**DEPARTMENT OF HEALTH & HUMAN SERVICES**

**ADMINISTRATION FOR CHILDREN AND FAMILIES**
330 C Street, S.W.
Washington, D.C. 20201

September 8, 2020

Austin Evers
American Oversight
030 15th St NW
Washington, DC 20005

Via email: foia@americanoversight.org

Re: ACF FOIA 19-F-0036 and 19-F-0194 (American Oversight v. U.S. Department of Commerce et. al., Case No. 19-cv-912)

Dear Mr. Evers:

This is the tenth interim response pertaining to Case No. 19-cv-912 filed April 2, 2019, relating to Freedom of Information Act (FOIA) requests 19-F-0036 and 19-F-0194, submitted to the Administration for Children and Families.

FOIA requests 19-F-0036 and 19-F-0194 seek the following records:

> All calendars or calendar entries for any of the following individuals, including any calendars maintained on behalf of these individuals:
>
> - Scott Lloyd
> - Jonathan Hayes
> - Lynn Johnson
> - Clarence Carter
> - Pedro Moreno
> - Anna Pilato
> - Mary Powers

Enclosed are 237 pages of responsive records. Thirteen additional pages were forwarded to outside agencies for consultation on those pages that originated within their offices. Some of the information on the disclosed pages has been withheld under the FOIA exemptions (b)(5) and (b)(6).

The exemption (b)(5) protects inter-agency or intra-agency memorandums or letters which would not be available by law to a party other than an agency in litigation with the agency. The exemption protects agency deliberations, both internal and with agency contractors and consultants, attorney-client privileged records and attorney work product. In this case, the withheld information includes pre-decisional discussions within the agency and between agency staff.

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FOIA exemption (b)(6) permits the withholding of records which, if released, would constitute a clearly unwarranted invasion of personal privacy. In this case, the withheld information consists of the identities and/or other private information of private individuals and the work cell phones of federal employees. Public disclosure of this information would constitute an invasion of privacy of those individuals whose identifying information was disclosed. In withholding the information, the individual's privacy interest was balanced against any public interest in disclosure. In each instance where information was withheld, it was determined that the individual's privacy interests outweighed any public interest in disclosure of the withheld information. Disclosure of the withheld information would invade the privacy of the subject individuals but would reveal nothing about the operations or activities of the government.

We will continue to produce records to you. If you are not satisfied with any aspect of the processing and handling of this request, you may contact the Assistant United States Attorney in the United States Department of Justice who is handling this case for the Department.

Sincerely yours,

*for* Celeste Smith
Director
Office of Communications
Freedom of Information Office
Administration for Children and Families
U.S. Department of Health and Human Services
Washington, D.C.

Enclosures



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Ricks, Sharon L (HHS/OASH); Flerlage, Erin (OS/ASPR/OEM); Kleinman, Gary (OS/ASPR/OEM); Carr, Thom (OS/ASPR/OEM); Peitzman, Matthew (OS/ASPR/OEM); Maycock, Brett (OS/OSSI); Ready, Selena; Yoest, Charmaine (OS/ASPA); Spencer Smith; Nicolosi, Terry (ACL); Barton, Jessie-Kate (OS/ASPR/OEM); Bradsher, Kris (HHS/ASL); Boyd, Sean M; AvilesMendoza, Guillermo (OS/ASPR/OEM); Jeff S. Morris
**Subject:** HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria
**When:** Occurs every day effective 9/20/2017 until 9/30/2017 from 11:00 AM to 12:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** 800-593-8913,,,,,(b) (6)

**HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria**

**Call in: 800-593-8913**

**Passcode:**(b) (6)

**Instructions:** The Public Health and Medical Services call will 2017 Irma.

o Do not put your phone on hold during the conference call.

o Mute your phone when not speaking.

**I. Opening Comments - EMG Manager –** Joe Lamana

**II. Weather Briefing –** National Weather Service

**III. FHCO –** Don Boyce, Tom Bowman, or Murad Raheem

**IV. IRCT Commander –** Tony Voirin

**V. EMG Task Force Lead –** Sam Imbriale


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**VI. Supporting Operating and Staff Divisions: Report ONLY shortfalls, deficiencies, concerns:**

ASPR PAO

CDC

FDA

CMS

ACF

SAMHSA

HIS

HRSA

ACL

ASA

OASH

NIH

Other

**VII. Interagency Partners: Report ONLY shortfalls, deficiencies, concerns:**

NRCC LNOs

DoD – DoD LNO (OSD, DHA, NORTHCOM, TRANSCOM, MEDCOM, NGB)

Veterans Affairs (VA)

American Red Cross (ARC)

National Security Council (NSC)

Other


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HHS-19-0275, 18-0681-K-000002

**September 24, 2017 Continued**
Sunday

**VIII. Closing Comments -** Senior Leadership

This concludes the Public Health and Medical Services CONCALL. The next PH&MS Call will be at 1100ET tomorrow.

**September 25, 2017**
Monday

**All Day** **Scott-(b) Leave**

**11:00 AM - 12:00 PM** **FW: HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-593-8913,,,,,(b)**

-----Original Appointment-----
**From:** OS Secretarys Operations Center
**Sent:** Tuesday, September 19, 2017 6:12 PM






**To:** O Secretarys Operations Center
**Cc:** Barna, Lauren (OS/ASPR/OPP); Leinberger, Thomas (OS/ASPR/OEM); Finne, Kristen (OS/ASPR/OPP); Beck, Leslie (OS/ASPR/OEM); Mason, Byron (OS/ASPR/OEM); Vincent, Erik (OS/ASPR/OEM); Austin, Brad (OS/ASPR/OEM); Gibbs, Robert (PSC/FOH/EHSS); Luczak, Linda (OS/ASPR/AMCG); Yeskey, Kevin (OS/ASPR/IO) (CTR); Woolfolk, Jyl (OS/ASPR/OPP); Bartlett, Jonathon (HHS/ASPR/OEM); Ames, Karen (HHS/OMHA); Formanski, Stephen (OS/ASPR/OEM); Twomey, John K. (OS/IOS); Smith, Matthew (OS/ASPR/OEM); Harvey, Melissa (OS/ASPR/IO); Hunter, Joan (OS/OASH); Johns, Matthew (OS/OGA); Degrange, Elizabeth (HHS/OASH); Hausman, Leslie B. (CDC/OID/NCEZID); Jones, Wanda K. (DHHS/OS/OASH); Bouvion, Renee (HHS/OASH); Levine, Cheryl (OS/ASPR/OPP); Chertow, Daniel (NIH/CC/CCMD) [E]; Zappia, Humbert (CDC/OPHPR/DSLR); Falone, Emily (OS/ASPR/OEM); Czarzasty, James (OS/ASPR/OEM); OpsCenter; Smith-Hirak, April (HHS/OASH/DRHA); Ricks, Sharon L (HHS/OASH); Flerlage, Erin (OS/ASPR/OEM); Kleinman, Gary (OS/ASPR/OEM); Carr, Thom (OS/ASPR/OEM); Peitzman, Matthew (OS/ASPR/OEM); Maycock, Brett (OS/OSSI); Ready, Selena; Yoest, Charmaine (OS/ASPA); Spencer Smith; Nicolosi, Terry (ACL); Barton,


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HHS-19-0275, 18-0681-K-000003

Jessie-Kate (OS/ASPR/OEM); Bradsher, Kris (HHS/ASL); Boyd, Sean M; AvilesMendoza, Guillermo (OS/ASPR/OEM); Jeff S. Morris
**Subject:** HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria
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**IV. IRCT Commander –** Tony Voirin

**V. EMG Task Force Lead –** Sam Imbriale

**VI. Supporting Operating and Staff Divisions: Report ONLY shortfalls, deficiencies, concerns:**


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Other

**VIII. Closing Comments -** Senior Leadership


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This concludes the Public Health and Medical Services CONCALL. The next PH&MS Call will be at 1100ET tomorrow.

**12:30 PM - 1:15 PM**

**Meeting w/ Delegation from Michigan -- Mary E. Switzer Building 330 C. St. SW DC 20201**

Building Entry:

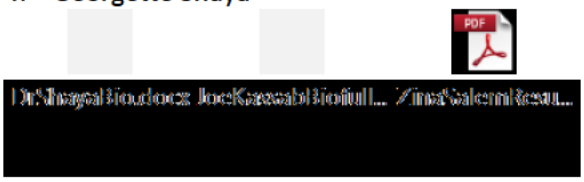
Please arrive 15 minutes prior to meeting to allow for time to pass through security
Please send a full list of attendees and the organization that they are representing (immediately)
All attendees must have a valid US issued picture ID present in order to pass through security
Upon arrival call Sarah Lucas at (b) (6) to escort everyone to the meeting

Meeting room:

5122

Attendees:

1. Joseph T. Kassab, President and Founder. The Iraqi Christians Advocacy and Empowerment Institute (ICAE) and Director, Public Relations and Advocacy. The United Community Family Services
2. Dr. Zina Asmar-Salem , CEO. The United Community Family Services
3. Stephen Shaya, M.D. Managing Director. The J&B Medical Company
4. Georgette Shaya



Proposed Agenda (pre decisional):

(b) (5)


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HHS-19-0275, 18-0681-K-000006

(b) (5)

.

**1:30 PM - 2:30 PM** **Read Documents -- Humphrey**

**4:00 PM - 4:30 PM** **FW: HHS call with Governor Greiten's Office re Refugee Resettlement Program -- Conference Call - 1-866-721-1442; Participant Code -** (b) (6)

-----Original Appointment-----
**From:** Hunt, Gregorio (HHS/IEA)
**Sent:** Tuesday, September 19, 2017 11:17 AM
**To:** Hunt, Gregorio (HHS/IEA); Fryrear, Natalie; Scharf, Will; Johnston, Darcie (HHS/IEA); Tota, Kenneth (ACF); White, Laura (ACF)
**Cc:** Pilato, Anna (ACF); McNelis, Sarah (ACF); Mason, James (HHS/IEA)
**Subject:** HHS call with Governor Greiten's Office re Refugee Resettlement Program
**When:** Monday, September 25, 2017 4:00 PM-4:30 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** Conference Call - 1-866-721-1442; Participant Code - (b) (6)

**Date:** Monday, September 25, 2017

**Time:** 4:00PM ET

**Purpose:**
To discuss the Refugee Resettlement Program.

**Conference Call:**

- Call number - 1-866-721-1442
- Participant code - (b) (6)

**Missouri:**

- Will Scharf, Policy Director, Governor Greiten's Office
- (Invited) Natalie Fryrear, Interim Director State-Federal

**HHS:**

- Ken Tota, Deputy Director, Office of Refugee Resettlement (ORR), Administration for Children and Families (ACF)
- Laura White, Special Assistant, ORR, ACF
- (Invited) Anna Pilato, Deputy Assistant Secretary, External affairs
- Darcie Johnston, Director, Intergovernmental Affairs, Office of Intergovernmental and External Affairs (IEA), Office of the Secretary, HHS
- Greg Hunt, Policy Advisor, IEA, HHS

**POC:**
Greg Hunt


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(202) 205-1033
Gregorio.Hunt@HHS.Gov

If you experience any challenges accessing the call, please contact Greg Hunt.

**September 26, 2017**
Tuesday

**All Day** **Scott- Telework**

**10:00 AM - 10:45 AM** **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

**11:00 AM - 12:00 PM** **FW: HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-593-8913,,,**(b)

-----Original Appointment-----
**From:** OS Secretarys Operations Center
**Sent:** Tuesday, September 19, 2017 6:12 PM
**To:** OS Secretarys Operations Center
**Cc:** Barna, Lauren (OS/ASPR/OPP); Leinberger, Thomas (OS/ASPR/OEM); Finne, Kristen (OS/ASPR/OPP); Beck, Leslie (OS/ASPR/OEM); Mason, Byron (OS/ASPR/OEM); Vincent, Erik (OS/ASPR/OEM); Austin, Brad (OS/ASPR/OEM); Gibbs, Robert (PSC/FOH/EHSS); Luczak, Linda (OS/ASPR/AMCG); Yeskey, Kevin (OS/ASPR/IO) (CTR); Woolfolk, Jyl (OS/ASPR/OPP); Bartlett, Jonathon (HHS/ASPR/OEM); Ames, Karen (HHS/OMHA); Formanski, Stephen (OS/ASPR/OEM); Twomey, John K. (OS/IOS); Smith, Matthew (OS/ASPR/OEM); Harvey, Melissa (OS/ASPR/IO); Hunter, Joan

(OS/OASH); Johns, Matthew (OS/OGA); Degrange, Elizabeth (HHS




OASH); Hausman, Leslie B. (CDC/OID/NCEZID); Jones, Wanda K. (DHHS/OS/OASH); Bouvion, Renee (HHS/OASH); Levine, Cheryl (OS/ASPR/OPP); Chertow, Daniel (NIH/CC/CCMD) [E]; Zappia, Humbert (CDC/OPHPR/DSLR); Falone, Emily (OS/ASPR/OEM); Czarzasty, James (OS/ASPR/OEM); OpsCenter; Smith-Hirak, April (HHS/OASH/DRHA); Ricks, Sharon L (HHS/OASH); Flerlage, Erin (OS/ASPR/OEM); Kleinman, Gary (OS/ASPR/OEM); Carr, Thom (OS/ASPR/OEM); Peitzman, Matthew (OS/ASPR/OEM); Maycock, Brett (OS/OSSI); Ready, Selena; Yoest, Charmaine (OS/ASPA); Spencer Smith; Nicolosi, Terry (ACL); Barton, Jessie-Kate (OS/ASPR/OEM); Bradsher,


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HHS-19-0275, 18-0681-K-000008

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**Where:** 800-593-8913,,,,(b) (6)

**HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS)**
**CONCALL: 2017 Irma/Maria**

**Call in: 800-593-8913**

**Passcode:**(b) (6)

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**IV. IRCT Commander –** Tony Voirin

**V. EMG Task Force Lead –** Sam Imbriale

**VI. Supporting Operating and Staff Divisions: Report ONLY shortfalls, deficiencies, concerns:**

ASPR PAO


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American Red Cross (ARC)

National Security Council (NSC)

Other

**VIII. Closing Comments -** Senior Leadership

This concludes the Public Health and Medical Services CONCALL. The


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next PH&MS Call will be at 1100ET tomorrow.

**12:03 PM - 1:03 PM**

**WebEx Personal Conference confirmation: Pedro Moreno's Personal Conference -- WebEx Online**

Hi Pedro Moreno,

**You are scheduled to host this WebEx Personal Conference meeting:**

**Pedro Moreno's Personal Conference**
Host: Pedro Moreno

When: Tuesday, September 26, 2017, 12:03 pm (1 hr), Eastern Daylight Time (New York, GMT-04:00).

Audio Connection

**2027742300** (Meeting Server Main Number)

Host Access Code:
(b) (6)
Participant Access Code:
(b) (6)

When prompted, enter the access code for the audio portion of the Personal Conference meeting.

To start the online portion of the meeting, go here.

Online Access Information

Meeting Number:
(b) (6)
Password:
(b) (6)
Host Key:
(b) (6)
ey during the meeting if you ever need to reclaim the host role.)

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The meetingserver.hhs.gov team

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**1:30 PM - 3:00 PM**

**Final Planning Meeting - Repatriation SQREX -- O'Neill Building - Birch Room L1J15 Lower Level and WEBEX**

Adding the updated documents that include all feedback received.

Mike



Colleagues,

This is the final planning meeting for the Repatriation SQREX. I will send read ahead materials prior to the meeting.

Mike

***DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE***

William Moore has scheduled this WebEx meeting.

Final Planning Meeting - Repatriation SQREX
Host: William Moore

When it's time, start or join the WebEx meeting from here:
https://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=
(b) (6)

Access Information

Meeting Number: (b) (6)
Meeting Password: (b) (6)

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:
(b) (6)

Hosts, need your host access code or key? Go to the meeting information page:
https://meetingserver.hhs.gov/orion/meeting/meetingInfo?
MTID=(b) (6)


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HHS-19-0275, 18-0681-K-000012

## September 26, 2017 Continued
Tuesday

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**4:00 PM - 4:30 PM**

**PC Data Indicators -- Pedro's office**
Pedro would like to meet to learn more about how we are currently measuring performance within PC.

## September 27, 2017
Wednesday

**9:00 AM - 12:30 PM**

**FW: Annual PC Managers' Meeting -- ORR, Mary Switzer Building, Room 4125**
Dear Pedro,
Anastasia informed me that you are interested in attending the annual PC Managers' Meeting tomorrow. I hope to see you there.
Best wishes,
Tabassum
-----Original Appointment-----
**From:** Siraj, Tabassum (ACF)
**Sent:** Monday, September 18, 2017 4:20 PM
**To:** Brown, Anastasia (ACF)
**Subject:** FW: Annual PC Managers' Meeting
**When:** Wednesday, September 27, 2017 9:00 AM-12:30 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** ORR, Mary Switzer Building, Room 4125

FYI.
Thanks,
Tabassum
-----Original Appointment-----
**From:** Siraj, Tabassum (ACF)
**Sent:** Monday, September 18, 2017 4:17 PM
**To:** Allene Wright; Anam Gnaho; April Reyna Medina; Carleen Miller; Daniel LaPorte; David Thomson; Demetrio Alvero; Elena Lukic; Elizabeth Carlberg; Ella Fowler; Harvey Paretzky ; Jessica Shih; Juliana Londono; Kate Macom; Kate Swiggett; Kathryn Culhane; Lindsay Stepp; Luwema Alemayehu; Mandy Barb; Mary Morton; Matt Dolamore; Megan Bracy; Natalia.Lopez@rescue.org; Nina Zelic; rfernandez@uscridc.org; Ruth Famini; Saba Berhane; Sandra Vines; Sophie Albert; Susan Kenney-Pfalzer; Svetlana Brajdic; Tatyana Rapaport; Travis Barnwell
**Subject:** Annual PC Managers' Meeting
**When:** Wednesday, September 27, 2017 9:00 AM-12:30 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** ORR, Mary Switzer Building, Room 4125


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HHS-19-0275, 18-0681-K-000013

Hello Everyone,
I'm pleased to invite you to our Annual PC Managers' Meeting at ORR. In order to accommodate your suggested agenda items, the meeting is now scheduled to end at 12:30 pm.
Please confirm your attendance by COB Thursday September 20, so that the ACF Security Desk can process the attendee list in good time. I look forward to seeing you all at the meeting.
Best wishes,
Tabassum

Tabassum Siraj 5008C
Office of Refugee Resettlement
Administration for Children and Families
Mary Switzer Building
330 C Street SW Washington DC 20201
Tel: 202.401.4689 | tabassum.siraj@acf.hhs.gov | http://www.acf.hhs.gov/programs/orr/




**11:00 AM - 12:00 PM** **FW: HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-593-8913,,,,(b)**

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HHS-19-0275, 18-0681-K-000014

Ricks, Sharon L (HHS/OASH); Flerlage, Erin (OS/ASPR/OEM); Kleinman, Gary (OS/ASPR/OEM); Carr, Thom (OS/ASPR/OEM); Peitzman, Matthew (OS/ASPR/OEM); Maycock, Brett (OS/OSSI); Ready, Selena; Yoest, Charmaine (OS/ASPA); Spencer Smith; Nicolosi, Terry (ACL); Barton, Jessie-Kate (OS/ASPR/OEM); Bradsher, Kris (HHS/ASL); Boyd, Sean M; AvilesMendoza, Guillermo (OS/ASPR/OEM); Jeff S. Morris
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**IV. IRCT Commander –** Tony Voirin


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HHS-19-0275, 18-0681-K-000015

**V. EMG Task Force Lead –** Sam Imbriale

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HHS-19-0275, 18-0681-K-000016

**September 27, 2017 Continued**
Wednesday

Other

**VIII. Closing Comments -** Senior Leadership

This concludes the Public Health and Medical Services CONCALL. The next PH&MS Call will be at 1100ET tomorrow.

**12:00 PM - 1:30 PM**

**Canceled: Senior Leadership Officials -- Conference Room 4523/4603**

Please note: Meeting is canceled for Wednesday , Sept 27.

Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)

**September 28, 2017**
Thursday

**11:00 AM - 12:00 PM**

**FW: HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-593-8913,,,,,** (b) (6)

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HHS-19-0275, 18-0681-K-000017

(OS/OASH); Johns, Matthew (OS/OGA); Degrange, Elizabeth (HHS/OASH); Hausman, Leslie B. (CDC/OID/NCEZID); Jones, Wanda K. (DHHS/OS/OASH); Bouvion, Renee (HHS/OASH); Levine, Cheryl (OS/ASPR/OPP); Chertow, Daniel (NIH/CC/CCMD) [E]; Zappia, Humbert (CDC/OPHPR/DSLR); Falone, Emily (OS/ASPR/OEM); Czarzasty, James (OS/ASPR/OEM); OpsCenter; Smith-Hirak, April (HHS/OASH/DRHA); Ricks, Sharon L (HHS/OASH); Flerlage, Erin (OS/ASPR/OEM); Kleinman, Gary (OS/ASPR/OEM); Carr, Thom (OS/ASPR/OEM); Peitzman, Matthew (OS/ASPR/OEM); Maycock, Brett (OS/OSSI); Ready, Selena; Yoest, Charmaine (OS/ASPA); Spencer Smith; Nicolosi, Terry (ACL); Barton, Jessie-Kate (OS/ASPR/OEM); Bradsher, Kris (HHS/ASL); Boyd, Sean M; AvilesMendoza, Guillermo (OS/ASPR/OEM); Jeff S. Morris
**Subject:** HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria
**When:** Occurs every day effective 9/20/2017 until 9/30/2017 from 11:00 AM to 12:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** 800-593-8913,,,(b) (6)

**HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria**

**Call in: 800-593-8913**

**Passcode:**(b) (6)

**Instructions:** The Public Health and Medical Services call will 2017 Irma.

o Do not put your phone on hold during the conference call.

o Mute your phone when not speaking.

**I. Opening Comments - EMG Manager –** Joe Lamana

**II. Weather Briefing –** National Weather Serv

ce

**III. FHCO –** Don Boyce, Tom Bowman, or Murad Raheem


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HHS-19-0275, 18-0681-K-000018

**IV. IRCT Commander –** Tony Voirin

**V. EMG Task Force Lead –** Sam Imbriale

**VI. Supporting Operating and Staff Divisions: Report ONLY shortfalls, deficiencies, concerns:**

ASPR PAO

CDC

FDA

CMS

ACF

SAMHSA

HIS

HRSA

ACL

ASA

OASH

NIH

Other

**VII. Interagency Partners: Report ONLY shortfalls, deficiencies, concerns:**

NRCC LNOs

DoD – DoD LNO (OSD, DHA, NORTHCOM, TRANSCOM, MEDCOM, NGB)


AMERICAN OVERSIGHT

Veterans Affairs (VA)

American Red Cross (ARC)

National Security Council (NSC)

Other

**VIII. Closing Comments -** Senior Leadership

This concludes the Public Health and Medical Services CONCALL. The next PH&MS Call will be at 1100ET tomorrow.

**12:00 PM - 1:15 PM** **Potluck September Birthday Luncheon -- 5524**

Everyone,
We are having a potluck luncheon on Thursday at noon in 5524 to celebrate September birthdays. Please join us and bring a dish to share. Drinks, paper goods and a birthday cake will be provided.

**12:30 PM - 1:00 PM** **Repatriation and SERP revision -- Conference room 5225 A**

877-972-6045
participant: (b) (6)

**1:00 PM - 1:30 PM** **Staff request follow up meeting -- Scott's office**

**2:00 PM - 3:00 PM** **ACF Ice Cream Social -- Switzer Building**

**3:00 PM - 4:00 PM** **Touch Base -- Pedro's Office**

**4:00 PM - 5:00 PM** **Canceled: Tenative MTG: Emergency Repatriation Leadership Discussion -- Don's Office**

**Don is still deployed, Mike will be at FEMA. Will re-schedule for early October.**

OEM and ORR Leadership will discuss the following topics:

- Emergency Repatriation
- After Actions Report
- OEM participation in SQReX
- Emergency Repatriation from Dominica


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HHS-19-0275, 18-0681-K-000020

**September 28, 2017 Continued**
Thursday

**4:00 PM - 4:30 PM** **Briefing re: TEP at Secretary's Quarterly Readiness Exercise (SQREx) Repatriation -- Scott's Office**

**September 29, 2017**
Friday

**All Day** **Ken-Leave**

**8:30 AM - 9:30 AM** **Pancake Breakfast Friday AM -- Humphrey**

**11:00 AM - 12:00 PM** **FW: HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-593-8913,,,,**(b)

-----Original Appointment-----
**From:** OS Secretarys Operations Center
**Sent:** Tuesday, September 19, 2017 6:12 PM
**To:** OS Secretarys Operations Center
**Cc:** Barna, Lauren (OS/ASPR/OPP); Leinberger, Thomas (OS/ASPR/OEM); Finne, Kristen (OS/ASPR/OPP); Beck, Leslie (OS/ASPR/OEM); Mason, Byron (OS/ASPR/OEM); Vincent, Erik (OS/ASPR/OEM); Austin, Brad (OS/ASPR/OEM); Gibbs, Robert (PSC/FOH/EHSS); Luczak, Linda (OS/ASPR/AMCG); Yeskey, Kevin (OS/ASPR/IO) (CTR); Woolfolk, Jyl (OS/ASPR/OPP); Bartlett, Jonathon (HHS/ASPR/OEM); Ames, Karen (HHS/OMHA); Formanski, Stephen (OS/ASPR/OEM); Twomey, John K. (OS/IOS); Smith, Matthew (OS/ASPR/OEM); Harvey, Melissa (OS/ASPR/IO); Hunter, Joan (OS/OASH); Johns, Matthew (OS/OGA); Degrange, Elizabeth (HHS/OASH); Hausman, Leslie B. (CDC/OID/NCEZID); Jones, Wanda K. (DHHS/OS/OASH); Bouvion, Renee (HHS/OASH); Levine, Cheryl (OS/ASPR/OPP); Chertow, Daniel (NIH/CC/CCMD) [E]; Zappia, Humbert (CDC/OPHPR/DSLR); Falone, Emily (OS/ASPR/OEM); Czarzasty, James (OS/ASPR/OEM); OpsCenter; Smith-Hirak, April (HHS/OASH/DRHA); Ricks, Sharon L (HHS/OASH); Flerlage, Erin (OS/ASPR/OEM); Kleinman, Gary (OS/ASPR/OEM); Carr, Thom (OS/ASPR/OEM); Peitzman, Matthew (OS/ASPR/OEM); Maycock, Brett (OS/OSSI); Ready, Selena; Yoest, Charmaine (OS/ASPA); Spencer Smith; Nicolosi, Terry (ACL); Barton, Jessie-Kate (OS/ASPR/OEM); Bradsher, Kris (HHS/ASL); Boyd, Sean M; AvilesMendoza, Guillermo (OS/ASPR/OEM); Jeff S. Morris
**Subject:** HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria
**When:** Occurs every day effective 9/20/2017 until 9/30/2017 from 11:00 AM to 12:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** 800-593-8913,,,,(b) (6)

**HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS)**


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**CONCALL: 2017 Irma/Maria**

**Call in: 800-593-8913**

**Passcode:** (b) (6)

**Instructions:** The Public Health and Medical Services call will 2017 Irma.

o Do not put your phone on hold during the conference call.

o Mute your phone when not speaking.

**I. Opening Comments - EMG Manager –** Joe Lamana

**II. Weather Briefing –** National Weather Serv

ce

**III. FHCO –** Don Boyce, Tom Bowman, or Murad Raheem

**IV. IRCT Commander –** Tony Voirin

**V. EMG Task Force Lead –** Sam Imbriale

**VI. Supporting Operating and Staff Divisions: Report ONLY shortfalls, deficiencies, concerns:**

ASPR PAO

CDC

FDA

CMS


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000022

ACF

SAMHSA

HIS

HRSA

ACL

ASA

OASH

NIH

Other

**VII. Interagency Partners: Report ONLY shortfalls, deficiencies, concerns:**

NRCC LNOs

DoD – DoD LNO (OSD, DHA, NORTHCOM, TRANSCOM, MEDCOM, NGB)

Veterans Affairs (VA)

American Red Cross (ARC)

National Security Council (NSC)

Other

**VIII. Closing Comments -** Senior Leadership

This concludes the Public Health and Medical Services CONCALL. The next PH&MS Call will be at 1100ET tomorrow.



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**September 29, 2017 Continued**
Friday

**11:30 AM - 12:00 PM**

**Canceled: TEP at Pre-briefing on Secretary's Quarterly Readiness Exercise (SQREx) Repatriation -- 610-F**

Event Name: Pre-briefing on Secretary's Quarterly Readiness Exercise (SQREx) Repatriation

Location: Secretary's Conference room

Date/Time: September 29

Topic: Pre-briefing for the Secretary on the Repatriation Exercise

Reason: The National Emergency Repatriation Plan (NERP) is being revised and is near completion. With increased global threats increasing the potential need for emergency repatriation it is essential that we exercise the revised NERP in order to validate the plan, ensure synchronization within the department, and to educate current and incoming senior leadership on the HHS responsibilities related to the repatriation of American citizens.

TEP's Role: Receive a pre-briefing on the SQREx repatriation tabletop exercise.

Lead: ASPR – Chris Meekins, Senior Advisor

Event POC: Thomas F. MacKAY, 202-205-4612, thomas.mackay@hhs.gov

Attendees: Chris Meekins, Thomas MacKAY, Bob Kadlec, Ed Gabriel, Jessica Fantinato

Remarks: N/A

Press: N/A

Press Contact: N/A

Mailing Address for thank you notes and photos: N/A

Briefing Materials: Will send closer to the event.

Notes:

Who Requested the Mtg: ASPR

Photographer- yes/no: No

**September 30, 2017**
Saturday

**11:00 AM - 12:00 PM**

**FW: HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-593-8913,,,,,**(b)

-----Original Appointment-----
**From:** OS Secretarys Operations Center
**Sent:** Tuesday, September 19, 2017 6:12 PM
**To:** OS Secretarys Operations Center


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HHS-19-0275, 18-0681-K-000024

**Cc:** Barna, Lauren (OS/ASPR/OPP); Leinberger, Thomas (OS/ASPR/OEM); Finne, Kristen (OS/ASPR/OPP); Beck, Leslie (OS/ASPR/OEM); Mason, Byron (OS/ASPR/OEM); Vincent, Erik (OS/ASPR/OEM); Austin, Brad (OS/ASPR/OEM); Gibbs, Robert (PSC/FOH/EHSS); Luczak, Linda (OS/ASPR/AMCG); Yeskey, Kevin (OS/ASPR/IO) (CTR); Woolfolk, Jyl (OS/ASPR/OPP); Bartlett, Jonathon (HHS/ASPR/OEM); Ames, Karen (HHS/OMHA); Formanski, Stephen (OS/ASPR/OEM); Twomey, John K. (OS/IOS); Smith, Matthew (OS/ASPR/OEM); Harvey, Melissa (OS/ASPR/IO); Hunter, Joan (OS/OASH); Johns, Matthew (OS/OGA); Degrange, Elizabeth (HHS/OASH); Hausman, Leslie B. (CDC/OID/NCEZID); Jones, Wanda K. (DHHS/OS/OASH); Bouvion, Renee (HHS/OASH); Levine, Cheryl (OS/ASPR/OPP); Chertow, Daniel (NIH/CC/CCMD) [E]; Zappia, Humbert (CDC/OPHPR/DSLR); Falone, Emily (OS/ASPR/OEM); Czarzasty, James (OS/ASPR/OEM); OpsCenter; Smith-Hirak, April (HHS/OASH/DRHA); Ricks, Sharon L (HHS/OASH); Flerlage, Erin (OS/ASPR/OEM); Kleinman, Gary (OS/ASPR/OEM); Carr, Thom (OS/ASPR/OEM); Peitzman, Matthew (OS/ASPR/OEM); Maycock, Brett (OS/OSSI); Ready, Selena; Yoest, Charmaine (OS/ASPA); Spencer Smith; Nicolosi, Terry (ACL); Barton, Jessie-Kate (OS/ASPR/OEM); Bradsher, Kris (HHS/ASL); Boyd, Sean M; AvilesMendoza, Guillermo (OS/ASPR/OEM); Jeff S. Morris
**Subject:** HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria
**When:** Occurs every day effective 9/20/2017 until 9/30/2017 from 11:00 AM to 12:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** 800-593-8913,,,,(b) (6)

**HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria**

**Call in: 800-593-8913**

**Passcode:**(b) (6)

**Instructions:** The Public Health and Medical Services call will 2017 Irma.

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o Mute your phone when not speaking.

**I. Opening Comments - EMG Manager –** Joe Lamana


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**II. Weather Briefing –** National Weather Service

**III. FHCO –** Don Boyce, Tom Bowman, or Murad Raheem

**IV. IRCT Commander –** Tony Voirin

**V. EMG Task Force Lead –** Sam Imbriale

**VI. Supporting Operating and Staff Divisions: Report ONLY shortfalls, deficiencies, concerns:**

ASPR PAO

CDC

FDA

CMS

ACF

SAMHSA

HIS

HRSA

ACL

ASA

OASH

NIH

Other


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HHS-19-0275, 18-0681-K-000026

**September 30, 2017 Continued**
Saturday

**VII. Interagency Partners: Report ONLY shortfalls, deficiencies, concerns:**

NRCC LNOs

DoD – DoD LNO (OSD, DHA, NORTHCOM, TRANSCOM, MEDCOM, NGB)

Veterans Affairs (VA)

American Red Cross (ARC)

National Security Council (NSC)

Other

**VIII. Closing Comments -** Senior Leadership

This concludes the Public Health and Medical Services CONCALL. The next PH&MS Call will be at 1100ET tomorrow.

**October 2, 2017**
Monday

**10:00 AM - 11:00 AM** **Call on Repatriation -- 202-774-2300 access** (b) (6)

**11:15 AM - 12:30 PM** **Meet on Repatriation -- Pedro's Office**
Elizabeth, I want to review a couple of things. Please be on time. Thank you.

**3:30 PM - 4:00 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting


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## October 2, 2017 Continued
Monday

**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

## October 3, 2017
Tuesday

**10:00 AM - 10:45 AM** **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

**12:00 PM - 12:45 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A)**
Number: 866-687-9176 | Passcode (b) (6)

**1:00 PM - 2:00 PM** **Catholic Charities -- 620e.4**
On Tuesday at 1:00 PM, The Center for Faith-based and Neighborhood Partnerships is hosting leaders from Catholic Charities to hear from them about their national level efforts that are coordinated through local Catholic Charities around the country. Below are a list of their leaders that will be present. We thought you would be interested in their efforts and are glad to see if you would be able to participate in the meeting to learn more about their efforts.

The meeting will be in IEA Conference Room 620.E4. We hope you are able to join us.

Attending and presenting from Catholic Charities:

- Lucreda Cobbs, MBA
  Senior Director, Policy and Legislative Affairs
- Marlesia Neloms
  Director, Children, Youth and Family Strategist
- Jim Kuh
  Senior Director, Immigration and Refugee services
- Ramona Ivy
  Chief Health Integration Office
- Matthew Zieger
  Senior Director, Impact Investment and Social Enterprise
- Jane Stenson
  Senior Director, Senior Director, Policy Reduction Strategies


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HHS-19-0275, 18-0681-K-000028

## October 3, 2017 Continued
Tuesday

**4:00 PM - 5:00 PM** **Mandatory: All HHS Political Staff Mtg -- Room 800 (Humphrey)**

## October 4, 2017
Wednesday

**All Day** **Pedro Teleworking**

**12:00 PM - 1:30 PM** **Senior Leadership Officials -- Conference Room 4523/4603**

Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)

Agenda:

- ACF 2017 FEVS Results-OWPD
- FY 18 Priorities-OA
- HHS Reimagine

Updates




**2:00 PM - 3:30 PM** **UAC Stakeholders Meeting -- 5324 or Call In: 202-774-2300 PC:** (b) (6)

**2:00 PM - 3:00 PM** **Korea Trip Briefing -- L1C24**

## October 5, 2017
Thursday

**11:00 AM - 11:15 AM** **Presentation -- Conference Room 5202**

Please join us for a brief presentation. --Lee

**12:05 PM - 1:05 PM** **WebEx Personal Conference confirmation: Pedro Moreno's Personal Conference -- WebEx Online**

Hi Pedro Moreno,


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**You are scheduled to host this WebEx Personal Conference meeting:**

**Pedro Moreno's Personal Conference**
Host: Pedro Moreno

When: Thursday, October 5, 2017, 12:05 pm (1 hr), Eastern Daylight Time (New York, GMT-04:00

Audio Connection

**2027742300** (Meeting Server Main Number)

Host Access Code:
(b) (6)
Participant Access Code:
(b) (6)

When prompted, enter the access code for the audio portion of the Personal Conference meeting.

To start the online portion of the meeting, go here.

Online Access Information

Meeting Number:
(b) (6)
Password:
(b) (6)
Host Key:
(b) (6)
(Use this key during the meeting if you ever need to reclaim the host role.)

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**1:00 PM - 1:30 PM**

**Division of Policy and Procedures Monthly Briefing -- teleconference; Room: 5524**
Folks in ORR headquarters: our new meeting location will be room 5524 for our monthly briefings. Hope to see you on Thursday!

Please join us for the next monthly update from the Division of Policy and Procedures, October 5, at 1:00 EST. No need to send a meeting response. We look forward to seeing you.

Phone number:


AMERICAN OVERSIGHT

**202-774-2300**
Access Code:
(b) (6)

Thank you!

Patricia Theiler
Program Specialist

U.S. Department of Health and Human Services
Administration for Children and Families
Office of Refugee Resettlement
Office of the Director – Division of Policy and Procedures
202-401-5366
Patricia.Theiler@acf.hhs.gov

**4:30 PM - 5:00 PM**

**ORR Staffing Needs -- IOAS Conference Room | 4th Floor (4026A)**
**From:** White, Laura (ACF)
**Sent:** Thursday, September 28, 2017 1:30 PM
**To:** Goldhaber, Ben (ACF); Barlow, Amanda (ACF); Sellers, Angela (ACF)
**Cc:** Robinson, Trina (ACF); Lloyd, Scott (ACF)
**Subject:** Staffing Meeting

Hi All,

Scott would like to schedule a meeting with Steve, Ben, Val, Amanda and our staff to discuss our staffing needs.

We would like to have it next Thursday if at all possible.

Thanks!

Kindly,
Laura White ***(formerly Laura Gregg)***
Special Assistant
ORR/ Office of the Director

**October 6, 2017**
Friday

**All Day**

**Scott- telework**


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HHS-19-0275, 18-0681-K-000031

**October 9, 2017**
Monday

**All Day** **HOLIDAY OBSERVED**

**October 10, 2017**
Tuesday

**10:00 AM - 10:45 AM** **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

**11:00 AM - 12:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

**12:04 PM - 1:04 PM** **WebEx Personal Conference confirmation: Pedro Moreno's Personal Conference -- WebEx Online**

Hi Pedro Moreno,

**You are scheduled to host this WebEx Personal Conference meeting:**

**Pedro Moreno's Personal Conference**
Host: Pedro Moreno

When: Tuesday, October 10, 2017, 12:04 pm (1 hr), Eastern Daylight Time (New York, GMT-04:00).

Audio Connection

**2027742300** (Meeting Server Main Number)

Host Access Code:
(b) (6)
Participant Access Code:
(b) (6)

When prompted, enter the access code for the audio portion of the Personal Conference meeting.

To start the online portion of the meeting, go here.

Online Access Information

Meeting Number:
(b) (6)
Password:
(b) (6)
Host Key:
(b) (6)
(Use this key during the meeting if you ever need to reclaim the host role.)

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**1:00 PM - 2:00 PM**

**Repatriation and SERP revision -- Webinar**
Purpose:

1. Provide a platform to discuss documents reviewed
2. Discuss forms needed to review the SERP
3. Discuss timeline for SERP revision
4. Qs and As

**2:00 PM - 2:30 PM**

**Call to discuss Senior Action Officer Emergency Repatriation TTX -- Webex**
This call is to discuss re-engaging our efforts to exercise the emergency repatriation mission.

***DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE***

William Moore has scheduled this WebEx meeting.

Call to discuss Senior Action Officer Emergency Repatriation TTX
Host: William Moore

When it's time, start or join the WebEx meeting from here:
https://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=a3c3e6f43af793feb14bcb6ff609d6f4

Access Information

Meeting Number (b) (6)
Meeting Password: (b) (6)

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:
(b) (6)

Hosts, need your host access code or key? Go to the meeting information page:
https://meetingserver.hhs.gov/orion/meeting/meetingInfo?MTID=245bf5380b6e01abfd0849da41208b1f


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**October 10, 2017 Continued**
Tuesday

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**3:00 PM - 4:15 PM** **ORR Staff Meeting -- 5324/ Call in number Number: 2027742300/ Access Code:** (b) (6)




**October 11, 2017**
Wednesday

**12:00 PM - 1:30 PM** **Canceled: Senior Leadership Officials -- Conference Room 4523/4603**

Please note Senior Leadership Officials meeting scheduled for Wednesday, Oct 11 is canceled.

Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

**2:30 PM - 3:00 PM** **Catch up -- Pedro's office**

**3:00 PM - 5:00 PM** **Attend Meeting Off Site**

**October 12, 2017**
Thursday

**9:15 AM - 9:45 AM** **S-level Briefing -- SCIF at Humphrey- Suite L1C24, Sub-basement**

**10:00 AM - 11:00 AM** **FW: DNA Meeting -- Room 4133 - Conference Meet-Me: 202-353-0877, pass code** (b) (6) **#**
This is the invitation from DOJ for a meeting this Thursday at 10 a.m. DOJ is seeking a more limited audience for the meeting than the large group we assembled for the


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HHS-19-0275, 18-0681-K-000034

internal discussion last week so please, if you are not able to attend you can forward to someone to take your place otherwise we have been asked to narrow down the field. If you accept the meeting please do so with a send response so that DOJ can get your name and ensure your entrance to the building.

-----Original Appointment-----
**From:** (b) (6) @usdoj.gov [mailto:(b) (6) @usdoj.gov] **On Behalf Of** Brown, Angela M. (ODAG)
**Sent:** Wednesday, October 11, 2017 1:16 PM
**To:** Brown, Angela M. (ODAG); Antell, Kira M. (OLP); Isenberg, Alice R. (LD) (FBI); Wulff, Paula H. (OGC) (FBI); Delgado, Tina M. (LD) (FBI); Hunt, Ted (ODAG); Shay, Michael E. (LD) (FBI); Talbot, Alexandra M. (LD) (FBI); Culver, Jared
**Subject:** FW: DNA Meeting
**When:** Thursday, October 12, 2017 10:00 AM-11:00 AM (UTC-05:00) Eastern Time (US & Canada).
**Where:** Room 4133 - Conference Meet-Me: 202-353-0877, pass code (b) (6) #

-----Original Appointment-----
**From:** Brown, Angela M. (ODAG)
**Sent:** Tuesday, October 10, 2017 4:32 PM
**To:** Brown, Angela M. (ODAG); Mizelle, Chad (ODAG); Simms, Donna Y. (ODAG)
**Subject:** DNA Meeting
**When:** Thursday, October 12, 2017 10:00 AM-11:00 AM (UTC-05:00) Eastern Time (US & Canada).
**Where:** Room 4133 - Conference Meet-Me: 202-353-0877, pass code (b) (6) #

**11:00 AM - 11:30 AM**

(b) (6) **Appointment --** (b) (6)
Rescheduled for **Thursday, October 12th at 11am.**

Rescheduled for **Wednesday, October 11th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, October 4th at 3pm.**

(b) (6) ,
(b)

Hello Pedro,


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HHS-19-0275, 18-0681-K-000035

This confirms your appointment for **Wednesday, September 20 at 2:30pm.**

(b) (6)
(b)
(6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 13 at 2:30pm.**

(b) (6)
(b)
(6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 6 at 3pm.** The appointment will last ~30 minutes.

(b) (6)

Rescheduled for **Wednesday, August 30th at 2:30pm.**

Hello Pedro,

This confirms your appointment for **Tuesday, August 29 at 2pm.** The appointment will last ~30 minutes.

(b) (6)

(b) (6)


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HHS-19-0275, 18-0681-K-000036

(b) (6)

**12:02 PM - 1:02 PM**

**WebEx Personal Conference confirmation: Pedro Moreno's Personal Conference -- WebEx Online**

Hi Pedro Moreno,

**You are scheduled to host this WebEx Personal Conference meeting:**

**Pedro Moreno's Personal Conference**
Host: Pedro Moreno

When: Thursday, October 12, 2017, 12:02 pm (1 hr), Eastern Daylight Time (New York, GMT-04:00).

Audio Connection

**2027742300** (Meeting Server Main Number)

Host Access Code:
(b) (6)
Participant Access Code:
(b) (6)

When prompted, enter the access code for the audio portion of the Personal Conference meeting.

To start the online portion of the meeting, go here.

Online Access Information

Meeting Number:
(b) (6)
Password:
(b) (6)
Host Key:
(b) (6)
(Use this key during the meeting if you ever need to reclaim the host role.)

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AMERICAN OVERSIGHT

**1:00 PM - 1:45 PM** **Weekly check in with Joann -- Scott's office**

**2:00 PM - 3:00 PM** **U.S. Emergency Repatriation and Federal Interagency Meeting -- Mary E. Switzer Building, 330 C ST SW, Washington, DC 20201 / Room: 4125/4202**
Unclassified

**Call in:**
**202-774-2300**
(b) (6)

Dear colleagues,

The Department of Health and Human Services' U.S. Repatriation Program is convening a meeting with the Federal Interagency Emergency Repatriation Group (FIER) on Thursday, October 12, 2017, at 2pm (EST). The purpose of this meeting is to reestablish the FIER Group meetings and provide information regarding roles and responsibilities during potential U.S. Department of State coordinated mass evacuations from overseas zones of danger to the United States (including the U.S. Territories). We will also discuss the support needed from your agency during upcoming CONUS contingency planning efforts.

The FIER Group was originally created to serve as a standing, preparedness-phase planning and policy group. It is composed of representatives from federal agencies with responsibilities as described in the National Emergency Repatriation Plan (NERP) and its annexes. The FIER is to serve as an interagency forum for consultation, development and coordination of applicable emergency repatriation incident management activities.

Please RSVP to Elizabeth Russell by COB October 10, 2017 with the following information:
**Name**
**Title**
**Agency**
**Emergency contact**
**E-mail**

If you are not able to attend, we kindly ask for your agency to send a representative. If you have any questions, please do not hesitate to contact me.

V/r,
Elizabeth

CDR Elizabeth B. Russell
Coordinator, U.S. Repatriation Program Coordinator and
Emergency Management Coordinator for Refugee Programs
U.S. Department of Health and Human Services
Administration for Children and Families
Office of Refugee Resettlement
Mary E. Switzer Building, 330 C ST SW, Room 5123
Washington, DC 20201
Tel: (202) 401-4845, BB:(b) (6)
e-mail: Elizabeth.russell@acf.hhs.gov
HSDN/SIPR elizabeth.russell@dhs.sgov.gov


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HHS-19-0275, 18-0681-K-000038

**October 12, 2017 Continued**
Thursday

**3:30 PM - 4:00 PM** **Preferred Communities Mtg 2 -- Pedro's office**
Anastasia will also join.

**4:00 PM - 4:30 PM** **Pre Depature Check-in w/ Pedro -- Scott's Office**
It looks like the weekly check-in w/ Anna has been canceled so I have moved this meeting up to accommodate the meeting that needs to take place at 4:30 w/ Mike Vineyard.

**4:30 PM - 5:00 PM** **S- Level Briefing -- Humphrey 523B**

**October 13, 2017**
Friday

**All Day** **Pedro - Teleworking**

**October 16, 2017**
Monday

**12:00 AM - 12:00 AM** **Scott - Travel -- Korea**
Exchange Server re-created a meeting that was missing from your calendar.

---

Sent by Microsoft Exchange Server

**All Day** **Laura- telework**

**11:00 AM - 12:00 PM** **Canceled: Repatriation - FEMA/ASPR/ACF Leadership -- O'Neill House Building, 1st Floor Pine Conference Room**

Good evening all,

Due to attendees continued engagement in Hurricane response activities and ACF & ASPR leadership TDY status next week we'll have to postpone this meeting to a later date. I will work with your assistants to reschedule this meeting asap. Thank you for your patience in the numerous rescheduling of this meeting during this Hurricane season.

