

Subject: re: responsive documents
Date: Tuesday, June 18, 2019 at 3:22:43 PM Eastern Daylight Time
From: Jeffrey.Cicora@gwinnettcountry.com
To: records@americanoversight.org
CC: Lynn.Ledford@gwinnettcountry.com, Joe.Sorenson@gwinnettcountry.com
Attachments: image002.jpg, 20190606093521923.pdf

Mr. Evers:
Attached please find records responsive of your request of June 3.

Sincerely,
Jeff Cicora



Jeff Cicora | Legal Associate II | Law Department
Gwinnett County Government
(770) 822-8703 | 75 Langley Drive, Lawrenceville, GA 30046 |
www.gwinnettcountry.com

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Ledford, Lynn

From: Chris Harvey <notifications@sos.ga.gov>
Sent: Thursday, January 26, 2017 9:03 AM
To: Ledford, Lynn
Subject: 1.26.17 Election Update
Attachments: Election Update-update mailing address for NCOA 01-25-17.pdf

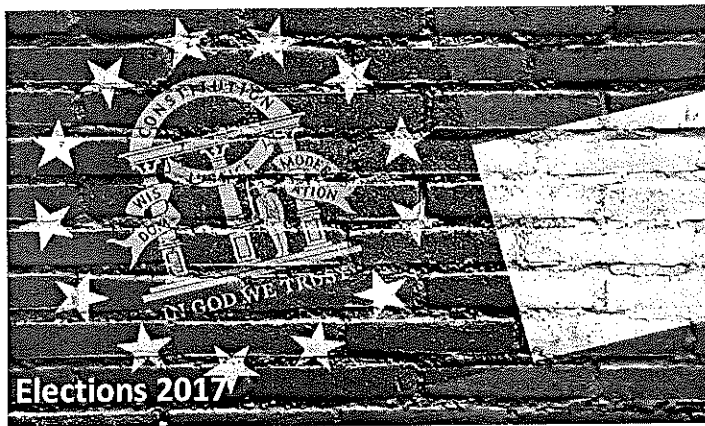
Good Morning,

Please review the attached Election Update. If you have any additional questions, please feel free to contact your Liaison.

Thanks,

Chris Harvey





Election Update

January 26, 2017

Confirmation Notice Contact Information

To prepare for the upcoming National Change of Address list maintenance process, the Secretary of State's Office would like to ask each county office to examine the contact information in eNet under Activities > Maintain County Data > Maintain County Office Data.

This is the return address information which will be printed on your confirmation notices.

The system defaults to print the mailing address section from this page. If the mailing address section is empty, the system will print the physical address information on the confirmation notices. The telephone number on the front of the confirmation notice will also come from the "Telephone" field on this page.

Please take a minute to check this information and update anything that has changed as soon as possible.

Activities > Maintain County Data > Maintain County Office Data

Maintain County Office Data	
County Structure:	COMBINED BOARD
Physical Address: *Will be used for Confirmation Notices and Precinct Cards if the Mailing Address section is empty.	
Street Number:	423
Street No Suffix A:	
Street No Suffix B:	
Street Name:	COLLEGE STREET
Suite/Unit:	ROOM 302
Address Line 2:	
Municipality/Postal City:	CARROLLTON
State:	GA
Zip Code:	30117
Telephone:	(770) 630-5823
Fax:	(770) 214-3594
Internal Email:	GRIGBY@CARROLLCOUNTYGA.COM
Public Email:	ELECTIONS@CARROLLCOUNTYGA.COM
Website URL:	www.carrollcountyga.com
County Name:	CARROLL
Mailing Address: *Will be used for Confirmation Notices and Precinct Cards.	
Street Number:	
Street No Suffix A:	
Street No Suffix B:	
Street Name / PO Box:	P.O. BOX 338
Suite/Unit:	
Address Line 2:	
Mailing City:	CARROLLTON
Mailing State:	GA
Zip Code:	30112
UOCAVA Contact Information: *Will be used for the signature section of EBD emails.	
Name:	JANICE K. DUFF
Telephone:	(770) 630-5824
Fax:	(770) 214-3594
Email:	ELECTIONS@CARROLLCOUNTYGA.COM

Update Save

Ledford, Lynn

From: Chris Harvey <notifications@sos.ga.gov>
Sent: Wednesday, June 28, 2017 11:01 AM
To: Ledford, Lynn
Subject: 6.28.17 OEB
Attachments: OEB - DCS felon reporting changes.pdf

Good Morning,

Please review the attached OEB. If you have any additional questions, please feel free to contact your Liaison.

