U.S. Department of Homeland Security
U.S. Citizenship and Immigration Services
National Records Center
P.O. Box 648010
Lee's Summit, MO 64064-8010

U.S. Citizenship and Immigration Services

Control Number: COW2019501736

December 12, 2024

Austin Evers
American Oversight
1030 15th Street NW,
Ste. B255
Washinton, DC 20005

Dear Austin Evers:

This is in response to your Freedom of Information Act/Privacy Act (FOIA/PA) request received in this office on November 20, 2019 requesting the following:

1. All guidance, directives, instructions, policies, and procedures (including that transmitted via email, memoranda, or other means of communication) regarding the use of properties owned by the Trump Organization for government-sponsored meetings, conferences, or travel. Both technical/logistical guidance as well as policy guidance should be considered responsive to this request.

2. All guidance, directives, instructions, policies, and procedures (including that transmitted via email, memoranda, or other means of communication) regarding reimbursement for meals, overnight stays, or other expenses incurred at properties owned by the Trump Organization. Both technical/logistical guidance as well as policy guidance should be considered responsive to this request.

3. All records reflecting costs reimbursed or paid directly by your agency for visits to any property owned by the Trump Organization. Reimbursements include payments for lodging, meals, conference fees, incidental expenses, costs for transportation, costs of individual airfare, per diem payments, overtime payments, payments made via government-issued charge cards or travel cards, or other reimbursable expenses. This request encompasses costs incurred not only by government employees, but also by their spouses or any staff or security detail assigned to government employees traveling to any Trump Organization property.

We have considered the foreseeable harm standard when reviewing the record set and have applied the FOIA exemptions as required by the statute and the Attorney General's Guidance. We have completed the review of all documents and have identified 33 pages that are responsive to your request. Enclosed are 11 pages released in their entirety and 22 pages released in part. We have reviewed and have determined to release all information except those portions that are exempt pursuant to 5 U.S.C. § 552 (b)(6) of the FOIA.

The following exemptions are applicable:

Exemption (b)(6) permits the government to withhold all information about individuals in personnel, medical and similar files where the disclosure of such information would constitute a clearly unwarranted invasion of personal privacy. The types of documents and/or information that we have withheld may consist of birth certificates, naturalization certificates, drivers' licenses, social security numbers, home addresses, dates of birth, or various other documents and/or information belonging to a third party that are considered personal.

There may be additional documents that contain discretionary releases of exempt information. If made, these releases are specifically identified in the responsive record. These discretionary releases do not waive our ability to invoke applicable FOIA exemptions for similar or related information in the future.

The enclosed record consists of the best reproducible copies available. Certain pages contain marks that appear to be blacked-out information. The black marks were made prior to our receipt of the file and are not information we have withheld under the provisions of the FOIA or PA.

You have the right to file an administrative appeal within 90 days of the date of this letter. By filing an appeal, you preserve your rights under FOIA and give the agency a chance to review and reconsider your request and the agency's decision. You may file an administrative FOIA appeal electronically to USCIS through your online portal by selecting Appeal in the Actions drop down window. You may also file an administrative FOIA appeal to USCIS at: USCIS FOIA/PA Appeals Office, 150 Space Center Loop, Suite 500, Lee's Summit, MO 64064-2139. Both the letter and the envelope should be clearly marked "Freedom of Information Act Appeal."

You have the right to file an administrative appeal within 90 days of the date of this letter. By filing an appeal, you preserve your rights under FOIA and give the agency a chance to review and reconsider your request and the agency's decision. You may file an administrative FOIA appeal by mail to USCIS FOIA/PA Appeals Office, 150 Space Center Loop, Suite 500, Lee's Summit, MO 64064-2139. Both the letter and the envelope should be clearly marked "Freedom of Information Act Appeal."

If you would like to discuss our response before filing an appeal to attempt to resolve your dispute without going through the appeals process, you may contact our USCIS FOIA Public Liaison at U.S. Citizenship and Immigration Services, National Records Center, FOIA/PA Office, P.O. Box 648010, Lee's Summit, MO 64064-8010, or by email at FOIAPAQuestions@uscis.dhs.gov.

A USCIS FOIA Public Liaison is an agency official to whom FOIA requesters can raise concerns about the service the requester has received from the agency's FOIA Office. USCIS FOIA Public Liaisons are responsible for assisting in reducing delays, increasing transparency, and understanding of the status of requests, and assisting in the resolution of disputes.

The National Records Center does not process petitions, applications, or any other type of benefit under the Immigration and Nationality Act. If you have questions or wish to submit documentation relating to a matter pending with USCIS, please visit the Contact Us page at www.uscis.gov or call the USCIS Contact Center at 800-375-5283 (TTY 800-767-1833).

Sincerely,

Jam A Baxley

James A Baxley
Chief FOIA Officer
Freedom of Information Act & Privacy Act Unit

Enclosure(s)

Employee	USCIS Organization	Trip Description	Location	State/Country	Hotel	Trip Departure Dat	Trip Return Date
Codi, Anthony Vincent	USCIS OFC OF ADMINISTRATION	Kendall - meeting and walkthrough with GSAMiami Asylum - Meeting with Director	MIAMI	FLORIDA	Trump National Doral Miami	May 21, 2019	May 24, 2019
Phillips, Dion J	USCIS OFC OF ADMINISTRATION	Visiting Miami Asylum Office and Kendall Field Office	MIAMI	FLORIDA	Trump National Doral Miami	May 21, 2019	May 24, 2019
Rison, Kevin H	USCIS OFC OF HUMAN CAPITAL TRAINING	Supervisory Training and Site Visit to all Florida locations in the D9 District	MIAMI	FLORIDA	Trump National Doral Miami	Sep 23, 2019	Sep 27, 2019
Rison, Kevin Hall	USCIS OFC OF HUMAN CAPITAL TRAINING	Site visits and LER Training - Hialeah and Kendall FOD	MIAMI	FLORIDA	Trump National Doral Miami	Jun 19, 2019	Jun 21, 2019
HIDALGO, ARLENE	USCIS OFC OF HUMAN CAPITAL TRAINING	Site visits and presentations at Miami field offices	MIAMI	FLORIDA	Trump National Doral Miami	Dec 11, 2017	Dec 15, 2017
RODRIGUEZ, MIGUEL E	USCIS OFC OF LEGISLATIVE AFFAIRS	Programmatic Visit	MIAMI	FLORIDA	Trump National Doral Miami	Jun 17, 2018	Jun 21, 2018
CARTER, CHAYNE Barrett	USCIS OFC OF SECURITY AND INTEGRITY	OSI-FY2018-23	MIAMI	FLORIDA	Trump National Doral Miami	Apr 30, 2018	May 2, 2018
Moore, Ronald Dean	USCIS OFC OF SECURITY AND INTEGRITY	INVESTIGATION OSI-FY2018-23	MIAMI	FLORIDA	Trump National Doral Miami	Apr 30, 2018	May 2, 2018

Employee	Lodging Cost	Meals and Incedentals (M&IE) / Per Diem	Trip Purpose	Conference Fees (if applicable)	Transportation Cost	Airfare Cost	Total Voucher Amount
Codi, Anthony Vincent	$423.00	$231.00	MEETING	N/A	$306.93	$493.60	$1,753.73
Phillips, Dion J	$423.00	$231.00	MEETING	N/A	$0.00	$493.60	$1,329.60
Rison, Kevin H	$456.00	$297.00	PROGRAM-SITE VISIT	N/A	$0.00	$0.00	$1,116.01
Rison, Kevin Hall	$213.20	$165.00	MISSION (OPERATIONAL)	N/A	$0.00	$0.00	$897.21
HIDALGO, ARLENE	$676.00	$288.00	MISSION (OPERATIONAL)	N/A	$239.40	$0.00	$1,319.36
RODRIGUEZ, MIGUEL E	$469.00	$279.25	PROGRAM-SITE VISIT	N/A	$157.71	$443.00	$1,770.06
CARTER, CHAYNE Barrett	$296.00	$160.00	MISSION (OPERATIONAL)	N/A	$106.89	$450.40	$1,240.04
Moore, Ronald Dean	$296.00	$160.00	MISSION (OPERATIONAL)	N/A	$0.00	$450.40	$1,150.82

Document Header Information

Document Type:	Voucher	Document Name:	[redacted]
Voucher Number:	DOC424776	Trip Name:	Hotel Reservation at MIAMI, FL, USA
TA Date:	12/18/17	Currency:	USD
Organization:	USCIS OFC OF HUMAN CAPITAL TRAINING	Current Status:	PAID
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Site visits and presentations at Miami field offices
Type Code:	TDY TRAVEL		

Traveler Profile

Name:	HIDALGO, ARLENE	ID:	[redacted]
TID:	[redacted]	Organization:	USCIS OFC OF HUMAN CAPITAL TRAINING
Title:		Duty Station:	Orlando, FL
Security Cl:		Card:	CARD HOLDER
Office Address:	390 N Orange Ave, Ste 1943 Orlando, FL 32801	EMAIL:	[redacted]
Office Phone:	[redacted]	Cell Phone:	

(b)(6)

Document Information

Trip Number: 1

Purpose: Site visits and presentations at Miami field offices

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
12/11/17	12/15/17	MIAMI, FL	MISSION (OPERATIONAL)	176.00 / 64.00

Document Totals

Total Expenses:	1,319.36
Reimbursable Expenses:	1,319.36
Non-Reimbursable Expenses:	.00
Advance Applied:	.00
Net to Traveler:	381.55
Net to Government:	.00
Pay to Charge Card:	937.81

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
LODGE	676.00	.00
M&IE	288.00	.00
MISC	93.55	.00
RNTCAR	239.40	.00
TMCFEE	7.66	.00
TRNFEE	14.75	.00
Total Expenses:	1,319.36	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
LODGE	Trump Hotel Collection	1003611581	Miami,FL	704.00
RENTAL	Avis	1003611581		219.35

Trip Itinerary

No Itinerary Available

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 355.36 — Total Per Diem Expenses: 964.00

