DEPARTMENT OF HEALTH & HUMAN SERVICES

ADMINISTRATION FOR CHILDREN AND FAMILIES
330 C Street, S.W.
Washington, D.C. 20201

November 5, 2020

Austin Evers
American Oversight
030 15th St NW
Washington, DC 20005

Via email: foia@americanoversight.org

Re: ACF FOIA 19-F-0036 and 19-F-0194 (American Oversight v. U.S. Department of Commerce et. al., Case No. 19-cv-912)

Dear Mr. Evers:

This is the thirteenth interim response pertaining to Case No. 19-cv-912 filed April 2, 2019, relating to Freedom of Information Act (FOIA) requests 19-F-0036 and 19-F-0194, submitted to the Administration for Children and Families.

FOIA requests 19-F-0036 and 19-F-0194 seek the following records:

> All calendars or calendar entries for any of the following individuals, including any calendars maintained on behalf of these individuals:
>
> - Scott Lloyd
> - Jonathan Hayes
> - Lynn Johnson
> - Clarence Carter
> - Pedro Moreno
> - Anna Pilato
> - Mary Powers

Enclosed are 183 pages of responsive records. Seventeen additional pages were forwarded to outside agencies for consultation on those pages that originated within their offices. Some of the information on the disclosed pages has been withheld under the FOIA exemptions (b)(5) and (b)(6).

The exemption (b)(5) protects inter-agency or intra-agency memorandums or letters which would not be available by law to a party other than an agency in litigation with the agency. The exemption protects agency deliberations, both internal and with agency contractors and consultants, attorney-client privileged records and attorney work product. In this case, the withheld information includes pre-decisional discussions within the agency and between agency staff.

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FOIA exemption (b)(6) permits the withholding of records which, if released, would constitute a clearly unwarranted invasion of personal privacy. In this case, the withheld information consists of the identities and/or other private information of private individuals and the work cell phones of federal employees. Public disclosure of this information would constitute an invasion of privacy of those individuals whose identifying information was disclosed. In withholding the information, the individual's privacy interest was balanced against any public interest in disclosure. In each instance where information was withheld, it was determined that the individual's privacy interests outweighed any public interest in disclosure of the withheld information. Disclosure of the withheld information would invade the privacy of the subject individuals but would reveal nothing about the operations or activities of the government.

We will continue to produce records to you. If you are not satisfied with any aspect of the processing and handling of this request, you may contact the Assistant United States Attorney in the United States Department of Justice who is handling this case for the Department.

Sincerely yours,

Carla C. Smith -S
Digitally signed by Carla C. Smith -S
Date: 2020.11.05 15:14:08 -05'00'

Celeste Smith
Director
Office of Communications
Freedom of Information Office
Administration for Children and Families
U.S. Department of Health and Human Services
Washington, D.C.

Enclosures

AMERICAN OVERSIGHT

June 19, 2018
Tuesday

11:00 AM - 12:00 PM **UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)

June 20, 2018
Wednesday

11:00 AM - 1:30 PM **World Refugee Day -- see invitation**

Hi Jonathan,
I can't access the original invitation that went out to staff for some reason, so I'm just sending this one. Tomorrow we'll update the actual invitation with more details on the panelists, so you should get that now that your email is up and working.
Lauren

Dear ORR Staff,

Please reserve this time to commemorate World Refugee Day on Wednesday, June 20th. The schedule of events is below.

11:00am-12:00pm: Panel discussion with three former ORR clients. This event is open to all of ACF. (Room 5324, with call in option for field staff)
12:30pm-1:30pm: Potluck lunch. This event is only for ORR staff. (Room 5202)

We look forward to seeing you at these events.

12:00 PM - 1:30 PM **Senior Leadership Meeting -- Conference Room 4523/4603**

Call-In Information:
Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6), PIN (b) (6)

2:00 PM - 2:45 PM **Personnel Meeting -- Scott's office**

2:30 PM - 3:00 PM **TX State Licensing -- Scott's Office**

June 21, 2018
Thursday

10:30 AM - 11:00 AM **FW: call with Texas on permitting -- conf call - see number below**

-----Original Appointment-----
From: Johnston, Darcie (HHS/IEA)
Sent: Thursday, June 21, 2018 9:45 AM
To: Johnston, Darcie (HHS/IEA); Sualog, Jallyn (ACF); Wes Hambrick; Kalavritinos, Jack (OS/IEA); Stevens, Lee (OS/IEA); Pilato, Anna (ACF)
Cc: Bena, Anna Marie (HHS/OGC) (ACF); Biswas, Toby R M (ACF)

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HHS-18-0681, 19-0275-M -000001

June 22, 2018 Continued
Friday

1:45 PM - 2:00 PM

Call w/Governor Cuomo -- DepSec Conference Room, 614-G
1-877-416-3980
Passcode (b) (6)

2:15 PM - 2:45 PM

call with Deputy Secretary Hargan and Governor Rauner -- by conf call - number is below
2:15 ET

1-877-416-3980
Passcode (b) (6)

2:30 PM - 3:00 PM

FW: Call with Deputy Sec. and Governor Abbott -- by conf call - see conf call number below

-----Original Appointment-----
From: Johnston, Darcie (HHS/IEA)
Sent: Friday, June 22, 2018 12:31 PM
To: Johnston, Darcie (HHS/IEA); Kim Snyder; Wes Hambrick; Callahan, Kenneth (HHS/IOS); Moreno, Rafael (OS/ASA/IOS)
Cc: EDH (OS/IOS); Hargan, Eric (OS/IOS); Brady, Will (HHS/IOS); Caliguiri, Laura (HHS/IOS); DeputySecretary (OS/IOS)
Subject: Call with Deputy Sec. and Governor Abbott
When: Friday, June 22, 2018 2:30 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: by conf call - see conf call number below

1-877-416-3980
Passcode (b) (6)

7:00 PM - 7:30 PM

ORR Conf Call -- dial-in below:
Scott L
Jonathan H
Jallyn S
Tricia S
Jim D

Conference line

202-774-2300

Host access: (b) (6)

Participant access: (b) (6)

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June 23, 2018
Saturday

8:00 AM - 9:00 AM **EMG Shift Start CONCALL - 2018 Unaccompanied Children Reunification -- SOC / WebEx**

DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE*******

WebEx information for your meeting scheduled on https://meetingserver.hhs.gov/meetingserver will replace this section after you save and send this invitation.

DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE

HHS SOC has scheduled this WebEx meeting.

EMG Shift Start CONCALL - 2018 Unaccompanied Children Reunification

Host: HHS SOC

When it's time, start or join the WebEx meeting from here:



https://meetingserver.hhs.gov/orion/joinmeeting.do?[redacted]TID=79e9ac12685ee23d6a3185683822e979

Access Information

Meeting Number: (b) (6)

Meeting Password: (b) (6)

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000003

udio Connection

2027742300 (Meeting Server Main Number)

Access Code:

(b) (6)

Hosts, need your host access code or key? Go to the meeting information page:

https://meetingserver.hhs.gov/orion/meeting/meetingInfo?MTID=64585764effc5fa8da6fe8f8bdaefc8b

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The meetingserver.hhs.gov team

12:00 PM - 1:00 PM

SOC Activation 06-2018 -- 607G - Tele Conf 877 612 4951 pc/(b) (6)
Meeting time may vary from 30mins/1 hour

Room Change: 607G

ARWENTHIA FORD-BARNES
Executive Assistant to The ASPR Dr. Robert KadlecOffice: 202 205 8905

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iPhone: (b) (6)

5:00 PM - 6:00 PM

EMG Shift End CONCALL - 2018 UAC Reunification -- SOC / WebEX

IMPORTANT:

- **All participants not using WebEx will be removed from the conference call.**
- All participants will be muted on Entry.
- DO NOT Forward WebEx information, if someone needs to be added to the distribution list send an Email to hhs.soc@hhs.gov

- **Agenda will be forthcoming.**

DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE*******

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DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE

HHS SOC has scheduled this WebEx meeting.

EMG Shift End CONCALL - 2018 UAC Reunification

Host: HHS SOC

When it's time, start or join the WebEx meeting from here:

https://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=1b806a62d9340bd71fd498ce602f323f

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000005

Access Information

Meeting Number: (b) (6)

Meeting Password: (b) (6)

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:

(b) (6)

Hosts, need your host access code or key? Go to the meeting information page:

https://meetingserver.hhs.gov/orion/meeting/meetingInfo?MTID=0a25b8a03ba0860959f9327e4977047b

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HHS-18-0681, 19-0275-M -000006

June 23, 2018 Continued
Saturday

June 24, 2018
Sunday

8:00 AM - 9:00 AM

EMG Shift Start CONCALL - 2018 UAC Reunification -- WebEx Online

IMPORTANT:

· **All participants not using WebEx will be removed from the conference call.**

· All participants will be muted on Entry.

· DO NOT Forward WebEx information, if someone needs to be added to the distribution list send an Email to hhs.soc@hhs.gov

DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE*******

WebEx information for your meeting scheduled on https://meetingserver.hhs.gov/meetingserver will replace this section after



you save and send this invitation.

DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE

HHS SOC has scheduled this WebEx meeting.

EMG Shift Start CONCALL - 2018 UAC Reunification

Host: HHS SOC

When it's time, start or join the WebEx meeting from here:

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ttps://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=
7f632a71277f10eb4d8a1943b8ac26d2

Access Information

Meeting Number: (b) (6)

Meeting Password: (b) (6)

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:

(b) (6)

Hosts, need your host access code or key? Go to the meeting information page:

https://meetingserver.hhs.gov/orion/meeting/meetingInfo?MTID=
7bc27e4b908aec48830f441130a9ccd2

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HHS-18-0681, 19-0275-M -000008

11:15 AM - 11:45 AM

Conf Call -- SW / SL / JH
JH will call SL and then conference in SW.

12:00 PM - 1:00 PM

SOC Activation 06-2018 Meeting/Call # 2 -- Humphrey Building 607G - Tele Conf 877 612 4951 pc/(b) (6)
Meeting time may vary from 30mins/1 hour

Leader Code: (b) (6) **(Arwenthia Ford-Barnes)**

ARWENTHIA FORD-BARNES
Executive Assistant to The ASPR Dr. Robert Kadlec
Office: 202 205 8905
iPhone: (b) (6)

3:00 PM - 3:30 PM

UAC issues -- Dr. Kadlec's Office - Humphrey 638G - Tele Conf 877 612 0731 pc/(b) (6)
Please let Chris Meekins know if you plan on forwarding this email invite to others

5:00 PM - 5:30 PM

EMG Shift End CONCALL - 2018 UAC Reunification -- SOC / WebEX
IMPORTANT:

- **All participants not using WebEx will be removed from the conference call.**
- All participants will be muted on Entry.
- DO NOT Forward WebEx information, if someone needs to be added to the distribution list send an Email to hhs.soc@hhs.gov

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HHS-18-0681, 19-0275-M -000009

DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE*******

WebEx information for your meeting scheduled on https://meetingserver.hhs.gov/meetingserver will replace this section after you save and send th [redacted] invitation.

DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE

HHS SOC has scheduled this WebEx meeting.

