Department of Energy
Washington, DC 20585

Austin R. Evers
American Oversight
1030 15th Street NW
Suite B255
Washington, DC 20005

MAR 16 2020

Via email: foia@americanoversight.org

Re: HQ-2020-00052-F

Dear Mr. Evers:

This is a first partial response to the request for information that you sent to the Department of Energy (DOE) under the Freedom of Information Act (FOIA), 5 U.S.C. § 552. You requested:

> 1. All records reflecting expenses associated with DOE officials traveling with the U.S. delegation to Ukraine on or about May 19 to May 21, 2019. All invoices, expense reports, government credit card bills, reimbursements related to the trip—including but not limited to hotel bills, meals, per diem costs, and transportation expenses—are responsive to this request.
>
> 2. All briefing materials provided to the Office of the Secretary in advance of (1) Secretary Perry's meeting with Ukrainian officials in Ukraine on or about May 19 to May 21, 2019; (2) Secretary Perry's dinner with President Zelensky in Belgium on or about June 4, 2019; (3) Secretary Perry's meeting with Ukrainian officials in Poland on or about August 31 to September 2, 2019; and/or (4) Secretary Perry's meeting with Ukrainian officials in Lithuania on or about October 7, 2019.
>
> 3. Any readouts or summaries of (1) Secretary Perry's meeting with Ukrainian officials in Ukraine on or about May 19 to May 21, 2019; (2) Secretary Perry's dinner with President Zelensky in Belgium on or about June 4, 2019; (3) Secretary Perry's meeting with Ukrainian officials in Poland on or about August 31 to September 2, 2019; and/or (4) Secretary Perry's meeting with Ukrainian officials in Lithuania on or about October 7, 2019.
>
> 4. All records reflecting communications (including email messages, email attachments, official cables, handwritten notes, formal readouts, or informal summaries) sent or received by the DOE officials specified below regarding (1) Secretary Perry's meeting with Ukrainian officials in Ukraine on or about May 19 to May 21, 2019; (2) Secretary Perry's dinner with President Zelensky in

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Belgium on or about June 4, 2019; (3) Secretary Perry's meeting with Ukrainian officials in Poland on or about August 31 to September 2, 2019; and/or (4) Secretary Perry's meeting with Ukrainian officials in Lithuania on or about October 7, 2019.

Specified DOE Officials:

i. Secretary Rick Perry
ii. Deputy Secretary Dan Brouillette
iii. Former Chief of Staff Brian McCormack
iv. Anyone currently serving in the capacity of Chief of Staff
v. Under Secretary Mark Menezes
vi. Samuel Buchan, Special Adviser
vii. William Cooper, General Counsel
viii. Anyone serving in the capacity of White House Advisor or Liaison

Please produce all responsive records from February 1, 2019, through the date the search is conducted.

Your request was assigned to DOE's Office of Executive Secretariat (ES) and Office of the General Counsel (GC) to conduct a search of their files for responsive documents. This first partial response only contains records responsive to paragraph 1 of the request. The search started on October, 16 2019, which is the cut-off date for responsive records. DOE has completed its search and identified forty-three (43) documents responsive to paragraph 1 of your request. The documents are being released to you as described in the accompanying index.

Upon review, DOE has determined that certain information should be withheld in the documents pursuant to Exemption 6 of the FOIA, 5 U.S.C. §§ 552 (b)(6).

The information withheld under Exemption 6 consists of personal flight booking information, ticket confirmation and reference numbers, personal credit card information, invoice numbers, hotel reference, check and confirmation numbers, personal handwritten signatures, google map print outs of approximate residence locations, home and personal email addresses. This information qualifies as "similar files" because it is information in which an individual has a privacy interest. Moreover, releasing the information could subject the individuals to unwarranted or unsolicited communications. Since no public interest would be served by disclosing this information, and since there is a viable privacy interest that would be threatened by such disclosure, Exemption 6 authorizes withholding the information. Therefore, we have determined that the public interest in releasing this information does not outweigh the overriding privacy interests in keeping this information confidential.

This satisfies the standard set forth at 5 U.S.C. § 552(a)(8)(A) that agencies shall withhold information under FOIA "only if (I) the agency reasonably foresees that disclosure would harm an interest protected by an exemption . . . ; or (II) disclosure is prohibited by law . . . ." 5 U.S.C. § 552(a)(8)(A) also provides that whenever full disclosure of a record is not possible, agencies

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shall "consider whether partial disclosure of information is possible . . . ." Thus, we have determined that, in certain instances, a partial disclosure is proper.

Pursuant to 10 C.F.R. § 1004.7(b)(2), I am the individual responsible for the determination to withhold the information described above. The FOIA requires that "any reasonably segregable portion of a record shall be provided to any person requesting such record after deletion of the portions which are exempt." 5 U.S.C. § 552(b). As a result, a redacted version of the documents are being released to you in accordance with 10 C.F.R. § 1004.7(b)(3).

The FOIA provides for the assessment of fees for the processing of requests. *See* 5 U.S.C. § 552(a)(4)(A)(i); *see also* 10 C.F.R. § 1004.9(a). In our October 16, 2019 letter, you were advised that your request was placed in the "other" category for fee purposes. Requesters in this category are provided with two free hours of search time and 100 free pages of duplication. In that same letter, we informed you that your fee waiver was granted. Thus, no fees will be charged for processing your request.

You also requested expedited processing of your request. Your request for expedited processing was initially denied in our letters dated October 16, 2019. Upon reconsideration of our decision to deny expedited processing of your request, your request was granted in our letter dated November 22, 2019.

If you have any questions about the processing of the request or this letter, your attorney may contact Hilarie Snyder, Trial Attorney, at Hilarie.E.Snyder@usdoj.gov or 202-305-0747.

I appreciate the opportunity to assist you with this matter.

Sincerely,

Alexander C. Morris
FOIA Officer
Office of Public Information

Enclosures

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INDEX

Request #: HQ-2020-00052-F

Partial response for Mr. Austin R. Evers for:

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and/or (4) Secretary Perry's meeting with Ukrainian officials in Lithuania on or about October 7, 2019.

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ii. Deputy Secretary Dan Brouillette

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iii. Former Chief of Staff Brian McCormack
iv. Anyone currently serving in the capacity of Chief of Staff
v. Under Secretary Mark Menezes
vi. Samuel Buchan, Special Adviser
vii. William Cooper, General Counsel
viii. Anyone serving in the capacity of White House Advisor or Liaison

Please produce all responsive records from February 1, 2019, through the date the search is conducted.

ES and GC have located forty-three (43) documents responsive to your request.

- Forty-two (42) documents *are being released in part pursuant to Exemption (b)(6).*
- Two (2) documents *are being released in their entirety.*

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Smith, Steven

From: Brian Green <brian.green@adtrav.com>
Sent: Monday, July 08, 2019 9:23 AM
To: Smith, Steven
Subject: [EXTERNAL] RE: James Perry 5/18/2019 trip to KYIV

Good morning,

The airfare total is $12248.83

Have a good day!

Brian Green
VIP Services
205-444-4800 x3707
brian.green@adtrav.com
ADTRAV

Our goal is 100% customer satisfaction! Please let us know how we are doing by completing a **RezCritique**.

From: Smith, Steven [mailto:steven.smith@hq.doe.gov]
Sent: Monday, July 8, 2019 7:07 AM
To: Brian Green <brian.green@adtrav.com>
Subject: James Perry 5/18/2019 trip to KYIV
Importance: High

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning,

Could you give me the total cost of airfare for James Perry 5/18-22 trip to KYIV,UKR?

Booking Locator: (b) (6) b6

Thank you,
Steven Smith
301-903-6363
Travel Policy and Analysis
Office of Travel Management (MA-45)

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ADTRAV

Phone:(205) 444-1665
Toll Free:(888) 205-2369
doeagents@adtrav.com

Friday, May 17, 2019 5:12 PM
Booking Locator: (b) (6) b6

After Hours/VIT Code (b) (6) b6
service nonstop 24/7/365

JAMES RICHARD PERRY
Department of Energy

Ticket(s) Issued
This is your travel invoice

NOTE: Please verify all dates, times, and destinations listed on this itinerary. Immediately notify your ADTRAV agent of any discrepancies. Adjustments made after ticketing may increase the cost.

Houston, TX, US - to - Kiev, UA
Saturday, May 18 ▶ Wednesday, May 22

Traveler:	JAMES RICHARD PERRY		
Traveler Info:	n/a		
Trip Includes:	Air,Hotel Segments	**Date Created:**	May 16, 2019
Booked By:	PERRY/J	**Booking Source:**	Agent
Transaction Type:	Exchange	**Date Ticketed/Confirmed:**	May 16, 2019

Houston, TX, US - to - Munich, DE
Departs: Saturday - May 18

Check In
Flight# 0102

SUPPLIER RECORD LOCATOR- (b) (6) b6

Carrier:	United Airlines		
Departs:	George Bush Intercontinental Airport (IAH)(Terminal:TERMINAL E)	Saturday - May 18 - 4:25 PM	
Arrives:	Munich International Airport (MUC) (Terminal:TERMINAL 2)	Sunday - May 19 - 9:45 AM	
Seat #:	(b) (6) b6	**Ticket #** (b) (6)	b6
Carrier Locator:	(b) (6) b6	**Meal:**	N/A
Status:	Segment Confirmed	**Info:**	Stops: 0, Time: 10.20, Miles: 5413
Class:	FIRST OR BUSINESS (J)	**Equipment:**	Boeing 767 (2 Engine Jet)
Frequent Flyer:	(b) (6) b6		

Remarks

Munich, DE - to - Kiev Ukraine, UA
Departs: Sunday - May 19

Check In
Flight# 2544

SUPPLIER RECORD LOCATOR (b) (6) b6

Carrier:	Lufthansa	
Departs:	Munich International Airport (MUC) (Terminal:TERMINAL 2)	Sunday - May 19 - 12:35 PM
Arrives:	Borispol Airport (KBP)	Sunday - May 19 - 3:45 PM

AMERICAN OVERSIGHT

Seat #:	(b) (6) b6	**Ticket #:**	(b) (6) b6
Carrier Locator:	(b) (6) b6	**Meal:**	N/A
Status:	Segment Confirmed	**Info:**	Stops: 0, Time: 2.10, Miles: 859
Class:	BUSINESS (J)	**Equipment:**	32A
Frequent Flyer:	(b) (6) b6		
Remarks			

Hyatt
Sunday - May 19 - to - Wednesday - May 22

HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES

Hotel:	Hyatt Regency Kiev 5 A Tarasova Street Kiev Ua 01001 Phone: 380-44-5811234 Fax: 380-44-5811235
Check In:	Sunday - May 19
Check Out:	Wednesday - May 22
Confirmation:	(b) (6) b6
Rate Info:	202.00 EUR **Per Diem Rate:** $140.00
Other Info:	Number of Rooms: 1, Number of Guests: (b) (6) Room Description: KNGFPLP FEDROOMS 1 KING BED C CANCEL 24 HOURS PRIOR TO ARRIV CITY 1 KING BED (b) (6) : (b) (6) b6 TTX 4 05 TTL TAX TSC 0.00 TTL SURCHARGE TP 610.05 EUR APPROX. TTL PRICE TD INCLUDES TAXES AND SURCHARGES
Corporate Membership:	(b) (6) b6
Personal Membership:	

INVOICE AND PAYMENT RECEIPT

AIRFARE UNITED AIRLINES TICKET (b) (6) ISSUED 5/16/2019 INVOICE (b) (6) CHARGED TO (b) (6) b6	$ 10,273.70
SERVICE FEE-AIR INTERNATIONAL FULL SERVICE SERVICE FEE-AGENT RESERVATION VIP SERVICE INTERNATIONAL RECEIPT (b) (6) SSUED 5/16/2019	$ 41.55 $ 13.30
TOTAL CHARGES 5/16/2019 0518P b6	**$ 10,328.59**
PAYMENT RECEIVED 5/16/2019 0518P	**-$ 10,328.59**
ORIGINAL TICKET NUMBER(b) (6)	$ 10,273.70
NEW TICKET NUMBER(b) (6) b6	$ 8,198.60
AIRFARE DIFFERENCE	$ 2,074.10

AMERICAN OVERSIGHT

EVEN EXCHANGE TICKET (b) (6) ISSUED 5/17/2019 b6 INVOIC (b) (6)	$ 0.00
SERVICE FEE-AIR INTERNATIONAL FULL SERVICE	$ 41.55
SERVICE FEE-AGENT RESERVATION VIP SERVICE INTERNATIONAL	$ 13.34
SERVICE FEE-TOTAL RECEIPT (b) (6) SSUED 5/17/2019 INVOICE (b) (6) CHARGED TO (b) (6) b6	
TOTAL CHARGES 5/17/2019 0528P	**$ 54.89**
PAYMENT RECEIVED 5/17/2019 0528P	**-$ 54.89**
BALANCE DUE AS OF 05/17/2019 0512 P	**$ 0.00**

REMARKS

INTERNATIONAL TRAVELERS PLEASE RE-CONFIRM YOUR
INTERNATIONAL FLIGHTS 72 HOURS PRIOR TO DEPARTURE
TO AVOID POSSIBLE CANCELLATION
PASSPORT REQUIRED FOR INTERNATIONAL TRAVEL
VISA MAY BE REQUIRED FOR TRAVEL ITINERARY
CREDIT CARD REQUIRED AT CHECK-IN
CHECK WWW.CDC.GOV/TRAVEL FOR TRAVEL HEALTH ADVISORIES
PROPER DOCUMENTATION IS REQUIRED FOR ENTRY INTO ARRIVAL COUNTRY
AIRPORT FEES MAY BE COLLECTED UPON ARRIVAL OR DEPARTURE
CHECK WWW.DHS.GOV/TRAVEL-ALERTS FOR COUNTRY TRAVEL ADVISORIES
CHECK CARRIER WEB SITE FOR CHANGE/CANCEL AND BAGGAGE POLICIES
CHECK-IN TIMES ARE 90 MINUTES PRIOR FOR DOMESTIC FLIGHTS
OR 120 MINUTES FOR INTERNATIONAL FLIGHTS
PREFERRED SEAT NOT AVAIL. CHECKS CONT. UNTIL DEPART DATE
YOUR SPECIAL MEAL HAS BEEN REQUESTED IF APPLICABLE
ALL LUFTHANSA AIRFARES INCLUDE A 17.50
NON-REFUNDABLE FEE FROM THE AIRLINE.
DOT REQUIRES ADTRAV DISPLAY BAG ALLOWANCES AND SERVICE CHARGES OR PROVIDE A
HYPERLINK WHERE BAGGAGE INFORMATION IS AVAILABLE.
FOR THIS TRIP PLEASE VISIT THE LINK(S) LISTED BELOW
FOR Lufthansa VISIT http://www.lufthansa.com/us/en/Free-baggage-rules

Note: Federal law forbids the carriage of certain hazardous materials, such as aerosols, fireworks, and flammable liquids aboard the aircraft. For complete information on these restrictions, contact your airline or go to www.faa.gov/about/initiatives/hazmat_safety/.

ADTRAV Government :: 4555 Southlake Parkway :: Birmingham AL, 35244
Phone: (888) 205-2369 :: 24/7/365
Fax: (205) 444-4829
doeagents@adtrav.com

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ADTRAV

Phone:(205) 444-1665
Toll Free:(888) 205-2369
doeagents@adtrav.com

Monday, May 20, 2019 9:01 AM
Booking Locator: (b) (6) b6

After Hours/VIT Code: (b) (6) b6
service nonstop 24/7/365

JAMES RICHARD PERRY
Department of Energy

Ticket(s) Issued
This is your travel invoice

NOTE: Please verify all dates, times, and destinations listed on this itinerary. Immediately notify your ADTRAV agent of any discrepancies. Adjustments made after ticketing may increase the cost.

Munich, DE - to - Kiev, UA
Sunday, May 19 ▶ Tuesday, May 21

Traveler:	JAMES RICHARD PERRY		
Traveler Info:	n/a		
Trip Includes:	Air,Hotel Segments	**Date Created:**	May 16, 2019
Booked By:	PERRY/J	**Booking Source:**	Agent
Transaction Type:	Original	**Date Ticketed/Confirmed:**	May 16, 2019

Munich, DE - to - Kiev Ukraine, UA
Departs: Sunday - May 19

Check In

Flight# 2544

SUPPLIER RECORD LOCATOR- (b) (6) b6

Carrier:	Lufthansa		
Departs:	Munich International Airport (MUC) (Terminal:TERMINAL 2)	Sunday - May 19 - 12:35 PM	
Arrives:	Borispol Airport (KBP) (Terminal:TERMINAL D - INTL/DOMESTIC)	Sunday - May 19 - 3:45 PM	
Seat #:	(b) (6) b6	**Ticket #:**	(b) (6) b6
Carrier Locator:	(b) (6) b6	**Meal:**	N/A
Status:	Segment Confirmed	**Info:**	Stops: 0, Time: 2.10, Miles: 859
Class:	BUSINESS (J)	**Equipment:**	32A
Frequent Flyer:	(b) (6) b6		

Remarks

Hyatt
Sunday - May 19 - to - Wednesday - May 22

HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES

AMERICAN OVERSIGHT

Hotel:	Hyatt Regency Kiev 5 A Tarasova Street Kiev Ua 01001 Phone: 380-44-5811234 Fax: 380-44-5811235
Check In:	Sunday - May 19
Check Out:	Wednesday - May 22
Confirmation:	(b) (6) b6
Rate Info:	202.00 EUR **Per Diem Rate:** $140.00
Other Info:	Number of Rooms: 1, Number of Guests: (b) (6) Room Description: KNGFPLP FEDROOMS 1 KING BED C CANCEL 24 HOURS PRIOR TO ARRIV CITY 1 KING BED (b) (6) b6 TTX 4 05 TTL TAX TSC 0.00 TTL SURCHARGE TP 610.05 EUR APPROX. TTL PRICE TD INCLUDES TAXES AND SURCHARGES
Corporate Membership:	(b) (6) b6
Personal Membership:	

Kiev Ukraine, UA - to - Frankfurt, DE

Departs: Tuesday - May 21

Check In

Flight# 1491

SUPPLIER RECORD LOCATOR- (b) (6) b6

Carrier:	Lufthansa b6, b7C		
Departs:	Borispol Airport (KBP) (Terminal:TERMINAL D - INTL/DOMESTIC)	Tuesday - May 21 - 2:05 PM	
Arrives:	Frankfurt International Airport (FRA) (Terminal:TERMINAL 1)	Tuesday - May 21 - 3:40 PM	
Seat #:	(b) (6) b6	**Ticket #:**	(b) (6) b6
Carrier Locator:	(b) (6) b6	**Meal:**	N/A
Status:	Segment Confirmed	**Info:**	Stops: 0, Time: 2.35, Miles: 975
Class:	BUSINESS (C)	**Equipment:**	32A
Frequent Flyer:	(b) (6) b6		

Remarks

Frankfurt, DE - to - Washington, DC, US

Departs: Tuesday - May 21

Check In

Flight# 0933

SUPPLIER RECORD LOCATOR- (b) (6) b6

Carrier:	United Airlines		
Departs:	Frankfurt International Airport (FRA) (Terminal:TERMINAL 1)	Tuesday - May 21 - 5:10 PM	
Arrives:	Washington Dulles International Airport (IAD)	Tuesday - May 21 - 8:00 PM	
Seat #:	(b) (6) b6	**Ticket #:**	(b) (6) b6

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(b) (6)

b6

Carrier Locator:	(b) (6)	**Meal:**	N/A
Status:	Segment Confirmed	**Info:**	Stops: 0, Time: 8.50, Miles: 4065
Class:	FIRST OR BUSINESS (C)	**Equipment:**	Boeing 777 (2 Engine Jet)
Frequent Flyer:	(b) (6)		

b6

Remarks

INVOICE AND PAYMENT RECEIPT

AIRFARE UNITED AIRLINES TICKET (b) (6) ISSUED 5/16/2019 INVOICE (b) (6) CHARGED TO (b) (6)	$ 10,273.70
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TOTAL CHARGES 5/16/2019 0518P	**$ 10,328.59**
PAYMENT RECEIVED 5/16/2019 0518P	**-$ 10,328.59**

b6

ORIGINAL TICKET NUMBER (b) (6)	$ 10,273.70
NEW TICKET NUMBER (b) (6)	$ 8,198.60
AIRFARE DIFFERENCE	$ (2,075.10)
EVEN EXCHANGE TICKET (b) (6) ISSUED 5/17/2019 INVOICE (b) (6)	$ 0.00
SERVICE FEE-AIR INTERNATIONAL FULL SERVICE	$ 41.55
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TOTAL CHARGES 5/17/2019 0528P	**$ 54.89**
PAYMENT RECEIVED 5/17/2019 0528P	**-$ 54.89**

b6

b6

AIRFARE UNITED AIRLINES TICKET(b) (6) ISSUED 5/20/2019 INVOICE(b) (6) CHARGED TO (b) (6)	$ 4,050.23
SERVICE FEE-AIR INTERNATIONAL FULL SERVICE SERVICE FEE-AGENT RESERVATION VIP SERVICE INTERNATIONAL RECEIPT (b) (6) ISSUED 5/20/2019 INVOICE (b) (6) CHARGED TC(b) (6)	$ 41.55 $ 13.30
TOTAL CHARGES 5/20/2019 0851A	**$ 4,105.12**
PAYMENT RECEIVED 5/20/2019 0851A	**-$ 4,105.12**
BALANCE DUE AS OF 05/20/2019 0901 A	**$ 0.00**

b6

REMARKS

INTERNATIONAL TRAVELERS PLEASE RE-CONFIRM YOUR
INTERNATIONAL FLIGHTS 72 HOURS PRIOR TO DEPARTURE
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CREDIT CARD REQUIRED AT CHECK-IN

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CHECK CARRIER WEB SITE FOR CHANGE/CANCEL AND BAGGAGE POLICIES
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OR 120 MINUTES FOR INTERNATIONAL FLIGHTS
PREFERRED SEAT NOT AVAIL. CHECKS CONT. UNTIL DEPART DATE
YOUR SPECIAL MEAL HAS BEEN REQUESTED IF APPLICABLE
ALL LUFTHANSA AIRFARES INCLUDE A 17.50
NON-REFUNDABLE FEE FROM THE AIRLINE.
DOT REQUIRES ADTRAV DISPLAY BAG ALLOWANCES AND SERVICE CHARGES OR PROVIDE A HYPERLINK WHERE BAGGAGE INFORMATION IS AVAILABLE.
FOR THIS TRIP PLEASE VISIT THE LINK(S) LISTED BELOW
FOR Lufthansa VISIT http://www.lufthansa.com/us/en/Free-baggage-rules

Note: Federal law forbids the carriage of certain hazardous materials, such as aerosols, fireworks, and flammable liquids aboard the aircraft. For complete information on these restrictions, contact your airline or go to www.faa.gov/about/initiatives/hazmat_safety/.

