smith \(ccd1@co.floyd.tx.us\)](mailto:Floyd%20-%20Teresa%20Smith%20(ccd1@co.floyd.tx.us)); [Foard - Debra Hopkins \(foardcountyclerk@hotmail.com\)](mailto:Foard%20-%20Debra%20Hopkins%20(foardcountyclerk@hotmail.com)); [Fort Bend - Cathy Cantu \(cathy.cantu@co.fort-bend.tx.us\)](mailto:Fort%20Bend%20-%20Cathy%20Cantu%20(cathy.cantu@co.fort-bend.tx.us)); [Fort Bend - John Oldham \(john.oldham@co.fort-bend.tx.us\)](mailto:Fort%20Bend%20-%20John%20Oldham%20(john.oldham@co.fort-bend.tx.us)); [Fort Bend - Kim Nguyen \(kim.nguyen@co.fort-bend.tx.us\)](mailto:Fort%20Bend%20-%20Kim%20Nguyen%20(kim.nguyen@co.fort-bend.tx.us)); [Fort Bend - Lasha Gillespie \(lasha.gillespie@fortbendcountytexas.gov\)](mailto:Fort%20Bend%20-%20Lasha%20Gillespie%20(lasha.gillespie@fortbendcountytexas.gov)); [Fort Bend - Lisa Railsback \(Lisa.Railsback@fortbendcountytexas.gov\)](mailto:Fort%20Bend%20-%20Lisa%20Railsback%20(Lisa.Railsback@fortbendcountytexas.gov)); [Fort Bend - Robin Heiman \(robin.heiman@co.fort-bend.tx.us\)](mailto:Fort%20Bend%20-%20Robin%20Heiman%20(robin.heiman@co.fort-bend.tx.us)); [Fort Bend - Rose Gonzalez \(mariarose.gonzalez@co.fort-bend.tx.us\)](mailto:Fort%20Bend%20-%20Rose%20Gonzalez%20(mariarose.gonzalez@co.fort-bend.tx.us)); [Fort Bend - Veronica Fernandez \(veronica.fernandez@co.fort-bend.tx.us\)](mailto:Fort%20Bend%20-%20Veronica%20Fernandez%20(veronica.fernandez@co.fort-bend.tx.us)); [Franklin - Betty Crane \(bcrane@co.franklin.tx.us\)](mailto:Franklin%20-%20Betty%20Crane%20(bcrane@co.franklin.tx.us)); [Franklin - Brook Bussell \(bbussell@co.franklin.tx.us\)](mailto:Franklin%20-%20Brook%20Bussell%20(bbussell@co.franklin.tx.us)); [Franklin - Elaine Harmon \(eharmon@co.franklin.tx.us\)](mailto:Franklin%20-%20Elaine%20Harmon%20(eharmon@co.franklin.tx.us)); [Freestone - Alicia Davis \(alicia.davis@co.freestone.tx.us\)](mailto:Freestone%20-%20Alicia%20Davis%20(alicia.davis@co.freestone.tx.us)); [Freestone - Allison French \(allison.french@co.freestone.tx.us\)](mailto:Freestone%20-%20Allison%20French%20(allison.french@co.freestone.tx.us)); [Freestone - Linda Jarvis \(linda.jarvis@co.freestone.tx.us\)](mailto:Freestone%20-%20Linda%20Jarvis%20(linda.jarvis@co.freestone.tx.us)); [Freestone - Melissa Santana \(melissa.santana@co.freestone.tx.us\)](mailto:Freestone%20-%20Melissa%20Santana%20(melissa.santana@co.freestone.tx.us)); [Frio - Carlos Segura \(carlos.segura@friocounty.org\)](mailto:Frio%20-%20Carlos%20Segura%20(carlos.segura@friocounty.org)); [Frio - Sylvia Santos \(ssantos@friocounty.org\)](mailto:Frio%20-%20Sylvia%20Santos%20(ssantos@friocounty.org)); [Galveston - Brandy Chapman \(brandy.chapman@co.galveston.tx.us\)](mailto:Galveston%20-%20Brandy%20Chapman%20(brandy.chapman@co.galveston.tx.us)); [Galveston - Cindy Eddy \(cindy.eddy@co.galveston.tx.us\)](mailto:Galveston%20-%20Cindy%20Eddy%20(cindy.eddy@co.galveston.tx.us)); [Galveston - Dwight D. Sullivan \(dwight.sullivan@co.galveston.tx.us\)](mailto:Galveston%20-%20Dwight%20D.%20Sullivan%20(dwight.sullivan@co.galveston.tx.us)); [Galveston - Ernest Murrie \(ernest.murrie@co.galveston.tx.us\)](mailto:Galveston%20-%20Ernest%20Murrie%20(ernest.murrie@co.galveston.tx.us)); [Galveston - Mae Ross \(Mae.Ross@co.galveston.tx.us\)](mailto:Galveston%20-%20Mae%20Ross%20(Mae.Ross@co.galveston.tx.us)); [Galveston - SueAnne Duncan \(sueanne.duncan@co.galveston.tx.us\)](mailto:Galveston%20-%20SueAnne%20Duncan%20(sueanne.duncan@co.galveston.tx.us)); [Galveston - Susan Williams \(susan.williams@co.galveston.tx.us\)](mailto:Galveston%20-%20Susan%20Williams%20(susan.williams@co.galveston.tx.us)); [Galveston - Tommy Turnbow \(tommy.turnbow@co.galveston.tx.us\)](mailto:Galveston%20-%20Tommy%20Turnbow%20(tommy.turnbow@co.galveston.tx.us)); [Galveston - Wendi Crabtree \(wendi.crabtree@co.galveston.tx.us\)](mailto:Galveston%20-%20Wendi%20Crabtree%20(wendi.crabtree@co.galveston.tx.us)); [Garza - James Plummer \(james.plummer@co.garza.tx.us\)](mailto:Garza%20-%20James%20Plummer%20(james.plummer@co.garza.tx.us)); [Garza - Lina Rodriguez \(lina.rodriguez@co.garza.tx.us\)](mailto:Garza%20-%20Lina%20Rodriguez%20(lina.rodriguez@co.garza.tx.us)); [Garza - Terri Laurence \(terri.laurence@co.garza.tx.us\)](mailto:Garza%20-%20Terri%20Laurence%20(terri.laurence@co.garza.tx.us)); [Garza - Anissa Herrera \(aherrera@gillespiecounty.org\)](mailto:Garza%20-%20Anissa%20Herrera%20(aherrera@gillespiecounty.org)); [Garza - Olga Vazquez \(ovazquez@gillespiecounty.org\)](mailto:Garza%20-%20Olga%20Vazquez%20(ovazquez@gillespiecounty.org)); [Glasscock - Rebecca Batla \(rebecca.batla@co.glasscock.tx.us\)](mailto:Glasscock%20-%20Rebecca%20Batla%20(rebecca.batla@co.glasscock.tx.us)); [Goliad - Mary Ellen Flores \(mflores@goliadcountytexas.gov\)](mailto:Goliad%20-%20Mary%20Ellen%20Flores%20(mflores@goliadcountytexas.gov)); [Gonzales - Lona Ackman \(gcc@co.gonzales.tx.us\)](mailto:Gonzales%20-%20Lona%20Ackman%20(gcc@co.gonzales.tx.us)); [Gray - Randa Hiett \(Randa.hiett@graych.com\)](mailto:Gray%20-%20Randa%20Hiett%20(Randa.hiett@graych.com)); [Grayson - Deana Patterson \(elections@co.grayson.tx.us\)](mailto:Grayson%20-%20Deana%20Patterson%20(elections@co.grayson.tx.us)); [Gregg - Kathryn Nealy \(kathryn.nealy@co.gregg.tx.us\)](mailto:Gregg%20-%20Kathryn%20Nealy%20(kathryn.nealy@co.gregg.tx.us)); [Gregg - Luanna Lewis \(luanna.lewis@co.gregg.tx.us\)](mailto:Gregg%20-%20Luanna%20Lewis%20(luanna.lewis@co.gregg.tx.us)); [Gregg - Jennifer Briggs \(jennifer.briggs@co.gregg.tx.us\)](mailto:Gregg%20-%20Jennifer%20Briggs%20(jennifer.briggs@co.gregg.tx.us)); [Grimes - Christina Griffin \(christina.griffin@grimescountytexas.gov\)](mailto:Grimes%20-%20Christina%20Griffin%20(christina.griffin@grimescountytexas.gov)); [Grimes - Lucy Ybarra \(lucy.ybarra@grimescountytexas.gov\)](mailto:Grimes%20-%20Lucy%20Ybarra%20(lucy.ybarra@grimescountytexas.gov)); [Guadalupe - Lisa Hayes \(lisa.adam@co.guadalupe.tx.us\)](mailto:Guadalupe%20-%20Lisa%20Hayes%20(lisa.adam@co.guadalupe.tx.us)); [Guadalupe - Missy Doss \(missy.doss@co.guadalupe.tx.us\)](mailto:Guadalupe%20-%20Missy%20Doss%20(missy.doss@co.guadalupe.tx.us)); [Hale - Latrice Kemp \(lkemp@halecounty.org\)](mailto:Hale%20-%20Latrice%20Kemp%20(lkemp@halecounty.org)); [Hale - Richard Castillo \(rcastillo@halecounty.org\)](mailto:Hale%20-%20Richard%20Castillo%20(rcastillo@halecounty.org)); [Hall - Hans Skovlund \(hallcoclerk@gmail.com\)](mailto>Hall%20-%20Hans%20Skovlund%20(hallcoclerk@gmail.com)); [Hamilton - Kiesha Bagwell \(kbagwell@hamiltoncountytexas.gov\)](mailto:Hamilton%20-%20Kiesha%20Bagwell%20(kbagwell@hamiltoncountytexas.gov)); [Hansford - Janet Torres \(clerk@hansfordcountytexas.gov\)](mailto:Hansford%20-%20Janet%20Torres%20(clerk@hansfordcountytexas.gov)); [Hardeman - Ellen London \(ellen.london@co.hardeman.tx.us\)](mailto:Hardeman%20-%20Ellen%20London%20(ellen.london@co.hardeman.tx.us)); [Hardin - Glenda Alston \(glenda.alston@co.hardin.tx.us\)](mailto:Hardin%20-%20Glenda%20Alston%20(glenda.alston@co.hardin.tx.us)); [Hardin - Regina Sage \(regina.sage@co.hardin.tx.us\)](mailto:Hardin%20-%20Regina%20Sage%20(regina.sage@co.hardin.tx.us)); [Harris - Diane Trautman \(dtrautman@cco.hctx.net\)](mailto:Harris%20-%20Diane%20Trautman%20(dtrautman@cco.hctx.net)); [Harris - Esther Cardenas \(ECardenas@cco.hctx.net\)](mailto:Harris%20-%20Esther%20Cardenas%20(ECardenas@cco.hctx.net)); [Harris - FPCA's \(FPCA@cco.hctx.net\)](mailto:Harris%20-%20FPCA%27s%20(FPCA@cco.hctx.net)); [Harris - Jason Harris \(jbruce@cco.hctx.net\)](mailto:Harris%20-%20Jason%20Harris%20(jbruce@cco.hctx.net)); [Harris - Jennifer Ballard \(jballard@cco.hctx.net\)](mailto:Harris%20-%20Jennifer%20Ballard%20(jballard@cco.hctx.net)); [Harris - Jennifer Colvin \(jcolvin@cco.hctx.net\)](mailto:Harris%20-%20Jennifer%20Colvin%20(jcolvin@cco.hctx.net)); [Harris - Jennifer Lee \(jlee@cco.hctx.net\)](mailto:Harris%20-%20Jennifer%20Lee%20(jlee@cco.hctx.net)); [Harris - Jonathan Dulany \(JDulany@cco.hctx.net\)](mailto:Harris%20-%20Jonathan%20Dulany%20(JDulany@cco.hctx.net)); [Harris - Linda Sandoval \(lsandoval@cco.hctx.net\)](mailto:Harris%20-%20Linda%20Sandoval%20(lsandoval@cco.hctx.net)); [Harris - Maureen McDonald \(mmcdonald@cco.hctx.net\)](mailto:Harris%20-%20Maureen%20McDonald%20(mmcdonald@cco.hctx.net)); [Harris - Michael Winn \(mwinn@cco.hctx.net\)](mailto:Harris%20-%20Michael%20Winn%20(mwinn@cco.hctx.net)); [Harris - Rachelle Obakozuwa \(RFortner@cco.hctx.net\)](mailto:Harris%20-%20Rachelle%20Obakozuwa%20(RFortner@cco.hctx.net)); [Harrison - Cindy Caswell \(cynthiac@co.harrison.tx.us\)](mailto:Harrison%20-%20Cindy%20Caswell%20(cynthiac@co.harrison.tx.us)); [Harrison - Donald Robinette \(donaldro@co.harrison.tx.us\)](mailto:Harrison%20-%20Donald%20Robinette%20(donaldro@co.harrison.tx.us)); [Hartley - Kathy Duskey \(kathyd@co.hartley.tx.us\)](mailto>Hartley%20-%20Kathy%20Duskey%20(kathyd@co.hartley.tx.us)); [Hartley - Melissa Mead \(melissa.mead@co.hartley.tx.us\)](mailto>Hartley%20-%20Melissa%20Mead%20(melissa.mead@co.hartley.tx.us)); [Haskell - Belia Abila \(belia.abila@co.haskell.tx.us\)](mailto>Haskell%20-%20Belia%20Abila%20(belia.abila@co.haskell.tx.us)); [Haskell - Belia Abila \(belia.abila@co.haskell.tx.us\)](mailto:Haskell%20-%20Belia%20Abila%20(belia.abila@co.haskell.tx.us))

(haskellcc@yahoo.com); Hays - Joyce Cowan (janderson@co.hays.tx.us); Hays - Jennifer Anderson (elections@co.hays.tx.us); Hays - Virginia Flores (virginia.flores@co.hays.tx.us); Hemphill - Lisa Johnson (lisaj@hemphill-clerk.com); Henderson - Denise Hernandez (dhernandez@henderson-county.com); Henderson - Janette Cleto (jcleto@henderson-county.com); Henderson - Jennie Medina (jmedina@henderson-county.com); Hidalgo - Belinda Sagredo (belinda.sagredo@co.hidalgo.tx.us); Hidalgo - Hilda Salinas (hilda.a.salinas@co.hidalgo.tx.us); Hidalgo - Melissa Alvarez (melissa.alvarez@co.hidalgo.tx.us); Hidalgo - Michael Sosa (michael.sosa@co.hidalgo.tx.us); Hidalgo - Yvonne Ramon (yvonne.ramon@co.hidalgo.tx.us); Hill - Aaron Torres (atorres@co.hill.tx.us); Hill - Rebecca (Becky) Weaver (rweaver@co.hill.tx.us); Hockley - Cheryl Smart (csmart@hockleycounty.org); Hockley - Jennifer Palermo (jpalermo@hockleycounty.org); Hood - Jenise "Crickett" Miller (jimmiller@co.hood.tx.us); Hood - Saundra Davis (sdavis@co.hood.tx.us); Hopkins - Debbie Shirley (cclerk@hopkinscountytexas.org); Hopkins - Tracy Smith (tracy@hopkinscountytexas.org); Houston - Cynthia Lum (clum@co.houston.tx.us); Howard - Amy Powell ([REDACTED]); Howard - Jodi Duck ([REDACTED]); Hudspeth - Virginia Doyal (hudspethcountyclerk@outlook.com); Hudspeth - Brenda Sanchez ([REDACTED]); Hunt - Jose Martinez (jmartinez@huntcounty.net); Hunt - Linda Mouton (lmouton@huntcounty.net); Hunt - Tifanie Elvington (telvington@huntcounty.net); Hutchinson - Donetta Hendrickson (dhendrickson@hutchinsoncnty.com); Hutchinson - Jan Barnes (jbarnes@hutchinsoncnty.com); Irion - Ashley Masters (ashley.masters@co.irion.tx.us); Irion - Lindsay Fowler (lindsay.fowler@co.irion.tx.us); Irion - Shirley Graham (shirley.graham@co.irion.tx.us); Jack - Lynn Casteel (elections@jackcounty.org); Jack - Vanessa James (countyclerk@jackcounty.org); Jackson - Katherine Brooks (k.brooks@co.jackson.tx.us); Jackson - Sarita Delagarza (s.delagarza@co.jackson.tx.us); Jasper - Chrysti Billingsley ([REDACTED]); Jasper - Debbie Newman (debbie.newman@co.jasper.tx.us); Jasper - Diana South (diana.south@co.jasper.tx.us); Jasper - Sheila Houston ([REDACTED]); Jeff Davis - Jennifer Wright (jennifer.wright@co.jeff-davis.tx.us); Jefferson - Carolyn Guidry (guidry@co.jefferson.tx.us); Jefferson - Chip Cribbs (fcibbs@co.jefferson.tx.us); Jefferson - Jamie Smith (jsmith@co.jefferson.tx.us); Jefferson - Naomi Doyle (ndoyle@co.jefferson.tx.us); Jefferson - Theresa Goodness (thegood@co.jefferson.tx.us); Jim Hogg - Rae Gutierrez (rae.m.gutierrez@co.jim-hogg.tx.us); Jim Hogg - Zonia Morales (zoniamorales@co.jim-hogg.tx.us); Jim Wells - Erma Garza (erma.garza@co.jim-wells.tx.us); Jim Wells - Tonie Kuhlman (tkuhlman@co.jim-wells.tx.us); Johnson - Joy Adams (joycea@johnsoncountytexas.org); Johnson - Loren Milam (lmilam@johnsoncountytexas.org); Johnson - Patty Bourgeois (pattyb@johnsoncountytexas.org); Jones - LeeAnn Jennings (leeann.jennings@co.jones.tx.us); Karnes - Sarah Garza (electionsadmin@co.karnes.tx.us); Kaufman - Brenda Samples (bsamples@kaufmancounty.net); Kaufman - Phillip Osteen (posteen@kaufmancounty.net); Kaufman - Teresa Floyd (teressa@kaufmancounty.net); Kendall - Kim Quintana (kim.quintana@co.kendall.tx.us); Kendall - Rebecca Senger (rebecca.senger@co.kendall.tx.us); Kendall - Staci Decker (staci.decker@co.kendall.tx.us); Kenedy - Brian Birdwell (bbirdwell@co.kenedy.tx.us); Kent - Richard Craig Harrison (kcdclerk@caprock-spur.com); Kerr - Bob Reeves (breeves@co.kerr.tx.us); Kerr - Eva Washburn (evaw@co.kerr.tx.us); Kerr - Jane Trolinger (jane@co.kerr.tx.us); Kerr - Michele Schneider (micheles@co.kerr.tx.us); Kerr - Nadene Alford (nalford@co.kerr.tx.us); Kimble - Haydee Torres (haydee.torres@co.kimble.tx.us); King - Jammie D. Timmons (kcdclerk@gmail.com); clerk.ralvarado@co.kinney.tx.us; Kleberg - Pattie Garcia (pgarcia@co.kleberg.tx.us); Kleberg - Sonja Reyna (sreyna@co.kleberg.tx.us); Kleberg - Stephanie Garza (sgarza@co.kleberg.tx.us); Knox - Lisa Cypert ([REDACTED]); La Salle - Margarita A. Esqueda (margie.esqueda@co.la-salle.tx.us); Lamar - Amanda Kent (akent@co.lamar.tx.us); Lamar - Tricia Johnson (tjohnson@co.lamar.tx.us); Lamb - James M. DeLoach (jmdeloach@co.lamb.tx.us); Lamb - Marisol Mosley (marisol.mosley@co.lamb.tx.us); Lamb - Tonya Ritchie ([REDACTED]); Lampasas - Mark W. Bishop (elections.administrator@co.lampasas.tx.us); Lampasas - (lampasas.elections@co.lampasas.tx.us); Elections Staff; General Counsel; Stephen Chang

Subject: MASS EMAIL ADVISORY (CC/EA -639) - Advisory 2019-13 - House Bill 2504 – New Rules for Parties Nominating by Convention Process

Date: Friday, September 6, 2019 3:35:00 PM

Attachments: image001.png

Sensitivity: Personal

Dear County Election Officials,

Our office has issued [Advisory 2019-13 – House Bill 2504 – New Rules for Parties Nominating by Convention Process](#). In addition to the advisory, we have issued the following forms that are available for candidates to use when filing for office under Chapter 181 or 182 of the Texas Election Code.

Minor Parties			
Application for Nomination by Convention of _____ Party	Notes	Form	2-8
Application for Nomination by Convention of _____ Party (Federal Form)	Notes	Form	2-8-1

Petition in Lieu of Filing Fee for Candidate Filings (for Minor Parties)	Notes	Form	2-8-a1
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Please let us know if you have any questions or concerns.

Thank you,

Christina Worrell Adkins

Legal Director – Elections Division

Office of the Texas Secretary of State

1019 Brazos Street | Rudder Building, 2nd Floor | Austin, Texas 78701

1.800.252.VOTE (8683)

elections@sos.texas.gov | www.sos.texas.gov

For Voter Related Information, please visit:



The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and consult with an attorney when your legal rights are involved.