- Erica Chapman, EA for Don Boyce

Attendees:
FEMA/ORR: Robert Farmer, Damon Penn


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HHS-19-0275, 18-0681-K-000039

ASPR/OEM: Don Boyce, Jessica Fantinato, Michael Vineyard
ACF/ORR: Scott Lloyd, Pedro Moreno, CDR Elizabeth Russell

**12:30 PM - 1:00 PM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**1:30 PM - 2:30 PM** **FY2018 Spend Plans - Optional Meeting - Ask OLAB -- 5122**

Per Amanda's note, OLAB will be offering meetings answer questions on the FY2018 Spend Plans. This is optional meeting #1. You can join us in 5122 or participate over WebEx. Please share this meeting with anyone who may be working on the spend plan for your office.

| | |
|---|---|
| **To participate remotely – go to the WebEx website** | https://meetingserver.hhs.gov |
| Enter the Meeting number | (b) (6) |
| For audio, use this call in number… | 202-774-2300 |
| …and this Call in access code | (b) (6) |

---

**From:** Barlow, Amanda (ACF)
**Sent:** Thursday, October 12, 2017 11:47 AM
**To:** ACF - Senior Leadership Officials
**Cc:** Barrett, Omar (ACF); Brockett, Timothy (ACF); Bush, Catherine (ACF); Campbell, Nina T. (ACF); Celentano, Sheila (ACF); Daniel, Joshua (ACF); Dekoladenu, William (ACF); Evering, Jelani (ACF); Fennell, Derrick (ACF); Flippin, Meg (ACF); Gnilka, Michael (ACF); Goodman, TaWanda (ACF); Hall, Wanda (ACF); Hodnett, Toya Via (ACF); Jennings, Tracie (ACF); Jones, Yvette M. (ACF); Kramar, Iulia (ACF); Lee, Lila (ACF); Mai, Dinh (ACF); Miles, Nicole (ACF); Miller, Lora (ACF); Page II, Thornell (ACF); Pittman, Cheryl (ACF); Simmons, Joann (ACF); Simon, Sandra (ACF); Taylor, Ann (ACF); Thompson, Stan (ACF); Torres, Pete (ACF); Tota, Kenneth (ACF); Trent, Rosa (ACF); Wade, Catherine (ACF); Walden, Karen (ACF); Brodowski, Melissa (ACF); Meier, Carolyn (ACF); Bing, Yvonne (ACF); Cooper, Desi (ACF); Diaz, Zuheil (ACF); Fish, Joseph (ACF); Jones, Robin (ACF); Littlepage, Tomeca (ACF); Moomaw, Sara (ACF); Ngo-Hoang, Catherine (ACF); O'Rourke, William (ACF); Patterson, Michelle (ACF); Weiland, Jacob (ACF)
**Subject:** For Action - FY2018 Spend Plans due to OLAB by COB 10/25

The Acting Assistant Secretary has requested that each office prepare a spend plan for FY 2018. There will be a meeting scheduled with each office to present these plans. In these meetings, Office Directors should be prepared to identify top priorities for FY 2018, how they propose to align funding to meet objectives, and how they will measure success. The discussion will be organized by activity type following the attached template – grants, contracts, other – and will include how the office will use resources (including staffing) made available through the central Federal Administration account.

All plans are due to Bill O'Rourke (william.orourke@acf.hhs.gov) on my staff by close of business on Wednesday, October 25.

IOAS will be reaching out to set up meetings after that date. OLAB will also be offering


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HHS-19-0275, 18-0681-K-000040

meetings early next week to answer any questions you or your staff may have and this will be on the agenda for the next Senior Leadership meeting.

If you have any questions, please let Bill O'Rourke or me know.

Amanda

Amanda Barlow
Director, Office of Legislative Affairs and Budget
Administration for Children and Families
U.S. Department of Health and Human Services
(202)401-5009
Amanda.Barlow@acf.hhs.gov
www.acf.hhs.gov

**2:00 PM - 4:00 PM** **FW: ORR WorkSpace Share -- RM 5202**

Have you memorized every inch of your cubicle? Need a change of scenery?

We're piloting a WorkSpace Share on Monday Oct 16th. Bring your laptop and work to RM 5202 any time between 2-4 p.m. Stay as little or as long as you want. Invite your colleagues and spread the word!

**2:00 PM - 3:00 PM** **Mandatory Presidential Personnel Meeting Monday at 2 PM**

**2:00 PM - 2:30 PM** **Mandatory Presidential Personnel Meeting -- Room 800 (Humphrey)**

Newly installed Acting Secretary Eric Hargan will be addressing HHS Presidential Personnel this Monday, October 16, at 2 PM at the Humphrey Building, room 800.

Please show up 15 minutes early to ensure you are seated on time.

Thank you.

**3:30 PM - 4:00 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000041

**October 16, 2017 Continued**
Monday

**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

**October 17, 2017**
Tuesday

**All Day** — **Scott - Travel -- Korea**
**Please See Above**

**9:30 AM - 10:00 AM** — **OD Check in -- Pedro's office or huddle room**

**10:00 AM - 10:45 AM** — **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

**11:00 AM - 12:30 PM** — **Annual Survey of Refugees 2016 Briefing and 2017 Kickoff -- Room 5122 - Mary Switzer Building, 330 C Street, SW , Washington, DC 20201**
Call-in information: 202-261-5200 or 877-338-5780 (toll-free)
Code: (b) (6)

See attached for the meeting agenda and presentation slides.

Note that from 11:00-11:45, the Urban Institute will present the results from the 2016 Annual Survey of Refugees, drawing on tables prepared for the Annual Report to Congress and the Memorandum of Results attached. We include the Memorandum here for those who are interested in a deep dive into the findings.

At 11:45, we will move into a discussion of survey methodology and planning for the 2017 ASR.




**11:00 AM - 12:00 PM** — **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

**12:00 PM - 2:00 PM** — **LER Tiger Team -- SW 3126 or (202) 774-2300, participant passcode** (b) (6) **(WebEx log in in body of email)**
**LER Tiger Team**

WebEx link (to view slides, etc.):
**Join the meeting**

Audio Connection

**(202) 774-2300**

Passcode:
(b) (6)

AMERICAN OVERSIGHT
Wahl, Sarah (ACF) (CTR)

**1:00 PM - 2:00 PM**

**FOIA training session -- Room 716A (Humphrey)**
If you have already completed FOIA training please ignore (feel free to let me know for our records).

There will be more sessions like this soon, don't worry.

There will not be a call in line.

Thanks,

Jacob Ashendorf
White House Liaison Office
U.S. Department of Health and Human Services
(b) (6)

**1:30 PM - 2:00 PM**

(b) (6) **/ Humphrey Building,** (b) (6)
Hello Pedro,

This confirms your appointment for **Tuesday, October 17th at 1:30pm.**

(b) (6)

Rescheduled for **Thursday, October 12th at 11am.**

Rescheduled for **Wednesday, October 11th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, October 4th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 20 at 2:30pm.**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000043

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 13 at 2:30pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 6 at 3pm.** The appointment will last ~30 minutes.

(b) (6)

Rescheduled for **Wednesday, August 30th at 2:30pm.**

Hello Pedro,

This confirms your appointment for **Tuesday, August 29 at 2pm.** The appointment will last ~30 minutes.

(b) (6) . I look forward to working with you!

(b) (6)

(b) (6)

(b) (6)


AMERICAN OVERSIGHT

## October 17, 2017 Continued
Tuesday

**2:30 PM - 4:30 PM**

**Initial visit to HHS and briefing with Trisha and Agatha (and Erin if she is available) -- HHS, Humphrey Building, Room 305 A, Third Floor, Federal Center Metro**

Trisha, it was great to have met with you this morning and thank you so much for the thorough initial briefing you gave me on Community Resilience. Very effective and relevant to our work.

And thank you Erin and Agatha for connecting us.

I hope this date and time works for you, Agatha and Erin (copied here). If not we will find a time that works.

All the best and looking forward to it!

Pedro

## October 18, 2017
Wednesday

**All Day**

**Scott - Travel -- Korea**

**Please See Above**

**10:30 AM - 11:30 AM**

**FY2018 Spend Plans - Optional Meeting - Ask OLAB (option 2 of 2) -- 5603**

Per Amanda's note, OLAB will be offering meetings to answer questions on the FY2018 Spend Plans. This is optional meeting #2 (of 2). You can join us in **5603** or participate over WebEx. Please share this meeting with anyone on your staff who may be working on the spend plan for your office.

| | |
|---|---|
| **To participate remotely – go to the WebEx website** | https://meetingserver.hhs.gov |
| Enter the Meeting number | (b) (6) |
| For audio, use this call in number… | 202-774-2300 |
| …and this Call in access code | (b) (6) |

*p.s. Option 1 is Monday, 10/16, at 1:30 in 5122 – if you need invite and webex information for the Monday session, email Sara Moomaw (sara.moomaw@acf.hhs.gov)*

---

**From:** Barlow, Amanda (ACF)
**Sent:** Thursday, October 12, 2017 11:47 AM
**To:** ACF - Senior Leadership Officials
**Cc:** Barrett, Omar (ACF); Brockett, Timothy (ACF); Bush, Catherine (ACF); Campbell, Nina T. (ACF); Celentano, Sheila (ACF); Daniel, Joshua (ACF); Dekoladenu, William (ACF); Evering, Jelani (ACF); Fennell, Derrick (ACF); Flippin, Meg (ACF); Gnilka, Michael (ACF); Goodman, TaWanda (ACF); Hall, Wanda (ACF); Hodnett, Toya Via (ACF); Jennings, Tracie (ACF); Jones, Yvette M. (ACF); Kramar, Iulia (ACF); Lee, Lila (ACF); Mai, Dinh (ACF); Miles, Nicole (ACF); Miller, Lora (ACF); Page II, Thornell (ACF); Pittman, Cheryl (ACF); Simmons, Joann (ACF); Simon, Sandra (ACF); Taylor, Ann (ACF); Thompson, Stan (ACF);


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HHS-19-0275, 18-0681-K-000045

Torres, Pete (ACF); Tota, Kenneth (ACF); Trent, Rosa (ACF); Wade, Catherine (ACF); Walden, Karen (ACF); Brodowski, Melissa (ACF); Meier, Carolyn (ACF); Bing, Yvonne (ACF); Cooper, Desi (ACF); Diaz, Zuheil (ACF); Fish, Joseph (ACF); Jones, Robin (ACF); Littlepage, Tomeca (ACF); Moomaw, Sara (ACF); Ngo-Hoang, Catherine (ACF); O'Rourke, William (ACF); Patterson, Michelle (ACF); Weiland, Jacob (ACF)
**Subject:** For Action - FY2018 Spend Plans due to OLAB by COB 10/25

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All plans are due to Bill O'Rourke (william.orourke@acf.hhs.gov) on my staff by close of business on Wednesday, October 25.

IOAS will be reaching out to set up meetings after that date. OLAB will also be offering meetings early next week to answer any questions you or your staff may have and this will be on the agenda for the next Senior Leadership meeting.

If you have any questions, please let Bill O'Rourke or me know.

Amanda

Amanda Barlow
Director, Office of Legislative Affairs and Budget
Administration for Children and Families
U.S. Department of Health and Human Services
(202)401-5009
Amanda.Barlow@acf.hhs.gov
www.acf.hhs.gov

**12:00 PM - 1:30 PM**

**Senior Leadership Officials -- Conference Room 4523/4603**
Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000046

## October 18, 2017 Continued
Wednesday

**Agenda**

Budget updates- OLAB
Commission on Evidence-Based Policymaking Report – INFORMATION- OPRE







**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

## October 19, 2017
Thursday

**All Day** **Scott - Travel -- Korea**
**Please See Above**

**11:00 AM - 12:00 PM** **Hatch Act training session -- Room 716A (Humphrey)**
If you have already completed Hatch Act training please ignore (feel free to let me know for our records).

There will be more sessions like this soon, don't worry.

Thanks,

Jacob Ashendorf
White House Liaison Office
U.S. Department of Health and Human Services
(b) (6)

**1:30 PM - 3:00 PM** **Canceled: HOLD - PRM/ORR Governor Call**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000047

## October 19, 2017 Continued
Thursday

**3:00 PM - 3:30 PM** **Learn about OTIP -- Pedro's Office**

## October 20, 2017
Friday

**12:00 AM - 12:00 AM** **Scott - Travel -- Korea**

**Please See Above**

**All Day** **Ken- Leave**

**All Day** **Pedro - Teleworking**

**2:00 PM - 4:00 PM** **After Action Meeting, ASPR, Repatriation**

## October 23, 2017
Monday

**All Day** **Sarah Leave/Telework**

**10:30 AM - 11:00 AM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**1:00 PM - 2:30 PM** **Canceled: HOLD - PRM/ ORR Governor Call**

## October 24, 2017
Tuesday

**9:00 AM - 9:45 AM** **Gomez Meeting -- 5202/ Meeting Server Main Number: 2027742300/ Participant Access Code** (b) (6)

**10:00 AM - 11:00 AM** **Hurricane Season Public Health Preparedness/Response**

**HOUSE**

***COMMITTEE**: House Energy and Commerce Subcommittee on Investigations
**SUBJECT:** Hurricane Season Public Health Preparedness/Response
**DATE/TIME**: October 24, 10:00, a.m.; 2123 Rayburn
**WITNESSES**:

- Scott Gottlieb, M.D., Commissioner, Food And Drug Administration
- Kimberly Brandt, Principal Deputy Administrator for Operations at the Centers for Medicare and Medicaid Services
- Assistant HHS Secretary for Preparedness and Response Robert Kadlec
- Rear Adm. Upper Half Stephen Redd, Director of the Centers for Disease Control and Prevention's Office of Public Health Preparedness and Response

**10:15 AM - 10:45 AM** **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)
All—we need to push this meeting back 15 minutes today.


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000048

**October 24, 2017 Continued**
Tuesday

**11:00 AM - 12:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A)**

**12:09 PM - 1:09 PM** **WebEx Personal Conference confirmation: Pedro Moreno's Personal Conference -- WebEx Online**

Hi Pedro Moreno,

**You are scheduled to host this WebEx Personal Conference meeting:**

**Pedro Moreno's Personal Conference**
Host: Pedro Moreno

When: Tuesday, October 24, 2017, 12:09 pm (1 hr), Eastern Daylight Time (New York, GMT-04:00).

Audio Connection

**2027742300** (Meeting Server Main Number)

Host Access Code:
(b) (6)
Participant Access Code:
(b) (6)

When prompted, enter the access code for the audio portion of the Personal Conference meeting.

To start the online portion of the meeting, go here.

Online Access Information

Meeting Number:
(b) (6)
Password:
(b) (6)
Host Key:
(b) (6)
ey during the meeting if you ever need to reclaim the host role.)

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**1:30 PM - 2:00 PM** **Catch Up -- Pedro's Office**

**2:00 PM - 4:00 PM** **Repatriation Exercise FPM -- ASPEN Room , O'Neill Building**

THIS IS AN IN-PERSON MEETING


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000049

**October 24, 2017 Continued**
Tuesday

**Team this is the invitation for the final planning meeting for the Senior Action Officer Repatriation Exercise on 8 November. Official invitations for the exercise will go out this week.**

**The attached draft situation manual will be the focus of this final planning meeting along with a review of invitees, seating charts and audio/visual logistics.**




**October 25, 2017**
Wednesday

**12:00 PM - 1:30 PM**

**Senior Leadership Officials -- Conference Room 4523/4603, or call in info, 202-774-2300, Participant code:** (b) (6)

Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)

**Agenda**

1. LER Tiger Team update
2. Presentation regarding the performance management survey/leadership program's project
3. Hiring update




**2:00 PM - 2:45 PM**

**Personnel Meeting -- Scott's office**

**3:30 PM - 4:00 PM**

**JOAS Appeals meeting -- 5225A**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000050

**October 26, 2017**
Thursday

**11:00 AM - 12:00 PM**

**HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-857-7772,,,,(b) (6) #,,,,,#**




**Call will now be held Monday and Thursday each week**

**Please note the conference call number and passcode changed to:**

**USA: Toll Free Number 1-800-857-7772**

**PASSCODE:**(b) (6)

**Mobile Dialing: 800-857-7772,,,,,**(b) (6) **,,,,,#**

**12:07 PM - 1:07 PM**




**s Personal Conference -- WebEx Online**

Hi Pedro Moreno,

**You are scheduled to host this WebEx Personal Conference meeting:**

**Pedro Moreno's Personal Conference**
Host: Pedro Moreno

When: Thursday, October 26, 2017, 12:07 pm (1 hr), Eastern Daylight Time (New York, GMT-04:00).

Audio Connection

**2027742300** (Meeting Server Main Number)

Host Access Code:
(b) (6)
Participant Access Code:
(b) (6)

When prompted, enter the access code for the audio portion of the Personal Conference meeting.


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000051

To start the online portion of the meeting, go here.

Online Access Information

Meeting Number:
(b) (6)
Password:
(b) (6)
Host Key:
(b) (6)
(Use this key during the meeting if you ever need to reclaim the host role.)

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**3:00 PM - 3:30 PM**

(b) (6) **Appointment --** (b) (6) **/ Humphrey Building,** (b) (6)
Rescheduled for **Thursday, October 26th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, October 25th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Tuesday, October 17th at 1:30pm.**

(b) (6)

Rescheduled for **Thursday, October 12th at 11am.**

Rescheduled for **Wednesday, October 11th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, October 4th at 3pm.**

(b) (6) ,


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000052

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 20 at 2:30pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 13 at 2:30pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 6 at 3pm.** The appointment will last ~30 minutes.

(b) (6)

Rescheduled for **Wednesday, August 30th at 2:30pm.**

Hello Pedro,

This confirms your appointment for **Tuesday, August 29 at 2pm.** The appointment will last ~30 minutes.

(b) (6) . I look forward to working with you!

(b) (6)

(b) (6)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000053

**October 26, 2017 Continued**
Thursday

(b) (6)

(
b
(b) (6)

**October 27, 2017**
Friday

**All Day** **Pedro - Teleworking**

**October 30, 2017**
Monday

**12:00 AM - 12:00 AM** **Joann out**

**10:30 AM - 11:00 AM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**11:00 AM - 12:00 PM** **HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-857-7772,,,,(b) (6) ,,,,,#**

**Call will now be held Monday and Thursday each week**

**Please note the conference call number and passcode changed to:**

**USA: Toll Free Number 1-800-857-7772**

**PASSCODE:** (b) (6)

**Mobile Dialing: 800-857-7772,,,,(b) (6) ,,,,,,#**





AMERICAN OVERSIGHT

## October 30, 2017 Continued
Monday

**1:00 PM - 3:00 PM** **PRM/ORR/ DHS Governor Call -- 5122**

**Call in number: 1-888-942-9258**
**Passcode:** (b) (6)

**Meeting Subject:** PRM/ORR/ DHS Governor Call
**Date/ Time:** Monday, October 30, 2017, 1-3pm

**3:00 PM - 3:30 PM** **Switzer SCIF Drawings -- Mr. Merno's Office**

**3:00 PM - 3:30 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

**4:00 PM - 5:00 PM** **Prep Senior Action Officer Repatriation TTX -- Don's Office**

(b) (5)

## October 31, 2017
Tuesday

**All Day** **Joann out**

**Please See Above**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000055

## October 31, 2017 Continued
Tuesday

**All Day** — **Save the Date: Interagency CVE training on October 31 -- DOS**

**9:30 AM - 10:00 AM** — **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)
This meeting has to be moved up due to scheduling conflicts. We hope you will be able to join the meeting at the new time for this week (9:30am).

Kindly,

Sarah Lucas

**12:00 PM - 1:00 PM** — **Halloween Potluck -- 6th Floor outside SOC (Humphrey)**
Hi Everyone,

Halloween is drawing near and it's time for an HHS tradition: the potluck. All are welcome to wear a costume and bring a dish! The potluck will take place on **Tuesday, October 31st at 12pm**, on the 6th floor of the Humphrey building outside the SOC (aka Ms. Janie's area).

***Please write back to jacob.ashendorf@hhs.gov with what dish you plan on bringing.***

**Important Note:** NO federal funds are being used for this event.

Thank you,

Jacob Ashendorf
White House Liaison Office
U.S. Department of Health and Human Services
(b) (6)

**1:00 PM - 1:30 PM** — **Emergency Repatriation - Plan of Action/Solidify Timelines for Completion -- Walnut Conf RM O'Neill Bldg 1-866-815-4566 P/C** (b) (6)
**Mike Vineyard Conference Line:** 1-866-815-4566 PC: (b) (6)

Put together a plan of action and solidify the timelines including dates for action/completion:

(b) (5)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000056

(b) (5)

(b) (5)

**2:00 PM - 3:00 PM** **EEI Manager's and Supervisor's Briefing- Session #1- Update Call-in Information -- Switzer Room 3424**




Afternoon Colleagues:


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000057

In April 2017, the Office of Administration (OA), Office of Workforce Planning and Development (OWPD) formed a work group of employees representing central and regional program and staff offices from across the agency to address the broad topic of employee engagement.

On August 16, 2017, OWPD provided a briefing to Senior Staff. The Employee Engagement (EE) Initiative Work Group provided a structure for an institutional model for ACF's Employee Engagement. The comprehensive strategy incorporates a framework to identify and measure organizational milestones and outcomes; implement and communicate an ACF-wide engagement communication and marketing plan~~s~~; and recommend resources and tools for program and staff offices to align with the objectives and goals of the agency's EE Initiative.

Overall, the initiative provides: 1) An opportunity to improve the organization's culture and build healthy workplace practices; and 2) A way for ACF to start implementing processes and strategies that help to drive forward the values of a sustaining but growing organization. Additionally, the EE Initiative can assist in collectively influencing the organizational climate, employees' work roles~~,~~ (attitudinal, behavioral) and performance outcomes.

Please plan to attend **ONE** of the briefings for managers and supervisors:

**Date:** Tuesday, October 31, 2107 and Thursday, November 2nd, 2017 (same content for both sessions)
**Time: 2:00 pm -3:00 pm**
**Location:** Switzer Room 3424

To join the meeting:
**https://acf.adobeconnect.com**(b) (6)
*All participants should click the link and enter the room as a Guest using your FIRST and LAST NAME.*

**Conference Number(s)**: 888-233-7142 //**Participants PC:** (b) (6)
*The call will be moderated by an operator.*
*Participants should press *1 to prompt the Operator to ask a question.*
*This call will be recorded.*

If you have any questions, please contact me by email or (202) 401-4977.

**2:00 PM - 3:00 PM** **EEI MANAGERS AND SUPERVISORS SESSION 1 -- SWITZER ROOM 3424**
Please join me in an Adobe Connect Meeting.

## EEI MANAGERS AND SUPERVISORS SESSION # 1


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000058

TUESDAY, OCTOBER 31ST, 2017
2:00 - 3:00 pm Est.

**Location**: Switzer Room 3424

To join the meeting:
**https://acf.adobeconnect.com/**(b) (6)
*All participants should click the link and enter the room as a Guest using your FIRST and LAST NAME.*

**Conference Number(s)**: 888-233-7142 //**Participants PC:** (b) (6)
*The call will be moderated by an operator.*
*Participants should press *1 to prompt the Operator to ask a question.*
*This call will be recorded.*

**Description**: In April 2017, the Office of Administration (OA), Office of Workforce Planning and Development (OWPD) formed a work group of employees representing central and regional program and staff offices from across the agency to address the broad topic of employee engagement.

On August 16, 2017, OWPD provided a briefing to Senior Staff. The Employee Engagement (EE) Initiative Work Group provided a structure for an institutional model for ACF's Employee Engagement. The comprehensive strategy incorporates a framework to identify and measure organizational milestones and outcomes; implement and communicate an ACF-wide engagement communication and marketing plans; and recommend resources and tools for program and staff offices to align with the objectives and goals of the agency's EE Initiative.

Overall, the initiative provides: 1) An opportunity to improve the organization's culture and build healthy workplace practices; and 2) A way for ACF to start implementing processes and strategies that help to drive forward the values of a sustaining but growing organization. Additionally, the EE Initiative can assist in collectively influencing the organizational climate, employees' work roles, (attitudinal, behavioral) and performance outcomes.

Please plan to attend **ONE** of the briefings for managers and supervisors:

**Date:** Tuesday, October 31, 2107 and Thursday, November 2nd, 2017 (same content for both sessions)
**Time: 2:00 pm -3:00 pm**
**Location:** Switzer Room 3424

For addition information about this webinar contact Al Fleming at 202 401.4977.
For technical assistance with Adobe Connect contact Dorothy Kinder at (b) (6)

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Confirmation #(b) (6) -800-369-1907

If you have never attended an Adobe Connect meeting before:

Test your connection: https://acf.adobeconnect.com/common/help/en/support/meeting_test.htm

Get a quick overview: http://www.adobe.com/products/adobeconnect.html

**3:00 PM - 3:45 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A)**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000059

**November 1, 2017**
Wednesday

**All Day** — **Joann out**
**Please See Above**

**12:00 AM - 12:00 AM** — **Ken- Travel CHEP Conference**

**12:00 PM - 1:30 PM** — **Senior Leadership Officials -- Conference Room 4523/4603**
Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)

Agenda:

1. CFC- Marivic Fields-ACF, Senior Advisor for Child Well-being and Safety
2. CTO presentation- Sanjay Koyani –HHS, Senior Advisor to the Chief Technology Officer




**12:00 PM - 1:00 PM** — **Save the Date: Interagency CVE training on October 31**

**2:00 PM - 2:45 PM** — **Personnel Meeting -- Scott's office**

**November 2, 2017**
Thursday

**All Day** — **Joann out**
**Please See Above**

**All Day** — **Ken- Travel CHEP Conference**
**Please See Above**

**9:00 AM - 10:00 AM** — **Meeting w/ Pedro and Elizabeth re: Repatriaton -- Scott's office**

**11:00 AM - 12:00 PM** — **HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-857-7772,,,,(b) (6) #,,,,,,#**
**Call will now be held Monday and Thursday each week**

**Please note the conference call number and passcode changed to:**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000060

**USA: Toll Free Number 1-800-857-7772**

**PASSCODE:** (b) (6)

**Mobile Dialing: 800-857-7772,,,,,** (b) (6) **#,,,,,#**




**12:03 PM - 1:03 PM**

**WebEx Personal Conference confirmation: Pedro Moreno's Personal Conference -- WebEx Online**
Hi Pedro Moreno,

**You are scheduled to host this WebEx Personal Conference meeting:**

**Pedro Moreno's Personal Conference**
Host: Pedro Moreno

When: Thursday, November 2, 2017, 12:03 pm (1 hr), Eastern Daylight Time (New York, GMT-04:00).

Audio Connection

**2027742300** (Meeting Server Main Number)

Host Access Code:
(b) (6)
Participant Access Code:
(b) (6)

When prompted, enter the access code for the audio portion of the Personal Conference meeting.

To start the online portion of the meeting, go here.

Online Access Information

Meeting Number:
(b) (6)
Password:
(b) (6)
Host Key:


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HHS-19-0275, 18-0681-K-000061

(b) (6)
ey during the meeting if you ever need to reclaim the host role.)

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**2:00 PM - 3:00 PM**

**EEI Manager's and Supervisor's Briefing- Session #2 -- Switzer Room 3424**

Afternoon Colleagues:

In April 2017, the Office of Administration (OA), Office of Workforce Planning and Development (OWPD) formed a work group of employees representing central and regional program and staff offices from across the agency to address the broad topic of employee engagement.

On August 16, 2017, OWPD provided a briefing to Senior Staff. The Employee Engagement (EE) Initiative Work Group provided a structure for an institutional model for ACF's Employee Engagement. The comprehensive strategy incorporates a framework to identify and measure organizational milestones and outcomes; implement and communicate an ACF-wide engagement communication and marketing plans; and recommend resources and tools for program and staff offices to align with the objectives and goals of the agency's EE Initiative.

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Please plan to attend ONE of the briefings for managers and supervisors:

**Date:** Tuesday, October 31, 2107 and Thursday, November 2nd, 2017 (same content for both sessions)
**Time:** 2:00 pm -3:00 pm
**Location:** Switzer Room 3424

**Please join me in an Adobe Connect Meeting**

**Join via Adobe Connect**
**https://acf.adobeconnect.com/**(b) (6)
*All participants should click the link and enter the room as a Guest using your FIRST and LAST NAME.*

**Conference Number(s)**: 888-233-7142 //**Participants PC:** (b) (6) // **Leader PC:** (b) (6)
*All Speakers should dial in using the Leader Code above.*
*The call will be moderated by an operator.*


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000062

*Participants should press *1 to prompt the Operator to ask a question.*
*This call will be recorded.*

If you have any questions, please contact me by email or (202) 401-4977.

**2:00 PM - 3:00 PM** **EEI MANAGERS AND SUPERVISORS SESSION # 2 -- SWITZER CONFERENCE ROOM 3424**

Please join me in an Adobe Connect Meeting

## EEI MANAGERS AND SUPERVISORS SESSION # 2

THURSDAY, NOVEMBER 2ND, 2017
2:00 - 3:00 PM EST.

**Location**: Switzer Room 3424

Join via Adobe Connect
https://acf.adobeconnect.com(b) (6)
*All participants should click the link and enter the room as a Guest using your FIRST and LAST NAME.*

**Conference Number(s)**: 888-233-7142 //**Participants PC:** (b) (6) // **Leader PC:** (b) (6)
*All Speakers should dial in using the Leader Code above.*
*The call will be moderated by an operator.*
*Participants should press *1 to prompt the Operator to ask a question.*
*This call will be recorded.*

**Description**: In April 2017, the Office of Administration (OA), Office of Workforce Planning and Development (OWPD) formed a work group of employees representing central and regional program and staff offices from across the agency to address the broad topic of employee engagement.

On August 16, 2017, OWPD provided a briefing to Senior Staff. The Employee Engagement (EE) Initiative Work Group provided a structure for an institutional model for ACF's Employee Engagement. The comprehensive strategy incorporates a framework to identify and measure organizational milestones and outcomes; implement and communicate an ACF-wide engagement communication and marketing plans; and recommend resources and tools for program and staff offices to align with the objectives and goals of the agency's EE Initiative.

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Please plan to attend **ONE** of the briefings for managers and supervisors:

**Date:** Tuesday, October 31, 2107 and Thursday, November 2nd, 2017 (same content for both sessions)
**Time: 2:00 pm -3:00 pm**
**Location:** Switzer Room 3424

For addition information about this webinar contact Al Fleming at 202 401.4977.
For technical assistance with Adobe Connect contact Dorothy Kinder at (b) (6)


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HHS-19-0275, 18-0681-K-000063

**November 2, 2017 Continued**
Thursday

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Confirmation #(b) (6) 800-369-1907

If you have never attended an Adobe Connect meeting before:

Test your connection: https://acf.adobeconnect.com/common/help/en/support/meeting_test.htm

Get a quick overview: http://www.adobe.com/products/adobeconnect.html

**November 3, 2017**
Friday

| | |
|---|---|
| **All Day** | **Joann out**<br>**Please See Above** |
| **12:00 AM - 12:00 AM** | **Ken- Travel CHEP Conference**<br>**Please See Above** |

**November 4, 2017**
Saturday

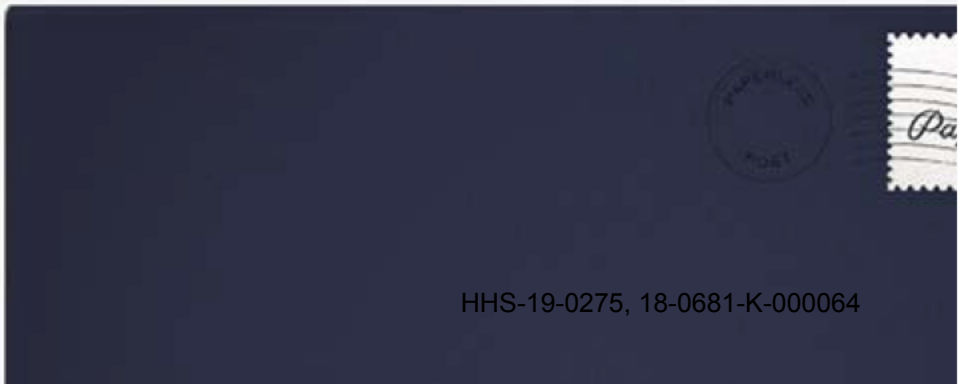
| | |
|---|---|
| **All Day** | **Joann out**<br>**Please See Above** |
| **5:00 PM - 6:00 PM** | (b) (6) **RETIREMENT -- INVITE INSIDE** |

---

On: 18 September 2017 10:58, "Jana Mason" <paperlesspost@paperlesspost.com> wrote:

(b) (6)

VIEW THE CARD



Wahl, Sarah (ACF) (CTR)

AMERICAN OVERSIGHT

**November 4, 2017 Continued**
Saturday

*For the best Paperless Post experience, add paperlesspost@paperlesspost.com to your address book t ensure you receive all cards and invitations in your inbox. Block this person from sending you Paperless mail. Click here to stop receiving emails from Paperless Post including invitations and cards. Learn mo about our privacy policy.*

(b) (6)

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**November 5, 2017**
Sunday

**All Day** **Joann out**

**Please See Above**

**November 6, 2017**
Monday

**All Day** **Joann out**

**Please See Above**

**11:00 AM - 12:00 PM** **HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-857-7772,,,(b) (6) ,,,,,#**




**Call will now be held Monday and Thursday each week**

**Please note the conference call number and passcode changed to:**

**USA: Toll Free Number 1-800-857-7772**

**PASSCODE:** (b) (6)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000065

## November 6, 2017 Continued
Monday




**11:00 AM - 11:30 AM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**4:00 PM - 5:00 PM** **Canceled: Repatriaton Meeting -- 4026A**

## November 7, 2017
Tuesday

**12:00 AM - 12:00 AM** **Joann out**

**Please See Above**

**10:00 AM - 10:45 AM** **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

**11:00 AM - 12:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

**12:02 PM - 1:02 PM** **WebEx Personal Conference confirmation: Pedro Moreno's Personal Conference -- WebEx Online**

Hi Pedro Moreno,

**You are scheduled to host this WebEx Personal Conference meeting:**

**Pedro Moreno's Personal Conference**
Host: Pedro Moreno

When: Tuesday, November 7, 2017, 12:02 pm (1 hr), Eastern Standard Time (New York, GMT-05:00).

Audio Connection

**2027742300** (Meeting Server Main Number)

Host Access Code:
(b) (6)
Participant Access Code:
(b) (6)

When prompted, enter the access code for the audio portion of the Personal Conference meeting.

To start the online portion of the meeting, go here.

Online Access Information

Meeting Number:
(b) (6)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000066

## November 7, 2017 Continued
Tuesday

Password:
(b) (6)
Host Key:
(b) (6)
(Use this key during the meeting if you ever need to reclaim the host role.)

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**1:30 PM - 2:00 PM** **15 min Meeting w/ Pedro and Elizabeth -- Scott's Office**

## November 8, 2017
Wednesday

**8:30 AM - 4:00 PM** **Repatriation Senior Action Officer level Table Top Exercise (TTX) -- O'Neill Office Building, 200 C Street SW, D.C. 20024; Cypress Conference Room (Sub-basement level)**

Greetings,

You are cordially invited to attend a Table Top Exercise (TTX) to examine HHS' authorities, roles, responsibilities, and plans for an Emergency Repatriation Mission. The ASPR Office of Emergency Management and the ACF Office of Refugee Resettlement are cosponsoring this Senior Action Officer TTX as a precursor event for a more senior level exercise in the near future as part of the Secretary's Quarterly Readiness Exercise Program. This Senior Action Officer TTX will be held on November 8th in the Cypress Room of the O'Neill Building. Registration will begin at 8:30 am and the exercise will start promptly at 9:00 am and conclude by 4:30 pm.

You are receiving this invitation because members of your organization have identified you as having a supporting role, responsibility or authority under the National Emergency Repatriation Plan. Please plan on bringing one or two Subject Matter Experts (SMEs) from your organization to assist in discussing the requirements, complexities, and implications of emergency repatriation.

**Please RSVP to our Exercise Branch Chief William (Mike) Moore at william.moore@hhs.gov by Monday, October 30th and provide the names of any SMEs that plan on attending the exercise with you**. Exercise read-ahead materials will be sent to confirmed attendees on Tuesday, October 31st.

Best regards,

Don Boyce, JD
Deputy Assistant Secretary
Director, Office of Emergency Management
Assistant Secretary for Preparedness and Response


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000067

## November 8, 2017 Continued
Wednesday

**12:00 PM - 1:30 PM** **Senior Leadership Officials -- Conference Room 4523/4603**

Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)

Agenda:

- Orion Project Update
- HHS Ignites Project Update
- OGM Project Update





**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

## November 9, 2017
Thursday

**All Day** **Pedro-Offsite, available by phone and e-mail**

**All Day** **Sarah - Leave/Telework**

**10:00 AM - 11:00 AM** **HHS TSA Support (with meeting notes) -- HHH Building Suite 633F(Rm 46) : 866-819-6610 PIN (b) (6)**

Team, here are the notes from today's meeting.

EMGPLAN


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000068

200 Independence Ave, SW

Washington, DC 20201

202-619-7804

emgplan@hhs.gov




The purpose of this meeting is to determine the potential PH and Medical as well as the potential Health and Social Service requirements to support the Transitional Sheltering for Residents of Puerto Rico displaced by Hurricanes Irma and Maria. It is for HHS internal participant only. Meeting materials are attached.

TOLL FREE NUMBER: **866-819-6610 (Domestic Callers)**

PARTICIPANT PASSCODE: (b) (6)

Thank you.

EMGPLAN

200 Independence Ave, SW

Washington, DC 20201

202-619-7804

emgplan@hhs.gov



AMERICAN OVERSIGHT

**November 9, 2017 Continued**
Thursday

**11:00 AM - 12:00 PM**

**HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-857-7772,,(b) (6) ,,,,,#**

**Call will now be held Monday and Thursday each week**

**Please note the conference call number and passcode changed to:**

**USA: Toll Free Number 1-800-857-7772**

**PASSCODE:** (b) (6)







**bile Dialing: 800-857-7772,,,,,** (b) (6) **,,,,,,#**




**12:00 PM - 1:00 PM**

**Lunch and Learn: UNHCR Data -- 5202/ Call in: 202-774-2300 Code** (b) (6)




We hope you are able to join this lunch and learn today. Field staff can view the presentation via WebEx here. You will need your network password in order to login to WebEx. Once logged in, follow the prompts to call into the meeting.

If you would like to join via phone only, the dial-in number is 202-774-2300 and the meeting number is (b) (6) .


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000070

**November 9, 2017 Continued**
Thursday

**12:00 PM - 12:30 PM** **Revised FY18 budget estimates for ORR -- IOAS Conference Room**

**November 13, 2017**
Monday

**12:00 AM - 12:00 AM** **Canceled: Chicago w/(b) and (b - Tentative**
)

**10:30 AM - 11:00 AM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**11:00 AM - 12:00 AM** **HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-857-7772,,,(b) (6) #,,,,,#**




**all will now be held Monday and Thursday each week**

**Please note the conference call number and passcode changed to:**

**USA: Toll Free Number 1-800-857-7772**

**PASSCODE:** (b) (6)

**Mobile Dialing: 800-857-7772,,,,**(b) (6) **,,,,,#**




**3:30 PM - 4:00 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000071

## November 13, 2017 Continued
Monday

**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

## November 14, 2017
Tuesday

**12:00 AM - 12:00 AM** **Canceled: Chicago w/ (b) ) and (b) ) - Tentative Please See Above**

**All Day** **Nov. 14 Forum: From CVE to 'Terrorism Prevention'**

**10:00 AM - 11:00 AM** **FW: Combined Federal Campaign (CFC) for 2017 - Show Some Love -- Great Hall**

**10:00 AM - 10:45 AM** **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code: (b) (6)**

**2:00 PM - 2:15 PM** **15 Minutes w/ Elizabeth -- Scott's Office**

**3:00 PM - 4:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A)**

**4:15 PM - 4:45 PM** **Catch Up -- Pedro's Office**

## November 15, 2017
Wednesday

**All Day** **Laura- telework**

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

**3:00 PM - 3:30 PM** (b) (6) **Appointment --** (b) (6) **Humphrey Building,** (b) (6)
Rescheduled for **Wednesday, November 15th at 3pm.**

Rescheduled for **Wednesday, November 8th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, November 1st at 3pm.**

(b) (6) ,


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000072

(b)
(6)

Rescheduled for **Thursday, October 26th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, October 25th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Tuesday, October 17th at 1:30pm.**

(b) (6)

Rescheduled for **Thursday, October 12th at 11am.**

Rescheduled for **Wednesday, October 11th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, October 4th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 20 at 2:30pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 13 at 2:30pm.**

(b) (6)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000073

Hello Pedro,

This confirms your appointment for **Wednesday, September 6 at 3pm.** The appointment will last ~30 minutes.

(b) (6)

Rescheduled for **Wednesday, August 30th at 2:30pm.**

Hello Pedro,

This confirms your appointment for **Tuesday, August 29 at 2pm.** The appointment will last ~30 minutes.

(b) (6) I look forward to working with you!

(b) (6)

(b) (6)

**4:00 PM - 4:30 PM** **Capacity Meeting/ Meeting Server Main Number: 2027742300/ Participant Access Code** (b) (6) **-- 5202**
Meeting Server Main Number: 2027742300/ Participant Access Code: (b) (6)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000074

**November 16, 2017**
Thursday

**12:00 AM - 12:00 AM** **Training**

**11:00 AM - 12:00 PM** **HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-857-7772,,,,(b) (6) #,,,,,#**

**Call will now be held Monday and Thursday each week**

**Please note the conference call number and passcode changed to:**

**USA: Toll Free Number 1-800-857-7772**

**PASSCODE:** (b) (6)

**Mobile Dialing: 800-857-7772,,,,,(b) (6) ,,,,,,#**




**12:00 PM - 1:00 PM** **HHS Leaders Serving You Lunch**

**12:01 PM - 1:01 PM** **WebEx Personal Conference confirmation: Pedro Moreno's Personal Conference -- WebEx Online**

Hi Pedro Moreno,

**You are scheduled to host this WebEx Personal Conference meeting:**

**Pedro Moreno's Personal Conference**
Host: Pedro Moreno

When: Thursday, November 16, 2017, 12:01 pm (1 hr), Eastern Standard Time (New York, GMT-05:00).

Audio Connection

**2027742300** (Meeting Server Main Number)

Host Access Code:
(b) (6)
Participant Access Code:
(b) (6)

AMERICAN OVERSIGHT

**November 16, 2017 Continued**
Thursday

When prompted, enter the access code for the audio portion of the Personal Conference meeting.

To start the online portion of the meeting, go here.

Online Access Information

Meeting Number:
(b) (6)
Password:
(b) (6)
Host Key:
(b) (6)
ey during the meeting if you ever need to reclaim the host role.)

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**1:30 PM - 3:00 PM**

**ACF Senior Review Board (SRB) -- Conf Rm 3401**
Final Agenda:
FY18 IT Budget Finalization
(b) (5) By May
ACF OCIO Transformation Update
Governance Framework
Enterprise Project Selection/Update
ACF IT Portfolio Datacall Status
ACF OCIO Office Name Change - Decision

**Please ensure that your office has a representative present and feel free to forward to your staff as you see fit.**

Copies will be provided at the meeting.




**You are scheduled to host this WebEx meeting:**

**ACF Senior Review Board (SRB)**
Host: Debbie Baerga

When it's time, start your meeting from here:
**Start the meeting**

Wahl, Sarah (ACF) (CTR)

When: Thursday, November 16, 2017, 1:30 pm (2 hrs), Eastern Standard Time (New York, GMT-05:00).

AMERICAN OVERSIGHT

## November 16, 2017 Continued
Thursday

Access Information

Meeting Number:
(b) (6)

Password:
**(This meeting does not require a password.)**

Host Key:
(b) (6) (Use this key during the meeting if you ever need to reclaim the host role.)

Audio Connection

**2027742300** (Meeting Server Main Number)

Access Code:
(b) (6)

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**2:00 PM - 3:30 PM** **Meeting with Pedro Moreno -- 330 C Street, SW, WDC 20201, Switzer Building -- Mr. Moreno will meet you at the lobby on C Street.**

## November 17, 2017
Friday

**12:00 AM - 12:00 AM** **Training**

**Please See Above**

**12:00 PM - 1:00 PM** **ORR Leadership and Lt. Gov. Luis Rivera-Marin Meeting -- Switzer Buidling-Room 5122 | Dial-in: 202-774-2300 PC:** (b) (6)
This meeting will be held in the Switzer Building at 330 C Street, SW. All non-ACF attendees should plan on arriving 15 minutes early in order to clear security. After clearing security, please call Sarah Lucas at (202) 205-8764.

**2:30 PM - 3:00 PM** **Repatriation -- Pedro's Office**

## November 20, 2017
Monday

**All Day** **On leave**
When: Monday, November 20, 2017, 12:00 AM to Tuesday, November 21, 2017, 12:00 AM. Eastern Time


AMERICAN OVERSIGHT

*~*~*~*~*~*~*~*~*~*~*




**10:30 AM - 11:30 AM**

**Repatriation Discussion with OEM and ACF -- O'Neil Building C1C15**
Forwarding invite: Repatriation Discussion with OEM and ACF

Scott,

Thank you again for your consideration with coming our way to talk repatriation planning efforts. I'll meet you in the lobby at 10:30, and bring you down to Mike's office. Let us know if you plan on bringing anyone else, and we'll get a conference room lined up. Looking forward to touching base.

Best,
Joe Hamel




S[redacted]nior Consultant to the Assistant Secretary of Preparedness and Response
US Department of Health and Human Services
(b) (6)
Joseph.hamel@hhs.gov

**10:30 AM - 11:00 AM**

**Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**11:00 AM - 12:00 PM**

**HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-857-7772,,,,,(b) (6) ,,,,,,#**




**all will now be held Monday and Thursday each week**

**Please note the conference call number and passcode changed to:**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000078

**PASSCODE:** (b) (6)

**Mobile Dialing: 800-857-7772,,,,**(b) (6) **#,,,,,#**




**12:00 PM - 1:00 PM** **Surprise -- IOAS Conference Room 4026A - Switzer**

Shhhh! It's a surprise!

Hi, team!

Our lovely(b) (6) birthday is on 11/22, the day before Thanksgiving. I thought it might be nice to do a little potluck on Monday, 11/20 to celebrate her before the holiday. She LOVES Mexican food, so let's plan on making that the theme? I know everyone's schedules are pretty full, but I'm sure she'd love it if everyone could drop by, even if for just a minute or two. If you're able to attend, please reply with what you'd like to bring. I'll supply the plates, napkins, utensils, and cups. I'm also going to pick up her favorite: chips and queso from Moe's. PLEASE forward this to anyone I forgot to include!

Thanks!
Cori

**3:30 PM - 4:00 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000079

**November 21, 2017**
Tuesday

**10:00 AM - 12:00 PM** **ACF Kick-off - November 21 CFC -- Room 5324**

***Show Some Love*** **to the causes that mean the most to them.**
**November 21, 2017**
**10:00 am – 12:00 pm**

**10:15 AM - 10:45 AM** **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code** (b) (6)
All- this meeting is being moved to 10:45am

**11:00 AM - 11:45 AM** **UC/Refugee Coordination -- IOAS Conference Room (4026A)**

**12:02 PM - 1:02 PM** **WebEx Personal Conference confirmation: Pedro Moreno's Personal Conference -- WebEx Online**
Hi Pedro Moreno,

**You are scheduled to host this WebEx Personal Conference meeting:**

**Pedro Moreno's Personal Conference**
Host: Pedro Moreno

When: Tuesday, November 21, 2017, 12:02 pm (1 hr), Eastern Standard Time (New York, GMT-05:00).

Audio Connection

**2027742300** (Meeting Server Main Number)

Host Access Code:
(b) (6)
Participant Access Code:
(b) (6)

When prompted, enter the access code for the audio portion of the Personal Conference meeting.

To start the online portion of the meeting, go here.

Online Access Information

Meeting Number:
(b) (6)
Password:
(b) (6)
Host Key:
(b) (6)
ey during the meeting if you ever need to reclaim the host role.)


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HHS-19-0275, 18-0681-K-000080

## November 21, 2017 Continued
Tuesday

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**3:00 PM - 5:00 PM** **Emergency Repatriaton Briefing w/ Department -- Humphrey Bulidng | 5th Floor| SCIF Room 523.B**

**Subject:**
This is a Classified (Secret level) Emergency Repatriation briefing, to discuss the Repatriation program and procedures for American citizens living abroad.

## November 22, 2017
Wednesday

**1:00 PM - 1:30 PM** **FW: EDH Brief on the UAC Program Referrals & Capacity -- 610-F**

-----Original Appointment-----
**From:** White, Laura (ACF) **On Behalf Of** Secretary Scheduler (OS/IOS)
**Sent:** Wednesday, November 22, 2017 10:42 AM
**To:** Lloyd, Scott (ACF)
**Subject:** FW: EDH Brief on the UAC Program Referrals & Capacity
**When:** Wednesday, November 22, 2017 1:00 PM-1:30 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** 610-F

-----Original Appointment-----
**From:** Tignor, Beth (HHS/IOS) **On Behalf Of** Secretary Scheduler (OS/IOS)
**Sent:** Monday, November 20, 2017 4:15 PM
**To:** Secretary Scheduler (OS/IOS); Brady, Will (HHS/IOS); DeputySecretary (OS/IOS); EDH (OS/IOS); Lagomarsino, Katie (OS/IOS); Leggitt, Lance (HHS/IOS); Martinez, Cecilia (OS/IOS); Moreno, Rafael (HHS/ASA); Olson, Carolyn (OS/IOS); Skrzycki, Kristin (HHS/IOS); Tignor, Beth (HHS/IOS); Wagner, Steven (ACF); Lloyd, Scott (ACF); White, Jonathan (ACF); Wynne, Maggie (HHS/IOS); Bardis, John (HHS/ASA); Cordova, Jon (OS/ASA); Keckler, Charles (HHS/IOS); Moughalian, Jen (HHS/ASFR); Clark, Barbara (HHS/ASL); Lawrence, Courtney (HHS/ASL); Agnew, Ann (HHS/IOS); Wright, Natasha (OS/IOS); Bowman, Matthew (HHS/OGC); Caliguiri, Laura (HHS/IOS); Jones, Robin (ACF)
**Cc:** Cochran, Norris (HHS/ASFR); Miller, Caitlyn (OS/ASFR); Curtis, Jillian (HHS/ASFR); White, Laura (ACF)
**Subject:** EDH Brief on the UAC Program Referrals & Capacity
**When:** Wednesday, November 22, 2017 1:00 PM-1:30 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** 610-F

AMERICAN OVERSIGHT

Event Name: Briefing for Acting Assistant Secretary on the UAC Program Referrals & Capacity

Location: 610-F

Time: TBD during the week of 11/20/17

Topic: Office of Refugee Resettlement—Update on Unaccompanied Alien Children's program and the impact of Department of Homeland Security (DHS) activities on referrals and capacity.