EMG Shift End CONCALL - 2018 UAC Reunification

Host: HHS SOC

When it's time, start or join the WebEx meeting from here:

https://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=d2aa87269b6379c5508224965f6703de

Access Information

Meeting Number: (b) (6)

Meeting Password: (b) (6)

Audio Connection

AMERICAN OVERSIGHT

June 24, 2018 Continued
Sunday

27742300 (Meeting Server Main Number)

Access Code:

(b) (6)

Hosts, need your host access code or key? Go to the meeting information page:

https://meetingserver.hhs.gov/orion/meeting/meetingInfo?MTID=4735913a1558e09ee3cd11ce6626f281

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June 25, 2018
Monday

All Day

Brian Out of the Office -- Cell: (b) (6)
All-I will be out the office tomorrow, but should be reachable via email for most of the day. If anything super urgent comes up feel free to text or call me at (b) (6)

12:00 PM - 12:00 AM

Canceled: ASPR Senior Leadership - UAC 2018 Daily Update (June 25-29) -- ASPR Main Conference Room - Humphrey 638G - Tele Conf 877 612 - 0731 pc, (b) (6)

PLEASE DO NOT FORWARD THIS INVITE TO ANYONE W/OUT APPROVAL FROM DR. KADLEC'S OFFICE VIA ARWENTHIA OR CHRIS MEEKINS

Arwenthia Ford-Barnes
Executive Assistant to The ASPR
Dr. Robert Kadlec
Arwenthia.FordBarnes@hhs.gov
Office: 202 205 8905
Iphone: (b) (6)

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HHS-18-0681, 19-0275-M -000011

8:00 AM - 8:30 AM

Start of Shift CONCALL - 2018 UAC Reunification -- SOC / WebEX

IMPORTANT:

· **All participants not using WebEx will be removed from the conference call.**

· All participants will be muted on Entry.

· DO NOT Forward WebEx information, if someone needs to be added to the distribution list send an Email to hhs.soc@hhs.gov

DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE

HHS SOC has scheduled this WebEx meeting.

Start of Shift CONCALL - 2018 UAC Reunification

Host: HHS SOC

When it's time, start or join the WebEx meeting from here:



https://meetingser
r.hhs.gov/orion/joinmeeting.do?
MTID=f1988fa4f85883ef4a78c0ad739ecd25

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cess Information

Meeting Number: (b) (6)

Meeting Password: (b) (6)

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:

(b) (6)

Hosts, need your host access code or key? Go to the meeting information page:

https://meetingserver.hhs.gov/orion/meeting/meetingInfo?MTID=7ae1fe9869435c589477ffa10b5d195c

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8:45 AM - 9:00 AM **Deputy Secretary call with Governor Hogan (MD) -- by conf call - number is listed below**
1-877-512-3483
(b) (6) passcode

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HHS-18-0681, 19-0275-M -000013

June 25, 2018 Continued
Monday

11:45 AM - 12:15 PM

Deputy Secretary call with Gov. Snyder -- by conf call - number is below

1-877-512-3483

(b) (6) passcode

12:00 PM - 12:30 PM

SOC Activation 06-2018 Meeting - UAC 2018 Daily Update (June 25-29) #3 -- LOCATION CHANGE: Dep Sec's Conference Room 607G - Tele Conf 877 612 - 0731 pc, (b) (6)

LOCATION CHANGE: DEPUTY SECECTRARY HARGAN'S CONFERENCE ROOM 607G

PLEASE DO NOT FORWARD THIS INVITE TO ANYONE W/OUT APPROVAL FROM DR. KADLEC'S OFFICE VIA ARWENTHIA OR CHRIS MEEKINS

Arwenthia Ford-Barnes
Executive Assistant to The ASPR
Dr. Robert Kadlec
Arwenthia.FordBarnes@hhs.gov
Office: 202 205 8905
Iphone: (b) (6)

1:30 PM - 2:00 PM

UAC Regs Briefing for the Deputy Secretary -- 614-G

Attendees: EDH, Ann Agnew, Maggie Wynne, Bob Charrow/Brian Stimson, Natasha Wright, Scott Lloyd, Steve Wagner, Jonathan Hayes, David Mansdoerfer.

From: Bowman, Matthew (HHS/OGC)
Sent: Friday, June 22, 2018 2:53 PM
To: Agnew, Ann (HHS/IOS) <Ann.Agnew@hhs.gov>; Callahan, Kenneth (HHS/IOS) <Kenneth.Callahan@hhs.gov>; Brady, Will (HHS/IOS) <William.Brady@hhs.gov>
Cc: Wynne, Maggie (HHS/IOS) <Margaret.Wynne@hhs.gov>; Lloyd, Scott (ACF) <Scott.Lloyd@acf.hhs.gov>; Wagner, Steven (ACF) <Steven.Wagner@acf.hhs.gov>; Wright, Natasha (OS/IOS) <Natasha.Wright2@hhs.gov>
Subject: RE: UAC regs

Yes Bob or Brian should be invited. Their discretion which should attend.

Confidential pre-decisional deliberative process and attorney client privilege

Matt Bowman
Deputy General Counsel
HHS OGC
(b) (6)
matthew.bowman@hhs.gov

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From: Agnew, Ann (HHS/IOS)
Sent: Friday, June 22, 2018 2:52 PM
To: Callahan, Kenneth (HHS/IOS); Brady, Will (HHS/IOS)
Cc: Wynne, Maggie (HHS/IOS); Bowman, Matthew (HHS/OGC); Lloyd, Scott (ACF); Wagner, Steven (ACF); Wright, Natasha (OS/IOS)
Subject: UAC regs

Ken, could you work some magic and find time Monday for us to bring EDH up to speed on the UAC regs. Invitees should include addressees.

Matt, should Bob and/or Brian attend?

Maggie, am I forgetting anyone?

2:00 PM - 2:15 PM

Deputy Secretary Hargan call with Governor Ducey -- please see conf call number below

1-877-416-3980

Passcode (b) (6)

NOTE THIS CALL IS CONFIRMED FOR 15 MINUTES

2:30 PM - 3:00 PM

DOD Letter -- 614-G

Attendees: Deputy Secretary, Maggie Wynne, OGC, ACF, ASFR and Exec Sec.



Background:

From: Moughalian, Jen (HHS/ASFR)
Sent: Monday, June 25, 2018 12:11 PM
To: EDH (OS/IOS) <EDH6886@HHS.GOV>; Lloyd, Scott (ACF) <Scott.Lloyd@acf.hhs.gov>
Cc: Callahan, Kenneth (HHS/IOS) <Kenneth.Callahan@hhs.gov>; Harrison, Brian (HHS/IOS) <Brian.Harrison@hhs.gov>; Stecker, Judy (OS/ASPA) <Judy.Stecker@hhs.gov>; Bowman, Matthew (HHS/OGC) <Matthew.Bowman@hhs.gov>; Hayes, Jonathan (ACF) <Jonathan.Hayes@acf.hhs.gov>; Wagner, Steven (ACF) <Steven.Wagner@acf.hhs.gov>; Wynne, Maggie (HHS/IOS) <Margaret.Wynne@hhs.gov>; Agnew, Ann (HHS/IOS)

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HHS-18-0681, 19-0275-M -000015

Ann.Agnew@hhs.gov>; Urbanowicz, Peter (HHS/IOS) <Peter.Urbanowicz@hhs.gov>
Subject: RE: DoD Letters [deliberative]

Please schedule a meeting to discuss the economy act agreement as soon as possible that includes EDH, OGC, ACF and ASFR. Attached are recommended edits to the DoD letter. Thanks

From: EDH (OS/IOS)
Sent: Sunday, June 24, 2018 10:10 AM
To: Lloyd, Scott (ACF) <Scott.Lloyd@acf.hhs.gov>
Cc: Callahan, Kenneth (HHS/IOS) <Kenneth.Callahan@hhs.gov>; Harrison, Brian (HHS/IOS) <Brian.Harrison@hhs.gov>; Stecker, Judy (OS/ASPA) <Judy.Stecker@hhs.gov>; Bowman, Matthew (HHS/OGC) <Matthew.Bowman@hhs.gov>; Hayes, Jonathan (ACF) <Jonathan.Hayes@acf.hhs.gov>; Wagner, Steven (ACF) <Steven.Wagner@acf.hhs.gov>; Wynne, Maggie (HHS/IOS) <Margaret.Wynne@hhs.gov>; Moughalian, Jen (HHS/ASFR) <Jen.Moughalian@hhs.gov>; Agnew, Ann (HHS/IOS) <Ann.Agnew@hhs.gov>; Urbanowicz, Peter (HHS/IOS) <Peter.Urbanowicz@hhs.gov>
Subject: Re: DoD Letters [deliberative]

Yes. Needs to include at least ASFR and OGC as well as ACF.

On: 24 June 2018 09:37, "Lloyd, Scott (ACF)" <Scott.Lloyd@acf.hhs.gov> wrote:

Should we set up a call?

From: EDH (OS/IOS)
Sent: Sunday, June 24, 2018 8:22 AM
To: Lloyd, Scott (ACF)
Cc: Callahan, Kenneth (HHS/IOS); Harrison, Brian (HHS/IOS); Stecker, Judy (OS/ASPA); Bowman, Matthew (HHS/OGC); Hayes, Jonathan (ACF); Wagner, Steven (ACF); Wynne, Maggie (HHS/IOS); Moughalian, Jen (HHS/ASFR); Agnew, Ann (HHS/IOS); Urbanowicz, Peter (HHS/IOS)
Subject: Re: DoD Letters [deliberative]

Thanks for this and for the information below. Please let me know when the (b) (5) (b) agreement is drafted. Let's discuss timing of sending the attached letters.

EDH

On: 24 June 2018 07:37, "Lloyd, Scott (ACF)" <Scott.Lloyd@acf.hhs.gov> wrote:

Sir,

Here are the DoD letters on the right heading with the right headings and address. Some of their staff have asked for a heads up if we plan to send them tomorrow.

(b) (5)

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(b) (5)

(b) (5)

Please let me know if you have any questions, and let us know when you plan to send.

Thank you,
Scott

From: EDH (OS/IOS)
Sent: Friday, June 22, 2018 10:14 PM
To: Lloyd, Scott (ACF)
Cc: Callahan, Kenneth (HHS/IOS); Harrison, Brian (HHS/IOS); Stecker, Judy (OS/ASPA); Bowman, Matthew (HHS/OGC); Hayes, Jonathan (ACF); Wagner, Steven (ACF); Wynne, Maggie (HHS/IOS); Moughalian, Jen (HHS/ASFR)
Subject: Re: DoD Letters [deliberative]

These look fine. One question on both: it looks like (b) (5) (b) (5) (b) (5) ?

On: 22 June 2018 21:24, "Lloyd, Scott (ACF)" <Scott.Lloyd@acf.hhs.gov> wrote:
deliberative

Sir,

For your final review and delivery.

ASFR has reiterated its concerns about (b) (5) (b) (5) Please let me know if you have any questions.

Thank you,
Scott

***
E. Scott Lloyd
Director
Office of Refugee Resettlement
U.S. Department of Health and Human Services
(202) 401-7269
(b) (6) cell)
scott.lloyd@acf.hhs.gov

AMERICAN OVERSIGHT

June 25, 2018 Continued
Monday

5:00 PM - 6:00 PM

End of Shift Briefing - 2018 UAC Reunification -- SOC /WebEx

IMPORTANT:



· **All participants not using WebEx will be removed f om the conference call.**

· All participants will be muted on Entry.