From:
To:
Bcc:

[Elections Internet](#)
[Elections Internet](#)

Anderson - Casey Brown (cbrown@co.anderson.tx.us); Anderson - Casey Brown (electionsclerk@co.anderson.tx.us); Andrews - Graciela Mendoza (gmendoza@co.andrews.tx.us); Angelina - Connie Brown (cbrown@angelinacounty.net); Angelina - Elizabeth Hawkins (ehawkins@angelinacounty.net); Angelina - Sonya Fuentes (sfuentes@angelinacounty.net); Aransas - Julie Gifford (jgifford@aransascounty.org); Aransas - Michele Bennett Carew (mcarew@aransascounty.org); Archer - Vicki Wright (Christie.mooney@co.archer.tx.us); Armstrong - Tawnee Blodgett (clerk@co.armstrong.tx.us); Atascosa - Brenda Ochoa (brenda.ochoa@atascosacounty.texas.gov); Atascosa - Janice Ruple (elections@atascosacounty.texas.gov); Austin - Brenda Vacha (votenow@austincounty.com); Austin - Kim Rinn (krinn@austincounty.com); Bailey - Robin Dickerson (rdickerson@co.bailey.tx.us); Bailey - Tracy Torres (baileycctdeputy3@yahoo.com); Bandera - Gwenda Tschirhart (elections@banderacounty.org); Bandera - Tiffany Mayhew (tmayhew@banderacounty.org); Bastrop - Kristin Miles (kristin.miles@co.bastrop.tx.us); Bastrop - Kristin Miles (elections@co.bastrop.tx.us); Baylor - Chris Jakubicek (bcclerk@srcaccess.net); Bee - Laura Warnix (laura.warnix@co.bee.tx.us); Bee - Michelle Matus (michelle.matus@co.bee.tx.us); Bee - Patricia Puente (patricia.puente@co.bee.tx.us); Bell - Jessica Weaks (jessica.weaks@bellcounty.texas.gov); Bell - Matthew Dutton (matthew.dutton@co.bell.tx.us); Bell - Melinda Luedecke (melinda.luedecke@bellcounty.texas.gov); Bell - Tasha Norman (Tasha.norman@co.bell.tx.us); Bexar - Cindy Duarte (cduarte@bexar.org); Bexar - Debbie Abrego (dabrego@bexar.org); Bexar - FPCA'S (FPCA@bexar.org); Saiz, Gilbert; Bexar - Jacque Callanen (jcallanen@bexar.org); Huerta, James; Fisher, John; Bexar - Michael Gonzales (mgonzalez@bexar.org); Blanco - Oscar Villarreal (electionsadmin@co.blanco.tx.us); Borden - Jana Underwood (jana.underwood@co.borden.tx.us); Bosque - Crystal Denman (elections@bosquecounty.us); Bosque - Tabatha Ferguson (county_clerk@bosquecounty.us); Bosque - Vicky Turner (Vicky_turner@bosquecounty.us); Bowie - Donna Moreland ([REDACTED]); Bowie - Pat McCoy (pat.mccoy@txkusa.org); Bowie - Samantha Redmond (Samantha.Redmond@txkusa.org); Brazoria - Brandy Pena (brandyp@brazoria-county.com); Brazoria - Elections Email (cclerkelections@brazoria-county.com); Brazoria - Joyce Hudman (joyceh@brazoria-county.com); Brazoria - Kathy Hammack (Khammack@brazoria-county.com); Brazoria - Krystine Barnhill (KrystinB@brazoria-county.com); Brazoria - Lisa Mujica (Lisam@brazoria-county.com); Brazoria - Megan Erb (Megane@brazoria-county.com); Brazoria - Sarah Salinas (ssalinas@brazoria-county.com); Brazoria - Susan Cunningham (susanc@brazoria-county.com); Brazoria - Tricia DeVille (triciad@brazoria-county.com); Brazos - Kathy Schuetze (kschuetze@brazoscountytexas.gov); KOcon@brazoscountytexas.gov; Brazos - Regina White (rwhite@brazoscountytexas.gov); Brazos - Trudy Hancock (thancock@brazoscountytexas.gov); Brewster - Lora Nussbaum (election.admin@co.brewster.tx.us); Briscoe - Amy Fuston (deputycoclerk@co.briscoe.tx.us); Briscoe - Bena Hester (coclerk@co.briscoe.tx.us); Brooks - Anna Maria Garcia (agarcia@co.brooks.tx.us); Brown - Brenda Arp (brenda.arp@browncountytexas.gov); Brown - Dorothy Burwick (Dorothy.Burwick@browncountytexas.gov); Brown - Larry Franks (Larry.Franks@browncountytexas.gov); Brown - Shirley Keyes (deputyvoter1@browncountytexas.gov); Burleson - Paula Bartnesky ([REDACTED]); Burleson - Paula Bartnesky (electadmin@burlesoncounty.org); Burnet - Donna Peterson (elect3vr@burnetcountytexas.org); Burnet - Barbara Agnew (electadmin@burnetcountytexas.org); Burnet - Karen Peraino (electassist@burnetcountytexas.org); Caldwell - Mary Bobly Sanchez (mary.sanchez@co.caldwell.tx.us); Caldwell - Pamela Ohlendorf (pamela.ohlendorf@co.caldwell.tx.us); Caldwell - Rachel Maciel (caldwellec@co.caldwell.tx.us); Calhoun - Amy Ochoa (Amy.Ochoa@calhouncotx.org); Calhoun - Grace Gonzalez (grace.gonzalez@calhouncotx.org); Calhoun - Mary Ann Orta (mary.orta@calhouncotx.org); Calhoun - Sally Garza (sally.garza@calhouncotx.org); Callahan - Nicole Crocker (nicole.crocker@callahancounty.org); Callahan - Nicole Crocker (clerk.info@callahancounty.org); Cameron - Fred Garza (fgarza@co.cameron.tx.us); Cameron - Norma Carrillo (NCarrillo@co.cameron.tx.us); Cameron - Remi Garza (remi.garza@co.cameron.tx.us); Camp - Elaine Young (ccountyclerk@yahoo.com); Carson - Celeste Bichsel (celeste.bichsel@co.carson.tx.us); Cass - Amy L. Varnell (amy.countyclerk@casscountytexas.gov); Cass - Cindy Waters (cwaters.deputyclerk@casscountytexas.gov); Cass - Evelyn Charleston (echarleston.deputyclerk@casscountytexas.gov); Castro - Carlene Long (clong@castrocounty.org); Castro - Joanna Blanco (jbclerk@castrocounty.org); Castro - Monica Pina (mpina@castrocounty.org); Chambers - Heather Hawthorne (hhawthorne@chamberstx.gov); Chambers - Lauren Van Deventer (lvandeventer@chamberstx.gov); Chambers - Leanne Martin (flmartin@chamberstx.gov); Chambers - Leslie Borne (lborne@chamberstx.gov); Chambers - Melinda Rhame (mrhame@chamberstx.gov); Chambers - Sharon Lucas (slucas@chamberstx.gov); Cherokee - Becky Slack (voter@co.cherokee.org); Cherokee - Holly Murray (electiondept@co.cherokee.org); Cherokee - Shannon Cornelius (ea@co.cherokee.org); Childress - Anna Maria Lizama (anna.lizama@childresstx.us); Childress - Barbara Spitzer (childressclerks@gmail.com); Childress - Mary Adams (mary.adams@childresstx.us); Childress - Ruby Weese (ruby.weese@childresstx.us); Clay - Val McClain (clayea@claycountytexas.gov); Cochran - Cheryl Butler (cheryl.butler@co.cochran.tx.us); [REDACTED]; pshenry@co.cochran.tx.us; Cochran - Shanna Dewbre (Shanna.dewbre@co.cochran.tx.us); Coke - Martha Ratliff ([REDACTED]); Coke - Monica Reyes (monica.reyes@co.coke.tx.us); Coleman - Stacey Mendoza (cclerk@web-access.net); Collin - Bruce Sherbet (bsherbet@collincountytexas.gov); Collin - Cheryl Gorena (cgorena@co.collin.tx.us); Collin - Deborah Piña (dpina@collincountytexas.gov); Collin - Generic Email (election@collincountytexas.gov); Collin - Janessa Millican (jmillican@collincountytexas.gov); Collin - Micki Meinecke (mmeinecke@collincountytexas.gov); Collin - Patty Seals (pseals@collincountytexas.gov); Collin - Sheri Nilson (snilson@collincountytexas.gov); Collingsworth - Jackie Johnson (collingsworthclerk@co.collingsworth.tx.us); Colorado - Jean Perkins (jean.perkins@co.colorado.tx.us); Colorado - Kimberly Menke (kimberly.menke@co.colorado.tx.us); Colorado - Rebecka LaCourse (rebecka.lacourse@co.colorado.tx.us); Comal - Bobbie Koepf (koepfb@co.comal.tx.us); Comal - Cynthia Jacqua (ccckji@co.comal.tx.us); Comal - Donna Dandridge (dandrd@co.comal.tx.us); Comanche - Amy Goodlander ([REDACTED]); Comanche - Ruby Lesley (ccclerk45@gmail.com); Comanche - Teresa Ogle ([REDACTED]); Concho - Melissa Garcia (minfante@co.concho.tx.us); Concho - Phyllis F. Lovell (plovell@co.concho.tx.us); Cooke - Pam Harrison (pam.harrison@co.cooke.tx.us); Cooke - Pam Harrison (Pam.Harrison@co.cooke.tx.us); Corvell - Katie Veazey (deputyclerk@corvellcounty.org); Corvell - Justin Carothers (tax_collector@corvellcounty.org); Cottle - Vicky Wederski (dcclerk@co.cottle.tx.us); Crane - Janelle Shewmake (janelle.shewmake@co.crane.tx.us); Crane - Judy

[Crawford \(judy.crawford@co.crane.tx.us\)](mailto:judy.crawford@co.crane.tx.us); [Crockett - Ninfa Predry \(\[REDACTED\] \)](mailto:Crockett - Ninfa Predry ([REDACTED])); [Crosby - Rebecca Michelle Johnson \(countyclerk2@crosbycountytexas.com\)](mailto:Crosby - Rebecca Michelle Johnson (countyclerk2@crosbycountytexas.com)); [Crosby - Tammy Marshall \(countyclerk1@crosbycountytexas.com\)](mailto:Crosby - Tammy Marshall (countyclerk1@crosbycountytexas.com)); [Culberson - Linda McDonald \(linda.mcdonald@co.culberson.tx.us\)](mailto:Culberson - Linda McDonald (linda.mcdonald@co.culberson.tx.us)); [Dallam - Terri Banks \(clerk@dallam.org\)](mailto:Dallam - Terri Banks (clerk@dallam.org)); [Dallas - Daniel Bradley \(Daniel.Bradley@dallascounty.org\)](mailto:Dallas - Daniel Bradley (Daniel.Bradley@dallascounty.org)); [Dallas - Debbie Jones \(Debbie.Jones@dallascounty.org\)](mailto:Dallas - Debbie Jones (Debbie.Jones@dallascounty.org)); [Dallas - FPCA/EV Ballots \(EVApplications@dallascounty.org\)](mailto:Dallas - FPCA/EV Ballots (EVApplications@dallascounty.org)); [Dallas - Mandy Bush \(Mandy.Bush@dallascounty.org\)](mailto:Dallas - Mandy Bush (Mandy.Bush@dallascounty.org)); [Dallas - Rivelino Lopez \(RLopez@dallascounty.org\)](mailto:Dallas - Rivelino Lopez (RLopez@dallascounty.org)); [Dallas - Robert Heard \(Robert.Heard@dallascounty.org\)](mailto:Dallas - Robert Heard (Robert.Heard@dallascounty.org)); [Dallas - Tacoma Phillips \(Tacoma.Phillips@dallascounty.org\)](mailto:Dallas - Tacoma Phillips (Tacoma.Phillips@dallascounty.org)); [Dallas - Tandi Smith \(tandi.williams@dallascounty.org\)](mailto:Dallas - Tandi Smith (tandi.williams@dallascounty.org)); [Dallas - Toni Pippins-Poole \(Toni.Pippins-Poole@dallascounty.org\)](mailto:Dallas - Toni Pippins-Poole (Toni.Pippins-Poole@dallascounty.org)); [Dallas - Toni Pippins-Poole \(dallascountytvotes@dallascounty.org\)](mailto:Dallas - Toni Pippins-Poole (dallascountytvotes@dallascounty.org)); [Dallas - Vickey Bynum \(Vickey.Bynum@dallascounty.org\)](mailto:Dallas - Vickey Bynum (Vickey.Bynum@dallascounty.org)); [Dawson - Clare Christy \(clare.christy@co.dawson.tx.us\)](mailto:Dawson - Clare Christy (clare.christy@co.dawson.tx.us)); [Deaf Smith - Nelda Gonzalez \(ngonzalez@deafsmithcounty.texas.gov\)](mailto:Deaf Smith - Nelda Gonzalez (ngonzalez@deafsmithcounty.texas.gov)); [Deaf Smith - Rachel Garman \(rgarman@deafsmithcounty.texas.gov\)](mailto:Deaf Smith - Rachel Garman (rgarman@deafsmithcounty.texas.gov)); [Delta - Jane Jones \(deltaclerk@deltacountytx.com\)](mailto:Delta - Jane Jones (deltaclerk@deltacountytx.com)); [Denton - Brandy Grimes \(Brandy.Grimes@dentoncounty.com\)](mailto:Denton - Brandy Grimes (Brandy.Grimes@dentoncounty.com)); [Denton - Cindy Compton \(cindy.compton@dentoncounty.com\)](mailto:Denton - Cindy Compton (cindy.compton@dentoncounty.com)); [Denton - Debbie Wood \(debbie.wood@dentoncounty.com\)](mailto:Denton - Debbie Wood (debbie.wood@dentoncounty.com)); [Denton - Elections Account \(elections@dentoncounty.com\)](mailto:Denton - Elections Account (elections@dentoncounty.com)); [Denton - Frank Phillips \(Frank.Phillips@dentoncounty.com\)](mailto:Denton - Frank Phillips (Frank.Phillips@dentoncounty.com)); [Denton - Jason Slonaker \(Jason.Slonaker@dentoncounty.com\)](mailto:Denton - Jason Slonaker (Jason.Slonaker@dentoncounty.com)); [Denton - Judith Evans \(judith.evans@dentoncounty.com\)](mailto:Denton - Judith Evans (judith.evans@dentoncounty.com)); [Denton - Lillie Henry \(lillie.henry@dentoncounty.com\)](mailto:Denton - Lillie Henry (lillie.henry@dentoncounty.com)); [Denton - Melissa DeJesus \(Melissa.DeJesus@dentoncounty.com\)](mailto:Denton - Melissa DeJesus (Melissa.DeJesus@dentoncounty.com)); [Denton - Pamela Flow \(Pamela.Flow@dentoncounty.com\)](mailto:Denton - Pamela Flow (Pamela.Flow@dentoncounty.com)); [Denton - Paula Paschal \(paula.paschal@dentoncounty.com\)](mailto:Denton - Paula Paschal (paula.paschal@dentoncounty.com)); [Denton - Wally Cochran \(Wally.Cochran@dentoncounty.com\)](mailto:Denton - Wally Cochran (Wally.Cochran@dentoncounty.com)); [Dewitt - Melissa Alcazar \(electionadmin@co.dewitt.tx.us\)](mailto:Dewitt - Melissa Alcazar (electionadmin@co.dewitt.tx.us)); [Dickens - Becky Hill \(codclerk@caprock-spur.com\)](mailto:Dickens - Becky Hill (codclerk@caprock-spur.com)); [Dickens - Kathy Hughes \(depclerk@caprock-spur.com\)](mailto:Dickens - Kathy Hughes (depclerk@caprock-spur.com)); [Dimmit - Mario Garcia \(\[REDACTED\] \)](mailto:Dimmit - Mario Garcia ([REDACTED])); [Donley - Alice Fay Vargas \(doncodclerk@windstream.net\)](mailto:Donley - Alice Fay Vargas (doncodclerk@windstream.net)); [Donley - Laverne Pinion \(doncodclerk2@dtgortexas.com\)](mailto:Donley - Laverne Pinion (doncodclerk2@dtgortexas.com)); [Duval - Erica O. Gonzalez \(erica.gonzalez@co.duval.tx.us\)](mailto:Duval - Erica O. Gonzalez (erica.gonzalez@co.duval.tx.us)); [Duval - Velma Cantu \(elections@co.duval.tx.us\)](mailto:Duval - Velma Cantu (elections@co.duval.tx.us)); [Eastland - Summer Olvera \(elections1@eastlandcountytexas.com\)](mailto:Eastland - Summer Olvera (elections1@eastlandcountytexas.com)); [Ector - Albina Ramirez \(albina.ramirez@ectorcountytexas.gov\)](mailto:Ector - Albina Ramirez (albina.ramirez@ectorcountytexas.gov)); [Ector - Amanda Synder \(Amanda.snyder@ectorcountytexas.gov\)](mailto:Ector - Amanda Synder (Amanda.snyder@ectorcountytexas.gov)); [Ector - Jeremy Duckworth \(Jeremy.duckworth@ectorcountytexas.gov\)](mailto:Ector - Jeremy Duckworth (Jeremy.duckworth@ectorcountytexas.gov)); [Ector - Lisa Sertuche \(elizabeth.sertuche@ectorcountytexas.gov\)](mailto:Ector - Lisa Sertuche (elizabeth.sertuche@ectorcountytexas.gov)); [Ector - Tiffany McClure \(tiffany.mcclure@ectorcountytexas.gov\)](mailto:Ector - Tiffany McClure (tiffany.mcclure@ectorcountytexas.gov)); [Edwards - Olga Lydia Reyes \(clerk@swtexas.net\)](mailto:Edwards - Olga Lydia Reyes (clerk@swtexas.net)); [El Paso - Anthony Rivera \(AnRivera@epcounty.com\)](mailto:El Paso - Anthony Rivera (AnRivera@epcounty.com)); [El Paso - Brenda Negrete \(BrNegrete@epcounty.com\)](mailto:El Paso - Brenda Negrete (BrNegrete@epcounty.com)); [El Paso - Francisco Camacho \(Fcamacho@epcounty.com\)](mailto:El Paso - Francisco Camacho (Fcamacho@epcounty.com)); [El Paso - Lisa Renee Wise \(lwise@epcounty.com\)](mailto:El Paso - Lisa Renee Wise (lwise@epcounty.com)); [El Paso - Manuel Garibay \(Mgaribay@epcounty.com\)](mailto:El Paso - Manuel Garibay (Mgaribay@epcounty.com)); [El Paso - Melissa Rosales \(merosales@epcounty.com\)](mailto:El Paso - Melissa Rosales (merosales@epcounty.com)); [El Paso - Melissa Soto \(msoto@epcounty.com\)](mailto:El Paso - Melissa Soto (msoto@epcounty.com)); [El Paso - Rosa O'Keefe \(Rokeefe@epcounty.com\)](mailto:El Paso - Rosa O'Keefe (Rokeefe@epcounty.com)); [El Paso - Ruben Gamez \(Rgamez@epcounty.com\)](mailto:El Paso - Ruben Gamez (Rgamez@epcounty.com)); [El Paso - Vanessa Ruiz \(Vruiz@epcounty.com\)](mailto:El Paso - Vanessa Ruiz (Vruiz@epcounty.com)); [El Paso - Vanessa Sepeda \(Vsepeda@epcounty.com\)](mailto:El Paso - Vanessa Sepeda (Vsepeda@epcounty.com)); [El Paso - Veronica Parada \(Vparada@epcounty.com\)](mailto:El Paso - Veronica Parada (Vparada@epcounty.com)); [Ellis - Charlotte Wallace \(c.wallace@co.ellis.tx.us\)](mailto:Ellis - Charlotte Wallace (c.wallace@co.ellis.tx.us)); [Ellis - Eloisa Rios \(eloisa.rios@co.ellis.tx.us\)](mailto:Ellis - Eloisa Rios (eloisa.rios@co.ellis.tx.us)); [Erath - Gwinda Jones \(countyclerk@co.erath.tx.us\)](mailto:Erath - Gwinda Jones (countyclerk@co.erath.tx.us)); [Erath - Sara Piercy \(vote@co.erath.tx.us\)](mailto:Erath - Sara Piercy (vote@co.erath.tx.us)); [Falls - Nickett Taylor \(nickett.taylor@co.falls.tx.us\)](mailto:Falls - Nickett Taylor (nickett.taylor@co.falls.tx.us)); [Fannin - Angela Frazier \(afrazier@fanninco.net\)](mailto:Fannin - Angela Frazier (afrazier@fanninco.net)); [Fannin - Denna Parham \(dparham@fanninco.net\)](mailto:Fannin - Denna Parham (dparham@fanninco.net)); [Fannin - Tammy Biggar \(tbiggar@fanninco.net\)](mailto:Fannin - Tammy Biggar (tbiggar@fanninco.net)); [Fayette - Bernice Svec \(Bernice.svec@co.fayette.tx.us\)](mailto:Fayette - Bernice Svec (Bernice.svec@co.fayette.tx.us)); [Fayette - Gale Mersiovsky \(gale.mersiovsky@co.fayette.tx.us\)](mailto:Fayette - Gale Mersiovsky (gale.mersiovsky@co.fayette.tx.us)); [Fayette - Terri B. Hefner \(terri.hefner@co.fayette.tx.us\)](mailto:Fayette - Terri B. Hefner (terri.hefner@co.fayette.tx.us)); [Fisher - Pat Thomson \(fishercountyclerk@yahoo.com\)](mailto:Fisher - Pat Thomson (fishercountyclerk@yahoo.com)); [Floyd - Ginger Morgan \(cock@co.floyd.tx.us\)](mailto:Floyd - Ginger Morgan (cock@co.floyd.tx.us)); [Floyd - Ginger Morgan \(elections@co.floyd.tx.us\)](mailto:Floyd - Ginger Morgan (elections@co.floyd.tx.us)); [Floyd - Terasa Smith \(ccd1@co.floyd.tx.us\)](mailto:Floyd - Terasa Smith (ccd1@co.floyd.tx.us)); [Foard - Debra Hopkins \(foardcountyclerk@hotmail.com\)](mailto:Foard - Debra Hopkins (foardcountyclerk@hotmail.com)); [Fort Bend - Cathy Cantu \(cathy.cantu@co.fort-bend.tx.us\)](mailto:Fort Bend - Cathy Cantu (cathy.cantu@co.fort-bend.tx.us)); [Fort Bend - John Oldham \(john.oldham@co.fort-bend.tx.us\)](mailto:Fort Bend - John Oldham (john.oldham@co.fort-bend.tx.us)); [Fort Bend - Kim Nguyen \(kim.nguyen@co.fort-bend.tx.us\)](mailto:Fort Bend - Kim Nguyen (kim.nguyen@co.fort-bend.tx.us)); [Fort Bend - Lasha Gillespie \(lasha.gillespie@fortbendcountytexas.gov\)](mailto:Fort Bend - Lasha Gillespie (lasha.gillespie@fortbendcountytexas.gov)); [Fort Bend - Lisa Railsback \(Lisa.Railsback@fortbendcountytexas.gov\)](mailto:Fort Bend - Lisa Railsback (Lisa.Railsback@fortbendcountytexas.gov)); [Fort Bend -- Robin Heiman \(robin.heiman@co.fort-bend.tx.us\)](mailto:Fort Bend -- Robin Heiman (robin.heiman@co.fort-bend.tx.us)); [Fort Bend - Rose Gonzalez \(mariarose.gonzalez@co.fort-bend.tx.us\)](mailto:Fort Bend - Rose Gonzalez (mariarose.gonzalez@co.fort-bend.tx.us)); [Fort Bend - Veronica Fernandez \(veronica.fernandez@co.fort-bend.tx.us\)](mailto:Fort Bend - Veronica Fernandez (veronica.fernandez@co.fort-bend.tx.us)); [Franklin - Betty Crane \(bcrane@co.franklin.tx.us\)](mailto:Franklin - Betty Crane (bcrane@co.franklin.tx.us)); [Franklin - Brook Bussell \(bbussell@co.franklin.tx.us\)](mailto:Franklin - Brook Bussell (bbussell@co.franklin.tx.us)); [Franklin - Elaine Harmon \(\[REDACTED\] \)](mailto:Franklin - Elaine Harmon ([REDACTED])); [Freestone - Alicia Davis \(alicia.davis@co.freestone.tx.us\)](mailto:Freestone - Alicia Davis (alicia.davis@co.freestone.tx.us)); [Freestone - Allison French \(allison.french@co.freestone.tx.us\)](mailto:Freestone - Allison French (allison.french@co.freestone.tx.us)); [Freestone - Linda Jarvis \(linda.jarvis@co.freestone.tx.us\)](mailto:Freestone - Linda Jarvis (linda.jarvis@co.freestone.tx.us)); [Freestone - Melissa Santana \(melissa.santana@co.freestone.tx.us\)](mailto:Freestone - Melissa Santana (melissa.santana@co.freestone.tx.us)); [Frio - Carlos Segura \(carlos.segura@friocounty.org\)](mailto:Frio - Carlos Segura (carlos.segura@friocounty.org)); [Frio - Carlos Segura \(\[REDACTED\] \)](mailto:Frio - Carlos Segura ([REDACTED])); [Frio - Sylvia Santos \(ssantos@friocounty.org\)](mailto:Frio - Sylvia Santos (ssantos@friocounty.org)); [Gaines - Patricia Roberson \(patricia.roberson@co.gaines.tx.us\)](mailto:Gaines - Patricia Roberson (patricia.roberson@co.gaines.tx.us)); [Galveston - Brandy Chapman \(brandy.chapman@co.galveston.tx.us\)](mailto:Galveston - Brandy Chapman (brandy.chapman@co.galveston.tx.us)); [Galveston - Cindy Eddy \(cindy.eddy@co.galveston.tx.us\)](mailto:Galveston - Cindy Eddy (cindy.eddy@co.galveston.tx.us)); [Galveston - Dwight D. Sullivan \(dwight.sullivan@co.galveston.tx.us\)](mailto:Galveston - Dwight D. Sullivan (dwight.sullivan@co.galveston.tx.us)); [Galveston - Ernest Murrie \(ernest.murrie@co.galveston.tx.us\)](mailto:Galveston - Ernest Murrie (ernest.murrie@co.galveston.tx.us)); [Galveston - Mae Ross \(Mae.Ross@co.galveston.tx.us\)](mailto:Galveston - Mae Ross (Mae.Ross@co.galveston.tx.us)); [Galveston - SueAnne Duncan \(sueanne.duncan@co.galveston.tx.us\)](mailto:Galveston - SueAnne Duncan (sueanne.duncan@co.galveston.tx.us)); [Galveston - Susan Williams \(susan.williams@co.galveston.tx.us\)](mailto:Galveston - Susan Williams (susan.williams@co.galveston.tx.us)); [Galveston - Tommy Turnbow \(tommy.turnbow@co.galveston.tx.us\)](mailto:Galveston - Tommy Turnbow (tommy.turnbow@co.galveston.tx.us)); [Galveston - Wendi Crabtree \(wendi.crabtree@co.galveston.tx.us\)](mailto:Galveston - Wendi Crabtree (wendi.crabtree@co.galveston.tx.us)); [Garza - James Plummer \(james.plummer@co.garza.tx.us\)](mailto:Garza - James Plummer (james.plummer@co.garza.tx.us)); [Garza - Lina Rodriguez \(lina.rodriguez@co.garza.tx.us\)](mailto:Garza - Lina Rodriguez (lina.rodriguez@co.garza.tx.us)); [Garza - Terri Laurence \(terri.laurence@co.garza.tx.us\)](mailto:Garza - Terri Laurence (terri.laurence@co.garza.tx.us)); [Gillespie - Anissa Herrera \(aherrera@gillespiecounty.org\)](mailto:Gillespie - Anissa Herrera (aherrera@gillespiecounty.org)); [Gillespie - Olga Vazquez \(ovazquez@gillespiecounty.org\)](mailto:Gillespie - Olga Vazquez (ovazquez@gillespiecounty.org)); [Glasscock - Rebecca Batla \(rebecca.batla@co.glasscock.tx.us\)](mailto:Glasscock - Rebecca Batla (rebecca.batla@co.glasscock.tx.us)); [Goliad - Mary Ellen Flores \(mflores@goliadcountytexas.gov\)](mailto:Goliad - Mary Ellen Flores (mflores@goliadcountytexas.gov)); [Gonzales - Lona Ackman \(gcc@co.gonzales.tx.us\)](mailto:Gonzales - Lona Ackman (gcc@co.gonzales.tx.us)); [Gray - Randa Hiatt \(Randa.hiatt@graych.com\)](mailto:Gray - Randa Hiatt (Randa.hiatt@graych.com)); [Grayson - Deana Patterson \(elections@co.grayson.tx.us\)](mailto:Grayson - Deana Patterson (elections@co.grayson.tx.us)); [Gregg - Kathryn Nealy \(kathryn.nealy@co.gregg.tx.us\)](mailto:Gregg - Kathryn Nealy (kathryn.nealy@co.gregg.tx.us)); [Gregg - Luanna Lewis \(luanna.lewis@co.gregg.tx.us\)](mailto:Gregg - Luanna Lewis (luanna.lewis@co.gregg.tx.us)); [Gregg - Jennifer Briggs \(jennifer.briggs@co.gregg.tx.us\)](mailto:Gregg - Jennifer Briggs (jennifer.briggs@co.gregg.tx.us)); [Grimes - Christina Griffin \(christina.griffin@grimescountytexas.gov\)](mailto:Grimes - Christina Griffin (christina.griffin@grimescountytexas.gov)); [Grimes - Lucy Ybarra \(lucy.ybarra@grimescountytexas.gov\)](mailto:Grimes - Lucy Ybarra (lucy.ybarra@grimescountytexas.gov)); [Guadalupe - Lisa Hayes \(lisa.adam@co.guadalupe.tx.us\)](mailto:Guadalupe - Lisa Hayes (lisa.adam@co.guadalupe.tx.us)); [Guadalupe - Missy Doss \(missy.doss@co.guadalupe.tx.us\)](mailto:Guadalupe - Missy Doss (missy.doss@co.guadalupe.tx.us)); [Hale - Latrice Kemp \(lkemp@halecounty.org\)](mailto:Hale - Latrice Kemp (lkemp@halecounty.org)); [Hale - Richard Castillo \(rcastillo@halecounty.org\)](mailto:Hale - Richard Castillo (rcastillo@halecounty.org)); [Hall - Hans Skovlund \(hallcoclerk@gmail.com\)](mailto:Hall - Hans Skovlund (hallcoclerk@gmail.com)); [Hamilton - Kiesha Bagwell \(kbagwell@hamiltoncountytexas.gov\)](mailto:Hamilton - Kiesha Bagwell (kbagwell@hamiltoncountytexas.gov)); [Hansford - Janet Torres \(clerk@hansfordcountytexas.com\)](mailto:Hansford - Janet Torres (clerk@hansfordcountytexas.com)); [Hardeman - Ellen London \(\[REDACTED\] \)](mailto:Hardeman - Ellen London ([REDACTED])); [Hardin - Glenda Alston \(glenda.alston@co.hardin.tx.us\)](mailto:Hardin - Glenda Alston (glenda.alston@co.hardin.tx.us)); [Hardin - Glenda Alston \(\[REDACTED\] \)](mailto:Hardin - Glenda Alston ([REDACTED])); [Hardin - Glenda Alston \(regina.sage@co.hardin.tx.us\)](mailto:Hardin - Glenda Alston (regina.sage@co.hardin.tx.us)); [Harris - Diane Trautman \(dtrautman@cco.hctx.net\)](mailto:Harris - Diane Trautman (dtrautman@cco.hctx.net)); [Harris - Esther Cardenas \(ECardenas@cco.hctx.net\)](mailto:Harris - Esther Cardenas (ECardenas@cco.hctx.net)); [Harris - FPCA's \(FPCA@cco.hctx.net\)](mailto:Harris - FPCA's (FPCA@cco.hctx.net)); [Harris - Hector DeLeon \(hdeleon@cco.hctx.net\)](mailto:Harris - Hector DeLeon (hdeleon@cco.hctx.net)); [Harris - Jason Harris - Bruce \(jbruce@cco.hctx.net\)](mailto:Harris - Jason Harris - Bruce (jbruce@cco.hctx.net)); [Harris - Jennifer Ballard \(JBallard@cco.hctx.net\)](mailto:Harris - Jennifer Ballard (JBallard@cco.hctx.net)); [Harris - Jennifer Colvin \(jcolvin@cco.hctx.net\)](mailto:Harris - Jennifer Colvin (jcolvin@cco.hctx.net)); [Harris - Jennifer Lee \(jlee@cco.hctx.net\)](mailto:Harris - Jennifer Lee (jlee@cco.hctx.net)); [Harris - Jonathan Dulany \(\[REDACTED\] \)](mailto:Harris - Jonathan Dulany ([REDACTED]))