ADTRAV Government :: 4555 Southlake Parkway :: Birmingham AL, 35244
Phone: (888) 205-2369 :: 24/7/365
Fax: (205) 444-4829
doeagents@adtrav.com

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Document Header Information

Document Type:	Vch	Document Name:	VCH294116
Travel Authorization Number:	0AARP6	Trip Name:	Trip from Houston to Kyiv, Ukraine
TA Date:	07/03/19	Currency:	USD
Organization:	GDOEHQS	Current Status:	PAID
Purpose:	MISSION (OPERATIONAL)	Document Detail:	The White House has designated a Presidential Delegation to Kyiv, Ukraine. The Honorable Rick Perry, Secretary of the Department of Energy will lead the delegation for the White House.
Type Code:	Single Trip		

Traveler Profile

Name:	Perry, James Richard	TID:	41207
Organization:	GDOEHQS	Title:	
Duty Station:	Washington DC	Security Cl:	
Card:	DOE TRAVELER	Office Address:	1000 Independence Avenue SW Washington, DC 20585
EMAIL:	stan.gerdes@hq.doe.gov	Office Phone:	202-586-4699
Cell Phone:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: The White House has designated a Presidential Delegation to Kyiv, Ukraine. The Honorable Rick Perry, Secretary of the Department of Energy will lead the delegation for the White House.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/18/19	05/22/19	KYIV, UKR	MISSION (OPERATIONAL)	243.00 / 131.00

Document Totals

Total Expenses:	13,017.75
Reimbursable Expenses:	604.25
Non-Reimbursable Expenses:	12,413.50
Advance Applied:	.00
Net to Traveler:	589.50
Net to Government:	12,413.50
Pay to Charge Card:	14.75

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	12,248.83	.00
M&IE-PerDiem	589.50	.00
Transxn Fees	179.42	.00
Total Expenses:	13,017.75	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	(b) (6)		14,323.93
COMM-CARR	Lufthansa			.00
COMM-CARR	Lufthansa			.00
COMM-CARR	United			.00
LODGE	Hyatt		Kiev	676.30

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DOE-19-1272-A-000009

b6

Trip Itinerary

From: IAH-Houston, TX (USA) (Bush Intercontine TO: MUC-Munich, Germany

Air

Saturday May 18, 2019

IAH-Houston, TX (USA) (B to MUC-Munich, Germany

May 18 United 0102 b6
Houston, TX (USA) (Bush Intercontinental 05/18/2019 4:25PM
Confirmation Number: (b) (6)

Duration: 10 Hours 20 Minutes Nonstop
Munich, Germany 05/19/2019 9:45AM

Flight Information
Distance 5402 miles
No Seat Assigned

Emissions 2106.8 lbs of CO2
Cost 14,323.93 USD

Sunday May 19, 2019

MUC-Munich, Germany to KBP-Kiev, Ukraine (Boris

May 19 Lufthansa 2544 b6
Munich, Germany 05/19/2019 12:35PM
Confirmation Number: (b) (6)

Duration: 2 Hours 10 Minutes Nonstop
Kiev, Ukraine (Borispol Apt) 05/19/2019 3:45PM

Flight Information
Distance 868 miles
No Seat Assigned

Emissions 373.2 lbs of CO2

Hotel

Hyatt

5, Alla Tarasova St Kiev 01001 44-581-1234

May 19 Checking in: 05/19/2019

Checking out: 05/22/2019
Total Rate: 606.00 EUR

Air

Tuesday May 21, 2019

KBP-Kiev, Ukraine (Boris to FRA-Frankfurt, Germany

May 21 Lufthansa 1491 b6
Kiev, Ukraine (Borispol Apt) 05/21/2019 2:05PM
Confirmation Number: (b) (6)

Duration: 2 Hours 35 Minutes Nonstop
Frankfurt, Germany 05/21/2019 3:40PM

Flight Information
Distance 983 miles
No Seat Assigned

Emissions 422.7 lbs of CO2

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

May 21 United 0933 b6
Frankfurt, Germany 05/21/2019 5:10PM
Confirmation Number (b) (6)

Duration: 8 Hours 50 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 05/21/2019 8:00PM

Flight Information
Distance 4068 miles
No Seat Assigned

Emissions 1586.5 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	12,428.25	Total Per Diem Expenses:	589.50
Date	Description	Category	Cost	Pay Method	Per Diem
05/16/2019	Travel Fee	Transxn Fees	54.89	CBA	
Comment:	LB VIP Services				
05/17/2019	Travel Fee	Transxn Fees	54.89	CBA	
Comment:	LB VIP Services				
05/18/2019	Airline Flight	Com. Carrier	12,248.83	CBA	
05/18/2019	Lodging	Lodging-PerDiem	.00	IBA	*
Comment:	The State Dept. paid for lodging.				
05/18/2019	M&IE	M&IE-PerDiem	98.25	CASH	*
05/19/2019	Lodging	Lodging-PerDiem	.00	IBA	*
Comment:	The State Dept paid for lodging.				
05/19/2019	M&IE	M&IE-PerDiem	131.00	CASH	*
05/20/2019	Lodging	Lodging-PerDiem	.00	IBA	*

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Comment:	The State Dept paid for lodging.				
05/20/2019	M&IE	M&IE-PerDiem	131.00	CASH	*
05/20/2019	Travel Fee	Transxn Fees	54.89	CBA	
Comment:	LB VIP Services				
05/21/2019	Lodging	Lodging-PerDiem	.00	IBA	*
Comment:	The State Dept paid for lodging.				
05/21/2019	M&IE	M&IE-PerDiem	131.00	CASH	*
05/22/2019	M&IE	M&IE-PerDiem	98.25	CASH	*
07/03/2019	TDY Voucher Fee	Transxn Fees	14.75	IBA	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 589.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/18/2019	243.00/131.00	0.00	0.00	98.25	98.25				
05/19/2019	243.00/131.00	0.00	0.00	131.00	131.00				
05/20/2019	243.00/131.00	0.00	0.00	131.00	131.00				
05/21/2019	243.00/131.00	0.00	0.00	131.00	131.00				
05/22/2019	243.00/131.00	0.00	0.00	98.25	98.25				

Account Summary for the Selected Trip

Org: GDOEHQS	Label: 19 S1 FOREIGN	Acct Code: (b) (6)	b6	13,017.75
Expense Category: Com. Carrier	Fiscal Year: 2019	Amount: 12,248.83		
Expense Category: M&IE-PerDiem	Fiscal Year: 2019	Amount: 589.50		
Expense Category: Transxn Fees	Fiscal Year: 2019	Amount: 179.42		
		Total:		13,017.75

Payment Detail Information

Organization	Label	Accounting String		Payment Method	Amount
GDOEHQS	19 S1 FOREIGN	(b) (6)		CASH	589.50
GDOEHQS	19 S1 FOREIGN			CBA	12,413.50
GDOEHQS	19 S1 FOREIGN			IBA	14.75

Totals by Label

b6

GDOEHQS 19 S1 FOREIGN Total (b) (6) 13,017.75

Totals by Payment Method

CASH Total	589.50
CBA Total	12,413.50
IBA Total	14.75

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
05/18/19	AIR Airline Flight	$12,248.83
05/18/19	Lodging	$0.00
05/19/19	Lodging	$0.00
05/20/19	Lodging	$0.00
05/21/19	Lodging	$0.00

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Audits

Audit Name	Result	Reason
ACTUALS	FAIL	LODGING ACTUALS EXIST Lodging and/or M&IE costs over per diem require justification.

EXIST		
	Traveler Justification:	The Actual Rate is mission essential.
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: AUTH376380-1 Trip overlaps with another trip in the system.
	Traveler Justification:	This trip was cancelled
TRIP DURATION	FAIL	TRIP DURATION GREATER THAN 0 DAYS I have reviewed the requirements to accomplish the mission and determined that alternate means of communication such as video and teleconferencing are insufficient to accomplish the objectives of the travel without eroding mission objectives. ** If travel is required, was the use of non-refundable tickets considered? **
	Traveler Justification:	2 day trip to the Presidential Inauguration Ceremony in Kiev, Ukraine
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST Lodging and/or M&IE costs over per diem require justification.
	Traveler Justification:	The Actual Rate is mission essential.

Document History 09/18/2019 Vch: VCH294116

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/03/2019	9:49AMEST	Younger, Treva Demetrius	
SIGN VOUCHER	07/03/2019	10:17AMEST	Younger, Treva Demetrius	
ADJUSTED	07/08/2019	6:47AMEST	Smith, Steven Kenneth	
VCH AUDITOR REVIEWED	07/08/2019	6:52AMEST	Smith, Steven Kenneth	
APPROVED VOUCHER	07/17/2019	8:26AMEST	Montoya, Rebecca L	
PENDING	07/17/2019	8:26AMEST	SYSUTILITY	
Voucher Processing	07/17/2019	4:08PMEST	User, EAI	
PAID	07/19/2019	10:08AMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	

AMERICAN OVERSIGHT

Morrow, Lori

From: Buchan, Samuel
Sent: Friday, June 21, 2019 10:09 AM
To: Morrow, Lori
Cc: Yates, Angela (CONTR)
Subject: RE: Voucher for Ukraine

125 UAH is only 4.78 USD. I don't have a receipt for that.

From: Morrow, Lori
Sent: Friday, June 21, 2019 10:05 AM
To: Buchan, Samuel <samuel.buchan@hq.doe.gov>
Cc: Yates, Angela (CONTR) <angela.yates@hq.doe.gov>
Subject: RE: Voucher for Ukraine

Ok. Thanks. Can you please send me the screenshot for the $125.19 one? It looks like this is a lodging tax for the room. The one for $560.00 is for food. I don't need that one since it will be covered under the M&IE.

Thanks.

From: Buchan, Samuel
Sent: Friday, June 21, 2019 10:02 AM
To: Morrow, Lori <lori.morrow@hq.doe.gov>
Cc: Yates, Angela (CONTR) <angela.yates@hq.doe.gov>
Subject: RE: Voucher for Ukraine

Umm....I assume it has to be the 19k UAH since the conversions of the others wouldn't come close to 756 USD

From: Morrow, Lori
Sent: Friday, June 21, 2019 9:55 AM
To: Buchan, Samuel <samuel.buchan@hq.doe.gov>
Cc: Yates, Angela (CONTR) <angela.yates@hq.doe.gov>
Subject: Voucher for Ukraine
Importance: High

Sam,

Attached is a copy of your credit card charges for your stay in the Ukraine. Question: You have three receipts attached to the voucher for your hotel stay. Amounts listed below:

19,179.19 UAH
125.19 UAH
560.00 UAH

Which one of these hotel receipts is for the below charge? Please let me know as soon as possible.

Thanks.

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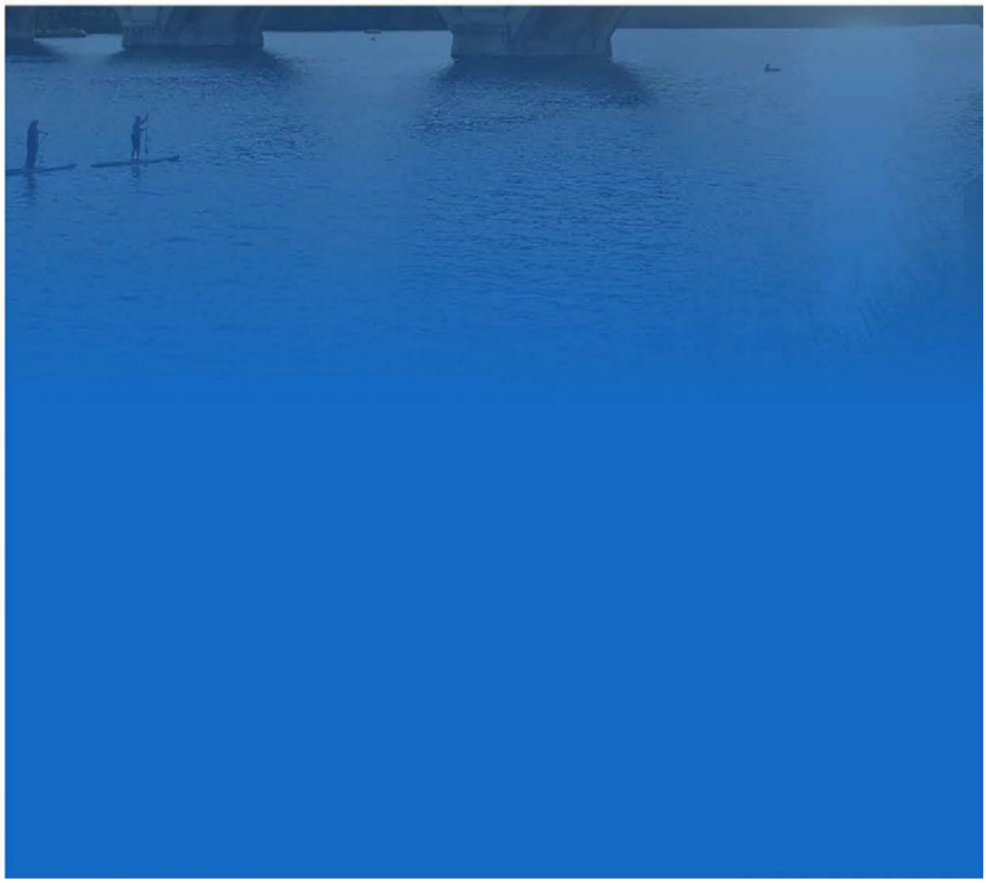
2:16 5GE

TRANSACTION DETAILS

−$756.16

Card

Transaction date	May 18, 2019
Posted date	May 23, 2019
Description	HOTEL HYATT REGENCY KYI KYIV 05/18 UA Karbova 19864.38 X 0.03806613 (EXCHG RTE)
Category	Travel



Disclaimer: Transaction details may be preliminary or incomplete and may [redacted] as it appears

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b6

5/17/19, 3:01 PM $71.96

Toyota Corolla (b) (6) b6 Add a tip

(b) (6) b6

Unnamed Road, Dulles, VA 20166, USA

(b) (6)

You rated (b) (6) b6 ★ ★ ★ ★ ★

Help Receipt

UberX Receipt

Base Fare	$1.21
Time	$24.88
Distance	$25.67
Normal Fare	$51.76

AMERICAN OVERSIGHT

Document 8

HYATT REGENCY
KYIV

Hyatt Regency Kyiv
5, A. Tarasova Street
01001 Kyiv, Ukraine

Phone 380 44 581 1234
Fax 380 44 581 1235
E-Mail kyiv.regency@hyatt.com
kyiv.regency.hyatt.com

b6

Mr Samuel Buchan

10, Yuriya Kotsubynskoho St Kiev, 01901
Ukraine

Company Name/ Компанія : Usa Embassy In Ukraine

Room No./ Кімната : (b) (6)
Arrival/ Заїзд : 18 MAY 19
Departure/ Виїзд : 21 MAY 19
Page No./ Сторінка : 1 of 1
Date/ Дата : 30 MAY 19
Cashier No./ Касир : 255
Invoice No./ Рахунок N: (b) (6) b6
World of Hyatt :

COPY OF INVOICE/ КОПІЯ РАХУНКУ

DATE ДАТА	DESCRIPTION НАЙМЕНУВАННЯ	REFERENCE ПОСИЛАННЯ	DEBIT ДЕБЕТ	CREDIT КРЕДИТ
18 MAY 19	Accommodation		41.73	
19 MAY 19	Accommodation		41.73	
20 MAY 19	Accommodation		41.73	
21 MAY 19	CC Visa			125.19
	XXXXXXXXXXXX (b) (6) b6	XX/XX		

World Of Hyatt Summary

No Membership to be credited.

Join World Of Hyatt today and start earning points for stays, dining and more.
Visit WorldOfHyatt.com.

Summary invoice, please see front desk for eligibility details.

Total/ Всього	**125.19**	**125.19**
VAT Excluded/ Баланс без податків	0.00 UAH	
VAT 20%/ ПДВ 20%	0.00 UAH	
City Tax / Місцевий збір	125.19 UAH	
Excise Tax 5% / Акцизний збір 5%	0.00 UAH	
VAT Included/ Баланс з податками	125.19 UAH	
Balance/ Баланс	**0.00 UAH**	

I agree that I am personally liable for the payment of the above statement if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joint and several with such person, company or association.

Я згоден з тим, що з мене не знімається зобов'язання щодо сплати цього рахунку, і я несу особисту відповідальність у випадку, якщо зазначена особа, фірма чи асоціація, відмовляється здійснити повний або частковий розрахунок.

Signature/ Підпис _____

AMERICAN OVERSIGHT

Document 9

HYATT REGENCY

Hyatt Regency Kyiv
5, A. Tarasova Street
01001 Kyiv, Ukraine

Phone 380 44 581 1234
Fax 380 44 581 1235
E-Mail kyiv.regency@hyatt.com
kyiv.regency.hyatt.com

b6

Mr Samuel Buchan

10, Yuriya Kotsubynskoho St Kiev, 01901
Ukraine

Company Name/ Компанія : Usa Embassy In Ukraine

Room No./ Кімната (b) (6)
Arrival/ Заїзд : 18 MAY 19
Departure/ Виїзд : 21 MAY 19
Page No./ Сторінка : 1 of 1
Date/ Дата : 30 MAY 19
Cashier No./ Касир : 255
Invoice No./ Рахунок N: (b) (6) b6
World of Hyatt :

COPY OF INVOICE/ КОПІЯ РАХУНКУ

DATE ДАТА	DESCRIPTION НАЙМЕНУВАННЯ	REFERENCE ПОСИЛАННЯ	DEBIT ДЕБЕТ	CREDIT КРЕДИТ
20 MAY 19	Bar on 8 Dinner Beverage	Room# (b) (6) CHECK# (b) (6)	560.00	
21 MAY 19	CC Visa	b6		560.00
	XXXXXXXXXXXX (b) (6) b6 XX/XX			

World Of Hyatt Summary

No Membership to be credited.

Join World Of Hyatt today and start earning points for stays, dining and more.
Visit WorldOfHyatt.com.

Summary invoice, please see front desk for eligibility details.

Total/ Всього	**560.00**	**560.00**
VAT Excluded/ Баланс без податків	444.44 UAH	
VAT 20%/ ПДВ 20%	88.89 UAH	
City Tax / Місцевий збір	0.00 UAH	
Excise Tax 5% / Акцизний збір 5%	26.67 UAH	
VAT Included/ Баланс з податками	560.00 UAH	
Balance/ Баланс	**0.00 UAH**	

I agree that I am personally liable for the payment of the above statement if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joint and several with such person, company or association.

Я згоден з тим, що з мене не знімається зобов'язання щодо сплати цього рахунку, і я несу особисту відповідальність у випадку, якщо зазначена особа, фірма чи асоціація, відмовляється здійснити повний або частковий розрахунок.

Signature/ Підпис _____

AMERICAN OVERSIGHT

Document 10

HYATT REGENCY

Hyatt Regency Kyiv
5, A. Tarasova Street
01001 Kyiv, Ukraine

Phone 380 44 581 1234
Fax 380 44 581 1235
E-Mail kyiv.regency@hyatt.com
kyiv.regency.hyatt.com

b6

Mr Samuel Buchan

10, Yuriya Kotsubynskoho St Kiev, 01901
Ukraine

Company Name/ Компанія : Usa Embassy In Ukraine

Room No./ Кімната : (b) (6)
Arrival/ Заїзд : 18 MAY 19
Departure/ Виїзд : 21 MAY 19
Page No./ Сторінка : 1 of 1
Date/ Дата : 30 MAY 19
Cashier No./ Касир : 255
Invoice No./ Рахунок N: (b) (6) b6
World of Hyatt :

COPY OF INVOICE/ КОПІЯ РАХУНКУ

DATE ДАТА	DESCRIPTION НАЙМЕНУВАННЯ	REFERENCE ПОСИЛАННЯ	DEBIT ДЕБЕТ	CREDIT КРЕДИТ
18 MAY 19	Accommodation	(b) (6)	6,322.30	
19 MAY 19	Accommodation	b6	6,322.30	
20 MAY 19	Grill Asia Breakfast Food	Room# (b) (6) CHECK# (b) (6)	206.22	
20 MAY 19	Accommodation	(b) (6)	6,328.37	
21 MAY 19	CC Visa			19,179.19
	XXXXXXXXXXXX (b) (6) b6 XX/XX			

World Of Hyatt Summary

No Membership to be credited.

Join World Of Hyatt today and start earning points for stays, dining and more.
Visit WorldOfHyatt.com.

Summary invoice, please see front desk for eligibility details.

Total/ Всього	**19,179.19**	**19,179.19**
VAT Excluded/ Баланс без податків	15,982.66 UAH	
VAT 20%/ ПДВ 20%	3,196.53 UAH	
City Tax / Місцевий збір	0.00 UAH	
Excise Tax 5% / Акцизний збір 5%	0.00 UAH	
VAT Included/ Баланс з податками	19,179.19 UAH	
Balance/ Баланс	**0.00 UAH**	

I agree that I am personally liable for the payment of the above statement if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joint and several with such person, company or association.

Я згоден з тим, що з мене не знімається зобов'язання щодо сплати цього рахунку, і я несу особисту відповідальність у випадку, якщо зазначена особа, фірма чи асоціація, відмовляється здійснити повний або частковий розрахунок.