· DO NOT Forward WebEx information, if someone needs to be added to the distribution list send an Email to hhs.soc@hhs.gov

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End of Shift Briefing - 2018 UAC Reunification

Host: HHS SOC

When it's time, start or join the WebEx meeting from here:

https://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=

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4eecd187cd4abccffa80e054c184fa58

Access Information

Meeting Number: (b) (6)

Meeting Password: (b) (6)

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:

(b) (6)

Hosts, need your host access code or key? Go to the meeting information page:

https://meetingserver.hhs.gov/orion/meeting/meetingInfo?MTID=0e6849a5362d6052686eb90d0a3f5168

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HHS-18-0681, 19-0275-M -000019

June 26, 2018
Tuesday

All Day

Canceled: ASPR Senior Leadership - UAC 2018 Daily Update (June 25-29) -- ASPR Main Conference Room - Humphrey 638G - Tele Conf 877 612 - 0731 pc(b) (6)
Please See Above

8:00 AM - 9:00 AM

Start of Shift Briefing - 2018 UAC Reunification (DRAFT) -- SOC /WebEx
IMPORTANT:



- **All participants not using WebEx will be removed fr m the conference call.**
- All participants will be muted on Entry.
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HHS SOC has scheduled this WebEx meeting.

Start of Shift Briefing - 2018 UAC Reunification (DRAFT)

Host: HHS SOC

AMERICAN OVERSIGHT

When it's time, start or join the WebEx meeting from here:

https://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=6cc1c78d9daf90227d9a8ad072195847

Access Information

Meeting Number: (b) (6)

Meeting Password: (b) (6)

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:

(b) (6)

Hosts, need your host access code or key? Go to the meeting information page:

https://meetingserver.hhs.gov/orion/meeting/meetingInfo?MTID=4e41d48e3245e3c69988dc4088e4b01a

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AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000021

8:30 AM - 9:00 AM

Meet on DOD requests -- Scott Lloyd's office
Attendees:
Scott Lloyd
Greg Davis
Jallyn Sualog
Jonathan Hayes

"We need to discuss. (b) (5)
(b) (5)
(b) (5) We need clarity on whether (b) (5) ,

11:30 AM - 12:00 PM

UC/Refugee Coordination -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode: (b) (6)



The agenda for today's meeting is attached below:

12:00 PM - 12:30 PM

ASPR Senior Leadership - UAC 2018 Daily Update (June 25-29) -- ASPR Main Conference Room - Humphrey 638G - Tele Conf 877 612 - 0731 pc/(b) (6)

PLEASE DO NOT FORWARD THIS INVITE TO ANYONE W/OUT APPROVAL FROM DR. KADLEC'S OFFICE VIA ARWENTHIA OR CHRIS MEEKINS

Arwenthia Ford-Barnes
Executive Assistant to The ASPR
Dr. Robert Kadlec
Arwenthia.FordBarnes@hhs.gov
Office: 202 205 8905
Iphone: (b) (6)

1:00 PM - 2:00 PM

UAC Coordination Meeting -- 647D/ Call In: 1-866-632-8577 Passcode – (b) (6)



AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000022

June 26, 2018 Continued
Tuesday

2:15 PM - 2:45 PM

Briefing with the Deputy Secretary on HHS's Response to the Welfare EO -- 614-G

Attendees: Deputy Secretary Hargan, Charles Keckler, Sarah-Lloyd Stevenson, Maggie Wynne, Steve Wagner, Andrew Smith, Brenda Destro, Jonathan Hayes

Lead: Sarah-Lloyd Stevenson

Background material: will be provided 48 hours prior to this meeting.



2:45 PM - 3:45 PM

Immigration Principals Meeting -- WHSR JFK

Draft messaging toplines below. This meeting will now be 30 minutes policy, then 30 minutes messaging.

(b) (5)

(b) (5)

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000023

(b) (5)

Deliberative Process

(b) (5)

Invitees are below, and no additional chairs will be available:

Secretary Nielsen

Secretary Azar

DAG Rod Rosenstein

Matt Albence

Chief John Kelly

Chris Liddell

Zach Fuentes

Don McGahn

Sarah Sanders

Stephen Miller

Lance Leggitt

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HHS-18-0681, 19-0275-M -000024

Mercy Schlapp

Johnny DeStefano

Carl Risch

Kenneth Rapuano

Doug Fears

Russ Vought

Ron Vitiello

Kellyanne Conway

Derek Lyons

May Davis

Dan Greenwood

Steve Engel

Dr. Robert Kadlec

Chad Wolf

Chad Mizelle

Theo Wold

Gary Tomasulo

Steve Pinkos

James McHenry

3:00 PM - 3:30 PM **JH - Heidi**

4:30 PM - 5:00 PM **Senator Cotton will call Deputy Secretary Hargan -- 614-G**
Sara Morse/ASL will be providing more background for potential topics.

From: Deoudes, Joni (Cotton) <Joni_Deoudes@cotton.senate.gov>
Sent: Saturday, June 23, 2018 2:04 PM
To: Callahan, Kenneth (HHS/IOS) <Kenneth.Callahan@hhs.gov>

AMERICAN OVERSIGHT

Cc: Morse, Sara (HHS/ASL) <Sara.Morse@hhs.gov>; Ritchie, Vu (Cotton) <Vu_Ritchie@cotton.senate.gov>; Coutts, Doug (Cotton) <Doug_Coutts@cotton.senate.gov>; Colas, Brian (Cotton) <Brian_Colas@cotton.senate.gov>
Subject: Re: Sen. Cotton's Office

We can do 11:30 a.m. ET on June 27. What is the best number for Sen. Cotton to call?

Thanks!

Sincerely,
Joni Shockey Deoudes
Director of Scheduling
Sen. Tom Cotton (AR)

Sent from my iPhone
Please excuse typos, brevity and automatic corrections

On Jun 23, 2018, at 2:00 PM, Callahan, Kenneth (HHS/IOS) <Kenneth.Callahan@hhs.gov> wrote:

Hi Joni,

Anyway we can do 11:30 AM on June 27th? Thank you.

Ken Callahan

From: Morse, Sara (HHS/ASL)
Sent: Saturday, June 23, 2018 7:06 AM
To: Deoudes, Joni (Cotton) <Joni_Deoudes@cotton.senate.gov>; Ritchie, Vu (Cotton) <Vu_Ritchie@cotton.senate.gov>; Callahan, Kenneth (HHS/IOS) <Kenneth.Callahan@hhs.gov>
Cc: Coutts, Doug (Cotton) <Doug_Coutts@cotton.senate.gov>; Colas, Brian (Cotton) <Brian_Colas@cotton.senate.gov>
Subject: Re: Sen. Cotton's Office

Looping in Ken from the Deputy Secretary's office.
Thanks!

On: 22 June 2018 23:39,
"Deoudes, Joni (Cotton)" <Joni_Deoudes@cotton.senate.gov> wrote:

Thank you, Sara and Vu.

AMERICAN OVERSIGHT

Sen. Cotton is available on Tuesday, June 26, at 4:45 p.m. and Wednesday, June 27 at 11:15 a.m. for a call. Please let me know if either of these times work on your end. Thank you!

Sincerely,
Joni Shockey Deoudes
Director of Scheduling
U.S. Senator Tom Cotton (AR)

From: "Morse, Sara (HHS/ASL)" <Sara.Morse@hhs.gov>
Date: Friday, June 22, 2018 at 8:40 PM
To: "Ritchie, Vu (Cotton)" <Vu_Ritchie@cotton.senate.gov>
Cc: "Deoudes, Joni (Cotton)" <Joni_Deoudes@cotton.senate.gov>, "Coutts, Doug (Cotton)" <Doug_Coutts@cotton.senate.gov>, "Colas, Brian (Cotton)" <Brian_Colas@cotton.senate.gov>
Subject: Re: Sen. Cotton's Office

Great thanks. I will get on this.

On: 22 June 2018 20:32,
"Ritchie, Vu (Cotton)" <Vu_Ritchie@cotton.senate.gov> wrote:

Sara -

Per our conversation this afternoon, Sen. Cotton would like to schedule a phone call with Dep. Sec. Hargan early next week. I've copied Joni, who is Sen. Cotton's scheduler, to assist with this.

Thank you for your help on this matter!

Vu

--
Andrew "Vu" Ritchie
Counsel
Office of Senator Tom Cotton (AR)

On Jun 22, 2018, at 2:48 PM, Morse, Sara (HHS/ASL) <Sara.Morse@hhs.gov> wrote:

AMERICAN OVERSIGHT

Thanks Vu!

From: Ritchie, Vu (Cotton) [mailto:Vu_Ritchie@cotton.senate.gov]
Sent: Friday, June 22, 2018 2:22 PM
To: Morse, Sara (HHS/ASL)
Subject: Sen. Cotton's Office

Hi Sara,

I appreciate your time today for a phone call. I wanted you to have my email address in case you cannot reach me by telephone.

Thanks!
Vu

--
Andrew "Vu" Ritchie
Counsel
Office of Senator Tom Cotton (AR)
124 Russell Senate Office Building
Washington, D.C. 20510
(b) (6)

5:00 PM - 6:00 PM

End of Shift Briefing - 2018 UAC Reunification -- SOC /WebEx

IMPORTANT:

- **All participants not using WebEx will be removed from the conference call.**
- All participants will be muted on Entry.
- DO NOT Forward WebEx information, if someone needs to be added



to the distribution list s[redacted]d an Email to hhs.soc@hhs.gov

***DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS

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HHS-18-0681, 19-0275-M -000028

LINE**********

WebEx information for your meeting scheduled on https://meetingserver.hhs.gov/meetingserver will replace this section after you save and send this invitation.

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HHS SOC has scheduled this WebEx meeting.

End of Shift Briefing - 2018 UAC Reunification

Host: HHS SOC

When it's time, start or join the WebEx meeting from here:

https://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=a64262bb53ffdbf776bbade3d2f13c1f

Access Information

Meeting Number: (b) (6)

Meeting Password: (b) (6)

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:

(b) (6)

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000029

June 26, 2018 Continued
Tuesday

Hosts, need your host access code or key? Go to the meeting information page:

https://meetingserver.hhs.gov/orion/meeting/meetingInfo?MTID=95d218eb0df18f2255e2e4efe7071ef6

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June 27, 2018
Wednesday

All Day

Canceled: ASPR Senior Leadership - UAC 2018 Daily Update (June 25-29) -- ASPR Main Conference Room - Humphrey 638G - Tele Conf 877 612 - 0731 pc/(b) (6)
Please See Above

8:00 AM - 9:00 AM

Start of Shift Briefing - 2018 UAC Reunification -- SOC/WebEx
IMPORTANT:

- **All participants not using WebEx will be removed from the conference call.**
- All participants will be muted on Entry.

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· DO NOT Forward WebEx information, if someone needs to be added to the distribution list s[redacted]nd an Email to hhs.soc@hhs.gov

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WebEx information for your meeting scheduled on https://meetingserver.hhs.gov/meetingserver will replace this section after you save and send this invitation.

DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE

HHS SOC has scheduled this WebEx meeting.

Start of Shift Briefing - 2018 UAC Reunification

Host: HHS SOC

When it's time, start or join the WebEx meeting from here:

https://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=b453e36b07518a5a9bd609a36dc83ea7

Access Information

Meeting Number: (b) (6)

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Meeting Password: This meeting does not require a password.