(JDulany@cco.hctx.net); Harris - Linda Sandoval (lsandoval@cco.hctx.net); Harris - Maureen McDonald (mmcdonald@cco.hctx.net); Harris - Michael Winn (mwinn@cco.hctx.net); Harris - Neeharika Tumati (Neeharika.tumati@cao.hctx.net); Harris - Rachele Obakozuwa (RFortner@cco.hctx.net); Harris County - Crystal Contreras (CContreras@cco.hctx.net); Harrison - Cindy Caswell (cynthiac@co.harrison.tx.us); Harrison - Donald Robinette (donaldro@co.harrison.tx.us); Harrison - Kathy Duskey (kathyd@co.harrison.tx.us); Hartley - Melissa Mead (melissa.mead@co.hartley.tx.us); Haskell - Belia Abila (belia.abila@co.haskell.tx.us); Haskell - Belia Abila (haskellcc@yahoo.com); Hays - Joyce Cowan (janderson@co.hays.tx.us); Hays - Jennifer Anderson (elections@co.hays.tx.us); Hays - Virginia Flores (virginia.flores@co.hays.tx.us); Hemphill - Lisa Johnson (lisaj@hemphill-clerk.com); Henderson - Denise Hernandez (dhernandez@henderson-county.com); Henderson - Janette Cleto (Jcleto@henderson-county.com); Henderson - Jennie Medina (jmedina@henderson-county.com); Hidalgo - Belinda Sagredo (belinda.sagredo@co.hidalgo.tx.us); Hidalgo - Hilda Salinas (hilda.a.salinas@co.hidalgo.tx.us); Hidalgo - Melissa Alvarez (melissa.alvarez@co.hidalgo.tx.us); Hidalgo - Michael Sosa (michael.sosa@co.hidalgo.tx.us); Hidalgo - Yvonne Ramon (yvonne.ramon@co.hidalgo.tx.us); Hill - Aaron Torres (atorres@co.hill.tx.us); Hill - Rebecca (Becky) Weaver (rweaver@co.hill.tx.us); Hockley - Cheryl Smart (csmart@hockleycounty.org); Hockley - Jennifer Palermo (jpalermo@hockleycounty.org); Hood - Jenise "Crickett" Miller (jmmiller@co.hood.tx.us); Hood - Sandra Davis (sdavis@co.hood.tx.us); Hopkins - Debbie Shirley (cclerk@hopkinscountytexas.org); Hopkins - Tracy Smith (tracy@hopkinscountytexas.org); Houston - Cynthia Lum (clum@co.houston.tx.us); Howard - Amy Powell ([REDACTED]); Hudspeth - Virginia Doyal (hudspethcountyclerk@outlook.com); Hudspeth - Brenda Sanchez ([REDACTED]); Hunt - Jose Martinez (jmartinez@huntcounty.net); Hunt - Linda Mouton (lmouton@huntcounty.net); Hunt - Tifanie Elvington (telvington@huntcounty.net); Hutchinson - Jan Barnes (jbarnes@hutchinsoncnty.com); Hutchinson - Janet Bauert (jbauert@hutchinsoncnty.com); Irion - Ashley Masters (Ashley.masters@co.irion.tx.us); Irion - Lindsay Fowler (Lindsay.fowler@co.irion.tx.us); Irion - Shirley Graham (Shirley.graham@co.irion.tx.us); Jack - Lynn Casteel (elections@jackcounty.org); Jack - Vanessa James (countyclerk@jackcounty.org); Jackson - Katherine Brooks (k.brooks@co.jackson.tx.us); Jackson - Sarita Delagarza (s.delagarza@co.jackson.tx.us); Jasper - Chrysti Billingsley ([REDACTED]); Jasper - Debbie Newman (debbie.newman@co.jasper.tx.us); Jasper - Diana South (diana.south@co.jasper.tx.us); Jasper - Sheila Houston ([REDACTED]); Jeff Davis - Jennifer Wright (jennifer.wright@co.jeff-davis.tx.us); Jefferson - Carolyn Guidry (guidry@co.jefferson.tx.us); Jefferson - Chip Cribbs (fcribbs@co.jefferson.tx.us); Jefferson - Jamie Smith (jsmith@co.jefferson.tx.us); Jefferson - Naomi Doyle (ndoyle@co.jefferson.tx.us); Jefferson - Theresa Goodness (thegood@co.jefferson.tx.us); Jim Hogg - Rae Gutierrez (rae.m.gutierrez@co.jim-hogg.tx.us); Jim Hogg - Zonia Morales (zoniamorales@co.jim-hogg.tx.us); Jim Wells - Erma Garza (erma.garza@co.jim-wells.tx.us); Jim Wells - Tonie Kuhlman (tkuhlman@co.jim-wells.tx.us); Johnson - Joy Adams (joycea@johnsoncountytexas.org); Johnson - Loren Milam (lmilam@johnsoncountytexas.org); Johnson - Patty Bourgeois (pattyb@johnsoncountytexas.org); Jones - LeeAnn Jennings (leeann.jennings@co.jones.tx.us); Karnes - Sarah Garza (electionsadmin@co.karnes.tx.us); Kaufman - Brenda Samples (bsamples@kaufmancounty.net); Kaufman - Phillip Osteen (posteen@kaufmancounty.net); Kaufman - Teresa Floyd (teressa@kaufmancounty.net); Kendall - Kim Quintana (kim.quintana@co.kendall.tx.us); Kendall - Rebecca Senger (rebecca.senger@co.kendall.tx.us); Kendall - Staci Decker (staci.decker@co.kendall.tx.us); Kenedy - Brian Birdwell (bbirdwell@co.kenedy.tx.us); Kerr - Richard Craig Harrison (kcdclerk@caprock-spur.com); Kerr - Bob Reeves (breeves@co.kerr.tx.us); Kerr - Eva Washburn (evaw@co.kerr.tx.us); Kerr - Jane Trolinger (jane@co.kerr.tx.us); Kerr - Michele Schneider (micheles@co.kerr.tx.us); Kerr - Nadene Alford (nalford@co.kerr.tx.us); Kimble - Haydee Torres (haydee.torres@co.kimble.tx.us); King - Jammie D. Timmons (kcdclerk@gmail.com); clerk.ralvarado@co.kinney.tx.us; Kleberg - Pattie Garcia (pgarcia@co.kleberg.tx.us); Kleberg - Sonja Reyna (sreyna@co.kleberg.tx.us); Kleberg - Stephanie Garza (sgarza@co.kleberg.tx.us); Knox - Lisa Cypert ([REDACTED])

Subject: MASS EMAIL ADVISORY (CC/EA -663) - Advisory 2019-20 - Temporary Branch Locations and County Election Precincts and Polling Places (HB 1888 and HB 1048)
Date: Friday, October 11, 2019 3:18:00 PM
Attachments: image001.png
Sensitivity: Personal

Dear Election Officials:

Our office has issued [Advisory 2019-20](#) - Temporary Branch Locations and County Election Precincts and Polling Places - NEW LAW: House Bill 1888 and House Bill 1048. This advisory provides guidance on some of the early voting in person changes resulting from the 86th Legislative Session.

This advisory and other resources can be found on your [Conducting Elections](#) pages.

Please let us know if you have any additional questions or concerns.

Christina Worrell Adkins

Legal Director – Elections Division

Office of the Texas Secretary of State
1019 Brazos Street | Rudder Building, 2nd Floor | Austin, Texas 78701
1.800.252.VOTE (8683)
elections@sos.texas.gov | www.sos.texas.gov

For Voter Related Information, please visit:



The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and consult with an attorney when your legal rights are involved.

From:
To:
Bcc:

[Elections Internet](#)
[Elections Internet](#)