Signature/ Підпис _____

AMERICAN OVERSIGHT

ADTRAV

ADTRAV
4555 Southlake Pkwy
Birmingham, AL 35244
Phone 205-444-4800
Fax 205-444-4826

b6

DOE-Department of Energy (ETS2)
DC

Sale Invoice No: (b) (6)
Date Issued: 5/20/2019
Agent: Green/Brian
Rec Loc: (b) (6)

b6

Traveler		Department	Depart Date	Return Date	Remarks	
Type	Ticket/Conf No	Airline/Vendor				Total Fare
From	To	Flight	A/L Depart		Arrive	
Buchan/Samuel I (b) (6)			5/20/2019		0AAROS	
Service Fee		Service Fees ARC				54.89
b6						
Buchan/Samuel I			5/21/2019	5/21/2019	0AAROS	
Intl Air (b) (6)		United				818.00
Exch (b) (6)						
KBP Kiev-Borispol	FRA Frankfurt	9097	UA 5/21/2019 2:05 PM		5/21/2019 3:40 PM	
FRA Frankfurt	IAD Washington -Dulles	933	UA 5/21/2019 5:10 PM		5/21/2019 8:00 PM	

Payments Applied To This Invoice

(b) (6)	Received	5/20/2019	Pymt For Inv # (b) (6)	-818.00
b6				
	Received	5/20/2019	Pymt For Inv # b6	-54.89
				-872.89

Invoice Total	**872.89**
Payment Total	**-872.89**
Balance Due	**0.00**

AMERICAN OVERSIGHT

ADTRAV

ADTRAV
4555 Southlake Pkwy
Birmingham, AL 35244
Phone 205-444-4800
Fax 205-444-4826

b6

DOE-Department of Energy (ETS2)
DC

Sale Invoice No: (b) (6)
Date Issued: 5/16/2019
Agent: Green/Brian
Rec Loc: (b) (6)

b6

Traveler / Type / From	Ticket/Conf No / To	Department / Airline/Vendor / Flight	A/L	Depart Date / Depart	Return Date / Arrive	Remarks	Total Fare
Buchan/Samuel I	(b) (6)			5/16/2019		0AAROS	
Service Fee		Service Fees ARC					54.89
Buchan/Samuel I	(b) (6)			5/17/2019	5/22/2019	0AAROS	
Intl Air		United					3,120.23
IAD Washington -Dulles	FRA Frankfurt	989	UA	5/17/2019 5:25 PM	5/18/2019 7:20 AM		
FRA Frankfurt	KBP Kiev-Borispol	9148	UA	5/18/2019 9:50 AM	5/18/2019 1:15 PM		
KBP Kiev-Borispol	FRA Frankfurt	9097	UA	5/22/2019 2:05 PM	5/22/2019 3:40 PM		
FRA Frankfurt	IAD Washington -Dulles	933	UA	5/22/2019 5:10 PM	5/22/2019 8:00 PM		
Buchan/Samuel I	(b) (6)			5/18/2019	5/22/2019	0AAROS	
						Guaranteed To: (b) (6)	
Hotel		Hyatt Regency Kiev Ukraine 5 A Tarasova Street Kiev UA 01001 +380 (44) 581-1234					

b6

b6

Payments Applied To This Invoice

(b) (6)	Received	5/16/2019	Pymt For Inv # (b) (6)	-3,120.23
b6	Received	5/16/2019	Pymt For Inv # b6	-54.89
				-3,175.12

Invoice Total	**3,175.12**
Payment Total	**-3,175.12**
Balance Due	**0.00**

AMERICAN OVERSIGHT

Document Header Information

Document Type:	Vch	Document Name:	VCH288553
Travel Authorization Number:	0AAROS	Trip Name:	Trip from Washington to Kiev
TA Date:	05/31/19	Currency:	USD
Organization:	GDOEHQ1B1	Current Status:	PAID
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Trip to Kiev Ukraine
Type Code:	Single Trip		

Traveler Profile

Name:	Buchan, Samuel I	TID:	41170
Organization:	GDOEHQ1B1	Title:	
Duty Station:	Washington, DC	Security Cl:	
Card:	DOE TRAVELER	Office Address:	1000 Independence Avenue SW Washington, DC 20585
EMAIL:	samuel.buchan@hq.doe.gov	Office Phone:	202-586-0222
Cell Phone:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Trip to Kiev Ukraine

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/18/19	05/21/19	KYIV, UKR	MISSION (OPERATIONAL)	243.00 / 131.00

Document Totals

Total Expenses:	5,477.02
Reimbursable Expenses:	1,414.26
Non-Reimbursable Expenses:	4,062.76
Advance Applied:	.00
Net to Traveler:	1,414.26
Net to Government:	4,062.76
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	3,938.23	.00
Lodging-PerDiem	752.80	.00
M&IE-PerDiem	589.50	.00
Transportation	71.96	.00
Transxn Fees	124.53	.00
Total Expenses:	5,477.02	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	(b) (6)		3,938.23
COMM-CARR	United			.00
COMM-CARR	United			.00
COMM-CARR	United			.00
LODGE	Hyatt		Kiev	902.50

AMERICAN OVERSIGHT

b6

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: FRA-Frankfurt, Germany

Air

Friday May 17, 2019

IAD-Washington, DC (USA) to FRA-Frankfurt, Germany

May 17 United 0989
Washington, DC (USA) (Dulles Apt) 05/17/2019 5:25PM
Confirmation Number: (b) (6)

Duration: 7 Hours 55 Minutes Nonstop
Frankfurt, Germany 05/18/2019 7:20AM

Flight Information
Distance 4068 miles
No Seat Assigned

b6

Emissions 1586.5 lbs of CO2
Cost 3,938.23 USD

IAD-Washington, DC (USA) to FRA-Frankfurt, Germany

May 17 United 0989
Washington, DC (USA) (Dulles Apt) 05/17/2019 5:25PM
Confirmation Number: (b) (6)

Duration: 7 Hours 55 Minutes Nonstop
Frankfurt, Germany 05/18/2019 7:20AM

Flight Information
Distance 4068 miles
No Seat Assigned

b6

Emissions 1586.5 lbs of CO2
Cost 3,938.23 USD

Saturday May 18, 2019

FRA-Frankfurt, Germany to KBP-Kiev, Ukraine (Boris

May 18 United 9148
Frankfurt, Germany 05/18/2019 9:50AM
Confirmation Number: (b) (6)

Duration: 2 Hours 25 Minutes Nonstop
Kiev, Ukraine (Borispol Apt) 05/18/2019 1:15PM

Flight Information
Distance 983 miles
No Seat Assigned

b6

Emissions 422.7 lbs of CO2

FRA-Frankfurt, Germany to KBP-Kiev, Ukraine (Boris

May 18 United 9148
Frankfurt, Germany 05/18/2019 9:50AM
Confirmation Number: (b) (6)

Duration: 2 Hours 25 Minutes Nonstop
Kiev, Ukraine (Borispol Apt) 05/18/2019 1:15PM

Flight Information
Distance 983 miles
No Seat Assigned

b6

Emissions 422.7 lbs of CO2

Hotel

Hyatt

5, Alla Tarasova St Kiev 01001 44-581-1234

May 18 Checking in: 05/18/2019

Checking out: 05/22/2019
Total Rate: 808.00 EUR

Hyatt

5, Alla Tarasova St Kiev 01001 44-581-1234

May 18 Checking in: 05/18/2019

Checking out: 05/22/2019
Total Rate: 808.00 EUR

Air

Tuesday May 21, 2019

KBP-Kiev, Ukraine (Boris to FRA-Frankfurt, Germany

May 21 United 9097
Kiev, Ukraine (Borispol Apt) 05/21/2019 2:05PM
Confirmation Number: (b) (6)

Duration: 2 Hours 35 Minutes Nonstop
Frankfurt, Germany 05/21/2019 3:40PM

Flight Information
Distance 983 miles
No Seat Assigned

b6

Emissions 383.4 lbs of CO2

KBP-Kiev, Ukraine (Boris to FRA-Frankfurt, Germany

May 21 United 9097
Kiev, Ukraine (Borispol Apt) 05/21/2019 2:05PM
Confirmation Number: (b) (6)

Duration: 2 Hours 35 Minutes Nonstop
Frankfurt, Germany 05/21/2019 3:40PM

AMERICAN OVERSIGHT

Flight Information
Distance 983 miles
No Seat Assigned

Emissions 383.4 lbs of CO2

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

May 21 United 0933 — Duration: 8 Hours 50 Minutes Nonstop
Frankfurt, Germany 05/21/2019 5:10PM — Washington, DC (USA) (Dulles Apt) 05/21/2019 8:00PM
Confirmation Number: (b) (6) b6

Flight Information
Distance 4068 miles — Emissions 1586.5 lbs of CO2
No Seat Assigned

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

May 21 United 0933 — Duration: 8 Hours 50 Minutes Nonstop
Frankfurt, Germany 05/21/2019 5:10PM — Washington, DC (USA) (Dulles Apt) 05/21/2019 8:00PM
Confirmation Number (b) (6) b6

Flight Information
Distance 4068 miles — Emissions 1586.5 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 4,134.72 — Total Per Diem Expenses: 1,342.30

Date	Description		Category	Cost	Pay Method	Per Diem
05/16/2019	Travel Fee		Transxn Fees	54.89	CBA	
Comment:	LB VIP Services					
05/17/2019	Airline Flight		Com. Carrier	3,938.23	CBA	
05/17/2019	M&IE		M&IE-PerDiem	98.25	CASH	*
05/17/2019	Taxi		Transportation	71.96	CASH	
05/18/2019	Lodging		Lodging-PerDiem	250.85	CASH	*
Comment:	Conf Num: (b) (6)	Cmt: Must cancel 24 hours prior to arrival.				
05/18/2019	M&IE		M&IE-PerDiem	131.00	CASH	*
05/19/2019	Lodging		Lodging-PerDiem	250.85	CASH	*
Comment:	Conf Num: (b) (6)	Cmt: Must cancel 24 hours prior to arrival.				
05/19/2019	M&IE		M&IE-PerDiem	131.00	CASH	*
05/20/2019	Lodging		Lodging-PerDiem	251.10	CASH	*
Comment:	Conf Num: (b) (6)	Cmt: Must cancel 24 hours prior to arrival.				
05/20/2019	M&IE		M&IE-PerDiem	131.00	CASH	*
05/20/2019	Travel Fee		Transxn Fees	54.89	CBA	
Comment:	LB VIP Services					
05/21/2019	M&IE		M&IE-PerDiem	98.25	CASH	*
05/31/2019	TDY Voucher Fee		Transxn Fees	14.75	CBA	

b6

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 1,342.30

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/17/2019	243.00/131.00	0.00	0.00	98.25	98.25	
05/18/2019	243.00/131.00	250.85	250.85	131.00	131.00	
05/19/2019	243.00/131.00	250.85	250.85	131.00	131.00	
05/20/2019	243.00/131.00	251.10	251.10	131.00	131.00	
05/21/2019	243.00/131.00	0.00	0.00	98.25	98.25	

Account Summary for the Selected Trip

Org: GDOEHQ1B1 — Label: 19 19_20 IA_1 — Acct Code: (b) (6) b6 — 5,477.02

Expense Category: Com. Carrier	Fiscal Year: 2019 Amount: 3,938.23
Expense Category: Lodging-PerDiem	Fiscal Year: 2019 Amount: 752.80
Expense Category: M&IE-PerDiem	Fiscal Year: 2019 Amount: 589.50
Expense Category: Transportation	Fiscal Year: 2019 Amount: 71.96
Expense Category: Transxn	Fiscal Year: 2019 Amount: 124.53

AMERICAN OVERSIGHT

Fees		
	Total:	5,477.02

Payment Detail Information

b6

Organization Label	Accounting String	Payment Method	Amount
GDOEHQ1B119 19_20 IA_1	(b) (6)	CASH	1,414.26
GDOEHQ1B119 19_20 IA_1		CBA	4,062.76

Totals by Label

GDOEHQ1B119 19_20 IA_1 Total	5,477.02

Totals by Payment Method

CASH Total	1,414.26
CBA Total	4,062.76

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
05/17/19	AIR Airline Flight	$3,938.23
05/18/19	Lodging	$250.85
05/19/19	Lodging	$250.85
05/20/19	Lodging	$251.10

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: AUTH382823 Trip overlaps with another trip in the system.
	Traveler Justification:	Duplicate authorization due to updated lodging information.
TRIP DURATION	FAIL	TRIP DURATION GREATER THAN 0 DAYS I have reviewed the requirements to accomplish the mission and determined that alternate means of communication such as video and teleconferencing are insufficient to accomplish the objectives of the travel without eroding mission objectives. ** If travel is required, was the use of non-refundable tickets considered? **
	Traveler Justification:	authorized to complete mission operations.
ACTUALS AUTHORIZED	FAIL	MAXIMUM AUTHORIZED LODGING COST EXCEEDED - 05/18/2019 Actual lodging and/or M&IE costs were Not Approved on Authorization . Remove voucher to amend authorization.
	Traveler Justification:	Actual Lodging authorized due to mission requirements.
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST Lodging and/or M&IE costs over per diem require justification.
	Traveler Justification:	Actual Lodging authorized due to mission requirements.
PMT METH AUTHORIZED	FAIL	Lodging ON 05/18/19 HAS PMT METHOD OF CASH - DOES NOT MATCH AUTH PAYMENT METHOD, IBA
	Traveler Justification:	Traveler paid with personal credit card.
RESERVATION PAYMENT METHOD	FAIL	The payment method [CASH] does not match the payment method used for the reservation [IBA] for travel date 05/18/2019. Go to Expenses tab, verify payment methods are correct for airline, train, rental car and hotel. If the pre-audit remains, enter a justification confirming the payment method is correct and confirm the credit card information is up to date in traveler's profile.
	Traveler Justification:	Traveler paid with personal credit card.

Document History 10/16/2019 Vch: VCH288553

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/31/2019	6:37AMEST	Yates, Angela L.	
SIGN VOUCHER	06/18/2019	9:29AMEST	Buchan, Samuel I	
ADJUSTED	06/19/2019	6:13AMEST	Yates, Angela L.	
ADJUSTED	06/21/2019	1:33PMEST	MORROW, LORI Patricia	

AMERICAN OVERSIGHT

REVIEWED	06/21/2019	1:43PMEST	MORROW, LORI Patricia
ADJUSTED	06/21/2019	1:44PMEST	MORROW, LORI Patricia
REVIEWED	06/21/2019	1:46PMEST	MORROW, LORI Patricia
ADJUSTED	06/25/2019	9:10AMEST	Brito, Claudette F
ADJUSTED	06/25/2019	12:38PMEST	MORROW, LORI Patricia
APPROVED VOUCHER	06/25/2019	12:44PMEST	Rodrigue, Michael Louis
PENDING	06/25/2019	12:44PMEST	SYSUTILITY
Voucher Processing	06/25/2019	4:07PMEST	User, EAI
PAID	06/27/2019	8:09AMEST	User, EAI

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	
Approver Name:	_____
Approver Signature:	
Date:	_____

AMERICAN OVERSIGHT

Document Header Information

Document Type:	Vch	Document Name:	VCH291946
Travel Authorization Number:	0AARHG	Trip Name:	Trip from Washington to Kiev, Ukraine
TA Date:	06/20/19	Currency:	USD
Organization:	GDOEHQSEC	Current Status:	PAID
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Staff for Sec Perry: To attend the American Wind Energy Assicoation Board in Houston, TX with the Secretary Perry. This trip was cancelled. This trip was changed to a Presidential Inauguration Ceremony for Volodymyr Zelensky, and meeting with government officials.
Type Code:	Single Trip		

Traveler Profile

Name:	McCormack, Brian Vaughan	TID:	41206
Organization:	GDOEHQSEC	Title:	
Duty Station:	Washington DC	Security Cl:	
Card:	DOE TRAVELER	Office Address:	,
EMAIL:	andrea.yuzon@hq.doe.gov	Office Phone:	202-586-4699
Cell Phone:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Staff for Sec Perry: To attend the American Wind Energy Assicoation Board in Houston, TX with the Secretary Perry. This trip was cancelled. This trip was changed to a Presidential Inauguration Ceremony for Volodymyr Zelensky, and meeting with government officials.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/18/19	05/22/19	KYIV, UKR	MISSION (OPERATIONAL)	243.00 / 131.00

Document Totals

Total Expenses:	5,412.93
Reimbursable Expenses:	1,111.54
Non-Reimbursable Expenses:	4,301.39
Advance Applied:	.00
Net to Traveler:	607.21
Net to Government:	4,301.39
Pay to Charge Card:	504.33

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	4,081.83	.00
Lodging-PerDiem	484.74	.00
M&IE-PerDiem	491.25	.00
Other	52.80	.00
Transportation	68.00	.00
Transxn Fees	234.31	.00
Total Expenses:	5,412.93	.00

Trip 1 Details

Reservations Summary

b6

DOE-19-1272-A-000026

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	(b) (6)		4,081.83

AMERICAN OVERSIGHT

COMM-CARR	Lufthansa	(b) (6)		.00
COMM-CARR	United		b6	.00
COMM-CARR	United			.00
COMM-CARR	United			.00
LODGE	Hyatt		Kiev	676.30

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: MUC-Munich, Germany

Air

Saturday May 18, 2019

IAD-Washington, DC (USA) to MUC-Munich, Germany

May 18 United 0106
Washington, DC (USA) (Dulles Apt) 05/18/2019 5:25PM
Confirmation Number: (b) (6)

b6

Flight Information
Distance 4249 miles
No Seat Assigned

Duration: 8 Hours 15 Minutes Nonstop
Munich, Germany 05/19/2019 7:40AM

Emissions 1657.1 lbs of CO2
Cost 4,081.83

IAD-Washington, DC (USA) to MUC-Munich, Germany

May 18 United 0106
Washington, DC (USA) (Dulles Apt) 05/18/2019 5:25PM
Confirmation Number: (b) (6)

b6

Flight Information
Distance 4249 miles
No Seat Assigned

Duration: 8 Hours 15 Minutes Nonstop
Munich, Germany 05/19/2019 7:40AM

Emissions 1657.1 lbs of CO2
Cost 4,081.83

IAD-Washington, DC (USA) to MUC-Munich, Germany

May 18 United 0106
Washington, DC (USA) (Dulles Apt) 05/18/2019 5:25PM
Confirmation Number: (b) (6)

b6

Flight Information
Distance 4249 miles
No Seat Assigned

Duration: 8 Hours 15 Minutes Nonstop
Munich, Germany 05/19/2019 7:40AM

Emissions 1657.1 lbs of CO2
Cost 4,081.83

IAD-Washington, DC (USA) to MUC-Munich, Germany

May 18 United 0106
Washington, DC (USA) (Dulles Apt) 05/18/2019 5:25PM
Confirmation Number: (b) (6)

b6

Flight Information
Distance 4249 miles
No Seat Assigned

Duration: 8 Hours 15 Minutes Nonstop
Munich, Germany 05/19/2019 7:40AM

Emissions 1657.1 lbs of CO2
Cost 4,081.83

Sunday May 19, 2019

MUC-Munich, Germany to KBP-Kiev, Ukraine (Boris

May 19 Lufthansa 2544
Munich, Germany 05/19/2019 12:35PM
Confirmation Number: (b) (6)

b6

Flight Information
Distance 868 miles
No Seat Assigned

Duration: 2 Hours 10 Minutes Nonstop
Kiev, Ukraine (Borispol Apt) 05/19/2019 3:45PM

Emissions 373.2 lbs of CO2

MUC-Munich, Germany to KBP-Kiev, Ukraine (Boris

May 19 Lufthansa 2544
Munich, Germany 05/19/2019 12:35PM
Confirmation Number: (b) (6)

b6

Flight Information
Distance 868 miles
No Seat Assigned

Duration: 2 Hours 10 Minutes Nonstop
Kiev, Ukraine (Borispol Apt) 05/19/2019 3:45PM

Emissions 373.2 lbs of CO2

MUC-Munich, Germany to KBP-Kiev, Ukraine (Boris

May 19 Lufthansa 2544
Munich, Germany 05/19/2019 12:35PM
Confirmation Number: (b) (6)

b6

Flight Information

Duration: 2 Hours 10 Minutes Nonstop
Kiev, Ukraine (Borispol Apt) 05/19/2019 3:45PM

AMERICAN OVERSIGHT

Distance 868 miles
No Seat Assigned

Emissions 373.2 lbs of CO2

MUC-Munich, Germany to KBP-Kiev, Ukraine (Boris

May 19 Lufthansa 2544
Munich, Germany 05/19/2019 12:35PM
Confirmation Number: (b) (6)

b6

Duration: 2 Hours 10 Minutes Nonstop
Kiev, Ukraine (Borispol Apt) 05/19/2019 3:45PM

Flight Information
Distance 868 miles
No Seat Assigned

Emissions 373.2 lbs of CO2

Hotel

Hyatt

5, Alla Tarasova St Kiev 01001 44-581-1234

May 19 Checking in: 05/19/2019

Checking out: 05/22/2019
Total Rate: 606.00 EUR

Hyatt

5, Alla Tarasova St Kiev 01001 44-581-1234

May 19 Checking in: 05/19/2019

Checking out: 05/22/2019
Total Rate: 606.00 EUR

Hyatt

5, Alla Tarasova St Kiev 01001 44-581-1234

May 19 Checking in: 05/19/2019

Checking out: 05/22/2019
Total Rate: 606.00 EUR

Hyatt

5, Alla Tarasova St Kiev 01001 44-581-1234

May 19 Checking in: 05/19/2019

Checking out: 05/22/2019
Total Rate: 606.00 EUR

Air

Tuesday May 21, 2019

KBP-Kiev, Ukraine (Boris to FRA-Frankfurt, Germany

May 21 United 9097
Kiev, Ukraine (Borispol Apt) 05/21/2019 2:05PM
Confirmation Number: (b) (6)

b6

Duration: 2 Hours 35 Minutes Nonstop
Frankfurt, Germany 05/21/2019 3:40PM

Flight Information
Distance 983 miles
No Seat Assigned

Emissions 383.4 lbs of CO2

KBP-Kiev, Ukraine (Boris to FRA-Frankfurt, Germany

May 21 United 9097
Kiev, Ukraine (Borispol Apt) 05/21/2019 2:05PM
Confirmation Number: (b) (6)

b6

Duration: 2 Hours 35 Minutes Nonstop
Frankfurt, Germany 05/21/2019 3:40PM

Flight Information
Distance 983 miles
No Seat Assigned

Emissions 383.4 lbs of CO2

KBP-Kiev, Ukraine (Boris to FRA-Frankfurt, Germany

May 21 United 9097
Kiev, Ukraine (Borispol Apt) 05/21/2019 2:05PM
Confirmation Number: (b) (6)

b6

Duration: 2 Hours 35 Minutes Nonstop
Frankfurt, Germany 05/21/2019 3:40PM

Flight Information
Distance 983 miles
No Seat Assigned

Emissions 383.4 lbs of CO2

KBP-Kiev, Ukraine (Boris to FRA-Frankfurt, Germany

May 21 United 9097
Kiev, Ukraine (Borispol Apt) 05/21/2019 2:05PM
Confirmation Number: (b) (6)

b6

Duration: 2 Hours 35 Minutes Nonstop
Frankfurt, Germany 05/21/2019 3:40PM

Flight Information
Distance 983 miles
No Seat Assigned

Emissions 383.4 lbs of CO2

AMERICAN OVERSIGHT

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

May 21 United 0933

Duration: 8 Hours 50 Minutes Nonstop

Frankfurt, Germany 05/21/2019 5:10PM — Washington, DC (USA) (Dulles Apt) 05/21/2019 8:00PM
Confirmation Number: (b) (6)

Flight Information — b6
Distance 4068 miles — Emissions 1586.5 lbs of CO2
No Seat Assigned

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

May 21 United 0933 — Duration: 8 Hours 50 Minutes Nonstop
Frankfurt, Germany 05/21/2019 5:10PM — Washington, DC (USA) (Dulles Apt) 05/21/2019 8:00PM
Confirmation Number: (b) (6)

b6

Flight Information
Distance 4068 miles — Emissions 1586.5 lbs of CO2
No Seat Assigned

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

May 21 United 0933 — Duration: 8 Hours 50 Minutes Nonstop
Frankfurt, Germany 05/21/2019 5:10PM — Washington, DC (USA) (Dulles Apt) 05/21/2019 8:00PM
Confirmation Number: (b) (6)

Flight Information — b6
Distance 4068 miles — Emissions 1586.5 lbs of CO2
No Seat Assigned

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

May 21 United 0933 — Duration: 8 Hours 50 Minutes Nonstop
Frankfurt, Germany 05/21/2019 5:10PM — Washington, DC (USA) (Dulles Apt) 05/21/2019 8:00PM
Confirmation Number: (b) (6)