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:

(b) (6)

Hosts, need your host access code or key? Go to the meeting information page:

https://meetingserver.hhs.gov/orion/meeting/meetingInfo?MTID=f0997e55642ca03fda3663fa5867e6c9

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11:00 AM - 11:15 AM **Call w/ Gov. McMaster -- Conf call 1-877-416-3980 passcode** (b) (6)

11:20 AM - 11:35 AM **HHS Call w/ Gov. Northam -- 1-877-512-3483 passcode** (b) (6)

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000032

June 27, 2018 Continued
Wednesday

12:00 PM - 12:45 PM

Senior Leadership Meeting -- Conference Room 4523/4603
** Meeting time updated and presentations attached

Call-In Information:
Phone: 202-774-2300
Participant code: (b) (6)



Host code: (b) (6) , PIN (b) (6)

12:00 PM - 12:30 PM

SOC Activation 06-2018 Meeting/Call UAC 2018 Daily Update (June 25-29) -- NEW LOCATION: DEP SEC 607G - Tele Conf 877 612 - 0731 pc, (b) (6)

NEW LOCATION: DEP SEC CONFERENCE HUMPHREY 607G

PLEASE DO NOT FORWARD THIS INVITE TO ANYONE W/OUT APPROVAL FROM DR. KADLEC'S OFFICE VIA ARWENTHIA OR CHRIS MEEKINS

Arwenthia Ford-Barnes
Executive Assistant to The ASPR
Dr. Robert Kadlec
Arwenthia.FordBarnes@hhs.gov
Office: 202 205 8905
Iphone: (b) (6)

2:00 PM - 2:45 PM

Personnel Meeting -- Scott's office

3:30 PM - 4:00 PM

Conf Call on ORR Tours -- dial-in below:
605-475-3220

Pin – (b) (6) #

4:15 PM - 4:45 PM

JH - visit w/ Scott Logan -- Suite 5020D

5:00 PM - 6:00 PM

End of Shift Briefing - 2018 UAC Reunification -- SOC /WebEx
IMPORTANT:

- **All participants not using WebEx will be removed from the conference call.**
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HHS-18-0681, 19-0275-M -000033

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HHS SOC has scheduled this WebEx meeting.

End of Shift Briefing - 2018 UAC Reunification

Host: HHS SOC

When it's time, start or join the WebEx meeting from here:

https://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=d89730f37c7ebe8ff62d0067eed83627

Access Information

Meeting Number: (b) (6)

AMERICAN OVERSIGHT

Meeting Password: (b) (6)

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:

(b) (6)

Hosts, need your host access code or key? Go to the meeting information page:

https://meetingserver.hhs.gov/orion/meeting/meetingInfo?MTID=7c1d9f3d991604fc0774c77137bfd64f

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June 28, 2018
Thursday

All Day	**Canceled: ASPR Senior Leadership - UAC 2018 Daily Update (June 25-29) -- ASPR Main Conference Room - Humphrey 638G - Tele Conf 877 612 - 0731 pc/(b) (6)** **Please See Above**
8:00 AM - 9:00 AM	**Mandatory Meeting on UACs -- Call in Number: 2027742300/ Participant Access Code: (b) (6) PIN: (b) (6)** Call in Number: 2027742300 Participant Access Code: (b) (6)

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000035

Leader code: (b) (6)

8:00 AM - 9:00 AM

Start of Shift Briefing - 2018 UAC Reunification (Draft) -- SOC/WebEx

IMPORTANT:

- **All participants not using WebEx will be removed from the conference call.**
- All participants will be muted on Entry.
- DO NOT Forward WebEx information, if someone needs to be added to the distribution lis [redacted] send an Email to hhs.soc@hhs.gov

DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE*******

WebEx information for your meeting scheduled on https://meetingserver.hhs.gov/meetingserver will replace this section after you save and send this invitation.

DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE

HHS SOC has scheduled this WebEx meeting.

Start of Shift Briefing - 2018 UAC Reunification (Draft)

Host: HHS SOC

When it's time, start or join the WebEx meeting from here:

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HHS-18-0681, 19-0275-M -000036

https://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=c9a08f7f0dd6b66f21475080d27d570d

Access Information

Meeting Number: (b) (6)

Meeting Password: (b) (6)

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:

(b) (6)

Hosts, need your host access code or key? Go to the meeting information page:

https://meetingserver.hhs.gov/orion/meeting/meetingInfo?MTID=8c03a8eae43eec4511bf1cec9cbedb72

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HHS-18-0681, 19-0275-M -000037

training.

2:30 PM - 3:30 PM **Senate Judiciary Hearing Prep Session #1 of 2 -- Switzer 5122**

3:30 PM - 4:00 PM **Check in with Amanda -- Scott's office// Call Joann**

4:00 PM - 4:30 PM **Canceled: Check in Meeting -- IOAS Conference Room | 4th Floor | Room 4026A**

-----Original Appointment-----
From: Pilato, Anna (ACF)
Sent: Thursday, May 18, 2017 9:05 AM
To: Pilato, Anna (ACF); Lloyd, Scott (ACF); Powers, Mary (ACF); Negri, Warren A. (ACF); Dugan, Meghan R. (ACF); Wagner, Steven (ACF); Carter, Clarence (ACF); Moreno, Pedro (ACF); Christian, Shannon (ACF); Kellogg, Cori (ACF); Milner, Jerry (ACF); Lekan, Scott (ACF)
Cc: Marriott, Brian (ACF)
Subject: Check in Meeting
When: Occurs every Thursday effective 4/6/2017 until 8/31/2017 from 4:00 PM to 4:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: IOAS Conference Room | 4th Floor | Room 4026A

Folks,

We thought it would be good practice to meet once a week for us to stay in touch with each other as well as keeping one another informed of various projects and initiatives, etc.

5:00 PM - 5:30 PM **Call with Congresswoman Comstock -- IOAS Conference Room**

June 9, 2017
Friday

All Day **Lauren Telework**

10:00 AM - 11:00 AM **Senate Judiciary Hearing Prep Session #2 of 2 -- Switzer 5122**

June 10, 2017
Saturday

12:00 AM - 12:00 AM **GENEVA - TRAVEL**

AMERICAN OVERSIGHT

June 11, 2017
Sunday

All Day **GENEVA - TRAVEL**
Please See Above

June 12, 2017
Monday

All Day **GENEVA - TRAVEL**
Please See Above

June 13, 2017
Tuesday

All Day **GENEVA - TRAVEL**
Please See Above

10:00 AM - 10:45 AM **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

4:00 PM - 5:45 PM **Great Lakes Core Group Invitation -- CICG, Room 6**

The Office of Humanitarian Affairs
Permanent Mission of the United States of America
invites you to a Great Lakes Core Group Meeting
with

Larry Bartlett, *Director of the Office of Admissions, U.S. Department of Sta*
Chair of the Great Lakes Core Group,
and
Axel Bisschop*, Deputy Director of UNHCR Africa Bureau,*
Carolin Spannuth Verma*, UNHCR Resettlement Service,*
and
Robin Dunn Marcos*, Senior Director of International Rescue Committee*

Tuesday, June 13, 2017 in CICG, Room 6
from 17:15 to 18:45

Refreshments will be served.

Building on the theme of cooperation and responsibility-sharing,
we look forward to a discussion on resettlement for refugees from the Great Lakes reg

RSVP by Friday, June 9th to:
Susan Kyle (b) *@state.gov*
and Jennifer Dattage (b) (6) *@state.gov*

Permanent Mission of the
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AMERICAN OVERSIGHT

June 13, 2017 Continued
Tuesday

Jennifer Dattage
Office Manager
Office of Humanitarian Affairs

Permanent Mission of the United States of America
to the United Nations and other International Organizations
Geneva, Switzerland
Office: (+41) 22. 749. 4668
Mobile: (b) (6)
Email: (b) (6) @state.gov

June 14, 2017
Wednesday

All Day **GENEVA - TRAVEL**

Please See Above

3:00 PM - 5:00 PM **FY19 Mandatory Reforms and Reinvestments -- Switzer 4523/4603.**
Number: 866-687-9176 |Passcode: (b) (6)

This meeting will be to review FY 2019 reform and reinvestment proposals for mandatory programs not covered in the discretionary submission. Additional information on the agenda will be provided prior to the meeting. Office Directors with mandatory proposals should plan on attending during this time. Others are welcome to participate.

Please keep in mind that all budget development discussions and materials are predecisional and close hold.

June 15, 2017
Thursday

12:00 AM - 12:00 AM **GENEVA - TRAVEL**

Please See Above

4:00 PM - 4:30 PM **FW: Check in Meeting -- IOAS Conference Room | 4th Floor | Room 4026A**

-----Original Appointment-----
From: Pilato, Anna (ACF)
Sent: Thursday, May 18, 2017 9:05 AM
To: Pilato, Anna (ACF); Lloyd, Scott (ACF); Powers, Mary (ACF); Negri, Warren A. (ACF); Dugan, Meghan R. (ACF); Wagner, Steven (ACF); Carter, Clarence (ACF); Moreno, Pedro (ACF); Christian, Shannon (ACF); Kellogg, Cori (ACF); Milner, Jerry (ACF); Lekan, Scott (ACF)
Cc: Marriott, Brian (ACF)
Subject: Check in Meeting

AMERICAN OVERSIGHT

June 15, 2017 Continued
Thursday

When: Occurs every Thursday effective 4/6/2017 until 8/31/2017 from 4:00 PM to 4:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: IOAS Conference Room | 4th Floor | Room 4026A

Folks,

We thought it would be good practice to meet once a week for us to stay in touch with each other as well as keeping one another informed of various projects and initiatives, etc.

June 16, 2017
Friday

All Day — **Lauren AWS**

12:00 PM - 12:30 PM — **Cancelled: Scott/ Laura/ Jonathan check in -- Call in number: 2027742300/ Participant Access Code:** (b) (6)



When [redacted] Friday, June 16, 2017, 12:00 PM to 12:30 PM. Eastern Time
Where: Call in number: 2027742300/ Participant Access Code: (b) (6)

~~*~*~*~*~*~*~*~*~*

12:30 PM - 1:00 PM — **Check-in Scott/Jonathan/Laura -- 202-774-2300 Access Code** (b) (6)

- 2027742300
- Access Code: (b) (6)

12:30 PM - 1:00 PM — **Invitation to WebEx meeting: Scott/Jonathan/Laura Check In -- WebEx Online**

Hi Edward Lloyd,

Jonathan White is inviting you to this WebEx meeting:

Scott/Jonathan/Laura Check In
Host: Jonathan White

When it's time, join the meeting from here:
Join the meeting

When: Friday, June 16, 2017, 12:30 pm (30 mins), Eastern Daylight Time (New York, GMT-04:00)

Access Information

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000041

Meeting Number:
(b) (6)

Password:
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Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:
(b) (6)

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3:45 PM - 4:45 PM

Invitation to WebEx meeting: HHS Testimony Discussion with EOP -- WebEx Online
Hi Edward Lloyd,

Jonathan White is inviting you to this WebEx meeting:

HHS Testimony Discussion with EOP
Host: Jonathan White

When it's time, join the meeting from here:
Join the meeting

When: Friday, June 16, 2017, 3:45 pm (1 hr), Eastern Daylight Time (New York, GMT-04:00).

Access Information

Meeting Number:
(b) (6)

Password:
(This meeting does not require a password.)

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:
(b) (6)

AMERICAN OVERSIGHT

June 19, 2017 Continued
Monday

12:30 PM - 12:45 PM **Check-in regarding afternoon repatriation briefing -- Director's Office**

1:00 PM - 1:30 PM **Meet-and-Greet w/ GDIT Leadership -- Director Lloyd's Office Switzer 5101**
Meeting: Meet and greet
Attendees:
Scott Lloyd- ORR Director
Ken Tota- ORR Deputy Director
Laura Gregg- ORR Special Assistant to the Director
Kevin Bearden – GDIT Vice President, Foreign Affairs & Transportation, Federal Civilian Sector
Andrea Gooz – GDIT, Foreign Affairs, Health and Civilian Solutions Division
Lee Gazlay – GDIT, Senior Program Manager, Health and Civilian Agencies Solutions Division

2:00 PM - 2:30 PM **DHS Data Report -- Call**

3:00 PM - 4:30 PM **Briefing Prep -- Director's Office/ 202-774-2300 PC** (b) (6)

June 20, 2017
Tuesday

All Day **World Refugee Day**

8:00 AM - 11:00 AM **World Refugee Day Breakfast w/ LIRS**

10:00 AM - 10:45 AM **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

12:00 PM - 1:15 PM **World Refugee Day -- 5324**
Dear colleagues,

I would like to invite you to commemorate World Refugee Day with the Office of Refugee Resettlement (ORR) on Tuesday, June 20, 2017 at 12:00pm in Room 5324 of the Mary E. Switzer Building. This event will also be broadcast via WebEx for those who would like to join remotely

We look forward to seeing you and to making this World Refugee Day event an informative and inspiring one for all who attend!