Reason: This briefing was requested by the Acting Assistant Secretary.

EDH's Role: The Acting Secretary has requested this meeting to get an update for his knowledge and interagency collaboration.

Lead: Steve Wagner, Acting Assistant Secretary for the Administration for Children and Families.

Event POC: Natasha Wright Natasha.wright2@hhs.gov, (b) (6)

ACF Attendees:

Steve Wagner, Acting Assistant Secretary for the Administration for Children and Families
Scott Lloyd, Director of the Office of Refugee Resettlement
Jonathan D. White, Deputy Director for Children's Programs - Office of Refugee Resettlement

HHS Staff Attendees:

Lance Leggitt, Chief of Staff
Kris Skrzycki, Deputy Chief of Staff
Maggie Wynne, Counselor to the Secretary for Human Services Policy
John Bardis (ASA)
John Cordova (ASA)
Jen Moughalian (ASFR)
Barbara Clark (ASL)
Courtney Lawrence (ASL)
Ann Agnew (Exec Sec)
Natasha Wright (Exec Sec)
Matt Bowman (OGC)
Judy Heron (OGC)


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HHS-19-0275, 18-0681-K-000082

Remarks: NA
Press: NA
Press Contact: NA

Mailing Address for thank you notes and photos: NA

Briefing Materials: Briefing materials will be submitted prior to the briefing.

Notes:

Who Requested the Mtg: Acting Secretary Hargan

Photographer- yes/no: No

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

**3:00 PM - 3:30 PM** (b) (6) **Appointment --** (b) (6) **/ Humphrey Building,** (b) (6)
Hello Pedro,

This confirms your appointment for **Wednesday, November 22nd at 3pm.**

(b) (6)

Rescheduled for **Wednesday, November 15th at 3pm.**

Rescheduled for **Wednesday, November 8th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, November 1st at 3pm.**

(b) (6)

Rescheduled for **Thursday, October 26th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, October 25th at 3pm.**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000083

(b) (6)

Hello Pedro,

This confirms your appointment for **Tuesday, October 17th at 1:30pm.**

(b) (6)

Rescheduled for **Thursday, October 12th at 11am.**

Rescheduled for **Wednesday, October 11th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, October 4th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 20 at 2:30pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 13 at 2:30pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 6 at 3pm.** The appointment will last ~30 minutes.

(b) (6)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000084

**November 22, 2017 Continued**
Wednesday

Rescheduled for **Wednesday, August 30th at 2:30pm.**

Hello Pedro,

This confirms your appointment for **Tuesday, August 29 at 2pm.** The appointment will last ~30 minutes.

(b) (6) . I look forward to working with you!

(b) (6)

(b) (6)

**November 23, 2017**
Thursday

**All Day** **Scott - Leave**

**11:00 AM - 12:00 PM** **HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-857-7772,,,,(b) (6) #,,,,,,#**

**Call will now be held Monday and Thursday each week**

**Please note the conference call number and passcode changed to:**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000085

**November 23, 2017 Continued**
Thursday

**USA: Toll Free Number 1-800-857-7772**

**PASSCODE:** (b) (6)

**Mobile Dialing: 800-857-7772,,,,** (b) (6) **#,,,,,#**




**November 24, 2017**
Friday

**All Day** — **Ken - Leave**

**All Day** — **Scott- Leave**

**November 27, 2017**
Monday

**11:00 AM - 12:00 PM** — **HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-857-7772,,,,** (b) (6) **#,,,,,#**

**Call will now be held Monday and Thursday each week**

**Please note the conference call number and passcode changed to:**

**USA: Toll Free Number 1-800-857-7772**

**PASSCODE:** (b) (6)

**Mobile Dialing: 800-857-7772,,,,,** (b) (6) **,,#**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000086




**3:00 PM - 3:30 PM**

(b) (6) **Appointment --** (b) (6) **/ Humphrey Building,** (b) (6)

Hello Pedro,

This confirms your appointment for **Monday, November 27th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, November 22nd at 3pm.**

(b) (6)

Rescheduled for **Wednesday, November 15th at 3pm.**

Rescheduled for **Wednesday, November 8th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, November 1st at 3pm.**

(b) (6)

Rescheduled for **Thursday, October 26th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, October 25th at 3pm.**

(b) (6)

Hello Pedro,


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000087

This confirms your appointment for **Tuesday, October 17th at 1:30pm.**

(b) (6)

Rescheduled for **Thursday, October 12th at 11am.**

Rescheduled for **Wednesday, October 11th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, October 4th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 20 at 2:30pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 13 at 2:30pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 6 at 3pm.** The appointment will last ~30 minutes.

(b) (6)

Rescheduled for **Wednesday, August 30th at 2:30pm.**

Hello Pedro,


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000088

**November 27, 2017 Continued**
Monday

This confirms your appointment for **Tuesday, August 29 at 2pm.** The appointment will last ~30 minutes.

(b) (6) . I look forward to working with you!

(b) (6)

(b) (6)

**November 28, 2017**
Tuesday

**10:00 AM - 10:45 AM** **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

**12:01 PM - 1:01 PM** **WebEx Personal Conference confirmation: Pedro Moreno's Personal Conference -- WebEx Online**
Hi Pedro Moreno,

**You are scheduled to host this WebEx Personal Conference meeting:**

**Pedro Moreno's Personal Conference**
Host: Pedro Moreno

When: Tuesday, November 28, 2017, 12:01 pm (1 hr), Eastern Standard Time (New York, GMT-05:00).

Audio Connection

**2027742300** (Meeting Server Main Number)

Host Access Code: HHS-19-0275, 18-0681-K-000089
(b) (6)
Participant Access Code:

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When prompted, enter the access code for the audio portion of the Personal Conference meeting.

To start the online portion of the meeting, go here.

Online Access Information

Meeting Number:
(b) (6)
Password:
(b) (6)
Host Key:
(b) (6)
ey during the meeting if you ever need to reclaim the host role.)

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**12:30 PM - 1:30 PM**

**What Kind of Leader are You?**

What Kind of Leader are You?

Tuesday, November 28, 12:30 pm - 1:30 pm (EST)

Audio Dial-in #: 888-233-7142 // Participant Pass Code (b) (6)

To connect via Adobe Connect click: http://hhs.adobeconnect.com/r(b) (6)

**1:00 PM - 2:00 PM**

**Hatch Act training -- 730B (Humphrey building)**

Please attend if you have not completed Hatch Act training.

If you have completed this training, let me know and I will remove you from the list.

The session is led by Mary McPhail.

Thanks,

Jacob Ashendorf
White House Liaison Office
U.S. Department of Health and Human Services
(b) (6)



AMERICAN OVERSIGHT

## November 28, 2017 Continued
Tuesday

**2:00 PM - 2:30 PM** **Repatriation -- Pedro's office**

**3:15 PM - 4:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

## November 29, 2017
Wednesday

**All Day** **Pedro -** (b) **Leave**

**All Day** **Sarah -** (b) **Leave**

**12:00 PM - 1:00 PM** **Senior Leadership Officials -- Conference Room 4523/4603**

Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)

Agenda:

- Audit resolution -OFS
- FY18 and FY19 budget updates-OLAB
- MITRE project update – OA
- FEVS update – OA




**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

## November 30, 2017
Thursday

**11:00 AM - 12:00 PM** **HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-857-7772,,,,** (b) (6) **,,,,,,#**

**Call will now be held Monday and Thursday each week**

**Please note the conference call number and passcode changed to:**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000091

**November 30, 2017 Continued**
Thursday

**USA: Toll Free Number 1-800-857-7772**

**PASSCODE:** (b) (6)



**Mobile Dialing: 800-857-772,,,,,**(b) (6)**,,,,,#**



**3:00 PM - 4:00 PM**

**Follow-up: Repatriation Discussion with OEM and ACF -- Mary E. Switzer | Room 3322**
Please send Sarah the list of attendees that are missing for this meeting invite.

Kindly,

Sarah

**December 1, 2017**
Friday

**1:00 PM - 3:00 PM**

**UCG Deputies Meeting -- HHS Switzer Building, 330 C Street SW, Room 5324**
***Updated materials attached.****

**UCG Deputies MEETING**
**Friday, December 1, 2017 (1:00p.m. – 3:00p.m. Eastern)**
**HHS Switzer Building**
**330 C Street SW**
**Washington, D.C. 20472**
**Conference Room 5324**




AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000092

**December 1, 2017 Continued**
Friday

**2:00 PM - 3:00 PM**

**FOIA training -- 716A (Humphrey building)**
Please attend if you have not completed FOIA training.

If you have completed this training, let me know and I will remove you from the list.

The session is led by Catherine Bird.

Thanks,

Jacob Ashendorf
White House Liaison Office
U.S. Department of Health and Human Services
(b) (6)

**December 4, 2017**
Monday

**12:00 AM - 12:00 AM**

**Ken - Travel -- Denver & Boise**

**10:00 AM - 10:30 AM**

**Repatriation meeting w/ Elizabeth re: Emergency Repatriation TTX and Draft Summary of Conclusions -- Scott's Office**

**10:45 AM - 11:15 AM**

**Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**11:00 AM - 12:00 PM**

**HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-857-7772,,,,(b) (6) ,,,,,,#**
**Call will now be held Monday and Thursday each week**

**Please note the conference call number and passcode changed to:**

**USA: Toll Free Number 1-800-857-7772**

**PASSCODE:**(b) (6)




**Mobile Dialing: 800-857-77**2,,,,,(b) (6) **#,,,,,,#**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000093

**December 4, 2017 Continued**
Monday




**3:00 PM - 3:30 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

**December 5, 2017**
Tuesday

**All Day** **Ken - Travel -- Denver & Boise**
**Please See Above**

**10:00 AM - 10:45 AM** **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

**12:00 PM - 1:00 PM** **Baby Shower for** (b) (6) **-- Switzer Room 5202**

**Last update, I promise! ;-)**

**You can pop over to see Sarah Dunning today (cube 5008F) or Sarah Parr on Monday (cube 5305A) if you'd like to voluntarily contribute to the monetary gift. The card is still on AnnaMarie's desk if you'd like to sign. Thanks, all!**

(b) (6) **are also registered on Amazon:**
https://www.amazon.com/baby-reg/(b) (6)



AMERICAN OVERSIGHT
Wahl, Sarah (ACF) (CTR)

**Please join us in celebrating (b) (6) baby BOY!**

**What: BYO LUNCH; Treats and Coffee will be provided!**
**When: Tuesday, 12/5/17 from Noon-1PM EST**
**Where: Switzer Room 5202**

**Voluntary monetary gifts can be provided to AnnaMarie Bena until 12/4/17**
**(b) (6) are also registered on Amazon:**
https://www.amazon.com/baby-reg (b) (6)

**12:59 PM - 1:59 PM**

**WebEx Personal Conference confirmation: Pedro Moreno's Personal Conference -- WebEx Online**
Hi Pedro Moreno,

**You are scheduled to host this WebEx Personal Conference meeting:**

**Pedro Moreno's Personal Conference**
Host: Pedro Moreno

When: Tuesday, December 5, 2017, 12:59 pm (1 hr), Eastern Standard Time (New York, GMT-05:00).

Audio Connection

**2027742300** (Meeting Server Main Number)

Host Access Code:
(b) (6)
Participant Access Code:
(b) (6)

When prompted, enter the access code for the audio portion of the Personal Conference meeting.

To start the online portion of the meeting, go here.

Online Access Information

Meeting Number:
(b) (6)
Password:
(b) (6)
Host Key:
(b) (6)
(Use this key during the meeting if you ever need to reclaim the host role.)


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**1:00 PM - 2:00 PM**

**WebEx meeting confirmation: Brainstorming Session -- WebEx Online**
Hi Pedro Moreno,

**Brian Kurkjy made you an alternate host of this WebEx meeting:**

**Brainstorming Session**
Host: Brian Kurkjy

When it's time, start your meeting from here:
**Start the meeting**

When: Tuesday, December 5, 2017, 1:00 pm (1 hr), Eastern Standard Time (New York, GMT-05:00).

Access Information

Meeting Number:
(b) (6)

Password:
**(This meeting does not require a password.)**

Host Key:
(b) (6) (Use this key during the meeting if you ever need to reclaim the host role.)

Audio Connection

**2027742300** (Meeting Server Main Number)

Access Code:
(b) (6)

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**3:30 PM - 4:15 PM**

**FY2018 Spend Plans Meeeting | ORR -- IOAS Conference Room (4026A)**
***Attached below are the materials for ORR's Spend Plans Meeting.***



AMERICAN OVERSIGHT

## December 5, 2017 Continued
Tuesday




**4:15 PM - 5:00 PM** — **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode** (b) (6)

## December 6, 2017
Wednesday

**All Day** — **Ken - Travel -- Denver & Boise**
**Please See Above**

**All Day** — **Pedro - Offsite (available by e-mail and phone)**

**12:00 PM - 1:30 PM** — **Senior Leadership Officials -- Conference Room 4523/4603 or 202-774-2300, Participant code** (b) (6)

Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)

Agenda:

- Contingency Planning-OWPD
- Hiring Module-OWPD
- Fed Admin updates-OLAB




**2:00 PM - 2:45 PM** — **Personnel Meeting -- Scott's office**

## December 7, 2017
Thursday

**12:00 AM - 12:00 AM** — **Ken - Travel -- Denver & Boise**
**Please See Above**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000097

**December 7, 2017 Continued**
Thursday

**11:00 AM - 12:00 PM**

**HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-857-7772,,,,(b) (6) ,,,,,#**

**Call will now be held Monday and Thursday each week**

**Please note the conference call number and passcode changed to:**

**USA: Toll Free Number 1-800-857-7772**

**PASSCODE:**(b) (6)

**Mobile Dialing: 800-857**







**2,,,,**(b) (6) **,,,,,,#**

**12:02 PM - 1:02 PM**

**WebEx Personal Conference confirmation: Pedro Moreno's Personal Conference -- WebEx Online**

Hi Pedro Moreno,

**You are scheduled to host this WebEx Personal Conference meeting:**

**Pedro Moreno's Personal Conference**
Host: Pedro Moreno

When: Thursday, December 7, 2017, 12:02 pm (1 hr), Eastern Standard Time (New York, GMT-05:00).

Audio Connection

**2027742300** (Meeting Server Main Number)

Host Access Code:
(b) (6)
Participant Access Code:
(b) (6)


AMERICAN OVERSIGHT

When prompted, enter the access code for the audio portion of the Personal Conference meeting.

To start the online portion of the meeting, go here.

Online Access Information

Meeting Number:
(b) (6)
Password:
(b) (6)
Host Key:
(b) (6)
ey during the meeting if you ever need to reclaim the host role.)

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**1:30 PM - 3:00 PM**

**UPDATED: ORR HQ Holiday Party -- 5202**
FINAL UPDATE: Due to such an amazing response about the potluck we will be making this a bring-a-dish-to-pass, as several individuals have already started preparing for this event.

To celebrate the holiday season we will be having a party on Thursday 12/7 at 1:30pm. We will set-up the food in the kitchen area and eat in room 5202. Please bring your favorite holiday dish to share with the group!

Looking forward to celebrating the holiday season with all of you on Thursday!

**2:00 PM - 2:30 PM**

**Pedro to read Korean documents -- SCIF**

**3:00 PM - 4:00 PM**

**Israel and potential contingency planning discussion -- 877-972-6045 and** (b) (6)

**3:00 PM - 3:30 PM**

(b) (6) --(b) (6) **/ Humphrey Building,** (b) (6)
Rescheduled for **Thursday, December 7th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, December 6th at 3pm.**

(b) (6)



AMERICAN OVERSIGHT

Hello Pedro,

This confirms your appointment for **Monday, November 27th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, November 22nd at 3pm.**

(b) (6)

Rescheduled for **Wednesday, November 15th at 3pm.**

Rescheduled for **Wednesday, November 8th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, November 1st at 3pm.**

(b) (6)

Rescheduled for **Thursday, October 26th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, October 25th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Tuesday, October 17th at 1:30pm.**

(b) (6)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000100

Rescheduled for **Thursday, October 12th at 11am.**

Rescheduled for **Wednesday, October 11th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, October 4th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 20 at 2:30pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 13 at 2:30pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 6 at 3pm.** The appointment will last ~30 minutes.

(b) (6)

Rescheduled for **Wednesday, August 30th at 2:30pm.**

Hello Pedro,

This confirms your appointment for **Tuesday, August 29 at 2pm.** The appointment will last ~30 minutes.

(b) (6) . I look forward to working with you!


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000101

**December 7, 2017 Continued**
Thursday

(b) (6)

(b) (6)

**December 8, 2017**
Friday

**10:00 AM - 11:00 AM** **Brainstorm on Excellent Customer Service -- Pedro's Office**

**December 11, 2017**
Monday

**11:00 AM - 12:00 PM** **HHS ESF#8 PUBLIC HEALTH & MEDICAL SERVICE (PH&MS) CONCALL: 2017 Irma/Maria -- 800-857-7772,,,,,(b) (6) ,,,,,,#**

**Call will now be held Monday and Thursday each week**

**Please note the conference call number and passcode changed to:**

**USA: Toll Free Number 1-800-857-7772**

**PASSCODE:** (b) (6)

**Mobile Dialing: 800-857-7772,,,,,(b) (6) ,,,,,,#**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000102




**11:15 AM - 11:45 AM**

**DHS/ ORR Call -- Call in Number: 2027742300/ Participant Access Code** (b) (6)
DHS/ HHS Agenda
12/11/2017 @11:15am call

- CBP notification
- Orders of deportation for sponsors
- AmCits/ LPR background checks
- Budget team coordination
- Other issues for discussion
- Timeline

**1:00 PM - 1:30 PM**

**Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**3:00 PM - 5:00 PM**

**Christmas Open House -- Room 800 (Humphrey building)**
Season's Greetings Everyone,

The Office of White House Liaison invites all HHS Political Staff for a festive Christmas Open House. Attendees are welcome to bring an **appetizer or dessert item to share, and spouses are invited.**

What: Christmas Open House
Where: Room 800 (Humphrey building)
When: Monday, December 11th from 3pm to 5pm






AMERICAN OVERSIGHT

**December 11, 2017 Continued**
Monday

**Important Note:** NO federal funds are being used for this event.

Jacob Ashendorf
White House Liaison Office
U.S. Department of Health and Human Services
(b) (6)

**December 12, 2017**
Tuesday

**10:00 AM - 10:45 AM** **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

**12:00 PM - 1:00 PM** **WebEx Personal Conference confirmation: Pedro Moreno's Personal Conference -- WebEx Online**

Hi Pedro Moreno,

**You are scheduled to host this WebEx Personal Conference meeting:**

**Pedro Moreno's Personal Conference**
Host: Pedro Moreno

When: Tuesday, December 12, 2017, 12:00 pm (1 hr), Eastern Standard Time (New York, GMT-05:00).

Audio Connection

**2027742300** (Meeting Server Main Number)

Host Access Code:
(b) (6)
Participant Access Code:
(b) (6)

When prompted, enter the access code for the audio portion of the Personal Conference meeting.

To start the online portion of the meeting, go here.

Online Access Information

Meeting Number:
(b) (6)
Password:
(b) (6)
Host Key:
(b) (6)
(Use this key during the meeting if you ever need to reclaim the host role.)

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HHS-19-0275, 18-0681-K-000104

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**3:00 PM - 3:30 PM** (b) (6) **Appointment --** (b) (6) **Humphrey Building** (b) (6)

Hello Pedro,

This confirms your appointment for **Tuesday, December 12th at 3pm.**

(b) (6)

Rescheduled for **Thursday, December 7th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, December 6th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Monday, November 27th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, November 22nd at 3pm.**

(b) (6)

Rescheduled for **Wednesday, November 15th at 3pm.**

Rescheduled for **Wednesday, November 8th at 3pm.**

Hello Pedro,


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000105

This confirms your appointment for **Wednesday, November 1st at 3pm.**

(b) (6)
(b)
(6)

Rescheduled for **Thursday, October 26th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, October 25th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Tuesday, October 17th at 1:30pm.**

(b) (6)

Rescheduled for **Thursday, October 12th at 11am.**

Rescheduled for **Wednesday, October 11th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, October 4th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 20 at 2:30pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 13 at 2:30pm.**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000106

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 6 at 3pm.** The appointment will last ~30 minutes.

(b) (6)

Rescheduled for **Wednesday, August 30th at 2:30pm.**

Hello Pedro,

This confirms your appointment for **Tuesday, August 29 at 2pm.** The appointment will last ~30 minutes.

(b) (6) . I look forward to working with you!

(b) (6)

(b) (6)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000107

**December 13, 2017**
Wednesday

**11:45 AM - 12:00 PM**

**Political Meeting with Secretary Hargan -- IOAS Conference Room**
When: Wednesday, December 13, 2017, 11:45 AM to 12:00 PM. Eastern Time
Where: IOAS Conference Room

*~*~*~*~*~*~*~*~*~*~*

Secretary Hargan will be coming to meet with all the Politicals to talk for 15 minutes before attending the Senior Leadership Meeting at 12:00 PM. This is just a go-around-the-table and introduce yourself and your program.




**12:00 PM - 1:30 PM**

**Senior Leadership Officials -- Conference Room 4523/4603, VTC and audio info below**

## ACF Senior Leadership Video Conference Meeting

Wednesday, December 13th, 2017
12:30 – 1:30 (Eastern Time Zone)

**Location:** Switzer **4523**

**Video Conference Connection Instructions:**

(b) (6) @ACF.HHS.GOV

**To connect to the Video Conference using a Polycom HDX 8000 System:**

*Using your Polycom Remote while pointing to remote towards the Camera Press the "Home Button".*
*Press the Directory Button*
*Navigate to "Favorites"*
*Select (b) @acf.hhs.gov then press the enter button in the middle to execute the call.*

**To connect to your video conference using a Tandberg Edge 95 System:**

*Press the Phone Book key on the Tandberg Remote Control (has an icon open book icon)*
*The phone book will be displayed*
*Navigate to the appropriate (b) @acf.hhs.gov entry with the Tandberg Remote*
*Press the green "Call" key on the Tandberg Remote*

**Audio Only Dial in Number:**

AMERICAN OVERSIGHT

## December 13, 2017 Continued
Wednesday

800-369-1153 // Participant passcode (b) (6) //Leader passcode (b) (6)
*The audio line will be operator assisted.*

**Description**: Senior Leadership Meeting

For additional information contact Emily Mella (202) 401-5784.
For technical assistance contact Dorothy Kinder (b) (6) or Demetra Williams at (b) (6) .

Confirmation Number: (b) (6)
**********

*NOTE: CO Site: Presenters should be in the room 30 minutes prior to start time for assistance with setup.*
*Technical support will be in the room 30 minutes early to assist with setup and laptop connections.*
*Please provide copies of handouts/presentations two days in advance in order that we may upload into the Webinar.*
*Please review all conference details above to ensure start and end times are correct.*
*Please do not forward this reservation. If needed please copy and paste a separate copy into your calendar.*
*If this Webinar is cancelled pleased notify us before the date of the call.*




**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

**4:00 PM - 5:00 PM** **Reception honoring Nina Schaefer (Senior Counselor) and Jane Norton (Director, Office of Intergovernmental & External Affairs -- 6th floor dinning room**

## December 14, 2017
Thursday

**12:30 PM - 2:00 PM** **FW: HOLD for Repatriation Synchronization with USFK -- ASPR, O'Neill Building, Basement level; Conference Room near Planning Division; 202.774.2300 Pin** (b) (6)

-----Original Appointment-----
**From:** Fontenot, Rebecca (OS/ASPR/OEM)
**Sent:** Wednesday, December 13, 2017 9:28 AM
**To:** Fontenot, Rebecca (OS/ASPR/OEM); Hamel, Joseph (OS/ASPR/IO) (CTR); Russell, Elizabeth (ACF); (b) (6) @fema.dhs.gov; Ignacio, Joselito (DHS.GOV); Mackay, Thomas (OS/ASPR/OEM); Macintyre, Anthony (DHS.GOV);(b) (6) @mail.mil; Peerbolte, Stacy (OS/ASPR/OEM); Estes, Derek (OS/ASPR/OEM); Vineyard, Michael (OS/ASPR/OEM); (b) (6) @mail.mil; Leinberger, Thomas (OS/ASPR/OEM)
**Cc:** Benjanmin McMillan ((b) (6) @iss-usa.org)
**Subject:** HOLD for Repatriation Synchronization with USFK
**When:** Thursday, December 14, 2017 12:30 PM-2:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** ASPR, O'Neill Building, Basement level; Conference Room near Planning Division; 202.774.2300 Pin (b) (6)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000109

**December 14, 2017 Continued**
Thursday

Agenda

- Introductions
- HHS Repatriation Mission Overview (OEM and ACF)
- Current Emergency Repatriation Planning Efforts
- DoD Integration
- USFK Mission, Plans and Upcoming Events
- Future Planning and Exercise Integration

If you plan to come in person and are unaware of where this room is/need access, contact me at (b) (6) .

**3:00 PM - 4:00 PM** **Therapeutic Secures and Staff Secures -- Huddle Room**

**3:00 PM - 3:30 PM** **Brainstorm with Victor and Alexis -- Huddle Room**

**December 15, 2017**
Friday

**12:00 PM - 5:00 PM** **Visit with NCTC -- McLean**

**December 18, 2017**
Monday

**All Day** **Pedro - Leave** (b) (6) )

**10:15 AM - 11:15 AM** **ASPR TOs and OSHEPR support -- OHSEPR's office**
When: Monday, December 18, 2017, 10:15 AM to 11:15 AM. Eastern Time
Where: OHSEPR's office

*~*~*~*~*~*~*~*~*~*~*

Purpose: to discuss ASPR's TO requests and ACF response.





AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000110

**December 19, 2017**
Tuesday

**2:30 PM - 4:30 PM** **Holiday Open House Invitation -- 6th floor HHH**

**3:00 PM - 3:30 PM** (b) (6) **Appointment -- FedStrive Health Unit / Humphrey Building,** (b) (6)

Hello Pedro,

This confirms your appointment for **Tuesday, December 19th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Tuesday, December 12th at 3pm.**

(b) (6)

Rescheduled for **Thursday, December 7th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, December 6th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Monday, November 27th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, November 22nd at 3pm.**

(b) (6)

Rescheduled for **Wednesday, November 15th at 3pm.**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000111

Rescheduled for **Wednesday, November 8th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, November 1st at 3pm.**

(b) (6)

Rescheduled for **Thursday, October 26th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, October 25th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Tuesday, October 17th at 1:30pm.**

(b) (6)

Rescheduled for **Thursday, October 12th at 11am.**

Rescheduled for **Wednesday, October 11th at 3pm.**

Hello Pedro,

This confirms your appointment for **Wednesday, October 4th at 3pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 20 at 2:30pm.**

(b) (6)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000112

Hello Pedro,

This confirms your appointment for **Wednesday, September 13 at 2:30pm.**

(b) (6)

Hello Pedro,

This confirms your appointment for **Wednesday, September 6 at 3pm.** The appointment will last ~30 minutes.

(b) (6)

Rescheduled for **Wednesday, August 30th at 2:30pm.**

Hello Pedro,

This confirms your appointment for **Tuesday, August 29 at 2pm.** The appointment will last ~30 minutes.

(b) (6) . I look forward to working with you!

(b) (6)
(b)

(b) (6)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000113

## December 19, 2017 Continued
Tuesday

**4:45 PM - 5:15 PM** **Weekly check-in w/ Elizabeth -- Scott's Office**
This week's meeting will include Pedro in order to go over the MOU.

## December 20, 2017
Wednesday

**12:00 PM - 1:30 PM** **Canceled: Senior Leadership Officials -- Conference Room 4523/4603**
Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

## December 21, 2017
Thursday

**11:00 AM - 12:30 PM** **ACF/ASPR MOU -- Switzer 5122 | Dial-in 202-774-2300 | PC** (b) (6)

## December 22, 2017
Friday

**All Day** **Ken - Leave**

**All Day** **Sarah- Leave**

## December 25, 2017
Monday

**12:00 AM - 12:00 AM** **Laura- telework**
Exchange Server re-created a meeting that was missing from your calendar.

---

Sent by Microsoft Exchange Server

## December 26, 2017
Tuesday

**All Day** **Laura- telework**

**Please See Above**

**All Day** **Ken - Leave**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000114

## December 26, 2017 Continued
Tuesday

**10:00 AM - 10:45 AM** **Canceled: ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

**11:00 AM - 12:00 PM** **Canceled: UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

## December 27, 2017
Wednesday

**All Day** **Laura- telework**

**Please See Above**

**12:00 PM - 1:30 PM** **Canceled: Senior Leadership Officials -- Conference Room 4523/4603**

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

## December 28, 2017
Thursday

**All Day** **Laura- telework**

**Please See Above**

**12:01 PM - 1:01 PM** **WebEx Personal Conference confirmation: Pedro Moreno's Personal Conference -- WebEx Online**

Hi Pedro Moreno,

**You are scheduled to host this WebEx Personal Conference meeting:**

**Pedro Moreno's Personal Conference**
Host: Pedro Moreno

When: Thursday, December 28, 2017, 12:01 pm (1 hr), Eastern Standard Time (New York, GMT-05:00).

Audio Connection

**2027742300** (Meeting Server Main Number)

Host Access Code:
(b) (6)
Participant Access Code:
(b) (6)

When prompted, enter the access code for the audio portion of the Personal Conference meeting.

To start the online portion of the meeting, go here.

Online Access Information

Meeting Number:


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000115

## December 28, 2017 Continued
Thursday

(b) (6)
Password:
(b) (6)
Host Key:
(b) (6)
ey during the meeting if you ever need to reclaim the host role.)

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## December 29, 2017
Friday

**12:00 AM - 12:00 AM** **Laura- telework**
**Please See Above**

**All Day** **Ken - Leave**

**All Day** **Sarah - Leave**

## January 2, 2018
Tuesday

**10:00 AM - 10:45 AM** **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

**11:00 AM - 12:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

## January 3, 2018
Wednesday

**12:00 PM - 1:30 PM** **Cancelled: Senior Leadership Meeting -- Conference Room 4523/4603**
This event has been cancelled for: 3-January-2018

When: Repeats every day until 26 Dec, 2018
Where: Conference Room 4523/4603

*~*~*~*~*~*~*~*~*~*~*

Call-In Information:
Phone: 202-774-2300
Participant code (b) (6)




Host code: (b) (6) , PIN (b)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000116

**January 3, 2018 Continued**
Wednesday

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

**January 4, 2018**
Thursday

**10:45 AM - 11:30 AM** **Washington Disallowance -- Scott's office/ Call in Number: 2027742300/ Participant Access Code:** (b) (6)
Subject: Washington Disallowance Discussion

Note: Please forward invite to anyone who may have been left off in error

**January 8, 2018**
Monday

**12:00 AM - 12:00 AM** **Pedro- Leave**

**10:30 AM - 11:00 AM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**January 9, 2018**
Tuesday

**All Day** **Pedro- Leave**
**Please See Above**

**10:00 AM - 10:45 AM** **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

**11:00 AM - 12:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

**January 10, 2018**
Wednesday

**All Day** **Pedro- Leave**
**Please See Above**

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

**January 11, 2018**
Thursday

**All Day** **Pedro- Leave**
**Please See Above**

**10:30 AM - 11:00 AM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000117

**January 11, 2018 Continued**
Thursday

**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

**January 12, 2018**
Friday

**12:00 AM - 12:00 AM** **Pedro- Leave**

**Please See Above**

**1:00 PM - 3:00 PM** **UCG Deputies Meeting -- CBP Commissioner's Office, Ronald Reagan Building, 1300 Pennsylvania Ave NW, 4th Floor, Washington, DC 20004**

*****Final briefing materials attached*****

Conference Bridge: (b) (6)
Participant's code: (b) (6)

Enter CBP via the 14th Street side entrance main door and walk SE towards the CBP entrance. Please plan to arrive at least 15 minutes prior to meeting start and have your PIV/CAC available for security clearance requirements at the Reagan Building. Lissette Blanks, the site POC, will be waiting to escort you to the 4th Floor Commissioner's Conference Room, which is directly accessible from the elevators. If you have any difficulty accessing the building, please call Lissette directly at (b) (6).

**UCG Deputies MEETING**
**Friday, January 12, 2017 (1:00p.m. – 3:00p.m. Eastern)**
**CBP Commissioner's Office**
**Ronald Reagan Building**
**1300 Pennsylvania Ave NW, 4th Floor, Washington, DC 20004**




**January 16, 2018**
Tuesday

**10:00 AM - 10:45 AM** **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000118

**January 16, 2018 Continued**
Tuesday

**10:00 AM - 10:30 AM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**11:00 AM - 12:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

**12:00 PM - 1:00 PM** **Hold: Baby Shower for** (b) **-- 5202**

**12:00 PM - 1:00 PM** **Save the Date: Baby Celebration for** (b) (6) **-- Room 5202**




**What:** (b) (6) **Celebration!**
**When: Tuesday, January 16, 2018**
**Time: 12:00-1PM EST**
**Room: 5202**
**Dessert and Coffee will be provided**

**Come celebrate** (b) (6) **, and his wife** (b) (6) **,**
**as they prepare for their newest arrival!**

***Be on the lookout for an email with more information***
**Please contact Tricia, Joann, or Kim with any questions**

**3:00 PM - 4:00 PM** **Fwd: Repatriation activities- document development and/or revision -- 4401 in the Switzer Building**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000119

---

**From:** "Nahlah Melaih" (b) (6) @iss-usa.org>
**Subject:** Repatriation activities- document development and/or revision
**Date:** 12 January 2018 15:22
**To:** "Hamel, Joseph (OS/ASPR/IO) (CTR)" <Joseph.Hamel@hhs.gov>, "Russell, Elizabeth (ACF)" <Elizabeth.Russell@acf.hhs.gov>, "Leinberger, Thomas (OS/ASPR/OEM)" <Thomas.Leinberger@hhs.gov>, "Fontenot, Rebecca (OS/ASPR/OEM)" <Rebecca.Fontenot@hhs.gov>, "Vineyard, Michael (OS/ASPR/OEM)" <Michael.Vineyard@HHS.GOV>

**Purpose of the meeting:**

- Discussing the repatriation documents that are currently under revision and/or development by ASPR (E.g (b) (5) ).

**Location:**

- 4401 in the Switzer Building.

- For a calling in:

**877-972-6045 participant:** (b) (6)

**4:30 PM - 5:00 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

**January 17, 2018**
Wednesday

**8:00 AM - 9:00 AM** **Operating Divisions call with China health attaché -- Conference Call: 1-866-614-3759 (International: 1-517-268-7458); Participant Passcode:** (b) (6)
Dear all,

Following up on Erika's email, we have scheduled a call for January 17th at 8am (ET). We plan for these OpDiv calls to be scheduled quarterly.


AMERICAN OVERSIGHT

This is an opportunity for the operating divisions to speak with the health attaché based in Beijing to ask questions, share updates, and discuss future directions.
If you wish to have your own division call, please contact either myself or Erika. We can set one up, as we are doing for NIH.

**Please share with your colleagues who you wish to be on the call**, we will take a final head count closer to the time so we have enough spots on the conference line.

Tentative Agenda

- Introductions and roll call
- Health Attaché brief on current activities in China
- Op Div brief on current activities, future direction and Q&A
  - ACF
  - ASPR
  - CDC
  - FDA
  - HRSA
  - NIH
  - SAMHSA
- Concluding remarks

**12:00 PM - 1:30 PM**

**Senior Leadership Meeting -- Tip O'Neill Building (200 C. St., SW, Washington, DC), Innovation Lab/Visualization Center ( Directions below)**

Greetings,

Everyone planning to participate in the trip to the O'Neil building please meet in the Switzer lobby at 11:40am. We can walk as a group to the O'Neil building which is a public access building at the security checkpoint located at the main entrance doors. (Please have your ID for entrance into the building).

Any materials provided during this trip will be shared with all who were unable to participate.

DIRECTIONS:
Tip O'Neill Building (200 C. St., SW, Washington, DC)
Closest metro stop: Federal Center SW (Orange, Blue and Silver lines)

- The building is a public access building at the security checkpoint located at the main entrance doors. After passing though the metal detectors, visitors can make their way to the elevator and take an elevator down to the Subbasement Level (SB).
- Once on the SB level, follow the signs to the ASPR Conference Center.
- Directly across the hall from the ASPR Conference Center is the Innovation Lab/Visualization Center. There is a doorbell to the right of the Innovation Lab double doors. Please ring the doorbell and the receptionist will release the door lock.


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HHS-19-0275, 18-0681-K-000121

BACKGROUND INFORMATION:

Overview:
The Modeling and Visualization Hub is a BARDA-led initiative to advance modeling, visualization, and collaboration around medical countermeasures. The centerpiece is a CAVE2 visualization system used to promote visualization, application development, and collaboration technology. The Modeling and Visualization Hub is well-equipped with state-of-the-art information technology including a 72-panel 3D immersive virtual reality system, high-performance computing capabilities, and interactive media and collaboration tools. The Lab is located in the basement of the Tip O'Neill building staffed currently by BARDA.

Collaboration
In the future, The Modeling and Visualization Hub is envisioned as an environment for stakeholders to come together to develop solutions to challenging problems using the tools of innovation: technology, creativity, collaboration, and access to diverse, flexible resources. It is also a resource for senior HHS leadership to consume data, information, and models that are critical to informed, evidence-based decision-making. The facility also can support development teams, training, exercises, simulations, workshops, and structured collaboration activities unlike any other HHS location.

Potential Projects
(b) (5)


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HHS-19-0275, 18-0681-K-000122

(b) (5)

**12:30 PM - 1:30 PM**

**TOMORROW - Brown Bag: Keep Calm and Resolve Conflict (attachment included) -- 5202**

**Excited to see you tomorrow! Please see attached document to help inform our discussion tomorrow.**




**Brown Bag: Keep Calm and Resolve Conflict**

You are invited to a dynamic and highly-interactive workshop around conflict resolution on Wednesday, January 17th from 12:30 – 1:30 pm in room 5202. We will discuss and learn strategies around conflict resolution. Be prepared to share and think about how the things discussed affect you professionally and/or personally.

Our key presenter is ORR's Principal Deputy Director, Pedro Moreno, who has a background in conflict resolution and completed the Specialization in Negotiation and Dispute Resolution at the Harvard Negotiation Project.




*Please RSVP if you plan to attend. We are piloting this event in the hopes of offering it again to anyone who is interested. We look forward to your participation and feedback!*

**2:00 PM - 2:45 PM**

**Personnel Meeting -- Scott's office**

**2:00 PM - 2:30 PM**

**FW: Brief HSGAC -- TBD**

-----Original Appointment-----
**From:** Hayes, Sean (HHS/ASL)
**Sent:** Tuesday, January 16, 2018 8:21 AM
**To:** Hayes, Sean (HHS/ASL); Logan, Scott (ACF)
**Cc:** White, Laura (ACF); White, Jonathan (ACF); Lloyd, Scott (ACF)
**Subject:** FW: Brief HSGAC
**When:** Wednesday, January 17, 2018 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** Senate Russell 199


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HHS-19-0275, 18-0681-K-000123

-----Original Appointment-----
**From:** Hayes, Sean (HHS/ASL)
**Sent:** Friday, January 12, 2018 5:26 PM
**To:** Hayes, Sean (HHS/ASL); Logan, Scott (ACF)
**Subject:** Brief HSGAC
**When:** Wednesday, January 17, 2018 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** TBD

## January 18, 2018
Thursday

**8:00 AM - 9:00 AM**

**Operating Divisions call with India health attaché -- Conference Call: 1-866-614-3759 (International: 1-517-268-7458); Participant Passcode:** (b) (6)

Dear all,

Following up on Erika's email, we have scheduled a call for January 18th at 8am (ET).

This is an opportunity for the operating divisions to speak with the health attaché based in New Delhi to ask questions, share updates, and discuss future directions.
If you wish to have your own division call, please contact either myself or Erika. We can set one up, as we are doing for NIH.

**Please share with your colleagues who you wish to be on the call**, we will take a final head count closer to the time so we have enough spots on the conference line.

Agenda

1. roll call
2. purpose of the call – Erika (quarterly; opportunity to learn important issues with India and also hear what op/divs are doing)
3. Brief discussion of OGA mission and strategy goals for this year
   - overall (OGA HQ: Erika or Front Office)
   - India (Preetha Rajaraman).
4. Health Dialogue quick readout (Preetha Rajaraman)
5. Agencies:

   Please detail your agency's current activities, and priorities for this year

   - ACF


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HHS-19-0275, 18-0681-K-000124

- ASPR
- CDC
- CMS
- FDA
- HRSA
- NIH
- SAMHSA

6. other thoughts/questions

7. final comments; scheduling of next call

**10:30 AM - 11:30 AM** **Secretary Hargan -- Great Hall**

**11:59 AM - 12:59 PM** **WebEx Personal Conference confirmation: Pedro Moreno's Personal Conference -- WebEx Online**

Hi Pedro Moreno,

**You are scheduled to host this WebEx Personal Conference meeting:**

**Pedro Moreno's Personal Conference**
Host: Pedro Moreno

When: Thursday, January 18, 2018, 11:59 am (1 hr), Eastern Standard Time (New York, GMT-05:00).

Audio Connection

**2027742300** (Meeting Server Main Number)

Host Access Code:
(b) (6)
Participant Access Code:
(b) (6)

When prompted, enter the access code for the audio portion of the Personal Conference meeting.

To start the online portion of the meeting, go here.

Online Access Information

Meeting Number:
(b) (6)
Password:
(b) (6)
Host Key:
(b) (6)
(Use this key during the meeting if you ever need to reclaim the host role.)



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## January 18, 2018 Continued
Thursday

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**2:00 PM - 3:00 PM**

**ORR Quarterly Submission Panel Review -- 3322 | WebEx has been added to invite**

**Presenters:**

1. Dee Daniels Scriven + Adrienne Young (or other substitute)

**ORR Quarterly Panel Review Presentation**
Host: Dee Daniels Scriven

When it's time, join the meeting from here:
**Join the meeting**

When: Thursday, January 18, 2018, 11:30 am (1 hr 30 mins), Mountain Standard Time (Denver, GMT-07:00).

Access Information

Meeting Number:
(b) (6)

Password:
**(This meeting does not require a password.)**

Audio Connection
Phone: 1-866-453-7645
Passcode: (b) (6)

2. Ryan Foster

**Presentation times:**
30 minutes (can be adjusted at the request of the presenters)

**Panel:**
Scott Lloyd
Pedro Moreno
Kim Womack
Tim Kelly

## January 19, 2018
Friday

**9:00 AM - 10:00 AM**

**ACF Leadership Call: Contingency Plans for a Lapse in Appropriations -- Call: (202)774-2300 // Access Code:** (b) (6) **#**

ACF Leadership,

Please join us for a call to go over the actions that would occur if there is a lapse in


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HHS-19-0275, 18-0681-K-000126

appropriations after midnight on Friday.

We have no reason at this time to believe that a lapse is likely, but must do prudent planning to ensure smooth operations if a lapse occurs. We will cancel this meeting if a bill is passed to extend funding.

Topics to be covered include:

- CR/Appropriations Update
- Staffing plans and communications with staff
- Communications with grantees
- Implications of a lapse in appropriations on technology
- Communications with contractors

You may include your deputy on this call if you wish.

Best Regards,
Emily

**2:30 PM - 3:00 PM**

**Invitation to WebEx meeting: Influx Capacity Expansion briefing for Scott -- WebEx Online**

Forwarding invite: Invitation to WebEx meeting: Influx Capacity Expansion briefing for Scott

Hi Edward Lloyd,

Jonathan White is inviting you to this WebEx meeting:

Influx Capacity Expansion briefing for Scott
Host: Jonathan White

When it's time, join the meeting from here:
Join the meeting<https://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=c91fab203bce0c6f44e3a7cbbd050c81>

When: Friday, January 19, 2018, 2:30 pm (30 mins), Eastern Standard Time (New York, GMT-05:00).

Access Information

Meeting Number:
(b) (6)

Password:
(This meeting does not require a password.)

Audio Connection


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000127

2027742300 (Meeting Server Main Number)

Access Code:
(b) (6)

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**3:00 PM - 3:30 PM**

**HOLD - Update on Lapse in Appropriations Planning -- Call: (202)774-2300 // Access Code:** (b) (6) **#**
Placeholder for an afternoon update on planning for a potential lapse in appropriations. We will cancel this meeting if a bill is passed to extend funding before 3:00.

**4:00 PM - 4:30 PM**

**Update on Lapse in Appropriations Planning -- Dial-in 202-774-2300 |** (b) (6)

**7:30 PM - 8:00 PM**

**Update to WebEx meeting: ORR Shutdown and Furlough Informal Notifications to Staff, Grantees, and Contractors -- WebEx Online**
Hi Pedro Moreno,

**Jonathan White updated this WebEx meeting:**

**ORR Shutdown and Furlough Informal Notifications to Staff, Grantees, and Contractors**
Host: Jonathan White

When it's time, join the meeting from here:
**Join the meeting**

When: Friday, January 19, 2018, 7:30 pm (30 mins), Eastern Standard Time (New York, GMT-05:00).

Access Information

Meeting Number:
(b) (6)

Password:
**(This meeting does not require a password.)**

Audio Connection

**2027742300** (Meeting Server Main Number)

Access Code:
(b) (6)



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**January 19, 2018 Continued**
Friday

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**January 20, 2018**
Saturday

**9:30 AM - 10:00 AM**

**Invitation to WebEx meeting: ORR Shutdown Next Steps Planning -- WebEx Online**
Hi Pedro Moreno,

**Jonathan White is inviting you to this WebEx meeting:**

**ORR Shutdown Next Steps Planning**
Host: Jonathan White

When it's time, join the meeting from here:
**Join the meeting**

When: Saturday, January 20, 2018, 9:30 am (30 mins), Eastern Standard Time (New York, GMT-05:00).

Access Information

Meeting Number:
(b) (6)

Password:
**(This meeting does not require a password.)**

Audio Connection

**2027742300** (Meeting Server Main Number)

Access Code:
(b) (6)

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**January 23, 2018 Continued**
Tuesday

**3:00 PM - 4:00 PM** **HHH 711 E.2, Sara Frattone**

**January 24, 2018**
Wednesday

**12:00 PM - 1:00 PM** **Senior Leadership Meeting -- Conference Room 4523/4603**
Agenda:

- Program Integrity / ERM presented by Ann Lemau- Office of Financial Services
- Budget Updates
- Post-Shutdown Review

Call-In Information:
Phone: 202-774-2300
Participant code: (b) (6)




Host code: (b) (6) , PIN (b)

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

**2:00 PM - 2:30 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

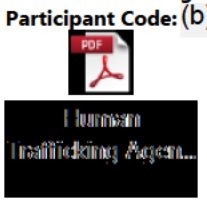

AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000130

## January 24, 2018 Continued
Wednesday

## January 25, 2018
Thursday

**12:00 AM - 12:00 AM** — **National Institute of Corrections AB Meeting WDC -- 500 C Street, WDC**

**11:30 AM - 1:15 PM** — **Human Trafficking Presentation -- Switzer Building Room 5603 OR Conference #: Dial: 866-423-9752 Participant Code:** (b) (6)




**3:00 PM - 4:00 PM** — **Political Appointee Meeting - Thursday, January 25 - 3:00 pm**

## January 26, 2018
Friday

**12:00 AM - 12:00 AM** — **National Institute of Corrections AB Meeting WDC -- 500 C Street, WDC**
**Please See Above**

## January 29, 2018
Monday

**10:30 AM - 11:00 AM** — **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**3:00 PM - 4:00 PM** — **Update - Mandatory "All-Hands" Meeting Monday -- Auditorium**

**4:15 PM - 4:45 PM** — **UAC Grantee Review -- 5122/ Call in Number: 2027742300/ Participant Access Code:** (b) (6)
Agenda:

- OIG's proposed review of our grantees

**4:15 PM - 4:45 PM** — **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

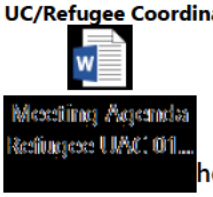

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HHS-19-0275, 18-0681-K-000131

**January 29, 2018 Continued**
Monday

**January 30, 2018**
Tuesday

**10:00 AM - 10:25 AM** **ORR Leadership Weekly Meeting -- 3202/ Number: 2027742300/ Participant Access Code:** (b) (6)

**11:30 AM - 12:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)



he agenda for today's meeting is attached below.

**5:15 PM - 7:00 PM** **Save the Date: DRA Convening Happy Hour -- *REMINDER: City Tap House | 901 9th St. NW Washington DC**

Dear ORR Colleagues,

It's official! The Annual DRA Convening will take place January 30 – February 1 here in DC. We're excited to welcome our Regional Colleagues with a full agenda and look forward to collaborating with many of you throughout the week. Please join DRA for a happy hour on Tuesday, January 30 to kick off the Convening. We're keeping everyone busy until 5PM and plan to head over at approximately 5:15.

City Tap House Penn Quarter
**901 9th St. NW Washington DC 20001**

[2 blocks North of Chinatown Metro at the corner of I and 9th]

We'll see you there!