Thanks,

Chris Harvey





OFFICIAL ELECTION BULLETIN

June 28, 2017

TO: County Election Officials and County Registrars
FROM: Chris Harvey, Elections Division Director
RE: Felon Reporting Changes

Information concerning Probationers and Parolees serving felony sentences, and who are thus ineligible to register to vote or to cast a vote, was recently transferred from the Department of Corrections (DOC) to the Department of Community Supervision (DCS).

Because of this transfer of responsibility, we have had to establish a relationship with this new agency to continue to receive data concerning these individuals. The Secretary of State's office is taking this opportunity to pursue the dual goals of improving the felon identification process and increasing the protection of voter data.

In pursuit of these goals, we have updated the comparison criteria, added new comparison criteria, and scaled back the use of Social Security Number (SSN) to only the last four digits.

This morning you should see a set of potential matches on your dashboard using this updated match process. Please let us know if you notice any irregularities or have any questions.

If you have questions about inquiries from other states or sources, feel free to contact our office for any clarification we can provide.

Ledford, Lynn

From: Chris Harvey <notifications@sos.ga.gov>
Sent: Friday, July 07, 2017 9:58 AM
To: Ledford, Lynn
Subject: 7.7.17 Election Update
Attachments: NCOA Update 07-07-17.pdf

Good Morning,

Please review the attached Election Update. If you have any additional questions, please feel free to contact your Liaison.

Thanks,

Chris Harvey





Election Update

July, 7, 2017

NCOA Update and Questions

Our office has received a number of calls this week concerning the NCOA Confirmation Notice process. As you know, Federal law prevents list maintenance from taking place 90 days prior to a Federal Election. The 2017 NCOA process was interrupted by the Federal Special Election for United States Representative of District 6. This caused the time period between when the comparison process was run with the US Postal Service and when the NCOA confirmation notices were mailed to voters to be greater than normal.

The number of records that could have been updated since the confirmation notices were generated is higher than normal. A guide outlining how to process the NCOA notices has been posted on Firefly under Official Communications > NCOA 2017 > NCOA Confirmation Notices. This guide offers step by step instructions on what to do in a number of different scenarios. Additional questions have come up that are not covered in this guide, and we have provided answers to them below:

Question: What will happen to a voter record if the confirmation notice is not returned, but the voter has updated their address with your office through another method (DDS Application, OLVR, or Physical Application)? Will they still be moved into inactive status if they do not respond to the confirmation notice?

Answer: No, they will remain in Active status. Any updates to their record submitted by the voter between the time that the NCOA process has begun and the expiration of the 40 day clock will prevent the system process that moves voters from Active to Inactive status. Any record with a contact date greater than 3/2/17 will not be affected by the NCOA process. The 40 clock started on 6/30/17 and will expire 8/9/17.

Question: What if I receive an NCOA notice back from the post office and it is marked undeliverable but the voter has updated the address on their voter registration in the time between when the confirmation notice was generated and when they were mailed?

Answer: Any confirmation notice that is entered into eNet under Activities > Elector List Maintenance > Scan Confirmation Notices with the "Returned Undeliverable" designation will instantly be moved into Inactive status with the reason of Returned Mail. There will not be an automatic check to ensure that this voter has not made contact with your office in the period between when the process was started and the time you receive this confirmation notices. For this reason, it is considered a best practice to review all confirmation notice that come back to your office with a designation indicating that they were undeliverable. If they have changed their address with your office in the time between when the confirmation notices were generated and the time you received the confirmation notice back undeliverable, you should not enter them as returned mail. No further action on their record will be required.

Please take extra care when processing notices that are returned undeliverable to your office.