[Anderson - Casey Brown \(cbrown@co.anderson.tx.us\); Andrews - Graciela Mendoza \(gmendoza@co.andrews.tx.us\); Angelina - Connie Brown \(cbrown@angelinacounty.net\); Angelina - Elizabeth Hawkins \(ehawkins@angelinacounty.net\); Angelina - Sonya Fuentes \(sfuentes@angelinacounty.net\); Aransas - Julie Gifford \(jgifford@aransascounty.org\); Aransas - Michele Bennett Carew \(mcarew@aransascounty.org\); Archer - Vicki Wright \(Christie.mooney@co.archer.tx.us\); Armstrong - Jamie Craig \(tax.assessor@co.armstrong.tx.us\); Armstrong - Tawnee Blodgett \(clerk@co.armstrong.tx.us\); Atascosa - Brenda Ochoa \(brenda.ochoa@atascosacounty.texas.gov\); Atascosa - Janice Ruple \(elections@atascosacounty.texas.gov\); Austin - Brenda Vacha \(votenow@austincounty.com\); Austin - Kim Rinn \(krinn@austincounty.com\); Bailey - Maria Gonzalez \(mgonzalez@co.bailey.tx.us\); Bailey - Robin Dickerson \(rdickerson@co.bailey.tx.us\); Bailey - Tracy Torres \(baileycdeputy3@yahoo.com\); Bandera - Gwenda Tschirhart \(elections@banderacounty.org\); Bandera - Tiffany Mayhew \(tmayhew@banderacounty.org\); Bastrop - Kristin Miles \(kristin.miles@co.bastrop.tx.us\); Bastrop - Kristin Miles \(elections@co.bastrop.tx.us\); Baylor - Chris Jakubicek \(bcclerk@srcaccess.net\); Baylor - Jeanette Holub \(bctax-ac@srcaccess.net\); Baylor - Jeanette Holub \[REDACTED\]; Bee - Laura Warnix \(laura.warnix@co.bee.tx.us\); Bee - Michelle Matus \(michelle.matus@co.bee.tx.us\); Bee - Patricia Puente \(patricia.puente@co.bee.tx.us\); Bell - Jessica Weak \(jessica.weak@bellcounty.texas.gov\); Bell - Matthew Dutton \(matthew.dutton@co.bell.tx.us\); Bell - Melinda Luedecke \(melinda.luedecke@bellcounty.texas.gov\); Bell - Tasha Norman \(Tasha.norman@co.bell.tx.us\); Bexar - Cindy Duarte \(cduarte@bexar.org\); Bexar - FPCA'S \(FPCA@bexar.org\); Bexar - Jacque Callanen \(jcallanen@bexar.org\); Bexar - Michael Gonzales \(mgonzalez@bexar.org\); Blanco - Kristen Spies \(kspies@co.blanco.tx.us\); Blanco - Oscar Villarreal \(electionsadmin@co.blanco.tx.us\); Blanco - Susie McFarland \(tac@co.blanco.tx.us\); Borden - Benny Ray Allison \(benny.allison@co.borden.tx.us\); Borden - Jana Underwood \(jana.underwood@co.borden.tx.us\); Bosque - Crystal Denman \(elections@bosquecounty.us\); Bosque - Tabatha Ferguson \(county_clerk@bosquecounty.us\); Bowie - Vicky Turner \(Vicky_turner@bosquecounty.us\); Bowie - Donna Moreland \[REDACTED\]; Bowie - Pat McCoy \(pat.mccoy@txkusa.org\); Bowie - Samantha Redmond \(Samantha.Redmon@txkusa.org\); Brazoria - Brandy Pena \(brandyp@brazoria-county.com\); Brazoria - Elections Email \(ccclerk@brazoria-county.com\); Brazoria - Joyce Hudman \(joyceh@brazoria-county.com\); Brazoria - Lisa Mujica \(Lisam@brazoria-county.com\); Brazoria - Sarah Salinas \(ssalinas@brazoria-county.com\); Brazoria - Susan Cunningham \(susanc@brazoria-county.com\); Brazoria - Tricia DeVille \(triciad@brazoria-county.com\); Brazos - Regina White \(rwhite@brazoscountytexas.gov\); Brazos - Trudy Hancock \(thancock@brazoscountytexas.gov\); Brewster - Lora Nussbaum \(election.admin@co.brewster.tx.us\); Briscoe - Amy Fuston \(deputycoclerk@co.briscoe.tx.us\); Briscoe - Bena Hester \(coclerk@co.briscoe.tx.us\); Briscoe - Jon Etta Ziegler \(bctac@midplains.coop\); Brooks - Anna Maria Garcia \(agarcia@co.brooks.tx.us\); Brown - Brenda Arp \(brenda.arp@browncountytexas.gov\); Brown - Dorothy Burwick \(Dorothy.Burwick@browncountytexas.gov\); Brown - Larry Franks \(Larry.Franks@browncountytexas.gov\); Brown - Shirley Keyes \(deputyvoter1@browncountytexas.gov\); Burleson - Paula Barthesky \(electadmin@burlesoncounty.org\); Burleson - Paula Barthesky \[REDACTED\]; Burnet - Donna Peterson \(elect3vr@burnetcountytexas.org\); Burnet - Doug Ferguson \(electadmin@burnetcountytexas.org\); Burnet - Karen Peraino \(electassist@burnetcountytexas.org\); Caldwell - Pamela Ohlendorf \(pamela.ohlendorf@co.caldwell.tx.us\); Calhoun - Amy Ochoa \(Amy.Ochoa@calhouncotx.org\); Calhoun - Grace Gonzalez \(grace.gonzalez@calhouncotx.org\); Calhoun - Mary Ann Orta \(mary.orta@calhouncotx.org\); Calhoun - Sally Garza \(sally.garza@calhouncotx.org\); Callahan - Debbie Hatchett \(debbie.hatchett@callahancounty.org\); Callahan - Nicole Crocker \(clerk.info@callahancounty.org\); Callahan - Nicole Crocker \(nicole.crocker@callahancounty.org\); Callahan - Sherry Pruitt \(sherry.pruitt@callahancounty.org\); Callahan - Voter Registrar \(voter.info@callahancounty.org\); Callahan - Tammy Walker \(tammy.walker@callahancounty.org\); Callahan - Tammy Walker \(tax.info@callahancounty.org\); Cameron - Fred Garza \(fgarza@co.cameron.tx.us\); Cameron - Norma Carrillo \(NCarrillo@co.cameron.tx.us\); Cameron - Remi Garza \(remi.garza@co.cameron.tx.us\); Camp - Elaine Young \(ccountyclerk@yahoo.com\); Camp - Gale Burns \(gale.burns@co.camp.tx.us\); Carson - Celeste Bichsel \(celeste.bichsel@co.carson.tx.us\); Carson - Jackie Lewis Moore \(carsontac@yahoo.com\); Cass - Amy L. Varnell \(amy.countyclerk@casscountytexas.gov\); Cass - Angela Young \(ayoung.tac@casscountytexas.gov\); Cass - Brynn McDaniel \(bmcdaniel@casscountytexas.gov\); Cass - Cindy Waters \(cwaters.deputyclerk@casscountytexas.gov\); Cass - Evelyn Charleston \(echarleston.deputyclerk@casscountytexas.gov\); Castro - Angela L. Maldonado \(amaldonado@castrocounty.org\); Castro - Carlene Long \(clong@castrocounty.org\); Castro - Joanna Blanco \(jbclerk@castrocounty.org\); Castro - Maria V. Garcia \(mgarcia@castrocounty.org\); Castro - Monica Pina \(mpina@castrocounty.org\); Castro - Pamela S. Rickert \(castro35@castrocounty.org\); Chambers - Alicia Moreno \(amoreno@chamberstx.gov\); Chambers - Camie Ford \(ccford@chamberstx.gov\); Chambers - Denise T. Hutter \(dhutter@chamberstx.gov\); Chambers - Heather Hawthorne \(hhawthorne@chamberstx.gov\); Chambers - Lauren Van Deventer \(lvandeventer@chamberstx.gov\); Chambers - Leanne Martin \(lmartin@chamberstx.gov\); Chambers - Leslie Borne \(lborne@chamberstx.gov\); Chambers - Melinda Rhome \(mrhome@chamberstx.gov\); Chambers - Sharon Lucas \(slucas@chamberstx.gov\); Cherokee - Becky Slack \(voter@co.cherokee.org\); Cherokee - Holly Murray \(electiondept@co.cherokee.org\); Cherokee - Shannon Cornelius \(ea@co.cherokee.org\); Childress - Anna Maria Lizama \(anna.lizama@childresstx.us\); Childress - Barbara Spitzer \(barbara.spitzer@childresstx.us\); Childress - Barbara Sue Parr \[REDACTED\]; Childress - Kathy Dobbs \[REDACTED\]; Childress - Mary Adams \(mary.adams@childresstx.us\); Childress - Ruby Weese \(ruby.weese@childresstx.us\); Clay - Val McClain \(clayea@claycountytexas.gov\); Cochran - Cheryl Butler \(cheryl.butler@co.cochran.tx.us\); \[REDACTED\]; Cochran - Shanna Dewbre \(Shanna.dewbre@co.cochran.tx.us\); Coke - Josie Dean \(cokecotax@yahoo.com\); Coke - Martha Ratliff \[REDACTED\]; Coke - Monica Reyes \(monica.reyes@co.coke.tx.us\); Coleman - Jamie Trammell \(cctaxac@web-access.net\); Coleman - Stacy Mendoza \(ccclerk@web-access.net\); Collin - Bruce Sherbet \(bsherbet@collincountytexas.gov\); Collin - Cheryl Gorena \(cgorena@co.collin.tx.us\); Collin - Deborah Piña \(dpina@collincountytexas.gov\); Collin - Generic Email \(election@collincountytexas.gov\); Collin - Janessa Millican \(jmillican@collincountytexas.gov\); Collin - Micki Meinecke \(mmeinecke@collincountytexas.gov\); Collin - Patty Seals \(pseals@collincountytexas.gov\); Collin - Sheri Nilson \(snilson@collincountytexas.gov\); Collingsworth - Genarah Manuel \(genarah.manuel@co.collingsworth.tx.us\); Collingsworth - Jackie Johnson](#)

(collingsworthclerk@co.collingsworth.tx.us); Collingsworth - Kim Clancy ([REDACTED]); Colorado - Jean Perkins (jean.perkins@co.colorado.tx.us); Colorado - Kimberly Menke (kimberly.menke@co.colorado.tx.us); Colorado - Mary Jane Poenitzsch (mj.poenitzsch@co.colorado.tx.us); Colorado - Rebecca LaCourse (rebecca.lacourse@co.colorado.tx.us); Comal - Bobbie Koepp (koeppb@co.comal.tx.us); Comal - Cynthia Jacqua (cckcjj@co.comal.tx.us); Comal - Donna Dandridge (dandrd@co.comal.tx.us); Comanche - Amy Schwartz ([REDACTED]); Comanche - Grace Everhart (graceeverhart@co.comanche.tx.us); Comanche - Jackie Del Bosque (jackied@co.comanche.tx.us); Comanche - Iburlison (iburlison@co.comanche.tx.us); Comanche - Ruby Lesley (cccclerk45@gmail.com); Comanche - Teresa Ogle ([REDACTED]); Concho - Melissa Garcia (minfante@co.concho.tx.us); Concho - Phyllis F. Lovell (plovell@co.concho.tx.us); Cooke - Brandy Ann Carr (brandy.carr@co.cooke.tx.us); Cooke - Kathryn Baker (kathryn.baker@co.cooke.tx.us); Cooke - Kim Martin (kim.martin@co.cooke.tx.us); Cooke - Pam Harrison (pam.harrison@co.cooke.tx.us); Coryell - Justin Carothers (tax_collector@coryellcounty.org); Coryell - Katie Veazey (deputyclerk@coryellcounty.org); Cottle - Voter Registrar (cottletac@gmail.com); Cottle - Vicky Wederski (dcclerk@co.cottle.tx.us); Crane - Janelle Shewmake (janelle.shewmake@co.crane.tx.us); Crane - Judy Crawford (judy.crawford@co.crane.tx.us); Crane - Judy Crumrine (judy.crumrine@co.crane.tx.us); Crane - Martha M. Castro (martha.castro@co.crane.tx.us); Crockett - Michelle Medley (michelle.medley@co.crockett.tx.us); Crockett - Ninfa Preddy ([REDACTED]); Crosby - Anna R. Rodriguez (taxoffice@crosbycountytx.com); Crosby - Anna Rodriguez (taxoffice2@crosbycountytx.com); Crosby - Michele Cook (taxoffice2@crosbycountytx.com); Crosby - Rebecca Michelle Johnson (countyclerk2@crosbycountytx.com); Crosby - Tammy Marshall (countyclerk1@crosbycountytx.com); Culberson - Amalia Hernandez (culbersoncotaxoffice@gmail.com); Culberson - Linda McDonald (linda.mcdonald@co.culberson.tx.us); Dallam - Jami Parr (taxac@dallam.org); Dallam - Terri Banks (clerk@dallam.org); Dallas - Daniel Bradley (Daniel.Bradley@dallascounty.org); Dallas - Debbie Jones (Debbie.Jones@dallascounty.org); Dallas - FPCA/EV Ballots (EVApplications@dallascounty.org); Dallas - Mandy Bush (Mandy.Bush@dallascounty.org); Dallas - Rivelino Lopez (RLopez@dallascounty.org); Dallas - Robert Heard (Robert.Heard@dallascounty.org); Dallas - Tacoma Phillips (Tacoma.Phillips@dallascounty.org); Dallas - Tandi Smith (tandi.williams@dallascounty.org); dallascountytvotes@dallascounty.org; Dallas - Toni Pippins-Poole (Toni.Pippins-Poole@dallascounty.org); Dallas - Vickey Bynum (Vickey.Bynum@dallascounty.org); Dawson - Clare Christy (clare.christy@co.dawson.tx.us); Dawson - Sylvia Ortiz (dawsoncountytax@windstream.net); Deaf Smith - Nelda Gonzalez (ngonzalez@deafsmithcounty.texas.gov); Deaf Smith - Rachel Garman (rgarman@deafsmithcounty.texas.gov); Delta - Dawn Stewart (deltatac@deltacountytx.com); Delta - Jane Jones (deltacclerk@deltacountytx.com); Denton - Brandy Grimes (Brandy.Grimes@dentoncounty.com); Denton - Cindy Compton (cindy.compton@dentoncounty.com); Denton - Debbie Wood (debbie.wood@dentoncounty.com); Denton - Elections Account (elections@dentoncounty.com); Denton - Frank Phillips (Frank.Phillips@dentoncounty.com); Denton - Jason Slonaker (Jason.Slonaker@dentoncounty.com); Denton - Judith Evans (judith.evans@dentoncounty.com); Denton - Lillie Henry (lillie.henry@dentoncounty.com); Denton - Melissa DeJesus (Melissa.DeJesus@dentoncounty.com); Denton - Pamela Flow (Pamela.Flow@dentoncounty.com); Denton - Paula Paschal (paula.paschal@dentoncounty.com); Denton - Wally Cochran (Wally.Cochran@dentoncounty.com); Dewitt - Melissa Alcazar (electionadmin@co.dewitt.tx.us); Dickens - Becky Hill (coclerk@caprock-spur.com); Dickens - Kathy Hughes (depclerk@caprock-spur.com); tac-office@dimmitcounty.org; Dimmit - Mario Garcia ([REDACTED]); Dimmit - Mary Ellen Sandoval (taxassessorcollector@dimmitcounty.org); Donley - Alice Fay Vargas (doncoclerk@windstream.net); Donley - Laverne Pinion (doncoclerk2@dtgofexas.com); Donley - Linda Crump (doncover@donleytx.com); Duval - Erica O. Gonzalez (erica.gonzalez@co.duval.tx.us); Duval - Velma Cantu (elections@co.duval.tx.us); Eastland - Summer Olvera (elections1@eastlandcountytexas.com); Ector - Albina Ramirez (albina.ramirez@ectorcountytx.gov); Ector - Amanda Snyder (Amanda.snyder@ectorcountytx.gov); Ector - Jeremy Duckworth (Jeremy.duckworth@ectorcountytx.gov); Ector - Lisa Sertuche (elizabeth.sertuche@ectorcountytx.gov); Ector - Tiffany McClure (tiffany.mcclure@ectorcountytx.gov); Edwards - Lorri Garcia Ruiz (edwardstax@swtexas.net); Edwards - Olga Lydia Reyes (clerk@swtexas.net); El Paso - Anthony Rivera (AnRivera@epcounty.com); El Paso - Brenda Negrete (BrNegrete@epcounty.com); El Paso - Francisco Camacho (Fcamacho@epcounty.com); El Paso - Lisa Renee Wise (lwise@epcounty.com); El Paso - Manuel Garibay (Mgaribay@epcounty.com); El Paso - Melissa Rosales (merosales@epcounty.com); El Paso - Melissa Soto (msoto@epcounty.com); El Paso - Rosa O'Keefe (Rokeefe@epcounty.com); El Paso - Ruben Gamez (Rgamez@epcounty.com); El Paso - Vanessa Ruiz (Vruiz@epcounty.com); El Paso - Vanessa Sepeda (Vsepeda@epcounty.com); El Paso - Veronica Parada (Vparada@epcounty.com); Ellis - Adrian Rodriguez (Adrian.rodriguez@co.ellis.tx.us); Ellis - Charlotte Wallace (c.wallace@co.ellis.tx.us); Ellis - Eloisa Rios (eloisa.rios@co.ellis.tx.us); jana.onyon@co.ellis.tx.us; Erath - Gwinda Jones (countyclerk@co.erath.tx.us); Erath - Jennifer Carey (jcarey@co.erath.tx.us); Erath - Lana Stevens (ecvote@co.erath.tx.us); Erath - Sara Piercy (vote@co.erath.tx.us); Falls - Nicket Taylor (nicket.taylor@co.falls.tx.us); Fannin - Angela Frazier (afrazier@fanninco.net); Fannin - Denna Parham (dparham@fanninco.net); Fannin - Tammy Biggar (tbiggar@fanninco.net); Fayette - Bernice Svec (Bernice.svec@co.fayette.tx.us); Fayette - Terri B. Hefner (terri.hefner@co.fayette.tx.us); Fisher - Jonnye Lu Gibson (taxfisher@yahoo.com); Fisher - Pat Thomson (fishercountyclerk@yahoo.com); Floyd - Delia Suarez (fcta@suddenlinkmail.com); Floyd - Ginger Morgan (coclk@co.floyd.tx.us); Floyd - Ginger Morgan (elections@co.floyd.tx.us); Floyd - Terasa Smith (ccd1@co.floyd.tx.us); Foard - Chelsea Hopkins ([REDACTED]); Foard - Debra Hopkins (foardcountyclerk@hotmail.com); Foard - Mike Brown ([REDACTED]); Fort Bend - Cathy Cantu (cathy.cantu@co.fort-bend.tx.us); Fort Bend - John Oldham (john.oldham@co.fort-bend.tx.us); Fort Bend - Kim Nguyen (kim.nguyen@co.fort-bend.tx.us); Fort Bend - Lasha Gillespie (lasha.gillespie@fortbendcountytexas.gov); Fort Bend - Lisa Railsback (Lisa.Railsback@fortbendcountytexas.gov); Fort Bend - Robin Heiman (robin.heiman@co.fort-bend.tx.us); Fort Bend - Rose Gonzalez (mariarose.gonzalez@co.fort-bend.tx.us); Fort Bend - Veronica Fernandez (veronica.fernandez@co.fort-bend.tx.us); Franklin - Betty Crane (bcrane@co.franklin.tx.us); Franklin - Brook Bussell (bbussell@co.franklin.tx.us); Franklin - Candy Arzola ([REDACTED]); Franklin - Elaine Harmon ([REDACTED]); Franklin - Melissa McSwain (mmcswain@co.franklin.tx.us); Franklin - Sue Ann Harper (snarper@co.franklin.tx.us); Freestone - Alicia Davis (alicia.davis@co.freestone.tx.us); Freestone - Allison French (allison.french@co.freestone.tx.us); Freestone - Audra Jackson (audra.jackson@co.freestone.tx.us); Freestone -

Linda Jarvis (linda.jarvis@co.freestone.tx.us); Freestone - Lisa Foree (lforee@freestonetax.org); Freestone - Melissa Santana (melissa.santana@co.freestone.tx.us); Frio - Carlos Segura (carlos.segura@friocounty.org); Frio - Carlos Segura ([REDACTED]); Frio - Sylvia Santos (ssantos@friocounty.org); Gaines - Patricia Roberson (patricia.roberson@co.gaines.tx.us); Galveston - Brandy Chapman (brandy.chapman@co.galveston.tx.us); Galveston - Cheryl Johnson (cheryl.e.johnson@co.galveston.tx.us); Galveston - Cindy Eddy (cindy.eddy@co.galveston.tx.us); Galveston - Dwight D. Sullivan (dwight.sullivan@co.galveston.tx.us); Galveston - Ernest Murrie (ernest.murrie@co.galveston.tx.us); Galveston - Kristi Saludis (Kristi.Saludis@co.galveston.tx.us); Galveston - Mae Ross (Mae.Ross@co.galveston.tx.us); Galveston - Sheryl Swift (Sheryl.Swift@co.galveston.tx.us); Galveston - SueAnne Duncan (sueanne.duncan@co.galveston.tx.us); Galveston - Susan Williams (susan.williams@co.galveston.tx.us); Galveston - Tommy Turnbow (tommy.turnbow@co.galveston.tx.us); Galveston - Wendi Crabtree (wendi.crabtree@co.galveston.tx.us); Garza - James Plummer (james.plummer@co.garza.tx.us); Garza - Lina Rodriguez (lina.rodriguez@co.garza.tx.us); Garza - Nancy Wallace (nancy.wallace@co.garza.tx.us); Garza - Terri Laurence (terri.laurence@co.garza.tx.us); Gillespie - Anissa Herrera (aherrera@gillespiecounty.org); Gillespie - Barbara Williams (bwilliams@gillespiecounty.org); Gillespie - Delores Barrientes (dbarrientes@gillespiecounty.org); Gillespie - Olga Vazquez (ovazquez@gillespiecounty.org); Gillespie - Vicki J. Schmidt (vjschmidt@gillespiecounty.org); Glasscock - Rebecca Batla (rebecca.batla@co.glasscock.tx.us); Glasscock - Tina Flores ([REDACTED]); Glasscock - Tina Flores (tinaflores@co.glasscock.tx.us); Goliad - Apolonia Carrera (ACarrera@goliadcountytx.gov); Goliad - Eileen Perry (EPerry@goliadcountytx.gov); Goliad - Mary Ellen Flores (mflores@goliadcountytx.gov); Goliad - Norma Edison (NBarrientos@goliadcountytx.gov); Gonzales - Crystal Cedillo (tac@co.gonzales.tx.us); Gonzales - George Ara (voter@co.gonzales.tx.us); Gonzales - Lona Ackman (gcc@co.gonzales.tx.us); Gray - Randa Hiett (Randa.hiett@graych.com); Grayson - Deana Patterson (elections@co.grayson.tx.us); Gregg - Kathryn Nealy (kathryn.nealy@co.gregg.tx.us); Gregg - Luanna Lewis (luanna.lewis@co.gregg.tx.us); Gregg - Jennifer Briggs (jennifer.briggs@co.gregg.tx.us); Grimes - Christina Griffin (christina.griffin@grimescountytexas.gov); Grimes - Lucy Ybarra (lucy.ybarra@grimescountytexas.gov); Guadalupe - Lisa Hayes (lisa.adam@co.guadalupe.tx.us); Guadalupe - Missy Doss (missy.doss@co.guadalupe.tx.us); Hale - Latrice Kemp (lkemp@halecounty.org); Hale - Lezlie Garza (lgarza@halecounty.org); Hale - Richard Castillo (rcastillo@halecounty.org); Hale - Roland Nash (rnash@halecounty.org); Hall - Olivia Duran (hallcoderk@gmail.com); Hall - Teresa Altman (hallcotac@gmail.com); Hamilton - Kiesha Bagwell (kbagwell@hamiltoncountytx.org); Hamilton - Terry Short (taxassessor@hamiltoncountytx.org); Hansford - Dorothy Nollner (taxchief@hansfordcountytx.com); Hansford - Janet Torres (clerk@hansfordcountytx.com); Hansford - Linda Cummings (Linda.cummings@co.hansford.tx.us); Hardeman - Ellen London ([REDACTED]); Hardeman - Jan Evans (hardemantax@co.hardeman.tx.us); Hardeman - Susie Ritchie ([REDACTED]); Hardin - Audrea Gilbert (Audrea.Gilbert@co.hardin.tx.us); Hardin - Debbie Yancy (Debra.Yancey@co.hardin.tx.us); Hardin - Glenda Alston (glenda.alston@co.hardin.tx.us); Hardin - Glenda Alston ([REDACTED]); Hardin - Regina Sage (regina.sage@co.hardin.tx.us); Hardin - Shirley Stephens (Shirley.Cook@Co.Hardin.TX.US); Harris - JR Harris (JR.Harris@cao.hctx.net); Harris - Ann Harris Bennett (ann.harris-bennett@tax.hctx.net); Harris - Diane Trautman (dtrautman@cco.hctx.net); Harris - Elisa Resendiz (elisa.resendiz@tax.hctx.net); Harris - Esther Cardenas (ECardenas@cco.hctx.net); Harris - FPCA's (FPCA@cco.hctx.net); Jason Harris - Bruce (jbruce@cco.hctx.net); Harris - Jennifer Ballard (JBallard@cco.hctx.net); Harris - Jennifer Colvin (jcolvin@cco.hctx.net); Harris - Jennifer Lee (jlee@cco.hctx.net); Harris - Jonathan Dulany (JDulany@cco.hctx.net); Harris - Linda Sandoval (lsandoval@cco.hctx.net); Harris - Maureen McDonald (mmcdonald@cco.hctx.net); Harris - Michael Winn (mwinn@cco.hctx.net); Harris - Rachelle Fortner (RFortner@cco.hctx.net); Harris - Raul Orellana (raul.orellana@tax.hctx.net); Harris - Sheena Tate (Sheena.Tate@tax.hctx.net); Harris - Sue Hastings (Sue.Hastings@tax.hctx.net); Harris - Wendy Caesar (wendy.caesar@tax.hctx.net); Harrison - Cindy Caswell (cynthiac@co.harrison.tx.us); Harrison - Donald Robinette (donaldro@co.harrison.tx.us); Harrison - Kathy Duskey (kathyd@co.harrison.tx.us); Hartley - Cindi Cates (tax@co.hartley.tx.us); Hartley - Franky Scott (sheriff@co.hartley.tx.us); Hartley - Melissa Mead (melissa.mead@co.hartley.tx.us); Haskell - Belia Abila (belia.abila@co.haskell.tx.us); Haskell - Belia Abila (haskellcc@yahoo.com); Haskell - Connie Benton (connie@co.haskell.tx.us); Hays - Jennifer Anderson (elections@co.hays.tx.us); Hays - Joyce Cowan (janderson@co.hays.tx.us); Hays - Virginia Flores (virginia.flores@co.hays.tx.us); Hemphill - Alice Bentley (alice@hemphillco.com); Hemphill - Debra Ford ([REDACTED]); Hemphill - Lisa Johnson (lisaj@hemphill-clerk.com); Henderson - Denise Hernandez (dnhernandez@henderson-county.com); Henderson - Janette Cleto (Jcleto@henderson-county.com); Henderson - Jennie Medina (jmedina@henderson-county.com); Hidalgo - Belinda Sagredo (belinda.sagredo@co.hidalgo.tx.us); Hidalgo - Hilda Salinas (hilda.a.salinas@co.hidalgo.tx.us); Hidalgo - Melissa Alvarez (melissa.alvarez@co.hidalgo.tx.us); Hidalgo - Michael Sosa (michael.sosa@co.hidalgo.tx.us); Hidalgo - Yvonne Ramon (yvonne.ramon@co.hidalgo.tx.us); Hill - Aaron Torres (atorres@co.hill.tx.us); Hill - Rebecca (Becky) Weaver (rweaver@co.hill.tx.us); Hockley - csmart@hockleycounty.org; Hockley - Jennifer Palermo (jpalermo@hockleycounty.org); Hood - Jenise "Crickett" Miller (jmmiller@co.hood.tx.us); Hood - Sandra Davis (sdavis@co.hood.tx.us); Hopkins - Debbie Jenkins (debbie@hopkinscountytx.org); Hopkins - Laura Nolen (lnolen@hopkinscountytx.org); Hopkins - Shirley Reynolds (sreynolds@hopkinscountytx.org); Hopkins - Tracy Smith (cclerk@hopkinscountytx.org); Hopkins - Tracy Smith (tracy@hopkinscountytx.org); Houston - Cynthia Lum (clum@co.houston.tx.us); Howard - Amy Powell ([REDACTED]); Howard - Jodi Duck ([REDACTED]); Hudspeth - Brenda Sanchez (hudspethcountyclerk@outlook.com); Hudspeth - Brenda Sanchez ([REDACTED]); Hudspeth - Patricia Rose ([REDACTED]); Hunt - Jose Martinez (jmartinez@huntcounty.net); Hunt - Linda Mouton (lmouton@huntcounty.net); Hunt - Tiffanie Elvington (telvington@huntcounty.net); Hutchinson - Brenda Jackson (ckvr@hutchinsoncnty.com); Hutchinson - Carrie Kimmell (ckimmell@hutchinsoncnty.com); Hutchinson - Jan Barnes (jbarnes@hutchinsoncnty.com); Irion - Ashley Masters (Ashley.masters@co.irion.tx.us); Irion - Cassie Sawyer ([REDACTED]); Irion - Joyce Gray ([REDACTED]); Irion - Julie Terral ([REDACTED]); Irion - Lindsay Fowler (Lindsay.fowler@co.irion.tx.us); Irion - Shirley Graham (Shirley.graham@co.irion.tx.us); Jack - Lynn Casteel (elections@jackcounty.org); Jack - Vanessa James (countyclerk@jackcounty.org); Jackson - Katherine Brooks (k.brooks@co.jackson.tx.us); Jackson - Lupe Lopez (l.lopez@co.jackson.tx.us); Jackson - Monica Foster (m.foster@co.jackson.tx.us); Jackson - Sarita Delagarza