All the best,
Genna Pezzino

****Please extend to your staff/team and spread the word, I didn't want to miss anyone!**

**January 31, 2018**
Wednesday

**11:30 AM - 1:00 PM** **FW: DRA Convening Lunch -- 5122 and 5202**

-----Original Appointment-----
**From:** Mitchell, Genna (ACF) (CTR)
**Sent:** Tuesday, January 23, 2018 1:02 PM
**To:** Mitchell, Genna (ACF) (CTR); Mullooly, Anne (ACF); Kim, Curi (ACF); Brown, Anastasia (ACF); Tota, Kenneth (ACF); Bena, Anna Marie (HHS/OGC) (ACF); White, Jonathan (ACF); Simmons, Joann (ACF); Swartz, Tricia (ACF); Sualog, Jallyn (ACF); De LA Cruz, James (ACF); Lloyd, Scott (ACF); Rubenstein, Carl (ACF); Edwards, Lauren (ACF); White, Laura (ACF); Lucas, Sarah (ACF) (CTR); Kurkjy, Brian (ACF) (CTR); Dunning, Sarah (ACF) (CTR); Ray, Faith (ACF)
**Cc:** Hall, Wanda (ACF); Miller, Lora (ACF); Kramar, Iulia (ACF); Mai, Dinh (ACF); Papanicolas, Koula (ACF) (CTR); Ali, Khalil (ACF) (CTR); Biswas, Toby R M (ACF); Pabst,


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000132

Thomas (ACF); Riggins, Scott (ACF); Schmalz, Jennifer (ACF); Suh, Victor (HHS/OGC) (ACF) (CTR); Theiler, Patricia (ACF); Vanderhoof, Britanny (ACF)
**Subject:** DRA Convening Lunch
**When:** Wednesday, January 31, 2018 11:30 AM-1:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** 5122 and 5202

All,

As you may have heard, next week we will host our Annual DRA Convening here at Switzer beginning Tuesday, January 30 through Thursday, February 1. We look forward to having our Regional Colleagues here in D.C. and hope to maximize any white space on the agenda for as much ORR engagement as possible!

We will open the doors to 5122 and 5202 for a brown bag lunch on the second day of the Convening; Wednesday, January 31st from 11:30AM-1:00PM. If your schedule permits, please join us and extend the welcome to your teams! Again, this will be a brown bag style lunch so please plan to bring your own lunch.

Please let me know if you have any questions.

Thank you!

**Genna Pezzino (Mitchell)**
Sr. Functional Analyst
General Dynamics Information Technology
Office of Refugee Resettlement (ORR)
330 C St., SW, Suite 500
Washington, DC 20201
T: 202.401.4581

**12:00 PM - 1:00 PM**

**Senior Leadership Meeting -- Conference Room 4523/4603 or via conference line (info Below)**

PPT iemplesie for Senior Leade...

all-In Information:

Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b)

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Agenda:

- Internal Controls / Improper Payments / OIG Liaison, presented by Wesley Hogan and Benita Turner/ OFA
- Shutdown Lessons Learned


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000133

## January 31, 2018 Continued
Wednesday

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

## February 5, 2018
Monday

**12:00 AM - 12:00 AM** **Pedro - Leave**

As discussed,(b) (6)

I will be out from February 5 to the 16.

All the best,

**9:00 AM - 5:00 PM** **Strategic Planning Meeting for Emergency Repatriation -- Mary Switzer Building Room 4323**

You are welcome to join us during this meeting.
Best
Elizabeth

Forwarding invite: Strategic Planning Meeting for Emergency Repatriation

**Location has changed to Room 4323**

**Location:**
Mary Switzer Building Room 4323
330 C St SW, Washington, DC 20201

**Purpose:** To discuss current repatriation activities, identify gaps, and potential solutions.

**Meeting Agenda:**

1. Map the products everyone will be working on.
2. Develop the purpose and strategic goals of the program for the next 2-3 years.
3. Establish our team philosophy/goals.

Any recommendations are welcomed!

**10:15 AM - 10:45 AM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**3:30 PM - 4:00 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000134

**February 5, 2018 Continued**
Monday

**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

**February 6, 2018**
Tuesday

**All Day** — **Pedro - Leave**

**Please See Above**

**11:00 AM - 1:00 PM** — **Reminder: Harassment Training for Supervisors and Managers -- Switzer Conference Room or Remote Attendance (see info below)**

**From:** ACF Diversity Management
**Sent:** Tuesday, January 30, 2018 12:56 PM
**To:** ACF - Managers.Supervisors <ACF-Managers.Supervisors@ees.hhs.gov>
**Subject:** Reminder: 2/6/18 Anti Harassment Training
**Importance:** High

Dear ACF Supervisors and Managers:

The Office of Diversity Management and EEO (ODME) has scheduled a **mandatory course** on **Harassment: Prevention and Response** on **Tuesday, February 6, from 11:00am to 1:00 pm (EST)**. Leading experts from the U.S. Equal Employment Opportunity Commission (EEOC) will conduct the training.

The Administration for Children and Families (ACF) is committed to a workplace free of harassment and free of fear of reprisal for taking action to stop, oppose or prevent harassment in the workplace. All supervisors and managers are required to attend this upcoming training, which will address all forms of harassment, including sexual harassment. This training will help you understand your responsibilities as a leader in the Anti-Harassment Program.

Please click on the appropriate hyperlink date below to register for in-person or remote participation.

| Date | | Time | Location |
|---|---|---|---|
| 2/6/18 | | 11:00am-1:00 pm (EST) | **In Person Atten**<br>The training sessio<br>**11:00am (EST)** in |

AMERICAN OVERSIGHT
Wahl, Sarah (ACF) (CTR)
HHS-19-0275, 18-981-K-00135

| | | | |
|---|---|---|---|
| | 2/6/18 | 11:00am-1:00 pm (EST) | **Remote Attendan**<br>To join via Adobe<br>below:<br>**https://acf.adobe**<br>*All participants n*<br>*Firs*<br>Or you can join via<br>**Dial in#: 888-233**<br>**Pass Code:** (b) (6) |

If you have any questions, please contact Darlene Marcoe, at 202-205-1592 or Darlene.Marcoe@acf.hhs.gov. If you need a reasonable accommodation, please contact Wanda Turner, at 202-401-5500 or wanda.turner@acf.hhs.gov.

**ODME Team**

**Please take a moment to tell us if we met your expectation.**

**Please click on the link to provide feedback Tell us how we are doing**

**11:00 AM - 12:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

Meeting Agenda Refugee UAC OC...he agenda for today's meeting is attached below.

**5:00 PM - 5:30 PM** **Welfare Reform Working Group Meeting -- IOAS Conference Room (4026A)**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000136

**February 7, 2018**
Wednesday

**All Day** — **Pedro - Leave**
**Please See Above**

**12:00 PM - 1:30 PM** — **Senior Leadership Meeting -- Conference Room 4523/4603**




ubject: Senior Leadership Meeting
When: Wednesday, February 07, 2018 12:00 PM-1:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Conference Room 4523/4603

Call-In Information:
Phone: 202-774-2300
Participant code (b) (6)

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Agenda Items:

- Paperwork Reduction Act
- Reimagine HHS: Optimize Regional Performance
- Announcements:
  - Repatriation
  - Contingency Planning Update
  - NCC tracking- Ben

**2:00 PM - 2:45 PM** — **Personnel Meeting -- Scott's office**

**February 8, 2018**
Thursday

**All Day** — **Pedro - Leave**
**Please See Above**

**10:00 AM - 12:30 PM** — **ACF/ASPR MOU Discussions -- O'Neill Magnolia L1E11 (OS/ASPR/COO)**
Forwarding invite: ACF/ASPR MOU Discussions

ocation: Magnolia
When: Thursday, February 8, 2018 2/8/2018 10:00 AM - 2/8/2018 12:30 PM

Please click on the following link to view the meeting details:


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000137

https://aspr.hhs.gov/roomreservations/Pages/ViewReservation.aspx?EventID=402&Calendar=Magnolia

has scheduled a meeting on Thursday, February 8, 2018 from 2/8/2018 10:00 AM to 2/8/2018 12:30 PM in Magnolia.

Title: ASPR/ACF Repatriation MOU Discussion

Description:
Finalizing MOU with ASPR and ACF for Emergency Repatriation

Please click on the link above to add to your calendar if you are using web mail.

Please do not respond to this email. This is a notification.

For questions or issues with your ASPR Conference Room reservation, please submit an inquiry through the ASPR Conference room Reservation inquiry form.
https://www.phe.gov/inquiry/Pages/roomreservationinquiry.aspx

**1:00 PM - 2:00 PM**

**ACF Brownbag Series: Financial Mianagement Portfolio & Invoicing -- Conference Room 3126/3202 or Adobe Connect or Dial in#: 888 233 7142 // Participants Pass Code:** (b) (6)
We will be joined by the PSC Financial Management POCs. In person participation is strongly encouraged.

ADMINISTRATION FOR CHILDREN & FAMILIES
CONFERENCING SERVICES

**ACF Brown Bag Series**
***THURSDAY, FEBUARY 8, 2018***
***1:00 – 2:00 Est.***

**Location**: Switzer Room 3202/3126

To join via Adobe Connect Click the link below:

https://acf.adobeconnect.com(b) (6) /


AMERICAN OVERSIGHT

All participants should enter the room as a Guest.

**Audio Conference Connections:**

Dial in#: 888 233 7142 // Participants Pass Code: (b) (6) // Leader Pass Code (b) (6)
Description:

For additional information contact Tracy Shaw (202) 401-3438
For technical assistance contact Dorothy Kinder at (b) (6) .
Confirmation: (b) (6)

Darnese M. Wilkerson, CPCM
ACF Procurement Advisor
Office of Administration
Administration for Children and Families
Department of Health and Human Services
330 C Street, SW
Washington, DC 20201
Ofc: (202) 401-0933
Mobil: (b) (6)

**4:00 PM - 4:30 PM**

**Confirmed: Lapse in Appropriations Contingency Plans -- Call: (877)479-4215 // Access Code:** (b) (6)
Conference Line:
Phone: (877)479-4215
Leader (Ben): (b) (6)
Participant (b) (6)

**7:00 PM - 7:30 PM**

**Cancelled: HOLD - Lapse in Appropriations Contingency Planning -- Call: (877)479-4215 // Access Code:** (b) (6)
When: Thursday, February 08, 2018, 7:00 PM to 7:30 PM. Eastern Time




Where: Call: (877)479-4215 // Access C de: (b) (6) #

*~*~*~*~*~*~*~*~*~*~*

We have no reason at this time to believe that a lapse is likely, but must do prudent planning to ensure smooth operations if a lapse occurs. We will cancel this meeting if a bill is passed to extend funding.

Note: The evening time (7 PM) is not an error – if we do not receive


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HHS-19-0275, 18-0681-K-000139

**February 8, 2018 Continued**
Thursday

information/instructions until late in the day, we want to share it to ensure that any necessary actions can be completed timely.

Conference Line:
Phone: (877)479-4215
Leader (Ben): (b) (6)
Participant: (b) (6)

**February 9, 2018**
Friday

**All Day** **Pedro - Leave**

**Please See Above**

**8:30 AM - 9:00 AM** **Lapse in Appropriations Updates -- Call: (877)479-4215 // Access Code:** (b) (6) **#**

Conference Line:

Phone: (877)479-4215
Leader (Ben): (b) (6)
Participant: (b) (6)

**1:00 PM - 3:00 PM** **Canceled: ASPR/ACF MOU Follow-Up Discussion -- O'Neil - ASPEN Conference Room - Concourse Level**

Moving to Monday, per request from ACF.

Best,
Joe

+Webex for those that might need to dial in.

***DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE**********
WebEx information for your meeting scheduled on https://meetingserver.hhs.gov/meetingserver will replace this section after you save and send this invitation.

**February 10, 2018**
Saturday

**All Day** **Pedro - Leave**

**Please See Above**


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HHS-19-0275, 18-0681-K-000140

**February 11, 2018**
Sunday

**All Day** **Pedro - Leave**
**Please See Above**

**February 12, 2018**
Monday

**All Day** **Pedro - Leave**
**Please See Above**

**11:00 AM - 11:30 AM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**2:00 PM - 4:00 PM** **ACF/ASPR MOU Discussions -- O'Neil Aspen Conference Room - Concourse Level**

***DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE**********
WebEx information for your meeting scheduled on https://meetingserver.hhs.gov/meetingserver will replace this section after you save and send this invitation.
***DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE***

Joseph Hamel has scheduled this WebEx meeting.

ACF/ASPR MOU Discussions
Host: Joseph Hamel

When it's time, start or join the WebEx meeting from here:
https://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=b23446b977ee0bcd02907b64808d9ed6

Access Information

Meeting Number (b) (6)
Meeting Password: This meeting does not require a password.

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:
(b) (6)

Hosts, need your host access code or key? Go to the meeting information page:
https://meetingserver.hhs.gov/orion/meeting/meetingInfo?MTID=
(b) (6)

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The meetingserver.hhs.gov team


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HHS-19-0275, 18-0681-K-000141

## February 12, 2018 Continued
Monday

**3:30 PM - 4:00 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

## February 13, 2018
Tuesday

**All Day** **Pedro - Leave**

**Please See Above**

**11:00 AM - 12:00 PM** **ACF Exec Sec - Program Office Correspondene Workgroup -- Room 4125/4202**




The workgroup is intended to provide information on changes to the




correspondence process; SWIFT updates; and to address any concerns programs offices may be experiencing with SWIFT or the processing of correspondence. Please provide questions ahead of time so we can formulate responses to help maximize our time.
Email questions to Kenneth.cottingham@acf.hhs.gov or linda.hitt@acf.hhs.gov. An agenda will be sent out at a later date.

If we missed anyone, please let us know.

NOTE: For office directors/deputies this is an optional appointment. If you would like any information on SWIFT, please send an e-mail to me or Linda Hitt.


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000142

## February 13, 2018 Continued
Tuesday

**11:00 AM - 12:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

**2:00 PM - 3:00 PM** **ASPR/ACF MOU Discussion -- O'Neil - Oak Conference Room, 5th Floor**

***DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE***

Joseph Hamel has scheduled this WebEx meeting.

ASPR/ACF MOU Discussion
Host: Joseph Hamel

When it's time, start or join the WebEx meeting from here:
https://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=(b) (6)

Access Information

Meeting Number (b) (6)
Meeting Password: This meeting does not require a password.

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:
(b) (6)

Hosts, need your host access code or key? Go to the meeting information page:
https://meetingserver.hhs.gov/orion/meeting/meetingInfo?MTID=
(b) (6)

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The meetingserver.hhs.gov team

**5:00 PM - 5:30 PM** **Welfare Reform Working Group Meeting -- IOAS Conference Room (4026A)**

## February 14, 2018
Wednesday

**All Day** **Pedro - Leave**

**Please See Above**

**12:00 PM - 1:30 PM** **Senior Leadership Meeting -- Conference Room 4523/4603**

Call-In Information:

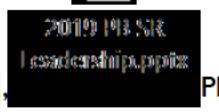
Phone: 202-774-2300


AMERICAN OVERSIGHT

**February 14, 2018 Continued**
Wednesday

Participant code (b) (6)





Host code: (b) (6) , PIN (b)

Agenda:

*
FY19 Budget-OLAB
*



Compendium-OPRE

**1:00 PM - 2:00 PM** **Hatch Act training session -- 730B (Humphrey); Call in: 866-875-7491 passcode** (b) (6)

Hi All,

Completing a Hatch Act training session is ***mandatory***. If you have already completed Hatch Act training, let me know and I will update the record. Political staff are expected to take this class.

Training will be led by Mary McPhail.

Thanks,

Jacob Ashendorf
White House Liaison Office
U.S. Department of Health and Human Services
(b) (6)

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

**February 15, 2018**
Thursday

**All Day** **Pedro - Leave**

**Please See Above**

**All Day** **Jonathan on leave 15&16 Feb**

When: Thursday, February 15, 2018, 12:00 AM to Friday, February 16, 2018, 12:00 AM. Eastern Time
Where:


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000144

## February 15, 2018 Continued
Thursday



~*~*~*~*~*~*~*~*~*~*

**2:30 PM - 3:30 PM** **All Staff Meeting -- Switzer 5324 | 888-677-8391 |** (b) (6)




Dial-in: 888-677-8391 | (b) (6)

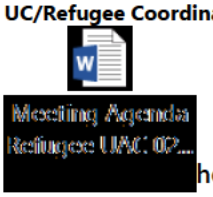
## February 16, 2018
Friday

**12:00 AM - 12:00 AM** **Pedro - Leave**

**Please See Above**

## February 20, 2018
Tuesday

**11:00 AM - 12:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)



he agenda for today's meeting is attached below.

**1:00 PM - 2:30 PM** **ACF LER Tiger Team -- Switzer 3322**

All,

We'd like to reconvene the LER Tiger Team to begin moving forward on possible interventions for problems that were identified during the October meeting.

Meeting Agenda/Objectives:

- Recap most common problem areas
- Agree upon priority listing of problems to tackle
- Identify interventions to address top priorities

Thanks,
Jennifer

**3:00 PM - 4:00 PM** **LILY NIKOLE GREENBERG** (b) (6) )


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000145

## February 20, 2018 Continued
Tuesday

**5:00 PM - 5:30 PM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

## February 21, 2018
Wednesday

**10:00 AM - 12:00 PM** **FW: NoVa Training- Gang Signs Awareness -- Youth for Tomorrow**

-----Original Appointment-----
**From:** Johnson, Harmony (ACF)
**Sent:** Friday, January 12, 2018 10:51 AM
**To:** Johnson, Harmony (ACF); Swartz, Tricia (ACF); Houppert (Ruhkamp), Gail (ACF); Jacobs Gainor, Rachel (ACF); David, Natasha (ACF); Mansilla, Jessie (ACF); Bennett, Mark (ACF) (CTR); Schmalz, Jennifer (ACF); Vanderhoof, Britanny (ACF); Lloyd, Scott (ACF); White, Jonathan (ACF); White, Laura (ACF)
**Cc:** (b) (6) @oig.hhs.gov
**Subject:** NoVa Training- Gang Signs Awareness
**When:** Wednesday, February 21, 2018 8:00 AM-10:00 AM (UTC-07:00) Mountain Time (US & Canada).
**Where:** Youth for Tomorrow

Please hold this date/time for a two-part training at Youth for Tomorrow.

What: Gang Signs Awareness Training
When: Wednesday, February 21, 2018 from 10AM-Noon
Where: Youth for Tomorrow (11835 Hazel Circle Dr., Bristow, VA 20136)

Audience: Post Release Services staff in NoVa/MD and residential staff from NoVA/MD (case managers, clinicians, and PREA Coordinators)

TENTATIVE AGENDA
10AM-12PM: Local Gang Signs Awareness Training
*Presenters*:

- Tricia Swartz, ORR Associate Deputy Director
- (b) (6), Coordinator for Arlington County Regional Gang Task Force
- Agent (b) (6) Virginia State Police; Member Arlington County Regional Gang Task Force

**2:00 PM - 3:00 PM** **FY18 External Learning and Development Program Pre-Meeting for Supervisors and Managers -- Conference Room 3126**
Good afternoon,

In an effort to have a smooth transition for the FY18 External Learning and Development Program, OWPD will explain the new changes to the program, forms needed, and approval process. If you are not able to attend in person I have placed the adobe connect information below:

http://hhs.adobeconnect.com/fy18/


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HHS-19-0275, 18-0681-K-000146

## February 21, 2018 Continued
Wednesday

Conference Number(s): 1-877-922-2908
Participant Code: (b) (6)

James Cannaday Jr.
Management and Program Analyst
Administration for Children and Families (ACF)
Office of Workforce Planning & Development (OWPD)
Division of Employee Development and Worklife (DEDW)
330 C Street, SW 3rd Floor, 3004F
Washington, D.C. 20201
Work: (202) 401-4996
Email: james.cannadayjr@acf.hhs.gov
**Please take a moment to tell us if we met your expectation. Please click on the link to provide feedback** Tell us how we are doing

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

## February 22, 2018
Thursday

**3:30 PM - 4:00 PM** **Reception, 6th Floor Cafeteria, Humphrey**

## February 26, 2018
Monday

**All Day** **Sarah L. - AM** (b) (6)

**3:30 PM - 4:00 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

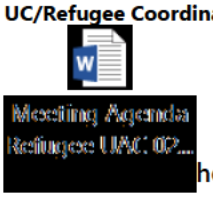

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HHS-19-0275, 18-0681-K-000147

**February 26, 2018 Continued**
Monday

**4:00 PM - 4:30 PM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**February 27, 2018**
Tuesday

**11:30 AM - 12:30 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)



he agenda for today's meeting is attached below:

**12:00 PM - 1:00 PM** **All Staff Learning Agenda Brownbag -- 3603/3524 | Dial in: 202-774-2300 | PC** (b) (6)

Explore what a Learning Agenda is and how ORR will engage your expertise to help shape this project and the future of evidence-based culture at ORR!

For those who you like to join remotely, please use this link: https://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=12a2fa4f9cbc43b820b1bc732cd46283&RT=MiMxMQ%3D%3D




**2:00 PM - 3:00 PM** **Jen, touch base about brainstorming meeting -- Pedro's Office**

**4:00 PM - 4:30 PM** **March 8th SoT Grantee Meeting Prep -- 5202**

**5:00 PM - 5:30 PM** **Welfare Reform Working Group Meeting -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

**February 28, 2018**
Wednesday

**12:00 PM - 1:30 PM** **Senior Leadership Meeting -- Conference Room 4523/4603**
Agenda:


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000148

**February 28, 2018 Continued**
Wednesday



* HHS Relmagine: Data Project – Update with Naomi Goldstein
* HHS Relmagine: Regional Project – Update with Melissa Brodowski
* HHS Relmagine: Grants Project – Update with Michael Curtis
* SmartPay3: What is it & What to Expect with Darnese Wilkerson



Note: files attached in native format and PDF - if the .pptx/.docx files give you an error, try the .pdf version

Call-In Information:
Phone: 202-774-2300
Participant code: (b) (6)



Host code: (b) (6) PIN(b)

**2:00 PM - 2:45 PM**



**4:30 PM - 5:00 PM** **ACF Politicals Meeting -- 4th Floor | Conference Room 4026A**

**March 1, 2018**
Thursday

**All Day** **Transformational Leadership 800 -- 8 - 6**

**10:00 AM - 11:00 AM** **Background on ORR Litigations -- 5603 or Webex**
Hi all-Please reserve this time for a meeting with OGC to two new litigations involving ORR, (b) (5) . Please forward this email to others on your team if you think they should be present.

**11:00 AM - 11:30 AM** **facilitating on Logos, Pathos and Ethos -- HHS / Rm: 800**
REF:


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000149

Hi Michael,

Would you have one hour of your time on Thursday, March 1 to facilitate on Logos, Pathos and Ethos?

I'm organizing some sessions with ORR folks (about 15 people) at the Room 800, Humphrey.

I can accommodate your schedule, we will go from 9 am to 4 pm, with a one-hour lunch break.

The general topic is transformational leadership, with an emphasis on authenticity, vulnerability, and courage.

All the best!

Pedro

**1:00 PM - 2:30 PM**

**Reminder: Employee and Labor Relations Meet and Greet -- Conference Room 4603**

## Meet and Greet

Thursday, March 1st, 2018
1:00 - 2:30pm (EST)

SWITZER CONFERENCE ROOM: 4603

To connect via Adobe Connect:
**https://acf.adobeconnect.com**(b) (6) /
All participants should enter the room as a Guest using your First/Last Name.

**AUDIO ONLY Dial**: 888 233-7142// Leader Pass Code: (b) (6) //Participants Pass Code: (b) (6)

**SUMMARY:** A brief overview of the partnership goals, objectives and the ACF's LER Community of Interest will be provided.

**PARTICIPANTS**: *Includes ALL 10 Regional Office

For additional information contact Al Fleming, 202 401-4977.
For technical assistance contact Dorothy Kinder at (b) (6)

**Confirmation #:** (b) (6)

*NOTE: CO Site: Presenters should be in the room 30 minutes prior to start time for assistance with setup. Technical support will be in the room 30 minutes early to assist with setup and laptop connections. Please provide copies of handouts/presentations two days in advance in order that we may upload into the Webinar.*
*Please review all conference details above to ensure start and end times are correct.*
*Please do not for this reservation. If needed please copy and paste a separate copy into your calendar.*
*If this Webinar is cancelled pleased notify us before the date of the call.*
*You will also need the confirmation # below to cancel the audio reservations by calling 1866 900-1011.*


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HHS-19-0275, 18-0681-K-000150

## March 1, 2018 Continued
Thursday

**2:00 PM - 3:00 PM** **John Bardis, Courage -- 800, Humphrey**

## March 2, 2018
Friday

**3:00 PM - 4:00 PM** **Canceled: ACF NPRM (Follow-up from discussion w/ Dep Sec) -- Executive Secretary Conference Room (HHS); 614H; Call-in #: 1-877-934-9715 Passcode:** (b) (6)

***This meeting will be rescheduled due to the federal government closure on Friday, March 2. Thank you!**

**Purpose:** To discuss next steps to develop a regulation originating from the Administration for Families and Children

**Location:** Exec Sec Conference Room; 614H

**Call-in #:** 1-877-934-9715 **Passcode:** (b) (6)

Participants:
Maggie Wynne
Ann Agnew (optional)
Steven Wagner
Scott Lloyd
Bob Charrow
Matt Bowman
Brian Stimson

If you have a questions, please contact the Exec Sec policy coordinator Natasha Wright (Natasha.Wright@hhs.gov) or Jamar Hawkins (Jamar.Hawkins@hhs.gov).

## March 5, 2018
Monday

**10:30 AM - 11:00 AM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**2:00 PM - 2:30 PM** **Doe v. ORR - Case No. 1:18-cv-26 - SD Texas -- Dial-in: 866-842-0799 | PC** (b) (6)

**3:30 PM - 4:00 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink,


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HHS-19-0275, 18-0681-K-000151

## March 5, 2018 Continued
Monday

Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

## March 6, 2018
Tuesday

**11:00 AM - 12:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

The agenda for today's meeting is attached below. 


**5:00 PM - 5:30 PM** **Welfare Reform Working Group Meeting -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

## March 7, 2018
Wednesday

**11:30 AM - 12:00 PM** **Test Webex -- Pedro's Office**

**12:00 PM - 1:30 PM** **Senior Leadership Meeting -- Conference Room 4523/4603**
Agenda:

* 477 Programs
* Understanding Capital Planning & Investment Control (CPIC)
* Human Capital Review (Final Report)

Additional attachments for those on the phone - we have copies in the room

Call-In Information:
Phone: 202-774-2300
Participant code: (b) (6)

Host code: (b) (6) , 

IN (b)




AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000152

## March 7, 2018 Continued
Wednesday

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

## March 8, 2018
Thursday

**9:00 AM - 12:00 PM** **SoT Grantee Meeting -- GW University**

**Subject:** Re: SoT grantee meeting

Hi Sarah,

We'd like to put a hold on Ken and Scott's calendar from 9-12 on Thu March 8th (extend it from 11am to 12noon). However, we may need to be flexible depending on Steve's schedule. (We're extending an invitation to him this week.)

Also, as I mentioned, the meeting is at George Washington University, Marvin Center, Room 307, 800 21st Street, NW, Washington, DC. Scott and Ken will want to arrange for a car to bring them there and back.

We appreciate your help in setting up a meeting between Ken, Scott, Curi, and me to discuss the grantees meeting. We'd like to schedule it for the week of February 26th. Let us know what days/times work best for Ken and Scott.

Thank you,

Tim

**5:00 PM - 5:30 PM** **Politicals Meeting -- IOAS Conference Room**

Good morning team,

David Mansdoerfer and Heidi Stirrup will be coming for an ACF politicals meeting this afternoon at 5pm.

Please meet in the IOAS Conference Room.

Thanks,
Mary

Mary Powers
Policy Advisor | Immediate Office of the Assistant Secretary
Administration for Children and Families | Department of Health and Human Services
330 C Street, SW, Washington, DC 20201
**Office**: (202)260-0084
**Cell**: (b) (6)
**Email:** mary.powers@acf.hhs.gov
*Confidential and pre-decisional communication.*


AMERICAN OVERSIGHT

**March 8, 2018 Continued**
Thursday

**March 12, 2018**
Monday

**3:30 PM - 4:00 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

**4:00 PM - 4:30 PM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**March 13, 2018**
Tuesday

**9:00 AM - 10:30 AM** **ACF Senior Review Board (SRB) -- Conf Rm 5324**



Good Morning Ladies and Gentlemen,

Senior Review Board topics this year will include the FY18, FY19, and FY20 budget update and spend plans, updates from the Enterprise Architecture (EA) Working Group, and details about our ongoing role in ensuring that we are following Capital Planning and Investment Control (CPIC) requirements. We will give you a FITARA Scorecard update and provide a status report on completed or ongoing projects. Finally, we will provide an overview of progress on our next acquisition priority under the IT Enterprise Support Services (ITESS) contract to support ACF To-Be functions.

Specific agendas and materials will be distributed prior to the meetings.

Thank you,


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HHS-19-0275, 18-0681-K-000154

Debbie

Hi Debbie Baerga,

**You are scheduled to host this WebEx meeting:**

**Senior Review Board (SRB)**
Host: Debbie Baerga

When it's time, start your meeting from here:
**Start the meeting**

When: Tuesday, March 13, 2018, 9:00 am (2 hrs), Eastern Daylight Time (New York, GMT-04:00).

Access Information

Meeting Number:
(b) (6)

Password:
**(This meeting does not require a password.)**

Host Key:
(b) (6) (Use this key during the meeting if you ever need to reclaim the host role.)

Audio Connection

**2027742300** (Meeting Server Main Number)

Access Code:
(b) (6)

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**11:00 AM - 12:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

Meeting Agenda Refugee UAC 03...he agenda for today's meeting is attached below.


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000155

## March 13, 2018 Continued
Tuesday

**1:00 PM - 2:00 PM**

**Refugee Resettlement IVLP (Sweden and Slovenia) -- (POC: Evelyn C.)**

*The participant(s) for this upcoming IVLP have been vetted and cleared. Please arrive 15 minutes early to allow for security. Photo identification for all attendees is required for building access without exception. For non-U.S. Citizens, a passport will be required. Please let me know if you have any questions. The address for this meeting is as follows:

U.S. Department of Health and Human Services
Mary E. Switzer Building, Conference Room 2322
330 C St. SW
Washington, DC 20201
Date: Tuesday, March 13, 2018
Time: 1:00pm-2:00pm
Contact's Name: Evelyn Copeland
Contact's Direct Telephone: (b) (6)

Presenters:

Anastasia Brown
Office of Refugee Resettlement




**3:30 PM - 4:30 PM**

**claire bishop (b) @virginia.edu> -- My office**

**5:00 PM - 5:30 PM**

**Welfare Reform Working Group Meeting -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode: (b) (6)**

## March 14, 2018
Wednesday

**12:00 PM - 1:30 PM**

**Senior Leadership Meeting -- Conference Room 4523/4603**

Agenda:

* ReImagine HHS Update: Aim for Independence
* PROS Achieve Status Brief
* NCC Horse Race update

Call-In Information:
Phone: 202-774-2300
Participant code: (b) (6)

AMERICAN OVERSIGHT

Wahl, Sarah (ACF) (CTR)



## March 14, 2018 Continued
Wednesday

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

## March 15, 2018
Thursday

**10:00 AM - 11:00 AM**

**Hearing**
**COMMITTEE:** House Committee on Homeland Security
**SUBJECT:** Preparedness, Response, and Rebuilding: Lessons from the 2017 Disasters
**DATE/TIME:** March 15, 10:00 a.m.; HVC-210, U.S. Capitol
**WITNESSES:** TBA

**10:00 AM - 11:00 AM**

**Hearing**
**COMMITTEE:** House Appropriations, Subcommittee on Labor, HHS, Education, and Related Agencies
**SUBJECT:** FY19 Budget Hearing, Department of Health and Human Services
**DATE/TIME:** March 15, 10:00 a.m.; 2358-C Rayburn
**WITNESSES:**

- The Honorable Alex Azar, Secretary of Health and Human Services

**12:00 PM - 1:30 PM** **Farewell Celebration for Jonathan White -- 5122/5202**

**12:00 PM - 1:30 PM** **Potluck Jonathan White -- 5122 5202**

## March 16, 2018
Friday

**All Day** **Pedro- Leave,** (b) (6) **Appointment**

## March 19, 2018
Monday

**4:45 PM - 5:15 PM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

## March 20, 2018
Tuesday

**11:30 AM - 12:30 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)




Agenda has been updated.

**5:00 PM - 5:30 PM** **Welfare Reform Working Group Meeting -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000157

**March 20, 2018 Continued**
Tuesday

**March 21, 2018**
Wednesday

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

**March 22, 2018**
Thursday

**1:00 PM - 1:30 PM** **Fw: Emergency Repatriation Surge Plan Development Core Planning Team Meeting -- Conference Call only** (b) (6) **Pin** (b) (6)

---

**From:** Fontenot, Rebecca (OS/ASPR/OEM)
**Sent:** Tuesday, January 16, 2018 4:01 PM
**To:** Lloyd, Scott (ACF); Russell, Elizabeth (ACF); Pilato, Anna (ACF); Meier, Carolyn (ACF); Fontenot, Rebecca (OS/ASPR/OEM); Peerbolte, Stacy (OS/ASPR/OEM); Ashton, Dustun (OS/ASPR/OEM); Buell, Rick (OS/ASPR/OEM); Cockrill, Jennifer (OS/ASPR/OEM); Young, Mark (OS/ASPR/OEM); Byrne, Patrick (OS/ASPR/BARDA); (b) (6) @fema.dhs.gov; Ignacio, Joselito (DHS.GOV); Macintyre, Anthony (DHS.GOV); Ball, Harvey (ACF); (b) (6) @iss-usa.org; Lowe, Jeffrey B CTR (US); McMillan II., Mr. Benjamin (ACF) (CTR); Powers, Timothy (OS/ASPR/OEM); (b) (6) @mail.mil; (b) (6) @mail.mil; (b) (6) mil@mail.mil; Bermingham, John (CDC/OPHPR/DEO); Smith, Lee (CDC/OID/NCEZID); (b) (6) @mail.mil; (b) (6) @associates.fema.dhs.gov; Breitbach, Jill (OS/OASH); Soza, Liza (HHS/ASPR/OEM); Gililland, Felicia J CPT USARMY (US); Davis, Roderick Jr LCDR USN TRANSCOM TCSG (US); (b) (6) @mail.mil; (b) (6) @CBP.DHS.GOV; Savoy, Steven R MAJ FM (CA); (b) (6) @associates.fema.dhs.gov; (b) (6) @cbp.dhs.gov; (b) (6) @state.gov; (b) (6) @mail.mil; Toomey, Lauren (OS/ASPR/OEM); Gupta, Pooja (ACF); Leinberger, Thomas (OS/ASPR/OEM); Hamel, Joseph (OS/ASPR/IO) (CTR); Vineyard, Michael (OS/ASPR/OEM); Barton, Jessie-Kate (OS/ASPR/OEM); Donato, Darrin (OS/ASPR/OPP); Smart, John (OS/ASPR/OEM); Zigelman, Amit (OS/ASPR/OPP) (CTR); Moore, William (OS/ASPR/OEM); Mackay, Thomas (OS/ASPR/OEM); Monahan, Kenneth (OS/ASPR/OEM); Bartlett, Jonathon (HHS/ASPR/OEM); Garza, Roberto (ACF); Horahan, Kevin (OS/ASPR/OEM); Davis, Mark A. (CDC/OPHPR/DSLR); Vincent, Erik (OS/ASPR/OEM); Young, Thor (OS/ASPR/BARDA); Montgomery, Alexander G Lt Col USAF NG NGB (US); Pulsifer, Karen; EMGDODNCom (HHS/ASPR/OEM); Maycock, Brett (OS/OSSI); TRANSCOM Scott AFB TCJ3 Mailbox FA-AMERICAS; Short, Kimberlee J (Kim) LTC USARMY OSD OUSD POLICY (US)
**Cc:** Donohue, John (CDC/OPHPR/DSLR); Lanman, Gregory Paul (CDC/OID/NCEZID); Russell, Elizabeth (ACF); Spann, Rodney (OS/ASPR/OEM); Everson, Ms. Suzanne (ACF); (b) (6) @mail.mil; Hill, Jerry (OS/ASPR/OEM); Pilato, Anna (ACF); Meier, Carolyn (ACF); Rhodes, Mark U LTC USARMY TRANSCOM TCSG (US); Lloyd, Scott (ACF)
**Subject:** Emergency Repatriation Surge Plan Development Core Planning Team Meeting
**When:** Thursday, March 22, 2018 1:00 PM-1:30 PM.
**Where:** Conference Call only 2027742300 Pin (b) (6)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000158

**March 22, 2018 Continued**
Thursday

Core Planning Team Members,
We will have a brief phone call to share a summary of feedback from the comment period and next steps.

**3:00 PM - 3:30 PM** **Update on Lapse in Appropriations Planning**

Please join us for a quick update on lapse in appropriations guidance that we received from ASFR this afternoon.

Conference Line:
Phone: (877)479-4215
Leader (Ben): (b) (6)
Participant: (b) (6)

**4:00 PM - 5:00 PM** **Internal ORR Repatriation Meeting -- Room 5603 Call-in:202-774-2300 Participants:** (b) (6)
**Location:** Room 5603

**Purpose:** To discuss ORR repatriation program.

**Call-in:**202-774-2300 **Participants**: (b) (6)

**Participants:**

- Lloyd, Scott (ACF)
- Russell, Elizabeth (ACF)
- Moreno, Mr. Pedro (ACF)
- Ken Tota (ACF)
- Simmons, Joann (ACF
- Robinson, Trina (ACF)
- Davis, Gregory (ACF)
- Sualog, Jallyn (ACF)
- Edwards, Lauren (ACF)

**March 23, 2018**
Friday

**3:00 PM - 4:00 PM** **HHS Quarterly Senior Leaders Intelligence Brief -- HHS SCIF (523B) Large Conference Room**

**Quarterly Senior Intelligence Briefing**
23 March 1500-1600

HHS, Humphrey Building
Room 523 B
200 Independence Ave. S.W.


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000159

**March 23, 2018 Continued**
Friday

Washington, D.C. 20201

***This agenda is UNCLASSIFIED//FOR OFFICIAL USE ONLY, but the meeting will be held at the SECRET//NOFORN security classification level.**

**Agenda** **Presided by Deputy Secretary Hargan**

1500-1510 Introductions and Opening Remarks, Michael Schmoyer, Assistant Deputy Secretary for National Security

**Current Threats and Vulnerabilities**
1510-1530 "Safeguarding the Bioeconomy" Presentation by Ed You, Supervisory Special Agent, FBI WMD Directorate
1530-1540 "State-actor Threats" Presentation by (b) (6) , Intelligence Analyst, FBI WMD Directorate

**HHS Countering the Threat**
1540-1550 "HHS Response to Protect the Public Health & Healthcare Critical Infrastructure Sector" Presentation by James Schroeder, Counterintelligence Analyst, Directorate of Operations, Office of Security &Strategic Information

1550-1600 Questions

**Adjourn**




**March 26, 2018**
Monday

**1:00 PM - 1:30 PM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**3:00 PM - 3:30 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00)


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HHS-19-0275, 18-0681-K-000160

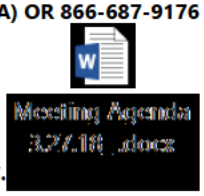
**March 26, 2018 Continued**
Monday

Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

**March 27, 2018**
Tuesday

**11:00 AM - 12:00 PM**

**UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)




The agenda for today's meeting is attached below.

**1:00 PM - 3:30 PM**

**Gang Awareness Training -- HHH Small Auditorium**
For those who work out of ORR HQ , please join us for this important and interesting training, provided by experts in MS-13 and similar gangs. This is an optional training, your attendance is not required.

**What:** Gang Awareness Training
**Where:** HHH Small Auditorium (located in the hallway to the left of the Great Hall)
**When:** Tuesday, March 27, 2018 from 1-3:30 pm

**Introduction:** Tricia Swartz, ORR Associate Deputy Director
**Presentation:** Agent (b) (6) , Virginia State Police; Member Arlington County Regional Gang Task Force
(b) (6) , Coordinator for Arlington County Regional Gang Task Force

**1:00 PM - 2:30 PM**

**REMINDER - ACF Ethics Info Session: Impartiality While Performing Official Duties -- Switzer Building--Room 3126 and Adobe Connect**

**ACF Ethics Office Presents: Impartiality While Performing Official Duties**
Presenter: Sara Frattone, Ethics Attorney/Advisor, HHS Office of General Counsel

**Who**: All ACF Employees
**When**: Tuesday, March 27, from 1:00-2:30pm ET
**Where**: Switzer Building--Room 3126
**Why**: To learn about impartiality while performing official duties.

Join via Adobe Connect at: https://acf.adobeconnect.com/oa/
All participants should enter the room as a Guest using your First/Last Name.

Audio Connections
**AUDIO ONLY Dial: 888-790-8842 // Participants Pass Code:** (b) (6) **This call will be recorded.**

This call will be moderated by an Operator.


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000161

## March 27, 2018 Continued
Tuesday

This session will be recorded

Please direct questions to ethics@acf.hhs.gov

**5:00 PM - 5:30 PM** **Welfare Reform Working Group Meeting -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

## March 28, 2018
Wednesday

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

**3:00 PM - 4:00 PM** **Compare Notes on Refugees and UACs -- OSSI 5th Floor**
Alisa, would this time work? Best!

## March 30, 2018
Friday

**All Day** **Pedro- Leave (Follow Up** (b) (6) **)**

## April 3, 2018
Tuesday

**9:30 AM - 10:00 AM** **Catch Up -- Pedro's Office**

**12:00 PM - 12:45 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)




The agenda for today's meeting is attached below.

**4:00 PM - 4:30 PM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**5:00 PM - 5:30 PM** **Welfare Reform Working Group Meeting -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000162

**April 4, 2018**
Wednesday

**12:00 PM - 1:30 PM** **Senior Leadership Meeting -- Conference Room 4523/4603**

Call-In Information:

Phone: 202-774-2300

Participant code: (b) (6)

Host code (b) (6) , PIN (b)

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

**April 9, 2018**
Monday

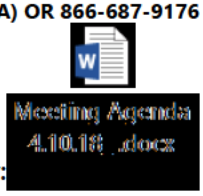
**3:30 PM - 4:00 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

**4:00 PM - 4:30 PM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**April 10, 2018**
Tuesday

**11:00 AM - 12:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

The agenda for today's meeting is attached below: 


**12:00 PM - 1:00 PM** **World Refugee Day planning -- Ken's Office**

Kim, Sarah, and I are leading a team of ORR staff to beginning planning this year's World Refugee Day celebration. The team brainstormed several ideas and we would like to walk through the options with you and get your recommendations. I've briefed Scott on our initial plans, and he is supportive of us moving forward.

Thanks,
Lauren


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HHS-19-0275, 18-0681-K-000163

**April 10, 2018 Continued**
Tuesday

**2:00 PM - 2:20 PM** **budget review with IOAS -- IOAS Conference Room (4026A) AND 866-687-9176 | Passcode:** (b) (6)
Updating time per OLAB.




**From:** Barlow, Amanda (ACF)
**Sent:** Friday, April 06, 2018 6:01 PM
**Subject:** FY2020 Legislative Proposals - Next Steps
**Importance:** High

Thank you all for your timely and thoughtful submissions of the draft A-19s and budget requests. We have received guidance from the Department which has greatly expedited our review of items that could require changes to authorizing legislation. The Department is requesting each OpDiv Head to engage in pre-development discussions with HHS before we draft our full A-19s. With the legislative proposals, they have encouraged Agencies to focus particularly on high priorities and essential technical fixes that cannot be accomplished through administrative action. They have requested that proposals be limited to those that are expected to yield the greatest public benefit and that have the highest prospects for enactment.

As far as timing, HHS is requesting our list of potential legislative proposals by Weds (4/11). Unfortunately this means that we will not have time to hold review meetings with all offices prior to the submission of this list. We will separately schedule discussions for requests that are budget only the week of April 16th as originally planned.

Next Steps: OLAB has done a quick review of all of the submissions and provided them to IOAS. Based on this review, there are a few offices where it would be helpful to have a brief discussion with IOAS and OLAB before decisions are made:

- ACYF – FYSB and CB
- OCC
- CSE
- ORR
- OPRE

Steve is off-site on Monday, so we are working with Angie to identify times for these discussions on Tuesday. I appreciate your flexibility in making sure that you and/or appropriate staff can be available.

In the meantime, OLAB DLRA staff (Scott Logan, Nick Vucic, Javan Owens, and Rebecca Casterline) will be reaching out with questions and requests for any narratives needed for


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000164

## April 10, 2018 Continued
Tuesday

us to draft the submission due Weds. I also appreciate your quick turnaround on their requests.

If you have any questions, please let me know.

Amanda

Amanda Barlow
Director, Office of Legislative Affairs and Budget
Administration for Children and Families
U.S. Department of Health and Human Services
(202)401-5009
Amanda.Barlow@acf.hhs.gov
www.acf.hhs.gov

## April 11, 2018
Wednesday

**12:00 PM - 1:00 PM** **Senior Leadership Meeting -- Conference Room 4523/4603**

Call-In Information:




hone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b)

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

## April 12, 2018
Thursday

**12:00 PM - 1:00 PM** **Using Controlled Experiments, OPRE -- Location: Switzer Building, Room 3401/3322**

**4:00 PM - 5:00 PM** **Brainstorming -- TBD**

## April 16, 2018
Monday

**10:15 AM - 10:45 AM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000165

**2:30 PM - 3:00 PM** **EXERCISE EXERCISE EXERCISE Repatriation No Notice CONCALL Information EXERCISE EXERCISE EXERCISE -- Dial In: 866-819-6610 Passcode:** (b) (6)

Forwarding invite: EXERCISE EXERCISE EXERCISE Repatriation No Notice CONCALL Information EXERCISE EXERCISE EXERCISE

**Exercise Exercise Exercise**

ALCON,

Please find dial in information below for CONCALL of no-notice repatriation call:

PARTICIPANT ACCESS INFORMATION:

DATE: 16Apr18

TIME: 1430ET

TOLL FREE NUMBER: 866-819-6610 (Domestic Callers)

PARTICIPANT PASSCODE: (b) (6)

LEADER PASSCODE: (b) (6)

**Exercise Exercise Exercise**

**2:30 PM - 3:00 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000166

**April 16, 2018 Continued**
Monday

**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

**April 17, 2018**
Tuesday

**10:00 AM - 11:00 AM**

**FW: EXERCISE EXERCISE EXERCISE Notice of Activation - Texas EXERCISE EXERCISE EXERCISE -- Dial In: 866-819-6610 Passcode** (b) (6)

Pedro—

I need you to call in for this on my behalf, please. Let me know if you have any questions.

Thank you,
Scott

-----Original Appointment-----
**From:** OS Secretarys Operations Center
**Sent:** Monday, April 16, 2018 5:14 PM
**To:** OS Secretarys Operations Center; 'john.jackson@hhsc.state.tx.us'; 'angela.malian@hhsc.state.tx.us'; 'soc@dps.texas.gov'; Russell, Elizabeth (ACF); Pilato, Anna (ACF); Lloyd, Scott (ACF); ACF HSWatchOfficer; Vineyard, Michael (OS/ASPR/OEM); Bickert, Marshal (OS/ASPR/OEM); Cosgrove, Sandra (OS/ASPR/OEM); Pope Jackson, LaKesha (ACF); AvilesMendoza, Guillermo (OS/ASPR/OEM); Fantinato, Jessica (OS/ASPR/OEM); Boyce, Don (OS/ASPR/OEM); MCB Team Leads; Horahan, Kevin (OS/ASPR/OEM); Cote, Mick (OS/ASPR/OEM); Taylor, Amyo (OS/ASPR/OEM)
**Cc:** Imbriale, Samuel (OS/ASPR/OEM); Michael, Gretchen (OS/ASPR/COO); Thomas, Joyce (ACF); Meier, Carolyn (ACF); Williams, Carlis (ACF); Green, Angela (ACF); Zimmerman, Elaine (ACF); Hatch, Nikki (ACF); Benjanmin McMillan (b) (6) @iss-usa.org); Foretia, Jeanne (ACF) (CTR); State of Texas SOC2; Moore, Marcus (OS/ASPR/OEM)
**Subject:** EXERCISE EXERCISE EXERCISE Notice of Activation - Texas EXERCISE EXERCISE EXERCISE
**When:** Tuesday, April 17, 2018 10:00 AM-11:00 AM (UTC-05:00) Eastern Time (US & Canada).
**Where:** Dial In: 866-819-6610 Passcode (b) (6)

**Exercise Exercise Exercise**

ALCON,


AMERICAN OVERSIGHT

Please find dial in information below for CONCALL on Notice of State Activation for Repatriation authorizing evacuation of U.S. citizens to the United States due to the situation on the Korean Peninsula.

PARTICIPANT ACCESS INFORMATION:

DATE: 17Apr18

TIME: 1000ET

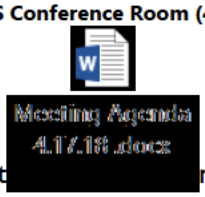
TOLL FREE NUMBER: 866-819-6610 (Domestic Callers)

PARTICIPANT PASSCODE: (b) (6)

LEADER PASSCODE: (b) (6)

**Exercise Exercise Exercise**

**11:00 AM - 12:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)




The agenda for today's meet ng is attached below:

**12:00 PM - 1:00 PM** **Hatch Act training -- 730B (Humphrey) -- Call in 866-875-7491 passcode** (b) (6)




Hatch Act learning material are attached.