Flight Information — b6
Distance 4068 miles — Emissions 1586.5 lbs of CO2
No Seat Assigned

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

May 21 United 0933 — Duration: 8 Hours 50 Minutes Nonstop
Frankfurt, Germany 05/21/2019 5:10PM — Washington, DC (USA) (Dulles Apt) 05/21/2019 8:00PM
Confirmation Number: (b) (6)

Flight Information — b6
Distance 4068 miles — Emissions 1586.5 lbs of CO2
No Seat Assigned

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

May 21 United 0933 — Duration: 8 Hours 50 Minutes Nonstop
Frankfurt, Germany 05/21/2019 5:10PM — Washington, DC (USA) (Dulles Apt) 05/21/2019 8:00PM
Confirmation Number: (b) (6)

Flight Information — b6
Distance 4068 miles — Emissions 1586.5 lbs of CO2
No Seat Assigned

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

May 21 United 0933 — Duration: 8 Hours 50 Minutes Nonstop
Frankfurt, Germany 05/21/2019 5:10PM — Washington, DC (USA) (Dulles Apt) 05/21/2019 8:00PM
Confirmation Number: (b) (6)

Flight Information — b6
Distance 4068 miles — Emissions 1586.5 lbs of CO2
No Seat Assigned

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

May 21 United 0933 — Duration: 8 Hours 50 Minutes Nonstop
Frankfurt, Germany 05/21/2019 5:10PM — Washington, DC (USA) (Dulles Apt) 05/21/2019 8:00PM
Confirmation Number: (b) (6)

Flight Information — b6
Distance 4068 miles — Emissions 1586.5 lbs of CO2
No Seat Assigned

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

May 21 United 0933 — Duration: 8 Hours 50 Minutes Nonstop
Frankfurt, Germany 05/21/2019 5:10PM — Washington, DC (USA) (Dulles Apt) 05/21/2019 8:00PM
Confirmation Number: (b) (6)

Flight Information — b6
Distance 4068 miles — Emissions 1586.5 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 4,436.04 — Total Per Diem Expenses: 975.99

Date	Description	Category	Cost	Pay Method	Per

AMERICAN OVERSIGHT

						Diem
05/16/2019	Travel Fee	Transxn Fees	54.89	CBA		
Comment: LB VIP Services						
05/17/2019	Travel Fee	Transxn Fees	54.89	CBA		
Comment: LB VIP Services						
05/17/2019	Travel Fee	Transxn Fees	54.89	CBA		
Comment: LB VIP Services						
05/18/2019	Airline Flight	Com. Carrier	4,081.83	CBA		
05/18/2019	Lodging	Lodging-PerDiem	.00	IBA		*
05/18/2019	M&IE	M&IE-PerDiem	98.25	CASH		*
05/18/2019	Internet Usage Fee	Other	13.98	CASH		
Comment: WiFi United Airlines						
05/19/2019	Lodging	Lodging-PerDiem	242.37	IBA		*
Comment: Conf Num: (b) (6) Cmt: Must cancel 24 hours prior to arrival.						
05/19/2019	M&IE	M&IE-PerDiem	131.00	CASH		*
05/20/2019	Lodging	Lodging-PerDiem	242.37	IBA		*
Comment: Hyatt Regency Kyiv, Ukraine						
05/20/2019	M&IE	M&IE-PerDiem	131.00	CASH		*
05/20/2019	International Transx Fee	Other	4.84	IBA		
05/20/2019	Travel Fee	Transxn Fees	54.89	CBA		
Comment: LB VIP Services						
05/21/2019	Lodging	Lodging-PerDiem	.00	IBA		*
Comment: Conf Num: (b) (6) Cmt: Must cancel 24 hours prior to arrival.						
05/21/2019	M&IE	M&IE-PerDiem	131.00	CASH		*
05/21/2019	Internet Usage Fee	Other	33.98	CASH		
Comment: WiFi United Airlines						
05/21/2019	Parking	Transportation	68.00	CASH		
Comment: Parking at IAD Airport.						
05/22/2019	M&IE	M&IE-PerDiem	.00	CASH		*
06/20/2019	TDY Voucher Fee	Transxn Fees	14.75	IBA		

b6

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	975.99

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/18/2019	243.00/131.00	0.00	0.00	98.25	98.25				
05/19/2019	243.00/131.00	242.37	242.37	131.00	131.00				
05/20/2019	243.00/131.00	242.37	242.37	131.00	131.00				
05/21/2019	243.00/131.00	0.00	0.00	131.00	131.00				
05/22/2019	243.00/131.00	0.00	0.00	0.00	0.00				

Account Summary for the Selected Trip

b6

Org: GDOEHQSEC	Label: 19 S1 FOREIGN	Acct Code: (b) (6)	5,412.93
Expense Category: Com. Carrier	Fiscal Year: 2019	Amount: 4,081.83	
Expense Category: Lodging-PerDiem	Fiscal Year: 2019	Amount: 484.74	
Expense Category: M&IE-PerDiem	Fiscal Year: 2019	Amount: 491.25	
Expense Category: Other	Fiscal Year: 2019	Amount: 52.80	
Expense Category: Transportation	Fiscal Year: 2019	Amount: 68.00	
Expense Category: Transxn Fees	Fiscal Year: 2019	Amount: 234.31	
		Total:	5,412.93

Payment Detail Information

b6

Organization Label	Accounting String	Payment Method	Amount
GDOEHQSEC 19 S1 FOREIGN	(b) (6)	CASH	607.21
GDOEHQSEC 19 S1 FOREIGN		CBA	4,301.39
GDOEHQSEC 19 S1 FOREIGN		IBA	504.33

AMERICAN OVERSIGHT

Totals by Label

GDOEHQSEC 19 S1 FOREIGN Total (b) (6)	5,412.93

Totals by Payment Method

b6

CASH Total	607.21
CBA Total	4,301.39
IBA Total	504.33

Attachments	Attachments Exist

Receipt Checklist

Date	Description	Cost
05/18/19	AIR Airline Flight	$4,081.83
05/18/19	Lodging	$0.00
05/19/19	Lodging	$242.37
05/20/19	Lodging	$242.37
05/21/19	Lodging	$0.00

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST Lodging and/or M&IE costs over per diem require justification.
	Traveler Justification:	The Actual Rate is mission essential for this trip.
TRIP DURATION	FAIL	TRIP DURATION GREATER THAN 0 DAYS I have reviewed the requirements to accomplish the mission and determined that alternate means of communication such as video and teleconferencing are insufficient to accomplish the objectives of the travel without eroding mission objectives. ** If travel is required, was the use of non-refundable tickets considered? **
	Traveler Justification:	2 day trip with S1 for a Predisential Inaugration Ceremony fin Kyiv Ukrain
ACTUALS AUTHORIZED	FAIL	MAXIMUM AUTHORIZED LODGING COST EXCEEDED - 05/19/2019 Actual lodging and/or M&IE costs were Not Approved on Authorization . Remove voucher to amend authorization.
	Traveler Justification:	The Actual Rate is Mission Essential
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST Lodging and/or M&IE costs over per diem require justification.
	Traveler Justification:	The Actual Rate is Mission Essential
M&IE OVERRIDE	FAIL	Per Diem M&IE amount has been Overridden for trip date: 05/22/19 Please explain override to M&IE.
	Traveler Justification:	Per Diem M& IE not needed
TRAVEL EXPS AUTHRZED	FAIL	MODE NOT AUTHORIZED: PARK A travel mode was not found on the authorization. This may include air fare, train fare, or mileage costs.
	Traveler Justification:	Parking at IAD Airport has been Approved.

Document History 09/18/2019 Vch: VCH291946

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/20/2019	1:44PMEST	Younger, Treva Demetrius	
SIGN VOUCHER	06/20/2019	2:12PMEST	Younger, Treva Demetrius	
VCH AUDITOR REVIEWED	06/21/2019	10:42AMEST	BALLANTINE, ROSSANA S	
APPROVED VOUCHER	06/21/2019	10:59AMEST	Gerdes, Stanley A	
PENDING	06/21/2019	10:59AMEST	SYSUTILITY	
Voucher Processing	06/21/2019	4:07PMEST	User, EAI	
PAID	06/25/2019	6:07AMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

AMERICAN OVERSIGHT

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

AMERICAN OVERSIGHT

Yuzon, Andrea

From: Brian McCormack <brian (b) (6) b6
Sent: Wednesday, June 12, 2019 7:44 AM
To: McCormack, Brian
Subject: [EXTERNAL] Fwd: United Airlines Inflight Wi-Fi Receipt - Flight 106

Begin forwarded message:

From: UnitedAirlines@united.com
Date: May 18, 2019 at 9:25:05 PM EDT
To: BRIAN (b) (6) b6
Subject: United Airlines Inflight Wi-Fi Receipt - Flight 106

UNITED

Inflight Wi-Fi Receipt
Network provided by Panasonic

Issue Date: 5/18/2019

Traveler
Brian Mccormack

Receipt Number
(b) (6) b6

Method of Payment
VI xxxx xxxx xxxx (b) (6) b6

Cardholder Name
Brian Mccormack

FLIGHT INFORMATION

Day	Date	Flight	Departure City	Arrival City
Saturday	May 18, 2019	106	Washington, DC, US (IAD)	Munich, DE (MUC)

CHARGES

Description	Quantity	Charges
Basic Internet:1h	1	**$6.99** USD

After using our Wi-Fi service, please take a moment to tell us about your Wi-Fi experience

TOTAL **$6.99** USD

Additional Information

- We are expanding our Inflight Wi-Fi network. Learn more at united.com/WIFI
- **Tip:** MileagePlus® members can switch Internet access to another device while in flight. Learn about free enrollment and benefits at united.com/MileagePlus
- If you experience technical difficulty or system outage from your United Wi-Fi purchase today and would like to request a refund, please visit the Refunds section of united.com to submit your request. We apologize for the inconvenience. A member of our team will respond to your inquiry.

AMERICAN OVERSIGHT

From: Brian McCormack <brian(b) (6) b6
Sent: Wednesday, June 12, 2019 7:44 AM
To: McCormack, Brian
Subject: [EXTERNAL] Fwd: United Airlines Inflight Wi-Fi Receipt - Flight 106

Begin forwarded message:

From: UnitedAirlines@united.com
Date: May 18, 2019 at 5:56:04 PM EDT
To: BRIAN(b) (6) b6
Subject: United Airlines Inflight Wi-Fi Receipt - Flight 106

UNITED

Inflight Wi-Fi Receipt
Network provided by Panasonic

Issue Date: 5/18/2019

Traveler
Brian Mccormack

Receipt Number
(b) (6) b6

Method of Payment
VI xxxx xxxx xxxx (b) (6) b6

Cardholder Name
Brian Mccormack

FLIGHT INFORMATION

Day	Date	Flight	Departure City	Arrival City
Saturday	May 18, 2019	106	Washington, DC, US (IAD)	Munich, DE (MUC)

CHARGES

Description	Quantity	Charges
Basic Internet:1h	1	**$6.99** USD

TOTAL **$6.99** USD

After using our Wi-Fi service, please take a moment to tell us about your Wi-Fi experience

Additional Information

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AMERICAN OVERSIGHT

Yuzon, Andrea

From: Brian McCormack <brian (b) (6) b6
Sent: Wednesday, June 12, 2019 7:43 AM
To: McCormack, Brian
Subject: [EXTERNAL] Fwd: United Airlines Inflight Wi-Fi Receipt - Flight 933

Begin forwarded message:

From: UnitedAirlines@united.com
Date: May 21, 2019 at 12:28:28 PM EDT
To: BRIAN((b) (6) b6
Subject: United Airlines Inflight Wi-Fi Receipt - Flight 933

UNITED

Inflight Wi-Fi Receipt
Network provided by Panasonic

Issue Date: 5/21/2019

Traveler
Brian Mccormack

Receipt Number
(b) (6)
b6

Method of Payment
VI xxxx xxxx xxxx (b) (6) b6

Cardholder Name
Brian Mccormack

FLIGHT INFORMATION

Day	Date	Flight	Departure City	Arrival City
Tuesday	May 21, 2019	933	Frankfurt, DE (FRA)	Washington, DC, US (IAD)

CHARGES

Description	Quantity	Charges
Basic Internet:1h	1	**$16.99** USD

After using our Wi-Fi service, please take a moment to tell us about your Wi-Fi experience

TOTAL **$16.99** USD

Additional Information

- We are expanding our Inflight Wi-Fi network. Learn more at united.com/WIFI
- Tip: MileagePlus® members can switch Internet access to another device while in flight. Learn about free enrollment and benefits at united.com/MileagePlus
- If you experience technical difficulty or system outage from your United Wi-Fi purchase today and would like to request a refund, please visit the Refunds section of united.com to submit your request. We apologize for the inconvenience. A member of our team will respond to your inquiry.

AMERICAN OVERSIGHT

Yuzon, Andrea

From: Brian McCormack <brian(b) (6) b6
Sent: Wednesday, June 12, 2019 7:43 AM
To: McCormack, Brian
Subject: [EXTERNAL] Fwd: United Airlines Inflight Wi-Fi Receipt - Flight 933

Begin forwarded message:

From: UnitedAirlines@united.com
Date: May 21, 2019 at 4:06:19 PM EDT
To: BRIAN(b) (6) b6
Subject: United Airlines Inflight Wi-Fi Receipt - Flight 933

UNITED

Inflight Wi-Fi Receipt
Network provided by Panasonic

Issue Date: 5/21/2019

Traveler
Brian Mccormack

Receipt Number
(b) (6)
b6

Method of Payment
VI xxxx xxxx xxxx(b) (6) b6

Cardholder Name
Brian Mccormack

FLIGHT INFORMATION

Day	Date	Flight	Departure City	Arrival City
Tuesday	May 21, 2019	933	Frankfurt, DE (FRA)	Washington, DC, US (IAD)

CHARGES

Description	Quantity	Charges
Basic Internet:1h	1	**$16.99** USD

TOTAL **$16.99** USD

After using our Wi-Fi service, please take a moment to tell us about your Wi-Fi experience

Additional Information

- We are expanding our Inflight Wi-Fi network. Learn more at united.com/WIFI
- **Tip**: MileagePlus® members can switch Internet access to another device while in flight. Learn about free enrollment and benefits at united.com/MileagePlus
- If you experience technical difficulty or system outage from your United Wi-Fi purchase today and would like to request a refund, please visit the Refunds section of united.com to submit your request. We apologize for the inconvenience. A member of our team will respond to your inquiry.

AMERICAN OVERSIGHT

IAD Airport

TULLES
INTL AIRPORT
(703) 572-4500
RECEIPT A66

ENTRY TIME:
05/18/19 15:33
EXIT TIME:
05/21/19 20:10
PARK-DLR.: HRS:MIN
3:04:37
AMOUNT:
$ 68.00

KIND OF PAYMENT:
CREDITCARD (b) (6)
XXXXXX XXXX
XXXX
AUTH. CODE

THANK YOU FOR YOUR
VISIT

3:33 pm

8:10 pm

$68.00

b6

AMERICAN OVERSIGHT

Document 20

USD VЗ. 10915. 65CC
Printec EMV Kernel
Райффайзен Банк Аваль
Готель
"Хаятт Рейженсі КиТВ"
м. КиТВ,
Вул. Тарасовоі, 5А
21.05.2019 12:22:21
СПЛАТА ПРЕАВТОРИЗАЦІЇ
Visa Credit
(b) (6)

b6

MCCORMACK/BRIAN
СУМА: 12.734.13ГРН

КАСИР: . . . . . .

6292530 Term: H0137711
40004.4660 AV47
381т: 114
2110 Квитанція: 001597
Код транз.: 913917004380
Дякуємо за візит!

HYATT REGENCY

Hyatt Regency Kyiv
5, A. Tarasova Street
01001 Kyiv, Ukraine

Phone 380 44 581 1234
Fax 380 44 581 1235
E-Mail kyiv.regency@hyatt.com
kyiv.regency.hyatt.com

b6

Mr Brian Vaughan Mccormack

Ukraine

Room No./ Кімната (b) (6)
Arrival/ Заїзд : 19 MAY 19
Departure/ Виїзд : 21 MAY 19
Page No./ Сторінка : 1 of 1
Date/ Дата : 21 MAY 19
Cashier No./ Касир :

World of Hyatt :

INFORMATION INVOICE/ ІНФОРМАЦІЙНИЙ РАХУНОК

DATE ДАТА	DESCRIPTION НАЙМЕНУВАННЯ	REFERENCE ПОСИЛАННЯ	DEBIT ДЕБЕТ	CREDIT КРЕДИТ
19 MAY 19	Accommodation	(b) (6) b6	6,364.03	242.37
20 MAY 19	Accommodation		6,370.10	242.37

World Of Hyatt Summary

No Membership to be credited.

Join World Of Hyatt today and start earning points for stays, dining and more.
Visit WorldOfHyatt.com.

Summary invoice, please see front desk for eligibility details.

Total/ Всього	**12,734.13**	**0.00**
VAT Excluded/ Баланс без податків	10,542.23 UAH	
VAT 20%/ ПДВ 20%	2,108.45 UAH	
City Tax / Місцевий збір	83.46 UAH	
Excise Tax 5% / Акцизний збір 5%	0.00 UAH	
VAT Included/ Баланс з податками	12,734.13 UAH	
Balance/ Баланс	**12,734.13 UAH**	

484.74

I agree that I am personally liable for the payment of the above statement if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joint and several with such person, company or association.

Я згоден з тим, що з мене не знімається зобов'язання щодо сплати цього рахунку, і я несу особисту відповідальність у випадку, якщо зазначена особа, фірма чи асоціація, відмовляється здійснити повний або частковий розрахунок.

Signature/ Підпис _____

Int'l Fee 4.84

AMERICAN OVERSIGHT

Document 21

HYATT REGENCY

USD УЗ. 1.05то. 65CC
Printec EMV Kernel
Райффайзен Банк Аваль
Готель
"Хаятт Реджепсі Київ"
м. Київ,
Вул. Тарасової, 5А
21.05.2019 12:21:05
СПЛАТА
VISA CREDIT

(b) (6) b6

MCCORMACK/BRIAN
СУМА: 3,150.40ГРН
6282530 Term: H0137711
40004.4660 AV47
Зміт: 114
2110 Квитанція: 001596
Код транз.: 914112001959
Код авторизації: 066050
Дякуємо за візит!

Mr Brian Vaughan Mccormack

Ukraine

Hyatt Regency Kyiv
5, A. Tarasova Street
01001 Kyiv, Ukraine

Phone 380 44 581 1234
Fax 380 44 581 1235
E-Mail kyiv.regency@hyatt.com
kyiv.regency.hyatt.com

Room No./ Кімната	(b) (6)	b6
Arrival/ Заїзд	: 19 MAY 19	
Departure/ Виїзд	: 21 MAY 19	
Page No./ Сторінка	: 1 of 1	
Date/ Дата	: 21 MAY 19	
Cashier No./ Касир	: 9997	
World of Hyatt	:	

INFORMATION INVOICE/ ІНФОРМАЦІЙНИЙ РАХУНОК

DATE ДАТА	DESCRIPTION НАЙМЕНУВАННЯ	REFERENCE ПОСИЛАННЯ		DEBIT ДЕБЕТ	CREDIT КРЕДИТ
19 MAY 19	Lobby Lounge Lunch Food	Room (b) (6)	CHECK (b) (6) Ter	198.00	
19 MAY 19	Bar on 8	Room	: CHE 528	840.40	
20 MAY 19	Bar on 8	Room	CHECK# b6	2,112.00	

World Of Hyatt Summary

No Membership to be credited.

Join World Of Hyatt today and start earning points for stays, dining and more.
Visit WorldOfHyatt.com.

Summary invoice, please see front desk for eligibility details.

Total/ Всього	**3,150.40**	**0.00**
VAT Excluded/ Баланс без податків	2,588.23 UAH	
VAT 20%/ ПДВ 20%	517.65 UAH	
City Tax / Місцевий збір	0.00 UAH	
Excise Tax 5% / Акцизний збір 5%	44.52 UAH	
VAT Included/ Баланс з податками	3,150.40 UAH	
Balance/ Баланс	**3,150.40 UAH**	

I agree that I am personally liable for the payment of the above statement if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joint and several with such person, company or association.

Я згоден з тим, що з мене не знімається зобов'язання щодо сплати цього рахунку, і я несу особисту відповідальність у випадку, якщо зазначена особа, фірма чи асоціація, відмовляється здійснити повний або частковий розрахунок.

Signature/ Підпис _____ _____

M:1E USD $ 119.92

AMERICAN OVERSIGHT

ADTRAV

Friday, May 17, 2019 4:55 PM
Booking Locator: (b) (6)

b6

Phone:(205) 444-1665
Toll Free:(888) 205-2369
doeagents@adtrav.com

After Hours/VIT Code: (b) (6)
service nonstop 24/7/365

BRIAN VAUGHAN MCCORMACK
Department of Energy

Ticket(s) Issued
This is your travel invoice

TRAVEL AUTHORIZATION APPROVED

NOTE: Please verify all dates, times, and destinations listed on this itinerary. Immediately notify your ADTRAV agent of any discrepancies. Adjustments made after ticketing may increase the cost.