Ledford, Lynn

From: Chris Harvey <notifications@sos.ga.gov>
Sent: Monday, July 31, 2017 9:11 AM
To: Ledford, Lynn
Subject: 7.31.17 Election Update
Attachments: NGE 2017.pdf

Good Morning,

Please review the attached Election Update. If you have any additional questions, please feel free to contact your Liaison.

Thanks,

Chris Harvey



- Select a 'start date' **AND** 'end date' of July 28, 2017 which is the day the NGE process ran and click on "Get Cancelled Voters."

Start Date: End Date:

- A list of **ALL** voters cancelled for the reason "No Activity For 2 General Elections" will appear.

Cancelled Date	Status with Reason
07/17/2017	CANCELLED NO ACTIVITY FOR 2 GENERAL ELECTION CYCLES
07/17/2017	CANCELLED NO ACTIVITY FOR 2 GENERAL ELECTION CYCLES
07/17/2017	CANCELLED NO ACTIVITY FOR 2 GENERAL ELECTION CYCLES
07/17/2017	CANCELLED NO ACTIVITY FOR 2 GENERAL ELECTION CYCLES
07/17/2017	CANCELLED NO ACTIVITY FOR 2 GENERAL ELECTION CYCLES
07/17/2017	CANCELLED NO ACTIVITY FOR 2 GENERAL ELECTION CYCLES

- In order to print the list of cancelled voters for the reason No Activity for 2 General Elections, click "Export to Excel" located at the bottom to export the data to an excel file and print out the information.

Prev ... Next

As provided in O.C.G.A. § 21-2-236(c), *All records concerning list maintenance activities under Code Sections 21-2-233 and 21-2-234 shall be maintained for a period of two years and shall be available for public inspection and copying, except to the extent that such records relate to a declination to register to vote or to the identity of a voter registration agency through which any particular elector is registered. Such records shall contain the name and address of all electors to whom confirmation notices are sent and information concerning whether each such elector has responded to such notice.* Move the voter registration cards of the voters cancelled for NGE to your cancelled files and retain for 2 years. Any further questions feel free to call your Liaison.



Election Update

July 31, 2017

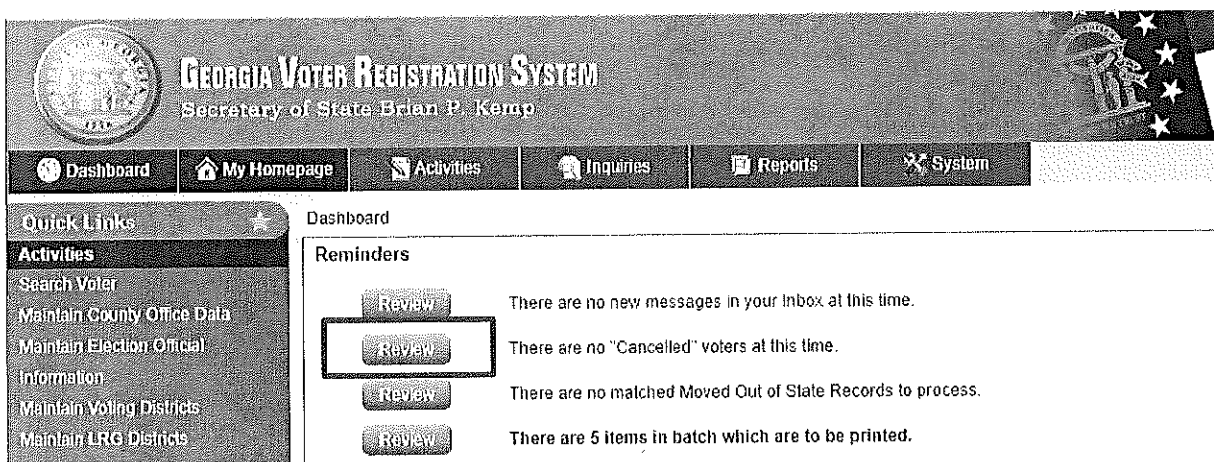
No Activity for 2 General Elections

Pursuant to O.C.G.A. § 21-2-235, the No Activity for 2 General Elections process was run in ENET on Friday, July 28, 2017.