(s.delagarza@co.jackson.tx.us); Jasper - Chrysti Billingsley ([REDACTED]); Jasper - Debbie Newman (debbie.newman@co.jasper.tx.us); Jasper - Diana South (diana.south@co.jasper.tx.us); Jasper - Sheila Houston ([REDACTED]); Jeff Davis - Jennifer Wright (jennifer.wright@co.jeff-davis.tx.us); Jeff Davis - Penni Watters & Patricia Granado (122taxoffice@co.jeff-davis.tx.us); Jeff Davis - William R. Kitts (jdcsoj1@co.jeff-davis.tx.us); Jeff-Davis - Ginger McGough (jdcso122@co.jeff-davis.tx.us); Jefferson - Alicia Monk (amonk@co.jefferson.tx.us); Jefferson - Allison Nathan Getz (agetz@co.jefferson.tx.us); Jefferson - Carolyn Guidry (guidry@co.jefferson.tx.us); Jefferson - Chip Cribbs (fcribbs@co.jefferson.tx.us); Jefferson - Elisha Montiel (emontiel@co.jefferson.tx.us); Jefferson - Jamie Smith (jsmith@co.jefferson.tx.us); Jefferson - Naomi Doyle (ndoyle@co.jefferson.tx.us); Jefferson - Theresa Goodness (twuenschel@co.jefferson.tx.us); Jefferson - Theresa Goodness (thegood@co.jefferson.tx.us); Jim Hogg - Adela Garza ([REDACTED]); Jim Hogg - Norma Liza S. Hinojosa (norma.l.hinojosa@co.jim-hogg.tx.us); Jim Hogg - Rae Gutierrez (rae.m.gutierrez@co.jim-hogg.tx.us); Jim Hogg - Zonia Morales (zoniamorales@co.jim-hogg.tx.us); Jim Wells - Erma Garza (erma.garza@co.jim-wells.tx.us); Jim Wells - Tonie Kuhlman (tkuhlman@co.jim-wells.tx.us); Johnson - Joy Adams (joycea@johnsoncountytexas.org); Johnson - Loren Milam (lmilam@johnsoncountytexas.org); Johnson - Patty Bourgeois (pattyb@johnsoncountytexas.org); Jones - Britney Guernsey (guernsey.jonescotx.voter@outlook.com); Jones - Gloria J. Little (gloria.little@co.jones.tx.us); Jones - LeeAnn Jennings (leeann.jennings@co.jones.tx.us); Karnes - Sarah Garza (electionsadmin@co.karnes.tx.us); Kaufman - Brenda Samples (bsamples@kaufmancounty.net); Kaufman - Phillip Osteen (posteen@kaufmancounty.net); Kaufman - Teresa Floyd (teressa@kaufmancounty.net); Kendall - Kim Quintana (kim.quintana@co.kendall.tx.us); Kendall - Rebecca Senger (rebecca.senger@co.kendall.tx.us); Kendall - Staci Decker (staci.decker@co.kendall.tx.us); Kenedy - Brian Birdwell (bbirdwell@co.kenedy.tx.us); Kenedy - Veronica Vela (vvela@co.kenedy.tx.us); Kent - Brenda Long (blong@kentcountysheriff.tx.us); Kent - Craig Harrison (kcdclerk@caprock-spur.com); Kent - Leslie Fuller (lfuller@kentcountysheriff.tx.us); Kent - Raegan Mayfield (RMayfield@kentcountysheriff.tx.us); Kent - William Scogin (sheriff@kentcountysheriff.tx.us); Kerr - Bob Reeves (breeves@co.kerr.tx.us); Kerr - Eva Washburn (evaw@co.kerr.tx.us); Kerr - Jane Trolinger (jane@co.kerr.tx.us); Kerr - Michele Schneider (micheles@co.kerr.tx.us); Kerr - Nadene Alford (nalford@co.kerr.tx.us); Kimble - Haydee Torres (haydee.torres@co.kimble.tx.us); King - Jammie D. Timmons (kcdclerk@gmail.com); King - Sadie Piper-Spitzer (kingtac1@caprock-spur.com); Kinney - Martha Peña Padron (kinneycotac@gmail.com); clerk.ralvarado@co.kinney.tx.us; Kleberg - Evelinda Avelar (eavelar@co.kleberg.tx.us); Kleberg - Jasmine Lara (jlara@co.kleberg.tx.us); Kleberg - Melissa DeLaGarza (mtdelagarza@co.kleberg.tx.us); Kleberg - Pattie Garcia (pgarcia@co.kleberg.tx.us); Kleberg - Sonja Reyna (sreyna@co.kleberg.tx.us); Kleberg - Stephanie Garza (sgarza@co.kleberg.tx.us); Knox - Laura McCanlies ([REDACTED]); Knox - Lisa Cypert ([REDACTED]); Knox - Mitzi Welch ([REDACTED]); GeneralCounsel; Elections Internet; Stephen Chang

Subject: MASS EMAIL ADVISORY - (CC/EA/VR - 965) - 2020 Primary Election Law Dates and Deadlines
Date: Thursday, September 19, 2019 1:15:00 PM
Attachments: image001.png
Sensitivity: Personal

Dear County Election Officials and County Chairs,

Our office has released the following advisories:

- [No. 2019-16](#) - March 3, 2020 Primary Election Law Calendar
- [No. 2019-17](#) - Deadlines for Vacancies and Replacement Nominees for the General Election for State and County Officers (Primary Calendar Appendices)

The March 3, 2020 Primary Election Law Calendar contains dates and deadlines relevant to the primary election. Advisory 2019-17 was formerly referred to as the "Primary Appendices" and contains information and deadlines regarding vacancies in office and replacement nominees for the November 2020 General Election for State and County Officers.

If you have any questions or concerns, please don't hesitate to contact us.

Thank you,

Christina Worrell Adkins

Legal Director – Elections Division

Office of the Texas Secretary of State
1019 Brazos Street | Rudder Building, 2nd Floor | Austin, Texas 78701
1.800.252.VOTE (8683)
elections@sos.texas.gov | www.sos.texas.gov

For Voter Related Information, please visit:



The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and consult with an attorney when your legal rights are involved.

From:
To:
Bcc:

[Elections Internet](#)
[Elections Internet](#)

[Anderson - Casey Brown \(cbrown@co.anderson.tx.us\)](#); [Anderson - Casey Brown \(electionsclerk@co.anderson.tx.us\)](#); [Andrews - Amber Harris \(aharris@co.andrews.tx.us\)](#); [Andrews - Graciela Mendoza \(gmendoza@co.andrews.tx.us\)](#); [Angelina - Connie Brown \(cbrown@angelinacounty.net\)](#); [Angelina - Elizabeth Hawkins \(ehawkins@angelinacounty.net\)](#); [Angelina - Sonya Fuentes \(sfuentes@angelinacounty.net\)](#); [Aransas - Julie Gifford \(jgifford@aransascounty.org\)](#); [Aransas - Michele Bennett Carew \(mcarew@aransascounty.org\)](#); [Archer - Vicki Wright \(Christie.mooney@co.archer.tx.us\)](#); [Armstrong - Tawnee Blodgett \(clerk@co.armstrong.tx.us\)](#); [Atascosa - Brenda Ochoa \(brenda.ochoa@atascosacounty.texas.gov\)](#); [Atascosa - Janice Ruple \(elections@atascosacounty.texas.gov\)](#); [Austin - Brenda Vacha \(votenow@austincounty.com\)](#); [Austin - Kim Rinn \(krinn@austincounty.com\)](#); [Bailey - Robin Dickerson \(rdickerson@co.bailey.tx.us\)](#); [Bailey - Tracy Torres \(baileycclerk@yahoo.com\)](#); [Bandera - Gwenda Tschirhart \(elections@banderacounty.org\)](#); [Bastrop - Kristin Miles \(kristin.miles@co.bastrop.tx.us\)](#); [Bastrop - Kristin Miles \(elections@co.bastrop.tx.us\)](#); [Baylor - Chris Jakubicek \(bcclerk@srcaccess.net\)](#); [Bee - Laura Warnix \(laura.warnix@co.bee.tx.us\)](#); [Bee - Michelle Matus \(michelle.matus@co.bee.tx.us\)](#); [Bee - Patricia Puente \(patricia.puente@co.bee.tx.us\)](#); [Bell - Jessica Weaks \(jessica.weaks@bellcounty.texas.gov\)](#); [Bell - Matthew Dutton \(matthew.dutton@co.bell.tx.us\)](#); [Bell - Melinda Luedecke \(melinda.luedecke@bellcounty.texas.gov\)](#); [Bell - Tasha Norman \(Tasha.norman@co.bell.tx.us\)](#); [Bexar - Cindy Duarte \(cduarte@bexar.org\)](#); [Bexar - Debbie Abrego \(dabrego@bexar.org\)](#); [Bexar - FPCA'S \(FPCA@bexar.org\)](#); [Saiz, Gilbert](#); [Bexar - Jacque Callanen \(jcallanen@bexar.org\)](#); [Huerta, James](#); [Fisher, John](#); [Bexar - Michael Gonzales \(mgonzalez@bexar.org\)](#); [Blanco - Oscar Villarreal \(electionsadmin@co.blanco.tx.us\)](#); [Borden - Jana Underwood \(jana.underwood@co.borden.tx.us\)](#); [Bosque - Crystal Denman \(elections@bosquecounty.us\)](#); [Bosque - Tabatha Ferguson \(county_clerk@bosquecounty.us\)](#); [Bosque - Vicky Turner \(Vicky_turner@bosquecounty.us\)](#); [Bowie - Donna Moreland \[REDACTED\]](#); [Bowie - Pat McCoy \(pat.mccoy@txkusa.org\)](#); [Bowie - Samantha Redmond \(Samantha.Redmond@txkusa.org\)](#); [Brazoria - Brandy Pena \(brandyp@brazoria-county.com\)](#); [Brazoria - Elections Email \(ccclerk@brazoria-county.com\)](#); [Brazoria - Joyce Hudman \(joyceh@brazoria-county.com\)](#); [Brazoria - Kathy Hammack \(Khammack@brazoria-county.com\)](#); [Brazoria - Krystine Barnhill \(KrystinB@brazoria-county.com\)](#); [Brazoria - Lisa Mujica \(Lisam@brazoria-county.com\)](#); [Brazoria - Megan Erb \(Megane@brazoria-county.com\)](#); [Brazoria - Sarah Salinas \(ssalinas@brazoria-county.com\)](#); [Brazoria - Susan Cunningham \(susanc@brazoria-county.com\)](#); [Brazoria - Tricia DeVille \(triciad@brazoria-county.com\)](#); [Brazos - Kathy Schuetze \(kschuetze@brazoscountytexas.gov\)](#); [KOcon@brazoscountytexas.gov](#); [Brazos - Regina White \(rwhite@brazoscountytexas.gov\)](#); [Brazos - Trudy Hancock \(thancock@brazoscountytexas.gov\)](#); [Brewster - Lora Nussbaum \(election.admin@co.brewster.tx.us\)](#); [Briscoe - Amy Fuston \(deputyclerk@co.briscoe.tx.us\)](#); [Briscoe - Bena Hester \(coclerk@co.briscoe.tx.us\)](#); [Brooks - Anna Maria Garcia \(agarcia@co.brooks.tx.us\)](#); [Brown - Brenda Arp \(brenda.arp@browncountytexas.gov\)](#); [Brown - Dorothy Burwick \(Dorothy.Burwick@browncountytexas.gov\)](#); [Brown - Larry Franks \(Larry.Franks@browncountytexas.gov\)](#); [Brown - Shirley Keyes \(deputyvoter1@browncountytexas.gov\)](#); [Burleson - Paula Bartnesky \[REDACTED\]](#); [Burleson - Paula Bartnesky \(electadmin@burlesoncounty.org\)](#); [Burnet - Donna Peterson \(elect3vr@burnetcountytexas.org\)](#); [Burnet - Barbara Agnew \(electadmin@burnetcountytexas.org\)](#); [Burnet - Karen Peraino \(electassist@burnetcountytexas.org\)](#); [Caldwell - Mary Bobly Sanchez \(mary.sanchez@co.caldwell.tx.us\)](#); [Caldwell - Pamela Ohlendorf \(pamela.ohlendorf@co.caldwell.tx.us\)](#); [Caldwell - Rachel Maciel \(caldwellec@co.caldwell.tx.us\)](#); [Calhoun - Amy Ochoa \(Amy.Ochoa@calhouncotx.org\)](#); [Calhoun - Grace Gonzalez \(grace.gonzalez@calhouncotx.org\)](#); [Calhoun - Mary Ann Orta \(mary.orta@calhouncotx.org\)](#); [Calhoun - Sally Garza \(sally.garza@calhouncotx.org\)](#); [Callahan - Nicole Crocker \(nicole.crocker@callahancounty.org\)](#); [Callahan - Nicole Crocker \(clerk.info@callahancounty.org\)](#); [Cameron - Fred Garza \(fgarza@co.cameron.tx.us\)](#); [Cameron - Norma Carrillo \(NCarrillo@co.cameron.tx.us\)](#); [Cameron - Remi Garza \(remi.garza@co.cameron.tx.us\)](#); [Camp - Elaine Young \(ccountyclerk@yahoo.com\)](#); [Carson - Celeste Bichsel \(celeste.bichsel@co.carson.tx.us\)](#); [Cass - Amy L. Varnell \(amy.countyclerk@casscountytexas.gov\)](#); [Cass - Cindy Waters \(cwaters.deputyclerk@casscountytexas.gov\)](#); [Cass - Evelyn Charleston \(echarleston.deputyclerk@casscountytexas.gov\)](#); [Castro - Carlene Long \(clong@castrocounty.org\)](#); [Castro - Joanna Blanco \(jbclerk@castrocounty.org\)](#); [Castro - Monica Pina \(mpina@castrocounty.org\)](#); [Chambers - Heather Hawthorne \(h Hawthorne@chamberstx.gov\)](#); [Chambers - Lauren Van Deventer \(lvandeventer@chamberstx.gov\)](#); [Chambers - Leanne Martin \(flmartin@chamberstx.gov\)](#); [Chambers - Leslie Borne \(lborne@chamberstx.gov\)](#); [Chambers - Melinda Rhame \(mrhame@chamberstx.gov\)](#); [Chambers - Sharon Lucas \(slucas@chamberstx.gov\)](#); [Cherokee - Becky Slack \(voter@co.cherokee.org\)](#); [Cherokee - Holly Murray \(electiondept@co.cherokee.org\)](#); [Cherokee - Shannon Cornelius \(ea@co.cherokee.org\)](#); [Childress - Anna Maria Lizama \(anna.lizama@childresstx.us\)](#); [Childress - Barbara Spitzer \(childressclerk@gmail.com\)](#); [Childress - Mary Adams \(mary.adams@childresstx.us\)](#); [Childress - Ruby Weese \(ruby.weese@childresstx.us\)](#); [Clay - Val McClain \(clayea@claycountytexas.gov\)](#); [Cochran - Cheryl Butler \(cheryl.butler@co.cochran.tx.us\)](#); [\[REDACTED\]](#); [pshenry@co.cochran.tx.us](#); [Cochran - Shanna Dewbre \(Shanna.dewbre@co.cochran.tx.us\)](#); [Coke - Martha Ratliff \[REDACTED\]](#); [Coke - Monica Reyes \(monica.reyes@co.coke.tx.us\)](#); [Coleman - Stacey Mendoza \(ccclerk@web-access.net\)](#); [Collin - Bruce Sherbet \(bsherbet@collincountytexas.gov\)](#); [Collin - Cheryl Gorena \(cgorena@co.collin.tx.us\)](#); [Collin - Deborah Piña \(dpina@collincountytexas.gov\)](#); [Collin - Generic Email \(election@collincountytexas.gov\)](#); [Collin - Janessa Millican \(jmillican@collincountytexas.gov\)](#); [Collin - Micki Meinecke \(mmeinecke@collincountytexas.gov\)](#); [Collin - Patty Seals \(pseals@collincountytexas.gov\)](#); [Collin - Sheri Nilson \(snilson@collincountytexas.gov\)](#); [Collingsworth - Jackie Johnson \(collingsworthclerk@co.collingsworth.tx.us\)](#); [Colorado - Jean Perkins \(jean.perkins@co.colorado.tx.us\)](#); [Colorado - Kimberly Menke \(kimberly.menke@co.colorado.tx.us\)](#); [Colorado - Rebecka LaCourse \(rebecka.lacourse@co.colorado.tx.us\)](#); [Comal - Bobbie Koepf \(koepfb@co.comal.tx.us\)](#); [Comal - Cynthia Jacqua \(cckcij@co.comal.tx.us\)](#); [Comal - Donna Dandridge \(dandrd@co.comal.tx.us\)](#); [Comanche - Amy Goodlander \[REDACTED\]](#); [Comanche - Ruby Lesley \(ccclerk45@gmail.com\)](#); [Comanche - Tammy Turner \(tturner@co.comanche.tx.us\)](#); [Comanche - Teresa Ogle \[REDACTED\]](#); [Concho - Melissa Garcia \(minfante@co.concho.tx.us\)](#); [Concho - Phyllis F. Lovell \(plovell@co.concho.tx.us\)](#); [Cooke - Pam Harrison \(pam.harrison@co.cooke.tx.us\)](#); [Cooke - Pam Harrison \(Pam.Harrison@co.cooke.tx.us\)](#); [Corvell - Katie Veazey \(deputyclerk@corvellcounty.org\)](#); [Corvell - Justin Carothers \(tax_collector@corvellcounty.org\)](#); [Cottle - Vicky Wederski \(dcclerk@co.cottle.tx.us\)](#); [Crane - Janelle](#)