Washington, DC, US - to - Kiev, UA
Saturday, May 18 ▶ Wednesday, May 22

Traveler:	BRIAN VAUGHAN MCCORMACK		
Traveler Info:	n/a		
Trip Includes:	Air,Hotel Segments	**Date Created:**	May 16, 2019
Booked By:	MCCORMACK/B	**Booking Source:**	Agent
Transaction Type:	Exchange	**Date Ticketed/Confirmed:**	May 16, 2019

Washington, DC, US - to - Munich, DE
Departs: Saturday - May 18 b6

Check In
Flight# 0106

SUPPLIER RECORD LOCATOR- (b) (6)

Carrier:	United Airlines		
Departs:	Washington Dulles International Airport (IAD)	Saturday - May 18 - 5:25 PM	
Arrives:	Munich International Airport (MUC) (Terminal:TERMINAL 2)	Sunday - May 19 - 7:40 AM	b6
Seat #:	26G	**Ticket #:**	(b) (6)
Carrier Locator:	(b) (6) b6	**Meal:**	N/A
Status:	Segment Confirmed	**Info:**	Stops: 0, Time: 8.15, Miles: 4246
Class:	ECONOMY (S)	**Equipment:**	Boeing 777 (2 Engine Jet)
Frequent Flyer:	(b) (6) b6		

Remarks

Munich, DE - to - Kiev Ukraine, UA
Departs: Sunday - May 19

Check In
Flight# 2544

SUPPLIER RECORD LOCATOR- (b) (6)

Carrier:	Lufthansa b6		

AMERICAN OVERSIGHT

Departs:	Munich International Airport (MUC) (Terminal:TERMINAL 2)	Sunday - May 19 - 12:35 PM	
Arrives:	Borispol Airport (KBP)	Sunday - May 19 - 3:45 PM	
Seat #:	Airport Check-in	**Ticket #:**	(b) (6) b6
Carrier Locator:	(b) (6) b6	**Meal:**	N/A
Status:	Segment Confirmed	**Info:**	Stops: 0, Time: 2.10, Miles: 859
Class:	ECONOMY (Y)	**Equipment:**	32A
Frequent Flyer:	(b) (6) b6		
Remarks			

Hyatt
Sunday - May 19 - to - Wednesday - May 22

HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES

Hotel:	Hyatt Regency Kiev 5 A Tarasova Street Kiev Ua 01001 Phone: 380-44-5811234 Fax: 380-44-5811235
Check In:	Sunday - May 19
Check Out:	Wednesday - May 22
Confirmation:	(b) (6) b6
Rate Info:	202.00 EUR **Per Diem Rate:** $140.00
Other Info:	Number of Rooms: 1, Number of Guests:(b) (6) Room Description: KNGFPLP FEDROOMS 1 KING BED C CANCEL 24 HOURS PRIOR TO ARRIV CITY 1 KING BED(b) (6) b6 (b) (6) TTX 4 05 TTL TAX TSC 0.00 TTL SURCHARGE TP 610.05 EUR APPROX. TTL PRICE TD INCLUDES TAXES AND SURCHARGES
Corporate Membership:	(b) (6) b6
Personal Membership:	

INVOICE AND PAYMENT RECEIPT

AIRFARE UNITED AIRLINES TICKET (b) (6) ISSUED 5/16/2019 INVOICE (b) (6) CHARGED TO (b) (6) b6	$ 626.60
SERVICE FEE-AIR DOMESTIC FULL SERVICE SERVICE FEE-AGENT RESERVATIONS VIP SERVICE DOMESTIC RECEIPT (b) (6) ISSUED 5/16/2019	$ 35.95 $ 18.94
TOTAL CHARGES 5/16/2019 1030A b6	**$ 681.49**
PAYMENT RECEIVED 5/16/2019 1030A	**-$ 681.49**

AIRFARE UNITED AIRLINES

AMERICAN OVERSIGHT

TICKET (b) (6) ISSUED 5/17/2019 INVOICE (b) (6) CHARGED TO (b) (6) b6	$ 964.70
SERVICE FEE-AIR INTERNATIONAL FULL SERVICE SERVICE FEE-AGENT RESERVATION VIP SERVICE INTERNATIONAL RECEIPT (b) (6) ISSUED 5/17/2019 INVOICE (b) (6) CHARGED TO (b) (6) b6	$ 41.55 $ 13.30
TOTAL CHARGES 5/17/2019 1057A	**$ 1,019.59**
PAYMENT RECEIVED 5/17/2019 1057A	**-$ 1,019.59**
ORIGINAL TICKET NUMBER (b) (6) b6	$ 964.70
NEW TICKET NUMBER (b) (6)	$ 2,172.60
AIRFARE DIFFERENCE	$ 1,207.90
ADDITIONAL COLLECTION TICKET (b) (6) ISSUED 5/17/2019 INVOICE (b) (6) TO (b) (6) b6	$ 1,207.90
SERVICE FEE-AIR INTERNATIONAL FULL SERVICE	$ 41.55
SERVICE FEE-AGENT RESERVATION VIP SERVICE INTERNATIONAL	$ 13.34
SERVICE FEE-TOTAL RECEIPT (b) (6) ISSUED 5/17/2019 INVOICE (b) (6) CHARGED TO (b) (6) b6	
TOTAL CHARGES 5/17/2019 0501P	**$ 1,262.79**
PAYMENT RECEIVED 5/17/2019 0501P	**-$ 1,262.79**
BALANCE DUE AS OF 05/17/2019 0456 P	**$ 0.00**

REMARKS

CREDIT CARD REQUIRED AT CHECK-IN
CHECK CARRIER WEB SITE FOR CHANGE/CANCEL AND BAGGAGE POLICIES
CHECK-IN TIMES ARE 90 MINUTES PRIOR FOR DOMESTIC FLIGHTS
OR 120 MINUTES FOR INTERNATIONAL FLIGHTS
PREFERRED SEAT NOT AVAIL. CHECKS CONT. UNTIL DEPART DATE
YOUR SPECIAL MEAL HAS BEEN REQUESTED IF APPLICABLE
INTERNATIONAL TRAVELERS PLEASE RE-CONFIRM YOUR
INTERNATIONAL FLIGHTS 72 HOURS PRIOR TO DEPARTURE
TO AVOID POSSIBLE CANCELLATION
PASSPORT REQUIRED FOR INTERNATIONAL TRAVEL
VISA MAY BE REQUIRED FOR TRAVEL ITINERARY
CHECK WWW.CDC.GOV/TRAVEL FOR TRAVEL HEALTH ADVISORIES
PROPER DOCUMENTATION IS REQUIRED FOR ENTRY INTO ARRIVAL COUNTRY
AIRPORT FEES MAY BE COLLECTED UPON ARRIVAL OR DEPARTURE
CHECK WWW.DHS.GOV/TRAVEL-ALERTS FOR COUNTRY TRAVEL ADVISORIES
LH2544 ALL SEATS THIS FLIGHT ARE AIRPORT CHECK-IN ONLY
ALL LUFTHANSA AIRFARES INCLUDE A 17.50
NON-REFUNDABLE FEE FROM THE AIRLINE.
DOT REQUIRES ADTRAV DISPLAY BAG ALLOWANCES AND SERVICE CHARGES OR PROVIDE A
HYPERLINK WHERE BAGGAGE INFORMATION IS AVAILABLE.
FOR THIS TRIP PLEASE VISIT THE LINK(S) LISTED BELOW
FOR Lufthansa VISIT http://www.lufthansa.com/us/en/Free-baggage-rules

Note: Federal law forbids the carriage of certain hazardous materials, such as aerosols, fireworks, and flammable liquids aboard the aircraft. For complete information on these restrictions, contact your airline or go to www.faa.gov/about/initiatives/hazmat_safety/.

ADTRAV Government :: 4555 Southlake Parkway :: Birmingham AL, 35244
Phone: (888) 205-2369 :: 24/7/365
Fax: (205) 444-4829
doeagents@adtrav.com

AMERICAN OVERSIGHT

ADTRAV

Monday, May 20, 2019 9:00 AM
Booking Locator: (b) (6)

b6

Phone:(205) 444-1665
Toll Free:(888) 205-2369
doeagents@adtrav.com

After Hours/VIT Code: (b) (6)
service nonstop 24/7/365

BRIAN VAUGHAN MCCORMACK
Department of Energy

Ticket(s) Issued
This is your travel invoice

TRAVEL AUTHORIZATION APPROVED

NOTE: Please verify all dates, times, and destinations listed on this itinerary. Immediately notify your ADTRAV agent of any discrepancies. Adjustments made after ticketing may increase the cost.

Munich, DE - to - Kiev, UA
Sunday, May 19 ▶ Tuesday, May 21

Traveler:	BRIAN VAUGHAN MCCORMACK		
Traveler Info:	n/a		
Trip Includes:	Air,Hotel Segments	**Date Created:**	May 16, 2019
Booked By:	MCCORMACK/B	**Booking Source:**	Agent
Transaction Type:	Original	**Date Ticketed/Confirmed:**	May 16, 2019

Munich, DE - to - Kiev Ukraine, UA
Departs: Sunday - May 19

Check In

Flight# 2544

SUPPLIER RECORD LOCATOR (b) (6)

b6

Carrier:	Lufthansa		
Departs:	Munich International Airport (MUC) (Terminal:TERMINAL 2)	Sunday - May 19 - 12:35 PM	
Arrives:	Borispol Airport (KBP) (Terminal:TERMINAL D - INTL/DOMESTIC)	Sunday - May 19 - 3:45 PM	
Seat #:	Airport Check-in	**Ticket #:**	(b) (6)
			b6
Carrier Locator:	(b) (6) b6	**Meal:**	N/A
Status:	Segment Confirmed	**Info:**	Stops: 0, Time: 2.10, Miles: 859
Class:	ECONOMY (Y)	**Equipment:**	32A
Frequent Flyer:	(b) (6) b6		

Remarks

Hyatt
Sunday - May 19 - to - Wednesday - May 22

HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID

AMERICAN OVERSIGHT

CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES

Hotel:	Hyatt Regency Kiev 5 A Tarasova Street Kiev Ua 01001 Phone: 380-44-5811234 Fax: 380-44-5811235
Check In:	Sunday - May 19
Check Out:	Wednesday - May 22
Confirmation:	(b) (6) b6
Rate Info:	202.00 EUR **Per Diem Rate:** $140.00
Other Info:	Number of Rooms: 1, Number of Guests (b) (6) Room Description: KNGFPLP FEDROOMS 1 KING BED C CANCEL 24 HOURS PRIOR TO ARRIV CITY 1 KING BED (b) (6) b6 (b) (6) TTX 4 05 TTL TAX TSC 0.00 TTL SURCHARGE TP 610.05 EUR APPROX. TTL PRICE TD INCLUDES TAXES AND SURCHARGES
Corporate Membership:	(b) (6) b6
Personal Membership:	

Kiev Ukraine, UA - to - Frankfurt, DE
Departs: Tuesday - May 21

Check In

Flight# 9097

SUPPLIER RECORD LOCATOR- (b) (6) b6

Carrier:	United Airlines	**Operated by:**	LUFTHANSA
Departs:	Borispol Airport (KBP) (Terminal:TERMINAL D - INTL/DOMESTIC)	Tuesday - May 21 - 2:05 PM	
Arrives:	Frankfurt International Airport (FRA) (Terminal:TERMINAL 1)	Tuesday - May 21 - 3:40 PM	
Seat #:	Airport Check-in	**Ticket #:**	(b) (6) b6
Carrier Locator:	(b) (6) b6	**Meal:**	N/A
Status:	Segment Confirmed	**Info:**	Stops: 0, Time: 2.35, Miles: 975
Class:	ECONOMY (M)	**Equipment:**	32A
Frequent Flyer:	(b) (6) b6		

Remarks

Frankfurt, DE - to - Washington, DC, US
Departs: Tuesday - May 21

Check In

Flight# 0933

SUPPLIER RECORD LOCATOR- (b) (6) b6

Carrier:	United Airlines		
Departs:	Frankfurt International Airport (FRA) (Terminal:TERMINAL 1)	Tuesday - May 21 - 5:10 PM	

AMERICAN OVERSIGHT

Arrives:	Washington Dulles International Airport (IAD)	Tuesday - May 21 - 8:00 PM	
Seat #:	33C	**Ticket #:**	(b) (6) b6
Carrier Locator:	(b) (6) b6	**Meal:**	N/A
Status:	Segment Confirmed	**Info:**	Stops: 0, Time: 8.50, Miles: 4065
Class:	ECONOMY (M)	**Equipment:**	Boeing 777 (2 Engine Jet)
Frequent Flyer:	(b) (6) b6		

Remarks

INVOICE AND PAYMENT RECEIPT

AIRFARE UNITED AIRLINES TICKET (b) (6) ISSUED 5/16/2019 INVOICE (b) (6) CHARGED TO (b) (6) b6	$ 626.60
SERVICE FEE-AIR DOMESTIC FULL SERVICE SERVICE FEE-AGENT RESERVATIONS VIP SERVICE DOMESTIC RECEIPT (b) (6) ISSUED 5/16/2019	$ 35.95 $ 18.94
TOTAL CHARGES 5/16/2019 1030A b6	**$ 681.49**
PAYMENT RECEIVED 5/16/2019 1030A	**-$ 681.49**
AIRFARE UNITED AIRLINES TICKET (b) (6) ISSUED 5/17/2019 INVOICE (b) (6) CHARGED TO (b) (6) b6	$ 964.70
SERVICE FEE-AIR INTERNATIONAL FULL SERVICE SERVICE FEE-AGENT RESERVATION VIP SERVICE INTERNATIONAL RECEIPT (b) (6) ISSUED 5/17/2019 INVOICE (b) (6) CHARGED TO (b) (6) b6	$ 41.55 $ 13.30
TOTAL CHARGES 5/17/2019 1057A	**$ 1,019.59**
PAYMENT RECEIVED 5/17/2019 1057A	**-$ 1,019.59**
ORIGINAL TICKET NUMBER (b) (6) b6	$ 964.70
NEW TICKET NUMBER (b) (6)	$ 2,172.60
AIRFARE DIFFERENCE	$ 1,207.90
ADDITIONAL COLLECTION TICKET (b) (6) ISSUED 5/17/2019 INVOICE (b) (6) TO (b) (6) b6	$ 1,207.90
SERVICE FEE-AIR INTERNATIONAL FULL SERVICE	$ 41.55
SERVICE FEE-AGENT RESERVATION VIP SERVICE INTERNATIONAL	$ 13.34
SERVICE FEE-TOTAL RECEIPT (b) (6) ISSUED 5/17/2019 INVOICE (b) (6) CHARGED TO (b) (6) b6	
TOTAL CHARGES 5/17/2019 0501P	**$ 1,262.79**
PAYMENT RECEIVED 5/17/2019 0501P	**-$ 1,262.79**
AIRFARE UNITED AIRLINES TICKET (b) (6) ISSUED 5/20/2019 b6 INVOICE (b) (6) CHARGED TO (b) (6)	$ 1,909.23

AMERICAN OVERSIGHT

SERVICE FEE-AIR INTERNATIONAL FULL SERVICE	$ 41.55
SERVICE FEE-AGENT RESERVATION VIP SERVICE INTERNATIONAL	$ 13.30
RECEIPT (b) (6) ISSUED 5/20/2019	
INVOICE (b) (6) CHARGED TO (b) (6) b6	
TOTAL CHARGES 5/20/2019 0846A	**$ 1,964.12**
PAYMENT RECEIVED 5/20/2019 0846A	**-$ 1,964.12**
BALANCE DUE AS OF 05/20/2019 0900 A	**$ 0.00**

REMARKS

CREDIT CARD REQUIRED AT CHECK-IN
CHECK CARRIER WEB SITE FOR CHANGE/CANCEL AND BAGGAGE POLICIES
CHECK-IN TIMES ARE 90 MINUTES PRIOR FOR DOMESTIC FLIGHTS
OR 120 MINUTES FOR INTERNATIONAL FLIGHTS
PREFERRED SEAT NOT AVAIL. CHECKS CONT. UNTIL DEPART DATE
YOUR SPECIAL MEAL HAS BEEN REQUESTED IF APPLICABLE
INTERNATIONAL TRAVELERS PLEASE RE-CONFIRM YOUR
INTERNATIONAL FLIGHTS 72 HOURS PRIOR TO DEPARTURE
TO AVOID POSSIBLE CANCELLATION
PASSPORT REQUIRED FOR INTERNATIONAL TRAVEL
VISA MAY BE REQUIRED FOR TRAVEL ITINERARY
CHECK WWW.CDC.GOV/TRAVEL FOR TRAVEL HEALTH ADVISORIES
PROPER DOCUMENTATION IS REQUIRED FOR ENTRY INTO ARRIVAL COUNTRY
AIRPORT FEES MAY BE COLLECTED UPON ARRIVAL OR DEPARTURE
CHECK WWW.DHS.GOV/TRAVEL-ALERTS FOR COUNTRY TRAVEL ADVISORIES
LH2544 ALL SEATS THIS FLIGHT ARE AIRPORT CHECK-IN ONLY
ALL LUFTHANSA AIRFARES INCLUDE A 17.50
NON-REFUNDABLE FEE FROM THE AIRLINE.
UA9097 ALL SEATS THIS FLIGHT ARE AIRPORT CHECK-IN ONLY
DOT REQUIRES ADTRAV DISPLAY BAG ALLOWANCES AND SERVICE CHARGES OR PROVIDE A
HYPERLINK WHERE BAGGAGE INFORMATION IS AVAILABLE.
FOR THIS TRIP PLEASE VISIT THE LINK(S) LISTED BELOW
FOR Lufthansa VISIT http://www.lufthansa.com/us/en/Free-baggage-rules

Note: Federal law forbids the carriage of certain hazardous materials, such as aerosols, fireworks, and flammable liquids aboard the aircraft. For complete information on these restrictions, contact your airline or go to www.faa.gov/about/initiatives/hazmat_safety/.

ADTRAV Government :: 4555 Southlake Parkway :: Birmingham AL, 35244
Phone: (888) 205-2369 :: 24/7/365
Fax: (205) 444-4829
doeagents@adtrav.com

AMERICAN OVERSIGHT

Document Header Information

Document Type:	Vch	Document Name:	VCH292670
Travel Authorization Number:	0AARQF	Trip Name:	Trip from Washington to Kiev
TA Date:	06/25/19	Currency:	USD
Organization:	GDOEHQ1B1	Current Status:	PAID
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Meetings regarding corporate governance of Naftogaz, ENR programs.
Type Code:	Single Trip		

Traveler Profile

Name:	Garrish, Theodore J	TID:	26195
Organization:	GDOEHQ1B1	Title:	
Duty Station:		Security Cl:	
Card:	CARD HOLDER	Office Address:	,
EMAIL:	theodore.garrish@hq.doe.gov	Office Phone:	202-586-1145
Cell Phone:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Meetings regarding corporate governance of Naftogaz, ENR programs.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/18/19	05/21/19	KYIV, UKR		243.00 / 131.00

Document Totals

Total Expenses:	5,373.54
Reimbursable Expenses:	1,089.06
Non-Reimbursable Expenses:	4,284.48
Advance Applied:	.00
Net to Traveler:	516.50
Net to Government:	4,284.48
Pay to Charge Card:	572.56

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	4,010.03	.00
Lodging-PerDiem	484.74	.00
M&IE-PerDiem	458.50	.00
Mileage	58.00	.00
Other	5.07	.00
Transportation	68.00	.00
Transxn Fees	289.20	.00
Total Expenses:	5,373.54	.00

Trip 1 Details

Reservations Summary

b6

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	(b) (6)		3,273.03
COMM-CARR	United			.00
COMM-CARR	United			.00
COMM-CARR	United			.00
LODGE	Hyatt		Kiev	678.39

AMERICAN OVERSIGHT

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: FRA-Frankfurt, Germany

Air

Saturday May 18, 2019

IAD-Washington, DC (USA) to FRA-Frankfurt, Germany

May 18 United 0989
Washington, DC (USA) (Dulles Apt) 05/18/2019 5:25PM
Confirmation Number: (b) (6)

Duration: 7 Hours 55 Minutes Nonstop
Frankfurt, Germany 05/19/2019 7:20AM

Flight Information
Distance 4068 miles
No Seat Assigned

b6

Emissions 1586.5 lbs of CO2
Cost 3,273.03 USD

Sunday May 19, 2019

FRA-Frankfurt, Germany to KBP-Kiev, Ukraine (Boris

May 19 United 9148
Frankfurt, Germany 05/19/2019 9:50AM
Confirmation Number (b) (6)

Duration: 2 Hours 25 Minutes Nonstop
Kiev, Ukraine (Borispol Apt) 05/19/2019 1:15PM

Flight Information
Distance 983 miles
No Seat Assigned

b6

Emissions 422.7 lbs of CO2

Hotel

Hyatt

5, Alla Tarasova St Kiev 01001 44-581-1234

May 19 Checking in: 05/19/2019

Checking out: 05/22/2019
Total Rate: 606.00 EUR

Air

Wednesday May 22, 2019

KBP-Kiev, Ukraine (Boris to FRA-Frankfurt, Germany

May 22 United 9097
Kiev, Ukraine (Borispol Apt) 05/22/2019 2:05PM
Confirmation Number: (b) (6)

Duration: 2 Hours 35 Minutes Nonstop
Frankfurt, Germany 05/22/2019 3:40PM

b6

Flight Information
Distance 983 miles
No Seat Assigned

Emissions 422.7 lbs of CO2

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

May 22 United 0933
Frankfurt, Germany 05/22/2019 5:10PM
Confirmation Number: (b) (6)

Duration: 8 Hours 50 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 05/22/2019 8:00PM

b6

Flight Information
Distance 4068 miles
No Seat Assigned

Emissions 1586.5 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 4,430.30 | Total Per Diem Expenses: 943.24

Date	Description	Category	Cost	Pay Method	Per Diem
05/17/2019	Travel Fee	Transxn Fees	54.89	CBA	
Comment: LB VIP Services					
05/17/2019	Travel Fee	Transxn Fees	54.89	CBA	
Comment: LB VIP Services					
05/17/2019	Travel Fee	Transxn Fees	54.89	CBA	
Comment: LB VIP Services					
05/17/2019	Travel Fee	Transxn Fees	54.89	CBA	
Comment: LB VIP Services					
05/18/2019	Airline Flight	Com. Carrier	4,010.03	CBA	
05/18/2019	Lodging	Lodging-PerDiem	.00	IBA	*
05/18/2019	M&IE	M&IE-PerDiem	98.00	CASH	*
05/18/2019	Private Vehicle	Mileage	15.66	CASH	
05/18/2019	Travel Fee	Transxn Fees	54.89	CBA	

AMERICAN OVERSIGHT

Comment: LB VIP Services						
05/19/2019	Lodging		Lodging-PerDiem	242.25	IBA	*
Comment: Conf Num: (b) (6) arrival.		Cmt: Must cancel 24 hours prior to				
05/19/2019	M&IE		M&IE-PerDiem	131.00	CASH	*
05/20/2019	Lodging		Lodging-PerDiem	242.49	IBA	*
Comment: Conf Num: (b) (6) arrival.		Cmt: Must cancel 24 hours prior to				
05/20/2019	M&IE		M&IE-PerDiem	131.00	CASH	*
05/21/2019	M&IE		M&IE-PerDiem	98.25	CASH	*
05/21/2019	Private Vehicle		Mileage	42.34	CASH	
05/21/2019	Parking		Transportation	68.00	IBA	
05/23/2019	International Transx Fee		Other	5.07	IBA	
06/25/2019	TDY Voucher Fee		Transxn Fees	14.75	IBA	

b6

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 943.24

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/18/2019	243.00/131.00	0.00	0.00	98.25	98.25	
05/19/2019	243.00/131.00	242.25	242.25	131.00	131.00	
05/20/2019	243.00/131.00	242.49	242.49	131.00	131.00	
05/21/2019	243.00/131.00	0.00	0.00	98.25	98.25	

Account Summary for the Selected Trip

Org: GDOEHQ1B1	Label: 19 19_20 IA 1	Acct Code: (b) (6)	5,373.54
Expense Category: Com. Carrier	Fiscal Year: 2019 Amount: 4,010.03		
Expense Category: Lodging-PerDiem	Fiscal Year: 2019 Amount: 484.74		
Expense Category: M&IE-PerDiem	Fiscal Year: 2019 Amount: 458.50		
Expense Category: Mileage	Fiscal Year: 2019 Amount: 58.00		
Expense Category: Other	Fiscal Year: 2019 Amount: 5.07		
Expense Category: Transportation	Fiscal Year: 2019 Amount: 68.00		
Expense Category: Transxn Fees	Fiscal Year: 2019 Amount: 289.20		
		Total:	5,373.54

b6

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
GDOEHQ1B1 19 19 20 IA 1	(b) (6)	CASH	516.50
GDOEHQ1B1 19 19_20 IA_1		CBA	4,284.48
GDOEHQ1B1 19 19_20 IA_1		IBA	572.56

Totals by Label

GDOEHQ1B1 19 19_20 IA_1 Total (b) (6) 5,373.54

b6

Totals by Payment Method

CASH Total	516.50
CBA Total	4,284.48
IBA Total	572.56

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
05/18/19	AIR Airline Flight	$4,010.03

AMERICAN OVERSIGHT

05/18/19	Lodging	$0.00
05/19/19	Lodging	$242.25
05/20/19	Lodging	$242.49

Audits

Audit Name	Result	Reason
INDIVIDUALLY BILLED ACCOUNT	FAIL	Airline Flight, dated 05/18/2019, for amount 3273.03 has a payment method of CBA while traveler has an individually billed account. There is an IBA credit card in the traveler's profile, and a CBA credit card was used for transpotation costs. Please explain.
	Traveler Justification:	Traveler is traveling under VIP. VIP travel is charged to the House Account.
TRIP DURATION	FAIL	TRIP DURATION GREATER THAN 0 DAYS I have reviewed the requirements to accomplish the mission and determined that alternate means of communication such as video and teleconferencing are insufficient to accomplish the objectives of the travel without eroding mission objectives. ** If travel is required, was the use of non-refundable tickets considered? **
	Traveler Justification:	concur
INDIVIDUALLY BILLED ACCOUNT	FAIL	Travel Fee, dated 05/17/2019, for amount 54.89 has a payment method of CBA while traveler has an individually billed account. There is an IBA credit card in the traveler's profile, and a CBA credit card was used for transpotation costs. Please explain.
	Traveler Justification:	VIP Traveler. Airfare charged to House Account
TRAVEL EXPS AUTHRZED	FAIL	MODE NOT AUTHORIZED: 1POC A travel mode was not found on the authorization. This may include air fare, train fare, or mileage costs.
	Traveler Justification:	POV and Parking authorized while on travel.