World Refugee Day Event at HHS

- **When:** Tuesday, June 20th, World Refugee Day
  12:00 p.m. to 1:15pm
- **Where:** Mary E. Switzer Memorial Building, Room 5324
  330 C Street SW
  Washington, DC 20201
- For those who would like to join remotely, please join by WebEx here.
  The call in information can be accessed once you have joined the WebEx.
- An RSVP is required for this event. To RSVP, please email Brian Kurkjy

AMERICAN OVERSIGHT

June 20, 2017 Continued
Tuesday

at brian.kurkjy@acf.hhs.gov.

1:35 PM - 1:55 PM **Testimony Review -- Scott's office**

4:00 PM - 4:30 PM **Repatriation Briefing -- 5202**
Unclassified briefing on Repatriation

June 21, 2017
Wednesday

9:20 AM - 10:00 AM **Travel --** (b) (6) **; contact # is** (b) (6)
From: Denny, Charmaine (PSC/AOP/TS) **On Behalf Of** PSC Executive Motor Pool (PSC/AOP/TS)
Sent: Tuesday, June 20, 2017 3:19 PM
To: Lucas, Sarah (ACF) (CTR); OS - Building Operations (HHS/OS)
Cc: PSC Executive Motor Pool (PSC/AOP/TS); Gregg, Laura (ACF)
Subject: RE: 6/21--URGENT/UPDATE: Transportation Request for ORR Director Lloyd on Wednesday, June 21st

Good afternoon,

Tomorrows driver will be (b) (6) ; contact # is (b) (6)

(adjusted for 9:20)

Thanks,

Charmaine N. Denny
Office: (202) 690-5808 **(NEW)**
Mobile: (b) (6)

10:00 AM - 4:00 PM **Judiciary Hearing -- TBD**
From: Hayes, Sean (HHS/ASL)
Sent: Wednesday, May 31, 2017 10:28 AM
To: Gregg, Laura (ACF); Lloyd, Scott (ACF)
Cc: Lawrence, Courtney (HHS/ASL); Lucas, Sarah (ACF) (CTR)
Subject: RE: scheduling heads up

Hi all,

I spoke with Judiciary last night. Details:

--Hearing is June 21 at 10am.
--(b) (5)

--This is a continuation/check in hearing. They did one of these in 2016 as

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000044

June 21, 2017 Continued
Wednesday

well. (b) (5)

If you can start drafting testimony you'll be ahead of the curve.

1:30 PM - 2:00 PM **Check-in -- Scott's Office**

2:00 PM - 3:15 PM **UC Stakeholders Meeting -- 5202 or 202-774-2300 Access Code** (b) (6)

- Call In Number:**202-774-2300**
- Access Code (b) (6)

June 22, 2017
Thursday

9:00 AM - 5:00 PM **Baltimore**

12:00 PM - 1:00 PM **FINAL REMINDER: ORR URM Lunch & Learn starting soon! -- Switzer 5202/5122 & UPDATED WebEx meeting information**

Jeopardy is starting in 10 minutes! Come join the fun! We are in rooms 5202/5122 in Switzer. WebEx/call-in information is below.

WebEx meeting information:
ORR URM Lunch & Learn – Jeopardy!
Hosts: Anne Mullooly & Sarah Parr

When it's time, start your meeting from here:
Start the meeting

When: Thursday, June 22, 2017, 12:00 pm (1 hr), Eastern Daylight Time (New York, GMT-04:00).

Access Information

Meeting Number:
(b) (6)

Password:
(This meeting does not require a password.)

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:
(b) (6)

AMERICAN OVERSIGHT

June 22, 2017 Continued
Thursday

2:30 PM - 3:30 PM **Mandatory June Politicals Gathering -- Room 800**

Please note the change in time. The gathering will now be 2:30pm-3:30pm.

Also, we are excited to announce that Kellyanne Conway will be the guest speaker. As one of the President's top advisors, she will be sharing with us some valuable insight and inspiration. During the meeting, we will also provide you an opportunity to meet and connect with your fellow Political Appointees at HHS.

We look forward to seeing you there!

Catherine Bird
Advisor
Office of the White House Liaison
Department of Health & Human Services
Office: 202-260-1145
Cell: (b) (6)

4:00 PM - 4:30 PM **FW: Check in Meeting -- IOAS Conference Room | 4th Floor | Room 4026A**

-----Original Appointment-----
From: Pilato, Anna (ACF)
Sent: Thursday, May 18, 2017 9:05 AM
To: Pilato, Anna (ACF); Lloyd, Scott (ACF); Powers, Mary (ACF); Negri, Warren A. (ACF); Dugan, Meghan R. (ACF); Wagner, Steven (ACF); Carter, Clarence (ACF); Moreno, Pedro (ACF); Christian, Shannon (ACF); Kellogg, Cori (ACF); Milner, Jerry (ACF); Lekan, Scott (ACF)
Cc: Marriott, Brian (ACF)
Subject: Check in Meeting
When: Occurs every Thursday effective 4/6/2017 until 8/31/2017 from 4:00 PM to 4:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: IOAS Conference Room | 4th Floor | Room 4026A

Folks,

We thought it would be good practice to meet once a week for us to stay in touch with each other as well as keeping one another informed of various projects and initiatives, etc.

June 23, 2017
Friday

All Day **Lauren Telework**

11:00 AM - 11:30 AM **Travel --** (b) (6) **contact # is** (b) (6) **or** (b) (6)
From: Denny, Charmaine (PSC/AOP/TS) **On Behalf Of** PSC Executive Motor Pool (PSC/AOP/TS)

AMERICAN OVERSIGHT

Sent: Thursday, June 22, 2017 2:33 PM
To: Lucas, Sarah (ACF) (CTR); OS - Building Operations (HHS/OS)
Cc: PSC Executive Motor Pool (PSC/AOP/TS); Gregg, Laura (ACF)
Subject: RE: UPDATE- (A.M. TRIP) RE: Transportation Request for ORR Director Lloyd on Friday, June 23

Good afternoon,

(b) (6) will be the driver for this trip as well; contact # is (b) (6) or (b) (6)

Thanks,

Charmaine N. Denny
Office: (202) 690-5808 **(NEW)**
Mobile: (b) (6)

From: Lucas, Sarah (ACF) (CTR)
Sent: Monday, June 19, 2017 12:00 PM
To: OS - Building Operations (HHS/OS)
Cc: PSC Executive Motor Pool (PSC/AOP/TS); Gregg, Laura (ACF)
Subject: UPDATE - RE: Transportation Request for ORR Director Lloyd on Friday, June 23
Importance: High

Good morning,

This request has to be adjusted. There will no longer be a need for transportation to EEOB. We will only require the pick-up from Switzer at 10:30am to Rayburn and a return from Rayburn to Switzer at 11am.

Thank you,

Sarah Lucas
Executive Assistant, Office of the Director
Office of Refugee Resettlement
Administration for Children and Families
Mary E. Switzer Building, 330 C. Street SW 20201
Email: Sarah.Lucas@acf.hhs.gov
Web: http://www.acf.hhs.gov/programs/orr/programs

From: Lucas, Sarah (ACF) (CTR)
Sent: Monday, June 19, 2017 10:58 AM
To: OS - Building Operations (HHS/OS)
Cc: PSC Executive Motor Pool (PSC/AOP/TS); Gregg, Laura (ACF)
Subject: Transportation Request for ORR Director Lloyd on Friday, June 23

Good afternoon,

AMERICAN OVERSIGHT

On behalf of ORR Director Lloyd, I would like to request transportation for Friday, June 23rd at 10:30 am from Switzer Office Bldg to Rayburn Office Building, 45 Independence Ave SW, Washington, DC 20515. He will require a pick-up at the same location at 12:00pm. He will need to go to EEOB, 1650 Pennsylvania Ave NW, Washington, DC 20502. He will also require a pick up at the EEOB location at 2:30pm with a return to Switzer. His Special Assistant, Laura Gregg may join as well.

Please note: there are multiple pick-up and drop offs within this request. If you have questions please contact me directly.

Kindly,

Sarah Lucas
Executive Assistant, Office of the Director
Office of Refugee Resettlement
Administration for Children and Families
Mary E. Switzer Building, 330 C. Street SW 20201
Email: Sarah.Lucas@acf.hhs.gov
Web: http://www.acf.hhs.gov/programs/orr/programs

11:45 AM - 12:15 PM

Meeting with Rep. Burgess (R-TX) -- Rayburn 2336

Good Afternoon,

Please hold this time for an in-person meeting with Rep. Burgess. The meeting will be from 11:30-12pm, but I reserved the entire hour to allow for travel time to the Rayburn building. Below is what the office sent us:

> Representative Burgess would like a meeting with Director Lloyd to discuss UACs and some issues surrounding ORR, particularly:
>
> health screening policies for children at risk of disease
> protocols/procedures to identify victims of trafficking and/or abuse
> the capacity of facilities to accommodate children crossing the border
>
> We understand that the number of apprehensions is down significantly, but Rep. Burgess is interested in discussing the current state of affairs. He has visited ORR facilities in the past. Can you facilitate scheduling a meeting, or put me in touch with the correct person?

As background, Rep. Burgess has had several in-person meetings with ORR in the past and typically covers issues related to health, such as health screenings and notifications to local health departments, and abuse/sexual abuse/trafficking issues. He's on the Energy and Commerce Committee and Charis the Subcommittee on Health.

Thanks,
Elizabeth

AMERICAN OVERSIGHT

June 23, 2017 Continued
Friday

12:45 PM - 1:00 PM **Iraqi Deportations -- Dial in 202-774-2300/**(b) (6)

2:00 PM - 2:15 PM **Call w/ Senator Graham's Office RE: Refugee Resettlement -- Call-In#: 202-774-2300; Passcode:** (b) (6)
Staff counsel for Senator Graham, Katie Stoughton, requested a call with ORR to discuss a bill that would create a "private sponsorship" program for refugee resettlement. The staffer wants to understand what HHS currently does in order to better evaluate the bill.

2:15 PM - 2:30 PM **Call w/ Jack Stanton -** (b) (6)

3:30 PM - 4:00 PM **Travel --** (b) (6) **contact # is**(b) (6)
From: Denny, Charmaine (PSC/AOP/TS) **On Behalf Of** PSC Executive Motor Pool (PSC/AOP/TS)
Sent: Thursday, June 22, 2017 2:31 PM
To: Lucas, Sarah (ACF) (CTR); OS - Building Operations (HHS/OS)
Cc: PSC Executive Motor Pool (PSC/AOP/TS); Gregg, Laura (ACF)
Subject: RE: Transportation Request for ORR Director Lloyd on Friday, June 23

Good afternoon,

Tomorrows driver will be (b) (6) ; contact # is(b) (6) or (b) (6)

(departure adjusted for 3:30)

Thanks,

Charmaine N. Denny
Office: (202) 690-5808 **(NEW)**
Mobile: (b) (6)

From: Lucas, Sarah (ACF) (CTR)
Sent: Wednesday, June 21, 2017 11:33 AM
To: OS - Building Operations (HHS/OS)
Cc: PSC Executive Motor Pool (PSC/AOP/TS); Gregg, Laura (ACF)
Subject: RE: Transportation Request for ORR Director Lloyd on Friday, June 23

Hello,

Please note that we will need an adjusted pick up time for 3:30pm.