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000168

## April 17, 2018 Continued
Tuesday

## April 18, 2018
Wednesday

**1:00 PM - 2:00 PM** **FOIA training -- 730B (Humphrey)**

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

## April 23, 2018
Monday

**10:00 AM - 10:30 AM** **10:05am Departure to GDIT -- Driver:** (b) (6) **contact #** (b) (6)

**10:30 AM - 1:30 PM** **FW: Counter MS-13 Recruitment -- GDIT, 2600 Tower Oaks Blvd., Suite: 600, Rockville, MD 20852**

Pedro,

Amanda let me know that we will be attending with Scott.
Add to your calendar. Later in pm Amanda will reschedule our check in with Scott.

-----Original Appointment-----
**From:** Lloyd, Scott (ACF)
**Sent:** Tuesday, April 17, 2018 12:00 PM
**To:** Lloyd, Scott (ACF); Edwards, Lauren (ACF); Tota, Kenneth (ACF); Swartz, Tricia (ACF); Sualog, Jallyn (ACF); Womack, Kimberley (ACF); Moreno, Mr. Pedro (ACF)
**Subject:** Counter MS-13 Recruitment
**When:** Monday, April 23, 2018 10:30 AM-1:30 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** GDIT, 2600 Tower Oaks Blvd., Suite: 600, Rockville, MD 20852

Meeting is from 11:00am-1:00pm. Travel to and from Rockville will need to be arranged.

**10:30 AM - 11:00 AM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**1:30 PM - 2:00 PM** **1:00pm Pick-up -- Driver:** (b) (6) **contact #** (b) (6)

**2:00 PM - 2:30 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)


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HHS-19-0275, 18-0681-K-000169

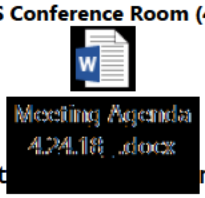
**April 23, 2018 Continued**
Monday

**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

**April 24, 2018**
Tuesday

**11:00 AM - 12:00 PM**

**UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)




The agenda for today's meet ng is attached above.

**1:45 PM - 2:45 PM**

**ORR Coffee Break to celebrate** (b) (6) **-- 5200 Kitchen**
Everyone,
Please note that we've changed the time from 3p to 1:45p.

# Let's celebrate

(b) (6)

,

# over coffee and snacks!

## Date: Tuesday, 4/24/2018


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HHS-19-0275, 18-0681-K-000170

## Time: 1:45 pm

**Join the UAC program and the Policy Division as we celebrate (b) (6) 's retirement over coffee and snacks.**

## April 20, 2012

6-9 at the lounge

RSVP (b) (6)

Or swing by,
Jen and Sue

5200 Corridor Kitchen Area







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## April 24, 2018 Continued
Tuesday

**5:00 PM - 5:30 PM** **Welfare Reform Working Group Meeting -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

## April 25, 2018
Wednesday

**11:00 AM - 12:00 PM** **Administrative Professionals Day -- 5th floor breakroom (2nd corridor)**

Dear Colleagues,

April 25th is Administrative Professionals Day. Please join Pedro and I to say thank you and recognize the tremendous support we receive each day from ORR's Administrative Team: Trina Robinson, Marquittia Coleman, Amanda Dukes, and Nancy Ferguson. Unfortunately, Scott will be on travel, but sends his sincerest appreciation and gratitude for your work!

We will gather at 11:00 am in the breakroom on the 5th floor, 2nd corridor (next to room 5202), and share some pre-lunch sweets.

Best,
Ken

**12:00 PM - 1:00 PM** **Senior Leadership Meeting -- Conference Room 4523/4603**

Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) PIN (b)

**1:00 PM - 1:30 PM** **Senior Staff Special Event -- 4523**

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

**2:30 PM - 3:30 PM** **Financial Monitoring -- P's Office**

**3:30 PM - 4:00 PM** **Check room/set-up -- Switzer 5122**

**5:00 PM - 5:30 PM** **ACF Politicals Check in Meeting -- IOAS Conference Room--4026A**

## April 26, 2018
Thursday

**11:00 AM - 12:00 PM** **Nutrition 101 -- Switzer 5122 or Webex**

Please join us for this informational event about nutrition, we will have a nutrition expert from CDC presenting.

For those in the field, please find the webex information below.


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HHS-19-0275, 18-0681-K-000172

**April 26, 2018 Continued**
Thursday

Call in: 202-774-2300
Meeting number: (b) (6)
Webex Link: https://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=
(b) (6)




AMERICAN OVERSIGHT
Wahl, Sarah (ACF) (CTR)

**April 26, 2018 Continued**
Thursday

**2:30 PM - 4:30 PM** (b) **'s Retirement Reception -- 5122**

**April 27, 2018**
Friday

**11:00 AM - 12:00 PM** **RE: Follow-Up to HSGAC -- Dial In: 1-855-852-7677 Pin:** (b) (6) **#**

**11:00 AM - 11:30 AM** **Canceled: Follow-Up to HSGAC -- 1-855-852-7677 | Passcode:** (b) (6) **#**

Just got word that DUS James McCament has a conflict. I'm working with his office to reschedule.

**3:30 PM - 4:00 PM** **Follow-Up to HSGAC -- 1-855-852-7677 | Passcode** (b) (6) **#**

**4:00 PM - 4:30 PM** **FW: DHS-HHS Call (NEW CONFERENCE LINE) -- Conference Line: 855-852-7677; PIN:** (b) (6)

-----Original Appointment-----
**From:** Balunis, Timm [mailto(b) (6) @hq.dhs.gov]
**Sent:** Friday, April 27, 2018 3:38 PM
**To:** Balunis, Timm; Moreno, Mr. Pedro (ACF); Sualog, Jallyn (ACF); OLA Conference Calls / Room Scheduler; McCament, James; Cuevas, Lequann; Johnson, Eric; Mueller, Jill; Hayes, Sean (HHS/ASL); Logan, Scott (ACF); Wagner, Steven (ACF); Dougherty, Michael; Petyo, Briana; Dromgoole, Alexis
**Subject:** FW: DHS-HHS Call (NEW CONFERENCE LINE)
**When:** Friday, April 27, 2018 4:00 PM-4:30 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** Conference Line: 855-852-7677; PIN: (b) (6)

-----Original Appointment-----
**From:** Balunis, Timm [mailto(b) (6) @hq.dhs.gov]
**Sent:** Friday, April 27, 2018 3:36 PM
**To:** Balunis, Timm; OLA Conference Calls / Room Scheduler; McCament, James; Cuevas, Lequann; Johnson, Eric; Mueller, Jill; Hayes, Sean (HHS/ASL); Logan, Scott (ACF); Wagner, Steven (ACF); Dougherty, Michael; Petyo, Briana; Dromgoole, Alexis
**Subject:** DHS-HHS Call (NEW CONFERENCE LINE)
**When:** Friday, April 27, 2018 4:00 PM-4:30 PM (UTC-05:00) Eastern Time


AMERICAN OVERSIGHT

**April 27, 2018 Continued**
Friday

(US & Canada).
**Where:** Conference Line: 855-852-7677; PIN: (b) (6)

DUS McCament, A/S Wagner, et al:

Apologies for the issue with the conference line, which is experiencing a persistent echo.

Instead, please use the conference line info listed above.

Very Respectfully,

Timm

**April 30, 2018**
Monday

**1:00 PM - 1:30 PM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**2:00 PM - 3:00 PM** **ORR Quarterly Panel Review Presentation -- Rm: 5122 | 2027742300/ Participant Access Code:** (b) (6)
**Conference Call :** 2027742300
**Participant Code:** (b) (6)
---
**ORR Quarterly Panel Review Presentation**.

**Presenters:**

1. Gail Houppert & Rachel Jacobs-Gainor
2. Belay Embaye

**Presentation times:**

30 minutes (can be adjusted at the request of the presenters)

**Panel:**

- Scott Lloyd
- Pedro Moreno
- Kim Womack
- TBA

**3:00 PM - 3:30 PM** **GDIT Overview -- Mr. Moreno's Office -- Switzer Building**
Andrea Gooz will provide a high level overview of GDIT's work in support of ORR.

**4:30 PM - 5:00 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----


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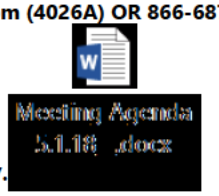
**April 30, 2018 Continued**
Monday

**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)
**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

**May 1, 2018**
Tuesday

**11:00 AM - 12:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

Please see updated agenda attached below.




**5:00 PM - 5:30 PM** **Welfare Reform Working Group Meeting -- IOAS Conference Room (4026A)**

**May 2, 2018**
Wednesday

**10:00 AM - 11:00 AM** **Citi Inclusive Finance Meeting with ORR -- Mary Switzer, 330 C Street SW, Washington, DC 20024 | 4th floor | Room: 4603**

**Building Entrance:**
Please arrive early at the main West wing entrance 15 minutes prior to the beginning of the meeting in order to make sure you clear security in time. Make sure to have a US government issued photo ID to show security.

---

**POC:**
Amanda Dukes
Amanda.dukes@acf.hhs.gov
202-401-5180

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**


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HHS-19-0275, 18-0681-K-000176

**May 3, 2018**
Thursday

**8:00 AM - 9:00 AM**

**OpDiv call with health attaché to China -- Conference Call: 1-866-614-3759 (International: 1-517-268-7458); Participant Passcode:** (b) (6)

Dear all,

Following the doodle poll, we have scheduled a call for May 3rd at 8am (ET).

This is an opportunity for the operating divisions to speak with the health attaché based in Beijing to ask questions, share updates, and discuss future directions.
If you wish to have your own division call, please contact either myself or Erika.

**Please share with your colleagues who you wish to be on the call**, we will take a final head count closer to the time so we have enough spots on the conference line.

Agenda

1. roll call
2. Brief discussion of OGA mission and strategy goals for this year
   a. Overall (OGA HQ: Erika or Front Office)
   b. China (Adrienne Parrish Fuentes)
3. OGA update for Q1 2018
   *a.* Adrienne Parrish Fuentes
4. Divisions:

   Please detail your agency's Q1 activities, and priorities for this year/Q2

   - ACF
   - ASPR
   - CDC
   - CMS
   - FDA
   - HRSA
   - NIH
   - SAMHSA

6. other thoughts/questions
7. final comments

**11:00 AM - 1:00 PM**

**What is the health of your team? -- Switzer Building Room #3401**

# What is the health of your team?

OWPD has developed a session to share ways to measure and improve the health of your team.

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The session will expand your:

- Emotional intelligence
- Inter-personal skills
- Communication skills

Emotional intelligence (EI) is the ability to identify and manage one's own emotions and the emotions of others. Skill sets used: Emotional awareness; ability to harness emotions and apply them to tasks like thinking and problem solving (Ref. Psychology Today, 2017).

**11:00 AM - 12:45 PM**

**COME JOIN US! ACF Leaders Forum: "Team Vitamins" -- SWITZER CONFERENCE ROOM 3401**
Thank you for registering for the May *Team Vitamins Leadership Forum*. We look forward to seeing you on Thursday, May 3rd!

**TEAM VITAMIN SESSION**
THURSDAY, MAY 3rd, 2018
11:00 AM-12:45 PM Eastern Time
SWITZER CONFERENCE ROOM **3401**

**Remote Participants:**
To connect via Adobe Connect:
https://acf.adobeconnect.com (b) (6)

# The Office of Workforce Planning and Development Presents: "Team Vitamins"



Wahl, Sarah (ACF) (CTR)
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HHS-19-0275, 18-0681-K-000178

**May 3, 2018 Continued**
Thursday

**Figure 1A: Dinner plate with multiple vitamins. On each side of the plate is a knife and fork.**

Join OWPD to get the needed vitamins to reenergize your team.

## What is the health of your team?

OWPD has developed a session to share ways to measure and improve the health of your team.

The session will expand your understanding of:

- Emotional intelligence
- Inter-personal skills
- Communication skills

Emotional intelligence (EI) is the ability to identify and manage one's own emotions and the emotions of others. Skill sets used: Emotional awareness; ability to harness emotions and apply them to tasks like thinking and problem solving (Ref. Psychology Today, 2017).

**May 4, 2018**
Friday

**2:00 PM - 3:00 PM** **Financial Monitoring -- Scott's Office**

**May 7, 2018**
Monday

**10:30 AM - 11:00 AM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**


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HHS-19-0275, 18-0681-K-000179

## May 7, 2018 Continued
Monday

**2:00 PM - 3:00 PM** **SharePoint Training**

Pedro and Brian,

My voice is still gone. I am afraid I won't be able to conduct your training today. I am proposing we reschedule for Monday May 7th.

Thanks
Daniel Maloney

## May 8, 2018
Tuesday

**11:00 AM - 12:00 PM** **Catch Up -- Kim's Office**

**2:45 PM - 3:30 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)




The agenda for today's meeting is attached below

## May 9, 2018
Wednesday

**12:00 PM - 12:30 PM** **Senior Leadership Meeting -- Conference Room 4523/4603**

** Meeting materials attached

Agenda:

* IOAS Updates
* Budget Updates

Call-In Information:

Phone: 202-774-2300

Participant code: (b) (6)




Host code: (b) (6) , PIN (b)




**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**


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HHS-19-0275, 18-0681-K-000180

**May 9, 2018 Continued**
Wednesday

**3:00 PM - 3:30 PM** **Discussion of F2 Solutions Grant Application Review Contract -- Pedro's Office**

**May 10, 2018**
Thursday

**2:30 PM - 3:30 PM** **HOLD - All Staff Meeting -- TBD**
Draft Agenda:




**2:30 PM - 3:30 PM** **ORR Staff meeting -- Switzer Room 5324 / 888-677-8391 PC:** (b) (6)

## Office of Refugee Resettlement

## All Staff Meeting

*05/10/2018*

*2:30pm-3:30pm*

*Switzer Room 5324 Dial in: 888-677-8391 PC:* (b) (6)

Please see attached agenda.




**May 11, 2018**
Friday

**1:00 PM - 2:00 PM** **FW: 100% Policy Prosecution (Mock Call) -- Dial in: 855-852-7677 Access code:** (b) (6)
Pedro please join this call

-----Original Appointment-----
**From:** OLA.scheduler [mailtc(b) (6) @hq.dhs.gov]
**Sent:** Friday, May 11, 2018 12:33 PM
**To:** OLA.scheduler; Lloyd, Scott (ACF); Sualog, Jallyn (ACF); Kurkjy, Brian (ACF) (CTR); Ciccone, Christine; Wonnenberg, David; Dinh, Uyen; Micone, Vincent; LADOWICZ, JOHN P; Taylor, Miles; Hughes, Evan; Kovacic, Raymond; Hackbarth, Sean M; Fauquet,


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HHS-19-0275, 18-0681-K-000181

Brandon; Balunis, Timm; Short, Tracy; Scudder, Ryan; Moreno, Mr. Pedro (ACF)
**Cc:** MEJIA, LUIS A; MIRANDA, EDWARD; HASTINGS, BRIAN S; HUDSON, RICHARD M; Blume, Allen; Keene, Judith; Littlepage, Eric; Howard, Lia; Anderson, John; Evans, Jonathan; Calkins, Aaron L; Atkinson, Ronald A (Alan); Rodriguez, Miguel E; Escalona, Prim F. (OLA); Pickell, Lindsay A. (OLA); Hayes, Sean (HHS/ASL); Logan, Scott (ACF); Hymowitz, Emily; Mueller, Jill; CAMPOS, GRETA R; Velazquez, Ricardo L; Culver, Jared; Johnson, Eric; Smith, Ian; Lafferty, John L; Mura, Elizabeth E; Nuebel Kovarik, Kathy; Stiefel, Nathaniel I; Hamilton, Cristina A; Rosich, Nicole M; Vogt, Kimberley H
**Subject:** FW: 100% Policy Prosecution (Mock Call)
**When:** Friday, May 11, 2018 1:00 PM-2:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** Dial in: 855-852-7677 Access code: (b) (6)

-----Original Appointment-----
**From:** OLA.scheduler [mailto:(b) (6) @hq.dhs.gov]
**Sent:** Thursday, May 10, 2018 10:55 AM
**To:** OLA.scheduler; Ciccone, Christine; Wonnenberg, David; Dinh, Uyen; Micone, Vincent; LADOWICZ, JOHN P; Taylor, Miles; Hughes, Evan; Kovacic, Raymond; Hackbarth, Sean M; Fauquet, Brandon; Balunis, Timm; Short, Tracy; Scudder, Ryan
**Cc:** MEJIA, LUIS A; MIRANDA, EDWARD; HASTINGS, BRIAN S; HUDSON, RICHARD M; Blume, Allen; Keene, Judith; Littlepage, Eric; Howard, Lia; Anderson, John; Evans, Jonathan; Calkins, Aaron L; Atkinson, Ronald A (Alan); Rodriguez, Miguel E; Escalona, Prim F. (OLA); Pickell, Lindsay A. (OLA); Hayes, Sean (HHS/ASL); Logan, Scott (ACF); Hymowitz, Emily; Mueller, Jill; CAMPOS, GRETA R; Velazquez, Ricardo L; Culver, Jared; Johnson, Eric; Smith, Ian; Lafferty, John L; Mura, Elizabeth E; Nuebel Kovarik, Kathy; Stiefel, Nathaniel I; Hamilton, Cristina A; Rosich, Nicole M; Vogt, Kimberley H
**Subject:** 100% Policy Prosecution (Mock Call)
**When:** Friday, May 11, 2018 1:00 PM-2:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** Dial in: 855-852-7677 Access code: (b) (6)




**2:30 PM - 3:00 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**


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HHS-19-0275, 18-0681-K-000182

## May 14, 2018 Continued
Monday

**Sent:** Monday, May 07, 2018 9:29 AM
**To:** Moreno, Mr. Pedro (ACF)
**Subject:** GDIT/ORR Follow up Discussion

Pedro,

I hope you are doing well and enjoyed your weekend. I've been thinking about the points of our last discussion and brainstorming a bit with our team. When would be good for you to have a follow up conversation?

I am open this Wednesday (5/9) after 12pm or next Monday (5/14) also after 12pm. If those days/times don't work for you, please just let me know a few options that would be better and I'll coordinate accordingly.

Kind regards,
Andrea

Andrea Gooz
General Dynamics Information Technology
Foreign Affairs
Health and Civilian Solutions Division
(b) (6)
(b) (6) @gdit.com
www.gdit.com

## May 15, 2018
Tuesday

**11:00 AM - 12:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

The agenda for today's meeting is attached below. Meeting Agenda 5.15.18.docx

**5:00 PM - 5:30 PM** **Welfare Reform Working Group Meeting -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

## May 16, 2018
Wednesday

**12:00 PM - 1:30 PM** **Senior Leadership Meeting -- Conference Room 4523/4603**

Updated materials attached

Agenda:

* HHS Engagement Survey


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HHS-19-0275, 18-0681-K-000183

## May 18, 2018 Continued
Friday

the Report PLCY
28 MAY 18 SECDEF, AG, & S1 or designee meeting on final report
TBD
1 JUNE 18 Approved Report Submitted to White House Scott Krause POC




**11:00 AM - 11:30 AM** **UDO Discussion -- 5120**

## May 21, 2018
Monday

**10:00 AM - 11:00 AM** **Mandatory Travel Training -- Humphrey Building, First Floor Auditorium**

**Catherine Bird**
Associate Deputy General Counsel
Office of the General Counsel
Department of Health & Human Services
Direct Line: 202-205-5647
Cell: (b) (6)

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**11:30 AM - 12:00 PM** **Weekly IOAS Meeting -- IOAS Conference Room (4026A)**

**3:30 PM - 4:00 PM** **Brainstorming Meeting -- Pedro's Office**

**4:00 PM - 4:30 PM** **Weekly ACF Messaging Meeting -- IOAS Conference Room (4026A)**

-----Original Appointment-----
**From:** Sellers, Angela (ACF) **On Behalf Of** Wagner, Steven (ACF)
**Sent:** Monday, September 25, 2017 2:34 PM
**To:** Wagner, Steven (ACF); Pilato, Anna (ACF); Wolfe, Kenneth (ACF); Goodnow, Natalie (ACF); Johnson, Lynn (ACF); Stauffer, Evelyn (ACF); Deeds, Catherine (ACF) (CTR)
**Cc:** Stirrup, Heidi (ACF); Holmes, Risha (ACF); Emerich, Savannah (ACF) (CTR); Wassink, Bradley (ACF)


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000184

## May 21, 2018 Continued
Monday

**Subject:** Weekly ACF Messaging Meeting
**When:** Occurs every Monday effective 10/2/2017 from 3:30 PM to 4:00 PM (UTC-05:00) Eastern Time (US & Canada).
**Where:** IOAS Conference Room (4026A)

## May 22, 2018
Tuesday

**12:00 PM - 1:00 PM**

**wellness meeting -- 5225A**
With the Room number…. Room 5225A

Hi guys-

Pedro and I were just chatting about doing an art activity. He has supplies enough for up to 10 people. So, maybe we do the art activity during our next wellness planning meeting?

As of now, my noon time on Tuesday the 22nd is available. Is yours? Please forward to any other wellness planning group members… I can't recall who is participating.

Tricia

**1:00 PM - 3:00 PM**

**Mandatory EEO Training for Supervisors and Managers -- Switzer Room 5324 or See below for ADOBE Connect/Audio Conference**
**From:** ACF Diversity Management
**Sent:** Tuesday, April 10, 2018 10:24 AM
**To:** ACF - Managers.Supervisors <ACF-Managers.Supervisors@ees.hhs.gov>
**Cc:** Marcoe, Darlene (ACF) <Darlene.Marcoe@acf.hhs.gov>
**Subject:** Save the Date! Tuesday 5/22 @ 1PM (EST): EEO Training for Supervisors and Managers
**Importance:** High

Dear ACF Supervisors and Managers:

The Office of Diversity Management and EEO has scheduled a mandatory training session on **Equal Employment Opportunity (EEO)** on Tuesday, **May 22, 2018**, from **1:00 to 3:00 pm (EST)**. Experienced attorneys from the Office of General Counsel will lead the training.

ACF is committed to equal employment opportunity and ensuring a workplace free of discrimination, harassment, and retaliation. All supervisors and managers are required to attend the upcoming training, which will help you understand your responsibilities with respect to EEO


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laws, policies, procedures, and litigation.

Please click on the appropriate hyperlink date below to register for in-person or remote participation.

| Date | Time | Location |
|---|---|---|
| https://lms.learning.hhs.gov/Saba/Web/Main/goto/RegisterCatalog?offeringId=class00000000127344&oneClickLearningON=true May 22 | 1:00 pm – 3:00pm (EST) | **In – Person Attendance**<br>The training sessions will begin promp<br>**1:00pm (EST)** in **Switzer Conference**<br>**5324** *Please arrive 5-10 minutes earli* |
| May 22 | 1:00 pm – 3:00pm (EST) | **Remote Attendance**<br>To join via ***Adobe Connect***, click the l<br>**https://acf.adobeconnect.com/r96**<br>**https://acf.adobeconnect.com/r96**<br>All participants should click the link ab enter the room as a Guest using First/<br>Or you can join via ***Audio Conference***<br>**Dial in#: 888-469-3182**<br>**Participants Pass Code:** (b) (6) |

If you have any questions, please contact Darlene Marcoe, at 202-205-1592 or Darlene.Marcoe@acf.hhs.gov. If you need a reasonable accommodation, please contact Wanda Turner, at 202-401-5500 or wanda.turner@acf.hhs.gov.

*ODME Team*

**Please take a moment to tell us if we met your expectation.**


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HHS-19-0275, 18-0681-K-000186

## May 22, 2018 Continued
Tuesday

**Please click on the link to provide feedback** [Tell us how we are doing]

**2:00 PM - 2:30 PM** **Personnel Meeting w/ Trina -- Scott's Office**

## May 23, 2018
Wednesday

**9:30 AM - 11:00 AM** **UCG Deputies Meeting -- FEMA HQ, 500 C Street SW, Washington, DC 20472 // Mezzanine Conference Room // Conference Bridge 800-320-4330 PIN**(b) (6)
**Updated materials attached.**

Please plan to arrive at least 15 minutes prior to meeting start and have your PIV/CAC available for security clearance requirements at FEMA Headquarters. Ted Agnew will be waiting to escort those without badge access to the Mezzanine, which is directly accessible from the elevators. If you have any difficulty accessing the building, please call Elizabeth Koren directly at (b) (6) .

**UCG Deputies MEETING**
**Wednesday, May 23, 2017 (9:30 a.m. – 11:00 a.m. Eastern)**
**FEMA Headquarters**
**Mezzanine Conference Room**
**500 C Street SW, Mezzanine Level, Washington, DC 20472**




**12:00 PM - 1:30 PM** **Canceled: Senior Leadership Meeting -- Conference Room 4523/4603**
Canceling this week's meeting

**2:00 PM - 2:45 PM** **Personnel Meeting -- Scott's office**

**4:00 PM - 5:00 PM** **Monitoring Trip Report Sharepoint Overview -- Pedro Moreno's Office & Skype**
Hi All,

The intent of this meeting is to provide an overview of the Monitoring Trip Report process in Sharepoint. Daniel and maybe Mazen, will join onsite for this meeting. Sara and Andrea will join via Skype.


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000187

**May 23, 2018 Continued**
Wednesday

.....
.....

à Join Skype Meeting

Trouble Joining? Try Skype Web App

Join by phone

US (Toll Free) : +1 (855) 234-4348, access code: (b) (6) (North America) English (United States)

US (Virginia) : +1 (703) 995-8820, access code: (b) (6) (North America) English (United States)

Find a local number

Conference ID: (b) (6) (same as access code above)

Forgot your dial-in PIN? |Help

[!OC([1033])!]

.....
.....

**May 24, 2018**
Thursday

**11:00 AM - 11:30 AM** **monitoring reports -- Pedro's office**

**3:00 PM - 4:00 PM** **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

The agenda for today's meeting is attached below. Meeting Agenda 5.24.18[illegible].docx


AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000188

## May 24, 2018 Continued
Thursday

## May 25, 2018
Friday

**9:00 AM - 9:30 AM** touch base

**11:00 AM - 12:00 PM** Interview - (b) (6) -- 5122

**12:00 PM - 1:00 PM** DO NOT SCHEDULE

**1:00 PM - 2:00 PM** Interview - (b) (6) -- 5122

**2:00 PM - 3:00 PM** Interview - (b) (6) -- 5122

**3:30 PM - 4:30 PM** Interview (b) (6) 5122

## May 28, 2018
Monday

**8:00 AM - 8:30 AM** holiday, office closed

## May 29, 2018
Tuesday

**12:00 AM - 12:00 AM** Pedro - Leave (b) (6) )

**12:30 PM - 1:00 PM** UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode: (b) (6)

## May 30, 2018
Wednesday

**All Day** Pedro - Leave (b) (6) )
Please See Above

**12:00 PM - 1:00 PM** Senior Leadership Meeting -- Conference Room 4523/4603

Agenda:



* ACF Interoperability Action Plan
* State of EEO at ACF
* Switzer Social Committee Update

Call-In Information:



Host code: (b) (6) , PIN (b)

Wahl, Sarah (ACF) (CTR)
AMERICAN OVERSIGHT

# January 1, 2018 - January 7, 2018

January 2018

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February 2018

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## Monday, January 1

- **Lauren Telework** - Edwards, Lauren (ACF)

## Tuesday, January 2

- **1:00pm - 1:30pm Clearance Items** (Scott's Office) - Lloyd, Scott (ACF)

## Wednesday, January 3

- **12:00am Kim Off** - Womack, Kimberley (ACF)
- **11:30am - 12:00pm Meet with Steve** (Steve's office) - Lloyd, Scott (ACF)
- **12:15pm - 1:00pm Transportation** (b)(6) contact # (b)(6) or (b)(6)
- **1:00pm - 2:00pm UAC sub-PCC** (EEOB 350)
- **2:00pm - 2:30pm Transportation** (b)(6) contact # (b)(6) or (b)(6))
- **4:30pm - 5:00pm Meeting with Maggie** (Maggie's office) - Lloyd, Scott (ACF)

## Thursday, January 4

- **12:00am Kim Off** - Womack, Kimberley (ACF)
- **12:15pm - 12:45pm Call w/ David Wetmore** (Scott will Call David at (b)(6) - Lloyd, Scott (ACF)

## Friday, January 5

- **Lauren Telework** - Edwards, Lauren (ACF)
- **2:30pm - 3:30pm Check-in w/ Anna** (Call-in 202-774-2300 | PC: (b)(6) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm 30 min w/ Elizabeth Russell and Chhiv** (Scott's Office - Scott will call (b)(6) - Lloyd, Scott (ACF)
- **4:30pm - 5:00pm Call re: Repatriation Centers and ORR's UAC Program** (Call in Number: 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)
- **5:00pm - 5:30pm Update on minor seeking TOP in Crittenton shelter** (Dial In: 1-888-329-7107, passcode (b)(6) - Stimson, Brian (HHS/OGC)

## Saturday, January 6

- **12:00pm - 1:00pm HHS Call with DPC** (Call in Number: 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)

## Sunday, January 7



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000190

# January 8, 2018 - January 14, 2018

January 2018

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February 2018

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## Monday, January 8

- **Lauren Telework** - Edwards, Lauren (ACF)
- **12:00pm - 1:00pm NPRM Review**
- **1:00pm - 1:30pm Scott to Stop By** (AAS Steve Wagner's Office) - Lloyd, Scott (ACF)
- **2:00pm - 3:00pm Review Deposition**
- **3:00pm - 4:00pm Complete Supplemental Search**
- **4:00pm - 5:00pm EOIR & HHS Call re: UAC Docket** (Call in Number: 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)
- **4:45pm - 5:15pm Homestead Rollout Call** (1-877-929-7854; (b)(6) ) - Smith, Andrew (HHS/IOS)

## Tuesday, January 9

## Wednesday, January 10

- **9:30am - 10:00am Urgent Homestead briefing for Scott** (Scott's office and via phone (dial in to follow): 202-774-2300 Access Code (b)( (b)(6) - White, Jonathan (ACF)
- **11:00am - 11:30am Call with Gov. Abbott's Office Re: Unaccompanied Children** (Conference Call: 1-877-820-7831 | Participant Passcode: (b)(6) ) - Wagner, Steven (ACF)
- **1:00pm - 1:30pm Lahasky/Llyod Call re: Homestead** (Call-in 202-774-2300 | PC: (b)(6) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm ORR Discussion with AAS Steve Wagner** (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- **2:30pm - 3:00pm MOA Guidance** (Call-in 202-7742300 | PC: (b)(6) - Lloyd, Scott (ACF)
- **4:15pm - 4:45pm Meet and Greet w/ ORR and OHSEPR** (Director Lloyd's Office | Mary E. Switzer Bldg. | Room 5101) - Lloyd, Scott (ACF)

## Thursday, January 11

- **9:30am - 10:00am Call with OGC** (Call in Number: 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)
- **11:00am - 12:00pm ORR/ACYF/OTIP Function Transfer** (3424) - Wells, Janea (ACF)
- **5:30pm - 6:00pm Call w/Steve Miller** (Conf Rm 611E ) - Wynne, Maggie (HHS/IOS)

## Friday, January 12

- **Lauren AWS** - Edwards, Lauren (ACF)
- **10:30am - 11:00am Meeting w/ ORR and Matthew Bowman** (Director Lloyd's Office) - Lloyd, Scott (ACF)
- **11:45am - 12:30pm Time Sensitive Property Issue** (IOAS Conference Room 4026A ,Conference line 877-479-4215, Leader: (b)(6) Participant: (b)(6) - Goldhaber, Ben (ACF)
- **1:30pm - 2:30pm FW: DRA Convening - Prep meeting for outreach and engagement session** (1-866-453-7645; passcode: (b)(6) - Daniels Scriven, Dee (ACF)
- **4:30pm - 5:00pm Call w/ Steven Miller** (Call in Number: 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)

## Saturday, January 13

## Sunday, January 14



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000191

# January 15, 2018 - January 21, 2018

January 2018

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February 2018

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## Monday, January 15

- **Lauren Telework** - Edwards, Lauren (ACF)

## Tuesday, January 16

- **1:00pm - 1:30pm Call with Governor Scott's Office [Re: Homestead]** (Conference Call: 866-687-9176 | Passcode: (b)(6) ) - Wagner, Steven (ACF)
- **2:00pm - 2:30pm Deposition Review** (Scott will Call Judy 202-690-7225 ) - Lloyd, Scott (ACF)

## Wednesday, January 17

- **1:30pm - 2:00pm Travel** (b)(6) (b)(6) (b)(6) or (b)(6) )
- **2:00pm - 3:00pm FW: Brief HSGAC** (Senate Russell 199) - Hayes, Sean (HHS/ASL)
- **3:00pm - 3:30pm Travel**
- **4:00pm - 4:30pm Taryn/ Scott call**

## Thursday, January 18

- **10:30am - 11:00am Secretary Hargan** (Great Hall Humphrey Building, First Floor)
- **11:30am - 12:00pm Meet w/ Chhiv re: Repatration and Personnel** (Scott's Office) - Lloyd, Scott (ACF)
- **1:00pm - 3:00pm FW: Emergency Repatriation Surge Plan Development Core Planning Team Meeting** (ASPR; O'Neill Bldg; 5th Floor; Pine Room/Webinar) - Fontenot, Rebecca (OS/ASPR/OEM)
- **2:00pm - 3:00pm ORR Quarterly Submission Panel Review** (3322 | WebEx has been added to invite) - Lloyd, Scott (ACF)
- **4:00pm - 4:30pm Discussion on Next Steps** (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- **4:30pm - 5:00pm Meet and Greet w/ our candidate for** (b)(6) (b)(6) (Director Lloyd's office) - Lloyd, Scott (ACF)

## Friday, January 19

- **Lauren Telework** - Edwards, Lauren (ACF)
- **9:00am - 10:00am ACF Leadership Call: Contingency Plans for a Lapse in Appropriations** (Call: (202)774-2300 // Access Code:
- **11:00am - 11:30am ORR-6 Discussion** (Scott's Office) - Lloyd, Scott (ACF)
- **12:30pm - 1:00pm EDH to Speak with OSSI** (Call) - Secretary Scheduler (OS/IOS)
- **1:30pm - 2:00pm Scheduling Check-in** (Scott's Office) - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm Efforts & Plans for Influx Capacity After First 500 @ Homestead** (Via WebEx--number to follow) - White, Jonathan (ACF)
- **2:30pm - 3:00pm Invitation to WebEx meeting: Influx Capacity Expansion briefing for Scott** (WebEx Online) - Jonathan White via
- **3:00pm - 3:30pm HOLD - Update on Lapse in Appropriations**
- **4:00pm - 4:30pm Update on Lapse in Appropriations Planning**

## Saturday, January 20

- **9:30am - 10:00am Invitation to WebEx meeting: ORR Shutdown Next Steps Planning** (WebEx Online) - Jonathan White via Cisco WebEx

## Sunday, January 21



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000192

# January 22, 2018 - January 28, 2018

January 2018

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February 2018

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## Monday, January 22

- **Lauren Telework** - Edwards, Lauren (ACF)
- **8:30am - 9:00am Orderly Shutdown Instructions** (4523/4603) - Goldhaber, Ben (ACF)
- **9:15am - 9:45am OD Meeting \ Dial in :202-774-2300 |** (b)(6) (Scott's Office) - Lloyd, Scott (ACF)
- **11:15am - 11:30am Meet w/ Steve** (Steve's Office) - Lloyd, Scott (ACF)
- **11:30am - 11:45am CONFIRMED: All Staff Call** (5202/ 877-462-5602 /(b)(6) ) - ORR Director (ACF)
- **4:30pm - 5:00pm CONFIRMed - Shut Down Call** (CALL IN ONLY: 8774794215 (b)(6) ) - Goldhaber, Ben (ACF)
- **5:00pm - 5:30pm 15 Meeting Regarding PMAP** (Scott's Office) - Lloyd, Scott (ACF)

## Tuesday, January 23

- **12:00pm - 12:30pm Community Safety Comms Document** ( IOAS Conference Room 4026A) - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm Weekly check-in w/ Kim** (Scott's Office) - Lloyd, Scott (ACF)

## Wednesday, January 24

- **9:30am - 10:00am IVLP Meet and Greet** (Mary E. Switzer Building: Room 5122/5202) - Tota, Kenneth (ACF)
- **2:30pm - 3:00pm Meeting regarding Texas Repatriation Reimbursement** (Scott's Office) - Lloyd, Scott (ACF)
- **3:15pm - 3:30pm Flores bond hearing case** (Scott's Office) - Lloyd, Scott (ACF)
- **4:15pm - 4:45pm Call re: Vice News Tonight and Director Lloyd** (Call in: 202-774-2300 | PC (b)(6) ) - Lloyd, Scott (ACF)

## Thursday, January 25

- **10:45am - 11:00am Judy call Scott re: depo** - Lloyd, Scott (ACF)
- **12:00pm - 12:30pm Break/Lunch**
- **12:30pm - 1:00pm Bond Hearing Call** ( Call in Number: 2027742300/ Participant Access Code: (b)(6) ) - Lloyd, Scott (ACF)
- **1:00pm - 3:00pm FW: Emergency Repatriation Surge Plan Development Core Planning Team Meeting** (ASPR; O'Neill Bldg; 5th Floor; Pine Room/Webinar) - Fontenot, Rebecca (OS/ASPR/OEM)
- **1:30pm - 2:15pm Transitional Planning RE: Transfer of Repatriation Program** (Anna's Office OR Conference Number: 866-646-7489 -- Participant: (b)(6) ) - Pilato, Anna (ACF)
- **3:00pm - 4:00pm All Hands HHS Presidential Personnel** (Humphrey Building, room 800) - Lloyd, Scott (ACF)
- **4:00pm - 4:30pm Meet w/ Kim re: Budget** (Scott's Office) - Lloyd, Scott (ACF)

## Friday, January 26

- **Lauren AWS** - Edwards, Lauren (ACF)

## Saturday, January 27

## Sunday, January 28



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000193

# January 29, 2018 - February 4, 2018

January 2018

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February 2018

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## Monday, January 29

- **Lauren Telework** - Edwards, Lauren (ACF)
- **9:15am - 9:45am Call w/ James McHenry re: ORR VD List** (Call) - Lloyd, Scott (ACF)
- **10:30am - 11:00am Call w/ GDIT's Kevin Bearden** (Dial in: 202-774-2300 | (b)(6) - Lloyd, Scott (ACF)
- **12:30pm - 1:00pm PMAP - Laura** (Scott's office) - Tota, Kenneth (ACF)
- **2:40pm - 3:00pm PMAPs w/ Jonathan** (Scott's office) - Lloyd, Scott (ACF)
- **3:00pm - 4:00pm Mandatory Predidential Personnel Meeting**
- **3:00pm - 3:30pm UAC Portal Down** (Scott's Office | Switzer 5101) - White, Jonathan (ACF)
- **4:15pm - 4:45pm UAC Grantee Review** (5122/ Call in Number: 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)
- **5:00pm - 5:30pm 20min w/ Elizabeth** (Re: DHS and Planning Doc.) - Lloyd, Scott (ACF)

## Tuesday, January 30

- **3:00pm - 4:45pm DRA Convening: Session 4 Optimizing Outreach & Engagement: A Conversation with OD** (5122) - Lloyd, Scott (ACF)
- **4:45pm - 5:15pm call** ((202) 868-9192) - Goldhaber, Ben (ACF)
- **5:15pm - 7:00pm Save the Date: DRA Convening Happy Hour** (*REMINDER: City Tap House | 901 9th St. NW Washington DC ) - Mitchell, Genna (ACF) (CTR)

## Wednesday, January 31

- **9:45am - 10:15am IT Budget Review with ORR dial-in 202-774-2300 Access:** (b)(6) (Mr. Lloyd's Office 5101) - Blake, Sebrina (ACF)
- **10:30am - 11:00am UAC regulations** (Conference Room 713F or dial in 1-888-329-7107, passcode (b)(6) - Stimson, Brian (HHS/OGC)
- **1:15pm - 1:30pm Call re ASPR/ACF MOU on Repatriation** (Maggie will call Scott) - Wynne, Maggie (HHS/IOS)
- **2:30pm - 3:00pm DPP call w/ Scott** (202-774-2300 | (b)(6) - Lloyd, Scott (ACF)

## Thursday, February 1

- **9:30am - 10:00am Greg/ Scott Check in** (Scott's office) - Lloyd, Scott (ACF)
- **10:00am - 10:45am MOU Development Discussion** (Conference Number: 866-646-7489 -- Participant: (b)(6) ) - Pilato, Anna (ACF)
- **11:30am - 12:00pm Personnel Meeting/ Call in Number: 2027742300/ Participant Access Code:** (b)(6) (Scott's office) -
- **12:15pm - 12:30pm Repatriation Discussion** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **12:45pm - 1:15pm RCA/TANF Study** (Scott's Office) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm PMAP w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm PMAP w/ Joann** (Scott's Office) - Lloyd, Scott (ACF)
- **4:00pm - 4:30pm Trina/ Scott** (Scott's office) - Lloyd, Scott (ACF)
- **4:30pm - 5:00pm Meet w/ Tricia** (Scott's Office) - Lloyd, Scott (ACF)

## Friday, February 2

- **Lauren Telework** - Edwards, Lauren (ACF)
- **9:00am - 9:45am Restricted PCC follow-up on MOA (PHONE CALL)** ( Call in information: 202-395-6392 code (b)(6) - Bristow, Justin A.
- **10:15am - 10:45am Ben and Scott Discussion** (Scott's Office | 5101) - Lloyd, Scott (ACF)
- **11:00am - 11:30am Status Update - ASPR/ACF Repatriation Program MOU** (HHH Bldg, Deputy Secretary Conference Room, 607-G)
- **12:00pm - 1:00pm SW Keys** (Switzer 5th Floor Room 5424C Conference Call: 1-877-353-3082/ (b)(6) - Turner, Benita (ACF) (CTR)
- **1:00pm - 1:10pm PMAP w/ Ken** (Scott's Office)
- **1:15pm - 2:00pm Review Monitoring Reports** (Desk Time)
- **2:00pm - 2:45pm UC/IES Way Forward** (Switzer conference room 4523, or via conference line: 877-479-4215, Leader: (b)(6)
- **3:30pm - 4:00pm PMAP w/ Trina** (Scott's Office) - Lloyd, Scott (ACF)
- **5:00pm - 5:30pm Call w/ Steve** (Steve to call Scott ) - Lloyd, Scott

## Saturday, February 3

## Sunday, February 4



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000194

# February 5, 2018 - February 11, 2018

February 2018

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March 2018

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## Monday, February 5

- **12:00am Pedro - Leave** - Moreno, Mr. Pedro (ACF)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **9:30am - 10:00am Background Checks** (Scott's Office) - Lloyd, Scott (ACF)
- **11:30am - 12:15pm Meeting w/ GDIT re: Updates** (Mary E. Switzer Building | Room 5225B) - Lloyd, Scott (ACF)
- **3:00pm - 4:00pm ACYF/ORR/OTIP function realignment** (3225A) - Wells, Janea (ACF)
- **4:30pm - 5:00pm PMAP Signatures** (Scott's office) - Lloyd, Scott (ACF)

## Tuesday, February 6

- **Pedro - Leave** - Moreno, Mr. Pedro (ACF)
- **10:15am - 11:00am GDIT/ORR/OTIP New PM Meet and Greet** (Mary E. Switzer Building | Room 5225B) - Lloyd, Scott (ACF)
- **11:00am - 1:00pm Reminder: Harassment Training for Supervisors and Managers** (Switzer Conference Room or Remote Attendance (see info below)) - Irizarry, Laura (ACF)
- **4:30pm - 5:00pm PMAP Signatures** (Scott's office) - Lloyd, Scott (ACF)
- **5:15pm - 5:45pm ORR/DHS Discussion** (Call-in | 202-774-2300 | (b)(6) ) - Lloyd, Scott (ACF)

## Wednesday, February 7

- **Pedro - Leave** - Moreno, Mr. Pedro (ACF)
- **10:00am - 10:30am Scott/ James check in** (Scott will call James at 703-605-1365) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm JW/ Scott check in** (Scott's office) - White, Laura (ACF)
- **3:30pm - 4:00pm Travel Plan** (Scott's Office) - Lloyd, Scott (ACF)
- **4:00pm - 4:30pm ORR check in call** (Call in number: 866-736-3991 / Code:(b)(6) - Lloyd, Scott (ACF)

## Thursday, February 8

- **Pedro - Leave** - Moreno, Mr. Pedro (ACF)
- **10:00am - 12:30pm ACF/ASPR MOU Discussions** (O'Neill Magnolia L1E11 (OS/ASPR/COO)) - Vineyard, Michael (OS/ASPR/OEM)
- **12:30pm - 1:00pm UAC Discussion with Scott Lloyd** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **1:00pm - 3:00pm Canceled: Emergency Repatriation Surge Plan Development Core Planning Team Meeting** (ASPR; O'Neill Bldg; 5th
- **1:30pm - 2:00pm Call w/ Matt, Jonathan, Teresa** (Call-in: 202-774-2300 | PC:(b)(6) - Lloyd, Scott (ACF)
- **2:00pm - 2:30pm Travel to EEOB** (Driver: (b)(6) (b)(6) or (b)(6) - Adair, Geraldine (OS/IOS)
- **2:30pm - 4:00pm PCC- Border Security & Immigration** (EEOB 350) -
- **4:00pm - 4:30pm Confirmed: Lapse in Appropriations Contingency**
- **4:00pm - 4:30pm ORR Refugee Briefing w/ OLAB** (5122 | Dial-in:
- **4:00pm - 4:30pm Travel - return to HHS** (Driver: (b)(6)

## Friday, February 9

- **Pedro - Leave** - Moreno, Mr. Pedro (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)
- **8:30am - 9:00am Lapse in Appropriations Updates** (Call: (877)479-4215 // Access Code:(b)(6) - Goldhaber, Ben (ACF)
- **9:15am - 9:45am Executive Order 13815** (Scott's Office | Dial-in 202-774-2300 | PC:(b)(6) - Tota, Kenneth (ACF)
- **10:00am - 10:30am 30 min w/ Jallyn** (Scott's Office) - Lloyd, Scott (ACF)
- **10:45am - 11:45am ACLU v. Price, Deposition Prep** (Switzer Building,
- **12:00pm - 12:30pm Prep for Meeting w/ Katherine**
- **12:30pm - 1:00pm Katherine/ Scott check in** (5101/ Scott's office) -
- **1:10pm - 1:40pm Meeting re: UAC** (Scott's Office | Dial-in
- **2:00pm - 2:30pm Jerry/ Scott check in** (Jerry's Office: Switzer 3046) -
- **2:30pm - 3:15pm ORR/USCCB Discussion on LTFC placement in**
- **3:30pm - 4:30pm Pre-Brief for OTIP Meeting** (IOAS Conference

## Saturday, February 10

- **Pedro - Leave** - Moreno, Mr. Pedro (ACF)

## Sunday, February 11

- **Pedro - Leave** - Moreno, Mr. Pedro (ACF)



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000195

# February 12, 2018 - February 18, 2018

February 2018

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March 2018

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## Monday, February 12

- **Pedro - Leave** - Moreno, Mr. Pedro (ACF)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **11:00am - 11:30am Kim to Brief Scott re: OIG Briefing** (Scott's Office) - Lloyd, Scott (ACF)
- **11:30am - 12:00pm Updates w/ ORR** (Ben Goldhaber's Office) - Lloyd, Scott (ACF)
- **12:30pm - 1:00pm Prep for ASPR Meeting** (Anna's Office or 866-646-7489 -- Participant Code: (b)(6) - Pilato, Anna (ACF)
- **2:00pm - 4:00pm ACF/ASPR MOU Discussions** (O'Neil Aspen Conference Room - Concourse Level) - Hamel, Joseph (OS/ASPR/IO) (CTR)
- **4:00pm - 4:30pm Meeting with Scott** (Steve's Office) - Lloyd, Scott (ACF)

## Tuesday, February 13

- **Pedro - Leave** - Moreno, Mr. Pedro (ACF)
- **9:15am - 9:45am Travel to DOJ**
- **10:15am - 12:45pm Depostion in ACLU v. Hargan, Case No. 3:16-cv-3539 (N.D. Cal.)** (20 Massachusetts Ave. NW, Room 6050) - Woolford, Llewellyn (HHS/OGC)
- **12:45pm - 1:15pm Travel** (b)(6) (b)(6) contact (b)(6) or (b)(6)
- **2:00pm - 3:00pm ASPR/ACF MOU Discussion** (O'Neil - Oak Conference Room, 5th Floor) - Hamel, Joseph (OS/ASPR/IO) (CTR)

## Wednesday, February 14

- **Pedro - Leave** - Moreno, Mr. Pedro (ACF)
- **10:30am - 11:00am All Staff Meeting Prep** (Scott's Office) - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm Kim Update** (Steve's Office) - Lloyd, Scott (ACF)