Shewmake (janelle.shewmake@co.crane.tx.us); Crane - Judy Crawford (judy.crawford@co.crane.tx.us); Crockett - Ninfia Preddy ([REDACTED]); Crosby - Rebecca Michelle Johnson (countyclerk2@crosbycountytexas.com); Crosby - Tammy Marshall (countyclerk1@crosbycountytexas.com); Culberson - Linda McDonald (linda.mcdonald@co.culberson.tx.us); Dallam - Terri Banks (clerk@dallam.org); Dallas - Daniel Bradley (Daniel.Bradley@dallascounty.org); Dallas - Debbie Jones (Debbie.Jones@dallascounty.org); Dallas - FPCA/EV Ballots (FVApplications@dallascounty.org); Dallas - Mandy Bush (Mandy.Bush@dallascounty.org); Dallas - Rivelino Lopez (RLopez@dallascounty.org); Dallas - Robert Heard (Robert.Heard@dallascounty.org); Dallas - Tacoma Phillips (Tacoma.Phillips@dallascounty.org); Dallas - Tandi Smith (tandi.williams@dallascounty.org); Dallas - Toni Pippins-Poole (Toni.Pippins-Poole@dallascounty.org); Dallas - Toni Pippins-Poole (dallascountyyotes@dallascounty.org); Dallas - Vickey Bynum (Vickey.Bynum@dallascounty.org); Dawson - Clare Christy (clare.christy@co.dawson.tx.us); Deaf Smith - Nelda Gonzalez (ngonzalez@deafsmithcounty.texas.gov); Deaf Smith - Rachel Garman (rgarman@deafsmithcounty.texas.gov); Delta - Jane Jones (deltaclerk@deltacountytexas.com); Denton - Brandy Grimes (Brandy.Grimes@dentoncounty.com); Denton - Cindy Compton (cindy.compton@dentoncounty.com); Denton - Debbie Wood (debbie.wood@dentoncounty.com); Denton - Elections Account (elections@dentoncounty.com); Denton - Frank Phillips (Frank.Phillips@dentoncounty.com); Denton - Jason Slonaker (Jason.Slonaker@dentoncounty.com); Denton - Judith Evans (judith.evans@dentoncounty.com); Denton - Lillie Henry (lillie.henry@dentoncounty.com); Denton - Melissa DeJesus (Melissa.DeJesus@dentoncounty.com); Denton - Pamela Flow (Pamela.Flow@dentoncounty.com); Denton - Paula Paschal (paula.paschal@dentoncounty.com); Denton - Wally Cochran (Wally.Cochran@dentoncounty.com); Dewitt - Melissa Alcazar (electionadmin@co.dewitt.tx.us); Dickens - Becky Hill (coclerk@caprock-spur.com); Dimmit - Mario Garcia ([REDACTED]); Donley - Alice Fay Vargas (doncoclerk@windstream.net); Donley - Laverne Pinion (doncoclerk2@dtcoiltexas.com); Duval - Erica O. Gonzalez (erica.gonzalez@co.duval.tx.us); Duval - Velma Cantu (elections@co.duval.tx.us); Eastland - Summer Olvera (elections1@eastlandcountytexas.com); Ector - Albina Ramirez (albina.ramirez@ectorcountytexas.gov); Ector - Amanda Snyder (Amanda.snyder@ectorcountytexas.gov); Ector - Jeremy Duckworth (Jeremy.duckworth@ectorcountytexas.gov); Ector - Lisa Sertuche (elizabeth.sertuche@ectorcountytexas.gov); Ector - Tiffany McClure (tiffany.mcclure@ectorcountytexas.gov); Edwards - Olga Lydia Reyes (clerk@swtexas.net); El Paso - Anthony Rivera (AnRivera@epcounty.com); El Paso - Brenda Negrete (BrNegrete@epcounty.com); El Paso - Claudia Y. Ramirez (ClaRamirez@epcounty.com); El Paso - Francisco Camacho (Fcamacho@epcounty.com); El Paso - Lisa Renee Wise (lwise@epcounty.com); El Paso - Manuel Garibay (Mgaribay@epcounty.com); El Paso - Melissa Rosales (merosales@epcounty.com); El Paso - Melissa Soto (msoto@epcounty.com); El Paso - Rosa O'Keefe (Rokeefe@epcounty.com); El Paso - Ruben Gamez (Rgamez@epcounty.com); El Paso - Vanessa Ruiz (Vruiz@epcounty.com); El Paso - Vanessa Sepeda (Vsepeda@epcounty.com); El Paso - Veronica Parada (Vparada@epcounty.com); Ellis - Charlotte Wallace (c.wallace@co.ellis.tx.us); Ellis - Floisa Rios (eloisa.rios@co.ellis.tx.us); Erath - Jana Onyon (jona.onyon@co.ellis.tx.us); Erath - Gwinda Jones (countyclerk@co.erath.tx.us); Erath - Sara Piercy (vote@co.erath.tx.us); Falls - Nicket Taylor (nicket.taylor@co.falls.tx.us); Fannin - Angela Frazier (afrazier@fanninco.net); Fannin - Denna Parham (dparham@fanninco.net); Fannin - Tammy Biggar (tbiggar@fanninco.net); Fayette - Bernice Svec (Bernice.svec@co.fayette.tx.us); Fayette - Gale Mersiovsky (gale.mersiovsky@co.fayette.tx.us); Fayette - Terri B. Hefner (terri.hefner@co.fayette.tx.us); Fisher - Pat Thomson (fishercountyclerk@yahoo.com); Floyd - Ginger Morgan (coclk@co.floyd.tx.us); Floyd - Ginger Morgan (elections@co.floyd.tx.us); Floyd - Terasa Smith (ccd1@co.floyd.tx.us); Foard - Debra Hopkins (foardcountyclerk@hotmail.com); Fort Bend - Cathy Cantu (cathy.cantu@co.fort-bend.tx.us); Fort Bend - John Oldham (john.oldham@co.fort-bend.tx.us); Fort Bend - Kim Nguyen (kim.nguyen@co.fort-bend.tx.us); Fort Bend - Lasha Gillespie (lasha.gillespie@fortbendcountytexas.gov); Fort Bend - Lisa Railsback (Lisa.Railsback@fortbendcountytexas.gov); Fort Bend - Robin Heiman (robin.heiman@co.fort-bend.tx.us); Fort Bend - Rose Gonzalez (mariarose.gonzalez@co.fort-bend.tx.us); Fort Bend - Veronica Fernandez (veronica.fernandez@co.fort-bend.tx.us); Franklin - Betty Crane (bcrane@co.franklin.tx.us); Franklin - Brook Bussell (bbussell@co.franklin.tx.us); Franklin - Elaine Harmon ([REDACTED]); Freestone - Alicia Davis (alicia.davis@co.freestone.tx.us); Freestone - Allison French (allison.french@co.freestone.tx.us); Freestone - Linda Jarvis (linda.jarvis@co.freestone.tx.us); Freestone - Melissa Santana (melissa.santana@co.freestone.tx.us); Frio - Carlos Segura (carlos.segura@friocounty.org); Frio - Carlos Segura ([REDACTED]); Frio - Sylvia Santos (ssantos@friocounty.org); Gaines - Patricia Roberson (patricia.roberson@co.gaines.tx.us); Galveston - Brandy Chapman (brandy.chapman@co.galveston.tx.us); Galveston - Cindy Eddy (cindy.eddy@co.galveston.tx.us); Galveston - Dwight D. Sullivan (dwright.sullivan@co.galveston.tx.us); Galveston - Ernest Murrie (ernest.murrie@co.galveston.tx.us); Galveston - Mae Ross (Mae.Ross@co.galveston.tx.us); Galveston - SueAnne Duncan (sueanne.duncan@co.galveston.tx.us); Galveston - Susan Williams (susan.williams@co.galveston.tx.us); Galveston - Tommy Turnbow (tommy.turnbow@co.galveston.tx.us); Galveston - Wendi Crabtree (wendi.crabtree@co.galveston.tx.us); Garza - James Plummer (james.plummer@co.garza.tx.us); Garza - Lina Rodriguez (lina.rodriguez@co.garza.tx.us); Garza - Terri Laurence (terri.laurence@co.garza.tx.us); Gillespie - Anissa Herrera (aherrera@gillespiecounty.org); Gillespie - Olga Vazquez (ovazquez@gillespiecounty.org); Glasscock - Rebecca Batla (rebecca.batla@co.glasscock.tx.us); Goliad - Mary Ellen Flores (mflores@goliadcountytexas.gov); Gonzales - Lona Ackman (lcc@co.gonzales.tx.us); Gray - Randa Hiatt (Randa.hiatt@grayccch.com); Grayson - Deana Patterson (elections@co.grayson.tx.us); Gregg - Kathryn Nealy (kathryn.nealy@co.gregg.tx.us); Gregg - Luanna Lewis (luanna.lewis@co.gregg.tx.us); Gregg - Jennifer Briggs (jennifer.briggs@co.gregg.tx.us); Grimes - Christina Griffin (christina.griffin@grimescountytexas.gov); Grimes - Lucy Ybarra (lucy.ybarra@grimescountytexas.gov); Guadalupe - Lisa Hayes (lisa.adam@co.guadalupe.tx.us); Guadalupe - Missy Doss (missy.doss@co.guadalupe.tx.us); Hale - Latrice Kemp (lkemp@halecounty.org); Hale - Richard Castillo (rcastillo@halecounty.org); Hall - Hans Skovlund (hallcoclerk@gmail.com); Hamilton - Kisha Bagwell (kbagwell@hamiltoncountytexas.gov); Hansford - Janet Torres (clerk@hansfordcountytexas.com); Hardeman - Ellen London ([REDACTED]); Hardin - Glenda Alston (glenda.alston@co.hardin.tx.us); Hardin - Glenda Alston ([REDACTED]); Hardin - Regina Sage (regina.sage@co.hardin.tx.us); Harris - Diane Trautman (dtrautman@cco.hctx.net); Harris - Esther Cardenas (ECardenas@cco.hctx.net); Harris - FPCA's (FPCA@cco.hctx.net); Harris - Hector DeLeon (hdeleon@cco.hctx.net); Jason Harris - Bruce

(jbruce@cco.hctx.net); Harris - Jennifer Ballard (JBallard@cco.hctx.net); Harris - Jennifer Colvin (jcolvin@cco.hctx.net); Harris - Jennifer Lee (jlee@cco.hctx.net); Harris - Jonathan Dulany (JDulany@cco.hctx.net); Harris - Linda Sandoval (lsandoval@cco.hctx.net); Harris - Maureen McDonald (mmcdonald@cco.hctx.net); Harris - Michael Winn (mwinn@cco.hctx.net); Harris - Neeharika Tumati (Neeharika.tumati@cao.hctx.net); Harris - Rachelle Obakozuwa (RFortner@cco.hctx.net); Harris County - Crystal Contreras (CContreras@cco.hctx.net); Harrison - Cindy Caswell (cynthiac@co.harrison.tx.us); Harrison - Donald Robinette (donaldro@co.harrison.tx.us); Harrison - Kathy Duskey (kathyd@co.harrison.tx.us); Hartley - Melissa Mead (melissa.mead@co.hartley.tx.us); Haskell - Belia Abila (belia.abila@co.haskell.tx.us); Haskell - Belia Abila (haskellcc@yahoo.com); Hays - Joyce Cowan (janderson@co.hays.tx.us); Hays - Jennifer Anderson (elections@co.hays.tx.us); Hays - Virginia Flores (virginia.flores@co.hays.tx.us); Hemphill - Lisa Johnson (lisaj@hemphill-clerk.com); Henderson - Denise Hernandez (dhermandez@henderson-county.com); Henderson - Janette Cleto (Jcleto@henderson-county.com); Henderson - Jessica Rodriguez (jrodriguez@henderson-county.com); Henderson - Kelli Warren (kwarren@henderson-county.com); Hidalgo - Belinda Sagredo (belinda.sagredo@co.hidalgo.tx.us); Hidalgo - Hilda Salinas (hilda.a.salinas@co.hidalgo.tx.us); Hidalgo - Melissa Alvarez (melissa.alvarez@co.hidalgo.tx.us); Hidalgo - Michael Sosa (michael.sosa@co.hidalgo.tx.us); Hidalgo - Yvonne Ramon (yvonne.ramon@co.hidalgo.tx.us); Hill - Aaron Torres (atorres@co.hill.tx.us); Hill - Rebecca (Becky) Weaver (rweaver@co.hill.tx.us); Hockley - Cheryl Smart (csmart@hockleycounty.org); Hockley - Jennifer Palermo (jpalermo@hockleycounty.org); Hood - Jenise "Crickett" Miller (jimmiller@co.hood.tx.us); Hood - Sandra Davis (sdavis@co.hood.tx.us); Hopkins - Debbie Shirley (cclerk@hopkinscountytexas.org); Hopkins - Tracy Smith (tracy@hopkinscountytexas.org); Houston - Cynthia Lum (clum@co.houston.tx.us); Howard - Amy Powell ([REDACTED]); Howard - Jodi Duck ([REDACTED]); Hudspeth - Virginia Doyal (hudspethcountyclerk@outlook.com); Hudspeth - Brenda Sanchez ([REDACTED]); Hunt - Jose Martinez (jmartinez@huntcounty.net); Hunt - Linda Mouton (lmouton@huntcounty.net); Hunt - Tiffanie Elvington (telvington@huntcounty.net); Hutchinson - Jan Barnes (jbarnes@hutchinsoncnty.com); Hutchinson - Janet Bauert (jbauert@hutchinsoncnty.com); Irion - Ashley Masters (ashley.masters@co.irion.tx.us); Irion - Lindsay Fowler (lindsay.fowler@co.irion.tx.us); Irion - Shirley Graham (shirley.graham@co.irion.tx.us); Jack - Lynn Casteel (elections@jackcounty.org); Jack - Vanessa James (countyclerk@jackcounty.org); Jackson - Katherine Brooks (k.brooks@co.jackson.tx.us); Jackson - Sarita Delagarza (s.delagarza@co.jackson.tx.us); Jasper - Chrysti Billingsley ([REDACTED]); Jasper - Debbie Newman (debbie.newman@co.jasper.tx.us); Jasper - Diana South (diana.south@co.jasper.tx.us); Jasper - Sheila Houston ([REDACTED]); Jeff Davis - Jennifer Wright (jennifer.wright@co.jeff-davis.tx.us); Jefferson - Carolyn Guidry (guidry@co.jefferson.tx.us); Jefferson - Chip Cribbs (fcibbs@co.jefferson.tx.us); Jefferson - Jamie Smith (jsmith@co.jefferson.tx.us); Jefferson - Naomi Doyle (ndoyle@co.jefferson.tx.us); Jefferson - Theresa Goodness (thegood@co.jefferson.tx.us); Jim Hogg - Rae Gutierrez (rae.m.gutierrez@co.jim-hogg.tx.us); Jim Hogg - Zonia Morales (zoniamorales@co.jim-hogg.tx.us); Jim Wells - Erma Garza (erma.garza@co.jim-wells.tx.us); Jim Wells - Tonie Kuhlman (tkuhlman@co.jim-wells.tx.us); Johnson - Joy Adams (joycea@johnsoncountytexas.org); Johnson - Loren Milam (lmilam@johnsoncountytexas.org); Johnson - Patty Bourgeois (pattyb@johnsoncountytexas.org); Jones - LeeAnn Jennings (leeann.jennings@co.jones.tx.us); Karnes - Sarah Garza (electionsadmin@co.karnes.tx.us); Kaufman - Brenda Samples (bsamples@kaufmancounty.net); Kaufman - Phillip Osteen (posteen@kaufmancounty.net); Kaufman - Teresa Floyd (teressa@kaufmancounty.net); Kendall - Kim Quintana (kim.quintana@co.kendall.tx.us); Kendall - Rebecca Senger (rebecca.senger@co.kendall.tx.us); Kendall - Staci Decker (staci.decker@co.kendall.tx.us); Kenedy - Brian Birdwell (bbirdwell@co.kenedy.tx.us); Kent - Richard Craig Harrison (kcdclerk@caprock-spur.com); Kerr - Bob Reeves (breeves@co.kerr.tx.us); Kerr - Eva Washburn (evaw@co.kerr.tx.us); Kerr - Jane Trolinger (jane@co.kerr.tx.us); Kerr - Michele Schneider (micheles@co.kerr.tx.us); Kerr - Nadene Alford (nalford@co.kerr.tx.us); Kimble - Haydee Torres (haydee.torres@co.kimble.tx.us); King - Jammie D. Timmons (kcdclerk@gmail.com); clerk.ralvarado@co.kinney.tx.us; Kleberg - Pattie Garcia (pgarcia@co.kleberg.tx.us); Kleberg - Sonja Reyna (sreyna@co.kleberg.tx.us); Kleberg - Stephanie Garza (sgarza@co.kleberg.tx.us); Knox - Lisa Cypert ([REDACTED]); Elections Staff; General Counsel; Stephen Chang; Joe Esparza

Subject: MASS EMAIL ADVISORY -- (CC/EA- 662) Advisory 2019-27 - Partial Manual Count after November 5, 2019 Uniform Election
Date: Friday, November 8, 2019 3:53:00 PM
Attachments: image001.png
image002.png
ADV2019-27 Partial Manual Count for November 5, 2019 (County).pdf
Sensitivity: Personal

Dear Election Officials:

Attached to this email is **Advisory 2019-27 - Partial Manual Count after November 5, 2019 Uniform Election**. This contains instructions for logging into the partial manual count system. Below this email you will find a copy of the mass email we sent yesterday for reference.

As we are we are working with an old system the data may not reflect what voting system you have currently. You can still enter your counts for partial manual recount despite the voting system not currently matching up with what you have now.

Additionally, your password for logging into the system will be sent to you in a separate email.

Thank you,

Christina Worrell Adkins

Legal Director – Elections Division

Office of the Texas Secretary of State

1019 Brazos Street | Rudder Building, 2nd Floor | Austin, Texas 78701

1.800.252.VOTE (8683)

elections@sos.texas.gov | www.sos.texas.gov

For Voter Related Information, please visit:



The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and consult with an attorney when your legal rights are involved.

From: Elections Internet

Sent: Thursday, November 7, 2019 5:09 PM

To: Elections Internet <Elections@sos.texas.gov>

Subject: MASS EMAIL -- (CC/EA -662) Partial Manual Count

Sensitivity: Personal

Dear Election Officials:

Pursuant to Section 127.201(a) of the Texas Election Code (the “Code”), the general custodian of election records in an election in which an electronic voting system is used must conduct a partial manual count. **The partial manual count applies to election day ballots, early voting in person ballots, and early voting by-mail ballots. The partial manual count is required for all counties that automatically tabulate their ballots using an optical/digital scanner. Optical/digital scanners are either precinct ballot counters or central scanners.**

For additional details about this process, please see [Advisory 2018-30 Revised Procedures for Partial Manual Count](#).

COUNTIES USING COUNTYWIDE POLLING PLACE PROGRAM:

- **Traditional DRE Counties:** You will be conducting the partial manual count for your mail ballots. Please log-into the systems to determine what precincts you will be asked to count.

- **Counties with paper based systems:** You will receive a separate email from our office containing the list of polling locations you will be required to use for your partial manual count. The email will contain additional instructions related to reporting your partial manual count results to our office.

Our IT department is putting the finishing touches on the reporting system and it is not yet ready for logging in. You will receive a separate, encrypted email tomorrow that contains your log-in instructions and temporary password.

We know that this process can be difficult and time-consuming, and we appreciate all of your hard work to provide transparency to the elections process.

Please feel free to call or email us with any questions or concerns.

Christina Worrell Adkins

Legal Director -- Elections Division

Office of the Texas Secretary of State

1019 Brazos Street | Rudder Building, 2nd Floor | Austin, Texas 78701

1.800.252.VOTE (8683)

elections@sos.texas.gov | www.sos.state.tx.us/elections



The State of Texas

Elections Division
P.O. Box 12060
Austin, Texas 78711-2060
www.sos.texas.gov
www.votetexas.gov



Phone: 512-463-5650
Fax: 512-475-2811
Dial 7-1-1 For Relay Services
(800) 252-VOTE (8683)

Ruth R. Hughs
Secretary of State

ELECTION ADVISORY **N0. 2019-27**

TO: County Clerks/Elections Administrators

FROM: Keith Ingram, Director of Elections 

DATE: November 8, 2019

RE: Partial Manual Count after November 5, 2019 Uniform Election.

Pursuant to Section 127.201(a) of the Texas Election Code (the "Code"), the general custodian of election records in an election in which an electronic voting system is used must conduct a partial manual count.

The partial manual count applies to election day ballots, early voting in person ballots, and early voting by-mail ballots.

The partial manual count is required for all counties that automatically tabulate their ballots using an optical/digital scanner. Optical/digital scanners are either precinct ballot counters or central scanners. Therefore, entities that hand counted their ballots are not required to conduct the partial manual count. TEX. ELEC. CODE § 127.201(a), (g).

The Secretary of State is required to select the precincts and designate no more than three offices to be manually counted. Upon logging into the online system, you will be notified of the races/precincts requiring a partial manual count.

Please follow these instructions for completing your partial manual count:

1. Post notice of the date, hour, and place of the count in your office (office of the general custodian of election records.) We recommend that the notice should be posted in your office and the bulletin board used for posting county notices.
2. Begin the manual count no later than 7 p.m., Friday, November 8, 2019, and complete the manual count no later than Tuesday, November 26, 2019.
3. Report results of the partial manual count to the Secretary of State:
 - a. Click on the following link:

 - b. Enter in . Your user name 



- c. A temporary password will be emailed to you separately. You will be required to create a new password before proceeding to complete the manual count.
- d. Follow the prompts. You will first be asked a few questions which will determine whether you are one of the counties that does not need to conduct the partial manual count.
- e. Enter results of the partial manual count. The instructions for reporting the partial manual count will be available once you access the online system. Note: Any discrepancies found between electronic and manual count totals should be noted in the discrepancy field provided online.
- f. Print the online page for your records and exit the program.

If more than one electronic voting system is used for a precinct, the manual count must include counts from all systems. You may, but are not required to, hire outside help to assist you in this task.

You are not required to petition a district judge for permission to retrieve the ballots, since this is a procedure that is required by law. At the time you have designated to begin the manual count, you should arrange access to the ballots for the selected precincts. Following the manual count, all election materials shall be re-secured and returned to the appropriate authority.

Please contact Secretary of State's Office at elections@sos.texas.gov or 1-800-252-8683 if you have any questions in conducting your partial manual count or if you experience any problems entering your data.