Document History 01/30/2020 Vch: VCH292670

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/25/2019	11:27AMEST	Brito, Claudette F	
SIGN VOUCHER	06/26/2019	7:32AMEST	Brito, Claudette F	
ADJUSTED	06/26/2019	8:32AMEST	Brito, Claudette F	
REVIEWED	06/26/2019	9:20AMEST	MORROW, LORI Patricia	
APPROVED VOUCHER	06/26/2019	9:28AMEST	Rodrigue, Michael Louis	
PENDING	06/26/2019	9:29AMEST	SYSUTILITY	
REJECT	06/26/2019	4:07PMEST	User, EAI	
ADJUSTED	06/27/2019	5:48AMEST	Brito, Claudette F	
SIGN VOUCHER	06/27/2019	5:49AMEST	Brito, Claudette F	
ADJUSTED	06/27/2019	7:03AMEST	MORROW, LORI Patricia	
REVIEWED	06/27/2019	7:07AMEST	MORROW, LORI Patricia	
PAID	07/03/2019	7:08AMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature:

Date: _____

AMERICAN OVERSIGHT

Document Header Information

Document Type:	Vch	Document Name:	VCH292670
Travel Authorization Number:	0AARQF	Trip Name:	Trip from Washington to Kiev
TA Date:	06/25/19	Currency:	USD
Organization:	GDOEHQ1B1	Current Status:	SIGN VOUCHER
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Meetings regarding corporate governance of Naftogaz, ENR programs.
Type Code:	Single Trip		

Traveler Profile

Name:	Garrish, Theodore J	TID:	26195
Organization:	GDOEHQ1B1	Title:	
Duty Station:		Security Cl:	
Card:	CARD HOLDER	Office Address:	,
EMAIL:	theodore.garrish@hq.doe.gov	Office Phone:	202-586-1145
Cell Phone:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: Meetings regarding corporate governance of Naftogaz, ENR programs.
Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/18/19	05/21/19	KYIV, UKR		243.00 / 131.00

Document Totals

Total Expenses:	5,373.54
Reimbursable Expenses:	1,089.06
Non-Reimbursable Expenses:	4,284.48
Advance Applied:	.00
Net to Traveler:	584.50
Net to Government:	4,284.48
Pay to Charge Card:	504.56

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	4,010.03	.00
Lodging-PerDiem	484.74	.00
M&IE-PerDiem	458.50	.00
Other	131.07	.00
Transxn Fees	289.20	.00
Total Expenses:	5,373.54	.00

Trip 1 Details

Reservations Summary

b6

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	(b) (6)		3,273.03
COMM-CARR	United			.00
COMM-CARR	United			.00
COMM-CARR	United			.00
LODGE	Hyatt		Kiev	678.39

Trip Itinerary

AMERICAN OVERSIGHT

From: IAD-Washington, DC (USA) (Dulles Apt) TO: FRA-Frankfurt, Germany

Air

Saturday May 18, 2019

IAD-Washington, DC (USA) to FRA-Frankfurt, Germany

May 18 United 0989
Washington, DC (USA) (Dulles Apt) 05/18/2019 5:25PM
Confirmation Number: (b) (6)

Duration: 7 Hours 55 Minutes Nonstop
Frankfurt, Germany 05/19/2019 7:20AM

b6

Flight Information
Distance 4068 miles
No Seat Assigned

Emissions 1586.5 lbs of CO2
Cost 3,273.03 USD

Sunday May 19, 2019

FRA-Frankfurt, Germany to KBP-Kiev, Ukraine (Boris

May 19 United 9148
Frankfurt, Germany 05/19/2019 9:50AM
Confirmation Number: (b) (6)

Duration: 2 Hours 25 Minutes Nonstop
Kiev, Ukraine (Borispol Apt) 05/19/2019 1:15PM

b6

Flight Information
Distance 983 miles
No Seat Assigned

Emissions 422.7 lbs of CO2

Hotel

Hyatt

5, Alla Tarasova St Kiev 01001 44-581-1234

May 19 Checking in: 05/19/2019

Checking out: 05/22/2019
Total Rate: 606.00 EUR

Air

Wednesday May 22, 2019

KBP-Kiev, Ukraine (Boris to FRA-Frankfurt, Germany

May 22 United 9097
Kiev, Ukraine (Borispol Apt) 05/22/2019 2:05PM
Confirmation Number: (b) (6)

Duration: 2 Hours 35 Minutes Nonstop
Frankfurt, Germany 05/22/2019 3:40PM

b6

Flight Information
Distance 983 miles
No Seat Assigned

Emissions 422.7 lbs of CO2

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

May 22 United 0933
Frankfurt, Germany 05/22/2019 5:10PM
Confirmation Number: (b) (6)

Duration: 8 Hours 50 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 05/22/2019 8:00PM

b6

Flight Information
Distance 4068 miles
No Seat Assigned

(b) (6)

Emissions 1586.5 lbs of CO2

b6

Theodore Garrish

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 4,430.30 Total Per Diem Expenses: 943.24

Date	Description	Category	Cost	Pay Method	Per Diem
05/17/2019	Travel Fee	Transxn Fees	54.89	CBA	
	Comment: LB VIP Services				
05/17/2019	Travel Fee	Transxn Fees	54.89	CBA	
	Comment: LB VIP Services				
05/17/2019	Travel Fee	Transxn Fees	54.89	CBA	
	Comment: LB VIP Services				
05/17/2019	Travel Fee	Transxn Fees	54.89	CBA	
	Comment: LB VIP Services				
05/18/2019	Airline Flight	Com. Carrier	4,010.03	CBA	
05/18/2019	Lodging	Lodging-PerDiem	.00	IBA	*
05/18/2019	M&IE	M&IE-PerDiem	98.25	CASH	*
05/18/2019	Private Vehicle DOE to Airport	Other	15.66	CASH	
05/18/2019	Travel Fee	Transxn Fees	54.89	CBA	
	Comment: LB VIP Services				
05/19/2019	Lodging	Lodging-PerDiem	242.25	IBA	*

AMERICAN OVERSIGHT

Comment: Conf Num:(b) (6) Cmt: Must cancel 24 hours prior to arrival.					
05/19/2019M&IE	b6	M&IE-PerDiem	131.00	CASH	*
05/20/2019Lodging		Lodging-PerDiem	242.49	IBA	*
Comment: Conf Num:(b) (6) Cmt: Must cancel 24 hours prior to arrival.					
05/20/2019M&IE		M&IE-PerDiem	131.00	CASH	*
05/21/2019M&IE		M&IE-PerDiem	98.25	CASH	*
05/21/2019Private Vehicle Dulles to Home		Other	42.34	CASH	
05/21/2019Parking Dulles Airport		Other	68.00	CASH	
05/23/2019International Transx Fee		Other	5.07	IBA	
06/25/2019TDY Voucher Fee		Transxn Fees	14.75	IBA	

(b) (6) b6

Per Diem Allowances Theodore GARRISH

Trip#: 1 Total Per Diem Allowances: 943.24

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/18/2019	243.00/131.00	0.00	0.00	98.25	98.25	
05/19/2019	243.00/131.00	242.25	242.25	131.00	131.00	
05/20/2019	243.00/131.00	242.49	242.49	131.00	131.00	
05/21/2019	243.00/131.00	0.00	0.00	98.25	98.25	

Account Summary for the Selected Trip

Org: GDOEHQ1B1	Label: 19 19_20 IA_1 Acct Code: (b) (6)	5,373.54
Expense Category: Com. Carrier	Fiscal Year: 2019 Amount: 4,010.03 b6	
Expense Category: Lodging-PerDiem	Fiscal Year: 2019 Amount: 484.74	
Expense Category: M&IE-PerDiem	Fiscal Year: 2019 Amount: 458.50	
Expense Category: Other	Fiscal Year: 2019 Amount: 131.07	
Expense Category: Transxn Fees	Fiscal Year: 2019 Amount: 289.20	
	Total:	5,373.54

Payment Detail Information b6

Organization Label	Accounting String	Payment Method	Amount
GDOEHQ1B1 19 19_20 IA_1	(b) (6)	CASH	584.50
GDOEHQ1B1 19 19_20 IA_1		CBA	4,284.48
GDOEHQ1B1 19 19_20 IA_1		IBA	504.56

Totals by Label

GDOEHQ1B1 19 19_20 IA_1 Total (b) (6) 5,373.54

Totals by Payment Method

CASH Total	584.50
CBA Total	4,284.48
IBA Total	504.56

Attachments Attachments Exist

Receipt Checklist

Date	Description	Cost
05/18/19	AIR Airline Flight	$4,010.03
05/18/19	Lodging	$0.00
05/19/19	Lodging	$242.25
05/20/19	Lodging	$242.49

AMERICAN OVERSIGHT

Audits

Audit Name	Result	Reason
INDIVIDUALLY BILLED ACCOUNT	FAIL	Airline Flight, dated 05/18/2019, for amount 3273.03 has a payment method of CBA while traveler has an individually billed account. There is an IBA credit card in the traveler's profile, and a CBA credit card was used for transpotation costs. Please explain.
	Traveler Justification:	Traveler is traveling under VIP. VIP travel is charged to the House Account.
TRIP DURATION	FAIL	TRIP DURATION GREATER THAN 0 DAYS I have reviewed the requirements to accomplish the mission and determined that alternate means of communication such as video and teleconferencing are insufficient to accomplish the objectives of the travel without eroding mission objectives. ** If travel is required, was the use of non-refundable tickets considered? **
	Traveler Justification:	concur
EXPENSE THRESHOLD	FAIL	Ad hoc expense - Taxi DOE to IAD
	Traveler Justification:	Traveler is a VIP. POV expenses are approved.
INDIVIDUALLY BILLED ACCOUNT	FAIL	Travel Fee, dated 05/17/2019, for amount 54.89 has a payment method of CBA while traveler has an individually billed account. There is an IBA credit card in the traveler's profile, and a CBA credit card was used for transpotation costs. Please explain.
	Traveler Justification:	Due to change in schedule there were flight changes.

Document History 06/26/2019 Vch: VCH292670

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/25/2019	11:27AMEST	Brito, Claudette F	
SIGN VOUCHER	06/26/2019	7:32AMEST	Brito, Claudette F	
ADJUSTED	06/26/2019	8:32AMEST	Brito, Claudette F	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____
Traveler/Preparer Signature: _____
Date: _____
Approver Name: _____
Approver Signature: _____
Date: _____

AMERICAN OVERSIGHT

HYATT REGENCY
КИЇВ

Hyatt Regency Kyiv
5, A. Tarasova Street
01001 Kyiv, Ukraine

Phone 380 44 581 1234
Fax 380 44 581 1235
E-Mail kyiv.regency@hyatt.com
kyiv.regency.hyatt.com

Document 26

Mr Ted Garrish
(b) (6)
b6

Company Name/ Компанія Usa Embassy In Ukraine

Room No./ Кімната :(b) (6) b6
Arrival/ Заїзд : 19 MAY 19
Departure/ Виїзд : 21 MAY 19
Page No./ Сторінка : 1 of 1
Date/ Дата : 25 JUN 19
Cashier No./ Касир : 239
Invoice No./ Рахунок N : (b) (6) b6
World of Hyatt : XXXXXX(b) (6)

COPY OF INVOICE/ КОПІЯ РАХУНКУ

DATE ДАТА	DESCRIPTION НАЙМЕНУВАННЯ	REFERENCE ПОСИЛАННЯ	DEBIT ДЕБЕТ	CREDIT КРЕДИТ
19 MAY 19	Accommodation b6	(b) (6)	6,322.30	
20 MAY 19	Grill Asia Breakfast Food	Room#(b) (6) CHECK# (b) (6)	206.22	$235.951 ($236)
20 MAY 19	Accommodation	(b) (6) b6	6,328.37	
21 MAY 19	CC Visa b6 XXXXXXXXXXXX(b) (6) XX/XX			12,856.89

World Of Hyatt Summary

Bonus Codes:
Qualifying Nights: 2
Eligible Spend: 10,714.08
Redemption Eligible: 206.22

Summary Invoice, please see front desk for eligible details.

Total/ Всього	**12,856.89**	**12,856.89**
VAT Excluded/ Баланс без податків	10,714.08 UAH	
VAT 20%/ ПДВ 20%	2,142.82 UAH	
City Tax / Місцевий збір	0.00 UAH	
Excise Tax 5% / Акцизний збір 5%	0.00 UAH	
VAT Included/ Баланс з податками	12,856.89 UAH	
Balance/ Баланс	**0.00 UAH**	

I agree that I am personally liable for the payment of the above statement if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joint and several with such person, company or association.

Я згоден з тим, що з мене не знімається зобов'язання щодо сплати цього рахунку, і я несу особисту відповідальність у випадку, якщо зазначена особа, фірма чи асоціація, відмовляється здійснити повний або частковий розрахунок.

Signature/ Підпис _____

AMERICAN OVERSIGHT

HYATT REGENCY
КИЇВ

Hyatt Regency Kyiv
5, A. Tarasova Street
01001 Kyiv, Ukraine

Phone 380 44 581 1234
Fax 380 44 581 1235
E-Mail kyiv.regency@hyatt.com
kyiv.regency.hyatt.com

Document 27

Mr Ted Garrish

(b) (6)

b6

Company Name/ Компанія Usa Embassy In Ukraine

Room No./ Кімната :(b) (6) b6
Arrival/ Заїзд : 19 MAY 19
Departure/ Виїзд : 21 MAY 19
Page No./ Сторінка : 1 of 1
Date/ Дата : 25 JUN 19
Cashier No./ Касир : 239
Invoice No./ Рахунок N : (b) (6) b6
World of Hyatt : XXXXXX(b) (6)

COPY OF INVOICE/ КОПІЯ РАХУНКУ

DATE ДАТА	DESCRIPTION НАЙМЕНУВАННЯ	REFERENCE ПОСИЛАННЯ	DEBIT ДЕБЕТ	CREDIT КРЕДИТ
19 MAY 19	Accommodation		41.73	
20 MAY 19	Accommodation		41.73	$1.55738 $1.56
21 MAY 19	CC Visa			83.46
	b6			Rounded off to $2.00
	XXXXXXXXXXXX(b) (6) XX/XX			

World Of Hyatt Summary

Bonus Codes:
Qualifying Nights: 2
Eligible Spend: 10,714.08
Redemption Elig ble: 206.22

Summary Invoice, please see front desk for eligible details.

Total/ Всього	**83.46**	**83.46**
VAT Excluded/ Баланс без податків	0.00 UAH	
VAT 20%/ ПДВ 20%	0.00 UAH	
City Tax / Місцевий збір	83.46 UAH	
Excise Tax 5% / Акцизний збір 5%	0.00 UAH	
VAT Included/ Баланс з податками	83.46 UAH	
Balance/ Баланс	**0.00 UAH**	

I agree that I am personally liable for the payment of the above statement if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joint and several with such person, company or association.

Я згоден з тим, що з мене не знімається зобов'язання щодо сплати цього рахунку, і я несу особисту відповідальність у випадку, якщо зазначена особа, фірма чи асоціація, відмовляється здійснити повний або частковий розрахунок.

Signature/ Підпис _____

AMERICAN OVERSIGHT

ADTRAV

Phone:(205) 444-1665
Toll Free:(888) 205-2369
doeagents@adtrav.com

Saturday, May 18, 2019 11:52 AM
Booking Locator: (b) (6)

b6

After Hours/VIT Code (b) (6)
service nonstop 24/7/365

THEODORE JOHN GARRISH
Department of Energy

Ticket(s) Issued
This is your travel invoice

TRAVEL AUTHORIZATION APPROVED

NOTE: Please verify all dates, times, and destinations listed on this itinerary. Immediately notify your ADTRAV agent of any discrepancies. Adjustments made after ticketing may increase the cost.

Washington, DC, US - to - Kiev, UA
Saturday, May 18 ▶ Tuesday, May 21

Traveler:	THEODORE JOHN GARRISH		
Traveler Info:	n/a		
Trip Includes:	Air,Hotel Segments	**Date Created:**	May 17, 2019
Booked By:	GARRISH/T	**Booking Source:**	Agent
Transaction Type:		**Date Ticketed/Confirmed:**	May 17, 2019

Washington, DC, US - to - Frankfurt, DE
Departs: Saturday - May 18 b6 **Flight# 0989**

Check In

SUPPLIER RECORD LOCATOR (b) (6)

Carrier:	United Airlines		
Departs:	Washington Dulles International Airport (IAD)	Saturday - May 18 - 5:25 PM	
Arrives:	Frankfurt International Airport (FRA) (Terminal:TERMINAL 1)	Sunday - May 19 - 7:20 AM	b6
Seat #:	34D	**Ticket #:**	(b) (6)
Carrier Locator:	(b) (6) b6	**Meal:**	N/A
Status:	Segment Confirmed	**Info:**	Stops: 0, Time: 7.55, Miles: 4065
Class:	ECONOMY (U)	**Equipment:**	Boeing 777 (2 Engine Jet)
Frequent Flyer:	(b) (6) b6		

Remarks

Frankfurt, DE - to - Kiev Ukraine, UA
Departs: Sunday - May 19 b6 **Flight# 9148**

Check In

SUPPLIER RECORD LOCATOR (b) (6)

AMERICAN OVERSIGHT

Carrier:	United Airlines	**Operated by:**	LUFTHANSA
Departs:	Frankfurt International Airport (FRA) (Terminal:TERMINAL 1)	Sunday - May 19 - 9:50 AM	
Arrives:	Borispol Airport (KBP) (Terminal:TERMINAL D - INTL/DOMESTIC)	Sunday - May 19 - 1:15 PM	
Seat #:	Airport Check-in	**Ticket #:**	(b) (6)
Carrier Locator:	(b) (6)	**Meal:**	N/A
Status:	Segment Confirmed	**Info:**	Stops: 0, Time: 2.25, Miles: 975
Class:	ECONOMY (U)	**Equipment:**	Airbus Industrie (2 Engine Jet)
Frequent Flyer:	(b) (6)		

b6

Remarks

Hyatt
Sunday - May 19 - to - Wednesday - May 22

HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES HOTEL MUST BE CANCELLED BY 24 HOURS PRIOR TO 5/19/2019 TO AVOID CHARGES

Hotel:	Hyatt Regency Kiev 5 A Tarasova Street Kiev Ua 01001 Phone: 380-44-5811234 Fax: 380-44-5811235
Check In:	Sunday - May 19
Check Out:	Wednesday - May 22
Confirmation:	(b) (6)
Rate Info:	202.00 EUR **Per Diem Rate:** $140.00
Other Info:	Number of Rooms: 1, Number of Guests (b) (6) Room Description: KNGFPLP FEDROOMS 1 KING BED CITY 1 KING (b) (6) C CANCEL 24 HOURS PRIOR TO ARRIV TTX 5.40 TTL TAX TSC 0.00 TTL SURCHARGE TP 813.40 EUR APPROX. TTL PRICE TD INCLUDES TAXES AND SURCHARGES
Corporate Membership:	(b) (6)
Personal Membership:	

b6

Kiev Ukraine, UA - to - Frankfurt, DE

AMERICAN OVERSIGHT

Departs: Tuesday - May 21 **Flight# 1491**

SUPPLIER RECORD LOCATOR	(b) (6)	
Carrier:	Lufthansa	b6
Departs:	Borispol Airport (KBP)	Tuesday - May 21 - 2:05 PM
Arrives:	Frankfurt International Airport (FRA) (Terminal:TERMINAL 1)	Tuesday - May 21 - 3:40 PM b6
Seat #:	Airport Check-in	**Ticket #:** (b) (6)
Carrier Locator:	(b) (6) b6	**Meal:** N/A
Status:	Segment Confirmed	**Info:** Stops: 0, Time: 2.35, Miles: 975
Class:	ECONOMY (Y)	**Equipment:** 32A
Frequent Flyer:	(b) (6) b6	
Remarks		

Frankfurt, DE - to - Washington, DC, US

Check In

Departs: Tuesday - May 21 **Flight# 0933**

SUPPLIER RECORD LOCATOR	(b) (6)	
Carrier:	United Airlines	b6
Departs:	Frankfurt International Airport (FRA) (Terminal:TERMINAL 1)	Tuesday - May 21 - 5:10 PM
Arrives:	Washington Dulles International Airport (IAD)	Tuesday - May 21 - 8:00 PM b6
Seat #:	46D	**Ticket #:** (b) (6)
Carrier Locator:	(b) (6) b6	**Meal:** N/A
Status:	Segment Confirmed	**Info:** Stops: 0, Time: 8.50, Miles: 4065
Class:	ECONOMY (S)	**Equipment:** Boeing 777 (2 Engine Jet)
Frequent Flyer:	(b) (6) b6	
Remarks		

INVOICE AND PAYMENT RECEIPT

AIRFARE UNITED AIRLINES TICKET (b) (6) ISSUED 5/17/2019 INVOICE (b) (6) CHARGED TC (b) (6) b6	$ 3,273.03
SERVICE FEE-AIR INTERNATIONAL FULL SERVICE SERVICE FEE-AGENT RESERVATION VIP SERVICE INTERNATIONAL RECEIPT (b) (6) ISSUED 5/17/2019 b6	$ 41.55 $ 13.30
TOTAL CHARGES 5/17/2019 0818A	**$ 3,327.92**
PAYMENT RECEIVED 5/17/2019 0818A	**-$ 3,327.92**