## Thursday, February 15

- **Pedro - Leave** - Moreno, Mr. Pedro (ACF)
- **Jonathan on leave 15&16 Feb** - White, Jonathan (ACF)
- **9:30am - 10:00am 15 min w/ Joann** (Scott's Office) - Lloyd, Scott (ACF)
- **11:30am - 12:00pm Meet-and-greet w/ Melissa Harvey** (Scott's Office | Switzer 5101) - Lloyd, Scott (ACF)
- **12:30pm - 1:30pm UAC Lit Review** (Humphrey 422F or Call In: 1-866-711-0784, (b)(6) - Destro, Brenda (HHS/ASPE)
- **1:00pm - 2:00pm FW: Briefing of ACF principals** (ASPR CAA - O'Neill Bldg, Sub-Basement, Suite L1C24) - Todd, Kevin (OS/ASPR/COO)
- **1:00pm - 3:00pm FW: Emergency Repatriation Surge Plan Development Core Planning Team Meeting** (ASPR; O'Neill Bldg; 5th
- **1:30pm - 2:00pm URM Reclassification Discussion** (Scott's Office) - Lloyd, Scott (ACF)
- **2:30pm - 3:30pm All Staff Meeting** (Switzer 5324 | 888-677-8391 |

## Friday, February 16

- **12:00am Pedro - Leave** - Moreno, Mr. Pedro (ACF)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **11:00am - 11:30am Check-in w/ Joann** (Scott's Office) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm Call w/ DHS and ORR** (202-868-9192) - Lloyd, Scott (ACF)
- **2:00pm - 3:00pm ACF Internal discussion and repatriation MOU with ASPR** (Scott's office) - Russell, Elizabeth (ACF)

## Saturday, February 17

## Sunday, February 18



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000196

# February 19, 2018 - February 25, 2018

February 2018

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March 2018

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## Monday, February 19

- **Lauren Telework** - Edwards, Lauren (ACF)

## Tuesday, February 20

- **9:30am - 10:00am OSSI Security Briefing for STEVEN WAGNER** (HHH - Suite 510B) - Wagner, Steven (ACF)
- **10:00am - 10:30am Hawaii USARPAC led Briefing** (HHH/SCIF/Room 523B) - Wagner, Steven (ACF)
- **12:00pm - 12:45pm OTIP Discussion** (IOAS Conference Room (4026A) OR Call in: 866-811-8376| Passcode: (b)(6) - Wagner, Steven (ACF)
- **3:30pm - 3:45pm GDIT** (Scott's Office) - Lloyd, Scott (ACF)

## Wednesday, February 21

- **8:30am - 9:30am ACF/ASPR Repatriation** (TBD/Call In: 866-860-5726 Participant Code: (b)(6) - Stannard, Paula (HHS/IOS)
- **9:30am - 10:00am SIV Case** (Scott's Office | 202-774-2300 \ (b)(6) - Lloyd, Scott (ACF)
- **12:00pm - 12:30pm Cancelled: IES Pre-meet** (TBD) - Goldhaber, Ben (ACF)
- **1:00pm - 1:30pm IES Pre-Meet** (5225A) - Goldhaber, Ben (ACF)
- **1:30pm - 2:00pm Meeting w/ Brenda** (Call-in 202-774-2300 | (b)(6) - Lloyd, Scott (ACF)
- **2:00pm - 3:00pm FY18 External Learning and Development Program Pre-Meeting for Supervisors and Managers** (Conference Room 3126) - Cannaday, James (ACF)
- **3:00pm - 4:00pm Meeting with IES** (5202) - Sualog, Jallyn (ACF)

## Thursday, February 22

- **9:30am - 10:00am Meeting w/ Jerry Milner re: Child Welfare Standards** (Director Lloyd's Office | Switzer 5101) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm Presidental Staff Reception for Kris Skyrzcki and Charmaine Yoest** (Humphrey Building 6th floor cafeteria )

## Friday, February 23

- **Lauren AWS** - Edwards, Lauren (ACF)

## Saturday, February 24

## Sunday, February 25



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000197

# February 26, 2018 - March 4, 2018

February 2018

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March 2018

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## Monday, February 26

- **Lauren Telework** - Edwards, Lauren (ACF)
- **Sarah L. -** (b)(6) - Lucas, Sarah (ACF) (CTR)
- **10:00am - 11:00am Invitation to WebEx meeting: UAC Program FOA Discussion** (WebEx Online) - Jonathan White via Cisco WebEx
- **10:30am - 11:00am Pre-brief for NSC Principals meeting at WH** (Deputy Secretary's Conference Room, 614-G) - DeputySecretary (OS/IOS)
- **11:30am - 12:15pm [Rescheudle Needed] TB Discussion** (Scott's Office) - Lloyd, Scott (ACF)

## Tuesday, February 27

- **1:00pm - 2:00pm Invitation to WebEx meeting: UAC Program FOA Discussion** (WebEx Online) - Jonathan White via Cisco WebEx
- **1:00pm - 2:00pm UAC FOAs Discussion** (Switzer 5225A or 202-774-2300 Access Code (b)(6) - White, Jonathan (ACF)
- **4:00pm - 4:30pm March 8th SoT Grantee Meeting Prep** (5202) - Lloyd, Scott (ACF)

## Wednesday, February 28

- **10:00am - 10:30am Brief PSI** (Russell 199) - Hayes, Sean (HHS/ASL)
- **4:30pm - 5:00pm ACF Politicals Meeting** (4th Floor | Conference Room 4026A) - Wagner, Steven (ACF)

## Thursday, March 1

- **9:00am - 9:30am Staff Workload Tracker Due COB TODAY** (Send Completed Tracker to Sarah ) - Lucas, Sarah (ACF) (CTR)
- **10:00am - 11:00am Background on ORR Litigations** (5603 or Webex) - Kurkjy, Brian (ACF) (CTR)
- **1:00pm - 2:30pm Reminder: Employee and Labor Relations Meet and Greet** (Conference Room 4603) - Fleming, Mr. Al (ACF)

## Friday, March 2

- **Lauren Telework** - Edwards, Lauren (ACF)
- **3:00pm - 4:00pm Canceled: ACF NPRM (Follow-up from discussion w/ Dep Sec)** (Executive Secretary Conference Room (HHS); 614H; Call-in #: 1-877-934-9715 Passcode: (b)(6) - Office of the Executive Secretary Master Calendar (HHS/OS)

## Saturday, March 3

## Sunday, March 4



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000198

# March 5, 2018 - March 11, 2018

March 2018

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April 2018

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## Monday, March 5

**Lauren Telework** - Edwards, Lauren (ACF)

**2:00pm - 2:30pm Doe v. ORR - Case No. 1:18-cv-26 - SD Texas**
(Dial-in: 866-842-0799 | PC: (b)(6) - Lloyd, Scott (ACF)

## Tuesday, March 6

## Wednesday, March 7

## Thursday, March 8

**9:00am - 12:00pm SoT Grantee Meeting** (GW University ) - Lloyd, Scott (ACF)

**9:30am - 11:30am ASPE National Poverty Center Pop Up Panel | Using Theory to Inform Youth Interventions** (The Hubert H. Humphrey Building, 200 Independence Ave SW, Room 505A) - Oberlander, Sarah (HHS/ASPE)

## Friday, March 9

**Ken- Telework** - Tota, Kenneth (ACF)

**Lauren AWS** - Edwards, Lauren (ACF)

## Saturday, March 10

## Sunday, March 11



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000199

# March 12, 2018 - March 18, 2018

March 2018

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April 2018

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## Monday, March 12

- **Lauren Telework** - Edwards, Lauren (ACF)
- **11:30am - 12:30pm CONFIRMED: Classified Briefing for ACF Principals** (O'Neil House Office Bldg [200 C Street, SW], ASPR CAA - Sycamore CR (O'Neil Sub-basement, Suite L1C24)) - Wagner, Steven (ACF)
- **3:00pm - 3:30pm EOIR** (Scott's Office) - Lloyd, Scott (ACF)
- **4:45pm - 5:00pm ASPR/ACF Repartriaton Meeting Prep** (Scott's Office) - Lloyd, Scott (ACF)
- **5:00pm - 5:30pm ASPR/ACF Repatriation** (Deputy Secretary's Conference Room, 607-G) - Moreno, Rafael (OS/ASA/IOS)

## Tuesday, March 13

- **9:00am - 10:30am ACF Senior Review Board (SRB)** (Conf Rm 5324) - Blake, Sebrina (ACF)
- **1:00pm - 1:30pm RMA Update** (Scott's Office) - Tota, Kenneth (ACF)
- **3:00pm - 4:00pm Meeting w/ OGC re:** (b)(5) (Switzer 4125 | Dial in: 202-774-2300 | PC: (b)(6) - Lloyd, Scott (ACF)

## Wednesday, March 14

- **9:00am - 9:30am 9:15 UAC Check-in** (Dial-in: 202-774-2300 | PC: (b)(6) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm TB Expertise Staffing Requirements** (Scott's office, if possible) - White, Jonathan (ACF)
- **3:00pm - 3:30pm Meet w/ Amanda** (Scott's Office) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm Meet w/ Brian and Lauren re: Philadelphia Trip** (Scott's Office) - Lloyd, Scott (ACF)
- **4:00pm - 4:30pm Bond Hearing Appeal Discussion** (Scott's Office ) - Lloyd, Scott (ACF)

## Thursday, March 15

- **11:00am - 12:00pm FOIA 101 for ORR** (SWITZER Room 5524) - Bena, Anna Marie (HHS/OGC) (ACF)
- **12:00pm - 1:30pm Jonathan's Farewell** (5122/5202 ) - Lloyd, Scott (ACF)
- **12:00pm - 1:30pm Farewell Celebration for Jonathan White** (5122/5202) - Smith, Danna (ACF) (CTR)
- **1:30pm - 2:00pm 15 minutes w/ Greg Davis** (Scott's Office) - Lloyd, Scott (ACF)
- **3:00pm - 4:00pm IRADs Meeting** (5122) - Tota, Kenneth (ACF)

## Friday, March 16

- **Lauren Telework** - Edwards, Lauren (ACF)
- **Pedro- Leave,** (b)(6) - Moreno, Mr. Pedro (ACF)
- **9:30am - 10:30am Call with DASD Salesses** (Call-in 202-774-2300 | (b)(6) - Lloyd, Scott (ACF)
- **10:45am - 11:15am Meeting with Scott Lloyd** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **11:30am - 12:30pm FW: Meeting with HHS, DOS, and FEMA to Discuss Repatriation** (U.S. Department of Health and Human Services | 200 C Street SW, Washington, DC 20024 | Dial-in: 1-866-815-4566; PIN: (b)(6) - FEMA-NST
- **1:00pm - 2:00pm ACF NPRM (Follow-up from discussion w/ Dep Sec)** (Executive Secretary Conference Room (HHS)) - Office of the Executive Secretary Master Calendar (HHS/OS)
- **2:30pm - 3:00pm Meet w/ Sarah** - Lloyd, Scott (ACF)

## Saturday, March 17

## Sunday, March 18



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000200

# March 19, 2018 - March 25, 2018

March 2018

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April 2018

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## Monday, March 19

- **Lauren Telework** - Edwards, Lauren (ACF)
- **11:30am - 12:30pm Meeting w/ Jallyn** (Scott's Office or Dial-in (866-836-9516, passcode:(b)(6) ) - Lloyd, Scott (ACF)
- **1:44pm - 2:44pm WebEx Personal Conference confirmation: Edward Lloyd's Personal Conference** (WebEx Online) - Cisco WebEx
- **2:00pm - 2:30pm UAC Coordination** (Conference call (202-774-2300 Participant:(b)(6) ) - Lloyd, Scott (ACF)
- **3:15pm - 3:30pm Meet w/ Trina re: TS brief at HR (*TIME CHANGE*)** (OSSI (5th floor | Rm: 510B)) - Lloyd, Scott (ACF)
- **3:45pm - 4:00pm Meet and Greet with the Repatriation Team** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- **4:30pm - 5:30pm Repatriation Pre-Decisional Draft** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)

## Tuesday, March 20

- **10:45am - 11:00am Gulf Coast TA (quick chat)** (Steve's Office ) - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm ASPR** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- **3:30pm - 4:30pm Repatriation and follow-up meeting** (Anna's Office) - Melaih, Nahlah (ACF) (CTR)

## Wednesday, March 21

- **Kim Womack (Out of Office 9am-11am)**
- **2:02pm - 3:02pm WebEx Personal Conference confirmation: Edward Lloyd's Personal Conference** (WebEx Online) - Cisco WebEx
- **3:00pm - 3:30pm Meeting w/ Burmese American Community Institute** (5225B| 202-774-2300 |(b)(6) - Tota, Kenneth (ACF)
- **4:15pm - 4:45pm ACF Repatriation Program meeting** (Conference call (202-774-2300 Participant:(b)(6) ) - Lloyd, Scott (ACF)
- **4:17pm - 5:17pm WebEx Personal Conference confirmation: Edward Lloyd's Personal Conference** (WebEx Online) - Cisco WebEx
- **5:00pm - 6:00pm Discussion re: Sponsors** (Conf Call #: 877-795-5149; Participant Code: (b)(6) - ERO Scheduler

## Thursday, March 22

- **Amanda OOO PM**
- **11:00am - 11:15am Surge Plan Concerns** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- **11:30am - Staff Small Group w/ Belay** (Scott's Office) - Lloyd, Scott (ACF)
- **12:15pm - 12:45pm Coffee w/ Elvis & Scott** (Starbucks, 550 C St SW #100, Washington, DC 20024 ) - Lloyd, Scott (ACF)
- **1:00pm - 1:30pm Emergency Repatriation Surge Plan Development Core Planning Team Meeting** (Conference Call only 2027742300 Pin (b)(6) - Fontenot, Rebecca (OS/ASPR/OEM)
- **3:00pm - 3:30pm Update on Lapse in Appropriations Planning** - Goldhaber, Ben (ACF)
- **4:00pm - 5:00pm Internal ORR Repatriation Meeting** (Room 5603 Call-in:202-774-2300 Participants:(b)(6) - Melaih, Nahlah (ACF) (CTR)

## Friday, March 23

- **Ken- Telework** - Tota, Kenneth (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)
- **9:00am - 11:30am OOO**(b)(6)
- **1:00pm - 1:30pm Call w/ DASD Salesses** (Scott to call 703-697-5774) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm Call on HJOA** (866-736-3991 PC:(b)(6) - Kurkjy, Brian (ACF) (CTR)
- **2:00pm - 2:30pm Roles and Responsibilities** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- **3:00pm - 4:00pm HHS Quarterly Senior Leaders Intelligence Brief** (HHS SCIF (523B) Large Conference Room) - Schmoyer, Michael (OS/OSSI)

## Saturday, March 24

## Sunday, March 25



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000201

# March 26, 2018 - April 1, 2018

March 2018

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April 2018

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## Monday, March 26

- **12:00am Sarah - Leave/ad-hoc Telework** - Lucas, Sarah (ACF) (CTR)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **12:00pm - 12:30pm Personnel Follow-Up** (Scott's Office (5103) | Conference call (202-774-2300 Participant:(b)(6) ) - Lloyd, Scott (ACF)
- **12:01pm - 1:01pm WebEx Personal Conference confirmation: Edward Lloyd's Personal Conference** (WebEx Online) - Cisco WebEx
- **2:00pm - 2:45pm ACYF/OTIP/ORR Follow-up Discussion** (4th Floor | IOAS Conference Room | 4026A OR 866-687-9176/Passcode:(b)(6) ) - Wagner, Steven (ACF)
- **5:00pm - 5:30pm Follow-up Call: HHS/ACF/ORR and Texas OAG** (Call In: 866-736-3991 PC: (b)(6) - Kurkjy, Brian (ACF) (CTR)

## Tuesday, March 27

- **Sarah - Leave/ad-hoc Telework** - Lucas, Sarah (ACF) (CTR)
- **12:00am Work Travel**
- **9:00am - 9:30am**
- **12:00pm - 2:30pm Emergency Repatriation Communications Working Group** (Web) - Radebach, Mary (OS/ASPR/COO)
- **1:00pm - 3:30pm Gang Awareness Training** (HHH Small Auditorium ) - Kurkjy, Brian (ACF) (CTR)
- **1:00pm - 2:30pm REMINDER - ACF Ethics Info Session: Impartiality While Performing Official Duties** (Switzer Building--Room 3126 and Adobe Connect) - Holmes, Risha (ACF)
- **1:00pm - 2:00pm RCUSA Meeting** (Mary E. Switzer 330 C. St. SW DC 20201 | Conference Room 5122/5202 | Dial-in Below) - Tota, Kenneth (ACF)

## Wednesday, March 28

- **Sarah - Leave/ad-hoc Telework** - Lucas, Sarah (ACF) (CTR)
- **12:00am Work Travel**
- **1:00pm - 2:00pm HHS staff meet and greet** (Hallford's Restaurant & Bar) - Russell, Elizabeth (ACF)
- **1:30pm - 5:30pm 1:30pm-5:24pm (DFW) to DCA) \| AA #936 \| Confirmation# QEHIL** (SEAT: 19E)
- **3:15pm - 3:45pm Meet-and-Greet w/ BCS President and Director of Gov't Affairs** (Mary E. Switzer 330 C. St. SW DC 20201 | Conference Room 4125) - Tota, Kenneth (ACF)

## Thursday, March 29

- **Sarah - Leave/ad-hoc Telework** - Lucas, Sarah (ACF) (CTR)
- **9:30am - 10:00am Personnel Weekly** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- **12:30pm - 1:00pm Meeting re: URM case referrals w/ Interim Assistance** (Scott's Office) - Tota, Kenneth (ACF)

## Friday, March 30

- **12:00am Sarah - Leave/ad-hoc Telework** - Lucas, Sarah (ACF) (CTR)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **Pedro- Leave (Follow Up(b)(6)** - Moreno, Mr. Pedro (ACF)
- **10:00am - 10:30am Travel Questions (NY/Philly)** (Conference Call | 202-774-2300| PC:(b)(6) - Lloyd, Scott (ACF)

## Saturday, March 31

## Sunday, April 1



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000202

# April 2, 2018 - April 8, 2018

April 2018

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May 2018

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## Monday, April 2

- **12:00am Ken - Leave** - Tota, Kenneth (ACF)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **11:30am - 11:45am Repatriation Update** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- **2:00pm - 2:30pm Call w/ James and Scott** (James to Scott ) - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm Monitoring Reports (REVIEW)** (Sharepoint )
- **3:00pm - 3:30pm Prep meeting w/ Maggie** (Maggie's office )
- **3:30pm - 4:00pm Garza Litigation Call** (Conference Room 716A or Conference number: 1-877-799-3580 passcode (b)(6) - Charrow, Robert (HHS/OGC)
- **4:00pm - 4:30pm Budget Data Analysis Team & COR Responsibilities** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)

## Tuesday, April 3

- **Ken - Leave** - Tota, Kenneth (ACF)
- **9:30am - 10:00am Homestead Contract Discussion** (Scott's Office or 866-736-3991 PC: (b)(6) - Lloyd, Scott (ACF)
- **10:00am - 10:30am 10:00am Transport to EEOB** (Driver: (b)(6) (b)(6) | Cell: (b)(6)
- **10:30am - 11:50am Refugee Resettlement PCC** (EEOB 445) - Norris, Amy B. EOP/NSC
- **11:00am - 11:30am**
- **11:30am - 12:00pm 11:50am Pick-up EEOB to Switzer** (Driver: (b)(6) (b)(6) | Cell: (b)(6)
- **2:00pm - 2:30pm Meet with Ben Goldhaber** (Ben's Office ) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm Meeting to Discuss Community Safety Initiative event in Texas** (IOAS Conference Room | 4th Floor (4026A)) - Wagner,
- **5:00pm - 6:00pm Cancelled: HOLD for ASPR ACF discussion**

## Wednesday, April 4

- **Ken - Leave** - Tota, Kenneth (ACF)
- **12:00am Pedro - Offsite, Available by phone** - Moreno, Mr. Pedro (ACF)
- **Amanda -TELEWORK**
- **9:00am - 10:00am Audit of the State of Florida's Refugee Cash and Medical Assistance Programs Entrance Conference** (Conference Call 1-877-353-3082/(b)(6) - Turner, Benita (ACF) (CTR)
- **11:00am - 12:00pm FY 2020 Budget Proposal Review** (Scott's Office / 2027742300/ Participant Access Code:(b)(6) - Lloyd, Scott (ACF)
- **1:30pm - 1:45pm Repatriation move to OHSEPR** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm Release S/SS Placement - WJDR 2365** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- **5:00pm - 7:00pm HARD STOP**

## Thursday, April 5

- **Ken - Leave** - Tota, Kenneth (ACF)
- **Pedro - Offsite, Available by phone** - Moreno, Mr. Pedro (ACF)
- **9:00am - 10:00am Meeting with the Successful Survivors Foundation** (ACF | Mary E. Switzer Building | 330 C Street, SW | 4th Floor | IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- **11:00am - 12:00pm Meeting with Scott Lloyd to discuss Production Requests 2 and 4 and interview with LVM** (Switzer Room 3322 1-866-632-8460 passcode (b)(6) - Fuma, Julia (HHS/OGC)
- **12:00pm - 1:00pm Passport Photos (2)** (FedEx)
- **5:00pm - 7:00pm HARD STOP**

## Friday, April 6

- **12:00am Ken - Leave** - Tota, Kenneth (ACF)
- **Pedro - Offsite, Available by phone** - Moreno, Mr. Pedro (ACF)
- **Ken- Telework** - Tota, Kenneth (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)
- **9:30am - 10:00am Morning Meeting w/ Trina** (Scott's Office) - Lloyd, Scott (ACF)
- **10:00am - 10:30am TRAVEL: Int'l Travel Briefing Slide Deck for Immediate Review and Acknowledgement (Tokyo, Japan) (Mandatory)** (Link Inside )
- **2:30pm - 2:45pm Today and quick meeting** (Call-in Number: 877-972-6045 participant:(b)(6) - Melaih, Nahlah (ACF) (CTR)
- **3:00pm - 4:00pm Policy question / suggestion** (Conference call (202-774-2300 Participant: (b)(6) ) - Lloyd, Scott (ACF)
- **3:11pm - 4:11pm WebEx Personal Conference confirmation: Edward Lloyd's Personal Conference** (WebEx Online) - Cisco WebEx

## Saturday, April 7

- **Pedro - Offsite, Available by phone** - Moreno, Mr. Pedro (ACF)

## Sunday, April 8

- **Pedro - Offsite, Available by phone** - Moreno, Mr. Pedro (ACF)



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000203

# April 9, 2018 - April 15, 2018

April 2018

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May 2018

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## Monday, April 9

- ← **12:00am Pedro - Offsite, Available by phone** - Moreno, Mr. Pedro (ACF)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **9:30am - 10:00am Cardiac Patient** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- **10:30am - 11:00am 10:30am Transport to EEOB** (Driver: (b)(6) (b)(6) | Cell: (b)(6) )
- **11:00am - 12:00pm Border Resource (National Guard/End Catch & Release) PCC** (EEOB 428) - Bristow, Justin A. EOP/NSC
- **12:00pm - 12:30pm 12:00pm Pick-up EEOB to Switzer** (Driver: (b)(6) (b)(6) | Cell: (b)(6)
- **12:30pm - 1:00pm LUNCH**
- **1:00pm - 4:00pm Scott Dep Prep** (Switzer Room 3202 ) - Fuma, Julia (HHS/OGC)
- **4:30pm - 5:00pm Check-in w/ Amanda Dukes**

## Tuesday, April 10

- **HOLD- New York Speaking Engagement**
- **1:30pm - 3:30pm FY2020 Legislative Proposals - Next Steps** (IOAS Conference Room (4026A) AND 866-687-9176 | Passcode: (b)(6) - Wagner, Steven (ACF)
- **1:30pm - 3:00pm HQ Meeting** (5524) - Mitchell, Genna (ACF) (CTR)
- **2:00pm - 2:20pm budget review with IOAS** (IOAS Conference Room (4026A) AND 866-687-9176 | Passcode: (b)(6) - Edwards, Lauren (ACF)
- **3:00pm - 3:30pm EDH Brief on MOU w/DHS** (Deputy Secretary's Conference Room, 614-G; Conference Call: #866-873-9344, Participant (b)(6) - DeputySecretary (OS/IOS)

## Wednesday, April 11

- **12:00am HOLD - Site Visit Philadelphia** - Lloyd, Scott (ACF) →

## Thursday, April 12

- ← **HOLD - Site Visit Philadelphia** - Lloyd, Scott (ACF) →
- **Amanda Telework**
- **3:30pm - 4:30pm ASPR/ACF Meeting** (Sub Basement Oneill House Building) - Stephan, Briana (OS/ASPR/IO)

## Friday, April 13

- ← **12:00am HOLD - Site Visit Philadelphia** - Lloyd, Scott (ACF)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **8:00am - 8:30am EDH Brief on MOU w/DHS (Follow Up)** (614-G) - DeputySecretary (OS/IOS)
- **8:30am - 9:00am *Transportation Requested* | Depart 8:30am** (DOJ)
- **9:00am - 4:30pm Deposition (DOJ requesting a full day block)** (DOJ)
- **4:30pm - 5:00pm Pick-up: 4:30pm | *Transportation*** (b)(6) (b)(6) contact # is (b)(6) or (b)(6)

## Saturday, April 14

## Sunday, April 15



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000204

# April 16, 2018 - April 22, 2018

April 2018

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May 2018

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## Monday, April 16

- **Lauren Telework** - Edwards, Lauren (ACF)
- **10:00am - 10:30am 10:00am Depart from HHH** (Driver: (b)(6) (b)(6) (b)(6)
- **10:30am - 11:30am End Catch and Release/ NG resources to the border** (EEOB 476) - Bristow, Justin A. EOP/NSC
- **11:30am - 12:00pm 11:45am Pick-up** (Driver: (b)(6) (b)(6)
- **12:00pm - 1:00pm LUNCH /Office Time**
- **2:30pm - 3:00pm EXERCISE EXERCISE EXERCISE Repatriation No Notice CONCALL Information EXERCISE EXERCISE EXERCISE** (Dial In: 866-819-6610 Passcode: (b)(6) ) - OS Secretarys Operations Center

## Tuesday, April 17

- **10:00am - 11:00am EXERCISE EXERCISE EXERCISE Notice of Activation - Texas EXERCISE EXERCISE EXERCISE** (Dial In: 866-819-6610 Passcode (b)(6) ) - OS Secretarys Operations Center
- **3:00pm - 4:00pm Transition Planning** (Scott Office ) - Tota, Kenneth (ACF)

## Wednesday, April 18

- **10:00am - 11:00am Meeting with Andrew Veprek**
- **12:00pm - 1:00pm LUNCH**
- **2:30pm - 3:00pm Community Safety Initiative** (Anna's Office OR Conference Number: 866-646-7489 - Participant Code: (b)(6) - Pilato, Anna (ACF)
- **3:30pm - 4:30pm FW: Japan Trip Brief** (HHH 523B, OSSI #2) - OS OSSI #2
- **5:00pm - 5:30pm Meet w/ Bob Charrow**

## Thursday, April 19

- **8:30am - 9:45am ECDC Conference** (Holiday Inn Hotel and Suites, Alexandria-Old Town) - Lloyd, Scott (ACF)
- **10:00am - 10:30am Travel time**
- **11:30am - 12:30pm Lunch | Office Time**
- **12:30pm - 1:00pm ORR 1 Discussion** (Scotts Office or Call In (see invite) ) - Lloyd, Scott (ACF)
- **1:30pm - 3:00pm PSI Hearing Prep** (Switzer 4026A) - Logan, Scott (ACF)
- **4:00pm - 4:30pm Bond Hearing Case Discussion** (Scott's Office ) - Lloyd, Scott (ACF)
- **4:30pm - 5:00pm ASL meeting with ACF re: repatriation** (ASL Conference Room 416G) - McGuffee, Tyler Ann (HHS/ASL)

## Friday, April 20

- **Ken- Telework** - Tota, Kenneth (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)
- (b)(6) **'s B-Day**
- **9:27am - 10:27am WebEx Personal Conference confirmation: Edward Lloyd's Personal Conference** (WebEx Online) - Cisco WebEx
- **9:30am - 10:00am MOA implementation call (OMB/NSC/DPC)** (EEOB 419) - Bristow, Justin A. EOP/NSC
- **1:00pm - 3:00pm FW: Repatriation & Evacuation discussion** ( 1.800.320.4330 passcode (b)(6) - Djoukeng, Ronnie
- **3:45pm - 6:00pm HARD STOP - DO NOT SCHEDULE**
- **4:00pm - 5:00pm UAC Authorities** (614-G) - DeputySecretary (OS/IOS)

## Saturday, April 21

## Sunday, April 22



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000205

# April 23, 2018 - April 29, 2018

April 2018

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May 2018

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## Monday, April 23

- **Lauren Telework** - Edwards, Lauren (ACF)
- **10:00am - 10:30am 10:05am Departure to GDIT** (Driver: (b)(6) (b)(6) contact # (b)(6) - Lloyd, Scott (ACF)
- **10:30am - 1:30pm Counter MS-13 Recruitment** (GDIT, 2600 Tower Oaks Blvd., Suite: 600, Rockville, MD 20852) - Lloyd, Scott (ACF)
- **12:00pm - 1:00pm FW: California TTX Budget** (Joann's Office ) - Melaih, Nahlah (ACF) (CTR)
- **1:30pm - 2:00pm 1:00pm Pick-up** (Driver: (b)(6) (b)(6 contact # (b)(6) ) - Lloyd, Scott (ACF)
- **3:00pm - 4:00pm Repatriation finance and activities for this FY2018** (Scott's Office ) - Melaih, Nahlah (ACF) (CTR)

## Tuesday, April 24

- **Administrative Day !**
- **1:00pm - 2:00pm Deregulation** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- **1:45pm - 2:45pm ORR Coffee Break to celebrate Joann Simmons** (5200 Kitchen) - Sualog, Jallyn (ACF)
- **2:30pm - 3:00pm 2:30pm Departure Switzer to EEOB** (Driver: (b)(6) (b)(6 contact # (b)(6) - Lloyd, Scott (ACF)
- **3:00pm - 4:00pm PCC - End catch and Release/NG resources to the border** (EEOB 430) - Bristow, Justin A. EOP/NSC
- **4:00pm - 4:30pm 4:00pm Pick-up** (Driver: (b)(6) (b)(6 contact # (b)(6) ) - Lloyd, Scott (ACF)

## Wednesday, April 25

- **12:00am Work Travel- Japan** →
- **ADMIN DAY!**
- **11:00am - 12:00pm Administrative Professionals Day** (5th floor breakroom (2nd corridor)) - Tota, Kenneth (ACF)
- **1:00pm - 1:30pm Senior Staff Special Event** (4523) - Goldhaber, Ben (ACF)
- **5:00pm - 5:30pm ACF Politicals Check in Meeting** (IOAS Conference Room--4026A) - Powers, Mary (ACF)

## Thursday, April 26

- ← **Work Travel- Japan** →
- **11:00am - 12:00pm Nutrition 101** (Switzer 5122 or Webex) - ORR Director (ACF)
- **2:30pm - 4:30pm Joann's Retirement Reception** (5122) - Papanicolas, Koula (ACF) (CTR)

## Friday, April 27

- ← **Work Travel- Japan** →
- **Lauren Telework** - Edwards, Lauren (ACF)

## Saturday, April 28

- ← **Work Travel- Japan** →

## Sunday, April 29

- ← **12:00am Work Travel- Japan**



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HHS-19-0275, 18-0681-K-000206

# April 30, 2018 - May 6, 2018

April 2018

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May 2018

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## Monday, April 30

- **Chantal 1st Day (New EA)**
- **Lauren on Leave** - Edwards, Lauren (ACF)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **11:30am - 12:00pm FY2020 Budget Proposals Discussion with ORR** (IOAS Conference Room (4026A) OR 866-687-9176 | Passcode: (b)(6) ) - Wagner, Steven (ACF)
- **12:00pm - 1:00pm LUNCH**
- **2:00pm - 3:00pm ORR Quarterly Panel Review Presentation** (Rm: 5122 | 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)
- **3:00pm - 4:00pm Fw: FOIA training** (730B (Humphrey)) - Ashendorf, Jacob (HHS/IOS)
- **3:00pm - 4:00pm Mandatory FOIA Training (Cannot Rescheudle)** (730B (Humphrey building) )

## Tuesday, May 1

- **Amanda Dukes | Out of the Office**
- **3:30pm - 3:45pm OD review of UC who prevailed at bond hearings** (Scott Office ) - Lloyd, Scott (ACF)
- **4:30pm - 7:30pm Invitation for Joann's dinner** (The Hamilton, 600 14th Street, NW Washington DC 20005 (Near Metro Center)) - Lloyd, Scott (ACF)

## Wednesday, May 2

- **10:00am - 11:00am Citi Inclusive Finance Meeting with ORR** (Mary Switzer, 330 C Street SW, Washington, DC 20024 | 4th floor | Room: 4603 ) - Lloyd, Scott (ACF)
- **12:00pm - 1:00pm Fw: Hatch Act training** (730B (Humphrey) -- Call in 866-875-7491 passcode (b)(6) - Ashendorf, Jacob (HHS/IOS)
- **12:00pm - 1:00pm Mandatory Hatch Act Training (Cannot Cancel)** (730B (Humphrey building) \ 866-875-7491 passcode (b)(6) )
- **1:00pm - 2:00pm INITIAL SERP WORKGROUP DISCUSSION** (WebEx Online) - McMillan II., Mr. Benjamin (ACF) (CTR)
- **1:30pm - 2:00pm Meeting with Scott Lloyd** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **4:00pm - 4:30pm Psychotropic Medications Discussion** (Scott's Office ) - Lloyd, Scott (ACF)

## Thursday, May 3

- **Amanda Dukes | Out AM**
- **10:00am - 10:20am Meeting with Scott Lloyd** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **12:00pm - 12:30pm 12:00pm Departure to EEOB** (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- **12:30pm - 1:30pm AMA at White House Meeting on Immigration** (Roosevelt Room) - Secretary Scheduler (OS/IOS)
- **12:30pm - 1:30pm Emergency Repatriation and Adaptive Planning Disaster Leadership Group (DLG) ****Agenda Attached******* (HHH,
- **2:00pm - 3:00pm Sub-PCC UAC** (EEOB 476) - Bristow, Justin A. EOP/NSC
- **3:00pm - 3:30pm 3:00pm Pick-up** (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- **4:00pm - 5:00pm Healing Hearts Data Presentation** (Conference room 5202) - Lloyd, Scott (ACF)

## Friday, May 4

- **Ken- Telework** - Tota, Kenneth (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)
- **10:30am - 11:00am GDIT Enhanced Monitoring and TA Contract - Next Option Period** (Scott Office ( Call In Info Below)) - Lloyd, Scott (ACF)
- **11:30am - 12:30pm Canceled: UAC Capacity** (ASA Conference Room - 309F) - ASA (OS/OGC)
- **12:00pm - 1:00pm LUNCH**
- **2:00pm - 3:00pm Financial Monitoring** (Scott's Office) - Lloyd, Scott (ACF)
- **3:00pm - 3:15pm Document Signature's w/ Trina** (Scott's Office) - Lloyd, Scott (ACF)

## Saturday, May 5

## Sunday, May 6



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000207

# May 7, 2018 - May 13, 2018

May 2018

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June 2018

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## Monday, May 7

- **Lauren -** (b)(6) **leave in the PM** - Edwards, Lauren (ACF)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **11:30am - 11:45am Briefing: Scott Lloyd** (625D) - Clark, Timothy (HHS/IOS)
- **11:30am - 12:00pm Meeting with Tim Clark**
- **12:00pm - 1:00pm LUNCH**
- **1:00pm - 2:00pm Canceled: Please Respond - Repatriation/Adaptive Planning Team Support Introductions** (TBD)
- **2:00pm - 3:00pm HOLD - Urgent 2 - Repatriation Program and Meeting**
- **2:30pm - 3:00pm RE: Repatriation/Adaptive Planning Team Support Introductions** (4424A ) - Melaih, Nahlah (ACF) (CTR)
- **3:00pm - 4:00pm S/SS Release Request RAAL (Open for Dial In)** (5122) - Lloyd, Scott (ACF)
- **4:30pm - 5:30pm Repatriation Program Meeting** (Anna's Office --

## Tuesday, May 8

- **11:00am - 11:30am GDIT Enhanced Monitoring and TA Contract - Next Option Period** (Scott Office ) - Lloyd, Scott (ACF)
- **11:30am - 12:00pm Habeas Petition Brief** (Scott's Office ) - Lloyd, Scott (ACF)
- **12:00pm - 12:30pm POTUS Memorandum Coordination Meeting between DHS and HHS** (855-852-7677 PIN #: (b)(6) ) - Abbott, Christian
- **1:00pm - 2:00pm LUNCH**
- **4:00pm - 5:00pm border security PCC** (EEOB 350) - Bristow, Justin A. EOP/NSC
- **5:30pm - 6:30pm Mtg with Peter Urbanowitz**

## Wednesday, May 9

- **9:30am - 10:00am employee recognition** - Lloyd, Scott (ACF)
- **11:00am - 12:00pm Meeting with Mayor of Herriman City Utah** (Mary Switzer, 330 C Street SW, Washington, DC 20024 | 5th floor | Room: 5202) - Lloyd, Scott (ACF)
- **12:30pm - 1:00pm dereg prep**
- **1:00pm - 2:00pm Regulatory Reform Task Force- Services and Other Working Group** (Executive Secretary Conference Room (HHS)) - Office of the Executive Secretary Master Calendar (HHS/OS)
- **1:30pm - 2:00pm LUNCH**

## Thursday, May 10

- **9:00am - 10:00am FY18 MG Updates** (Scott's Office) - Lloyd, Scott (ACF)
- **12:00pm - 1:00pm LUNCH**
- **12:00pm - 12:30pm Meeting with Steve**
- **1:00pm - 2:20pm Agenda for May 10 U.S. Refugee Assistance Program (USRAP) PCC** (WHSR EXEC) - Norris, Amy B. EOP/NSC
- **2:30pm - 3:30pm ORR Staff meeting** (Switzer Room 5324 / 888-677-8391 PC: (b)(6) - Lloyd, Scott (ACF)
- **3:30pm - 4:30pm** (b)(6) **(SECRET LEVEL )** ( Dept of Health and Human Services (DHHS) 200 Independence Ave, SW; Washington DC 20201 - Suite 523B (Corner of Indepenence Ave and 3rd SW)) - Kadlec, Robert (OS/ASPR/IO)
- **4:30pm - 5:00pm Meeting** (OCR (Humphrey 515F)) - Noronha, Maya (HHS/OCR)

## Friday, May 11

- **Lauren Telework** - Edwards, Lauren (ACF)
- **9:30am - 10:00am Meet with Tim Clark**
- **10:30am - 11:30am Meeting with Major General Roger Noble** (200 Independence Ave., SW Washington DC | Hubert Humphrey Building; SCIF Suite (b)(6) Clearance required), 5th Floor) - Wagner, Steven (ACF)
- **1:00pm - 2:00pm FW: 100% Policy Prosecution (Mock Call)** ( Dial in: 855-852-7677 Access code: (b)(6) - OLA.scheduler
- **1:30pm - 2:00pm UAC Assumptions** (4026 or Call) - Barlow, Amanda (ACF)
- **2:30pm - 6:00pm HARD STOP**

## Saturday, May 12

## Sunday, May 13

- **MOTHER'S DAY!**



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000208

# May 14, 2018 - May 20, 2018

May 2018

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June 2018

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## Monday, May 14

- **Lauren Telework** - Edwards, Lauren (ACF)
- **9:00am - 10:00am ACF's Meeting with DHS** (CBP HQ | 1300 Penn. Ave NW, WDC| Suite 4.4A) - Wagner, Steven (ACF)
- **10:30am - 11:30am Senate Judiciary UAC Hearing Prep** (4026A or dial-in 888-764-8919 passcode(b)(6) ) - Logan, Scott (ACF)
- **11:30am - 12:00pm LUNCH**
- **12:00pm - 1:00pm Appropriators UAC Policy Briefing** (5524 SWITZER) - Logan, Scott (ACF)
- **12:00pm - 12:30pm FW: ACF/ORR/UAC briefing** (877-920-8975; Passcode: 7655879 (Leader:(b)(6) ) - Townsend, Sarita (HHS/ASFR)
- **1:00pm - 2:00pm Ending Catch and Release Report teleconference** (855-852-7677, (b)(6) ) - Rohr, Karl
- **1:00pm - 2:00pm FW: Hill Briefing - 100% Prosecutions/Zero**
- **3:00pm - 3:30pm TX licensure exemption** (Scott's Office ) - Lloyd,
- **4:00pm - 5:00pm Updates to Community Safety** (Scott's Office -

## Tuesday, May 15

- **8:00am - 8:30am Flores Rule Developments** (Conference Room 713F)
- **12:00pm - 12:30pm DRA staffing update** (Scott's office ) - Lloyd, Scott (ACF)
- **12:30pm - 1:00pm LUNCH**

## Wednesday, May 16

- **10:00am - 11:00am UAC Reporting** (5202) - Lloyd, Scott (ACF)
- **1:00pm - 1:15pm Prebreif for House Majority UAC call** (514G or call 202-868-9507) - Moughalian, Jen (HHS/ASFR)
- **1:15pm - 1:45pm House Majority LHHS Approps Call on UAC** (514G) - Moughalian, Jen (HHS/ASFR)
- **2:30pm - 3:00pm LUNCH**
- **3:00pm - 4:00pm ORR/OGC Flores Meeting** (Conference Room: 5122 ) - Lloyd, Scott (ACF)
- **3:30pm - 4:30pm Coordination meeting and Emergency Repatriation (topic - Regions, SERPs, & Exercise)** (Room 4523/4603, Mary Switzer Building ) - Russell, Elizabeth (ACF)
- **4:30pm - 5:00pm UAC call with Team Abbott** (Diai in number below)

## Thursday, May 17

- **9:30am - 10:00am Follow-up to Catch and Release POTUS Report #2** (855-852-7677, (b)(6) - Rohr, Karl
- **12:00pm - 1:00pm LUNCH**
- **2:00pm - 3:00pm Interagency Briefing With Aprops on UAC** (1-866-711-9052 ;(b)(6) - Hayes, Sean (HHS/ASL)
- **2:00pm - 3:00pm Gathering spot for ACF for UAC Call with Appropriators** (4026) - Barlow, Amanda (ACF)
- **4:00pm - 5:00pm Differences with Steven Fondriest** (Mary Switzer, 330 C Street SW, Washington, DC 20024 | 5th floor | Room: 5102 (OPEN FOR DIAL IN)) - Lloyd, Scott (ACF)

## Friday, May 18

- **Ken- Telework** - Tota, Kenneth (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)
- **9:30am - 10:00am Removable Aliens & additional resources or authorities for C&R** (855-852-7677, (b)(6) - Rohr, Karl
- **11:00am - 12:00pm Post-Release Sexual Abuse Incident** (5122 (Dial In below if needed)) - Lloyd, Scott (ACF)
- **12:30pm - 1:30pm FW: Pre-Brief for HAC Southwest Border** (866-760-7370; (b)(6) - Hayes, Sean (HHS/ASL)
- **1:30pm - 2:00pm AAS Steve Wagner's call with DUS James McCament** (Conference Call Number: 1-855-852-7677 | Passcode:
- **3:00pm - 3:30pm Call on UAC with Gov. Rauner's Team** (by Conf Call) - Johnston, Darcie (HHS/IEA)
- **3:30pm - 4:00pm IEA/ORR Briefing w/NGA** (Conf Call 866-721-1442; passcode (b)(6) ) - Stevens, Lee (OS/IEA)
- **5:00pm - 5:30pm UAC Population Reduction Memo** (614-G) -

## Saturday, May 19

## Sunday, May 20



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# May 21, 2018 - May 27, 2018

May 2018

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June 2018

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## Monday, May 21

- **Lauren Telework** - Edwards, Lauren (ACF)
- **10:00am - 11:00am HOLD: MANDATORY TRAVEL TRAINING for Political Personnel** (HHH Auditorium ) - Lloyd, Scott (ACF)
- **10:00am - 11:00am Mandatory Travel Training** (Humphrey Building, First Floor Auditorium) - Bird, Catherine (OS/OGC)
- **10:30am - 11:00am Pick-Up to Hill - Driver for this request will be** (b)(6) (b)(6) **contact #** (b)(6) **or** (b)(6)
- **11:00am - 12:00pm Hill Briefing Re UAC** (H140) - Hayes, Sean (HHS/ASL)
- **12:05pm - 12:30pm Pick-Up to Switzer - Driver for this request will**
- **12:30pm - 1:00pm LUNCH**
- **1:00pm - 2:00pm Senate Judiciary UAC Hearing ASL Prep** (416G) -
- **2:00pm - 2:30pm Southwest Border Capacity Issues** (Telecon:
- **2:30pm - 4:00pm ACF Senior Leadership Briefing and Emergency**
- **4:30pm - 5:00pm Discussion with ORR | 9th Circuit Decision on**

## Tuesday, May 22

- **8:00am - 9:00am Depart Switzer for EEOB - Van Reserved - Driver:** (b)(6) (b)(6) **contact # is** (b)(6) **or** (b)(6) (Open for details)
- **9:00am - 4:00pm HOLD: WH/OPM Appointees Conference** (EEOB)
- **12:00pm - 1:00pm LUNCH**
- **1:00pm - 1:30pm Discussion w/ Elizabeth Russell** (Scott's Office) - Lloyd, Scott (ACF)
- **1:00pm - 3:00pm Mandatory EEO Training for Supervisors and Managers** (Switzer Room 5324 or See below for ADOBE Connect/Audio Conference) - ACF Diversity Management
- **2:00pm - 2:30pm Personnel Meeting w/ Trina** (Scott's Office) - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm Daniel Maloney - transfer over workflows to Pedro for approval** (Scott's Office) - Lloyd, Scott (ACF)

## Wednesday, May 23

- **Francesca's B-Day**
- **8:30am - 8:45am ACF/ORR - ASPR sync on UAC UCG Deputies meeting** (Via webex dial-in — 202-774-2300 Access Code (b)(6) - White, Jonathan (OS/ASPR/OPP)
- **9:15am - 9:30am Travel**
- **9:30am - 11:00am UCG Deputies Meeting** (FEMA HQ, 500 C Street SW, Washington, DC 20472 // Mezzanine Conference Room // Conference Bridge 800-320-4330 PIN (b)(6) - Koren, Elizabeth
- **11:15am - 12:00pm Talking Points for Philadelphia w/ Lauren** (Scott to call Ken's Office (202) 401-4858) - Lloyd, Scott (ACF)
- **12:00pm - 12:30pm Integrity Help w/ Jason** (Scott's Office - 5th Fl. 5101) - Lloyd, Scott (ACF)
- **1:00pm - 5:00pm HARD STOP/Do Not Schedule**
- **2:45pm - 6:00pm HARD STOP - DO NOT SCHEDULE**

## Thursday, May 24

- **9:30am - 10:00am UAC Briefing** (614-G) - DeputySecretary (OS/IOS)
- **10:30am - 11:00am Case Review** (Scott's office to call Marivic 202-617-0801) - Lloyd, Scott (ACF)
- **11:00am - 11:30am MOA Policy Discussion** (Scott's Office ) - Lloyd, Scott (ACF)
- **11:30am - 12:30pm LUNCH**
- **1:30pm - 2:00pm Call w/ Matthew Bowman** (Scott to call Matthew @ 202-868-9791) - Lloyd, Scott (ACF)
- **2:00pm - 2:30pm Call Regarding Border Facility Capacity** (877-336-1839 pin: (b)(6) - VITIELLO, RONALD D (USBP)
- **2:30pm - 3:00pm Meeting w/ Ximena** (Scott's office ) - Lloyd, Scott (ACF)

## Friday, May 25

- **Lauren Telework** - Edwards, Lauren (ACF)
- **9:30am - 10:00am TRAVEL**
- **10:00am - 10:30am Update on UAC Outreach with Governors and Next Steps** (IEA Conf Room) - Kalavritinos, Jack (OS/IEA)
- **10:30am - 11:00am TRAVEL**
- **12:00pm - 1:00pm LUNCH**
- **2:30pm - 3:30pm BCFS Discussion w/ Kim Womack** (Scott's Office) - Lloyd, Scott (ACF)
- **3:00pm - 4:00pm CONFIRMED: Zero Tolerance/Resource Working Group** (202-395-6392,, (b)(6) (or NEOB 10209 for EOP particpants))

## Saturday, May 26

## Sunday, May 27

- **1:00pm - 1:15pm AMA Conference call with Staff , RE : Prep for Miller call** (866-873 9344 pw (b)(6) - Secretary Scheduler (OS/IOS)



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# May 28, 2018 - June 3, 2018

May 2018

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June 2018

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## Monday, May 28

- **Memorial Day!**
- **Lauren Telework** - Edwards, Lauren (ACF)

## Tuesday, May 29

- **12:00am Pedro - Leave** (b)(6) (b)(6) - Moreno, Mr. Pedro (ACF)
- **Chanel - Out of Office**
- **8:00am - 8:30am Pre-Brief for Hugh Hewitt Interview** (614-G) - DeputySecretary (OS/IOS)
- **8:30am - 9:00am LIVE Radio Interview w/ Hugh Hewitt Show** (614-G; Call from a Landline 949-857-0362) - DeputySecretary (OS/IOS)
- **11:30am - 12:00pm LUNCH**
- **1:30pm - 2:00pm ACF Bi-Weekly Meeting with the Deputy Secretary** (614-G) - DeputySecretary (OS/IOS)
- **3:00pm - 4:00pm HOLD**
- **4:30pm - 5:00pm Support for EDH**