Thank you in advance,

Sarah Lucas
Executive Assistant, Office of the Director
Office of Refugee Resettlement
Administration for Children and Families
Mary E. Switzer Building, 330 C. Street SW 20201
Email: Sarah.Lucas@acf.hhs.gov
Web: http://www.acf.hhs.gov/programs/orr/programs

AMERICAN OVERSIGHT

June 23, 2017 Continued
Friday

From: Lucas, Sarah (ACF) (CTR)
Sent: Wednesday, June 21, 2017 9:44 AM
To: OS - Building Operations (HHS/OS)
Cc: PSC Executive Motor Pool (PSC/AOP/TS); Gregg, Laura (ACF)
Subject: Transportation Request for ORR Director Lloyd on Friday, June 23

Good morning,

On behalf of ORR Director Lloyd, I would like to request transportation for Friday, June 23rd at 3:40pm from Switzer Office Bldg to 500 12th Street SW. He will require a pick-up at the same location at 5:00pm. His Principle Deputy Director, Pedro Moreno will join as well.

Kindly,

Sarah Lucas
Executive Assistant, Office of the Director
Office of Refugee Resettlement
Administration for Children and Families
Mary E. Switzer Building, 330 C. Street SW 20201
Email: Sarah.Lucas@acf.hhs.gov
Web: http://www.acf.hhs.gov/programs/orr/programs

4:00 PM - 4:30 PM **Meeting w/ ICE - Jon Feere -- Offsite- 500 12th Street SW**

June 26, 2017
Monday

5:15 PM - 5:30 PM **Travel**

5:30 PM - 8:00 PM **CVT UN International Day Event -- 1739 N Street, NW DC**
Subject: Invitation: Eclipse Award Reception, June 26, 2017, Washington DC



AMERICAN OVERSIGHT

Annie Sovcik
Director of the Washington Office
Direct Tel: 202.822.0188
Cell: (b) (6)
Skype: (b) (6)

The Center for Victims of Torture
1730 Pennsylvania Ave, NW, 7th Floor/ WASHINGTON, DC 20006
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www.cvt.org



CVT: Restoring the Dignity of the Human Spirit

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June 27, 2017
Tuesday

10:00 AM - 10:45 AM **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

12:20 PM - 1:00 PM **Travel (Meeting w/ ICE) --** (b) (6) **contact # is** (b) (6) **or** (b) (6)

Good afternoon Sarah,

Driver will be (b) (6) ; contact # is (b) (6) or (b) (6) .

Thanks,

Charmaine N. Denny
Office: (202) 690-5808 **(NEW)**
Mobile: (b) (6)

From: Lucas, Sarah (ACF) (CTR)
Sent: Monday, June 26, 2017 2:45 PM
To: OS - Building Operations (HHS/OS)
Cc: PSC Executive Motor Pool (PSC/AOP/TS); Gregg, Laura (ACF)
Subject: Transportation Request for ORR Director Lloyd on Tuesday, June 27

Good morning,

AMERICAN OVERSIGHT

On behalf of ORR Director Lloyd, I would like to request transportation for Tuesday, June 27th at 12:20pm from Switzer Office Bldg to 500 12th Street SW. He will require a pick-up at the same location at 2:10pm. He will be joined by 3 other staff members and will require a larger vehicle.

Kindly,

Sarah Lucas
Executive Assistant, Office of the Director
Office of Refugee Resettlement
Administration for Children and Families
Mary E. Switzer Building, 330 C. Street SW 20201
Email: Sarah.Lucas@acf.hhs.gov
Web: http://www.acf.hhs.gov/programs/orr/programs

1:00 PM - 2:00 PM

MTG: UAC Initiative -- ICE HQ (500 12th Street SW, Washington DC, 20536), 10th Floor, 10175
Please note this meeting is moved to 10175

Purpose: Please come prepared to discuss UAC sponsors and fraud schemes.

When: Tuesday, June 27, 2017 @ 1:00 PM

Where: ICE HQ (500 12th Street SW, Washington DC, 20536), 10th Floor, ~~10169~~

Attending:
(a)AD Staton
DAD Shuttleworth
Dir. Lloyd
Pedro Moreno
Jonathan White
Laura Gregg

Thanks,

POC:
(b) (6)
(202) 732-3238 Desk
(b) (6) Cell
(b) (6) @ice.dhs.gov

AMERICAN OVERSIGHT

June 27, 2017 Continued
Tuesday

2:00 PM - 2:15 PM **Travel --** (b) (6) **; contact # is** (b) (6) **or** (b) (6)

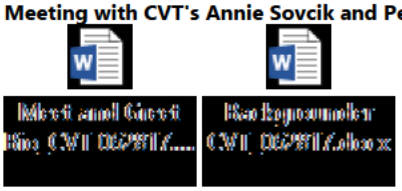
2:30 PM - 3:00 PM **Private APT**

3:00 PM - 3:30 PM **UAC Program All-Hands Call -** (b) (6) **Access Code:** (b) (6)
All-Please join this all-hands call with Deputy Director Jonathan White on Tuesday, June 27 at 3:00pm ET. This call is intended only for ORR staff who work on the UAC Program. Please do not forward this invitation.

June 28, 2017
Wednesday

8:30 AM - 9:00 AM **Memorandums -- Scott's Office**

9:00 AM - 9:30 AM **Meeting with CVT's Annie Sovcik and Pete Dross -- Room 5225A**



Visitors:
Annie Sovcik, CVT, Director of Washington Office
Pete Dross, CVT, Director of External Relations (based in Minnesota)

Purpose: Annie and Pete requested an introductory meeting to have the opportunity to brief the Director on the SOT program and the NCTTP network, and extend an invitation to him to visit CVT.

9:30 AM - 10:30 AM **REVIEW SES FORMS**

12:00 PM - 1:30 PM **Senior Leadership Officials -- Conference Room 4523/4603**
Agenda:

- Performance Management
- Management Development

Call-In Information:
Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000053

June 28, 2017 Continued
Wednesday

2:00 PM - 3:00 PM

Meeting w/ ORR and OIG regarding UAC -- Mary E. Switzer Building 5122
Dial-in: 202-774-2300 PC: (b) (6) Leader: (b) (6)

Subject: The purpose of the meeting is to follow up on the Long Island Investigations in New York.

Attendees:
OIG
Les Hollie
Elton Malone
Adam Layton
Gary Cantrell (possible attendee)
Tom O'Donnell (possible attendee)

ORR
Tricia Swartz
Jonathan White
Jallyn Sualog
Scott Lloyd
Jim de La Cruz
Anna Marie Bena
Toby Biswas
Pedro Moreno

3:00 PM - 4:30 PM

REVIEW SES FORMS

June 29, 2017
Thursday

10:10 AM - 10:40 AM

FY17 Executive Performance Plan Discussion with Scott Lloyd -- Steve Wagner's Office (4032A)
Please note: We've pushed back the time of today's meeting by 10 minutes.

12:00 PM - 12:45 PM

ORR-BCFS Discussion of UAC with End-Stage Renal Disease -- Call in- 2027742300/ Participant Access Code: (b) (6)
Please note updated time.

Planning for next steps and best outcomes for this UAC.

1:00 PM - 2:00 PM

findings from ASPE's data analysis on the estimated long-term costs of the United States Refugee Admissions Program -- 415F
As requested, the purpose of this meeting is to review results of ASPE's data analysis on the estimated long-term costs of the United States Refugee Admissions Program (per Presidential Memorandum implementing heightened screening and vetting of applications for visas, March 6, 2017).



AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000054

2:30 PM - 3:00 PM **Call w/ Larry re Monday's Ruling -- 202-774-2300/ PC** (b) (6)

Attendee's:
Larry Bartlett
Barbara Day
Pedro Moreno
Laura Gregg

Subject:
Monday's Ruling

4:00 PM - 4:30 PM **Cancelled: Check in Meeting -- IOAS Conference Room | 4th Floor | Room 4026A**

-----Original Appointment-----
From: Pilato, Anna (ACF)
Sent: Thursday, May 18, 2017 9:05 AM
To: Pilato, Anna (ACF); Lloyd, Scott (ACF); Powers, Mary (ACF); Negri, Warren A. (ACF); Dugan, Meghan R. (ACF); Wagner, Steven (ACF); Carter, Clarence (ACF); Moreno, Pedro (ACF); Christian, Shannon (ACF); Kellogg, Cori (ACF); Milner, Jerry (ACF); Lekan, Scott (ACF)
Cc: Marriott, Brian (ACF)
Subject: Check in Meeting
When: Occurs every Thursday effective 4/6/2017 until 8/31/2017 from 4:00 PM to 4:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: IOAS Conference Room | 4th Floor | Room 4026A

Folks,

We thought it would be good practice to meet once a week for us to stay in touch with each other as well as keeping one another informed of various projects and initiatives, etc.

4:30 PM - 5:00 PM **Briefing by Tricia re: SIJ Specific Consent processes -- Director's Office**

Attendees:
Tricia Swartz (Giving Briefing)
Laura Gregg (Optional)

Subject:
Tricia will give a briefing to the Director on SIJ Specific Consent processes

Materials/Supporting Documents:
Tricia will provide

Read-ahead materials:
Please send to Sarah no later than 1 hour prior to the meeting

In case of dial-in:
202-774-2300/ PC (b) (6) / LC (b) (6)

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000055

June 30, 2017
Friday

All Day	**Lauren AWS**
All Day	**Telework- Laura**
8:00 AM - 12:00 AM	**Pedro-Telework -- Telework**
2:00 PM - 3:00 PM	**Trip Report - A.H. v. Smith (N.D. Cal.) - TRO Hearing -- Call-in 202-774-2300/ PC(b) (6) / LC(b) (6)**

July 1, 2017
Saturday

12:00 AM - 6:00 PM	**Pedro-Telework -- Telework** **Please See Above**

July 3, 2017
Monday

All Day	(b) (6) **on Annual Leave 3JUL**
All Day	**Laura- OFF**
All Day	**Pedro will be teleworking** When: Monday, July 03, 2017, 12:00 AM to Tuesday, July 04, 2017, 12:00 AM. Eastern Time *~*~*~*~*~*~*~*~*~*~* 
All Day	**Sarah - Telework**
All Day	**Scott- Telework**

July 4, 2017
Tuesday

All Day	**Federal Holiday - Observed**
10:00 AM - 10:45 AM	**ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000056

July 5, 2017
Wednesday

All Day — **Sarah - AM Telework 1/2 Day**

12:00 PM - 12:30 PM — **Anna Marie Check in/ Call in: 2027742300/ Participant Access Code** (b) (6) **-- Scott's office**



1:00 PM - 1:45 PM — **ORR Leadership Meeting -- 5202**
This meeting is rescheduled from July 4.

2:00 PM - 3:00 PM — **Discussion with Steve Wagner: UAC Medical Case -- 4th Floor | IOAS Conference Room (4026A)**

July 6, 2017
Thursday

11:15 AM - 11:45 AM — **Guam Repatriation Agreement -- Scott's Office**
I would like to meet with Scott for about 10-15 minutes about the following:

- Topic: Guam and signed repatriation agreement
- Purpose: brief Scott on this agreement. It needs to be signed by the ACF Asst. Sec.
- Classification: not classified

If he has more than 10 minutes, I can provide him with the unclassified briefing about the HHS/DOD NEO discussion and next steps. I will need about an extra 15 minutes. However, I would like to have this discussion at the SCIF.