AMERICAN OVERSIGHT

ORIGINAL TICKET NUMBER (b) (6)	$ 3,273.03
NEW TICKET NUMBER (b) (6) b6	$ 1,731.20
AIRFARE DIFFERENCE	$ (1,541.83)
EVEN EXCHANGE TICKET (b) (6) ISSUED 5/17/2019 INVOICE (b) (6) b6	$ 0.00
SERVICE FEE-AIR INTERNATIONAL FULL SERVICE	$ 41.55
SERVICE FEE-AGENT RESERVATION VIP SERVICE INTERNATIONAL	$ 13.34
SERVICE FEE-TOTAL RECEIPT (b) (6) ISSUED 5/17/2019 INVOICE (b) (6) CHARGED TO (b) (6) b6	
TOTAL CHARGES 5/17/2019 1142A	**$ 54.89**
PAYMENT RECEIVED 5/17/2019 1142A	**-$ 54.89**
ORIGINAL TICKET NUMBER (b) (6)	$ 1,731.20
NEW TICKET NUMBER (b) (6) b6	$ 2,172.60
AIRFARE DIFFERENCE	$ 441.40
ADDITIONAL COLLECTION TICKET (b) (6) ISSUED 5/17/2019 INVOICE (b) (6) TO (b) (6) b6	$ 441.40
SERVICE FEE-AIR INTERNATIONAL FULL SERVICE	$ 41.55
SERVICE FEE-AGENT RESERVATION VIP SERVICE INTERNATIONAL	$ 13.34
SERVICE FEE-TOTAL RECEIPT (b) (6) ISSUED 5/17/2019 INVOICE (b) (6) CHARGED TO (b) (6) b6	
TOTAL CHARGES 5/17/2019 0459P	**$ 496.29**
PAYMENT RECEIVED 5/17/2019 0459P	**-$ 496.29**
ORIGINAL TICKET NUMBER (b) (6)	$ 2,172.60
NEW TICKET NUMBER (b) (6) b6	$ 1,731.20
AIRFARE DIFFERENCE	$ (441.40)
EVEN EXCHANGE TICKET (b) (6) ISSUED 5/17/2019 INVOICE (b) (6) b6	$ 0.00
SERVICE FEE-AIR INTERNATIONAL FULL SERVICE	$ 41.55
SERVICE FEE-AGENT RESERVATION VIP SERVICE INTERNATIONAL	$ 13.34
SERVICE FEE-TOTAL RECEIPT (b) (6) ISSUED 5/17/2019 INVOICE (b) (6) CHARGED TO (b) (6) b6	
TOTAL CHARGES 5/17/2019 0644P	**$ 54.89**
PAYMENT RECEIVED 5/17/2019 0644P	**-$ 54.89**
ORIGINAL TICKET NUMBER (b) (6) b6	$ 1,731.20
NEW TICKET NUMBER (b) (6)	$ 4,010.03
AIRFARE DIFFERENCE	$ 2,278.83
ADDITIONAL COLLECTION TICKET (b) (6) ISSUED 5/18/2019 INVOICE (b) (6) TO (b) (6) b6	$ 2,278.83

AMERICAN OVERSIGHT

SERVICE FEE-AIR INTERNATIONAL FULL SERVICE	$ 41.55
SERVICE FEE-AGENT RESERVATION VIP SERVICE INTERNATIONAL	$ 13.34
SERVICE FEE-TOTAL	

RECEIPT (b) (6) ISSUED 5/18/2019
INVOICE (b) (6) CHARGED TO (b) (6) b6

TOTAL CHARGES 5/18/2019 1126A	**$ 2,333.72**
PAYMENT RECEIVED 5/18/2019 1126A	**-$ 2,333.72**
BALANCE DUE AS OF 05/18/2019 1152 A	**$ 0.00**

REMARKS

UA9148 ALL SEATS THIS FLIGHT ARE AIRPORT CHECK-IN ONLY
UA9097 ALL SEATS THIS FLIGHT ARE AIRPORT CHECK-IN ONLY
INTERNATIONAL TRAVELERS PLEASE RE-CONFIRM YOUR
INTERNATIONAL FLIGHTS 72 HOURS PRIOR TO DEPARTURE
TO AVOID POSSIBLE CANCELLATION
PASSPORT REQUIRED FOR INTERNATIONAL TRAVEL
VISA MAY BE REQUIRED FOR TRAVEL ITINERARY
CREDIT CARD REQUIRED AT CHECK-IN
CHECK WWW.CDC.GOV/TRAVEL FOR TRAVEL HEALTH ADVISORIES
PROPER DOCUMENTATION IS REQUIRED FOR ENTRY INTO ARRIVAL COUNTRY
AIRPORT FEES MAY BE COLLECTED UPON ARRIVAL OR DEPARTURE
CHECK WWW.DHS.GOV/TRAVEL-ALERTS FOR COUNTRY TRAVEL ADVISORIES
CHECK CARRIER WEB SITE FOR CHANGE/CANCEL AND BAGGAGE POLICIES
CHECK-IN TIMES ARE 90 MINUTES PRIOR FOR DOMESTIC FLIGHTS
OR 120 MINUTES FOR INTERNATIONAL FLIGHTS
PREFERRED SEAT NOT AVAIL. CHECKS CONT. UNTIL DEPART DATE
YOUR SPECIAL MEAL HAS BEEN REQUESTED IF APPLICABLE
LH2544 ALL SEATS THIS FLIGHT ARE AIRPORT CHECK-IN ONLY
ALL LUFTHANSA AIRFARES INCLUDE A 17.50
NON-REFUNDABLE FEE FROM THE AIRLINE.
LH1491 ALL SEATS THIS FLIGHT ARE AIRPORT CHECK-IN ONLY
DOT REQUIRES ADTRAV DISPLAY BAG ALLOWANCES AND SERVICE CHARGES OR PROVIDE A
HYPERLINK WHERE BAGGAGE INFORMATION IS AVAILABLE.
FOR THIS TRIP PLEASE VISIT THE LINK(S) LISTED BELOW
FOR Lufthansa VISIT http://www.lufthansa.com/us/en/Free-baggage-rules

Note: Federal law forbids the carriage of certain hazardous materials, such as aerosols, fireworks, and flammable liquids aboard the aircraft. For complete information on these restrictions, contact your airline or go to www.faa.gov/about/initiatives/hazmat_safety/.

ADTRAV Government :: 4555 Southlake Parkway :: Birmingham AL, 35244
Phone: (888) 205-2369 :: 24/7/365
Fax: (205) 444-4829
doeagents@adtrav.com

AMERICAN OVERSIGHT

ADTRAV

ADTRAV
4555 Southlake Pkwy
Birmingham, AL 35244
Phone 205-444-4800
Fax 205-444-4826

b6

DOE-Department of Energy (ETS2)
DC

Sale Invoice No: (b) (6)
Date Issued: 5/17/2019
Agent: Green/Brian
Rec Loc: (b) (6)

b6

Traveler / Type / From	Ticket/Conf No / To	Department / Airline/Vendor / Flight	A/L	Depart Date / Depart	Return Date	Remarks / Arrive	Total Fare
Garrish/Theodore John				5/17/2019		0AARQF	
Service Fee (b) (6)		Service Fees ARC					54.89
Garrish/Theodore John (b) (6)				5/18/2019	5/22/2019	0AARQF	
Intl Air		United					3,273.03
IAD Washington -Dulles	FRA Frankfurt	989	UA	5/18/2019 5:25 PM		5/19/2019 7:20 AM	
FRA Frankfurt	KBP Kiev-Borispol	9148	UA	5/19/2019 9:50 AM		5/19/2019 1:15 PM	
KBP Kiev-Borispol	FRA Frankfurt	9097	UA	5/22/2019 2:05 PM		5/22/2019 3:40 PM	
FRA Frankfurt	IAD Washington -Dulles	933	UA	5/22/2019 5:10 PM		5/22/2019 8:00 PM	

Payments Applied To This Invoice

(b) (6)	Received	5/17/2019	Pymt For Inv #(b) (6)	-3,273.03
b6	Received	5/17/2019	Pymt For Inv # b6	-54.89 ✓
				-3,327.92

Invoice Total	**3,327.92**
Payment Total	**-3,327.92**
Balance Due	**0.00**

AMERICAN OVERSIGHT

ADTRAV

ADTRAV
4555 Southlake Pkwy
Birmingham, AL 35244
Phone 205-444-4800
Fax 205-444-4826

b6

DOE-Department of Energy (ETS2)
DC

Sale Invoice No: (b) (6)
Date Issued: 5/17/2019
Agent: Green/Brian
Rec Loc: (b) (6)

b6

Traveler / Type / From	Ticket/Conf No / To	Department / Airline/Vendor / Flight	A/L	Depart Date / Depart	Return Date	Remarks / Arrive	Total Fare
Garrish/Theodore John (b) (6)				5/17/2019		0AARQF	
Service Fee		Service Fees ARC					54.89 ✓
Payments Applied To This Invoice							
(b) (6)	Received	5/17/2019		Pymt For Inv #(b) (6)			-54.89

b6 b6

Invoice Total	**54.89**
Payment Total	**-54.89**
Balance Due	**0.00**

AMERICAN OVERSIGHT

ADTRAV

ADTRAV
4555 Southlake Pkwy
Birmingham, AL 35244
Phone 205-444-4800
Fax 205-444-4826

Document 31

b6

DOE-Department of Energy (ETS2)
DC

Refund Invoice No: (b) (6)
Date Issued: 5/17/2019
Agent: Green/Brian
Rec Loc: (b) (6)

b6

Traveler Type / From	Ticket/Conf No / To	Department / Airline/Vendor / Flight	A/L	Depart Date / Depart	Return Date / Arrive	Remarks	Total Fare
Garrish/Theodore John (b) (6)	b6			5/18/2019	5/19/2019	0AARQF	
Intl Air		United					-441.40
Exch: (b) (6)							
IAD Washington -Dulles	FRA Frankfurt	989	UA	5/18/2019 5:25 PM		5/19/2019 7:20 AM	
FRA Frankfurt	KBP Kiev-Borispol	9148	UA	5/19/2019 9:50 AM		5/19/2019 1:15 PM	

Payments Applied To This Invoice

(b) (6) Made 5/17/2019 Pymt For Inv # (b) (6) 441.40

b6 b6

Invoice Total	**-441.40**
Payment Total	**441.40**
Balance Due	**0.00**

AMERICAN OVERSIGHT

ADTRAV

ADTRAV
4555 Southlake Pkwy
Birmingham, AL 35244
Phone 205-444-4800
Fax 205-444-4826

Document 32

b6

DOE-Department of Energy (ETS2)
DC

Sale Invoice No: (b) (6)
Date Issued: 5/17/2019
Agent: Green/Brian
Rec Loc: (b) (6)

b6

Traveler / Type / From	Ticket/Conf No / To	Department / Airline/Vendor / Flight	A/L	Depart Date / Depart	Return Date	Remarks / Arrive	Total Fare
Garrish/Theodore John				5/17/2019		0AARQF	
Service Fee	(b) (6)	Service Fees ARC					54.89
Garrish/Theodore John				5/18/2019	5/19/2019	0AARQF	
Intl Air	(b) (6)	United					441.40
	Exch: (b) (6)						
IAD Washington -Dulles	MUC Munich	106	UA	5/18/2019 5:25 PM		5/19/2019 7:40 AM	
MUC Munich	KBP Kiev-Borispol	2544	LH	5/19/2019 12:35 PM		5/19/2019 3:45 PM	

b6

Payments Applied To This Invoice

(b) (6)	Received	5/17/2019	Pymt For Inv #(b) (6)	-441.40
b6	Received	5/17/2019	Pymt For Inv #	-54.89
				-496.29

Invoice Total	**496.29**
Payment Total	**-496.29**
Balance Due	**0.00**

AMERICAN OVERSIGHT

ADTRAV

ADTRAV
4555 Southlake Pkwy
Birmingham, AL 35244
Phone 205-444-4800
Fax 205-444-4826

Document 33

b6

DOE-Department of Energy (ETS2)
DC

Sale Invoice No: (b) (6)
Date Issued: 5/17/2019
Agent: Green/Brian
Rec Loc: (b) (6)

b6

Traveler / Type / From	Ticket/Conf No / To	Department / Airline/Vendor / Flight	A/L	Depart Date / Depart	Return Date / Arrive	Remarks	Total Fare
Garrish/Theodore John	b6			5/17/2019		0AARQF	
Service Fee	(b) (6)	Service Fees ARC					54.89
Payments Applied To This Invoice							
(b) (6)	Received	5/17/2019		Pymt For Inv # (b) (6)			-54.89

b6 b6

Invoice Total	**54.89**
Payment Total	**-54.89**
Balance Due	**0.00**

AMERICAN OVERSIGHT

ADTRAV

ADTRAV
4555 Southlake Pkwy
Birmingham, AL 35244
Phone 205-444-4800
Fax 205-444-4826

DOE-Department of Energy (ETS2)
DC

b6
(b) (6)
Refund Invoice No:
Date Issued: 5/17/2019
Agent: Green/Brian
(b) (6)
Rec Loc:

b6

Traveler / Type / From	Ticket/Conf No / To	Department / Airline/Vendor / Flight	A/L	Depart Date / Depart	Return Date	Remarks / Arrive	Total Fare
Garrish/Theodore John	b6			5/18/2019	5/19/2019	0AARQF	
Intl Air (b) (6)		United					-1,541.83
Exch: (b) (6)							
IAD Washington -Dulles	FRA Frankfurt	989	UA	5/18/2019 5:25 PM		5/19/2019 7:20 AM	
FRA Frankfurt	KBP Kiev-Borispol	9148	UA	5/19/2019 9:50 AM		5/19/2019 1:15 PM	

Payments Applied To This Invoice				
(b) (6)	Made	5/17/2019	Pymt For Inv #(b) (6)	1,541.83

b6 b6

Invoice Total	**-1,541.83**
Payment Total	**1,541.83**
Balance Due	**0.00**

AMERICAN OVERSIGHT

ADTRAV

ADTRAV
4555 Southlake Pkwy
Birmingham, AL 35244
Phone 205-444-4800
Fax 205-444-4826

b6

DOE-Department of Energy (ETS2)
DC

Sale Invoice No: (b) (6)
Date Issued: 5/18/2019
Agent: Green/Brian
Rec Loc: (b) (6)

b6

Traveler / Type / From	Ticket/Conf No / To	Department / Airline/Vendor / Flight	A/L	Depart Date / Depart	Return Date	Remarks / Arrive	Total Fare
Garrish/Theodore John Intl Air	(b) (6) Exch: (b) (6)	b6 United		5/18/2019	5/21/2019	0AARQF	2,278.83
IAD Washington -Dulles	FRA Frankfurt	989	UA	5/18/2019 5:25 PM		5/19/2019 7:20 AM	
FRA Frankfurt	KBP Kiev-Borispol	9148	UA	5/19/2019 9:50 AM		5/19/2019 1:15 PM	
KBP Kiev-Borispol	FRA Frankfurt	1491	LH	5/21/2019 2:05 PM		5/21/2019 3:40 PM	
FRA Frankfurt	IAD Washington -Dulles	933	UA	5/21/2019 5:10 PM		5/21/2019 8:00 PM	
Garrish/Theodore John Service Fee	(b) (6)	Service Fees ARC		5/18/2019		0AARQF	54.89 ✓
Garrish/Theodore John (b) (6) Hotel	b6	Hyatt Regency Kiev Ukraine 5 A Tarasova Street Kiev UA 01001 +380 (44) 581-1234		5/19/2019	5/22/2019	0AARQF Guaranteed To: (b) (6)	b6

Payments Applied To This Invoice

(b) (6)	Received	5/18/2019	Pymt For Inv #(b) (6)	-2,278.83
b6	Received	5/18/2019	Pymt For Inv # b6	-54.89
b6				-2,333.72

Invoice Total	**2,333.72**
Payment Total	**-2,333.72**
Balance Due	**0.00**

AMERICAN OVERSIGHT

HYATT REGENCY
КИЇВ

Hyatt Regency Kyiv
5, A. Tarasova Street
01001 Kyiv, Ukraine

Phone 380 44 581 1234
Fax 380 44 581 1235
E-Mail kyiv.regency@hyatt.com
kyiv.regency.hyatt.com

Document 36

Mr Ted Garrish
(b) (6)

b6

Company Name/ Компанія Usa Embassy In Ukraine

Room No./ Кімната : (b) (6) b6
Arrival/ Заїзд : 19 MAY 19
Departure/ Виїзд : 21 MAY 19
Page No./ Сторінка : 1 of 1
Date/ Дата : 25 JUN 19
Cashier No./ Касир : 239
Invoice No./ Рахунок N : (b) (6) b6
World of Hyatt : XXXXXX(b) (6)

COPY OF INVOICE/ КОПІЯ РАХУНКУ

DATE ДАТА	DESCRIPTION НАЙМЕНУВАННЯ	REFERENCE ПОСИЛАННЯ	DEBIT ДЕБЕТ	CREDIT КРЕДИТ
19 MAY 19	Accommodation	(b) (6) b6	6,322.30	
20 MAY 19	Grill Asia Breakfast Food	Room#(b) (6) CHECK#(b) (6)	206.22	$235.951 ($236)
20 MAY 19	Accommodation	(b) (6) b6	6,328.37	
21 MAY 19	CC Visa			12,856.89
	b6 XXXXXXXXXXXX(b) (6) XX/XX			

World Of Hyatt Summary

Bonus Codes:
Qualifying Nights: 2
Eligible Spend: 10,714.08
Redemption Elig ble: 206.22

Summary Invoice, please see front desk for eligible details.

Total/ Всього	**12,856.89**	**12,856.89**
VAT Excluded/ Баланс без податків	10,714.08 UAH	
VAT 20%/ ПДВ 20%	2,142.82 UAH	
City Tax / Місцевий збір	0.00 UAH	
Excise Tax 5% / Акцизний збір 5%	0.00 UAH	
VAT Included/ Баланс з податками	12,856.89 UAH	
Balance/ Баланс	**0.00 UAH**	

I agree that I am personally liable for the payment of the above statement if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joint and several with such person, company or association.

Я згоден з тим, що з мене не знімається зобов'язання щодо сплати цього рахунку, і я несу особисту відповідальність у випадку, якщо зазначена особа, фірма чи асоціація, відмовляється здійснити повний або частковий розрахунок.

Signature/ Підпис _____

AMERICAN OVERSIGHT

Document 37

CITIBANK GOVERNMENT CARD SERVICES

Account Statement

Government Card Account
TED J GARRISH

citi

Account Inquiries:
Toll Free: 1-(800)-790-7206
Intl. Collect: 1-(904)-954-7850
TDD/TTY: 711

Account Number: XXXX-XXXX-X(b) (6) b6

Summary of Account Activity

Previous Balance	-$78.37
Payments	$150.00
Credits	$0.00
Purchases & Cash Advances	$2,507.28
Interest Charges	$0.00

Payment Information

New Balance	$2,278.91
Past Due Amount	$0.00
Amount Over Credit Limit	$0.00
Minimum Payment Due	$2,278.91
Payment Due Date	**06/21/2019**
Statement Closing Date	**05/27/2019**
Days in Billing Period	30

Send Notice of Billing Errors and Customer Service Inquiries to:
CITIBANK, N.A., PO BOX 6125, SIOUX FALLS SD 57117-6125

Agency/Org ID: 0
Billing Office ID:
Accounting Code:

Single Purchase Limit: $0
Discretionary Code:

Credit Limit: $10,000
Tax Exempt #:

b6

Transactions

Post Date	Trans Date	MCC	Reference Number		Description/Location			Amount	
05/06	05/02	7011	(b) (6)	1	HOTEL AMIGO	BRUSSELS	BE	1,579.55	
05/13	05/13	0000		2	CITIBANK MC/V -		USA	75.00	PY
05/23	05/19	3640		3	HOTEL HYATT REGENCY KYIV KYIV		UA	507.44	
					FOREIGN CURRENCY: 13,330.35 CONVERSION DATE: 05/19/2019		UAH RATE: 26.269805		
05/23	05/23	0000	(b) (6)	4	CROSS BORDER PROCESSING FEE			5.07	

Memo Section	Approval Section

CARDHOLDER SIGNATURE

APPROVING OFFICIAL SIGNATURE (Except Travel)

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Please detach and return lower portion with your payment to ensure proper credit. Retain upper portion for your records.

b6

citi CITIBANK, N.A.
PO BOX 6125
SIOUX FALLS SD 57117-6125

(b) (6)

Account Number	XXXX-XXXX-X
Payment Due Date	June 21, 2019
New Balance	$2,278.91
Past Due Amount*	$0.00
Minimum Payment Due	$2,278.91

Amount Enclosed

$.

*Past Due Amount is included in the Minimum Payment Due.