Date	Description	Category	Cost	Pay Method	Per Diem
11/02/2017	Travel Fee	TMCFEE	7.66	IBA	
Comment:	OTRS Domestic-Intl w-o Air-Rail _Lodging and-or Car Only_				
12/11/2017	Lodging	LODGE	176.00	IBA	*
Comment:	Conf Num: CI2DMUTX TW Cmt: CXL BY 1600 HOTEL TIME ON 11DEC17-FEE 1 NIGHT-INCL TAX-FEES-				
12/11/2017	M&IE	M&IE	48.00	OTHER THAN IBA OR CBA	*
12/11/2017	Rental Car	RNTCAR	187.79	IBA	
Comment:	Conf Num: 47876046US1 PEXP Cmt:				
12/12/2017	Lodging	LODGE	176.00	IBA	*
Comment:	Conf Num: CI2DMUTX TW Cmt: CXL BY 1600 HOTEL TIME ON 11DEC17-FEE 1 NIGHT-INCL TAX-FEES-				
12/12/2017	M&IE	M&IE	64.00	OTHER THAN IBA OR CBA	*
12/12/2017	Tolls	MISC	6.71	OTHER THAN IBA OR CBA	
12/12/2017	Parking	MISC	24.00	OTHER THAN IBA OR CBA	
12/13/2017	Lodging	LODGE	176.00	IBA	*
Comment:	Conf Num: CI2DMUTX TW Cmt: CXL BY 1600 HOTEL TIME ON 11DEC17-FEE 1 NIGHT-INCL TAX-FEES-				
12/13/2017	M&IE	M&IE	64.00	OTHER THAN IBA OR CBA	*
12/13/2017	Parking	MISC	24.00	OTHER THAN IBA OR CBA	
12/14/2017	Lodging	LODGE	148.00	IBA	*
Comment:	Conf Num: CI2DMUTX TW Cmt: CXL BY 1600 HOTEL TIME ON 11DEC17-FEE 1 NIGHT-INCL TAX-FEES-				
12/14/2017	M&IE	M&IE	64.00	OTHER THAN IBA OR CBA	*
12/14/2017	Parking	MISC	24.00	OTHER THAN IBA OR CBA	
12/15/2017	M&IE	M&IE	48.00	OTHER THAN IBA OR CBA	*
12/15/2017	Parking	MISC	14.84	OTHER THAN IBA OR CBA	
12/15/2017	Fuel	RNTCAR	51.61	IBA	
12/18/2017	TDY Voucher Fee	TRNFEE	14.75	IBA	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 964.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
12/11/2017	176.00/ 64.00	176.00	176.00	48.00	48.00		
12/12/2017	176.00/ 64.00	176.00	176.00	64.00	64.00		
12/13/2017	176.00/ 64.00	176.00	176.00	64.00	64.00		
12/14/2017	176.00/ 64.00	148.00	148.00	64.00	64.00		
12/15/2017	176.00/ 64.00	0.00	0.00	48.00	48.00		

Account Summary for the Selected Trip

Org: USCIS OFC OF HUMAN CAPITAL TRAINING	Label: CISLER	Acct Code: TRAVEL0-000-EX-200100000-2370030000000000-GE2132-000001-01	1,319.36
Expense Category: LODGE	Fiscal Year: 0	Amount: 676.00	
Expense Category: M&IE	Fiscal Year: 0	Amount: 288.00	
Expense Category: MISC	Fiscal Year: 0	Amount: 93.55	
Expense Category: RNTCAR	Fiscal Year: 0	Amount: 239.40	
Expense Category: TMCFEE	Fiscal Year: 0	Amount: 7.66	
Expense Category: TRNFEE	Fiscal Year: 0	Amount: 14.75	
		Total:	1,319.36

Payment Detail Information

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Organization	Label	Accounting String	Payment Method	Amount
USCIS OFC OF HUMAN CAPITAL TRAINING	CISLER	[redacted]	IBA	937.81
USCIS OFC OF HUMAN CAPITAL TRAINING	CISLER		OTHER THAN IBA OR CBA	381.55

Totals by Label

USCIS OFC OF HUMAN CAPITAL TRAINING	CISLER Total			1,319.36

Totals by Payment Method

IBA Total	937.81
OTHER THAN IBA OR CBA Total	381.55

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
12/11/17	Lodging	$176.00
12/11/17	M&IE	$48.00
12/11/17	RENT Rental Car	$187.79
12/12/17	Lodging	$176.00
12/12/17	M&IE	$64.00
12/13/17	Lodging	$176.00
12/13/17	M&IE	$64.00
12/14/17	Lodging	$148.00
12/14/17	M&IE	$64.00
12/15/17	M&IE	$48.00
12/15/17	FUEL Fuel	$51.61

Audits

Audit Name	Result	Reason
TRAVEL EXPS AUTHRZED	FAIL	MODE NOT AUTHORIZED: RENT
	Traveler Justification:	rental car was authorized, originally for 12/12-12/15; changes made and amendment created to include 12/11
EXPENSE % VARIANCE	FAIL	EXPENSE 'Rental Car' IS NOT W/IN THE 999% VARIANCE COMPARISON
	Traveler Justification:	Booking error; rental car reservation did not change to 12/11 when changes were made to car and hotel to add a day and travel authorization amendment was created.
OTHER AUTHORIZATIONS	FAIL	INVALID: Necessary to accommodate a medical disability or other special need
	Traveler Justification:	see supervisory approval attached in receipt images

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Document History 09/24/2020 Voucher: [redacted]

Copyright 1989-2009 Concur Government Edition: Concur Inc. HIDALGO, ARLENE [redacted]

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	12/18/2017	4:53AMEST	HIDALGO, ARLENE	
SUBMITTED	12/18/2017	5:27AMEST	HIDALGO, ARLENE	
AUTHORIZED	12/18/2017	5:36AMEST	KELM, KRISTIE Darlene	
FUND CERTIFIED	12/18/2017	11:41AMEST	Baker, Stefanie Florence	
PENDING	12/18/2017	11:41AMEST	SYSUTILITY	
PAID	12/18/2017	5:01PMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

______________________________ ______________

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	______________________
Traveler/Preparer Signature:	______________________
Date:	______________________
Approver Name:	______________________
Approver Signature:	______________________
Date:	______________________

Document Header Information

Document Type:	Voucher	Document Name:	[redacted]
Voucher Number:	DOC481508	Trip Name:	INVESTIGATION
TA Date:	05/03/18	Currency:	USD
Organization:	USCIS OFC OF SECURITY AND INTEGRITY	Current Status:	PAID
Purpose:	MISSION (OPERATIONAL)	Document Detail:	OSI-FY2018-23
Type Code:	TDY TRAVEL		

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Traveler Profile

Name:	CARTER, CHAYNE Barrett	ID:	[redacted]
TID:	[redacted]	Organization:	USCIS OFC OF SECURITY AND INTEGRITY
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:		EMAIL:	[redacted]
Office Phone:	[redacted]	Cell Phone:	

Document Information

Trip Number: 1

Purpose: OSI-FY2018-23

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/30/18	05/02/18	MIAMI, FL	MISSION (OPERATIONAL)	148.00 / 64.00

Document Totals

Total Expenses:	1,249.04
Reimbursable Expenses:	1,249.04
Non-Reimbursable Expenses:	.00
Advance Applied:	.00
Net to Traveler:	334.26
Net to Government:	.00
Pay to Charge Card:	914.78

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COMCAR	450.40	.00
LODGE	296.00	.00
M&IE	160.00	.00
MILES	27.26	.00
MISC	147.00	.00
RNTCAR	106.89	.00
TAX	38.48	.00
TMCFEE	8.26	.00
TRNFEE	14.75	.00
Total Expenses:	1,249.04	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1004051824		450.40
COMM-CARR	United	1004051824		.00
LODGE	Trump Hotel Collection	1004051824	Miami,FL	296.00
RENTAL	Hertz	1004051824		93.35

Trip Itinerary

From: IAH-Houston, TX (USA) (Bush Intercontine TO: FLL-Ft. Lauderdale, FL (USA) (IntL. Apt)

Air

Monday April 30, 2018

IAH-Houston, TX (USA) (B to FLL-Ft. Lauderdale, FL (

Apr 30 United 1792
Houston, TX (USA) (Bush Intercontinental 04/30/2018 2:20PM
Confirmation Number: IXK41W

Duration: 2 Hours 32 Minutes Nonstop
Ft. Lauderdale, FL (USA) (IntL. Apt) 04/30/2018 5:52PM

Flight Information
Distance 963 miles
No Seat Assigned

Emissions 375.6 lbs of CO2
Cost 450.40 USD

IAH-Houston, TX (USA) (B to FLL-Ft. Lauderdale, FL (

Apr 30 United 1792
Houston, TX (USA) (Bush Intercontinental 04/30/2018 2:20PM
Confirmation Number: IXK41W

Duration: 2 Hours 32 Minutes Nonstop
Ft. Lauderdale, FL (USA) (IntL. Apt) 04/30/2018 5:52PM

Flight Information
Distance 963 miles
No Seat Assigned

Emissions 375.6 lbs of CO2
Cost 450.40 USD

Hotel

Trump Hotel Collection

4400 NW 87th Ave Miami FL 33178 305-592-2000

Apr 30 Checking in: 04/30/2018

Checking out: 05/02/2018
Total Rate: 296.00 USD

Trump Hotel Collection

4400 NW 87th Ave Miami FL 33178 305-592-2000

Apr 30 Checking in: 04/30/2018

Checking out: 05/02/2018
Total Rate: 296.00 USD

Car

Car Rental at FLL-Ft. Lauderdale, FL (

Apr 30 Hertz
Picking Up 04/30/2018 5:52PM
Picking Up at FLL-Ft. Lauderdale, FL (
Confirmation Number: H6324656679GOLD

Returning 05/02/2018 11:30AM
Returning to FLL-Ft. Lauderdale, FL (
Total Rate: 93.35 USD

Car Rental at FLL-Ft. Lauderdale, FL (

Apr 30 Hertz
Picking Up 04/30/2018 5:52PM
Picking Up at FLL-Ft. Lauderdale, FL (
Confirmation Number: H6324656679GOLD

Returning 05/02/2018 11:30AM
Returning to FLL-Ft. Lauderdale, FL (
Total Rate: 93.35 USD

Air

Wednesday May 02, 2018

FLL-Ft. Lauderdale, FL (to IAH-Houston, TX (USA) (B

May 02 United 514
Ft. Lauderdale, FL (USA) (IntL. Apt) 05/02/2018 11:30AM
Confirmation Number: IXK41W

Duration: 2 Hours 51 Minutes Nonstop
Houston, TX (USA) (Bush Intercontinental 05/02/2018 1:21PM

Flight Information
Distance 963 miles
No Seat Assigned

Emissions 375.6 lbs of CO2

FLL-Ft. Lauderdale, FL (to IAH-Houston, TX (USA) (B

May 02 United 514
Ft. Lauderdale, FL (USA) (IntL. Apt) 05/02/2018 11:30AM
Confirmation Number: IXK41W

Duration: 2 Hours 51 Minutes Nonstop
Houston, TX (USA) (Bush Intercontinental 05/02/2018 1:21PM

Flight Information
Distance 963 miles
No Seat Assigned

Emissions 375.6 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 793.04 | Total Per Diem Expenses: 456.00