12:30 PM - 1:00 PM — **Memorandums -- Scott's Office**

2:00 PM - 3:00 PM — **SBC Prep Session -- Scott's office**
Subject:To prepare Scott for the Secretary's Budget Council Meeting

Participants:

Scott Lloyd
Joann Simmons
Jonathan White
Pedro Moreno
Laura Gregg

Note: Joann will provide prep sheets prior to the meeting.

3:45 PM - 4:15 PM — **Memorandums -- Scott's Office**

4:00 PM - 4:30 PM — **Canceled: Check in Meeting -- IOAS Conference Room | 4th Floor | Room 4026A**

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000057

July 6, 2017 Continued
Thursday

-----Original Appointment-----
From: Pilato, Anna (ACF)
Sent: Thursday, May 18, 2017 9:05 AM
To: Pilato, Anna (ACF); Lloyd, Scott (ACF); Powers, Mary (ACF); Negri, Warren A. (ACF); Dugan, Meghan R. (ACF); Wagner, Steven (ACF); Carter, Clarence (ACF); Moreno, Pedro (ACF); Christian, Shannon (ACF); Kellogg, Cori (ACF); Milner, Jerry (ACF); Lekan, Scott (ACF)
Cc: Marriott, Brian (ACF)
Subject: Check in Meeting
When: Occurs every Thursday effective 4/6/2017 until 8/31/2017 from 4:00 PM to 4:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: IOAS Conference Room | 4th Floor | Room 4026A

Folks,

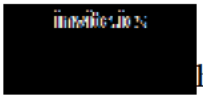
We thought it would be good practice to meet once a week for us to stay in touch with each other as well as keeping one another informed of various projects and initiatives, etc.

5:30 PM - 6:00 PM **Call Maggie**

July 7, 2017
Friday

All Day **Lauren Telework**

All Day **Pedro - Telework**



hen: Friday, July 07, 2017, 12:00 AM to Saturday, July 08, 2017, 12:00 AM. Eastern Time

~~*~*~*~*~*~*~*~*

All Day (b) **- Leave**

All Day **Scott - Telework**

10:10 AM - 10:40 AM **ORR/ OGC call re: AH -- Call in: 2027742300/ Participant Access Code:** (b) (6)

11:30 AM - 12:30 PM **Follow up Discussion w/ACS Commissioner David Hansell -- Conference Call -- 866-646-7489 Participant:** (b) (6)
Meeting Participants:
Anna Pilato, Deputy Assistant Secretary for External Affairs
Mishaela Durán, Director, Office of Regional Operations (ORO)
Joyce Thomas, Regional Administrator, Region 2 (New York - ORO)

AMERICAN OVERSIGHT

July 7, 2017 Continued
Friday

Jonathan White, Deputy Director for Children's Programs, Office of Refugee Resettlement (ORR)
Scott Lloyd, Director, Office of Refugee Resettlement (ORR)
Pedro Moreno, Office of Refugee Resettlement (ORR)
Jallyn Sualog, Division Director, Office of Refugee Resettlement (ORR)
Joe Bock, Deputy Associate Commissioner, Administration on Children, Youth and Families (ACYF)
Alfonso Nicholas, Regional Program Manager, Administration on Children, Youth and Families (ACYF)
Loren Ganoe, Chief of Staff/Chief Operating Officer (ACS)
David Hansell, Commissioner, Administration for Children's Services (ACS)
Julie Farber, Deputy Commissioner, Family Permanency Services, (ACS)

1:00 PM - 2:00 PM **Hearing -- Call in: 2027742300/ Participant Access Code:** (b) (6)

2:15 PM - 3:00 PM **Discussion of TOP request**





hen: Friday, July 07, 2017, 2:15 PM to 3:00 PM. Eastern Time

~~*~*~*~*~*~*~*~*

Hey all-You can use this number Call in: 866-736-3991 PC: (b) (6)

2:30 PM - 3:00 PM **Call re: AH -- Call in: 2027742300/ Participant Access Code:** (b) (6)

3:00 PM - 4:30 PM **HEARING Continued -- Call in: 2027742300/ Participant Access Code:** (b) (6)

July 10, 2017
Monday

All Day (b) **- Leave**

9:00 AM - 10:00 AM **Call w/ Marilyn Re: Refugee Support -- 202-774-2300/ PC** (b) (6)

Attendees:
Marilyn Wright, The Church of Jesus Christ of Latter-day Saints, Refugee Outreach Specialist
Scott Lloyd, Director- ORR
Ken Tota, Deputy Director- ORR
Laura Gregg, Special Assistant- ORR

Subject:

- ORR is looking into areas of support that would have a longer term impact, and is developing a youth mentoring program
- There is a tremendous need to ensure youth and young refugee adults have the basis for a successful start in the U.S.
- ORR believes providing longer-term orientation, mentoring and apprenticeships

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000059

July 10, 2017 Continued
Monday

will have a lasting impact on the road to success, self-sufficiency and integration

- ORR would like to opportunity to discuss this initiative in more details and perhaps see if this would be an area the LDS would be interested in supporting

July 11, 2017
Tuesday

10:00 AM - 10:45 AM **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

10:45 AM - 11:45 AM **Flores questions -- Scott's office**
This meeting has been pushed back to 3:00pm

The purpose of the meeting is to discuss:

(b) (5)

11:00 AM - 12:00 PM **July 11 Kick-Off mtg. w/ Steve Wagner on ACF-wide Background Check Initiative -- Switzer Room 5324**
Join us on Tuesday, July 11 at 11:00am-12:00pm in Switzer Room 5324 to:

- Help ACF reinvent and streamline background check processes to better protect vulnerable populations.
- Learn about OCC's collaboration with the FBI/Justice Dept. and discuss how to expand on this work.
- Identify technology solutions to support States with background checks so they're more efficient and effective for ACF programs.

We're looking forward to the conversation!

Agenda plus all previous attachments are included here.



AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000060

July 11, 2017 Continued
Tuesday

1:00 PM - 1:30 PM **Reorg Meeting -- Scott's office**

3:30 PM - 4:00 PM **ORR call with Judy -- ORR will call Judy**

4:30 PM - 5:00 PM **Briefing by Elizabeth Russell -- Humphrey 523B (s-level0**

Agenda:
S-Level HHS/DOD NEO discussion and next steps
Scott will follow-up on the June 15th phone call that was cancelled due to the nature of his content (follow-up from the Hawaii Trip)

July 12, 2017
Wednesday

10:00 AM - 10:30 AM **Laura/ Scott/ Sarah meet re: travel/ calendar -- Scott's office**
Sarah- please bring a list of speaking engagements and tentative agendas for upcoming trips.

10:15 AM - 10:45 AM **Discussion re: Potential SBC Questions -- IOAS Conference Room (4026A)**

11:00 AM - 12:00 PM **FW: ACF Discretionary Secretary's Budget Council (SBC) Meeting -- Deputy Secretary Conference Room 607-G**

-----Original Appointment-----
From: Moughalian, Jen (HHS/ASFR)
Sent: Tuesday, June 27, 2017 11:28 AM
To: Moughalian, Jen (HHS/ASFR); Wynne, Maggie (HHS/IOS); Lapinski, Mary-Sumpter (HHS/IOS); Brooks, John (HHS/IOS); Lenihan, Keagan (HHS/IOS); Stannard, Paula (HHS/IOS); Schaefer, Nina (HHS/IOS); Leggitt, Lance (HHS/IOS); Skrzycki, Kristin (HHS/IOS); Caliguiri, Laura (HHS/IOS); Graham, John (HHS/ASPE); Agnew, Ann (HHS/IOS); Bardis, John (HHS/ASA); Arbes, Sarah (HHS/ASL); Street, Amanda (HHS/IOS); Cochran, Norris (HHS/ASFR); Coughlin, Janis (HHS/ASFR); O'Keefe, Erin (HHS \ASFR); Bailey, Katherine (OS/ASFR); Miller, Caitlyn (OS/ASFR); Curtis, Jillian (HHS/ASFR); Burbank, Nick (HHS/ASFR); Simms, Jeffrey (HHS/ASFR); Barlow, Amanda (ACF); Patterson, Michelle (ACF)
Cc: Sellers, Angela (ACF)
Subject: FW: ACF Discretionary Secretary's Budget Council (SBC) Meeting
When: Wednesday, July 12, 2017 11:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Deputy Secretary Conference Room 607-G

Angie,

Would you please ensure this appointment gets to Steve, Scott Lloyd, and Shannon Christian? OLAB will take care of providing the necessary information to HHS. Thank you.

Michelle

-----Original Appointment-----

AMERICAN OVERSIGHT

From: Moughalian, Jen (HHS/ASFR)
Sent: Tuesday, June 27, 2017 11:14 AM
To: Moughalian, Jen (HHS/ASFR); Wynne, Maggie (HHS/IOS); Lapinski, Mary-Sumpter (HHS/IOS); Brooks, John (HHS/IOS); Lenihan, Keagan (HHS/IOS); Stannard, Paula (HHS/IOS); Schaefer, Nina (HHS/IOS); Leggitt, Lance (HHS/IOS); Skrzycki, Kristin (HHS/IOS); Caliguiri, Laura (HHS/IOS); Graham, John (HHS/ASPE); Agnew, Ann (HHS/IOS); Bardis, John (HHS/ASA); Arbes, Sarah (HHS/ASL); Street, Amanda (HHS/IOS); Cochran, Norris (HHS/ASFR); Coughlin, Janis (HHS/ASFR); O'Keefe, Erin (HHS \ASFR); Bailey, Katherine (OS/ASFR); Miller, Caitlyn (OS/ASFR); Curtis, Jillian (HHS/ASFR); Burbank, Nick (HHS/ASFR); Simms, Jeffrey (HHS/ASFR); Barlow, Amanda (ACF); Patterson, Michelle (ACF)
Subject: ACF Discretionary Secretary's Budget Council (SBC) Meeting
When: Wednesday, July 12, 2017 11:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Deputy Secretary Conference Room 607-G

As attendance is limited, please do not forward this invitation without consulting with ASFR.

The FY 2019 Secretary's Budget Council meeting for the ACF discretionary budget will be held on Wednesday, July 12. ACF will deliver a presentation up to 30 minutes in length, followed by Q&A. At these meetings, OpDiv and StaffDiv leaders will have an opportunity to discuss their budget and legislative proposals and highlight their highest priorities for the budget year.

As a reminder, presentation slides and a list of OpDiv/StaffDiv attendees (with titles) are due to ASFR **five business days before the meeting**. Due to space constraints, each OpDiv/StaffDiv can bring up to 5 attendees, including the OpDiv/StaffDiv head.

For any logistical questions, please contact Katherine Bailey (Katherine.Bailey@hhs.gov).

12:00 PM - 1:30 PM

Senior Leadership Officials -- Conference Room 4523/4603, Phone: 202-774-2300, Participant code: (b) (6)

Agenda:

- Grants Executive Dashboard-OA
- Human Capital Review – OWPD Presentation
-

Other Updates



AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000062

July 12, 2017 Continued
Wednesday

Call-In Information:
Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)

2:45 PM - 3:15 PM **Meet w/ Ken -- Scotts Office**
Ken would like to meet a few minutes before the 3pm meeting.