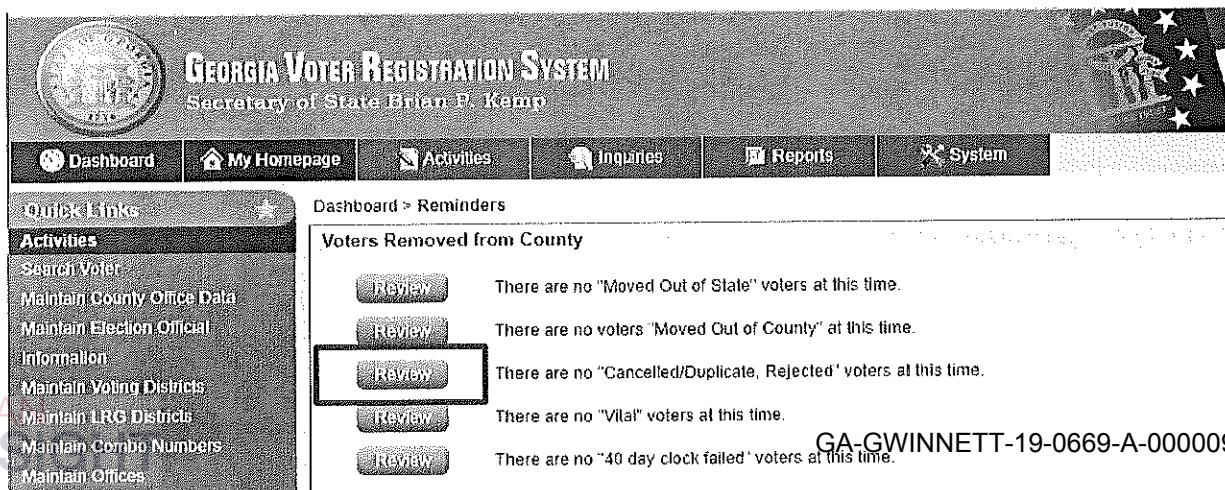
These records are available on your dashboards today.

Instructions for viewing a list of voters in your county whose status was updated to "Cancelled" as a result of this process are below.

- To view the list of voters who were cancelled for reason of "NGE," navigate to the dashboard in eNet.
- Click on the **"Review"** button next to **Cancelled Voters**



- Click on the **"Review"** button next to **Cancelled/Duplicate, Rejected Voters**



Ledford, Lynn

From: Chris Harvey <notifications@sos.ga.gov>
Sent: Friday, August 18, 2017 4:09 PM
To: Ledford, Lynn
Subject: 8.18.17 OEBs
Attachments: OEB - 8-18-17 NVRA and cancellations for address changes FINAL.pdf; OEB - 8-18-18 NCOA Changes FINAL.PDF

Good Afternoon,

Please review the attached OEBs. If you have any additional questions, please feel free to contact your Liaison.

Thanks,

Chris Harvey





OFFICIAL ELECTION BULLETIN

August 18, 2017

TO: County Election Officials and County Registrars
FROM: Chris Harvey, Elections Division Director
RE: NVRA and Change of Residency Challenges

The National Voting Registration Act (52 U.S.C. § 20507(d)) limits when a jurisdiction can remove an elector from the voter rolls due to moving outside of the jurisdiction or due to a change of address. The statute prohibits removal unless:

1. There is written confirmation of the change in residency by the elector; or
2. The NVRA Confirmation Notice Process (NOACT2GE), described in 52 U.S.C. § 20507(d)(2), is followed.

O.C.G.A. § 21-2-228 allows county boards of registration to conduct hearings in order to determine the qualification of electors. O.C.G.A. § 21-2-229 allows electors of the county or municipality to challenge, in writing, the qualifications of any elector who appears on the list of electors. These challenge hearings for qualifications cannot, however, result in a voter being *removed from the list of electors* for any change of address. The NVRA does not prohibit removing an elector from the list of electors for other disqualifications such as citizenship, felony sentence, judicially declared mental incompetence, or insufficient age.