KI:CA

From:
To:
Bcc:

[Elections Internet](#)
[Elections Internet](#)

Anderson - Casey Brown (cbrown@co.anderson.tx.us); Anderson - Casey Brown (electionsclerk@co.anderson.tx.us); Andrews - Graciela Mendoza (gmendoza@co.andrews.tx.us); Angelina - Connie Brown (cbrown@angelinacounty.net); Angelina - Elizabeth Hawkins (ehawkins@angelinacounty.net); Angelina - Sonya Fuentes (sfuentes@angelinacounty.net); Aransas - Julie Gifford (jgifford@aransascounty.org); Aransas - Michele Bennett Carew (mcarew@aransascounty.org); Archer - Vicki Wright (Christie.mooney@co.archer.tx.us); Armstrong - Jamie Craig (tax.assessor@co.armstrong.tx.us); Armstrong - Tawnee Blodgett (clerk@co.armstrong.tx.us); Atascosa - Brenda Ochoa (brenda.ochoa@atascosacounty.texas.gov); Atascosa - Janice Ruple (elections@atascosacounty.texas.gov); Austin - Brenda Vacha (votetnow@austincounty.com); Austin - Kim Rinn (krinn@austincounty.com); Bailey - Maria Gonzalez (mgonzalez@co.bailey.tx.us); Bailey - Robin Dickerson (rdickerson@co.bailey.tx.us); Bailey - Tracy Torres (baileycddputy3@yahoo.com); Bandera - Gwenda Tschirhart (elections@banderacounty.org); Bandera - Tiffany Mayhew (tmayhew@banderacounty.org); Bastrop - Kristin Miles (kristin.miles@co.bastrop.tx.us); Bastrop - Kristin Miles (elections@co.bastrop.tx.us); Baylor - Chris Jakubicek (bcclerk@srcaccess.net); Baylor - Jeanette Holub (bctax-ac@srcaccess.net); Baylor - Jeanette Holub ([REDACTED]); Bee - Laura Warnix (laura.warnix@co.bee.tx.us); Bee - Michelle Matus (michelle.matus@co.bee.tx.us); Bee - Patricia Puente (patricia.puente@co.bee.tx.us); Bell - Jessica Weaks (jessica.weaks@bellcounty.texas.gov); Bell - Matthew Dutton (matthew.dutton@co.bell.tx.us); Bell - Melinda Luedecke (melinda.luedecke@bellcounty.texas.gov); Bell - Tasha Norman (Tasha.norman@co.bell.tx.us); Bexar - Cindy Duarte (cduarte@bexar.org); Bexar - Debbie Abrego (dabrego@bexar.org); Bexar - FPCA'S (FPCA@bexar.org); Saiz, Gilbert; Bexar - Jacque Callanen (jcallanen@bexar.org); Huerta, James; Fisher, John; Bexar - Michael Gonzales (mgonzalez@bexar.org); Blanco - Kristen Spies (kspies@co.blanco.tx.us); Blanco - Oscar Villarreal (electionsadmin@co.blanco.tx.us); Blanco - Susie McFarland (tac@co.blanco.tx.us); Borden - Benny Ray Allison (benny.allison@co.borden.tx.us); Borden - Jana Underwood (jana.underwood@co.borden.tx.us); Bosque - Crystal Denman (elections@bosquecounty.us); Bosque - Tabatha Ferguson (county_clerk@bosquecounty.us); Bosque - Vicky Turner (Vicky_turner@bosquecounty.us); Bowie - Donna Moreland ([REDACTED]); Bowie - Pat McCoy (pat.mccoy@txkusa.org); Bowie - Samantha Redmond (Samantha.Redmond@txkusa.org); Brazoria - Brandy Pena (brandyp@brazoria-county.com); Brazoria - Elections Email (cclerkelections@brazoria-county.com); Brazoria - Joyce Hudman (joyceh@brazoria-county.com); Brazoria - Kathy Hammack (Khammack@brazoria-county.com); Brazoria - Krystine Barnhill (KrystinB@brazoria-county.com); Brazoria - Lisa Mujica (Lisam@brazoria-county.com); Brazoria - Megan Erb (Megane@brazoria-county.com); Brazoria - Sarah Salinas (ssalinas@brazoria-county.com); Brazoria - Susan Cunningham (susanc@brazoria-county.com); Brazoria - Tricia DeVille (triciad@brazoria-county.com); Brazos - Kathy Schuetze (kschuetze@brazoscountytexas.gov); KOcon@brazoscountytexas.gov; Brazos - Regina White (rwwhite@brazoscountytexas.gov); Brazos - Trudy Hancock (thancock@brazoscountytexas.gov); Brewster - Lora Nussbaum (election.admin@co.brewster.tx.us); Briscoe - Amy Fuston (deputycoclerk@co.briscoe.tx.us); Briscoe - Bena Hester (coclerk@co.briscoe.tx.us); Briscoe - Jon Etta Ziegler (bctac@midplains.coop); Brooks - Anna Maria Garcia (agarcia@co.brooks.tx.us); Brown - Brenda Arp (brenda.arp@browncountytexas.gov); Brown - Dorothy Burwick (Dorothy.Burwick@browncountytexas.gov); Brown - Larry Franks (Larry.Franks@browncountytexas.gov); Brown - Shirley Keyes (deputyvoter1@browncountytexas.gov); Burleson - Paula Bartnesky (electadmin@burlesoncounty.org); Burleson - Paula Bartnesky ([REDACTED]); Burnet - Donna Peterson (elect3vr@burnetcountytexas.org); Burnet - Doug Ferguson (electadmin@burnetcountytexas.org); Burnet - Karen Peraino (electassist@burnetcountytexas.org); Caldwell - Mary Bobly Sanchez (mary.sanchez@co.caldwell.tx.us); Caldwell - Pamela Ohlendorf (pamela.ohlendorf@co.caldwell.tx.us); Caldwell - Rachel Maciel (caldwellec@co.caldwell.tx.us); Calhoun - Amy Ochoa (Amy.Ochoa@calhouncotx.org); Calhoun - Grace Gonzalez (grace.gonzalez@calhouncotx.org); Calhoun - Mary Ann Orta (mary.orta@calhouncotx.org); Calhoun - Sally Garza (sally.garza@calhouncotx.org); Callahan - Debbie Hatchett (debbie.hatchett@callahancounty.org); Callahan - Nicole Crocker (clerk.info@callahancounty.org); Callahan - Nicole Crocker (nicole.crocker@callahancounty.org); Callahan - Sherry Pruitt (sherry.pruitt@callahancounty.org); Callahan - Voter Registrar (voter.info@callahancounty.org); Callahan - Tammy Walker (tammy.walker@callahancounty.org); Callahan - Tammy Walker (tax.info@callahancounty.org); Cameron - Fred Garza (fgarza@co.cameron.tx.us); Cameron - Norma Carrillo (NCarrillo@co.cameron.tx.us); Cameron - Remi Garza (remi.garza@co.cameron.tx.us); Camp - Elaine Young (ccountyclerk@yahoo.com); Camp - Gale Burns (gale.burns@co.camp.tx.us); Carson - Celeste Bichsel (celeste.bichsel@co.carson.tx.us); Carson - Jackie Lewis Moore (carsontac@yahoo.com); Cass - Amy L. Varnell (amy.countyclerk@casscountytexas.gov); Cass - Angela Young (ayoung.tac@casscountytexas.gov); Cass - Brynn McDaniel (bmcdaniel@casscountytexas.gov); Cass - Cindy Waters (cwaters.deputyclerk@casscountytexas.gov); Cass - Evelyn Charleston (echarleston.deputyclerk@casscountytexas.gov); Castro - Angela L. Maldonado (amaldonado@castrocounty.org); Castro - Carlene Long (clong@castrocounty.org); Castro - Joanna Blanco (jbclerk@castrocounty.org); Castro - Maria V. Garcia (mgarcia@castrocounty.org); Castro - Monica Pina (mpina@castrocounty.org); Castro - Pamela S. Rickert (castro35@castrocounty.org); Castro - Priscilla Peralta (pperalta@castrocounty.org); Chambers - Alicia Moreno (amoreno@chamberstx.gov); Chambers - Camie Ford (ccford@chamberstx.gov); Chambers - Denise T. Hutter (dhutter@chamberstx.gov); Chambers - Heather Hawthorne (hhawthorne@chamberstx.gov); Chambers - Lauren Van Deventer (lvandeventer@chamberstx.gov); Chambers - Leanne Martin (flmartin@chamberstx.gov); Chambers - Leslie Borne (lborne@chamberstx.gov); Chambers - Melinda Rhame (mrhame@chamberstx.gov); Chambers - Sharon Lucas (slucas@chamberstx.gov); Cherokee - Becky Slack (voter@co.cherokee.org); Cherokee - Holly Murray (electiondept@co.cherokee.org); Cherokee - Shannon Cornelius (ea@co.cherokee.org); Childress - Anna Maria Lizama (anna.lizama@childresstx.us); Childress - Barbara Spitzer (barbara.spitzer@childresstx.us); Childress - Barbara Sue Parr ([REDACTED]); Childress - Kathy Dobbs ([REDACTED]); Childress - Mary Adams (mary.adams@childresstx.us); Childress - Ruby Weese (ruby.weese@childresstx.us); Clay - Val McClain (clayea@claycountytexas.gov); Cochran - Cheryl Butler (cheryl.butler@co.cochran.tx.us); Cochran - Shanna Dewbre (Shanna.dewbre@co.cochran.tx.us); Coke - Josie Dean (cokecotax@yahoo.com); Coke - Martha Ratliff ([REDACTED]); Coke - Monica Reyes (monica.reyes@co.coke.tx.us); Coleman - Jamie Trammell (cctaxac@web-access.net); Coleman - Stacy Mendoza

(ccclerk@web-access.net); Collin - Bruce Sherbet (bsherbet@collincountytx.gov); Collin - Cheryl Gorena (cgorena@co.collin.tx.us); Collin - Deborah Piña (dpina@collincountytx.gov); Collin - Generic Email (election@collincountytx.gov); Collin - Janessa Millican (jmillican@collincountytx.gov); Collin - Micki Meinecke (mminecke@collincountytx.gov); Collin - Patty Seals (pseals@collincountytx.gov); Collin - Sheri Nilson (snilson@collincountytx.gov); Collingsworth - Genarah Manuel (genarah.manuel@co.collingsworth.tx.us); Collingsworth - Jackie Johnson (collingsworthclerk@co.collingsworth.tx.us); Collingsworth - Kim Clancy ([REDACTED]); Colorado - Jean Perkins (jean.perkins@co.colorado.tx.us); Colorado - Kimberly Menke (kimberly.menke@co.colorado.tx.us); Colorado - Mary Jane Poenitzsch (mj.poenitzsch@co.colorado.tx.us); Colorado - Rebecca LaCourse (rebecka.lacourse@co.colorado.tx.us); Comal - Bobbie Koepf (koepfb@co.comal.tx.us); Comal - Cynthia Jacqua (cckcj@co.comal.tx.us); Comal - Donna Dandridge (dandrd@co.comal.tx.us); Comanche - Amy Schwartz ([REDACTED]); Comanche - Grace Everhart (graceeverhart@co.comanche.tx.us); Comanche - Jackie Del Bosque (jackied@co.comanche.tx.us); lburlison@co.comanche.tx.us; Comanche - Ruby Lesley (ccclerk45@gmail.com); Comanche - Teresa Ogle ([REDACTED]); Concho - Melissa Garcia (minfante@co.concho.tx.us); Concho - Phyllis F. Lovell (plovell@co.concho.tx.us); Cooke - Brandy Ann Carr (brandy.carr@co.cooke.tx.us); Cooke - Kathryn Baker (kathryn.baker@co.cooke.tx.us); Cooke - Kim Martin (kim.martin@co.cooke.tx.us); Cooke - Pam Harrison (pam.harrison@co.cooke.tx.us); Coryell - Justin Carothers (tax_collector@coryellcounty.org); Coryell - Katie Veazey (deputyclerk@coryellcounty.org); Cottle - Voter Registrar (cottleclerk@gmail.com); Cottle - Vickey Wederski (dcclerk@co.cottle.tx.us); Crane - Janelle Shewmake (janelle.shewmake@co.crane.tx.us); Crane - Judy Crawford (judy.crawford@co.crane.tx.us); Crane - Judy Crumrine (judy.crumrine@co.crane.tx.us); Crane - Martha M. Castro (martha.castro@co.crane.tx.us); Crockett - Michelle Medley ([REDACTED]); Crosby - Anna R. Rodriguez (taxoffice@crosbycountytx.com); Crosby - Anna Rodriguez (taxoffice2@crosbycountytx.com); Crosby - Michele Cook (taxoffice2@crosbycountytx.com); Crosby - Rebecca Michelle Johnson (countyclerk2@crosbycountytx.com); Crosby - Tammy Marshall (countyclerk1@crosbycountytx.com); Culberson - Amalia Hernandez (culbersoncotaxoffice@gmail.com); Culberson - Linda McDonald (linda.mcdonald@co.culberson.tx.us); Dallam - Jami Parr (taxac@dallam.org); Dallam - Terri Banks (clerk@dallam.org); Dallas - Daniel Bradley (Daniel.Bradley@dallascounty.org); Dallas - Debbie Jones (Debbie.Jones@dallascounty.org); Dallas - FPCA/EV Ballots (EVApplications@dallascounty.org); Dallas - Mandy Bush (Mandy.Bush@dallascounty.org); Dallas - Rivelino Lopez (Rlopez@dallascounty.org); Dallas - Robert Heard (Robert.Heard@dallascounty.org); Dallas - Tacoma Phillips (Tacoma.Phillips@dallascounty.org); Dallas - Tandi Smith (tandi.williams@dallascounty.org); dallascountytvotes@dallascounty.org; Dallas - Toni Pippins-Poole (Toni.Pippins-Poole@dallascounty.org); Dallas - Vickey Bynum (Vickey.Bynum@dallascounty.org); Dawson - Clare Christy (clare.christy@co.dawson.tx.us); Dawson - Sylvia Ortiz (dawsoncountytax@windstream.net); Deaf Smith - Nelda Gonzalez (ngonzalez@deafsmithcounty.texas.gov); Deaf Smith - Rachel Garman (rgarman@deafsmithcounty.texas.gov); Delta - Dawn Stewart (deltatac@deltacountytx.com); Delta - Jane Jones (deltacclerk@deltacountytx.com); Denton - Brandy Grimes (Brandy.Grimes@dentoncounty.com); Denton - Cindy Compton (cindy.compton@dentoncounty.com); Denton - Debbie Wood (debbie.wood@dentoncounty.com); Denton - Elections Account (elections@dentoncounty.com); Denton - Frank Phillips (Frank.Phillips@dentoncounty.com); Denton - Jason Slonaker (Jason.Slonaker@dentoncounty.com); Denton - Judith Evans (judith.evans@dentoncounty.com); Denton - Lillie Henry (lillie.henry@dentoncounty.com); Denton - Melissa DeJesus (Melissa.DeJesus@dentoncounty.com); Denton - Pamela Flow (Pamela.Flow@dentoncounty.com); Denton - Paula Paschal (paula.paschal@dentoncounty.com); Denton - Wally Cochran (Wally.Cochran@dentoncounty.com); Dewitt - Melissa Alcazar (electionadmin@co.dewitt.tx.us); Dickens - Becky Hill (coclerk@caprock-spur.com); Dickens - Kathy Hughes (depclerk@caprock-spur.com); tac-office@dimmitcounty.org; Dimmit - Mario Garcia ([REDACTED]); Dimmit - Mary Ellen Sandoval (taxassessorcollector@dimmitcounty.org); Donley - Alice Fay Vargas (doncoclerk@windstream.net); Donley - Laverne Pinion (doncoclerk2@dtgofexas.com); Donley - Linda Crump (doncover@donleytx.com); Duval - Erica O. Gonzalez (erica.gonzalez@co.duval.tx.us); Duval - Velma Cantu (elections@co.duval.tx.us); Eastland - Summer Olvera (elections1@eastlandcountytx.com); Ector - Albina Ramirez (albina.ramirez@ectorcountytx.gov); Ector - Amanda Snyder (Amanda.snyder@ectorcountytx.gov); Ector - Jeremy Duckworth (Jeremy.duckworth@ectorcountytx.gov); Ector - Lisa Sertuche (elizabeth.sertuche@ectorcountytx.gov); Ector - Tiffany McClure (tiffany.mcclure@ectorcountytx.gov); Edwards - Lorri Garcia Ruiz (edwardstax@swtexas.net); Edwards - Olga Lydia Reyes (clerk@swtexas.net); El Paso - Anthony Rivera (AnRivera@epcounty.com); El Paso - Brenda Negrete (BrNegrete@epcounty.com); El Paso - Francisco Camacho (Fcamacho@epcounty.com); El Paso - Lisa Renee Wise (lwise@epcounty.com); El Paso - Manuel Garibay (Mgaribay@epcounty.com); El Paso - Melissa Rosales (merosales@epcounty.com); El Paso - Melissa Soto (msoto@epcounty.com); El Paso - Rosa O'Keefe (Rokeefe@epcounty.com); El Paso - Ruben Gamez (Rgamez@epcounty.com); El Paso - Vanessa Ruiz (Vruiz@epcounty.com); El Paso - Vanessa Sepeda (Vsepeda@epcounty.com); El Paso - Veronica Parada (Vparada@epcounty.com); Ellis - Adrian Rodriguez (Adrian.rodriguez@co.ellis.tx.us); Ellis - Charlotte Wallace (c.wallace@co.ellis.tx.us); Ellis - Eloisa Rios (eloisarios@co.ellis.tx.us); jana.onyon@co.ellis.tx.us; Erath - Gwinda Jones (countyclerk@co.erath.tx.us); Erath - Jennifer Carey (jcarey@co.erath.tx.us); Erath - Lana Stevens (ecvote@co.erath.tx.us); Erath - Sara Piercy (vote@co.erath.tx.us); Falls - Nicket Taylor (nicket.taylor@co.falls.tx.us); Fannin - Angela Frazier (afrazier@fanninco.net); Fannin - Denna Parham (dparham@fanninco.net); Fannin - Tammy Biggar (tbiggar@fanninco.net); Fayette - Bernice Svec (Bernice.svec@co.fayette.tx.us); Fayette - Gale Mersiovsky (gale.mersiovsky@co.fayette.tx.us); Fayette - Terri B. Hefner (terri.hefner@co.fayette.tx.us); Fisher - Jonnye Lu Gibson (taxfisher@yahoo.com); Fisher - Pat Thomson (fishercountyclerk@yahoo.com); Floyd - Delia Suarez (fcta@suddenlinkmail.com); Floyd - Ginger Morgan (codk@co.floyd.tx.us); Floyd - Ginger Morgan (elections@co.floyd.tx.us); Floyd - Terasa Smith (ccd1@co.floyd.tx.us); Foard - Chelsea Hopkins ([REDACTED]); Foard - Debra Hopkins (foardcountyclerk@hotmail.com); Foard - Mike Brown ([REDACTED]); Fort Bend - Cathy Cantu (cathy.cantu@co.fort-bend.tx.us); Fort Bend - John Oldham (john.oldham@co.fort-bend.tx.us); Fort Bend - Kim Nguyen (kim.nguyen@co.fort-bend.tx.us); Fort Bend - Lasha Gillespie (lasha.gillespie@fortbendcountytx.gov); Fort Bend - Lisa Railsback (Lisa.Railsback@fortbendcountytx.gov); Fort Bend - Robin Heiman (robin.heiman@co.fort-bend.tx.us); Fort Bend