CITIBANK, N.A.
PO BOX 78025
PHOENIX AZ 85062-8025

Mail Checks To

TED J GARRISH
(b) (6)

b6

b6

AMERICAN OVERSIGHT

(b) (6)

b6

Account: XXXX-XXXX (b) (6)

Transactions (con't)

Post Date	Trans Date	MCC	Reference Number		Description/Location			Amount	
05/24	05/21	4722	(b) (6)	5	JTB GLOBAL MARKETING & T TOKYO	14000	JP	411.11	
					FOREIGN CURRENCY: 45,000 JPY CONVERSION DATE: 05/21/2019 RATE: 109.459755				
05/24	05/24	0000		6	CROSS BORDER PROCESSING FEE			4.11	
05/24	05/24	0000		7	CITIBANK MC/V -		USA	75.00	PY

b6

FINANCE CHARGE SUMMARY

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

Type of Balance	Annual Percentage Rates	Periodic Rate*	Balance Subject to Finance Charges
PURCHASE AND FEES	0.00%	0.0000% (M)	$0.00
CASH	0.00%	0.0000% (M)	$0.00

* (D) Daily Rate
(M) Monthly Rate

AMERICAN OVERSIGHT

Document Header Information

Document Type:	Vch	Document Name:	VCH287163
Travel Authorization Number:	0AAROO	Trip Name:	Trip from Washington to Kiev
TA Date:	05/23/19	Currency:	USD
Organization:	GDOEHQ1501	Current Status:	PAID
Purpose:	SPECIAL MISSION	Document Detail:	traveling with s1
Type Code:	Single Trip		

Traveler Profile

Name:	Szymanski, Jessica Murphy	TID:	41245
Organization:	GDOEHQ1501	Title:	Press Assistant
Duty Station:	HQ - Forrestal	Security Cl:	
Card:	DOE TRAVELER	Office Address:	1000 Independence Ave washington DC, DC 20585
EMAIL:	jessica.szymanski@hq.doe.gov	Office Phone:	202-586-4940
Cell Phone:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: traveling with s1

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/18/19	05/20/19	KYIV, UKR	SPECIAL MISSION	243.00 / 131.00

Document Totals

Total Expenses:	5,376.04
Reimbursable Expenses:	1,328.03
Non-Reimbursable Expenses:	4,048.01
Advance Applied:	.00
Net to Traveler:	589.50
Net to Government:	4,048.01
Pay to Charge Card:	738.53

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	3,938.23	.00
Lodging-PerDiem	723.78	.00
M&IE-PerDiem	589.50	.00
Transxn Fees	124.53	.00
Total Expenses:	5,376.04	.00

Trip 1 Details

Reservations Summary

b6

(b) (6)

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United			3,938.23
COMM-CARR	United			.00
COMM-CARR	United			.00
COMM-CARR	United			.00
LODGE	Hyatt		Kiev	902.50

AMERICAN OVERSIGHT

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: FRA-Frankfurt, Germany

Air

Friday May 17, 2019

IAD-Washington, DC (USA) to FRA-Frankfurt, Germany

May 17 United 0989
Washington, DC (USA) (Dulles Apt) 05/17/2019 5:25PM
Confirmation Number (b) (6)

Duration: 7 Hours 55 Minutes Nonstop
Frankfurt, Germany 05/18/2019 7:20AM

Flight Information
Distance 4068 miles
No Seat Assigned

b6

Emissions 1586.5 lbs of CO2
Cost 3,938.23 USD

IAD-Washington, DC (USA) to FRA-Frankfurt, Germany

May 17 United 0989
Washington, DC (USA) (Dulles Apt) 05/17/2019 5:25PM
Confirmation Number: (b) (6)

Duration: 7 Hours 55 Minutes Nonstop
Frankfurt, Germany 05/18/2019 7:20AM

Flight Information
Distance 4068 miles
No Seat Assigned

b6

Emissions 1586.5 lbs of CO2
Cost 3,938.23 USD

Saturday May 18, 2019

FRA-Frankfurt, Germany to KBP-Kiev, Ukraine (Boris

May 18 United 9148
Frankfurt, Germany 05/18/2019 9:50AM
Confirmation Number: (b) (6)

Duration: 2 Hours 25 Minutes Nonstop
Kiev, Ukraine (Borispol Apt) 05/18/2019 1:15PM

Flight Information
Distance 983 miles
No Seat Assigned

b6

Emissions 422.7 lbs of CO2

FRA-Frankfurt, Germany to KBP-Kiev, Ukraine (Boris

May 18 United 9148
Frankfurt, Germany 05/18/2019 9:50AM
Confirmation Number: (b) (6)

Duration: 2 Hours 25 Minutes Nonstop
Kiev, Ukraine (Borispol Apt) 05/18/2019 1:15PM

Flight Information
Distance 983 miles
No Seat Assigned

b6

Emissions 422.7 lbs of CO2

Hotel

Hyatt

5, Alla Tarasova St Kiev 01001 44-581-1234

May 18 Checking in: 05/18/2019

Checking out: 05/22/2019
Total Rate: 808.00 EUR

Hyatt

5, Alla Tarasova St Kiev 01001 44-581-1234

May 18 Checking in: 05/18/2019

Checking out: 05/22/2019
Total Rate: 808.00 EUR

Air

Tuesday May 21, 2019

KBP-Kiev, Ukraine (Boris to FRA-Frankfurt, Germany

May 21 United 9097
Kiev, Ukraine (Borispol Apt) 05/21/2019 2:05PM
Confirmation Number: (b) (6)

Duration: 2 Hours 35 Minutes Nonstop
Frankfurt, Germany 05/21/2019 3:40PM

Flight Information
Distance 983 miles
No Seat Assigned

b6

Emissions 383.4 lbs of CO2

KBP-Kiev, Ukraine (Boris to FRA-Frankfurt, Germany

May 21 United 9097
Kiev, Ukraine (Borispol Apt) 05/21/2019 2:05PM
Confirmation Number: (b) (6)

Duration: 2 Hours 35 Minutes Nonstop
Frankfurt, Germany 05/21/2019 3:40PM

Flight Information
Distance 983 miles
No Seat Assigned

b6

Emissions 383.4 lbs of CO2

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

AMERICAN OVERSIGHT

May 21 United 0933 Duration: 8 Hours 50 Minutes Nonstop
Frankfurt, Germany 05/21/2019 5:10PM Washington, DC (USA) (Dulles Apt) 05/21/2019 8:00PM
Confirmation Number: (b) (6)

Flight Information b6
Distance 4068 miles Emissions 1586.5 lbs of CO2
No Seat Assigned

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

May 21 United 0933 Duration: 8 Hours 50 Minutes Nonstop
Frankfurt, Germany 05/21/2019 5:10PM Washington, DC (USA) (Dulles Apt) 05/21/2019 8:00PM
Confirmation Number: (b) (6)

Flight Information
Distance 4068 miles b6 Emissions 1586.5 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 4,062.76 Total Per Diem Expenses: 1,313.28

Date	Description		Category	Cost	Pay Method	Per Diem
05/16/2019	Travel Fee		Transxn Fees	54.89	CBA	
Comment:	LB VIP Services					
05/17/2019	Airline Flight		Com. Carrier	3,938.23	CBA	
05/17/2019	Lodging		Lodging-PerDiem	.00	IBA	*
05/17/2019	M&IE		M&IE-PerDiem	98.25	CASH	*
05/18/2019	Lodging		Lodging-PerDiem	241.26	IBA	*
Comment:	Conf Num: (b) (6)	Cmt: Must cancel 24 hours prior to arrival.				
05/18/2019	M&IE	b6	M&IE-PerDiem	131.00	CASH	*
05/19/2019	Lodging		Lodging-PerDiem	241.26	IBA	*
Comment:	Conf Num (b) (6)	Cmt: Must cancel 24 hours prior to arrival.				
05/19/2019	M&IE	b6	M&IE-PerDiem	131.00	CASH	*
05/20/2019	Lodging		Lodging-PerDiem	241.26	IBA	*
Comment:	Conf Num: (b) (6)	Cmt: Must cancel 24 hours prior to arrival.				
05/20/2019	M&IE		M&IE-PerDiem	131.00	CASH	*
05/20/2019	Travel Fee		Transxn Fees	54.89	CBA	
Comment:	LB VIP Services					
05/21/2019	M&IE		M&IE-PerDiem	98.25	CASH	*
05/23/2019	TDY Voucher Fee		Transxn Fees	14.75	IBA	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,313.28

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/17/2019	243.00/131.00	0.00	0.00	98.25	98.25				
05/18/2019	243.00/131.00	241.26	241.26	131.00	131.00				
05/19/2019	243.00/131.00	241.26	241.26	131.00	131.00				
05/20/2019	243.00/131.00	241.26	241.26	131.00	131.00				
05/21/2019	243.00/131.00	0.00	0.00	98.25	98.25				

Account Summary for the Selected Trip

Org: GDOEHQ1501	Label: 18 150000WA1721	Acct Code: (b) (6)	b6	5,376.04
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 3,938.23		
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 723.78		
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 589.50		
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 124.53		
		Total:		5,376.04

AMERICAN OVERSIGHT

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
GDOEHQ150118 150000WA1721	(b) (6) b6	CASH	589.50
GDOEHQ150118 150000WA1721		CBA	4,048.01
GDOEHQ150118 150000WA1721		IBA	738.53

Totals by Label

GDOEHQ150118 150000WA1721 Total	5,376.04

Totals by Payment Method

CASH Total	589.50
CBA Total	4,048.01
IBA Total	738.53

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
05/17/19	AIR Airline Flight	$3,938.23
05/17/19	Lodging	$0.00
05/18/19	Lodging	$241.26
05/19/19	Lodging	$241.26
05/20/19	Lodging	$241.26

Audits

Audit Name	Result	Reason
ACTUALS AUTHORIZED	FAIL	MAXIMUM AUTHORIZED LODGING COST EXCEEDED - 05/18/2019 Actual lodging and/or M&IE costs were Not Approved on Authorization . Remove voucher to amend authorization.
	Traveler Justification:	traveling with s3 per diem not avaiable
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST Lodging and/or M&IE costs over per diem require justification.
	Traveler Justification:	traveling with s3 per diem not available

Document History 01/30/2020 Vch: VCH287163

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/23/2019	4:30AMEST	Herron, Vernon dewayne	
	05/28/2019	9:49AMEST	Herron, Vernon dewayne	
SIGN VOUCHER	05/28/2019	9:49AMEST	Herron, Vernon dewayne	
APPROVED VOUCHER	05/28/2019	9:52AMEST	ATKINSON, DEBRA Elaine	
PENDING	05/28/2019	9:52AMEST	SYSUTILITY	
Voucher Processing	05/28/2019	4:09PMEST	User, EAI	
PAID	05/30/2019	12:09PMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

AMERICAN OVERSIGHT

HYATT REGENCY
КИЇВ

Hyatt Regency Kyiv
5, A. Tarasova Street
01001 Kyiv, Ukraine

Phone 380 44 581 1234
Fax 380 44 581 1235
E-Mail kyiv.regency@hyatt.com
kyiv.regency.hyatt.com

Mr Jessica Murphy Szymanski

Ukraine

b6
Room No./ Кімната (b) (6)
Arrival/ Заїзд : 18 MAY 19
Departure/ Виїзд : 21 MAY 19
Page No./ Сторінка : 1 of 1
Date/ Дата : 21 MAY 19
Cashier No./ Касир :

World of Hyatt :

INFORMATION INVOICE/ ІНФОРМАЦІЙНИЙ РАХУНОК

DATE ДАТА	DESCRIPTION НАЙМЕНУВАННЯ	REFERENCE ПОСИЛАННЯ	DEBIT ДЕБЕТ	CREDIT КРЕДИТ
18 MAY 19	Accommodation	(b) (6)	6,364.03	
19 MAY 19	Accommodation	b6	6,364.03	
20 MAY 19	Grill Asia Breakfast Food	Room#(b) (6) CHECK#(b) (6)	206.22	
20 MAY 19	Accommodation	(b) (6)	6,370.10	

World Of Hyatt Summary

No Membership to be credited.

Join World Of Hyatt today and start earning points for stays, dining and more.
Visit WorldOfHyatt.com.

Summary invoice, please see front desk for eligibility details.

Total/ Всього	**19,304.38**	**0.00**
VAT Excluded/ Баланс без податків	15,982.66 UAH	
VAT 20%/ ПДВ 20%	3,196.53 UAH	
City Tax / Місцевий збір	125.19 UAH	
Excise Tax 5% / Акцизний збір 5%	0.00 UAH	
VAT Included/ Баланс з податками	19,304.38 UAH	
Balance/ Баланс	**19,304.38 UAH**	

I agree that I am personally liable for the payment of the above statement if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joint and several with such person, company or association.

Я згоден з тим, що з мене не знімається зобов'язання щодо сплати цього рахунку, і я несу особисту відповідальність у випадку, якщо зазначена особа, фірма чи асоціація, відмовляється здійснити повний або частковий розрахунок.

Signature/ Підпис _____

AMERICAN OVERSIGHT

Document Header Information

Document Type:	Vch	Document Name:	VCH287176
Travel Authorization Number:	0AARS6	Trip Name:	Trip from Washington to Munich
TA Date:	05/23/19	Currency:	USD
Organization:	GDOEHQ15	Current Status:	PAID
Purpose:	SPECIAL MISSION	Document Detail:	traveling with S1
Type Code:	Single Trip		

Traveler Profile

Name:	Vande Beek, Dirk John	TID:	42446
Organization:	GDOEHQ15	Title:	Director
Duty Station:	Washington DC	Security Cl:	
Card:	DOE TRAVELER	Office Address:	1000 independence Ave washington, DC 20585
EMAIL:	dirk.vandebeek@hq.doe.gov	Office Phone:	202-586-1760
Cell Phone:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: traveling with S1

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/18/19	05/21/19	KYIV, UKR	SPECIAL MISSION	243.00 / 131.00

Document Totals

Total Expenses:	5,359.71
Reimbursable Expenses:	1,088.21
Non-Reimbursable Expenses:	4,271.50
Advance Applied:	.00
Net to Traveler:	458.50
Net to Government:	4,271.50
Pay to Charge Card:	629.71

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	4,106.83	.00
Lodging-PerDiem	482.52	.00
M&IE-PerDiem	458.50	.00
Other	18.00	.00
Transportation	114.44	.00
Transxn Fees	179.42	.00
Total Expenses:	5,359.71	.00

Trip 1 Details

Reservations Summary

b6

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	(b) (6)		4,106.83
COMM-CARR	Lufthansa			.00
COMM-CARR	United			.00
COMM-CARR	United			.00
LODGE	Hyatt		Kiev	676.30

AMERICAN OVERSIGHT

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: MUC-Munich, Germany

Air

Saturday May 18, 2019

IAD-Washington, DC (USA) to MUC-Munich, Germany

May 18 United 0106
Washington, DC (USA) (Dulles Apt) 05/18/2019 5:25PM
Confirmation Number: (b) (6)

Duration: 8 Hours 15 Minutes Nonstop
Munich, Germany 05/19/2019 7:40AM

Flight Information
Distance 4249 miles
No Seat Assigned

b6

Emissions 1657.1 lbs of CO2
Cost 4,106.83 USD

Sunday May 19, 2019

MUC-Munich, Germany to KBP-Kiev, Ukraine (Boris

May 19 Lufthansa 2544
Munich, Germany 05/19/2019 12:35PM
Confirmation Number (b) (6)

Duration: 2 Hours 10 Minutes Nonstop
Kiev, Ukraine (Borispol Apt) 05/19/2019 3:45PM

Flight Information
Distance 868 miles
No Seat Assigned

b6

Emissions 373.2 lbs of CO2

Hotel

Hyatt

5, Alla Tarasova St Kiev 01001 44-581-1234

May 19 Checking in: 05/19/2019

Checking out: 05/22/2019
Total Rate: 606.00 EUR

Air

Tuesday May 21, 2019

KBP-Kiev, Ukraine (Boris to FRA-Frankfurt, Germany

May 21 United 9097
Kiev, Ukraine (Borispol Apt) 05/21/2019 2:05PM
Confirmation Number: (b) (6)

Duration: 2 Hours 35 Minutes Nonstop
Frankfurt, Germany 05/21/2019 3:40PM

Flight Information
Distance 983 miles
No Seat Assigned

b6

Emissions 383.4 lbs of CO2

FRA-Frankfurt, Germany to IAD-Washington, DC (USA)

May 21 United 0933
Frankfurt, Germany 05/21/2019 5:10PM
Confirmation Number: (b) (6)

Duration: 8 Hours 50 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 05/21/2019 8:00PM

Flight Information
Distance 4068 miles
No Seat Assigned

b6

Emissions 1586.5 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 4,418.69 | Total Per Diem Expenses: 941.02

Date	Description	Category	Cost	Pay Method	Per Diem
05/17/2019	Travel Fee	Transxn Fees	54.89	CBA	
Comment: LB VIP Services					
05/17/2019	Travel Fee	Transxn Fees	54.89	CBA	
Comment: LB VIP Services					
05/18/2019	Airline Flight	Com. Carrier	4,106.83	CBA	
05/18/2019	Lodging	Lodging-PerDiem	.00	IBA	*
05/18/2019	M&IE	M&IE-PerDiem	98.25	CASH	*
05/18/2019	Internet Usage Fee	Other	18.00	IBA	
05/18/2019	Taxi	Transportation	54.44	IBA	
05/19/2019	Lodging	Lodging-PerDiem	241.26	IBA	*
Comment: Conf Num: (b) (6) Cmt: Must cancel 24 hours prior to arrival.					
05/19/2019	M&IE	M&IE-PerDiem	131.00	CASH	*
05/20/2019	Lodging	Lodging-PerDiem	241.26	IBA	*

b6

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Comment: Conf Num: (b) (6) arrival.	Cmt: Must cancel 24 hours prior to					
05/20/2019	M&IE		M&IE-PerDiem	131.00	CASH	*
05/20/2019	Travel Fee	b6	Transxn Fees	54.89	CBA	
Comment: LB VIP Services						
05/21/2019	Lodging		Lodging-PerDiem	.00	IBA	*
Comment: Conf Num: (b) (6) arrival.	Cmt: Must cancel 24 hours prior to					
05/21/2019	M&IE		M&IE-PerDiem	98.25	CASH	*
05/21/2019	Taxi		Transportation	60.00	IBA	
05/23/2019	TDY Voucher Fee		Transxn Fees	14.75	IBA	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 941.02

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/18/2019	243.00/131.00	0.00	0.00	98.25	98.25				
05/19/2019	243.00/131.00	241.26	241.26	131.00	131.00				
05/20/2019	243.00/131.00	241.26	241.26	131.00	131.00				
05/21/2019	243.00/131.00	0.00	0.00	98.25	98.25				

Account Summary for the Selected Trip

Org: GDOEHQ1501	Label: 18 150000WA1721	Acct Code: (b) (6)	b6	5,359.71
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 4,106.83		
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 482.52		
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 458.50		
Expense Category: Other	Fiscal Year: 2018	Amount: 18.00		
Expense Category: Transportation	Fiscal Year: 2018	Amount: 114.44		
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 179.42		
		Total:		5,359.71

Payment Detail Information

Organization	Label	Accounting String	b6	Payment Method	Amount
GDOEHQ150118	150000WA1721	(b) (6)		CASH	458.50
GDOEHQ150118	150000WA1721			CBA	4,271.50
GDOEHQ150118	150000WA1721			IBA	629.71

Totals by Label

GDOEHQ150118 150000WA1721 Total	5,359.71

Totals by Payment Method

CASH Total	458.50
CBA Total	4,271.50
IBA Total	629.71

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
05/18/19	AIR Airline Flight	$4,106.83
05/18/19	Lodging	$0.00
05/19/19	Lodging	$241.26

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05/20/19	Lodging	$241.26
05/21/19	Lodging	$0.00

Audits

Audit Name	Result	Reason
ACTUALS AUTHORIZED	FAIL	MAXIMUM AUTHORIZED LODGING COST EXCEEDED - 05/19/2019 Actual lodging and/or M&IE costs were Not Approved on Authorization . Remove voucher to amend authorization.
	Traveler Justification:	traveling with s1 per diem not available
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST Lodging and/or M&IE costs over per diem require justification.
	Traveler Justification:	traveling with S1 per diem is not available
TRAVEL EXPS AUTHRZED	FAIL	MODE NOT AUTHORIZED: CAB A travel mode was not found on the authorization. This may include air fare, train fare, or mileage costs.
	Traveler Justification:	needed to get to meeting locations

Document History 01/30/2020 Vch: VCH287176

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/23/2019	6:26AMEST	Herron, Vernon dewayne	
SIGN VOUCHER	05/28/2019	9:34AMEST	Herron, Vernon dewayne	
APPROVED VOUCHER	05/28/2019	9:47AMEST	ATKINSON, DEBRA Elaine	
PENDING	05/28/2019	9:47AMEST	SYSUTILITY	
Voucher Processing	05/28/2019	4:09PMEST	User, EAI	
PAID	05/30/2019	12:09PMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

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HYATT REGENCY

Hyatt Regency Kyiv
5, A. Tarasova Street
01001 Kyiv, Ukraine

Phone 380 44 581 1234
Fax 380 44 581 1235
E-Mail kyiv.regency@hyatt.com
kyiv.regency.hyatt.com

Mr Dirk Vande Beek

(b) (6)

b6

:

Room No./ Кімната (b) (6) b6
Arrival/ Заїзд : 19 MAY 19
Departure/ Виїзд : 21 MAY 19
Page No./ Сторінка : 1 of 1
Date/ Дата : 21 MAY 19
Cashier No./ Касир :

b6

World of Hyatt : XXXXXX (b) (6)

INFORMATION INVOICE/ ІНФОРМАЦІЙНИЙ РАХУНОК

DATE ДАТА	DESCRIPTION НАЙМЕНУВАННЯ	REFERENCE ПОСИЛАННЯ	DEBIT ДЕБЕТ	CREDIT КРЕДИТ
19 MAY 19	Accommodation	(b) (6)	6,364.03	
20 MAY 19	Grill Asia Breakfast Food	Room# (b) (6) CHECK# (b) (6)	206.22	
20 MAY 19	Bar on 8 Dinner Beverage	b6 Room# CHECK# b6	480.00	
20 MAY 19	Room Service	Room# CHECK#	1,905.00	
20 MAY 19	Accommodation	(b) (6)	6,370.10	

World Of Hyatt Summary

Bonus Codes:
Qualifying Nights: 2
Eligible Spend: 11,093.24
Redemption Eligible: 661.22

Summary Invoice, please see front desk for eligible details.

Total/ Всього	**15,325.35**	**0.00**
VAT Excluded/ Баланс без податків	12,624.99 UAH	
VAT 20%/ ПДВ 20%	2,525.00 UAH	
City Tax / Місцевий збір	83.46 UAH	
Excise Tax 5% / Акцизний збір 5%	91.90 UAH	
VAT Included/ Баланс з податками	15,325.35 UAH	
Balance/ Баланс	**15,325.35 UAH**	

I agree that I am personally liable for the payment of the above statement if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joint and several with such person, company or association.

Я згоден з тим, що з мене не знімається зобов'язання щодо сплати цього рахунку, і я несу особисту відповідальність у випадку, якщо зазначена особа, фірма чи асоціація, відмовляється здійснити повний або частковий розрахунок.

Signature/ Підпис _____

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AT&T LTE 2:52 PM 72%

May 18, 2019, 3:19 PM

(b) (6)

APARTMENT TO DULLES AIRPORT

b6

$54.44

Thanks for riding with (b) (6)

(b) (6)

b6

● **Pickup** 3:19 PM
(b) (6)

b6

● **Dropoff** 4:05 PM
13301 Saarinen Cir, , VA 20166

Lyft fare (32.66mi, 45m 51s)	$43.55
Tip	$10.89

TAXICAB RECEIPT

Time: 5/21/2019

Date: _____

Origin of trip: DULLES

(b) (6)

Destination: _____

b6

Fare: 60.00 Sign: _____

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UNITED

Inflight purchase receipt

Issue Date: May 27, 2019

Invoice Number (b) (6) b6

Cardholder Name

BEE, D

Method of Payment

(b) (6) b6

Document Number 01615105927313

FLIGHT INFORMATION

Day, Date	Flight	Departure City Code	Arrival City Code
Tue, 21May19	UA933	Frankfurt, DE (FRA)	Washington, DC, US (IAD)

ITEMS

Description	Quantity	Price	Total
MINI	1	USD $9.00	USD $9.00
MINI	1	USD $9.00	USD $9.00
	Total Price:		**USD $18.00**

Enjoy 25% back, in the form of a credit card account statement credit, on purchases of food and beverages onboard United- and United Express-operated flights when you pay with your United Explorer Card.*

Not a Cardmember? Learn more and apply at UnitedExplorerCard.com

* For details, visit UnitedExplorerCard.com. Credit cards issued by Chase Bank USA, N.A.

UNITED

A STAR ALLIANCE MEMBER

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