Date	Description	Category	Cost	Pay Method	Per Diem
04/25/2018	Travel Fee	TMCFEE	8.26	IBA	
Comment:	OTRS Domestic-Intl w-Air-Rail				
04/30/2018	Airfare	COMCAR	450.40	IBA	
04/30/2018	Lodging	LODGE	148.00	IBA	*
Comment:	Conf Num: CI2KBFRF TW Cmt: CXL 1600 HTL TIME ON 30APR18-FEE 1 NIGHT-INCL TAX-FEES-CANCEL				
04/30/2018	M&IE	M&IE	48.00	OTHER THAN IBA OR CBA	*
04/30/2018	Privately Owned Vehicle	MILES	13.63	OTHER THAN IBA OR CBA	
04/30/2018	Baggage Fees	MISC	25.00	OTHER THAN IBA OR CBA	
04/30/2018	Parking	MISC	46.00	OTHER THAN IBA OR CBA	
04/30/2018	Rental Car	RNTCAR	95.10	IBA	
Comment:	Conf Num: H6324656679GOLD Cmt:				
04/30/2018	Lodging Tax	TAX	19.24	IBA	
05/01/2018	Lodging	LODGE	148.00	IBA	*
Comment:	Conf Num: CI2KBFRF TW Cmt: CXL 1600 HTL TIME ON 30APR18-FEE 1 NIGHT-INCL TAX-FEES-CANCEL				
05/01/2018	M&IE	M&IE	64.00	OTHER THAN IBA OR CBA	*
05/01/2018	Parking	MISC	46.00	OTHER THAN IBA OR CBA	
05/01/2018	Lodging Tax	TAX	19.24	IBA	
05/02/2018	M&IE	M&IE	48.00	OTHER THAN IBA OR CBA	*
05/02/2018	Privately Owned Vehicle	MILES	13.63	OTHER THAN IBA OR CBA	
05/02/2018	Baggage Fees	MISC	25.00	OTHER THAN IBA OR CBA	
05/02/2018	Parking	MISC	5.00	OTHER THAN IBA OR CBA	
05/02/2018	Fuel	RNTCAR	11.79	IBA	
05/03/2018	TDY Voucher Fee	TRNFEE	14.75	IBA	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 456.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
04/30/2018	148.00/ 64.00	148.00	148.00	48.00	48.00	
05/01/2018	148.00/ 64.00	148.00	148.00	64.00	64.00	
05/02/2018	148.00/ 64.00	0.00	0.00	48.00	48.00	

Account Summary for the Selected Trip

Org: USCIS OFC OF SECURITY AND INTEGRITY	Label: CISRMDINSP	
Expense Category: COMCAR	Fiscal Year: 0	Amount: 450.40
Expense Category: LODGE	Fiscal Year: 0	Amount: 296.00
Expense Category: M&IE	Fiscal Year: 0	Amount: 160.00
Expense Category: MILES	Fiscal Year: 0	Amount: 27.26
Expense Category: MISC	Fiscal Year: 0	Amount: 147.00
Expense Category: RNTCAR	Fiscal Year: 0	Amount: 106.89
Expense Category: TAX	Fiscal Year: 0	Amount: 38.48
Expense Category: TMCFEE	Fiscal Year: 0	Amount: 8.26
Expense Category: TRNFEE	Fiscal Year: 0	Amount: 14.75
		Total: 1,249.04

(b)(6)

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount

USCIS OFC OF SECURITY AND INTEGRITY	CISRMDINSP	[redacted]	IBA	914.78
USCIS OFC OF SECURITY AND INTEGRITY	CISRMDINSP		OTHER THAN IBA OR CBA	334.26

Totals by Label

USCIS OFC OF SECURITY AND INTEGRITY	CISRMDINSP Total			1,249.04

Totals by Payment Method

IBA Total	914.78
OTHER THAN IBA OR CBA Total	334.26

(b)(6)

Attachments Attachments Exist

Receipt Checklist

Date	Description	Cost
04/30/18	AIR Airfare	$450.40
04/30/18	Lodging	$148.00
04/30/18	M&IE	$48.00
04/30/18	1POC Privately Owned Vehicle	$13.63
04/30/18	RENT Rental Car	$95.10
05/01/18	Lodging	$148.00
05/01/18	M&IE	$64.00
05/02/18	M&IE	$48.00
05/02/18	1POC Privately Owned Vehicle	$13.63
05/02/18	FUEL Fuel	$11.79

Audits

Audit Name	Result	Reason

Document History 09/24/2020 Voucher: [redacted]

Copyright 1989-2009 Concur Government Edition: Concur Inc. CARTER, CHAYNE Barrett [redacted]

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/03/2018	8:13AMEST	CARTER, CHAYNE Barrett	
SUBMITTED	05/03/2018	9:10AMEST	CARTER, CHAYNE Barrett	
AUTHORIZED	05/03/2018	10:06AMPST	Rector, Charles T	
FUND CERTIFIED	05/05/2018	7:36PMEST	Fleming, Michelle LaVerne	
PENDING	05/05/2018	7:36PMEST	SYSUTILITY	
PAID	05/07/2018	3:42PMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

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SIGNED DATE

Document Signatures

Traveler/Preparer Name: ______________________
Traveler/Preparer Signature: ______________________
Date: ______________________
Approver Name: ______________________
Approver Signature: ______________________
Date: ______________________

Document Header Information

Document Type:	Voucher	Document Name:	[redacted]
Voucher Number:	DOC481718	Trip Name:	Trip from Houston to Fort Lauderdale
TA Date:	05/08/18	Currency:	USD
Organization:	USCIS OFC OF SECURITY AND INTEGRITY	Current Status:	PAID
Purpose:	MISSION (OPERATIONAL)	Document Detail:	INVESTIGATION OSI-FY2018-23
Type Code:	INTRA-DHS TRAVEL		

Traveler Profile

Name:	Moore, Ronald Dean	ID:	[redacted]
TID:	[redacted]	Organization:	USCIS OFC OF SECURITY AND INTEGRITY
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	810 Gears Road Houston, TX 77067	EMAIL:	[redacted]
Office Phone:	[redacted]	Cell Phone:	

(b)(6)

Document Information

Trip Number: 1

Purpose: INVESTIGATION OSI-FY2018-23

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/30/18	05/02/18	HIALEAH, FL	MISSION (OPERATIONAL)	148.00 / 64.00

Document Totals

Total Expenses:	1,150.62
Reimbursable Expenses:	1,150.62
Non-Reimbursable Expenses:	.00
Advance Applied:	.00
Net to Traveler:	677.21
Net to Government:	.00
Pay to Charge Card:	473.41

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COMCAR	450.40	.00
LODGE	296.00	.00
M&IE	160.00	.00
MISC	50.00	.00
TAX	38.48	.00
TAXI	132.73	.00
TMCFEE	8.26	.00
TRNFEE	14.75	.00
Total Expenses:	1,150.62	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1004053998		450.40
COMM-CARR	United	1004053998		.00
LODGE	Trump Hotel Collection	1004053998	Miami,FL	296.00

Trip Itinerary

From: IAH-Houston, TX (USA) (Bush Intercontine TO: FLL-Ft. Lauderdale, FL (USA) (IntL. Apt)

Air

Monday April 30, 2018

IAH-Houston, TX (USA) (B to FLL-Ft. Lauderdale, FL (

Apr 30 United 1792
Houston, TX (USA) (Bush Intercontinental 04/30/2018 2:20PM
Confirmation Number: JC3ZFW

Duration: 2 Hours 32 Minutes Nonstop
Ft. Lauderdale, FL (USA) (IntL. Apt) 04/30/2018 5:52PM

Flight Information
Distance 963 miles
No Seat Assigned

Emissions 375.6 lbs of CO2
Cost 450.40 USD

IAH-Houston, TX (USA) (B to FLL-Ft. Lauderdale, FL (

Apr 30 United 1792
Houston, TX (USA) (Bush Intercontinental 04/30/2018 2:20PM
Confirmation Number: JC3ZFW

Duration: 2 Hours 32 Minutes Nonstop
Ft. Lauderdale, FL (USA) (IntL. Apt) 04/30/2018 5:52PM

Flight Information
Distance 963 miles
No Seat Assigned

Emissions 375.6 lbs of CO2
Cost 450.40 USD

Hotel

Trump Hotel Collection

4400 NW 87th Ave Miami FL 33178 305-592-2000

Apr 30 Checking in: 04/30/2018

Checking out: 05/02/2018
Total Rate: 296.00 USD

Trump Hotel Collection

4400 NW 87th Ave Miami FL 33178 305-592-2000

Apr 30 Checking in: 04/30/2018

Checking out: 05/02/2018
Total Rate: 296.00 USD

Air

Wednesday May 02, 2018

FLL-Ft. Lauderdale, FL (to IAH-Houston, TX (USA) (B

May 02 United 514
Ft. Lauderdale, FL (USA) (IntL. Apt) 05/02/2018 11:30AM
Confirmation Number: JC3ZFW

Duration: 2 Hours 51 Minutes Nonstop
Houston, TX (USA) (Bush Intercontinental 05/02/2018 1:21PM

Flight Information
Distance 963 miles
No Seat Assigned

Emissions 375.6 lbs of CO2

FLL-Ft. Lauderdale, FL (to IAH-Houston, TX (USA) (B

May 02 United 514
Ft. Lauderdale, FL (USA) (IntL. Apt) 05/02/2018 11:30AM
Confirmation Number: JC3ZFW

Duration: 2 Hours 51 Minutes Nonstop
Houston, TX (USA) (Bush Intercontinental 05/02/2018 1:21PM

Flight Information
Distance 963 miles
No Seat Assigned

Emissions 375.6 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 694.62 — Total Per Diem Expenses: 456.00

Date	Description	Category	Cost	Pay Method	Per Diem
04/25/2018	Travel Fee	TMCFEE	8.26	IBA	
Comment: OTRS Domestic-Intl w-Air-Rail					
04/30/2018	Airfare	COMCAR	450.40	IBA	
04/30/2018	Lodging	LODGE	148.00	OTHER THAN IBA OR CBA	*
Comment: Conf Num: CI2KBOHU TW Cmt: CXL 1600 HTL TIME ON 30APR18-FEE 1 NIGHT-INCL TAX-FEES-CANCEL					
04/30/2018	M&IE	M&IE	48.00	OTHER THAN IBA OR CBA	*
04/30/2018	Baggage Fees	MISC	25.00	OTHER THAN IBA OR CBA	