## Wednesday, May 30

- **Pedro - Leave** (b)(6) (b)(6) - Moreno, Mr. Pedro (ACF)
- **Amanda Dukes "Out of the Office"**
- **Cert - Budget Officer GS560-15** (OPM) - Robinson, Trina (ACF)
- **9:15am - 9:30am Garza Implementation Issue** (Counselors Conference Room (HHS) 611E) - Stannard, Paula (HHS/IOS)
- **9:30am - 10:00am fingerprint issues** (Call - In) - Lloyd, Scott (ACF)
- **9:40am - 10:10am Fingerprints Software Issue**
- **11:00am - 12:00pm UAC** (Scott's office and web ex) - Lloyd, Scott (ACF)
- **12:30pm - 2:30pm WH with Dep Sec**
- **1:00pm - 1:30pm LUNCH**
- **1:45pm - 2:15pm FW: HHS-DHS MOA Call** ((855) 852-7677, (b)(6) - Klingler, McLaurine
- **2:00pm - 3:00pm Gang Training with Agent Vega** (Conference
- **3:00pm - 3:30pm Call with James McHenry** (Scott to call James) -

## Thursday, May 31

- **Pedro - Leave** (b)(6) (b)(6) - Moreno, Mr. Pedro (ACF)
- **8:30am - 9:00am Meet with Scott** (Judy Office ) - Stecker, Judy (OS/ASPA)
- **9:30am - 10:00am Travel to Humphrey's**
- **10:00am - 10:30am Meet with Brian to discuss ORR Site Visit** (610-F) - Tignor, Beth (HHS/IOS)
- **10:30am - 11:00am EDH Pre-Brief for UAC Call** (Deputy Secretary's Conference Room, 614-G; Conference Call #: 866-873-9344, Participant
- **10:30am - 11:00am Transport to WH**
- **12:30pm - 1:00pm DO NOT SCHEDULE**
- **1:00pm - 2:00pm Immigration meeting** (DAG's Conference Room,
- **2:00pm - 2:30pm Transport from DOJ. Driver:** (b)(6) (b)(6)
- **3:00pm - 4:00pm FW: UAC/OMB Summit** (EEOB 246/Phone Call) -
- **4:15pm - 4:30pm Signatures w/ Trina** (Scott's Office) - Lloyd, Scott
- **5:30pm - 6:00pm Background Check MOA Implementation Quick**

## Friday, June 1

- **Pedro - Leave** (b)(6) (b)(6) - Moreno, Mr. Pedro (ACF)
- **Ken- Telework** - Tota, Kenneth (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)
- **9:00am - 9:30am UAC - Arkansas** (IEA Conf Room 620 E (Conf line: 1-877-512-3483 password:(b)(6) - Kalavritinos, Jack (OS/IEA)
- **10:00am - 11:30am ORR Background Check MOA Implementation** (Conf Rm 3322) - Blake, Sebrina (ACF)
- **12:00pm - 1:00pm LUNCH**
- **12:30pm - 1:00pm Follow Up Meeting on UAC Court Order** (514G) - Moughalian, Jen (HHS/ASFR)
- **1:00pm - 2:00pm Long Term Communications Strategy for UAC Program** (5202 and call-in ) - Lloyd, Scott (ACF)
- **2:00pm - 2:30pm Duties Discussion** (Scott's Office) - Lloyd, Scott
- **3:00pm - 4:00pm Zero tolerance resource check-in**
- **4:30pm - 5:00pm Update: ORR Background Check MOA**

## Saturday, June 2

- **Pedro - Leave** (b)(6) (b)(6) - Moreno, Mr. Pedro (ACF)
- **10:30am - 11:00am Call on beds** (Conference) - Lloyd, Scott (ACF)
- **10:30am - 11:30am WebEx Personal Conference confirmation:**
- **1:59pm - 2:59pm WebEx Personal Conference confirmation:**
- **2:00pm - 2:45pm Call regarding capacity** - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm Commissioner Coordination Call** (Telecon:

## Sunday, June 3

- **Pedro - Leave** (b)(6) (b)(6) - Moreno, Mr. Pedro (ACF)
- **2:00pm - 3:00pm Conference Call - Site Visit** (Call-In: 1-866-632-8577 Passcode:(b)(6) - Stecker, Judy (OS/ASPA)
- **2:30pm - 3:00pm Migration Update/Coordination Call** (Telecon: 888-330-1716 / Pin: (b)(6) - CBP COMMISSIONER SCHEDULER



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# June 4, 2018 - June 10, 2018

June 2018

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July 2018

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## Monday, June 4

- ← **Pedro - Leave** (b)(6) (b)(6) - Moreno, Mr. Pedro (ACF) →
- **Lauren Telework** - Edwards, Lauren (ACF)
- **10:00am - 11:00am AMA site visit in Virginia** (TBD) - Secretary Scheduler (OS/IOS)
- **11:00am - 12:00pm LUNCH**
- **12:00pm - 1:00pm Emergency Repatriation and Adaptive Planning Disaster Leadership Group (DLG): Second Meeting ***Agenda**
- **12:30pm - 1:00pm UAC NPRM Update** (Conf Rm. 713F/Call number 888-329-7107 passcode (b)(6) - White, Caroline (HHS/OGC)
- **2:00pm - 2:30pm UAC catch-up** (Scott's Office) - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm Sponsor Forms** (Scott's Office) - Lloyd, Scott (ACF)
- **3:15pm - 3:30pm Travel**
- **3:30pm - 4:30pm** (b)(6) ( Dept of Health and
- **4:40pm - 5:00pm Meeting with Scott Lloyd** (Steve Wagner's Office
- **6:30pm - 7:30pm Call with BB**

## Tuesday, June 5

- ← **12:00am Pedro - Leave** (b)(6) (b)(6) - Moreno, Mr. Pedro
- **8:30am - 9:00am 8:30am Departure to DOJ** (Driver: )
- **9:00am - 10:00am Meeting re: UAC Policies** (Main Justice Building,
- **9:30am - 10:00am Fwd: OMB UAC Questions** (Phone: 866-754-4170
- **10:00am - 10:15am 10:00am Pick-up** (Driver: )
- **11:45am - 12:05pm FW: Immigration Calls Pre-Brief** (614-G) -
- **12:00pm - 12:30pm LUNCH**
- **12:00pm - 1:00pm FW: Working Lunch re ORR** (Conf. Rm. 713F/716A
- **12:45pm - 1:00pm TRAVEL: Driver -** (b)(6) (b)(6) **contact #**
- **1:00pm - 2:00pm FW: PSI Briefing - Joint Concept of Operations**
- **2:10pm - 2:30pm TRAVEL: Driver -** (b)(6) (b)(6) **contact #**
- **4:00pm - 4:30pm Migration Update/Coordination Call** (Telecon:
- **4:30pm - 5:00pm Weekly Principals Immigration Call**
- **6:00pm - 6:15pm Holding Facility Capacity** (Phone: 888-330-1716 /

## Wednesday, June 6

- **Amanda Dukes | Out at 3:30pm**
- **11:00am - 11:30am Travel Discussion and Plans w/ Chanel** - Lloyd, Scott (ACF)
- **12:00pm - 12:30pm Reprogramming Update** (Scott's Office) - Lloyd, Scott (ACF)
- **12:30pm - 1:30pm LUNCH**
- **1:30pm - 2:30pm Zero Tolerance policy - resources group** (202-395-6392,(b)(6) or(b)(6) - Holm, Jim S. EOP/OMB
- **3:00pm - 3:30pm Economy Act Discussion** (Scott's Office - 5101 Switzer Bldg.) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm EDH Pre-Brief for MOA Principals Meeting on 6/7** (Deputy Secretary's Conference Room, 614-G) - DeputySecretary (OS/IOS)
- **4:30pm - 5:00pm ORR-6 Changes** (Scott's Office) - Lloyd, Scott (ACF)

## Thursday, June 7

- **Amanda Dukes | Out of the Office**
- **Chanel - Telework** (b)(6)
- **9:15am - 9:30am TRAVEL -** (b)(6) (b)(6) **contact # is** (b)(6) **or** (b)(6)
- **9:30am - 11:30am HOLD: WH Meeting re: fingerprinting - 10**
- **10:00am - 10:30am Planning Call CODEL to UAC shelter in Brownsville and San Diego (June 18th)** (888-764-8919 passcode
- **12:40pm - 1:00pm TRAVEL-** (b)(6) (b)(6) **contact # is** (b)(6) **or** (b)(6)
- **1:30pm - 2:00pm LUNCH**
- **2:30pm - 2:45pm AMB Proposal** (Scott's Office 5101) - Lloyd, Scott (ACF)
- **4:00pm - 4:30pm HR items with Trina** (Scott's office) - Lloyd, Scott
- **4:30pm - 4:45pm UC Grantee, Southwest Key** (Scott's Office - Open
- **5:30pm - 5:45pm Garza Implementation Issue** (Dial In:

## Friday, June 8

- **12:00am Lauren on Leave** - Edwards, Lauren (ACF) →
- **Lauren Telework** - Edwards, Lauren (ACF)
- **8:30am - 9:00am Meeting on CODEL to ORR facility** (610F) -
- **9:15am - 10:15am UAC Briefing for Rep. Burgess/Energy and**
- **10:15am - 11:00am DO NOT SCHEDULE**
- **11:00am - 12:00pm Coffee w theo**
- **11:00am - 11:30am HHS and DHS UAC MOA Implementation Day**
- **12:00pm - 1:00pm Lunch**
- **1:00pm - 2:00pm UCG Deputies Update (teleconference only)**
- **2:30pm - 3:00pm UAC Weekly Check-in** (877-920-8975; Passcode:
- **3:00pm - 3:30pm UAC Follow-up** (Steve's Office - Open for Dial In) -
- **3:30pm - 4:00pm call with Governor Hutchinson's staff re: site for**
- **4:00pm - 4:30pm quick chat with ACF** (866-703-8613, passcode:

More Items...

## Saturday, June 9

- ← **Lauren on Leave** - Edwards, Lauren (ACF) →

## Sunday, June 10

- ← **Lauren on Leave** - Edwards, Lauren (ACF) →



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# June 11, 2018 - June 17, 2018

June 2018

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July 2018

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## Monday, June 11

- **Lauren on Leave** - Edwards, Lauren (ACF)
- **Amanda | Out of the Office**
- **Lauren Telework** - Edwards, Lauren (ACF)
- **10:00am - 10:30am ORR OGC meeting** (Switzer 5202 OR call in: 1-866-632-8460; Passcode (b)(6) ) - Haron, Judith (HHS/OGC)
- **12:00pm - 1:00pm LUNCH**
- **1:30pm - 2:15pm Discussion w/ Heart to Heart CEO Jim Mitchum** (WebEx Online: Dial: 2027742300 ; PIN (b)(6) - Clasen, Nickolas (HHS/IEA)
- **3:15pm - 3:30pm Travel**
- **3:30pm - 5:00pm FY20 ACF Legislative Team Meeting #2: Hard-to-Serve Populations (FYSB, OCSE, ORR, OTIP)** (Humphrey 305A) - Benton, Amanda (OS/ASPE)
- **5:00pm - 5:10pm UAC Red Bed Daily Huddle** (Deputy Secretary's office 614G) - Urbanowicz, Peter (HHS/IOS)

## Tuesday, June 12

- **Lauren on Leave** - Edwards, Lauren (ACF)
- **10:00am - 12:00pm ASPE-IRP Learning Exchange: Administrative Burden and Red Tape** (Hubert H. Humphrey Building, Room 425A ) -
- **11:45am - 12:00pm UAC touchpoint;** (Dep Sec internal Conference Room, 866-732-0191; (b)(6) ) - Brady, Will (HHS/IOS)
- **12:00pm - 1:00pm LUNCH**
- **2:30pm - 3:00pm Priority Meeting w/ Elizabeth - Agenda Attached** (Scot to call Elizabeth at (b)(6) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm Clearance** (Scott's Office) - Lloyd, Scott (ACF)
- **4:00pm - 5:00pm UAC Discussion** (620E.4 (IEA conference room); 877 429 7305; (b)(6) - Hayes, Sean (HHS/ASL)
- **4:30pm - 5:00pm FW: Weekly Immigration Update Call** (Dial in: (202) 395-6392 Code: (b)(6) - Policy Coordinator
- **5:00pm - 5:10pm UAC Red Bed Daily Huddle** (Deputy Secretary's
- **6:30pm - 7:00pm UAC CODEL Meeting** (Brian's Office) - Harrison,

## Wednesday, June 13

- **Lauren on Leave** - Edwards, Lauren (ACF)
- **Amanda "On Leave"**
- **9:00am - 10:00am Meeting w/ IRAQI CHRISTIANS ADVOCACY AND EMPOWERMENT INSTITUTE (ICAE)** (330 C Street, SW,
- **10:00am - 11:00am ASL meeting with ACF re: repatriation** (OS ASL Conference Room 416 G) - Bassett, Matthew (HHS/ASL)
- **10:00am - 10:15am Call** - Hamilton, Gene (OAG)
- **10:30am - 11:00am Travel - Driver: (b)(6) (b)(6) contact # (b)(6) or (b)(6)** - Lloyd, Scott (ACF)
- **11:00am - 12:00pm Embassy Meeting w/ Madam Ambassador of the Republic of El Salvador, Claudia Canjura (UAC)** (Embassy of El
- **12:00pm - 1:00pm LUNCH**
- **12:10pm - 12:30pm Travel - Driver: (b)(6) (b)(6) contact #**
- **1:30pm - 3:00pm Refugee Team Meeting** (5524 / Dial in:
- **5:00pm - 5:10pm UAC Red Bed Daily Huddle** (Deputy Secretary's

## Thursday, June 14

- **Lauren on Leave** - Edwards, Lauren (ACF)
- **9:30am - 10:00am Travel - Driver: (b)(6) contact # (b)(6) or (b)(6)**
- **10:00am - 11:20am U.S. Refugee Admissions Program PCC--WAVES link** (EEOB 445) - Norris, Amy B. EOP/NSC
- **12:35pm - 1:00pm Travel - Driver: (b)(6) (b)(6) contact # is (b)(6) or (b)(6)**
- **1:00pm - 2:00pm LUNCH**
- **1:00pm - 1:30pm Travel Details w/ Chanel**
- **2:00pm - 3:00pm FW: Pre-Brief - House/Senate Briefings - Border/UACs/Family Separations/Reunification** (Conference Line:
- **3:00pm - 4:00pm Meeting with (b)(6) of Urban Strategies| Discussion Re: UAC Beds** (ACF | Mary E. Switzer Building | 330 C Street,
- **4:30pm - 5:00pm Scott & Ken Check-In** (Scott's Office) - Lloyd, Scott
- **5:00pm - 5:10pm UAC Red Bed Daily Huddle** (Deputy Secretary's

## Friday, June 15

- **Lauren on Leave** - Edwards, Lauren (ACF)
- **Ken- Telework** - Tota, Kenneth (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)
- **8:30am - 9:00am Call** ((202) 456-4677) - Zadrozny, John A. EOP/WHO
- **9:00am - 9:30am CODEL touch base** (Dial-In #: 866-864-3231
- **9:30am - 10:30am Meeting MOU and clarification** (Anna's Office ) -
- **10:30am - 11:00am Travel Discussion** (Scott's Office - Open for Dial
- **11:30am - 12:00pm CODELs** (Brian's Office) - Lloyd, Scott (ACF)
- **12:00pm - 1:00pm LUNCH**
- **1:00pm - 1:30pm Travel - Walk**
- **1:30pm - 2:30pm FW: HAC/SAC Briefing - Family**
- **2:00pm - 2:30pm ACF's Check-in with David Hansell (NYC ACS**
- **2:30pm - 2:45pm Travel - Walk**

More Items...

## Saturday, June 16

- **Lauren on Leave** - Edwards, Lauren (ACF)
- **10:00am - 10:30am Tornillo Call** (Dial-in provided) - Urbanowicz, Peter (HHS/IOS)
- **3:55pm - 4:25pm UAC Budget Call** (Dial-in provided) - Harrison, Brian (HHS/IOS)

## Sunday, June 17

- **Lauren on Leave** - Edwards, Lauren (ACF)



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HHS-19-0275, 18-0681-K-000213

# June 18, 2018 - June 24, 2018

June 2018

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July 2018

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## Monday, June 18

- **12:00am Lauren on Leave** - Edwards, Lauren (ACF)
- **Scott on Travel**
- **Lauren Telework** - Edwards, Lauren (ACF)
- **10:00am - 10:30am REMINDER: Scheduled Fire Drill** - Lloyd, Scott (ACF)
- **1:30pm - 2:30pm HOLD: Zero Tolerance resources working group** (202-395-6392,,(b)(6) or (b)(6) - Holm, Jim S. EOP/OMB
- **2:00pm - 2:45pm Canceled: Meeting with Pat Nichols, Kay Bellor, Scott Lloyd and Ken Tota** (ORR - 330 C Street, SW, Suite 5101 ,
- **3:00pm - 3:30pm Clearance Items w/ Pedro** (Pedro's Office) - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm Briefing and Demo of UAC Intake and Bed management software / tracking** (Peter's Office 615F.3) - Urbanowicz,
- **4:15pm - 5:00pm UAC Huddle Prep - Do Not Move or Reschedule**
- **5:00pm - 5:10pm UAC Red Bed Daily Huddle** (Deputy Secretary's

## Tuesday, June 19

- **Brian on Leave** - Lloyd, Scott (ACF)
- **12:15pm - 1:00pm LUNCH**
- **1:00pm - 1:30pm TRAVEL** (b)(6) contact # is (b)(6)
- **1:30pm - 2:30pm Border Security Messaging Meeting** (WHSR JFK) - Georges, Liza B. EOP/WHO
- **2:45pm - 3:00pm TRAVEL** (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- **3:30pm - 4:30pm UAC Huddle Prep - Do Not Move or Reschedule**
- **4:30pm - 5:00pm Weekly Immigration Update Call** (Dial in: (202) 395-6392 Code: (b)(6) - Policy Coordinator
- **5:00pm - 5:10pm UAC Red Bed Daily Huddle** (Deputy Secretary's office 614G) - Urbanowicz, Peter (HHS/IOS)

## Wednesday, June 20

- **10:15am - 10:45am Travel to Pentagon** (b)(6) (b)(6) contact # (b)(6) or (b)(6)
- **11:00am - 1:30pm World Refugee Day Commemoration** (Room
- **11:00am - 11:30am UAC (HHS Support)** (3D247) - Salesses, Robert G
- **11:30am - 12:00pm Call: S1's Brownsville & San Antonio Trip**
- **11:40am - 12:10pm Travel to Switzer** (b)(6) (b)(6) contact #
- **12:30pm - 1:00pm CBP/ICE/ACF Conference Call** (Phone:
- **1:00pm - 1:30pm ACF's call with DHS/FEMA** (Conference Call:
- **1:30pm - 2:30pm AMA media prep** (6110-F) - Secretary Scheduler
- **2:30pm - 3:00pm TX State Licensing** (Scott's Office) - Lloyd, Scott
- **3:00pm - 3:30pm DO NOT SCHEDULE**
- **4:15pm - 5:00pm UAC Huddle Prep - Do Not Move or Reschedule**
- **5:00pm - 5:10pm UAC Red Bed Daily Huddle** (Deputy Secretary's
- **6:30pm - 7:00pm Call with ORR director**

## Thursday, June 21

- **8:00am - 8:30am Congressman Wasserman-Schultz will call Deputy Secretary Hargan** (614-G) - DeputySecretary (OS/IOS)
- **10:30am - 11:00am TRAVEL** (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- **12:00pm - 12:30pm URGENT: Call re DDC Case** - Percival, James (OASG)
- **12:40pm - 1:00pm TRAVEL** (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- **1:30pm - 1:45pm Meet Sara Morse on 1B for Transportation**
- **1:45pm - 2:45pm Briefing for Senators Udall and Heinrich** (Capitol, ST-56) - Morse, Sara (HHS/ASL)
- **2:45pm - 3:30pm TRAVEL**
- **3:30pm - 4:00pm Briefing w/ Kimberley Womack** (Scott's Office) -
- **4:15pm - 5:00pm UAC Huddle Prep - Do Not Move or Reschedule**
- **5:00pm - 5:10pm UAC Red Bed Daily Huddle** (Deputy Secretary's

## Friday, June 22

- **12:00am Ken Tota | Out of the Office**
- **TRAVEL**
- **Brian-Telework** (Cell: (b)(6) - Kurkjy, Brian (ACF) (CTR)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **8:30am - 9:00am AMA WH Prep** (615-F) - Secretary Scheduler
- **12:00pm - 12:30pm Status Update** (Deputy Secretary's Conference
- **1:30pm - 2:30pm FW: UCG Deputies Meeting: UAC Reunification**
- **1:30pm - 2:30pm UAC Outreach for Governors** (614-G) -
- **1:45pm - 2:00pm Call w/Governor Cuomo** (DepSec Conference
- **2:30pm - 3:00pm FW: Call with Deputy Sec. and Governor Abbott**
- **3:15pm - 3:45pm ****MANDATORY****Meeting with Brian H.** (Dep
- **4:00pm - 5:00pm MCAT Visit** (Room 4.2A (CBP) - Ronald Reagan
- **5:00pm - 6:00pm Call w/ EEOB & Faith Leaders** (Conf. Call: 202)
- **6:59pm - 7:59pm WebEx Personal Conference confirmation:**

## Saturday, June 23

- **Ken Tota | Out of the Office**
- **8:00am - 9:00am EMG Shift Start CONCALL - 2018 Unaccompanied Children Reunification** (SOC / WebEx) - OS Secretarys Operations
- **12:00pm - 1:00pm SOC Activation 06-2018** (607G - Tele Conf 877
- **4:15pm - 5:00pm UAC Huddle Prep - Do Not Move or Reschedule**
- **5:00pm - 6:00pm EMG Shift End CONCALL - 2018 UAC**

## Sunday, June 24

- **Ken Tota | Out of the Office**
- **8:00am - 9:00am EMG Shift Start CONCALL - 2018 UAC**
- **11:15am - 11:45am Conf Call** (SW / SL / JH) - Hayes, Jonathan (ACF)
- **12:00pm - 1:00pm SOC Activation 06-2018 Meeting/Call # 2**
- **3:00pm - 3:30pm UAC issues** (Dr. Kadlec's Office - Humphrey 638G -
- **5:00pm - 5:30pm EMG Shift End CONCALL - 2018 UAC**



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# June 25, 2018 - July 1, 2018

June 2018

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July 2018

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## Monday, June 25

- **Ken Tota | Out of the Office**
- **Brian Out of the Office** (Cell: (b)(6) ) - Kurkjy, Brian (ACF) (CTR)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **8:00am - 8:30am Start of Shift CONCALL - 2018 UAC Reunification**
- **8:45am - 9:00am Deputy Secretary call with Governor Hogan (MD)**
- **9:00am - 9:30am FW: Call in to WH Meeting** (Brian's Office) -
- **10:00am - 11:00am AMA Prep for Wh** (610-F) - Secretary Scheduler
- **11:00am - 11:15am Call with ACF & Randy Spickard of APTIM**
- **11:00am - 12:00pm** (b)(6) (DHHS 200
- **11:45am - 12:15pm Deputy Secretary call with Gov. Snyder** (by conf
- **12:00pm - 12:30pm SOC Activation 06-2018 Meeting - UAC 2018**
- **12:30pm - 1:00pm LUNCH**
- **1:00pm - 1:30pm Contractor Options** (phone: 877.479.4215

More Items...

## Tuesday, June 26

- **Ken Tota | Out of the Office**
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification**
- **8:30am - 9:00am Meet on DOD requests** (Scott Lloyd's office ) -
- **9:30am - 10:00am HOLD** (Leaving from Switzer )
- **10:00am - 11:00am FW: Brief E&C** (Rayburn 2125) - Hayes, Sean
- **11:00am - 11:30am 11:00am Pick-up | Riding w/ Steve Wagner**
- **11:00am - 11:30am 11:15am National Conference call with faith**
- **12:00pm - 12:30pm ASPR Senior Leadership - UAC 2018 Daily**
- **12:30pm - 1:00pm LUNCH**
- **1:30pm - 2:00pm JIC + SMEs Mtg** (ASPA Conf Room - 647D) -
- **2:00pm - 3:00pm UAC Program All Staff/Grantee Call**
- **2:45pm - 3:45pm Immigration Principals Meeting** (WHSR JFK) -
- **3:00pm - 3:30pm On The Record UAC Logisitcs & Operations**

More Items...

## Wednesday, June 27

- **Ken Tota | Out of the Office**
- **12:00am ****REMINDER NOTICE**** Your Annual Public Financial Disclosure (OGE 278e) is due JUNE 29, 2018***** >>>**
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification**
- **11:00am - 11:15am Call w/ Gov. McMaster** (Conf call
- **11:20am - 11:35am HHS Call w/ Gov. Northam** (1-877-512-3483
- **12:00pm - 12:30pm SOC Activation 06-2018 Meeting/Call UAC**
- **1:00pm - 2:00pm Brief Senate HELP** (877-429-7305; (b)(6) -
- **1:30pm - 2:00pm LUNCH**
- **4:30pm - 5:00pm TRAVEL**
- **5:00pm - 6:30pm FW: Flores Joint DHS/DOJ/HHS Rulemaking**
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
- **5:30pm - 6:00pm AMA UAC Brief** (610-F) - Secretary Scheduler
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)**

## Thursday, June 28

- **Ken Tota | Out of the Office**
- ******REMINDER NOTICE**** Your Annual Public Financial**
- **8:00am - 9:00am Mandatory Meeting on UACs** (Call in Number:
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification**
- **8:30am - 9:00am AMA daily ASPR Update** (615-f) - Secretary
- **9:00am - 10:00am TRAVEL**
- **12:00pm - 12:30pm SOC Activation 06-2018 Meeting/Call UAC**
- **12:00pm - 12:30pm TRAVEL**
- **2:00pm - 2:30pm TRAVEL**
- **2:30pm - 3:30pm DO NOT SCHEDULE**
- **3:30pm - 4:00pm Meeting with Fay/ Scott Lloyd-ORR** (5th floor, Rm
- **3:45pm - 4:15pm UAC Meeting** (Brian's office or dial-in) - Harrison,
- **4:30pm - 5:00pm TRAVEL**

More Items...

## Friday, June 29

- **Ken Tota | Out of the Office**
- **12:00am ****REMINDER NOTICE**** Your Annual Public**
- **Chanel | Out on Leave**
- **Ken- Telework** - Tota, Kenneth (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification**
- **9:00am - 9:30am TRAVEL FROM EEOB**
- **10:00am - 11:00am White House and Department of Health and**
- **10:15am - 11:15am Brief Senate Republican Staff** (MEET B1 ASL
- **11:00am - 12:00pm Litigation Briefing on Separated Children in**
- **12:00pm - 12:30pm SOC Activation 06-2018 Meeting/Call UAC**
- **12:30pm - 1:00pm LUNCH**
- **12:30pm - 1:00pm Discussion of Tours and how to consolidate and**

More Items...

## Saturday, June 30

- **Ken Tota | Out of the Office**
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **3:00pm - 3:30pm TODAY's Reunification Coordination Call 3pm -**
- **4:00pm - 4:30pm UAC Reunification** (Conf. Dial-In: 1-888-329-7107;
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**

## Sunday, July 1

- **Ken Tota | Out of the Office**
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **4:00pm - 4:30pm UAC Reunification Call** (Dial-in provided) - Harrison, Brian (HHS/IOS)
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**



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# July 2, 2018 - July 8, 2018

July 2018

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August 2018

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## Monday, July 2

- **Ken Tota | Out of the Office**
- **Lauren Telework** - Edwards, Lauren (ACF)
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **9:45am - 10:30am Data Review** (Scotts Office) - Lloyd, Scott (ACF)
- **12:00pm - 12:30pm LUNCH**
- **2:30pm - 3:30pm AMA daily UAC Update** (610 F) - Secretary
- **4:00pm - 5:00pm Separation Cases** (888-677-8391; (b)(6) Room
- **4:30pm - 5:00pm Meeting** (638G) - Bowman, Matthew (HHS/OGC)
- **4:30pm - 5:00pm UAC Meeting** (Brian's office) - Harrison, Brian
- **5:00pm - 5:10pm Quick Meeting: UAC** (Dr. Kadlec's Office Humphrey
- **5:15pm - 5:45pm UAC Discussion Re: Beds** (Deputy Secretary's
- **6:00pm - 6:30pm Conference Call CBP/HHS** (Phone: 888-330-1716 /
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)**

## Tuesday, July 3

- **Ken Tota | Out of the Office**
- **12:00am Lauren on Leave** - Edwards, Lauren (ACF)
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **8:00am - 8:45am Meet w/ Dr. Kadlec (ASPR)** (Humphrey # 638-G) - Hayes, Jonathan (ACF)
- **9:00am - 9:30am Call with Faith Leaders** (Dial-In: (202) 395-6392 | Code: (b)(6) ) - Lloyd, Scott (ACF)
- **9:00am - 9:30am UAC Prep** (610-F) - Secretary Scheduler (OS/IOS)
- **9:30am - 10:30am AMA PC Prep** (610-F) - Secretary Scheduler (OS/IOS)
- **4:00pm - 4:30pm Bed Cascades** (Scott's Office) - Lloyd, Scott (ACF)
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC - Dial In (877) 700-1237/Passcode (b)(6) - OS Secretarys
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **5:58pm)**

## Wednesday, July 4

- **Ken Tota | Out of the Office**
- **Lauren on Leave** - Edwards, Lauren (ACF)
- **Independence Day!**
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **10:30am - 11:00am UAC Messaging call** (Dial-in provided) - Harrison, Brian (HHS/IOS)
- **12:00pm - 12:30pm ACF/ASPR Conf Call** (dial-in below:) - Hayes, Jonathan (ACF)
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Thursday, July 5

- **Ken Tota | Out of the Office**
- **Lauren on Leave** - Edwards, Lauren (ACF)
- **Amanda on Leave**
- **Chanel - TW'ing until 1pm.**
- **7:30am - 8:00am UAC Prep** (610-F) - Secretary Scheduler (OS/IOS)
- **8:00am - 9:00am AMA UAC Update** (610-F) - Secretary Scheduler
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification**
- **10:00am - 11:15am WebEx meeting confirmation: ORR Grantee**
- **10:00am - 10:30am AMA to make call to ORR Team** (SOC) -
- **11:30am - 12:30pm AMA Media Conference Call** (615-F) - Secretary
- **1:30pm - 2:30pm Meet re: Updating Talking Points** (Brian's office) -
- **2:30pm - 3:00pm Discuss HHS RFA Requirements** (Scott to call Jerry
- **4:00pm - 4:30pm Post-Unification Services Call with**

More Items...

## Friday, July 6

- **12:00am Ken Tota | Out of the Office**
- **12:00am Lauren on Leave** - Edwards, Lauren (ACF)
- **Brian on Leave** (Cell: (b)(6) - Lloyd, Scott (ACF)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **10:00am - 10:30am AMA daily UAC Update** (610-F) - Secretary Scheduler (OS/IOS)
- **11:00am - 12:00pm LUNCH**
- **12:15pm - 12:45pm ASPR/ACF - Conference Call on Data/Ops**
- **1:00pm - 1:30pm [Executive Branch Only] Southwest Border Issues**
- **1:30pm - 2:00pm AMA prep for Hill Calls** (610-F) - Secretary
- **3:00pm - 4:00pm FW: External Coordination Call** (Call In
- **5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification**
- **6:45pm - 7:15pm Ms. L Next Steps** (Conf. Dial-In: 1-888-329-7107;
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)**

## Saturday, July 7

- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **9:00am - 9:30am UAC Check-In** (Dial-In) - Stimson, Brian (HHS/OGC)
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

## Sunday, July 8

- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification**
- **2:00pm - 2:30pm Follow-up call w/ Brian Stimson & ICE** (dial-in
- **3:30pm - 4:00pm Pre-Brief Secretary Call**
- **4:00pm - 4:30pm AMA UAC Update** (Conference Call) - Secretary
- **4:30pm - 5:00pm HHS-ICE Pre-discussion for NGO engagement**

More Items...



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# July 9, 2018 - July 15, 2018

July 2018

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August 2018

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## Monday, July 9

- **12:00am Amanda "On Leave"**
- **Brian on Leave** (Cell: (b)(6) - Lloyd, Scott (ACF)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **9:10am - 9:30am ORR conf call** (dial-in below:) - Hayes, Jonathan (ACF)
- **10:00am - 10:30am AMA daily UAC Update** (610-F) - Secretary Scheduler (OS/IOS)
- **10:00am - 11:30am ACF All Hands Meeting -ReImagine HHS Aim for Independence Initiative Town Hall** (Humphrey Building - Great
- **10:30am - 11:30am Meeting with HHS/ORR Director Scott Lloyd**
- **3:00pm - 3:30pm PC Briefing** (610-F) - Harrison, Brian (HHS/IOS)
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)**

## Tuesday, July 10

- **12:00am Amanda "On Leave"**
- **8:15am - 9:15am Start of Shift Briefing - 2018 UAC Reunification @ 0815 for 10Jul18 Only** (SOC/WebEx) - OS Secretarys Operations
- **8:30am - 8:45am UAC Data Check-In and Court Filing** ( Dial-In) -
- **9:30am - 11:00am ACF Senior Review Board (SRB)** (Conf Rm 5324) -
- **10:00am - 10:30am USRAP conference call** - Norris, Amy B. EOP/NSC
- **11:30am - 12:00pm Conf Call on UAC Releases** (dial-in below:) -
- **12:30pm - 1:00pm ACF Migrant Children Information Systems**
- **3:30pm - 4:00pm Pre AMA UAC Media Prep** (Dep Sec's Conference
- **4:00pm - 4:30pm AMA UAC media prep** (610-F) - Secretary
- **4:30pm - 5:00pm CONF CALL - Flores interviews/supplies at SWK**
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
- **5:30pm - 6:00pm AMA UAC Update** (610-F) - Secretary Scheduler
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)**

## Wednesday, July 11

- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **12:00pm - 12:30pm Reunification Path Forward** (638G ASPR Conference Room) - Kadlec, Robert (OS/ASPR/IO)
- **1:00pm - 1:30pm AMA UAC Update** (610-F) - Secretary Scheduler (OS/IOS)
- **1:30pm - 3:00pm Refugee Team Meeting** (room 5122; 202-774-2300, (b)(6) - Kim, Curi (ACF)
- **2:00pm - 2:30pm FW: TELECON: DHS & HHS** (Dial In: 1-855-852-7677 | Pin (b)(6) - McCament, James
- **3:00pm - 4:00pm DO NOT SCHEDULE**
- **5:00pm - 5:30pm Time Sensitive Topics w/ Ken** (Scott's Office) -
- **5:00pm - 6:00pm End Of Shift Briefing 2018 UAC Reunification**
- **5:30pm - 6:00pm Clearance Items** (Scott's Office) - Lloyd, Scott (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)**

## Thursday, July 12

- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **10:00am - 10:30am HHS Press Conf** (info below:) - Hayes, Jonathan (ACF)
- **11:00am - 11:30am AMA UAC Update** (610-F// Conference Line: 1-877-928-9808 PC: (b)(6) Leader: (b)(6) - Secretary Scheduler
- **12:00pm - 12:30pm LUNCH**
- **12:30pm - 1:00pm TRAVEL - Meet Steve in his office** ( Driver will be (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- **1:00pm - 2:00pm FW: NT Conference Follow Up Dialogue** (3801 Nebraska Ave NW, Washington DC 20016, Bldg 17, Room 126) -
- **2:00pm - 3:00pm TRAVEL** ( Driver will be (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)**

## Friday, July 13

- **Ken- Telework** - Tota, Kenneth (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (Draft)** (SOC/WebEx) - OS Secretarys Operations Center
- **9:00am - 9:30am AMA UAC Update** (614-G // Conference Line: 1-877-928-9808 PC: (b)(6) Leader: (b)(6) - Secretary Scheduler
- **10:35am - 11:00am Travel** (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- **12:05pm - 12:30pm Travel** (b)(6) (b)(6) contact # is (b)(6)
- **12:30pm - 1:30pm LUNCH**
- **2:00pm - 2:30pm Call on UAC with Dep Sec** (IEA Conference room) -
- **2:50pm - 3:15pm S & J** (Ben 3103) - Goldhaber, Ben (ACF)
- **4:00pm - 4:30pm Conf Call on Embassy and ORR Visits** (Scott's
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)**

## Saturday, July 14

## Sunday, July 15

- **1:00pm - 1:30pm Conf Call w/ Steve & Scott** (dial-in below:) - Hayes, Jonathan (ACF)
- **2:00pm - 2:30pm Canceled: AMA UAC Update** (Call in 877-928-9808 PC: (b)(6) - Secretary Scheduler (OS/IOS)



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HHS-19-0275, 18-0681-K-000217

# July 16, 2018 - July 22, 2018

July 2018

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August 2018

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## Monday, July 16

- **Lauren Telework** - Edwards, Lauren (ACF)
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **10:00am - 11:00am AMA UAC Update** (610-F) - Secretary Scheduler (OS/IOS)
- **12:00pm - 1:00pm LUNCH**
- **2:00pm - 2:30pm Meet w/ Laura White** (Scotts Office) - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm R&P / URM Michigan / MG** (Scott's Office - Call Lauren at (b)(6) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm Mid-Year Review - Jallyn Sualog** (Scott's Office) - Lloyd, Scott (ACF)
- **4:30pm - 5:00pm Call with Senate Finance** (Dial-In #: 866-864-3231
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)**

## Tuesday, July 17

- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **10:00am - 10:30am AMA UAC Update** (610-F) - Secretary Scheduler (OS/IOS)
- **10:00am - 11:00am REMINDER: IOAS Exec Sec Deep Dive: Secretary's Tribal Advisory Committee Preparation [Guest**
- **12:00pm - 12:30pm 44**
- **1:00pm - 2:30pm SAVE THE DATE! ACF All Hands Meeting**
- **2:30pm - 3:30pm Political Personnel Meeting** (Hubert H. Humphrey
- **3:30pm - 4:00pm Call w/ Jennifer Donlin** (Scott to call Jennifer @
- **3:45pm - 4:15pm Mid-Year Review - Anna Marie Bena** (Scott's
- **4:30pm - 5:00pm Travel to Main State**
- **5:00pm - 5:30pm Meeting w/ Andrew Veprek** (2201 C. Street NW-
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)**

## Wednesday, July 18

- **7:30am - 9:30am WHL Meet & Greet** (Hubert H. Humphrey, 625D) - Morse, Trent (HHS/IOS)
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **1:00pm - 1:30pm LUNCH**
- **2:00pm - 2:30pm Mid-Year Review - Sara Moomaw** (Scott's Office) - Lloyd, Scott (ACF)
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Thursday, July 19

- **Marc's B-Day** - Lloyd, Scott (ACF)
- **7:30am - 8:00am ACF/ORR Meeting with EDH** (614-G) - DeputySecretary (OS/IOS)
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (Draft)** (SOC/WebEx) - OS Secretarys Operations Center
- **9:00am - 10:00am Meeting w/ Madame Ambassador Claudia Canjura - Embassy of El Salvador** (Room 5122 - 330 C Street SW,
- **10:30am - 11:00am EOIR Pilot Update for Director** (5424B) - Lloyd, Scott (ACF)
- **11:15am - 11:30am Phone call with Director Scott Lloyd & Sen.**
- **11:30am - 12:00pm AMA UAC Update** (610-F) - Secretary Scheduler
- **12:00pm - 1:00pm ORR and DOD Planning Discussion** (Switzer
- **2:45pm - 6:00pm HARD STOP - DO NOT SCHEDULE**
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)**

## Friday, July 20

- **Lauren Telework** - Edwards, Lauren (ACF)
- **7:00am - 9:00am Windows 10 and Office 2016 migration July 20th** (Cohen Depot location located on the 1st floor room 1037) -
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **10:00am - 10:30am AMA UAC Update** (607-G) - Secretary Scheduler (OS/IOS)
- **10:30am - 10:45am Meet with Scott and Steve** (Peter's Office) - Urbanowicz, Peter (HHS/IOS)
- **12:00pm - 1:00pm LUNCH**
- **1:00pm - 1:30pm Mid-Year Review - Jonathan Hayes** (Scott's Office)
- **1:30pm - 2:00pm Conf Call w/ Scott & Jonathan** (dial-in below:) -
- **2:30pm - 3:30pm** (b)(6) HHS 200 Independence Ave, SW,
- **5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification**
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)**

## Saturday, July 21

## Sunday, July 22

- **1:30pm - 1:45pm Quick check-in call** (dial-in below:) - Hayes, Jonathan (ACF)
- **2:00pm - 2:30pm UAC Update** (Call 877-928-9808 pc (b)(6) leader (b)(6) ) - Secretary Scheduler (OS/IOS)



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HHS-19-0275, 18-0681-K-000218

# July 23, 2018 - July 29, 2018

July 2018

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August 2018

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## Monday, July 23

- **Lauren Telework** - Edwards, Lauren (ACF)
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **10:00am - 10:30am AMA UAC Update** (610-F) - Secretary Scheduler (OS/IOS)
- **12:00pm - 1:00pm LUNCH**
- **12:00pm - 12:15pm Scott/ Jeremiah call re: HHS bed-spaces @ Tornillo** (Scott will call Jeremiah at (b)(6) - Lloyd, Scott (ACF)
- **2:00pm - 2:30pm Mid-Year Review - Amanda Dukes** (Scott's Office) - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm Briefing on Southwest Key - - UC Grants** (IOAS Conference Room (4th Floor/4026A)) - Wagner, Steven (ACF)
- **3:00pm - 3:30pm Mid-Year Review - Pedro Moreno** (Scott's Office) -
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)**

## Tuesday, July 24

- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **9:00am - 9:45am ACF's Meeting w/Guatemalan Ambassador Manuel Espina** (ACF | Mary E. Switzer Building | 330 C Street, SW | 4th
- **10:00am - 10:30am AMA UAC Update** (610-F) - Secretary Scheduler (OS/IOS)
- **12:00pm - 1:00pm LUNCH**
- **2:30pm - 3:00pm Weekly Immigration Call Pre-Brief** (614-G) - DeputySecretary (OS/IOS)
- **3:15pm - 3:45pm Mid-Year Review - Trina Robinson** (Scott's Office)
- **4:00pm - 5:00pm U.S. Repatriation Program and meeting between**
- **4:30pm - 5:00pm White House Immigration Weekly Call** (614-G) -
- **5:00pm - 5:05pm Weekly Deputies Immigration Call** (Dial in to be
- **5:30pm - 6:30pm End of Shift Briefing - 2018 UAC Reunification**
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)**

## Wednesday, July 25

- **8:00am - 8:30am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **10:00am - 10:30am AMA UAC Update** (610-F) - Secretary Scheduler (OS/IOS)
- **11:45am - 12:00pm Cancelled: BBQ! - Farmer's Market** - Hayes, Jonathan (ACF)
- **1:30pm - 2:00pm LUNCH**
- **2:00pm - 2:30pm Personnel Meeting** (Scott's office) - Lloyd, Scott (ACF)
- **4:30pm - 5:00pm Canceled: Meeting with the Office on Trafficking in Persons (OTIP) [This meeting is postponed until further notice]**
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Thursday, July 26

- **12:00am Canceled: Lauren out -** (b)(6) - Edwards, Lauren (ACF)
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **9:00am - 11:00am FW: 2018 Reunification Planning Meeting** (Redwood Conference Room, Concourse Level, O'Neill Building 200 C St
- **9:30am - 10:00am AMA UAC Update** (610-F) - Secretary Scheduler (OS/IOS)
- **10:15am - 11:00am EOIR Pilot Check in** (4523/ Call in below) - Lloyd,
- **12:00pm - 1:00pm LUNCH**
- **12:30pm - 1:00pm Steve Wagner meeting** (Scott's Office) - Lloyd,
- **1:15pm - 1:45pm Kim/ Pedro/ Scott check in** (Scott's office/ Call in
- **3:00pm - 2018 Reunification Planning** (HHH 638G or 8887653416
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
- **5:15pm - 5:45pm Mid-Year Review - Ken Tota** (Scott's Office) -
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **5:58pm)**

## Friday, July 27

- **12:00am Canceled: Lauren out -** (b)(6) - Edwards, Lauren (ACF)
- **Ken- Telework** - Tota, Kenneth (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)
- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification**
- **9:00am - 9:30am AMA UAC Update** (610-F) - Secretary Scheduler
- **10:00am - 11:00am Meeting w/ James McHenry** (Scott's Office - 330
- **10:00am - 11:00am FW: Border Security Support Update** ( Telecon
- **11:15am - 11:45am ORR/ ICE Call** (Call in number: 2027742300/ Code
- **12:00pm - 1:00pm LUNCH**
- **1:00pm - 1:30pm Trina/ Scott PMAP** (Scott's office) - Lloyd, Scott
- **2:00pm - 3:00pm FW: Border Security Support Update** (Telecon
- **4:00pm - 4:30pm Mid-Year Review - Kim Womack** (Scott's Office) -
- **5:00pm - 5:30pm Conf Call on ORR Vera Contract** (dial-in below:) -
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)**

## Saturday, July 28

- **11:30am - 12:00pm Ms. L. Data Production** (Conf. Dial-In: 1-888-329-7107; Conf. Passcode: (b)(6) - Stimson, Brian (HHS/OGC)
- **1:00pm - 3:00pm First Lady of Guatemala Tour of Casa Padre** (7480 Padre Island Hwy, Brownsville, TX 78521) - Hayes, Jonathan (ACF)

## Sunday, July 29



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HHS-19-0275, 18-0681-K-000219

# July 30, 2018 - August 5, 2018

July 2018

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August 2018

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## Monday, July 30

- **Lauren Telework** - Edwards, Lauren (ACF)
- **10:00am - 11:30am Judiciary Hearing Prep** (Dep Sec Conference Room ) - Morse, Sara (HHS/ASL)
- **11:00am - 1:00pm Meet w/ Kevin Dinnin** (Tornillo: 18051 Island Guadalupe Road, Fabens, TX) - Lloyd, Scott (ACF)
- **12:30pm - 1:30pm Border Security Weekly Call** (EEOB 176) - Bristow, Justin A. EOP/NSC
- **2:00pm - 3:30pm Scott Lunch w/ FFS Michelle Fuentas-Kerr & Sam Pedregon** (Los Bandidos De Carlos: 18051 Island Guadalupe Road,
- **3:00pm - 4:00pm HHS-DOD Meeting** (Switzer 4125 Call-in: 202-774-2300/pc(b)(6) - Biswas, Toby R M (ACF)
- **4:00pm - 4:30pm FW: DHS call w/ HHS** (Dial In: 1-855-852-7677 | Pin:(b)(6) - McCament, James
- **4:30pm - 5:00pm DHS/DOS/DOJ/HHS lawyers call and discussion**
- **6:21pm SL - Travel to D.C.\Dulles** (AA # 2743/1291 |

## Tuesday, July 31

- **9:00am - 9:25am ORR and Ben check in** (Ben's office) - Lloyd, Scott (ACF)
- **10:00am - 12:00pm Senate Judiciary Oversight Hearing on Reunification** (216 Hart) - Morse, Sara (HHS/ASL)
- **1:00pm - 1:45pm Discussion re: order** (Scott's office) - Lloyd, Scott (ACF)
- **2:00pm - 2:30pm UAC Daily Meeting** (607-G) - DeputySecretary (OS/IOS)
- **3:00pm - 3:30pm Trent Morse and Scott Lloyd** (HHH 625D) - Morse, Trent (HHS/IOS)
- **4:00pm - 4:30pm Weekly Immigration Call Pre-Brief** (614-G (will call
- **4:30pm - 5:00pm Weekly Deputies Immigration Call** (Phone Call ) -
- **5:00pm - 5:30pm UAC Call with Gov. Abbott's office** (Dial-in
- **5:30pm - 6:15pm UAC Accusations Comms Plan** (610-F or dial-in) -
- **6:58pm - 8:09pm Last VRE L'Enfant to**(b)(6) **6:58pm)**

## Wednesday, August 1

- **10:00am - 10:30am Internal HHS Reunification Pre-Meeting** (O'Neill Building, Cypress Room) - Stimson, Brian (HHS/OGC)
- **10:30am - 11:15am Reunification Pre-Meeting** (O'Neill Building, Chestnut Room) - Stimson, Brian (HHS/OGC)
- **11:15am - 12:15pm Reunification Meeting** (O'Neill Buidling Cedar Room ) - Swartz, Tricia (ACF)
- **11:30am - 12:30pm Prep Call for Possible Thursday JCO Briefing for HSGAC/PSI Staff ***PLEASE PASS INVITE TO YOUR BRIEFERS*****
- **1:30pm - 2:00pm PREA Check in** (Scott's office) - Lloyd, Scott (ACF)
- **3:45pm - 4:00pm RSS $ with Ken** (Scott's office ) - Lloyd, Scott (ACF)
- **5:30pm - 6:00pm Judge Gee Ruling Discussion** (614-G) - DeputySecretary (OS/IOS)
- **6:30pm - 7:00pm FW: Flores inter-agency call** (202-395-6392,,,(b)(6) - Tatham, Steph J. EOP/OMB
- **6:58pm - 8:09pm Last VRE L'Enfant to**(b)(6) **6:58pm)**