Options for Counties with Knowledge of a Change of Address: If a county has reason to believe a person has changed their address and hasn't updated their voter registration record, it is reasonable for the county to mail the elector a letter at their registered address to let the elector know that the county believes the elector may have moved and for the elector to provide a current address. Usually, the more specific you can be in the letter the better. There can be no consequence if the elector does not respond to the letter as none is provided by law. If the elector completes and returns the letter with a new address, the county now has written confirmation of a change in residency that it can act upon consistent with NVRA. However, if the letter is returned undeliverable, this would begin the "returned mail" list maintenance process and a confirmation notice would be issued to the elector. Because state law specifies instances when confirmation notices are to be sent, a county should not send a confirmation notice outside of the instances in state law (Returned Mail, NCOA, No Contact). Further, there is no current mechanism in eNet for a county to cause a confirmation notice to be printed by the print vendor outside

of those 3 list maintenance processes. If the elector then fails to respond to the confirmation notice as required by law, the elector's status will then become "Inactive."

National Voter Registration Act Citation

52 U.S.C. § 20507(d) Removal of names from voting rolls.

(1) A State shall not remove the name of a registrant from the official list of eligible voters in elections for Federal office on the ground that the registrant has changed residence unless the registrant--

(A) confirms in writing that the registrant has changed residence to a place outside the registrar's jurisdiction in which the registrant is registered; or

(B) (i) has failed to respond to a notice described in paragraph (2); and

(ii) has not voted or appeared to vote (and, if necessary, correct the registrar's record of the registrant's address) in an election during the period beginning on the date of the notice and ending on the day after the date of the second general election for Federal office that occurs after the date of the notice.

I encourage you to review this information with your boards and county attorneys and to make sure that any cancellation of voters from the electors lists, or change in status to inactive, is done in compliance with this federal law. I also encourage you to share this information with any municipalities within your county as they prepare for municipal elections in November.



OFFICIAL ELECTION BULLETIN

August 18, 2017

TO: County Election Officials and County Registrars
FROM: Chris Harvey, Elections Division Director
RE: NCOA Changes in ENET

The National Change of Address (NCOA) comparison process, which is governed by O.C.G.A. § 21-2-233, was completed last month. Our office has recently implemented some changes that impacted a portion of the voter registration records that were sent NCOA notices.

Voters whose United States Postal Service NCOA information indicated that they changed addresses within the same county have been set to "Active" status, including those records that had their status initially changed to "Inactive" by virtue of your office receiving the NCOA notice back as undeliverable and processing the returned mail. However, if these voters responded to the NCOA notice with updated information such as address updates, name changes, transfers, etc., then all of those changes entered by your office into ENET will remain.

Voters whose USPS NCOA information indicated that they moved to a different county or state and were sent a confirmation notice have not been affected by these changes.

Ledford, Lynn

From: DoNotReply@sos.ga.gov
Sent: Monday, April 15, 2019 4:42 PM
To: DoNotReply@sos.ga.gov
Subject: Confirm Your Registrar's Mailing Address for NCOA

CAUTION: This email originated from outside of Gwinnett County Government. Maintain caution when opening external links/attachments.

A [new discussion](#) has been posted in The Buzz by Harvey, Chris on 4/15/2019 4:07 PM

The Office of the Secretary of State will begin the National Change of Address (NCOA) list maintenance process over the next two weeks.

Before this process begins, **every county registrar should log into ElectionNet, navigate to Activities > Maintain County Data > Maintain County Office Data, and confirm that the address in the Mailing Address section is the correct mailing address for your county.**

If the address needs to be updated, be sure to make these changes **before Thursday, April 18, 2019** to ensure the correct mailing address is printed on all confirmation notices.

Once you have confirmed your address, please send an email to your Liaison indicating that you have confirmed your mailing address. If we have not received this confirmation email from all counties by Thursday, April 18, 2019, we will reach out to the county registrar individually.

Chris Harvey

Secretary of State's Office

If you would like to opt out of receiving email notifications for this discussion, click [here](#).