04/30/2018Lodging Tax	TAX	19.24	OTHER THAN IBA OR CBA	
04/30/2018Taxi	TAXI	65.19	OTHER THAN IBA OR CBA	
04/30/2018Taxi	TAXI	67.54	OTHER THAN IBA OR CBA	
05/01/2018Lodging	LODGE	148.00	OTHER THAN IBA OR CBA	*
Comment: Conf Num: CI2KBOHU TW Cmt: CXL 1600 HTL TIME ON 30APR18-FEE 1 NIGHT-INCL TAX-FEES-CANCEL				
05/01/2018M&IE	M&IE	64.00	OTHER THAN IBA OR CBA	*
05/01/2018Lodging Tax	TAX	19.24	OTHER THAN IBA OR CBA	
05/02/2018M&IE	M&IE	48.00	OTHER THAN IBA OR CBA	*
05/02/2018Baggage Fees	MISC	25.00	OTHER THAN IBA OR CBA	
05/08/2018TDY Voucher Fee	TRNFEE	14.75	IBA	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 456.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
04/30/2018	148.00/ 64.00	148.00	148.00	48.00	48.00	
05/01/2018	148.00/ 64.00	148.00	148.00	64.00	64.00	
05/02/2018	148.00/ 64.00	0.00	0.00	48.00	48.00	

Account Summary for the Selected Trip

Org: USCIS OFC OF SECURITY AND INTEGRITY	Label: CISRMDINSP	Acct Code: TRAVEL0-OMB-EX-500100000-2340000000000000-GE2132-000001-01	1,150.62
Expense Category: COMCAR	Fiscal Year: 0	Amount: 450.40	
Expense Category: LODGE	Fiscal Year: 0	Amount: 296.00	
Expense Category: M&IE	Fiscal Year: 0	Amount: 160.00	
Expense Category: MISC	Fiscal Year: 0	Amount: 50.00	
Expense Category: TAX	Fiscal Year: 0	Amount: 38.48	
Expense Category: TAXI	Fiscal Year: 0	Amount: 132.73	
Expense Category: TMCFEE	Fiscal Year: 0	Amount: 8.26	
Expense Category: TRNFEE	Fiscal Year: 0	Amount: 14.75	
		Total:	1,150.62

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Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
USCIS OFC OF SECURITY AND INTEGRITY	CISRMDINSP	[redacted]	IBA	473.41
USCIS OFC OF SECURITY AND INTEGRITY	CISRMDINSP		OTHER THAN IBA OR CBA	677.21

Totals by Label

USCIS OFC OF SECURITY AND INTEGRITY	CISRMDINSP Total			1,150.62

Totals by Payment Method

IBA Total	473.41
OTHER THAN IBA OR CBA Total	677.21

Attachments Attachments Exist

Receipt Checklist

Date	Description	Cost
04/30/18	AIR Airfare	$450.40
04/30/18	Lodging	$148.00
04/30/18	M&IE	$48.00
05/01/18	Lodging	$148.00
05/01/18	M&IE	$64.00
05/02/18	M&IE	$48.00

Audits

Audit Name	Result	Reason
OTHER AUTHORIZATIONS	FAIL	INVALID: Car booked directly or via other means
	Traveler Justification:	Car booked by case agent
DFLT PMT METHOD USED	FAIL	Lodging Tax ON 05/01/18 HAS PMT METHOD OF OTHER THAN IBA OR CBA - NOT USING DEFAULT PAYMENT METHOD - IBA
	Traveler Justification:	Accidently used personal credit card
PMT METH AUTHORIZED	FAIL	Lodging Tax ON 05/01/18 HAS PMT METHOD OF OTHER THAN IBA OR CBA - DOES NOT MATCH AUTHORIZATION PAYMENT METHOD, IBA
	Traveler Justification:	accidently used personal credit card

Document History 09/24/2020 Voucher:[redacted]

(b)(6)

Copyright 1989-2009 Concur Government Edition: Concur Inc. Moore, Ronald Dean.[redacted]

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/08/2018	7:48AMEST	Moore, Ronald Dean	
SUBMITTED	05/08/2018	8:16AMEST	Moore, Ronald Dean	
AUTHORIZED	05/10/2018	9:04AMEST	RUDD, GEORGE Eliot	
RETURNED	05/11/2018	7:04AMEST	Fleming, Michelle LaVerne	Please see remarks
ADJUSTED	05/17/2018	8:24AMEST	Moore, Ronald Dean	
SUBMITTED	05/17/2018	8:29AMEST	Moore, Ronald Dean	
AUTHORIZED	05/18/2018	9:04AMEST	RUDD, GEORGE Eliot	
FUND CERTIFIED	05/21/2018	12:50PMEST	Fleming, Michelle LaVerne	
PENDING	05/21/2018	12:50PMEST	SYSUTILITY	
PAID	05/21/2018	4:23PMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

____ _____________

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _________________________

Traveler/Preparer Signature: _________________________

Date: _________________________

Approver Name: _________________________

Approver Signature: _________________________

Date: _________________________

Document Header Information

Document Type:	Voucher	Document Name:	[redacted]
Voucher Number:	[redacted]	Trip Name:	SER Trip
TA Date:	06/26/18	Currency:	USD
Organization:	USCIS OFC OF LEGISLATIVE AFFAIRS	Current Status:	PAID
Purpose:	PROGRAM-SITE VISIT	Document Detail:	Programmatic Visit
Type Code:	TDY TRAVEL		

(b)(6)

Traveler Profile

Name:	RODRIGUEZ, MIGUEL E	ID:	[redacted]
TID:	[redacted]	Organization:	USCIS OFC OF LEGISLATIVE AFFAIRS
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	[redacted]	EMAIL:	[redacted]
Office Phone:		Cell Phone:	

Document Information

Trip Number: 1

Purpose: Programmatic Visit

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/17/18	06/18/18	ORLANDO, FL	PROGRAM-SITE VISIT	121.00 / 59.00
06/18/18	06/19/18	WEST PALM BEACH, FL	PROGRAM-SITE VISIT	110.00 / 59.00
06/19/18	06/21/18	MIAMI, FL	PROGRAM-SITE VISIT	119.00 / 64.00

Document Totals

Total Expenses:	1,770.06
Reimbursable Expenses:	1,770.06
Non-Reimbursable Expenses:	.00
Advance Applied:	.00
Net to Traveler:	590.93
Net to Government:	.00
Pay to Charge Card:	1,179.13

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COMCAR	443.00	.00
LODGE	469.00	.00
M&IE	279.25	.00
MILES	56.68	.00
MISC	255.00	.00
RNTCAR	157.71	.00
TAX	60.37	.00
TMCFEE	34.30	.00
TRNFEE	14.75	.00
Total Expenses:	1,770.06	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004273519		443.00
COMM-CARR	American Airlines	1004273519		.00
COMM-CARR	American Airlines	1004273519		.00
LODGE	Marriott	1004273519	Orlando,FL	121.00

LODGE	Embassy Suites	1004273519	West Palm Beach,FL	110.00
LODGE	Trump Hotel Collection	1004273519	Miami,FL	238.00
RENTAL	Alamo	1004273519		111.38

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: MIA-Miami, FL (USA) (Miami IntL. Apt)

Air

Sunday June 17, 2018

DCA-Washington, DC (USA) to MIA-Miami, FL (USA) (Mia

Jun 17 American Airlines 1989
Washington, DC (USA) (National Apt) 06/17/2018 3:35PM
Confirmation Number: FSKNUB

Duration: 2 Hours 57 Minutes Nonstop
Miami, FL (USA) (Miami IntL. Apt) 06/17/2018 6:32PM

Flight Information
Distance 921 miles
No Seat Assigned

Emissions 396.0 lbs of CO2
Cost 443.00 USD

MIA-Miami, FL (USA) (Mia to MCO-Orlando, FL (USA) (I

Jun 17 American Airlines 463
Miami, FL (USA) (Miami IntL. Apt) 06/17/2018 7:50PM
Confirmation Number: FSKNUB

Duration: 1 Hour 13 Minutes Nonstop
Orlando, FL (USA) (IntL. Apt) 06/17/2018 9:03PM

Flight Information
Distance 192 miles
No Seat Assigned

Emissions 101.8 lbs of CO2

Hotel

Marriott

400 W Livingston St Orlando FL 32801 407-868-8686

Jun 17 Checking in: 06/17/2018

Checking out: 06/18/2018
Total Rate: 121.00 USD

Car

Car Rental at MCO-Orlando, FL (USA) (I

Jun 17 Alamo
Picking Up 06/17/2018 9:03PM
Picking Up at MCO-Orlando, FL (USA) (I
Confirmation Number: 1266189627COUNT

Returning 06/21/2018 5:50PM
Returning to MCO-Orlando, FL (USA) (I
Total Rate: 111.38 USD

Hotel

Monday June 18, 2018

Embassy Suites

1601 Belvedere Road West Palm Beach FL 33406 561-689-6400

Jun 18 Checking in: 06/18/2018

Checking out: 06/19/2018
Total Rate: 110.00 USD

Tuesday June 19, 2018

Trump Hotel Collection

4400 NW 87th Ave Miami FL 33178 305-592-2000

Jun 19 Checking in: 06/19/2018

Checking out: 06/21/2018
Total Rate: 238.00 USD

Air

Thursday June 21, 2018

MIA-Miami, FL (USA) (Mia to DCA-Washington, DC (USA)

Jun 21 American Airlines 1985
Miami, FL (USA) (Miami IntL. Apt) 06/21/2018 5:50PM
Confirmation Number: FSKNUB

Duration: 2 Hours 48 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/21/2018 8:38PM

Flight Information
Distance 921 miles
No Seat Assigned

Emissions 396.0 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,021.81 — Total Per Diem Expenses: 748.25