## Thursday, August 2

- **10:00am - 11:00am FW: Flores inter-agency call** (202-395-6392,,,(b)(6) - Tatham, Steph J. EOP/OMB
- **10:00am - 11:00am Travel to EEOB** (Driver will be (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- **11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC
- **12:30pm - 1:00pm Travel to Russell** (Driver will be (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- **1:00pm - 2:00pm DHS-HHS JCO Briefing for HSGAC/PSI Staff (Majority and Minority)** (Russell Senate Office Building (Room 199) ***The invite does not include travel time to and from the Hill***) -
- **4:45pm - 5:30pm Discuss Re-compete for Enhanced Monitoring and Technical Assistance Contract** (5122 (Open for Dial In)) - Lloyd, Scott (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant to**(b)(6) **6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Friday, August 3

- **Lauren Telework** - Edwards, Lauren (ACF)
- **10:00am - 11:00am Meeting w/ Tim Goeglein - Focus on the Family Organization** (Conf Rm 5122 - 330 C Street, SW, Washington DC 20201) - Lloyd, Scott (ACF)
- **11:30am - 12:00pm ORR Conf Call on Shiloh/Visit** (Scott's office or dial-in below:) - Hayes, Jonathan (ACF)
- **1:00pm - 2:00pm ORR Legal Services** (5202 | Call in Number: 202-774-2300 / Participant Access Code:(b)(6) ) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm Meet w/ Kim & Jonathan** (5101) - Lloyd, Scott (ACF)

## Saturday, August 4

## Sunday, August 5



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HHS-19-0275, 18-0681-K-000220

# August 6, 2018 - August 12, 2018

August 2018

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September 2018

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## Monday, August 6

- **Lauren Telework** - Edwards, Lauren (ACF)
- **12:00pm - 12:30pm ORR All Staff Call/ Call in Number: 888-677-8391 / Participant passcode:** (b)(6) (Call) - ORR Director (ACF)
- **12:30pm - 1:00pm Discuss Washington Post Editorial - Shenandoah** (Call in - 866-757-3154 Code: (b)(6) - Stauffer, Evelyn
- **12:30pm - 1:30pm Border Security Weekly Call** (EEOB 176) - Bristow, Justin A. EOP/NSC
- **2:15pm - 3:00pm Transportation** - Lloyd, Scott (ACF)
- **3:00pm - 4:00pm **CONFIRMED** Migration Next Steps Discussion** (Ronald Reagan Building, Commissioner's Large Conference
- **3:30pm - 4:00pm FW: E.O. 12866 Meeting on Apprehension, Processing, Care and Custody of Alien Minors and Unaccompanied**
- **4:30pm - 5:00pm Meeting w/Thomas Barker RE: Repatriation** (Mary E. Switzer Building - 330 C Street, SW - Room 4024D) - Pilato, Anna

## Tuesday, August 7

- **9:15am - 9:45am FY20 refugee budget review** (Scott's office) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm Meeting with Scott Lloyd** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **2:30pm - 3:30pm Discussion of Consular Notification and Access Policy and Procedures for Detained Minors** (600 19th St. NW, 12.04 (12th floor conference room)) - Lang, Karin M
- **3:30pm - 4:00pm Immigration Weekly Call Pre-Briefs** (614-G (866) 873-9344 pw: (b)(6) - DeputySecretary (OS/IOS)
- **4:30pm - 5:00pm Weekly Deputies Immigration Call** (202-395-6392; (b)(6) - Policy Coordinator
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Wednesday, August 8

- **11:00am - 12:00pm Clearance items** - Lloyd, Scott (ACF)
- **1:00pm - 1:30pm Legal Services Check in** (5202) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm AMA pre- brief for Reunification call** (615-F) - Secretary Scheduler (OS/IOS)
- **2:30pm - 3:30pm FW: Flores NPRM discussion of Passback 2** (202-395-6392,, (b)(6) - Tatham, Steph J. EOP/OMB
- **4:00pm - 4:30pm Meeting with the Office on Trafficking in Persons (OTIP)** (IOAS Conference Room | 4th Floor (4026A)) - Wagner, Steven (ACF)
- **4:00pm - 5:00pm Interagency Operators' Call--UAC Reunification with Parents Outside the US** (WebEx Online) - White, Jonathan
- **5:00pm - 5:30pm Call to discuss P&A Report and Upcoming Visit to ORR Facility** (WebEx Online) - Theiler, Patricia (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Thursday, August 9

- **10:00am - 10:30am Pre Call for Embassy Conference Call** (Call in number: 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)
- **10:30am - 11:00am Depart at 10:15/10:20 to EEOB** (Dominc.Hardy@psc.gov ; contact # is 202-701-6836.)
- **11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC
- **12:30pm - Return to Switzer** (Driver will be (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- **1:30pm - 2:30pm Reunification Conference Call with Embassies** (866-736-3991 (b)(6) - Swartz, Tricia (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Friday, August 10

- **Ken- Telework** - Tota, Kenneth (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)
- **3:00pm - 4:00pm Feedback and Comments on First Financial Monitoring Site Visit Report** (Scott's Office - Call in: 866-736-3991 PC: (b)(6) ) - Moreno, Mr. Pedro (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant to Broad Run (6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Saturday, August 11

## Sunday, August 12



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# August 13, 2018 - August 19, 2018

August 2018

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September 2018

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## Monday, August 13

- **Lauren Telework** - Edwards, Lauren (ACF)
- **9:45am - 10:00am Call on Atty Garza/TOUR** (dial-in below:) - Hayes, Jonathan (ACF)
- **10:00am - 10:45am Call on Vera Contract/Legal Services** (Scott's office or dial-in below:) - Lloyd, Scott (ACF)
- **12:30pm - 1:30pm Border Security Weekly Call** (EEOB 176) - Bristow, Justin A. EOP/NSC
- **12:30pm - 1:30pm Flores Check-in** (202-395-6392,,,(b)(6) - Joyce, Shannon M. EOP/OMB
- **2:00pm - 2:30pm DPL check in** (Scott's office/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)

## Tuesday, August 14

- **8:15am - 8:45am UAC Check In** (Scott's office or dial in/ Call in: 605-475-3220/ Pin:(b)(6) - Lloyd, Scott (ACF)
- **2:00pm - 3:00pm *Documents Added* Family Reunification Next Steps Discussion** (Dial In: 1-855-852-7677 | (b)(6) - McCament, James
- **4:00pm - 4:30pm Meeting with Scott Lloyd** (Room 416G) - Bassett, Matthew (HHS/ASL)
- **4:30pm - 5:00pm Weekly Immigration Deputies Call** (202-395-6392; (b)(6) - DeputySecretary (OS/IOS)
- **4:30pm - 5:00pm Weekly Immigration Deputies Call** (202-395-6392; (b)(6) - Policy Coordinator

## Wednesday, August 15

- **8:15am - 8:45am UAC Check in** (Call in: 605-475-3220/ Pin: (b)(6) - White, Laura (ACF)
- **10:00am - 11:00am Join Now: 2017 Annual Survey of Refugees Briefing** (Switzer Room 3202 / WebEx) - Tota, Kenneth (ACF)
- **11:00am - 12:00pm It's the Jonathan White Murder Board!** (Dep Sec Conf Room Dial in: 877-429-7305; (b)(6) (b)(6) - Hayes, Sean (HHS/ASL)
- **12:30pm - 1:00pm ORR/ IOAS check in** (Steve's office) - Lloyd, Scott (ACF)

## Thursday, August 16

- **8:15am - 8:45am UAC Daily Call** (Call in: 605-475-3220/ Pin:(b)(6)
- **10:00am - 10:30am Driver-** (b)(6) **contact #** (b)(6)
- **11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC
- **12:30pm - 1:00pm Driver-** (b)(6) **contact #**(b)(6)
- **3:15pm - 3:45pm Rezene/ Scott check in** (Scott's office) - Lloyd, Scott (ACF)
- **4:00pm - 5:00pm Shenandoah Letter** (Elizabeth's office - 710E.1) - Talastas, Corazon (HHS/OGC)
- **6:58pm - 8:09pm Last VRE L'Enfant to**(b)(6) **6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Friday, August 17

- **Lauren Telework** - Edwards, Lauren (ACF)
- **2:00pm - 3:00pm ESF8 #10 Repatriation and Adaptive planning** (DHHS 200 Independence Ave, SW, Washington DC Suite 523B - (Corner of Independence Ave and 3rd SW) - ) - Kadlec, Robert (OS/ASPR/IO)

## Saturday, August 18

## Sunday, August 19



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# August 20, 2018 - August 26, 2018

August 2018

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September 2018

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## Monday, August 20

- **12:00am Scott on**(b)(6) - Lloyd, Scott (ACF)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **9:00am - 9:30am ORR Prep Call for UAC Department Mtg** (Scotts office/ 605-475-3220 /(b)(6) - White, Laura (ACF)
- **11:30am - 12:30pm Legal Services pre meeting** (5202 or Meeting Server Main Number: 2027742300/ Participant Access Code:(b)(6)
- **12:30pm - 1:30pm Border Security Weekly Call** (EEOB 176) - Bristow, Justin A. EOP/NSC
- **1:00pm - 2:00pm Follow-up meeting with OTIP and draft FRN for Reorg** (4026A Conference Room ) - Stirrup, Heidi (ACF)
- **3:00pm - 4:00pm USG Prep Teleconference for NT + MX Meeting on August 23** (Dial In: 1-855-852-7677 |(b)(6) - McCament,
- **4:30pm - 5:00pm Jallyn/ Scott check in** (Scott's office) - Lloyd, Scott (ACF)
- **5:00pm - 5:30pm Ken/ Scott check in** (Scott's office) - Lloyd, Scott

## Tuesday, August 21

- **Scott on vacation?** - Lloyd, Scott (ACF)
- **8:15am - 8:45am ORR UAC check-in** (dial-in below:) - Hayes, Jonathan (ACF)
- **12:15pm - 1:00pm Legal Services Briefing** (IOAS Conference Room/ Meeting Server Main Number: 2027742300/ Participant Access Code:
- **1:00pm - 1:30pm Call Gary Jones**
- **1:30pm - 2:00pm OTIP/ ORR Meeting** (Scott's office 5101) - Lloyd, Scott (ACF)
- **2:15pm - 3:00pm ORR meeting with Sebrina** (5202 ) - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm HHS / SWKey - Conf Call** (dial-in below:) - Hayes, Jonathan (ACF)
- **4:30pm - 5:00pm Weekly Immigration Deputies Call** (202-395-6392;
- **5:15pm - 5:45pm Scott/ Ken/ Trina/ JH/ PM check in** (Scott's office/
- **6:58pm - 8:09pm Last VRE L'Enfant to**(b)(6)**(6:58pm)**

## Wednesday, August 22

- **Scott on vacation?** - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm Scott/Pedro/Trina/Ken/JH - meeting** (Scott's office) - Lloyd, Scott (ACF)
- **2:00pm - 3:00pm Call on Consular Notification and Access** (888-330-1716/access code(b)(6) - Lang, Karin M
- **3:00pm - 3:30pm Sara/ Scott check in** (Scott's office) - Lloyd, Scott (ACF)
- **4:00pm - 4:30pm ORR/ Steve check in** (IOAS conference room) - Lloyd, Scott (ACF)
- **5:30pm - 6:00pm UAC Funding Projections** (614-G (866) 873-9344 pw(b)(6) - DeputySecretary (OS/IOS)
- **6:58pm - 8:09pm Last VRE L'Enfant to**(b)(6)**(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Thursday, August 23

- **Scott on vacation?** - Lloyd, Scott (ACF)
- **9:30am - 10:00am SOT and W-F awards** (Scott's office) - Tota, Kenneth (ACF)
- **10:15am - 10:45am Driver**(b)(6)**contact # is**(b)(6)
- **11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC
- **12:30pm - 1:00pm Driver**(b)(6)**contact # is**(b)(6)
- **1:00pm - 2:00pm Repat Meeting/ Meeting Server Main Number: 2027742300/ Participant Access Code:**(b)(6) (4125) - Lloyd,
- **1:15pm - 1:45pm Driver Requested Charles Sansom; contact # is**
- **2:00pm - 5:00pm DoS Meeting**
- **5:00pm - 5:30pm Driver Requested/**(b)(6)**contact # is**
- **6:58pm - 8:09pm Last VRE L'Enfant to**(b)(6)**:58pm)**

## Friday, August 24

- **Scott on vacation?** - Lloyd, Scott (ACF)
- **Ken- Telework** - Tota, Kenneth (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)

## Saturday, August 25

- **Scott on vacation?** - Lloyd, Scott (ACF)

## Sunday, August 26

- **Scott on vacation?** - Lloyd, Scott (ACF)


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# August 27, 2018 - September 2, 2018

August 2018

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September 2018

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## Monday, August 27

- **Scott on** (b)(6) - Lloyd, Scott (ACF)
- **12:00am Laura- Training** - White, Laura (ACF)
- **Lauren on Leave** - Edwards, Lauren (ACF)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **12:30pm - 1:30pm Border Security Weekly Call** (EEOB 176) - Bristow, Justin A. EOP/NSC
- **3:01pm - 4:01pm WebEx Personal Conference confirmation: Edward Lloyd's Personal Conference** (WebEx Online) - Cisco WebEx
- **6:58pm - 8:09pm Last VRE L'Enfant t** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Tuesday, August 28

- **Scott on** (b)(6) - Lloyd, Scott (ACF)
- **Laura- Training** - White, Laura (ACF)
- **12:00am Ken in PHX** - Tota, Kenneth (ACF)
- **4:30pm - 5:00pm Weekly Deputies Immigration Call** (202-395-6392; (b)(6) - Policy Coordinator
- **6:58pm - 8:09pm Last VRE L'Enfant t** (b)(6) **6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Wednesday, August 29

- **Scott on** (b)(6) - Lloyd, Scott (ACF)
- **Laura- Training** - White, Laura (ACF)
- **Ken in PHX** - Tota, Kenneth (ACF)
- **12:00am Brian on Leave** - Kurkjy, Brian (ACF) (CTR)
- **6:58pm - 8:09pm Last VRE L'Enfant t** (b)(6) **6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Thursday, August 30

- **Scott on** (b)(6) - Lloyd, Scott (ACF)
- **Laura- Training** - White, Laura (ACF)
- **12:00am Ken in PHX** - Tota, Kenneth (ACF)
- **Brian on Leave** - Kurkjy, Brian (ACF) (CTR)
- **11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC
- **6:58pm - 8:09pm Last VRE L'Enfant t** (b)(6) **6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Friday, August 31

- **12:00am Scott on** (b)(6) - Lloyd, Scott (ACF)
- **12:00am Laura- Training** - White, Laura (ACF)
- **Brian on Leave** - Kurkjy, Brian (ACF) (CTR)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant t** (b)(6) **6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Saturday, September 1

- **Brian on Leave** - Kurkjy, Brian (ACF) (CTR)

## Sunday, September 2

- **Brian on Leave** - Kurkjy, Brian (ACF) (CTR)



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HHS-19-0275, 18-0681-K-000224

# September 3, 2018 - September 9, 2018

September 2018

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October 2018

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## Monday, September 3

- **Brian on Leave** - Kurkjy, Brian (ACF) (CTR)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **12:30pm - 1:30pm Border Security Weekly Call** (EEOB 176) - Bristow, Justin A. EOP/NSC
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Tuesday, September 4

- **Brian on Leave** - Kurkjy, Brian (ACF) (CTR)
- **10:30am - 11:00am Pre meeting on bed capacity** (5202/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6) )
- **12:00pm - 12:30pm Pre call for UAC Shelter meeting** (611E) - Lloyd, Scott (ACF)
- **12:30pm - 1:15pm UAC Shelter meeting (HHS/OMB/NSC)** (EEOB 476) - Bristow, Justin A. EOP/NSC
- **1:00pm - 1:15pm RCUSA Resettlement Committee** (4323/4401) - Edwards, Lauren (ACF)
- **3:00pm - 3:15pm SCORR meeting** (4523/4603) - Edwards, Lauren
- **3:30pm - 4:00pm DOJ/HHS Call re. Houston & SW Key**
- **4:00pm - 4:30pm Check in with Maggie** (Maggie's office) - Lloyd,
- **4:30pm - 5:00pm Weekly Immigration Deputies Call**
- **5:15pm - 5:45pm Budget brief- update on capacity** (Scott's office) -
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)**

## Wednesday, September 5

- **Brian on Leave** - Kurkjy, Brian (ACF) (CTR)
- **Ken on leave** - Tota, Kenneth (ACF)
- **10:00am - 10:30am Clearance items**
- **11:00am - 11:30am Capacity meeting** (Scott's office/ 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)
- **12:00pm - 1:00pm Lunch with Katy Talento (EOP)** (Humphrey Building (200 Independence SW) Room 628F) - Noronha, Maya
- **2:00pm - 3:00pm HHS Transportation Plan for Minors with MMM Approval for Voluntary Departure but no VD Order** (WebEx Online) -
- **2:15pm - 3:00pm Meeting with Scott Lloyd (ORR)** (Lynn Johnson's Office (4034B)) - Johnson, Lynn (ACF)
- **3:30pm - 4:20pm FW: Updated invitation with note: Review HHS**
- **4:00pm - 4:30pm Legal Services Check in / Meeting Server Main**
- **4:30pm - 5:00pm Meeting with Esperanza - Rev. Cortes, Peggy**
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **:58pm)**

## Thursday, September 6

- **Brian on Leave** - Kurkjy, Brian (ACF) (CTR)
- **9:00am - 9:30am Call re: releases** (Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)
- **10:15am - 10:45am Call with CBP Commissioner** (Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6) -
- **11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC
- **11:45am - 12:00pm Pre-Brief for 12:00 UAC Call w/WH** (Deputy
- **12:00pm - 12:30pm Call re: UAC Numbers** (Participant Dial-In: (202)
- **1:00pm - 1:45pm FY 19 resettlement network planning** (4323) -
- **3:00pm - 3:30pm UAC Grantee Call with ORR Director** (Room 4202;
- **3:30pm - 4:20pm FW: Invitation: Continuation of HHS Tornillo OA**
- **4:15pm - 4:45pm Clearance items** - Lloyd, Scott (ACF)
- **5:30pm - 6:00pm For Review: PC on Border Security (Pre-Brief for**
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)**

## Friday, September 7

- **12:00am Brian on Leave** - Kurkjy, Brian (ACF) (CTR)
- **Ken- Telework** - Tota, Kenneth (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)
- **8:50am - 9:00am DRIVER** (outside Switzer Bldg) - Lloyd, Scott (ACF)
- **10:00am - 11:30am Meeting w/Ambassador Ivette Canjura de Centen** (Embassy of El Salvador 1400 16th Street NW Suite 100, Washington DC 20036) - Biswas, Toby R M (ACF)
- **11:00am - 11:30am FW: Meeting with ASA** (610-F) - Urbanowicz, Peter (HHS/IOS)
- **1:00pm - 2:00pm Fingerprint Coordination Meeting** (309F, Conference Line: 877-985-5334; Passcode: (b)(6) - Rowell, Scott
- **2:00pm - 2:30pm Call between HHS and ERO** (Teleconference: 1-866-731-7796; Passcode: (b)(6) - ERO Scheduler
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Saturday, September 8

- **12:30pm - 1:00pm Fingerprint processing** (1-888-390-7189; (b)(6) - Bird, Catherine (OS/OGC)

## Sunday, September 9

- **6:30pm - 7:15pm ASA/ACF - Conf Call on fingerprint processing** (202-774-2300 | (b)(6) - Hayes, Jonathan (ACF)



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# September 10, 2018 - September 16, 2018

September 2018

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October 2018

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## Monday, September 10

- **Lauren Telework** - Edwards, Lauren (ACF)
- **2:30pm - 3:30pm AMA pre- brief for PC Meeting re: immigration** (610-F) - Secretary Scheduler (OS/IOS)
- **6:00pm - 6:30pm FW: ATO** (1-888-390-7189; (b)(6) - Bird, Catherine (OS/OGC)
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Tuesday, September 11

- **10:30am - 11:00am Mandatory pre- brief for PC Meeting re: immigration** (610-F) - Secretary Scheduler (OS/IOS)
- **11:00am - 11:45am AMA pre- brief for PC Meeting re: immigration**

## Wednesday, September 12

- **Lauren in around 11** - Edwards, Lauren (ACF)
- **11:45am - 5:41pm SL - travel to El Paso** (AA # 1212 / 2743 | IAD-DFW-ELP) - Lloyd, Scott (ACF)
- **2:00pm - 2:45pm 2019 Grants Planning Consultation | Office of Refugee Resettlement [ORR]** (IOAS Conference Room (4026A) OR 866-687-9176 | Passcode: (b)(6) - Wagner, Steven (ACF)
- **4:00pm - 4:30pm Courtroom Furnishing** (Conference Call) - OS OMHA OCJ (HHS/OMHA)
- **6:00pm - 6:30pm Call with James McHenry, EOIR** (Dial-in Provided) - Harrison, Brian (HHS/IOS)
- **6:15pm - 6:30pm Avis Rent-a-car** (ELP Airport)

## Thursday, September 13

- **9:30am - 10:00am ASA/ORR call on Courtroom Furnishings** (2027742300 | Passcode - (b)(6) - Hayes, Jonathan (ACF)
- **11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC
- **1:15pm - 1:30pm Call re: VTC/IT Requirements** (Dial-in Provided) - Harrison, Brian (HHS/IOS)
- **3:30pm - 4:00pm Follow up Call; Ed Simcox | Scott Lloyd** (Call Scott on his cell at (b)(6) - Simcox, Edwin (OS/IOS)
- **4:00pm - 4:30pm HHS/CBP Meeting RE: Fingerprints** (****UPDATED NUMBER***** Dial-In: 888-546-3727 Pin: (b)(6) - SANDERS, JOHN P
- **5:30pm - 6:00pm HHS / EOIR Call** (Dial-in provided) - Harrison, Brian (HHS/IOS)

## Friday, September 14

- **Lauren Telework** - Edwards, Lauren (ACF)
- **1:00pm - 1:45pm DHS / ORR UAC adjudications check in** (Call in number: 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)
- **1:45pm - 2:15pm Touchbase on FBI Support to HHS ORR** (Call in 304-625-3400, Code (b)(6) (AD Conference Room @ CJIS)) - Lindquist, Douglas E. (CK) (FBI)
- **5:30pm - 6:00pm HHS-EOIR Call** (Dial-in provided) - Harrison, Brian (HHS/IOS)

## Saturday, September 15

- **5:00pm - 5:30pm HHS / EOIR Call** (Dial-in provided) - Harrison, Brian (HHS/IOS)

## Sunday, September 16



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HHS-19-0275, 18-0681-K-000226

# September 17, 2018 - September 23, 2018

September 2018

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October 2018

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## Monday, September 17

- **Lauren Telework** - Edwards, Lauren (ACF)
- **12:30pm - 1:00pm FY19 USRAP report release -- conference call at 12:30 today** (dial in: 877-336-1839; access code: (b)(6) - Veprek,
- **1:20pm - 1:50pm Sen Lankford UAC Call** (Dial-In #: 866-864-3231 Participant:(b)(6) ) - Morse, Sara (HHS/ASL)
- **2:15pm - 2:45pm Check in re: case management** (Scott's office/ Meeting Server Main Number: 2027742300/ Participant Access Code:
- **3:45pm - 4:15pm Check in re: court hearings** (Scott's office/ Meeting Server Main Number: 2027742300/ Participant Access Code:
- **4:30pm - 5:00pm HHS/CBP OIT Meeting- Long Term Plans** (dial-in 888.336.1829,,(b)(6) - LANDFRIED, PHIL A
- **5:30pm - 6:00pm HHS-EOIR Call** (Dial-in provided) - Harrison, Brian (HHS/IOS)
- **6:58pm - 8:09pm Last VRE L'Enfant t(b)(6) (6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Tuesday, September 18

- **9:00am - 10:00am UAC Portal Briefing** (HHH: Room 309-F/ Meeting Server Main Number: 2027742300/ Participant Access Code:(b)(6) - White, Laura (ACF)
- **3:00pm - 3:45pm Invitation to WebEx meeting: Vera call** (WebEx Online) - Katherine Sinkins via Cisco WebEx
- **4:30pm - 5:00pm Weekly Deputies Immigration Call** (Dial in: 202-395-6392 Code: (b)(6) - Policy Coordinator
- **5:30pm - 6:00pm HHS-EOIR Call** (Dial-in provided) - Harrison, Brian (HHS/IOS)

## Wednesday, September 19

- **12:00am Lauren on leave** - Edwards, Lauren (ACF)
- **9:30am - 10:00am OD Check-in** (Scott's office) - Lloyd, Scott (ACF)
- **11:00am - 11:30am ORR to call OGC** - Lloyd, Scott (ACF)
- **12:30pm - 1:00pm Court Hearing Check in** (Scott's office) - Lloyd, Scott (ACF)
- **1:00pm - 1:30pm UAC Program Updates from ORR Director** (Room 5202; 888-677-8391;(b)(6) - UAC Program (ACF/OA)
- **2:00pm - 2:30pm DHS-ICE / HHS-ORR / DOJ-EOIR - conf call** (2027742300 | (b)(6) - Lloyd, Scott (ACF)
- **2:30pm - 3:15pm UC/Refugee Coordination** (IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:(b)(6) - Wagner, Steven (ACF)
- **5:30pm - 6:00pm HHS-EOIR Call** (Dial-in provided) - Harrison, Brian (HHS/IOS)
- **6:58pm - 8:09pm Last VRE L'Enfant to(b)(6) (6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Thursday, September 20

- **Lauren on leave** - Edwards, Lauren (ACF)
- **9:30am - 10:00am Travel to the hill** (Scott & Ken T) - Lloyd, Scott (ACF)
- **10:00am - 11:00am Senate/House Judiciary Comm. Staff level**
- **11:00am - 11:30am Travel back to Switzer** (Scott & Ken T) - Lloyd,
- **11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) -
- **11:30am - 12:00pm ORR & SWK - conf call** (2027742300 |
- **12:00pm - 12:30pm Canceled: ORR Check-In** (Lynn Johnson's Office
- **1:00pm - 1:30pm Refugee Strategy Session** (4323/ Call in:
- **2:00pm - 2:30pm UAC FOA Check in** (5202) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm meet w/ Sara Frattone**
- **4:30pm - 5:00pm Check-in with ORR** (Lynn Johnson's Office (4034B))
- **5:30pm - 6:00pm HHS-EOIR Call** (Dial-in provided) - Harrison, Brian
- **6:58pm - 8:09pm Last VRE L'Enfant to(b)(6) (6:58pm)**

## Friday, September 21

- **Lauren on leave** - Edwards, Lauren (ACF)
- **Ken on leave** - Tota, Kenneth (ACF)
- **Ken- Telework** - Tota, Kenneth (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)
- **9:30am - 10:00am Call on Intakes procedures** (2027742300 | (b)(6) - Hayes, Jonathan (ACF)
- **12:45pm - 1:15pm ASAP Discussion w Brian** (Brian's Office or Call in 1-866-853-2381, Participant:(b)(6) - Harrison, Brian (HHS/IOS)
- **1:15pm - 1:45pm VTC hearings check in** (202-774-2300 participant code(b)(6) ) - Vanderhoof, Britanny (ACF)
- **1:30pm - 2:30pm Appointee Speaker Series- Featuring Secretary Ben Carson** (HHS Auditorium) - Morse, Trent (HHS/IOS)
- **4:00pm - 4:45pm Invitation to WebEx meeting: VERA CALL** (WebEx
- **5:30pm - 6:00pm HHS-EOIR Call** (Dial-in provided) - Harrison, Brian
- **6:58pm - 8:09pm Last VRE L'Enfant to(b)(6) 5:58pm)**

## Saturday, September 22

- **Lauren on leave** - Edwards, Lauren (ACF)
- **10:00am - 10:30am UAC Funding - Use of Secretarys Transfer** (1-877-920-8975 Passcode:(b)(6) - Moughalian, Jen (HHS/ASFR)

## Sunday, September 23

- **Lauren on leave** - Edwards, Lauren (ACF)



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HHS-19-0275, 18-0681-K-000227

# September 24, 2018 - September 30, 2018

September 2018

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October 2018

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## Monday, September 24

- ← **Lauren on leave** - Edwards, Lauren (ACF) →
- **Lauren Telework** - Edwards, Lauren (ACF)
- **10:00am - 10:30am FW: VTC Update and Pilot Review** (Conference Call: 1-877-930-8611, Passcode: (b)(6) - Chambers, George (OS/ASA)
- **11:00am - 11:45am Invitation to WebEx meeting: VERA call** (WebEx Online) - Katherine Sinkins via Cisco WebEx
- **2:00pm - 2:30pm ORR/ EOIR Conf Call** (Scott's office or Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6)
- **2:30pm - 3:00pm UAC Spending Discussion** (IOAS Conference Room (4026A)) - Johnson, Lynn (ACF)
- **5:30pm - 6:00pm Canceled: HHS-EOIR Call** (Dial-in provided) - Harrison, Brian (HHS/IOS)
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Tuesday, September 25

- ← **12:00am Lauren on leave** - Edwards, Lauren (ACF)
- **9:30am - 11:00am Senior Review Board (SRB)** ( Rm Conf 5324) - Blake, Sebrina (ACF)
- **12:00pm - 12:30pm Appeals Briefing for A/S Lynn Johnson** (Lynn Johnson's Office (4034B)) - Johnson, Lynn (ACF)
- **12:30pm - 1:00pm Garza v. Hargan Litigation Discussion with ORR/OGC** (Lynn Johnson's Office (4034B) OR 866-687-9176 | Passcode:
- **1:40pm - 2:40pm FW: Call with Mayor Turner** (By conf call 1-877-416-3980. (b)(6) password.) - Johnston, Darcie (HHS/IEA)
- **1:40pm - 2:10pm Cancelled: Call with Houston Mayor Turner** (by
- **2:00pm - 2:30pm Fill out pentagon meeting info/ SIgn FDMs**
- **2:30pm - 3:00pm Canceled: Refugee Consultation Briefing** (Steve
- **4:30pm - 5:00pm Weekly Immigration Deputies Call**
- **4:30pm - 5:00pm Weekly Immigration Deputies Call (EDH will not**
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)**

## Wednesday, September 26

- **11:00am - 11:30am Travel to Pentagon via car service** (depart from Switzer / (b)(6) contact # is (b)(6) or (b)(6) ) - Lloyd, Scott (ACF)
- **12:00pm - 1:00pm REQUEST FOR DOD MEETING WITH HHS REGARDING POTENTIAL DOD HOUSING SUPPORT** (Pentagon 3D247) - Salesses, Robert G SES OSD OUSD POLICY (US)
- **1:00pm - 1:30pm Travel back to Switzer** (from Pentagon/ (b)(6) contact # is (b)(6) or (b)(6) ) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm Discussing a Collaborative Effort Regarding Assistance to ORR** (IOAS Conference Room (4026A)) - Johnson, Lynn (ACF)
- **5:30pm - 6:00pm HHS / EOIR Call** (Dial-in Provided) - Harrison, Brian (HHS/IOS)
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Thursday, September 27

- **8:00am JH in Chicago** - Hayes, Jonathan (ACF) →
- **8:30am - 9:00am HOLD: Med Grantee Meeting** (5324) - Tota, Kenneth (ACF)
- **9:00am - 9:30am Coffee** (OGC ) - Stimson, Brian (HHS/OGC)
- **10:30am - 10:45am Drive to EEOB** (b)(6) **contact # is** (b)(6) **or** (b)(6) - Lloyd, Scott (ACF)
- **11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC
- **12:30pm - 1:00pm Drive to EEOB** (b)(6) **contact # is** (b)(6) **or** (b)(6) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm Meeting to discuss SWK next steps** (Scott's office / Meeting Server Main Number: 2027742300/ Participant Access Code:
- **5:00pm - 5:30pm HHS/EOIR Call** (866-687-9176 | Passcode: (b)(6)
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Friday, September 28

- ← **5:00pm JH in Chicago** - Hayes, Jonathan (ACF)
- **12:00am Scott- on leave** - Lloyd, Scott (ACF) →
- **Lauren Telework** - Edwards, Lauren (ACF)
- **10:00am - 11:00am HHS/CBP Conference Call** (Conference Call or Commissioner's Large Conference Room) - SANDERS, JOHN P
- **5:00pm - 5:30pm HHS/EOIR Call** (866-687-9176 | Passcode: (b)(6)
- **6:58pm - 8:09pm Last VRE L'Enfant t** (b)(6) **i:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Saturday, September 29

- ← **Scott- on leave** - Lloyd, Scott (ACF) →

## Sunday, September 30

- ← **Scott- on leave** - Lloyd, Scott (ACF) →



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HHS-19-0275, 18-0681-K-000228

# October 1, 2018 - October 7, 2018

October 2018

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November 2018

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## Monday, October 1

- **12:00am Scott- on leave** - Lloyd, Scott (ACF)
- **Lauren Telework** - Edwards, Lauren (ACF)

## Tuesday, October 2

- **2:00pm - 2:45pm Scott unavailable**
- **4:30pm - 5:00pm Weekly Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6) ) - Policy Coordinator
- **5:00pm - 5:30pm HHS / EOIR Call** (866-687-9176 | Passcode: (b)(6) - Johnson, Lynn (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant t(b)(6) (6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Wednesday, October 3

- **10:30am - 11:00am Go get PIV card**
- **1:00pm - 1:15pm Huddle w/ ORR Budget** (Scott's office) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm Refugee Team Meeting** (5202 & 5122) - Mitchell, Genna (ACF) (CTR)
- **2:15pm - 2:45pm SWK Check in** (Scott's office) - Lloyd, Scott (ACF)
- **3:00pm - 3:15pm Tornillo MOC Visits Call** (888-790-2079;(b)(6) ) - Sexton, Taylor (HHS/ASL)
- **3:15pm - 3:45pm FY 2019 Estimates for the UAC Program** (Lynn Johnson's Office (4034B)) - Johnson, Lynn (ACF)
- **4:00pm - 6:00pm ORR Employee Appreciation Celebration** (5th Floor Switzer - 5324) - Hayes, Jonathan (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant to(b)(6) 6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Thursday, October 4

- **9:45am - 10:45am ORR Tracker Discussion** (ACF | Mary E. Switzer Building | 4th Floor | IOAS Conference Room (4026A)) - Johnson, Lynn
- **10:30am - 11:00am Driver will be (b)(6) ; contact # is (b)(6) or (b)(6)**
- **11:00am - 12:00pm Canceled: Border Security PCC** (EEOB 176) - Bristow, Justin A. EOP/NSC
- **12:00pm - 12:30pm Driver will be Charles Sansom; contact # is (b)(6) or (b)(6)**
- **1:00pm - 1:30pm Fingerprint Call check in** (Scott's office/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6)
- **2:15pm - 2:45pm PREA Contract Check in** (Scott's office) - Lloyd, Scott (ACF)
- **4:30pm - 4:45pm Canceled: Hurricane/Emergency Relief DCL** (Scott's office ) - Tota, Kenneth (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant t(b)(6) (6:58pm)**

## Friday, October 5

- **Ken- Telework** - Tota, Kenneth (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)
- **1:30pm - 2:00pm POTUS Immigration Meeting Pre-Brief** (614-G (866) 873-9344 pw: (b)(6) - DeputySecretary (OS/IOS)
- **3:00pm - 3:30pm FY18 SES Performance Closeout | Scott Lloyd** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant to(b)(6) 6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Saturday, October 6

## Sunday, October 7



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HHS-19-0275, 18-0681-K-000229

# October 8, 2018 - October 14, 2018

October 2018

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November 2018

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## Monday, October 8

- **Lauren Telework** - Edwards, Lauren (ACF)

## Tuesday, October 9

- **12:30pm - 1:00pm ORR Litigation/EOIR Project** (Conference Room 713F or Dial In: 1-888-329-7107, passcode (b)(6) ) - Stimson, Brian (HHS/OGC)
- **2:15pm - 3:00pm Case Management Check in** (Scott's office) - Lloyd, Scott (ACF)
- **4:30pm - 5:00pm Weekly Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6) ) - Policy Coordinator
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Wednesday, October 10

- **9:30am - 11:00am Senior Review Board (SRB)** (Conf Rm 5324) - Blake, Sebrina (ACF)
- **1:00pm - 1:30pm Litigation check in** (Scott's office/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6) ) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm EOIR Project Check in** (Scott's office) - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm MOA measurement** (Scott's office) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm FY19 Budget Scenarios (ORR)** (Lynn Johnson's Office (4034B)) - Johnson, Lynn (ACF)
- **5:30pm - 7:30pm Steve Wagner thank-you event** (Hamilton's Bar & Grill: 233 2nd St NW, Washington, DC 20001) - Hayes, Jonathan (ACF)

## Thursday, October 11

- **10:30am - 11:00am Driver-** (b)(6) (b)(6) **–contact # is** (b)(6)
- **11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC
- **12:30pm - 1:00pm Driver-** (b)(6) **contact # is** (b)(6) **or** (b)(6)
- **1:00pm - 2:00pm Meeting to discuss ORR strategy with DOJ on LVM v. Lloyd case** (Switzer Room 3401 OR Call in: 1-866-632-8460; Passcode (b)(6) ) - Haron, Judith (HHS/OGC)
- **3:45pm - 4:30pm WebEx meeting confirmation: Phone call with Vera** (WebEx Online) - Katherine Sinkins via Cisco WebEx
- **5:00pm - 5:30pm Refugee PRM Proposal** (AS Johnson's office) - Lloyd, Scott (ACF)
- **5:30pm - 6:00pm HHS/EOIR Call** (866-687-9176 | Passcode: (b)(6) )

## Friday, October 12

- **Lauren Telework** - Edwards, Lauren (ACF)
- **10:00am - 11:30am IT Presentation** (5202) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm PSC/ACF/ORR meeting on finger prints** (Switzer 5101 or 2027742300 | Passcode - (b)(6) - Lloyd, Scott (ACF)
- **3:45pm - 4:15pm Scott/JH - meet w/ Kim** (Scott's office) - Lloyd, Scott (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Saturday, October 13

## Sunday, October 14



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HHS-19-0275, 18-0681-K-000230

# October 15, 2018 - October 21, 2018

October 2018

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November 2018

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## Monday, October 15

- **Lauren Telework** - Edwards, Lauren (ACF)
- **12:30pm - 1:00pm Check in re: data transition** (5202/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)
- **1:00pm - 1:30pm Check in with Jim re: Bangladesh UAC/ Meeting Server Main Number: 2027742300/ Participant Access Code:** (b)(6) (Scott's office) - Lloyd, Scott (ACF)
- **2:00pm - 2:30pm Clearance items** (Scott's office) - Lloyd, Scott (ACF)
- **4:00pm - 4:45pm UAC Strategy Meeting** (IOAS Conference Room (4026A)) - Johnson, Lynn (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant t(b)(6) 6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Tuesday, October 16

- (b)(6) **'s B-Day**
- **12:00pm - 12:30pm Vera Rep conversation** (Scott's office) - Lloyd, Scott (ACF)
- **1:00pm - 4:00pm Scott out of office**
- **4:30pm - 5:00pm Weekly Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6) - Policy Coordinator
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Wednesday, October 17

- **6:00am - 11:34am SL - travel to McAllen, TX** (AA # 2210/5882 | DCA-DFW-MFE) - Lloyd, Scott (ACF)
- **12:15pm - 12:45pm Scott - meet up w/ group** (McAllen Station - Line Tour | 3700 West Ursula Avenue, McAllen, TX 78503) - Lloyd, Scott (ACF)

## Thursday, October 18

## Friday, October 19

- (b)(6)
- **Ken- Telework** - Tota, Kenneth (ACF)
- **Lauren AWS** - Edwards, Lauren (ACF)
- **3:10pm - 10:02pm SL - travel to D.C.** (AA # 3486/2633 | ELP-ORD-DCA) - Lloyd, Scott (ACF)

## Saturday, October 20

## Sunday, October 21



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HHS-19-0275, 18-0681-K-000231

# October 22, 2018 - October 28, 2018

October 2018

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November 2018

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## Monday, October 22

- **Lauren Telework** - Edwards, Lauren (ACF)
- **10:30am - 11:00am FW: UAC Steering Committee Meeting** (Peter's office 615F.3) - Urbanowicz, Peter (HHS/IOS)
- **1:00pm - 1:30pm Call w/ Heartland** (Switzer 5101 or 2027742300 | (b)(6) Lloyd, Scott (ACF)
- **2:30pm - 3:00pm FW: OGM UC Updates** (Mary C. Switzer Bldg Conference Room 4401) - Henderson-King, Mrs. Jovanna (ACF)
- **5:00pm - 5:30pm Scott/JH/JS - call Brian Stimson** - Lloyd, Scott (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Tuesday, October 23

- **12:00pm - 1:00pm Lunch with Pete Marocco (Deputy Assistant Secretary, Department of State)** (200 Independence Avenue, SW, 6th Floor) - Noronha, Maya (HHS/OCR)
- **2:00pm - 2:30pm Legal services check in** (Scott's office) - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm Sen. Wyden UAC Commitments** (4034B) - Logan, Scott (ACF)
- **4:30pm - 5:00pm Weekly Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6) ) - Policy Coordinator
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Wednesday, October 24

- **9:15am - 9:30am Check in with Greg** (Scott's office-- SL with call Greg) - Lloyd, Scott (ACF)
- **9:45am - 10:15am Ms L data check in with Scott** (Scotts office) - White, Laura (ACF)
- **1:00pm - 3:00pm EOIR/ ICE Meeting** (Scott's office/ Call in number: 2027742300/ Code: (b)(6) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm Briefing for A/S Lynn Johnson on ORR Regulations** (Lynn Johnson's Office (4034B)) - Johnson, Lynn (ACF)
- **5:30pm - 6:00pm Follow-Up Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6) ) - Policy Coordinator
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Thursday, October 25

- **9:00am - 9:30am Conf Call - ORR support (non DOD source)** (Scott's office/Call in number: 2027742300 / Code: (b)(6) - Lloyd, Scott (ACF)
- **12:00pm - 12:30pm Follow up call** (Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)
- **12:30pm - 2:30pm HHH**
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Friday, October 26

- **Ken on leave** - Tota, Kenneth (ACF)
- **Lauren Telework** - Edwards, Lauren (ACF)
- **10:30am - 11:00am Driver requested- 1400 16th St NW, Washington, DC 20036**
- **11:00am - 12:00pm El Salvador embassy meeting** (1400 16th St NW, Washington, DC 20036) - Lloyd, Scott (ACF)
- **12:00pm - 12:30pm Driver Requested**
- **12:30pm - 1:00pm Conf Call on additional kids in class** (Scott's office or 2027742300 | (b)(6) ) - Lloyd, Scott (ACF)
- **2:00pm - 2:30pm Budget check in** (Scott's office) - Lloyd, Scott (ACF)
- **4:00pm - 5:00pm FW: DHHS Teleconference** (Call In # 304-625-3400, code (b)(6) ) - CK_CSG
- **4:45pm - 5:30pm OD/DUCO Conf Call** (Scott's office or 202-774-2300 | (b)(6) ) - Lloyd, Scott (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)**

## Saturday, October 27

## Sunday, October 28

- **6:00pm - 6:30pm Fwd: Weekend Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6) - Policy Coordinator


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# October 29, 2018 - November 4, 2018

October 2018

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November 2018

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## Monday, October 29

**Lauren Telework** - Edwards, Lauren (ACF)

(b)(6) **'s B-Day**

**10:30am - 11:00am Check in re. Ft bliss/ Tornillo** (Scott's office/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6) - White, Laura (ACF)

**2:45pm - 6:00pm HARD STOP - DO NOT SCHEDULE**

**3:30pm - 3:45pm Updated UAC Budget Projections** (Lynn Johnson's Office (4034B)) - Johnson, Lynn (ACF)

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Tuesday, October 30

**12:00pm - 12:30pm Call Mark H.**

**1:15pm - 2:00pm Meeting to discuss Contract/Grants** (5202 or 2027742300 | (b)(6) - Lloyd, Scott (ACF)

**3:00pm - 3:30pm Meet with Scott Lloyd** (Lynn Johnson's Office (4034B)) - Johnson, Lynn (ACF)

**3:30pm - 4:00pm OIG UAC Meeting Pre-brief** (4035) - Logan, Scott (ACF)

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Wednesday, October 31

**3:00pm - 4:00pm** (b)(6) **epatriation and Adaptive Planning Meeting -** (b)(6) (DHHS 200 Independence Ave, SW, Washington DC Suite 523B - 20201 - (Corner of Independence Ave and 3rd SW) ) - Kadlec, Robert (OS/ASPR/IO)

## Thursday, November 1

**2:00pm - 2:45pm Discussion on UACs with Faith Leaders** (ACF | Mary E. Switzer Building | 330 C Street, SW (Room 4026A)) - Johnson, Lynn (ACF)

**3:15pm - 4:45pm ORR/ VERA Meeting** (ACF Room 5202 330 C Street SW Washington, DC/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)

**5:00pm - 5:30pm Weekly Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6) - Policy Coordinator

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Friday, November 2

**Ken- Telework** - Tota, Kenneth (ACF)

**Lauren AWS** - Edwards, Lauren (ACF)

**11:30am - 12:00pm Meet with Scott re: DOD** (Call Greg if he is teleworking) - Lloyd, Scott (ACF)

**12:00pm - 1:00pm Lunch with Justin Bristow (Director of Border Security, National Security Council)** (200 Independence Avenue, SW, 6th Floor) - Noronha, Maya (HHS/OCR)

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Saturday, November 3

## Sunday, November 4



AMERICAN OVERSIGHT
HHS-19-0275, 18-0681-K-000233

# November 5, 2018 - November 11, 2018

November 2018

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December 2018

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## Monday, November 5

**Lauren Telework** - Edwards, Lauren (ACF)

**3:30pm - 4:00pm Scott - call Andrew Veprek** - Lloyd, Scott (ACF)

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Tuesday, November 6

**1:00pm - 1:30pm Scott/ Yvette check in**

**3:00pm - 3:30pm HOLD: Call -- ORR & OGC** (Main Number: 2027742300 / Participant Access Code: (b)(6) - Lloyd, Scott (ACF)

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Wednesday, November 7

**1:30pm - 3:00pm Refugee Team Meeting** (5122) - Kim, Curi (ACF)

**4:00pm - 5:00pm ACF Politicals Meeting** (Conference Room 4523/4603) - Johnson, Lynn (ACF)

**6:58pm - 8:09pm Last VRE L'Enfant t** (b)(6) **(6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Thursday, November 8

**8:00am Pedro - Annual Leave** - Moreno, Mr. Pedro (ACF)

**2:00pm - 2:15pm Scott/ Lynn check in** (Lynn's office) - Lloyd, Scott (ACF)

## Friday, November 9

**5:30pm Pedro - Annual Leave** - Moreno, Mr. Pedro (ACF)

**Lauren Telework** - Edwards, Lauren (ACF)

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)** (https://www.vre.org/service/schedule/#sched-mana-sb)

## Saturday, November 10

## Sunday, November 11



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HHS-19-0275, 18-0681-K-000234

# November 12, 2018 - November 18, 2018

November 2018

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December 2018

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## Monday, November 12

**Lauren Telework** - Edwards, Lauren (ACF)

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb)

## Tuesday, November 13

**12:00am Laura in Texas** - White, Laura (ACF)

**3:30pm - 4:00pm MOA Check in** (Scott's office/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb)

## Wednesday, November 14

**Laura in Texas** - White, Laura (ACF)

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb)

## Thursday, November 15

**Laura in Texas** - White, Laura (ACF)

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb)

## Friday, November 16

**12:00am Laura in Texas** - White, Laura (ACF)

**Ken- Telework** - Tota, Kenneth (ACF)

**Lauren AWS** - Edwards, Lauren (ACF)

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb)

## Saturday, November 17

## Sunday, November 18



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HHS-19-0275, 18-0681-K-000235

# November 19, 2018 - November 25, 2018

November 2018

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December 2018

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## Monday, November 19

**Lauren Telework** - Edwards, Lauren (ACF)

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb)

## Tuesday, November 20

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb)

## Wednesday, November 21

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb)

## Thursday, November 22

**11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb)

## Friday, November 23

**Lauren Telework** - Edwards, Lauren (ACF)

**6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb)

## Saturday, November 24

## Sunday, November 25



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HHS-19-0275, 18-0681-K-000236

# November 26, 2018 - December 2, 2018

November 2018

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December 2018

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## Monday, November 26

**8:00am Pedro -** (b)(6) **Leave** - Moreno, Mr. Pedro (ACF)

**Lauren Telework** - Edwards, Lauren (ACF)

**6:58pm - 8:09pm Last VRE** (b)(6) **o Broad Run (6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb)

## Tuesday, November 27

← **Pedro -** (b)(6) **Leave** - Moreno, Mr. Pedro (ACF)

**6:58pm - 8:09pm Last VRE L'Enfant t** (b)(6) **6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb)

## Wednesday, November 28

← **Pedro -** (b)(6) **Leave** - Moreno, Mr. Pedro (ACF)

**6:58pm - 8:09pm Last VRE L'Enfant t** (b)(6) **(6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb)

## Thursday, November 29

← **Pedro -** (b)(6) **Leave** - Moreno, Mr. Pedro (ACF)

**11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC

**6:58pm - 8:09pm Last VRE L'Enfant t** (b)(6) **6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb)

## Friday, November 30

← **Pedro -** (b)(6) **Leave** - Moreno, Mr. Pedro (ACF)

**Ken- Telework** - Tota, Kenneth (ACF)

**Lauren AWS** - Edwards, Lauren (ACF)

**6:58pm - 8:09pm Last VRE L'Enfant t** (b)(6) **(6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb)

## Saturday, December 1

← **Pedro -** (b)(6) **Leave** - Moreno, Mr. Pedro (ACF)

## Sunday, December 2

← **Pedro -** (b)(6) **Leave** - Moreno, Mr. Pedro (ACF)



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