- Rose Gonzalez (mariarose.gonzalez@co.fort-bend.tx.us); Fort Bend - Veronica Fernandez (veronica.fernandez@co.fort-bend.tx.us); Franklin - Betty Crane (bcrane@co.franklin.tx.us); Franklin - Brook Bussell (bbussell@co.franklin.tx.us); Franklin - Candy Arzola [REDACTED]; Franklin - Elaine Harmon [REDACTED]; Franklin - Melissa McSwain (mmcswain@co.franklin.tx.us); Franklin - Sue Ann Harper (sharper@co.franklin.tx.us); Freestone - Alicia Davis (alicia.davis@co.freestone.tx.us); Freestone - Allison French (allison.french@co.freestone.tx.us); Freestone - Audra Jackson (audra.jackson@co.freestone.tx.us); Freestone - Linda Jarvis (linda.jarvis@co.freestone.tx.us); Freestone - Lisa Foree (lforee@freestonetexas.org); Freestone - Melissa Santana (melissa.santana@co.freestone.tx.us); Frio - Carlos Segura (carlos.segura@friocounty.org); Frio - Carlos Segura [REDACTED]; Frio - Sylvia Santos (ssantos@friocounty.org); Gaines - Patricia Roberson (patricia.roberson@co.gaines.tx.us); Galveston - Brandy Chapman (brandy.chapman@co.galveston.tx.us); Galveston - Cheryl Johnson (cheryl.e.johnson@co.galveston.tx.us); Galveston - Cindy Eddy (cindy.eddy@co.galveston.tx.us); Galveston - Dwight D. Sullivan (dwight.sullivan@co.galveston.tx.us); Galveston - Ernest Murrie (ernest.murrie@co.galveston.tx.us); Galveston - Kristi Saludis (Kristi.Saludis@co.galveston.tx.us); Galveston - Mae Ross (Mae.Ross@co.galveston.tx.us); Galveston - Sheryl Swift (Sheryl.Swift@co.galveston.tx.us); Galveston - SueAnne Duncan (sueanne.duncan@co.galveston.tx.us); Galveston - Susan Williams (susan.williams@co.galveston.tx.us); Galveston - Tommy Turnbow (tommy.turnbow@co.galveston.tx.us); Galveston - Wendi Crabtree (wendi.crabtree@co.galveston.tx.us); Garza - James Plummer (james.plummer@co.garza.tx.us); Garza - Lina Rodriguez (lina.rodriguez@co.garza.tx.us); Garza - Nancy Wallace (nancy.wallace@co.garza.tx.us); Garza - Terri Laurence (terri.laurence@co.garza.tx.us); Gillespie - Anissa Herrera (aherrera@gillespiecounty.org); Gillespie - Barbara Williams (bwilliams@gillespiecounty.org); Gillespie - Delores Barrientes (dbarrientes@gillespiecounty.org); Gillespie - Olga Vazquez (ovazquez@gillespiecounty.org); Gillespie - Vicki J. Schmidt (vjschmidt@gillespiecounty.org); Glasscock - Rebecca Batla (rebecca.batla@co.glasscock.tx.us); Glasscock - Tina Flores [REDACTED]; Glasscock - Tina Flores (tinaflores@co.glasscock.tx.us); Goliad - Apolonia Carrera (ACarrera@goliadcountytexas.gov); Goliad - Eileen Perry (EPerry@goliadcountytexas.gov); Goliad - Mary Ellen Flores (mflores@goliadcountytexas.gov); mgarcia@goliadcountytexas.gov; Goliad - Norma Edison (NBarrientes@goliadcountytexas.gov); Gonzales - Crystal Cedillo (tac@co.gonzales.tx.us); Gonzales - George Ara (voter@co.gonzales.tx.us); Gonzales - Lona Ackman (gcc@co.gonzales.tx.us); Gray - Randa Hiett (Randa.hiett@graych.com); Grayson - Deana Patterson (elections@co.grayson.tx.us); Gregg - Kathryn Nealy (kathryn.nealy@co.gregg.tx.us); Gregg - Luanna Lewis (luanna.lewis@co.gregg.tx.us); Gregg - Jennifer Briggs (jennifer.briggs@co.gregg.tx.us); Grimes - Christina Griffin (christina.griffin@grimescountytexas.gov); Grimes - Lucy Ybarra (lucy.ybarra@grimescountytexas.gov); Guadalupe - Lisa Hayes (lisa.adam@co.guadalupe.tx.us); Guadalupe - Missy Doss (missy.doss@co.guadalupe.tx.us); Hale - Latrice Kemp (lkemp@halecounty.org); Hale - Lezlie Garza (lgarza@halecounty.org); Hale - Richard Castillo (rcastillo@halecounty.org); Hale - Roland Nash (rnash@halecounty.org); Hall - Olivia Duran (hallclerk@gmail.com); Hall - Teresa Altman (hallcotac@gmail.com); Hamilton - Kiesha Bagwell (kbagwell@hamiltoncountytexas.gov); Hamilton - Terry Short (taxassessor@hamiltoncountytexas.gov); Hansford - Dorothy Nollner (taxchief@hansfordcountytexas.gov); Hansford - Janet Torres (clerk@hansfordcountytexas.gov); Hansford - Linda Cummings (Linda.cummings@co.hansford.tx.us); Hardeman - Ellen London [REDACTED]; Hardeman - Jan Evans (hardemantax@co.hardeman.tx.us); Hardeman - Susie Ritchie [REDACTED]; Hardin - Audrea Gilbert (Audrea.Gilbert@co.hardin.tx.us); Hardin - Debbie Yancy (Debra.Yancey@co.hardin.tx.us); Hardin - Glenda Alston (glenda.alston@co.hardin.tx.us); Hardin - Glenda Alston [REDACTED]; regina.sage@co.hardin.tx.us; Hardin - Shirley Stephens (Shirley.Cook@Co.Hardin.TX.US); Harris - JR Harris (JR.Harris@cao.hctx.net); Harris - Ann Harris Bennett (ann.harris-bennett@tax.hctx.net); Harris - Diane Trautman (dtrautman@cco.hctx.net); Harris - Elisa Resendiz (elisa.resendiz@tax.hctx.net); Harris - Esther Cardenas (ECardenas@cco.hctx.net); Harris - FPCA's (FPCA@cco.hctx.net); Harris - Hector DeLeon (hdeleon@cco.hctx.net); Jason Harris (jbruce@cco.hctx.net); Harris - Jennifer Ballard (JBallard@cco.hctx.net); Harris - Jennifer Colvin (jcolvin@cco.hctx.net); Harris - Jennifer Lee (jlee@cco.hctx.net); Harris - Jonathan Dulany (JDulany@cco.hctx.net); Harris - Linda Sandoval (lsandoval@cco.hctx.net); Harris - Maureen McDonald (mmcdonald@cco.hctx.net); Harris - Michael Winn (mwinn@cco.hctx.net); Harris - Neeharika Tumati (Neeharika.tumati@cao.hctx.net); Harris - Rachel Fortner (RFortner@cco.hctx.net); Harris - Raul Orellana (raul.orellana@tax.hctx.net); Harris - Sheena Tate (Sheena.Tate@tax.hctx.net); Harris - Sue Hastings (Sue.Hastings@tax.hctx.net); Harris - Wendy Caesar (wendy.caesar@tax.hctx.net); Harris County - Crystal Contreras (CContreras@cco.hctx.net); Harrison - Cindy Caswell (cynthiac@co.harrison.tx.us); Harrison - Donald Robinette (donaldro@co.harrison.tx.us); Harrison - Kathy Duskey (kathyd@co.harrison.tx.us); Hartley - Cindi Cates (tax@co.hartley.tx.us); Hartley - Franky Scott (sheriff@co.hartley.tx.us); Hartley - Melissa Mead (melissa.mead@co.hartley.tx.us); Haskell - Belia Abila (belia.abila@co.haskell.tx.us); Haskell - Belia Abila (haskellcc@yahoo.com); Haskell - Connie Benton (connie@co.haskell.tx.us); Hays - Jennifer Anderson (elections@co.hays.tx.us); Hays - Joyce Cowan (janderson@co.hays.tx.us); Hays - Virginia Flores (virginia.flores@co.hays.tx.us); Hemphill - Alice Bentley (alice@hemphillco.com); Hemphill - Debra Ford [REDACTED]; Hemphill - Lisa Johnson (lisaj@hemphill-clerk.com); Henderson - Denise Hernandez (dnhernandez@henderson-county.com); Henderson - Janette Cleto (Jcleto@henderson-county.com); Henderson - Jessica Rodriguez (jrodriguez@henderson-county.com); Henderson - Kelli Warren (kwarren@henderson-county.com); Hidalgo - Belinda Sagredo (belinda.sagredo@co.hidalgo.tx.us); Hidalgo - Hilda Salinas (hilda.a.salinas@co.hidalgo.tx.us); Hidalgo - Melissa Alvarez (melissa.alvarez@co.hidalgo.tx.us); Hidalgo - Michael Sosa (michael.sosa@co.hidalgo.tx.us); Hidalgo - Yvonne Ramon (yvonne.ramon@co.hidalgo.tx.us); Hill - Aaron Torres (atorres@co.hill.tx.us); Hill - Rebecca (Becky) Weaver (rweaver@co.hill.tx.us); csmart@hockleycounty.org; Hockley - Jennifer Palermo (jpalermo@hockleycounty.org); Hood - Jenise "Crickett" Miller (jimmiller@co.hood.tx.us); Hood - Sandra Davis (sdavis@co.hood.tx.us); Hopkins - Debbie Jenkins (debbie@hopkinscountytexas.gov); Hopkins - Laura Nolen (lnolen@hopkinscountytexas.gov); Hopkins - Tracy Smith (ccclerk@hopkinscountytexas.gov); Hopkins - Tracy Smith (tracy@hopkinscountytexas.gov); Houston - Cynthia Lum (clum@co.houston.tx.us); Howard - Amy Powell [REDACTED]; Howard - Jodi Duck [REDACTED]; Hudspeth - Brenda Sanchez (hudspethcountyclerk@outlook.com); Hudspeth - Brenda Sanchez [REDACTED]; Hudspeth - Patricia Rose [REDACTED]; Hunt - Jose Martinez (jmartinez@huntcounty.net); Hunt - Linda Mouton (lmouton@huntcounty.net); Hunt - Tiffanie Elvington

(telvinton@huntcounty.net); Hutchinson - Brenda Jackson (ckvr@hutchinsoncnty.com); Hutchinson - Carrie Kimmell (ckimmell@hutchinsoncnty.com); Hutchinson - Jan Barnes (jbarnes@hutchinsoncnty.com); Hutchinson - Janet Bauert (jbauert@hutchinsoncnty.com); Irion - Ashley Masters (Ashley.masters@co.irion.tx.us); Irion - Cassie Sawyer ([REDACTED]); Irion - Joyce Gray ([REDACTED]); Irion - Julie Terral ([REDACTED]); Irion - Lindsay Fowler (Lindsay.fowler@co.irion.tx.us); Irion - Shirley Graham (Shirley.graham@co.irion.tx.us); Jack - Lynn Casteel (elections@jackcounty.org); Jack - Vanessa James (countyclerk@jackcounty.org); Jackson - Katherine Brooks (k.brooks@co.jackson.tx.us); Jackson - Lupe Lopez (l.lopez@co.jackson.tx.us); Jackson - Monica Foster (m.foster@co.jackson.tx.us); Jackson - Sarita Delagarza (s.delagarza@co.jackson.tx.us); Jasper - Chrysti Billingsley ([REDACTED]); Jasper - Debbie Newman (debbie.newman@co.jasper.tx.us); Jasper - Diana South (diana.south@co.jasper.tx.us); Jasper - Sheila Houston ([REDACTED]); Jeff Davis - Jennifer Wright (jennifer.wright@co.jeff-davis.tx.us); Jeff Davis - Penni Watters & Patricia Granado (122taxoffice@co.jeff-davis.tx.us); Jeff Davis - William R. Kitts (jdcsoj1@co.jeff-davis.tx.us); Jeff-Davis - Ginger McGough (jdcso122@co.jeff-davis.tx.us); Jefferson - Alicia Monk (amonk@co.jefferson.tx.us); Jefferson - Allison Nathan Getz (agetz@co.jefferson.tx.us); Jefferson - Carolyn Guidry (guidry@co.jefferson.tx.us); Jefferson - Chip Cribbs (fcribbs@co.jefferson.tx.us); Jefferson - Elisha Montiel (emontiel@co.jefferson.tx.us); Jefferson - Jamie Smith (jsmith@co.jefferson.tx.us); Jefferson - Naomi Doyle (ndoyle@co.jefferson.tx.us); Jefferson - Theresa Goodness (twuenschel@co.jefferson.tx.us); Jefferson - Theresa Goodness (thegood@co.jefferson.tx.us); Jim Hogg - Adela Garza ([REDACTED]); Jim Hogg - Norma Liza S. Hinojosa (norma.l.hinojosa@co.jim-hogg.tx.us); Jim Hogg - Rae Gutierrez (rae.m.gutierrez@co.jim-hogg.tx.us); Jim Hogg - Zonia Morales (zoniamorales@co.jim-hogg.tx.us); Jim Wells - Erma Garza (erma.garza@co.jim-wells.tx.us); Jim Wells - Tonie Kuhlman (tkuhlman@co.jim-wells.tx.us); Johnson - Joy Adams (joycea@johnsoncountytexas.org); Johnson - Loren Milam (lmilam@johnsoncountytexas.org); Johnson - Patty Bourgeois (pattyb@johnsoncountytexas.org); Jones - Britney Guernsey (guernsey.jonescotx.voter@outlook.com); Jones - Gloria J. Little (gloria.little@co.jones.tx.us); Jones - LeeAnn Jennings (leeann.jennings@co.jones.tx.us); General Counsel; Elections Internet; Elections Staff

Subject: MASS EMAIL ADVISORY -- (CC/EA/VR- 923) - Advisory 2019-22 - Certain Activities in the Vicinity of the Polling Place
Date: Monday, October 21, 2019 1:39:00 PM
Attachments: [image001.png](#)
Sensitivity: Personal

Dear Election Officials:

Our office has released [Advisory 2019-22 – Certain Activities in the Vicinity of the Polling Place](#). This advisory provides guidance on several different early voting and election day polling places issues that typically arise during the course of an election.

This advisory and other resources are available on your [conducting elections](#) pages.

Please let us know if you have any questions or concerns.

Thank you,

Christina Worrell Adkins

Legal Director – Elections Division

Office of the Texas Secretary of State

1019 Brazos Street | Rudder Building, 2nd Floor | Austin, Texas 78701

1.800.252.VOTE (8683)

elections@sos.texas.gov | www.sos.texas.gov

For Voter Related Information, please visit:



The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and

consult with an attorney when your legal rights are involved.

From: [Winn, Michael \(CCO\)](#)
To: [Melanie Best](#)
Cc: [Christina Adkins](#); [Elections Internet](#)
Subject: RE: candidate name not on ballots - Winn (EIR)
Date: Tuesday, November 5, 2019 11:43:39 AM
Attachments: image001.png
image002.png
image003.png

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Yes, we are on it.

Michael B. Winn, CERA, CCPAP

Administrator of Elections

Office of Diane Trautman

Harris County Clerk

Elections Division

1001 Preston, 4th Floor

Houston, Texas 77002

713-274-9626

mwinn@cco.hctx.net

harrisvotes.com

Follow us on



From: Melanie Best [mailto:MBest@sos.texas.gov]
Sent: Tuesday, November 5, 2019 9:43 AM
To: Winn, Michael (CCO)
Cc: Christina Adkins; Elections Internet; Melanie Best
Subject: candidate name not on ballots - Winn (EIR)

Hi Michael,

Mary Jane Smith, one of the candidates for city council, says that her race is not appearing on ballots at precinct 38. She said the election judge said the problem was fixed. Are you all aware of any issues there? If not, could you check?

Her callback number is 713-305-3072.

Thank you very much!

Melanie Best

Elections Division Staff
Texas Secretary of State
1-800-252-8683
Elections@sos.texas.gov

From: [Winn, Michael \(CCO\)](#)
To: [Charles Pinney](#)
Cc: [Christina Adkins](#)
Subject: RE: Certified Voting Systems in Texas
Date: Thursday, September 26, 2019 1:46:30 PM
Attachments: image001.png
Sensitivity: Personal

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Thank you Mr. Pinney

From: Charles Pinney [mailto:CPinney@sos.texas.gov]
Sent: Thursday, September 26, 2019 11:21 AM
To: Winn, Michael (CCO)
Cc: Christina Adkins
Subject: Certified Voting Systems in Texas
Sensitivity: Personal

Michael,

I've attached copies of the certification orders for the most recent versions of Hart's Verity system and ES&S EVS system.

The Verity system involves a few different possible configurations. There's the Verity Touch, which is a DRE system. There's the Verity Touch Writer, which is a ballot marking device with an attached printer that is typically used with the Verity Scan precinct scanner. And then in the last version of Verity they added the Verity Duo, which is a ballot marking device with an internal printer that is also typically used with Verity Scan.

The EVS system primarily involves the use of the ExpressVote ballot marking device along with the DS200 precinct scanner. ES&S also offers a larger version of the ExpressVote (the XL) that can display the full ballot on a single screen. Some jurisdictions also adopt the ExpressTouch as a secondary option, which is a DRE device that is only certified for use in curbside voting in Texas.

Both systems also include a few different central scanners.

Let me know if you have any questions about either system or about voting systems in general.

Thanks,

Chuck Pinney
Attorney -- Elections Division
Office of the Texas Secretary of State

1019 Brazos Street | Rudder Building, 2nd Floor | Austin, Texas 78701

1.800.252.VOTE (8683)

elections@sos.texas.gov | www.sos.texas.gov/elections



The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and consult with an attorney when your legal rights are involved.

From: [Ballard, Jennifer \(CCO\)](#)
To: [Christina Adkins](#)
Subject: RE: Dear Voting Letter for November 2019
Date: Wednesday, August 28, 2019 1:42:11 PM

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Thank you so much!!

Hope you have a wonderful day!

*Thank you,
Jennifer L. Ballard, CERA*

**Assistant Administrator of Elections
Office of Diane Trautman
Harris County Clerk
Elections Division
PO Box 1148
Houston, TX 77251-1148**

**PH. 713-274-9640
Fax 713-437-8683**

From: Christina Adkins [mailto:CAdkins@sos.texas.gov]
Sent: Tuesday, August 27, 2019 9:24 PM
To: Ballard, Jennifer (CCO)
Subject: Re: Dear Voting Letter for November 2019

Jenny,

The new Dear Voter letter was posted to the website today. It's located here:

New: [November 5, 2019 Uniform Election Dear Voter Letter \(PDF\)](#) | [Spanish \(PDF\)](#)

Thanks,

Christina

Christina Worrell Adkins
Legal Director - Elections Division
Office of the Texas Secretary of State
elections@sos.texas.gov | www.sos.texas.gov

From: Ballard, Jennifer (CCO) <JBallard@cco.hctx.net>

Sent: Friday, August 16, 2019 9:48:08 AM

To: Christina Adkins <CAdkins@sos.texas.gov>

Subject: Dear Voting Letter for November 2019

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Good morning Christina,

Will your office be using the 'Dear Voter' letter for the ballot by mail voters this election?

Due to the volume of our mail ballots we would like to get this letter as soon as possible.

Respectfully,

Jennifer L. Ballard, CERA

Assistant Administrator of Elections

Office of Diane Trautman

Harris County Clerk

Elections Division

PO Box 1148

Houston, TX 77251-1148

PH. 713-274-9640

Fax 713-437-8683

From: Carreon, Silvia (CCO)

Sent: Friday, August 16, 2019 9:36 AM

To: Ballard, Jennifer (CCO); Lee, Jennifer (CCO); Colvin, Jennifer (CCO)

Subject: dear voter letter

Good morning ladies

I checked the SOS website again and they still don't have the Dear Voter letter out.

Thanks

Silvia Carreon

Elections Division

Office of **DIANE TRAUTMAN**

Harris County Clerk

P.O. Box 1148

Houston, Texas 77251-1148

Ph. [713-755-3150](tel:713-755-3150)

SCarreon@cco.hctx.net

From: [Dan Glotzer](#)
To: [Cadow, Eric \(Budget Management\)](#)
Cc: [Winn, Michael \(CCO\)](#)
Subject: RE: HAVA 2018
Date: Wednesday, August 28, 2019 11:25:00 AM

Hello Eric,

Sorry for the slow response. There aren't any grants that I am aware of, but there have been some legislative efforts. At the federal level, there was the Election Security Act of 2019, which died in the US Senate. It would have authorized \$1.7B. Comparatively, HAVA initially authorized approximately \$3B. At the state level, there were a handful of bills that would have established a grant fund for voting equipment, but none of them passed.

It's not outside the realm of possibility that something gets through eventually, but it's anybody's guess if and when.

Dan

From: Cadow, Eric (Budget Management) <Eric.Cadow@bmd.hctx.net>
Sent: Tuesday, August 13, 2019 12:55 PM
To: Dan Glotzer <DGlotzer@sos.texas.gov>
Cc: Winn, Michael (CCO) <MWinn@cco.hctx.net>
Subject: RE: HAVA 2018

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Hi Dan,

I can check back in once you return, but do you have any thoughts/advice/insights on what other grants might be out there for needed voting technology? It looks like Harris County received just over \$20.6 million between 2004 and 2012 for new machines as well as training & compliance. Also, I came across this update from NCSL <http://www.ncsl.org/research/elections-and-campaigns/voting-equipment.aspx> and it looks like other states are looking at/adopting a number of measures. Do you know if Texas is also considering other funding measures?

Thanks!

Eric L. Cadow, MBA
Grant Analyst
Budget Management Department
Budget Services/Grants Coordination
713.274.1137

From: Dan Glotzer <DGlotzer@sos.texas.gov>

Sent: Sunday, August 11, 2019 10:51 AM
To: Cadow, Eric (Budget Management) <Eric.Cadow@bmd.hctx.net>
Subject: RE: HAVA 2018

There is no immediate plan to issue grants to the counties. Attached is the [narrative](#) that was submitted to the federal government that outlines our intended use of the funds.

I'll be out of the office on paternity leave for the next week or so, but let me know if you have additional questions. I'll check email periodically.

Dan

From: Cadow, Eric (Budget Management) <Eric.Cadow@bmd.hctx.net>
Sent: Thursday, August 8, 2019 2:37 PM
To: Dan Glotzer <DGlutzer@sos.texas.gov>
Cc: Hava <Hava@sos.texas.gov>; Wilden, Paul (Auditors) <Paul.Wilden@aud.hctx.net>; jtempleton@sos.state.tx.us
Subject: HAVA 2018

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Good afternoon,

I wanted to ask about the 2018 allocation to States for Election Security. Will any of this be distributed to Counties (via grants)?

Thank you.

Eric L. Cadow, MBA
Grant Analyst
Budget Management Department
Budget Services/Grants Coordination
713.274.1137

From: [RSVP](#)
To: ["Cardenas, Esther \(CCO\)"](#)
Subject: RE: RSVP for County Clerk's Office
Date: Thursday, August 29, 2019 1:23:05 PM
Attachments: image001.jpg

Thank you!

Best regards,

Linda Payne

Executive Assistant/Scheduler for
Secretary of State Ruth R. Hughs
and Deputy Secretary of State Joe Esparza
Capitol Building, Room 1E.8
(512) 463-5702

lpayne@sos.texas.gov



From: Cardenas, Esther (CCO) <ECardenas@cco.hctx.net>
Sent: Thursday, August 29, 2019 1:17 PM
To: RSVP <RSVP@sos.texas.gov>
Subject: RSVP for County Clerk's Office

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Good afternoon,

Harris County Clerk, Dr. Diane Trautman will be attending the Oath of Office Ceremony on September 6. She would like to bring three guests with her, if allowed. Her guests are listed below.

Kevin Mauzy, Chief Deputy
Roxanne Werner, Director of Community Relations
Shane Holman, Project Manager/Senior Director

Please let me know if there is a guest limit. Thank you.

Best Regards,

Esther Cardenas

Administrative Assistant
Office of Dr. Diane Trautman
Harris County Clerk
201 Caroline, Room 460
Houston, TX 77002
Ph: 713-274-8554
Fax: 713-437-4383
ecardenas@cco.hctx.net
www.cclerk.hctx.net

From: [Ballard, Jennifer \(CCO\)](#)
To: [Christina Adkins](#)
Cc: [Dulany, Jonathan \(CCO\)](#)
Subject: SOS Voter Roll
Date: Friday, October 4, 2019 11:12:11 AM

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Good morning Christina,

Happy Friday! I would like to request the SOS Voter Roll to assist our office with processing our limited ballots. Our IT guy is asking if we can get it with the driver's license? This would expedite the process by scanning the driver's license and pull the voter record from your system and get the voter registered in our county and cancelled in TEAM.

Please let me know if you need more information.

I appreciate all you do!

Thank you,
Jennifer L. Ballard, CERA
Assistant Administrator of Elections
Office of Diane Trautman
Harris County Clerk
Elections Division
PO Box 1148
Houston, TX 77251-1148
PH. 713-274-9640
Fax 713-437-8683

-----Original Message-----

From: Dulany, Jonathan (CCO)
Sent: Tuesday, October 1, 2019 10:51 AM
To: Ballard, Jennifer (CCO)
Subject: SOS Voter Roll

Hey, Jennifer! I just wanted to send a reminder that we are getting close to needing to request the SOS Voter roll from the state. Preferably with the drivers licenses if they will give that to us! Let me know if you need anything from me.

Thank you,

Jonathan A. Dulany
IT Manager
Software Developer, Elections Division
Office of Diane Trautman, Harris County Clerk

Cell: (832) 530-1687
11525 Todd Street
Houston, Texas 77055
jdulany@cco.hctx.net