Date	Description	Category	Cost	Pay Method	Per Diem
06/15/2018	Travel Fee	TMCFEE	34.30	IBA	
Comment:	SB ATRS Domestic w-Air-Rail				
06/17/2018	Airfare	COMCAR	443.00	IBA	
06/17/2018	Lodging	LODGE	121.00	IBA	*
Comment:	Conf Num: 93845180 MC Cmt: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 136.13 CANCEL FEE PER ROOM.				
06/17/2018	M&IE	M&IE	44.25	OTHER THAN IBA OR CBA	*
06/17/2018	Privately Owned Vehicle	MILES	56.68	OTHER THAN IBA OR CBA	
06/17/2018	Parking	MISC	193.00	OTHER THAN IBA OR CBA	
06/17/2018	Tolls	MISC	12.00	OTHER THAN IBA OR CBA	
06/17/2018	Baggage Fees	MISC	50.00	OTHER THAN IBA OR CBA	
06/17/2018	Rental Car	RNTCAR	111.38	IBA	
Comment:	Conf Num: 1266189627COUNT Cmt:				
06/17/2018	Fuel	RNTCAR	46.33	IBA	
06/18/2018	Lodging	LODGE	110.00	IBA	*
Comment:	Conf Num: 87619601 ES Cmt: 48 HR CANCELLATION REQUIRED				
06/18/2018	M&IE	M&IE	59.00	OTHER THAN IBA OR CBA	*
06/19/2018	Lodging	LODGE	119.00	IBA	*
Comment:	Conf Num: CI2M9JZU TW Cmt: CXL 1600 HTL TIME ON 19JUN18-FEE 1 NIGHT-INCL TAX-FEES-CANCEL				
06/19/2018	M&IE	M&IE	64.00	OTHER THAN IBA OR CBA	*
06/20/2018	Lodging	LODGE	119.00	IBA	*
Comment:	Conf Num: CI2M9JZU TW Cmt: CXL 1600 HTL TIME ON 19JUN18-FEE 1 NIGHT-INCL TAX-FEES-CANCEL				
06/20/2018	M&IE	M&IE	64.00	OTHER THAN IBA OR CBA	*
06/20/2018	Lodging Tax	TAX	60.37	IBA	
06/21/2018	M&IE	M&IE	48.00	OTHER THAN IBA OR CBA	*
06/26/2018	TDY Voucher Fee	TRNFEE	14.75	IBA	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 748.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
06/17/2018	121.00/ 59.00	121.00	121.00	44.25	44.25		
06/18/2018	110.00/ 59.00	110.00	110.00	59.00	59.00		
06/19/2018	119.00/ 64.00	119.00	119.00	64.00	64.00		
06/20/2018	119.00/ 64.00	119.00	119.00	64.00	64.00		
06/21/2018	119.00/ 64.00	0.00	0.00	48.00	48.00		

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Account Summary for the Selected Trip

Org: USCIS OFC OF LEGISLATIVE AFFAIRS	Label: CISOCR2	[redacted]	1,770.06
Expense Category: COMCAR	Fiscal Year: 0	Amount: 443.00	
Expense Category: LODGE	Fiscal Year: 0	Amount: 469.00	
Expense Category: M&IE	Fiscal Year: 0	Amount: 279.25	
Expense Category: MILES	Fiscal Year: 0	Amount: 56.68	
Expense Category: MISC	Fiscal Year: 0	Amount: 255.00	
Expense Category: RNTCAR	Fiscal Year: 0	Amount: 157.71	
Expense Category: TAX	Fiscal Year: 0	Amount: 60.37	
Expense Category: TMCFEE	Fiscal Year: 0	Amount: 34.30	
Expense Category: TRNFEE	Fiscal Year: 0	Amount: 14.75	
		Total:	1,770.06

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
USCIS OFC OF LEGISLATIVE AFFAIRS	CISOCR2	[redacted]	IBA	1,179.13
USCIS OFC OF LEGISLATIVE AFFAIRS	CISOCR2		OTHER THAN IBA OR CBA	590.93

Totals by Label

USCIS OFC OF LEGISLATIVE AFFAIRS	CISOCR2 Total		1,770.06

Totals by Payment Method

IBA Total	1,179.13
OTHER THAN IBA OR CBA Total	590.93

Attachments Attachments Exist

Receipt Checklist

Date	Description	Cost
06/17/18	AIR Airfare	$443.00
06/17/18	Lodging	$121.00
06/17/18	M&IE	$44.25
06/17/18	1POC Privately Owned Vehicle	$56.68
06/17/18	Parking	$193.00
06/17/18	RENT Rental Car	$111.38
06/17/18	FUEL Fuel	$46.33
06/18/18	Lodging	$110.00
06/18/18	M&IE	$59.00
06/19/18	Lodging	$119.00
06/19/18	M&IE	$64.00
06/20/18	Lodging	$119.00
06/20/18	M&IE	$64.00
06/21/18	M&IE	$48.00

Audits

Audit Name	Result	Reason
EXP CAT THRESHOLD	FAIL	TMCFEE GREATER THAN 9.00 Please justify use of full service TMC services.
	Traveler Justification:	This is an automatic charge.
OTHER AUTHORIZATIONS	FAIL	INVALID: Booked agency authorized alternative
	Traveler Justification:	Booked agency authorized alternative at government rate.

(b)(6)

Document History 09/24/2020 Voucher [redacted]

 RODRIGUEZ, MIGUEL E. [redacted]

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/26/2018	3:27PMEST	RODRIGUEZ, MIGUEL E	
SUBMITTED	06/26/2018	3:55PMEST	RODRIGUEZ, MIGUEL E	
ADJUSTED	06/26/2018	4:07PMEST	RODRIGUEZ, MIGUEL E	
SUBMITTED	06/26/2018	5:26PMEST	RODRIGUEZ, MIGUEL E	
AUTHORIZED	06/27/2018	5:14AMEST	BROWN, KATHERINE Havers Sparks	
FUND CERTIFIED	06/29/2018	8:22AMEST	GLOVER-WHITE, DANEL	
PENDING	06/29/2018	8:22AMEST	SYSUTILITY	
EAI-FAILED	06/29/2018	8:26AMEST	User, EAI	
ADJUSTED	07/25/2018	7:49AMEST	RODRIGUEZ, MIGUEL E	
SUBMITTED	07/25/2018	7:51AMEST	RODRIGUEZ, MIGUEL E	
AUTHORIZED	07/25/2018	11:05AMEST	BROWN, KATHERINE Havers Sparks	
FUND CERTIFIED	07/25/2018	11:58AMEST	GLOVER-WHITE, DANEL	
PENDING	07/25/2018	11:58AMEST	SYSUTILITY	
PAID	07/25/2018	4:11PMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

____ ______________

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	______________________
Traveler/Preparer Signature:	______________________
Date:	______________________
Approver Name:	______________________
Approver Signature:	______________________
Date:	______________________

Document Header Information

Document Type:	Voucher	Document Name:	[redacted]
Voucher Number:	[redacted]	Trip Name:	Trip from Baltimore Washington Intl Airport, Baltimore, MD to Fort Lauderdale/Hollywood Intl Airport, Fort Lauderdale, FL
TA Date:	05/30/19	Currency:	USD
Organization:	USCIS OFC OF ADMINISTRATION	Current Status:	PAID
Purpose:	MEETING	Document Detail:	Visiting Miami Asylum Office and Kendall Field Office
Type Code:	TDY TRAVEL		

(b)(6)

Traveler Profile

Name:	Phillips, Dion J	ID:	[redacted]
TID:	[redacted]	Organization:	USCIS OFC OF ADMINISTRATION
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	20 Massachusetts Ave Washington, DC 20529	EMAIL:	[redacted]
Office Phone:	[redacted]	Cell Phone:	

Document Information

Trip Number: 1

Purpose: Visiting Miami Asylum Office and Kendall Field Office

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/21/19	05/24/19	MIAMI, FL	MEETING	141.00 / 66.00

Document Totals

Total Expenses:	1,329.89
Reimbursable Expenses:	1,329.89
Non-Reimbursable Expenses:	.00
Advance Applied:	.00
Net to Traveler:	1,315.14
Net to Government:	.00
Pay to Charge Card:	14.75

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COMCAR	493.60	.00
LODGE	423.00	.00
M&IE	231.00	.00
MILES	40.60	.00
MISC	36.00	.00
TAX	54.99	.00
TMCFEE	35.95	.00
TRNFEE	14.75	.00
Total Expenses:	1,329.89	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Southwest	1005295598		533.60
COMM-CARR	Southwest	1005295598		.00
LODGE	Trump Hotel Collection	1005295598	Miami,FL	423.00

Trip Itinerary

From: BWI-Baltimore, MD (USA) (Balt. IntL. Apt TO: FLL-Ft. Lauderdale, FL (USA) (IntL. Apt)

Air

Tuesday May 21, 2019

BWI-Baltimore, MD (USA) to FLL-Ft. Lauderdale, FL (

May 21 Southwest 184
Baltimore, MD (USA) (Balt. IntL. Apt) 05/21/2019 8:20PM
Confirmation Number: PPKEZS

Duration: 2 Hours 40 Minutes Nonstop
Ft. Lauderdale, FL (USA) (IntL. Apt) 05/21/2019 11:00PM

Flight Information
Distance 927 miles
No Seat Assigned

Emissions 398.6 lbs of CO_2
Cost 533.60 USD

BWI-Baltimore, MD (USA) to FLL-Ft. Lauderdale, FL (

May 21 Southwest 184
Baltimore, MD (USA) (Balt. IntL. Apt) 05/21/2019 8:20PM
Confirmation Number: PPKEZS

Duration: 2 Hours 40 Minutes Nonstop
Ft. Lauderdale, FL (USA) (IntL. Apt) 05/21/2019 11:00PM

Flight Information
Distance 927 miles
No Seat Assigned

Emissions 398.6 lbs of CO_2
Cost 533.60 USD

Hotel

Trump Hotel Collection

4400 NW 87th Ave Miami FL 33178 305-592-2000

May 21 Checking in: 05/21/2019

Checking out: 05/24/2019
Total Rate: 423.00 USD

Trump Hotel Collection

4400 NW 87th Ave Miami FL 33178 305-592-2000

May 21 Checking in: 05/21/2019

Checking out: 05/24/2019
Total Rate: 423.00 USD

Air

Friday May 24, 2019

FLL-Ft. Lauderdale, FL (to BWI-Baltimore, MD (USA)

May 24 Southwest 1493
Ft. Lauderdale, FL (USA) (IntL. Apt) 05/24/2019 10:25AM
Confirmation Number: PPKEZS

Duration: 2 Hours 35 Minutes Nonstop
Baltimore, MD (USA) (Balt. IntL. Apt) 05/24/2019 1:00PM

Flight Information
Distance 927 miles
No Seat Assigned

Emissions 398.6 lbs of CO_2

FLL-Ft. Lauderdale, FL (to BWI-Baltimore, MD (USA)

May 24 Southwest 1493
Ft. Lauderdale, FL (USA) (IntL. Apt) 05/24/2019 10:25AM
Confirmation Number: PPKEZS

Duration: 2 Hours 35 Minutes Nonstop
Baltimore, MD (USA) (Balt. IntL. Apt) 05/24/2019 1:00PM

Flight Information
Distance 927 miles
No Seat Assigned

Emissions 398.6 lbs of CO_2

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 675.89 Total Per Diem Expenses: 654.00

Date	Description	Category	Cost	Pay Method	Per Diem
05/18/2019	Travel Fee	TMCFEE	35.95	OTHER THAN IBA OR CBA	
Comment:	SB ATRS Domestic w-Air-Rail				
05/21/2019	Airfare	COMCAR	493.60	OTHER THAN IBA OR CBA	
05/21/2019	Lodging	LODGE	141.00	OTHER THAN IBA OR CBA	*

Comment: Conf Num: CI2VHOOF TW Cmt: CXL 1600 HTL TIME ON 21MAY19-FEE 1 NIGHT-INCL TAX-FEES-CANCEL

05/21/2019M&IE	M&IE	49.50	OTHER THAN IBA OR CBA	*
05/21/2019Privately Owned Vehicle	MILES	40.60	OTHER THAN IBA OR CBA	
05/21/2019Tolls	MISC	.00	OTHER THAN IBA OR CBA	
05/21/2019Parking	MISC	36.00	OTHER THAN IBA OR CBA	
05/21/2019Lodging Tax	TAX	54.99	OTHER THAN IBA OR CBA	
05/22/2019Lodging	LODGE	141.00	OTHER THAN IBA OR CBA	*

Comment: Conf Num: CI2VHOOF TW Cmt: CXL 1600 HTL TIME ON 21MAY19-FEE 1 NIGHT-INCL TAX-FEES-CANCEL

05/22/2019M&IE	M&IE	66.00	OTHER THAN IBA OR CBA	*
05/23/2019Lodging	LODGE	141.00	OTHER THAN IBA OR CBA	*

Comment: Conf Num: CI2VHOOF TW Cmt: CXL 1600 HTL TIME ON 21MAY19-FEE 1 NIGHT-INCL TAX-FEES-CANCEL

05/23/2019M&IE	M&IE	66.00	OTHER THAN IBA OR CBA	*
05/24/2019M&IE	M&IE	49.50	OTHER THAN IBA OR CBA	*
05/30/2019TDY Voucher Fee	TRNFEE	14.75	IBA	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 654.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/21/2019	141.00/ 66.00	141.00	141.00	49.50	49.50	
05/22/2019	141.00/ 66.00	141.00	141.00	66.00	66.00	
05/23/2019	141.00/ 66.00	141.00	141.00	66.00	66.00	
05/24/2019	141.00/ 66.00	0.00	0.00	49.50	49.50	

Account Summary for the Selected Trip

Org: USCIS OFC OF ADMINISTRATION	Label: CISX51013	[redacted]	1,329.89
Expense Category: COMCAR	Fiscal Year: 0	Amount: 493.60	
Expense Category: LODGE	Fiscal Year: 0	Amount: 423.00	
Expense Category: M&IE	Fiscal Year: 0	Amount: 231.00	
Expense Category: MILES	Fiscal Year: 0	Amount: 40.60	
Expense Category: MISC	Fiscal Year: 0	Amount: 36.00	
Expense Category: TAX	Fiscal Year: 0	Amount: 54.99	
Expense Category: TMCFEE	Fiscal Year: 0	Amount: 35.95	
Expense Category: TRNFEE	Fiscal Year: 0	Amount: 14.75	
		Total:	1,329.89

(b)(6)

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
USCIS OFC OF ADMINISTRATION	CISX51013	[redacted]	IBA	14.75
USCIS OFC OF ADMINISTRATION	CISX51013		OTHER THAN IBA OR CBA	1,315.14

Totals by Label

USCIS OFC OF ADMINISTRATION	CISX51013 Total		1,329.89

Totals by Payment Method

IBA Total	14.75
OTHER THAN IBA OR CBA Total	1,315.14

Attachments Attachments Exist

Receipt Checklist

Date	Description	Cost
05/21/19	AIR Airfare	$493.60
05/21/19	Lodging	$141.00
05/21/19	M&IE	$49.50
05/21/19	1POC Privately Owned Vehicle	$40.60
05/22/19	Lodging	$141.00
05/22/19	M&IE	$66.00
05/23/19	Lodging	$141.00
05/23/19	M&IE	$66.00
05/24/19	M&IE	$49.50

Audits

Audit Name	Result	Reason
OTHER AUTHORIZATIONS	FAIL	INVALID: LLA schedule conflicts with mission schedule
	Traveler Justification:	There is no conflict that I am aware of
EXP CAT THRESHOLD	FAIL	TMCFEE GREATER THAN 10.00 Please justify use of full service TMC services.
	Traveler Justification:	This was unavoidable
OTHER AUTHORIZATIONS	FAIL	INVALID: LLA schedule conflicts with mission schedule
	Traveler Justification:	This was unavoidable

Document History 09/24/2020 Voucher:[redacted]

(b)(6)

Copyright 1989-2009 Concur Government Edition: Concur Inc. Phillips, Dion J.[redacted]

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/30/2019	7:05AMEST	Phillips, Dion J	
SUBMITTED	06/04/2019	5:51AMEST	Phillips, Dion J	
AUTHORIZED	06/04/2019	8:25AMEST	Barrett, Gina Vinciguerra	
ADJUSTED	06/04/2019	1:01PMEST	Anderson, Jacqueline D	
ADJUSTED	06/05/2019	10:11AMEST	Anderson, Jacqueline D	
ADJUSTED	06/06/2019	9:41AMEST	Jacobs, Rebecca Daye	
FUND CERTIFIED	06/06/2019	9:43AMEST	Anderson, Jacqueline D	
PENDING	06/06/2019	9:43AMEST	SYSUTILITY	
PAID	06/06/2019	4:16PMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

____ ______________

SIGNED DATE

Document Signatures

Traveler/Preparer Name: ______________________
Traveler/Preparer Signature: ______________________
Date: ______________________
Approver Name: ______________________
Approver Signature: ______________________
Date: ______________________

Document Header Information

Document Type:	Voucher	Document Name:	[redacted]
Voucher Number:	[redacted]	Trip Name:	Trip from Baltimore Washington Intl Airport, Baltimore, MD to Fort Lauderdale/Hollywood Intl Airport, Fort Lauderdale, FL
TA Date:	06/04/19	Currency:	USD
Organization:	USCIS OFC OF ADMINISTRATION	Current Status:	PAID
Purpose:	MEETING	Document Detail:	Kendall - meeting and walkthrough with GSA Miami Asylum - Meeting with Director
Type Code:	TDY TRAVEL		

(b)(6)

Traveler Profile

Name:	Codi, Anthony Vincent	ID:	[redacted]
TID:	[redacted]	Organization:	USCIS OFC OF ADMINISTRATION
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	20 Massachusetts Ave NW Washington, DC 20529	EMAIL:	[redacted]
Office Phone:	[redacted]	Cell Phone:	

Document Information

Trip Number: 1

Purpose: Kendall - meeting and walkthrough with GSA Miami Asylum - Meeting with Director

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/21/19	05/24/19	MIAMI, FL	MEETING	141.00 / 66.00

Document Totals

Total Expenses:	1,753.73
Reimbursable Expenses:	1,753.73
Non-Reimbursable Expenses:	.00
Advance Applied:	.00
Net to Traveler:	1,738.98
Net to Government:	.00
Pay to Charge Card:	14.75

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COMCAR	493.60	.00
LODGE	423.00	.00
M&IE	231.00	.00
MILES	14.50	.00
MISC	169.10	.00
RNTCAR	306.93	.00
TAX	54.99	.00
TMCFEE	45.86	.00
TRNFEE	14.75	.00
Total Expenses:	1,753.73	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Southwest	1005295601		872.40
COMM-CARR	Southwest	1005295601		.00

LODGE	Trump Hotel Collection	1005295601	Miami,FL	423.00
RENTAL	National	1005295601		233.86

Trip Itinerary

From: BWI-Baltimore, MD (USA) (Balt. IntL. Apt TO: FLL-Ft. Lauderdale, FL (USA) (IntL. Apt)

Air

Tuesday May 21, 2019

BWI-Baltimore, MD (USA) to FLL-Ft. Lauderdale, FL (

May 21 Southwest 184
Baltimore, MD (USA) (Balt. IntL. Apt) 05/21/2019 8:20PM
Confirmation Number: PPCCMJ

Duration: 2 Hours 40 Minutes Nonstop
Ft. Lauderdale, FL (USA) (IntL. Apt) 05/21/2019 11:00PM

Flight Information
Distance 927 miles
No Seat Assigned

Emissions 398.6 lbs of CO2
Cost 872.40 USD

BWI-Baltimore, MD (USA) to FLL-Ft. Lauderdale, FL (

May 21 Southwest 184
Baltimore, MD (USA) (Balt. IntL. Apt) 05/21/2019 8:20PM
Confirmation Number: PPCCMJ

Duration: 2 Hours 40 Minutes Nonstop
Ft. Lauderdale, FL (USA) (IntL. Apt) 05/21/2019 11:00PM

Flight Information
Distance 927 miles
No Seat Assigned

Emissions 398.6 lbs of CO2
Cost 872.40 USD

BWI-Baltimore, MD (USA) to FLL-Ft. Lauderdale, FL (

May 21 Southwest 184
Baltimore, MD (USA) (Balt. IntL. Apt) 05/21/2019 8:20PM
Confirmation Number: PPCCMJ

Duration: 2 Hours 40 Minutes Nonstop
Ft. Lauderdale, FL (USA) (IntL. Apt) 05/21/2019 11:00PM

Flight Information
Distance 927 miles
No Seat Assigned

Emissions 398.6 lbs of CO2
Cost 872.40 USD

Hotel

Trump Hotel Collection

4400 NW 87th Ave Miami FL 33178 305-592-2000

May 21 Checking in: 05/21/2019

Checking out: 05/24/2019
Total Rate: 423.00 USD

Trump Hotel Collection

4400 NW 87th Ave Miami FL 33178 305-592-2000

May 21 Checking in: 05/21/2019

Checking out: 05/24/2019
Total Rate: 423.00 USD

Trump Hotel Collection

4400 NW 87th Ave Miami FL 33178 305-592-2000

May 21 Checking in: 05/21/2019

Checking out: 05/24/2019
Total Rate: 423.00 USD

Car

Car Rental at FLL-Ft. Lauderdale, FL (

May 21 National
Picking Up 05/21/2019 11:00PM
Picking Up at FLL-Ft. Lauderdale, FL (
Confirmation Number: 1603982868RESRV

Returning 05/24/2019 10:25AM
Returning to FLL-Ft. Lauderdale, FL (
Total Rate: 233.86 USD

Car Rental at FLL-Ft. Lauderdale, FL (

May 21 National
Picking Up 05/21/2019 11:00PM
Picking Up at FLL-Ft. Lauderdale, FL (
Confirmation Number: 1603982868RESRV

Returning 05/24/2019 10:25AM
Returning to FLL-Ft. Lauderdale, FL (
Total Rate: 233.86 USD

Car Rental at FLL-Ft. Lauderdale, FL (

May 21 National
Picking Up 05/21/2019 11:00PM
Picking Up at FLL-Ft. Lauderdale, FL (
Confirmation Number: 1603982868RESRV

Returning 05/24/2019 10:25AM
Returning to FLL-Ft. Lauderdale, FL (
Total Rate: 233.86 USD

Air

Friday May 24, 2019

FLL-Ft. Lauderdale, FL (to BWI-Baltimore, MD (USA)

May 24 Southwest 1493
Ft. Lauderdale, FL (USA) (IntL. Apt) 05/24/2019 10:25AM
Confirmation Number: PPCCMJ

Duration: 2 Hours 35 Minutes Nonstop
Baltimore, MD (USA) (Balt. IntL. Apt) 05/24/2019 1:00PM

Flight Information
Distance 927 miles
No Seat Assigned

Emissions 398.6 lbs of CO2

FLL-Ft. Lauderdale, FL (to BWI-Baltimore, MD (USA)

May 24 Southwest 1493
Ft. Lauderdale, FL (USA) (IntL. Apt) 05/24/2019 10:25AM
Confirmation Number: PPCCMJ

Duration: 2 Hours 35 Minutes Nonstop
Baltimore, MD (USA) (Balt. IntL. Apt) 05/24/2019 1:00PM

Flight Information
Distance 927 miles
No Seat Assigned

Emissions 398.6 lbs of CO2

FLL-Ft. Lauderdale, FL (to BWI-Baltimore, MD (USA)

May 24 Southwest 1493
Ft. Lauderdale, FL (USA) (IntL. Apt) 05/24/2019 10:25AM
Confirmation Number: PPCCMJ

Duration: 2 Hours 35 Minutes Nonstop
Baltimore, MD (USA) (Balt. IntL. Apt) 05/24/2019 1:00PM

Flight Information
Distance 927 miles
No Seat Assigned

Emissions 398.6 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,099.73 — Total Per Diem Expenses: 654.00

Date	Description	Category	Cost	Pay Method	Per Diem
05/18/2019	Travel Fee	TMCFEE	9.91	OTHER THAN IBA OR CBA	
Comment:	OTRS Domestic-Intl w-Air-Rail				
05/20/2019	Travel Fee	TMCFEE	35.95	OTHER THAN IBA OR CBA	
Comment:	SB ATRS Domestic w-Air-Rail				
05/21/2019	Airfare	COMCAR	493.60	OTHER THAN IBA OR CBA	
05/21/2019	Lodging	LODGE	141.00	OTHER THAN IBA OR CBA	*
Comment:	Conf Num: CI2VHNNH TW Cmt: CXL 1600 HTL TIME ON 21MAY19-FEE 1 NIGHT-INCL TAX-FEES-CANCEL				
05/21/2019	M&IE	M&IE	49.50	OTHER THAN IBA OR CBA	*
05/21/2019	Rental Car	RNTCAR	233.86	OTHER THAN IBA OR CBA	
Comment:	Conf Num: 1603982868RESRV Cmt:				
05/22/2019	Lodging	LODGE	141.00	OTHER THAN IBA OR CBA	*
Comment:	Conf Num: CI2VHNNH TW Cmt: CXL 1600 HTL TIME ON 21MAY19-FEE 1 NIGHT-INCL TAX-FEES-CANCEL				
05/22/2019	M&IE	M&IE	66.00	OTHER THAN IBA OR CBA	*
05/23/2019	Lodging	LODGE	141.00	OTHER THAN IBA OR CBA	*
Comment:	Conf Num: CI2VHNNH TW Cmt: CXL 1600 HTL TIME ON 21MAY19-FEE 1 NIGHT-INCL TAX-FEES-CANCEL				
05/23/2019	M&IE	M&IE	66.00	OTHER THAN IBA OR CBA	*
05/24/2019	M&IE	M&IE	49.50	OTHER THAN IBA OR CBA	*
05/24/2019	Privately Owned Vehicle	MILES	14.50	OTHER THAN IBA OR CBA	
05/24/2019	Tolls	MISC	23.10	OTHER THAN IBA OR CBA	
05/24/2019	Parking	MISC	146.00	OTHER THAN IBA OR CBA	
05/24/2019	Fuel	RNTCAR	73.07	OTHER THAN IBA	

05/24/2019	Lodging Tax	TAX	54.99	OR CBA OTHER THAN IBA OR CBA
06/04/2019	TDY Voucher Fee	TRNFEE	14.75	IBA

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 654.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/21/2019	141.00/ 66.00	141.00	141.00	49.50	49.50	
05/22/2019	141.00/ 66.00	141.00	141.00	66.00	66.00	
05/23/2019	141.00/ 66.00	141.00	141.00	66.00	66.00	
05/24/2019	141.00/ 66.00	0.00	0.00	49.50	49.50	

Account Summary for the Selected Trip

Org: USCIS OFC OF ADMINISTRATION	Label: CISX51013	[redacted]	1,753.73
Expense Category: COMCAR	Fiscal Year: 0	Amount: 493.60	
Expense Category: LODGE	Fiscal Year: 0	Amount: 423.00	
Expense Category: M&IE	Fiscal Year: 0	Amount: 231.00	
Expense Category: MILES	Fiscal Year: 0	Amount: 14.50	
Expense Category: MISC	Fiscal Year: 0	Amount: 169.10	
Expense Category: RNTCAR	Fiscal Year: 0	Amount: 306.93	
Expense Category: TAX	Fiscal Year: 0	Amount: 54.99	
Expense Category: TMCFEE	Fiscal Year: 0	Amount: 45.86	
Expense Category: TRNFEE	Fiscal Year: 0	Amount: 14.75	
		Total:	1,753.73

(b)(6)

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
USCIS OFC OF ADMINISTRATION	CISX51013	[redacted]	IBA	14.75
USCIS OFC OF ADMINISTRATION	CISX51013		OTHER THAN IBA OR CBA	1,738.98

Totals by Label

USCIS OFC OF ADMINISTRATION	CISX51013 Total		1,753.73

Totals by Payment Method

IBA Total	14.75
OTHER THAN IBA OR CBA Total	1,738.98

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
05/21/19	AIR Airfare	$493.60
05/21/19	Lodging	$141.00
05/21/19	M&IE	$49.50
05/21/19	RENT Rental Car	$233.86
05/22/19	Lodging	$141.00
05/22/19	M&IE	$66.00
05/23/19	Lodging	$141.00
05/23/19	M&IE	$66.00
05/24/19	M&IE	$49.50
05/24/19	1POC Privately Owned Vehicle	$14.50
05/24/19	Parking	$146.00
05/24/19	FUEL Fuel	$73.07

Audits

Audit Name	Result	Reason
OTHER AUTHORIZATIONS	FAIL	INVALID: Additional room is required to accommodate multiple employees authorized to travel together in same vehicle
	Traveler Justification:	The car type that was selected (mini van) was a cheaper price than the standard size car from this rental vendor. That is why the standard size vehicle was not selected. There was roughly a $40 delta between the two.
DFLT PMT METHOD USED	FAIL	Airfare ON 05/21/19 HAS PMT METHOD OF OTHER THAN IBA OR CBA - NOT USING DEFAULT PAYMENT METHOD, IBA
	Traveler Justification:	NA
EXP CAT THRESHOLD	FAIL	TMCFEE GREATER THAN 10.00 Please justify use of full service TMC services.
	Traveler Justification:	This was unavoidable
OTHER AUTHORIZATIONS	FAIL	INVALID: Additional room is required to accommodate multiple employees authorized to travel together in same vehicle
	Traveler Justification:	The vehicle that was rented was either cheaper or the same price as the cheapest available.

(b)(6)

Document History 09/24/2020 Voucher: [redacted]

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/04/2019	5:28AMEST	Codi, Anthony Vincent	
SUBMITTED	06/07/2019	12:49PMEST	Codi, Anthony Vincent	
AUTHORIZED	06/11/2019	5:21AMEST	Barrett, Gina Vinciguerra	
ADJUSTED	06/11/2019	1:20PMEST	Anderson, Jacqueline D	
FUND CERTIFIED	06/11/2019	1:22PMEST	Anderson, Jacqueline D	
PENDING	06/11/2019	1:22PMEST	SYSUTILITY	
PAID	06/11/2019	4:16PMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

____ _____________

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	____________________
Traveler/Preparer Signature:	____________________
Date:	____________________
Approver Name:	____________________
Approver Signature:	____________________
Date:	____________________

Document Header Information

Document Type:	Voucher	Document Name:	[redacted]
Voucher Number:	[redacted]	Trip Name:	Hotel Reservation at HIALEAH, FL, USA
TA Date:	06/21/19	Currency:	USD
Organization:	USCIS OFC OF HUMAN CAPITAL TRAINING	Current Status:	PAID
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Site visits and LER Training - Hialeah and Kendall FOD
Type Code:	TDY TRAVEL		

(b)(6)

Traveler Profile

Name:	Rison, Kevin Hall	ID:	[redacted]
TID:	[redacted]	Organization:	USCIS OFC OF HUMAN CAPITAL TRAINING
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	390 N. Orange Avenue Suite 1943 Orlando, FL 32801	EMAIL:	[redacted]
Office Phone:	[redacted]	Cell Phone:	[redacted]

Document Information

Trip Number: 1

Purpose: Site visits and LER Training - Hialeah and Kendall FOD

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/19/19	06/21/19	HIALEAH, FL	MISSION (OPERATIONAL)	118.00 / 66.00

Document Totals

Total Expenses:	697.21
Reimbursable Expenses:	697.21
Non-Reimbursable Expenses:	.00
Advance Applied:	.00
Net to Traveler:	437.60
Net to Government:	.00
Pay to Charge Card:	259.61

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
LODGE	213.20	.00
M&IE	165.00	.00
MILES	272.60	.00
MISC	24.00	.00
TMCFEE	7.66	.00
TRNFEE	14.75	.00
Total Expenses:	697.21	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
LODGE	Trump Hotel Collection	1005371596	Miami,FL	118.00
LODGE	Hilton	1005371596	Boca Raton,FL	95.20

Trip Itinerary

No Itinerary Available

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 319.01 | Total Per Diem Expenses: 378.20

Date	Description	Category	Cost	Pay Method	Per Diem
06/06/2019	Travel Fee	TMCFEE	7.66	IBA	
Comment:	OTRS Domestic-Intl w-o Air-Rail _Lodging and-or Car Only_				
06/19/2019	Lodging	LODGE	118.00	IBA	*
Comment:	Conf Num: CI2W4ROD TW Cmt: CXL 1600 HTL TIME ON 19JUN19-FEE 1 NIGHT-INCL TAX-FEES-CANCEL				
06/19/2019	M&IE	M&IE	49.50	OTHER THAN IBA OR CBA	*
06/19/2019	Privately Owned Vehicle	MILES	272.60	OTHER THAN IBA OR CBA	
06/19/2019	Parking	MISC	24.00	IBA	
06/20/2019	Lodging	LODGE	95.20	IBA	*
Comment:	Conf Num: 3122914780NSCONF HH Cmt: CXL 1 DAY PRIOR TO ARRIVAL				
06/20/2019	M&IE	M&IE	66.00	OTHER THAN IBA OR CBA	*
06/21/2019	M&IE	M&IE	49.50	OTHER THAN IBA OR CBA	*
06/21/2019	TDY Voucher Fee	TRNFEE	14.75	IBA	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 378.20

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/19/2019	118.00/ 66.00	118.00	118.00	49.50	49.50	
06/20/2019	118.00/ 66.00	95.20	95.20	66.00	66.00	
06/21/2019	118.00/ 66.00	0.00	0.00	49.50	49.50	

Account Summary for the Selected Trip

Org: USCIS OFC OF HUMAN CAPITAL TRAINING	Label: CISLER [redacted]	697.21
Expense Category: LODGE	Fiscal Year: 0 Amount: 213.20	
Expense Category: M&IE	Fiscal Year: 0 Amount: 165.00	
Expense Category: MILES	Fiscal Year: 0 Amount: 272.60	
Expense Category: MISC	Fiscal Year: 0 Amount: 24.00	
Expense Category: TMCFEE	Fiscal Year: 0 Amount: 7.66	
Expense Category: TRNFEE	Fiscal Year: 0 Amount: 14.75	
	Total:	697.21

(b)(6)

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
USCIS OFC OF HUMAN CAPITAL TRAINING	CISLER	[redacted]	IBA	259.61
USCIS OFC OF HUMAN CAPITAL TRAINING	CISLER		OTHER THAN IBA OR CBA	437.60

Totals by Label

USCIS OFC OF HUMAN CAPITAL TRAINING	CISLER Total	697.21

Totals by Payment Method

IBA Total	259.61
OTHER THAN IBA OR CBA Total	437.60

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
06/19/19	Lodging	$118.00
06/19/19	M&IE	$49.50
06/19/19	1POC Privately Owned Vehicle	$272.60
06/20/19	Lodging	$95.20
06/20/19	M&IE	$66.00
06/21/19	M&IE	$49.50

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Lodging Surcharge ON 06/19/19 HAS PMT METHOD OF IBA - NOT USING DEFAULT PAYMENT METHOD - OTHER THAN IBA OR CBA
	Traveler Justification:	Lodging Fee and Lodging Parking to be paid by GOV Travel Card

Document History 09/24/2020 Voucher: VCH474715

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/21/2019	8:16AMEST	Rison, Kevin Hall	
SUBMITTED	06/21/2019	8:18AMEST	Rison, Kevin Hall	
AUTHORIZED	06/21/2019	8:21AMEST	Kelm, Kristie Darlene	
FUND CERTIFIED	06/21/2019	8:46AMEST	Chaffee, Evelyn	
PENDING	06/21/2019	8:46AMEST	SYSUTILITY	
PAID	06/21/2019	4:08PMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

____ _____________

SIGNED DATE

Document Signatures

Traveler/Preparer Name: ____________________

Traveler/Preparer Signature: ____________________

Date: ____________________

Approver Name: ____________________

Approver Signature: ____________________

Date: ____________________

Document Header Information

Document Type: Voucher
Document Name: [redacted]
Voucher Number: [redacted]
Trip Name: Hotel Reservation at MIAMI, FL, USA
TA Date: 09/27/19
Currency: USD
Organization: USCIS OFC OF HUMAN CAPITAL TRAINING
Current Status: PAID
Purpose: PROGRAM-SITE VISIT
Document Detail: Supervisory Training and Site Visit to all Florida locations in the D9 District
Type Code: TDY TRAVEL

(b)(6)

Traveler Profile

Name: Rison, Kevin H
ID: [redacted]
TID: [redacted]
Organization: USCIS OFC OF HUMAN CAPITAL TRAINING
Title:
Duty Station:
Security Cl:
Card: CARD HOLDER
Office Address: 390 N. Orange Avenue Suite 1943
Orlando, FL 32801
EMAIL: [redacted]
Office Phone: [redacted]
Cell Phone: [redacted]

Document Information

Trip Number: 1
Purpose: Supervisory Training and Site Visit to all Florida locations in the D9 District
Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/23/19	09/27/19	MIAMI, FL	PROGRAM-SITE VISIT	118.00 / 66.00

Document Totals

Total Expenses:	1,116.01
Reimbursable Expenses:	1,116.01
Non-Reimbursable Expenses:	.00
Advance Applied:	.00
Net to Traveler:	569.60
Net to Government:	.00
Pay to Charge Card:	546.41

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
LODGE	456.00	.00
M&IE	297.00	.00
MILES	272.60	.00
MISC	68.00	.00
TMCFEE	7.66	.00
TRNFEE	14.75	.00
Total Expenses:	1,116.01	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
LODGE	Trump Hotel Collection	1005638181	Miami,FL	236.00
LODGE	Hilton	1005638181	Boca Raton,FL	220.00

Trip Itinerary No Itinerary Available

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 363.01 — Total Per Diem Expenses: 753.00

Date	Description	Category	Cost	Pay Method	Per Diem
08/16/2019	Travel Fee	TMCFEE	7.66	IBA	
Comment:	OTRS Domestic-Intl w-o Air-Rail _Lodging and-or Car Only_				
09/23/2019	Lodging	LODGE	118.00	IBA	*
Comment:	Conf Num: CI2YBW0Z TW Cmt: CXL 1600 HTL TIME ON 23SEP19-FEE 1 NIGHT-INCL TAX-FEES-CANCEL				
09/23/2019	M&IE	M&IE	49.50	OTHER THAN IBA OR CBA	*
09/23/2019	Parking	MISC	34.00	IBA	
09/24/2019	Lodging	LODGE	118.00	IBA	*
Comment:	Conf Num: CI2YBW0Z TW Cmt: CXL 1600 HTL TIME ON 23SEP19-FEE 1 NIGHT-INCL TAX-FEES-CANCEL				
09/24/2019	M&IE	M&IE	66.00	OTHER THAN IBA OR CBA	*
09/24/2019	Parking	MISC	34.00	IBA	
09/25/2019	Lodging	LODGE	110.00	IBA	*
Comment:	Conf Num: 3142998435NSCONF HH Cmt: CXL 2 DAYS PRIOR TO ARRIVAL				
09/25/2019	M&IE	M&IE	66.00	OTHER THAN IBA OR CBA	*
09/26/2019	Lodging	LODGE	110.00	IBA	*
Comment:	Conf Num: 3142998435NSCONF HH Cmt: CXL 2 DAYS PRIOR TO ARRIVAL				
09/26/2019	M&IE	M&IE	66.00	OTHER THAN IBA OR CBA	*
09/27/2019	M&IE	M&IE	49.50	OTHER THAN IBA OR CBA	*
09/27/2019	Privately Owned Vehicle	MILES	272.60	OTHER THAN IBA OR CBA	
09/27/2019	TDY Voucher Fee	TRNFEE	14.75	IBA	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 753.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
09/23/2019	118.00/ 66.00	118.00	118.00	49.50	49.50		
09/24/2019	118.00/ 66.00	118.00	118.00	66.00	66.00		
09/25/2019	118.00/ 66.00	110.00	110.00	66.00	66.00		
09/26/2019	118.00/ 66.00	110.00	110.00	66.00	66.00		
09/27/2019	118.00/ 66.00	0.00	0.00	49.50	49.50		

Account Summary for the Selected Trip

Org: USCIS OFC OF HUMAN CAPITAL TRAINING	Label: CISLER	[redacted]	1,116.01
Expense Category: LODGE	Fiscal Year: 0 Amount: 456.00		
Expense Category: M&IE	Fiscal Year: 0 Amount: 297.00		
Expense Category: MILES	Fiscal Year: 0 Amount: 272.60		
Expense Category: MISC	Fiscal Year: 0 Amount: 68.00		
Expense Category: TMCFEE	Fiscal Year: 0 Amount: 7.66		
Expense Category: TRNFEE	Fiscal Year: 0 Amount: 14.75		
	Total:		1,116.01

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Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
USCIS OFC OF HUMAN CAPITAL TRAINING	CISLER	[redacted]	IBA	546.41

USCIS OFC OF HUMAN CAPITAL TRAINING	CISLER	[redacted]	OTHER THAN IBA OR CBA	569.60

Totals by Label

USCIS OFC OF HUMAN CAPITAL TRAINING	CISLER Total		1,116.01

Totals by Payment Method

IBA Total	546.41
OTHER THAN IBA OR CBA Total	569.60

Attachments Attachments Exist

Receipt Checklist

Date	Description	Cost
09/23/19	Lodging	$118.00
09/23/19	M&IE	$49.50
09/24/19	Lodging	$118.00
09/24/19	M&IE	$66.00
09/25/19	Lodging	$110.00
09/25/19	M&IE	$66.00
09/26/19	Lodging	$110.00
09/26/19	M&IE	$66.00
09/27/19	M&IE	$49.50
09/27/19	1POC Privately Owned Vehicle	$272.60

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Lodging Surcharge ON 09/24/19 HAS PMT METHOD OF IBA - NOT USING DEFAULT PAYMENT METHOD - OTHER THAN IBA OR CBA
	Traveler Justification:	Lodging Surcharge and Parking to be paid on GOV Travel Card
OTHER AUTHORIZATIONS	FAIL	INVALID: PLEASE SELECT (Default, recorded as No Response)
	Traveler Justification:	Fedrooms Hotel in proximity of Hialeah and Oakland Park

Document History 09/24/2020 Voucher:[redacted]

(b)(6)

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/27/2019	7:22AMEST	Rison, Kevin Hall	
SUBMITTED	09/27/2019	7:50AMEST	Rison, Kevin Hall	
AUTHORIZED	09/27/2019	11:47AMEST	Blouin, Lynn Mary	
FUND CERTIFIED	09/27/2019	12:10PMEST	Duffy, Madison	
PENDING	09/27/2019	12:10PMEST	SYSUTILITY	
PAID	09/27/2019	3:41PMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

____________________________________ ______________

SIGNED DATE

Document Signatures

Traveler/Preparer Name: ______________________

Traveler/Preparer Signature: ______________________

Date: ______________________

Approver Name: ______________________

Approver Signature: ______________________

Date: ______________________