4:00 PM - 4:45 PM **Reorg walk through positions -- Scott's office**

July 13, 2017
Thursday

All Day **Weekly Reports Due at Noon**

1:00 PM - 2:00 PM **UAC Discussion -- Humphrey, Room 405F.4**

4:00 PM - 4:30 PM **FW: Check in Meeting -- IOAS Conference Room | 4th Floor | Room 4026A**

-----Original Appointment-----
From: Pilato, Anna (ACF)
Sent: Thursday, May 18, 2017 9:05 AM
To: Pilato, Anna (ACF); Lloyd, Scott (ACF); Powers, Mary (ACF); Negri, Warren A. (ACF); Dugan, Meghan R. (ACF); Wagner, Steven (ACF); Carter, Clarence (ACF); Moreno, Pedro (ACF); Christian, Shannon (ACF); Kellogg, Cori (ACF); Milner, Jerry (ACF); Lekan, Scott (ACF)
Cc: Marriott, Brian (ACF)
Subject: Check in Meeting
When: Occurs every Thursday effective 4/6/2017 until 8/31/2017 from 4:00 PM to 4:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: IOAS Conference Room | 4th Floor | Room 4026A

Folks,

We thought it would be good practice to meet once a week for us to stay in touch with each other as well as keeping one another informed of various projects and initiatives, etc.

July 14, 2017
Friday

All Day **Laura- telework**

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000063

July 14, 2017 Continued
Friday

All Day — **Lauren AWS**

8:00 AM - 12:00 PM — (b) (6) **/ Travel to Office**

2:00 PM - 3:00 PM — **OSSI Threat Brief - Friday, July 14, 2:00-3:00pm, Switzer 6021A -- Switzer 6021A**

Controlled Unclassified Information

Dear Intelligence Working Group Members,

OSSI will host a threat brief **on Friday, July 14, from 2:00-3:00pm in the OSSI SCIF the Switzer building, Rm. 6021A**. The FBI and OSSI will be briefing the group on potential threats to HHS networks. The classification level for the briefing will be SECRET//NOFORN.

A SVTC connection will be available for CDC, CMS, FDA, and NIH.

Please RSVP for this briefing at your earliest convenience and we hope to see you all on July 14. Also, it would be helpful to arrive a few minutes before the 2:00 start-time so we can process everyone for SCIF access.

Best regards,
Don

Donald Malinowski, M.S.
Senior Intelligence Specialist
International Team Lead
Office of Security & Strategic Information (OSSI)
Directorate of Intelligence (DI)
U.S. Dept. of Health & Human Services
Humphrey Building 523B
(O) 202-260-6294 | (Secure) (b) (6)

July 17, 2017
Monday

10:00 AM - 10:30 AM — **Travel to Longworth --** (b) (6) **—contact # is** (b) (6) **or** (b) (6)
Driver roundtrip will be (b) (6) —contact # is (b) (6) or (b) (6) .

10:30 AM - 11:30 AM — **ORR UAC Briefing for NOVA Delegation -- 1119 Longworth**
The NOVA delegation (Wittman/Beyer/Comstock/Connolly) have requested a briefing on how ORR "has handled unaccompanied minors so that they don't get swept up into gangs." This will be a staff level briefing. The briefing will be held in 1119 Longworth.

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000064

July 17, 2017 Continued
Monday

1:45 PM - 2:15 PM **Coffee Meeting**

2:30 PM - 2:50 PM **SBC Follow-up -- Scott's office**
This meeting will be brief 15-20 minutes

Background:
From: Jones, Robin (ACF)
Sent: Wednesday, July 12, 2017 3:56 PM
To: Lloyd, Scott (ACF)
Cc: Gregg, Laura (ACF)
Subject: follow-up from SBC

Scott,

It sounds like there was some confusion at the SBC today with what was submitted versus presented. Do you want to meet to go over the two questions below? This is a process and we should use this as an opportunity to have a thoughtful discussion of how best to implement these initiatives. Please let me know how you would like to proceed.

(b) (5)

.

(b) (5)

Robin M. Jones
Budget Analyst, Office of Legislative Affairs and Budget
Administration for Children and Families
U.S. Department of Health and Human Services
Robin.jones@acf.hhs.gov
Desk: 202-205-5842
BB: (b) (6)

3:00 PM - 4:00 PM **Bond Hearing Briefing -- Humphrey Bldg 611E/ Dial in: 202-774-2300 PC:** (b) (6)
Supporting Documents:



Wahl, Sarah (ACF) (CTR)

AMERICAN OVERSIGHT

July 17, 2017 Continued
Monday

4:30 PM - 5:00 PM **Check in with Elizabeth -- Scott's office**

July 18, 2017
Tuesday

10:00 AM - 10:45 AM **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

10:45 AM - 11:45 AM **Meet and Greet w/ Rep Ilhan Omar -- 330 C. St. SW DC 20201**
The meeting will be in room 5122

Building entry information has been provided

1:00 PM - 2:00 PM **ORR Reorg position walk through -- Scott's office**

4:30 PM - 5:00 PM **Weekly check-in w/ Elizabeth Russell -- Scott's Office**
Scott has requested weekly check-ins regarding the Repatriation program.

July 19, 2017
Wednesday

All Day (b) **bday**

12:30 PM - 1:30 PM **Senior Leadership Officials -- Conference Room 4523/4603, Phone: 202-774-2300, Participant code:** (b) (6)

Agenda:

- Service and Supply Fund (SSF)-OA
- Security- OSSI

Other Updates

Call-In Information: Audio only
Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)

WebEx meeting:

Senior Leadership Officials Meeting
Host: Tracy Shaw

When it's time, start your meeting from here:
Start the meeting

AMERICAN OVERSIGHT

July 19, 2017 Continued
Wednesday

When: Wednesday, July 19, 2017, 12:30 pm (2 hrs), Eastern Daylight Time (New York, GMT-04:00).

Access Information

Meeting Number:
(b) (6)

Password:
(This meeting does not require a password.)

2:00 PM - 2:30 PM **Repatriation -- Scott's Office**

2:30 PM - 2:45 PM **Refugee Grant issue -- Scott's office**

3:00 PM - 5:00 PM **OUT OF OFFICE**

July 20, 2017
Thursday

12:00 AM - 12:00 AM **Charlottesville VA**

9:00 AM - 5:00 PM **Do Not Schedule -- OUT OF OFFICE**

1:00 PM - 2:00 PM **2017 Acquisitions Brown Bag Series: Contract Administration Responsibilities -- Conference Room #4401 or Conference Line (888) 925-8057 Participant Code** (b) (6)

Hello all,

In this session, we will explore Contract Administration responsibilities for CORs. Specifically, this session will address 'cost type' contract administration and some of the pitfalls. (Juicy…☺)

Join us for the informal discussion.

Darnese M. Wilkerson, CPCM
ACF Procurement Advisor
Office of Administration
Administration for Children and Families
Department of Health and Human Services
330 C Street, SW
Washington, DC 20201
Ofc: (202) 401-0933
Mobil: (b) (6)

AMERICAN OVERSIGHT

July 20, 2017 Continued
Thursday

4:00 PM - 4:30 PM **Canceled: Check in Meeting -- IOAS Conference Room | 4th Floor | Room 4026A**

-----Original Appointment-----
From: Pilato, Anna (ACF)
Sent: Thursday, May 18, 2017 9:05 AM
To: Pilato, Anna (ACF); Lloyd, Scott (ACF); Powers, Mary (ACF); Negri, Warren A. (ACF); Dugan, Meghan R. (ACF); Wagner, Steven (ACF); Carter, Clarence (ACF); Moreno, Pedro (ACF); Christian, Shannon (ACF); Kellogg, Cori (ACF); Milner, Jerry (ACF); Lekan, Scott (ACF)
Cc: Marriott, Brian (ACF)
Subject: Check in Meeting
When: Occurs every Thursday effective 4/6/2017 until 8/31/2017 from 4:00 PM to 4:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: IOAS Conference Room | 4th Floor | Room 4026A

Folks,

We thought it would be good practice to meet once a week for us to stay in touch with each other as well as keeping one another informed of various projects and initiatives, etc.

July 21, 2017
Friday

12:00 AM - 12:00 AM **Charlottesville VA**

Please See Above

All Day **DUE COB- ACF Incentive Award Nominations- DUE COB August 4, 2017 -- Details Inside**
From: ACF Information (ACF)
Sent: Thursday, July 20, 2017 6:10 PM
To: ACF Information (ACF)
Subject: ACF Incentive Award Nominations- Accepted now through COB August 4, 2017

Dear Colleagues,

The ACF Incentive Awards Committee is pleased to invite nominations for special act and suggestion awards for accomplishments that occurred between **December 1, 2016 and June 30, 2017**.

ACF Incentive Awards are used to recognize contributions to the quality, efficiency or economy of government operations. In accordance with Article 27 of the Collective Bargaining Agreement, the Committee is responsible for issuing guidance, accepting and reviewing nominations, and providing recommendations to Acting Assistant Secretary Steven Wagner on the incentive awards.

Nomination Process

All ACF employees are eligible to nominate themselves (except for members of the

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Senior Executive Service), another employee, or a group to receive an incentive award. All nominations are to be submitted using the attached Incentive Awards Nomination Form. All information regarding the nomination must be included on the form, including supervisory verification. No other information in the body of the e-mail submissions or attachments will be considered. If you nominate more than one employee or group please complete a separate Nomination Form for each. The justification must include a detailed explanation of the employee's or group's contributions and accomplishments that occurred between **December 1, 2016 and June 30, 2017**. Once nominations are submitted, Executive Officers and / or Administrative Officers will submit their office's nominations to the Office Director for their review and signature. Office Directors will work with the EOs and AOs to indicate their concurrence or non-concurrence with each nomination. The Committee will be provided this information, however it need not defer to input provided by Office Directors.

Complete and submit the attached award nomination form via e-mail to your Executive Officer or Administrative Officer AND the ACF Incentive Awards Committee at acfincentiveawards@acf.hhs.gov. **Nominations will be accepted through COB on August 4, 2017.**

Review and Approval

All Incentive Awards Nominations will be reviewed by the Committee. Those nominations that are most likely to be recommended for approval will have complete nomination forms with strong justifications. The Committee will make recommendations to the Acting Assistant Secretary. The Acting Assistant Secretary will make the final incentive awards decisions.

The NTEU-HHS Collective Bargaining Agreement Article 27 Section 4.B. specifies time off award limits, including that full-time employees may not be granted more than **80 hours** of time off during a single leave year.

Tips for Submitting a Strong Nomination

- Read and follow the instructions provided.
- Use the nomination form and make sure all the information supporting the nomination is included on the form.
- For Special Act Awards make sure the nomination specifies the one-time act. The justification should also show how the act was a one-time contribution that would not otherwise be appropriately recognized through a performance award.
- Provide sufficient details in the justification, including the timeframe when the activity was performed; the tangible and intangible benefits realized as a result of the employee's contribution; and the extent of the benefits to ACF/HHS.
- If you scan your form after obtaining a supervisor's signature, make sure the front and back of all pages have been scanned so that all of the information is captured.
- Please double-check your work to make sure the nomination form is complete in order to avoid submitting duplicate nominations.
- Be sure to submit your nomination to both the ACF Incentive Award Committee

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and your Executive or Administrative Officer by **August 4, 2017**.

Please direct all comments and questions to acfincentiveawards@acf.hhs.gov.

Thank You,

ACF Incentive Awards Committee

All Day **Lauren Telework**

9:00 AM - 5:00 PM **Do Not Schedule -- OUT OF OFFICE**

July 24, 2017
Monday

1:00 PM - 2:00 PM **Refugee Briefing -- IOAS Conference Room (4026A)**

From: Gregg, Laura (ACF)
Sent: Tuesday, July 18, 2017 3:54 PM
To: Sellers, Angela (ACF); Lucas, Sarah (ACF) (CTR)
Cc: Powers, Mary (ACF)
Subject: Refugee Briefing

Sarah and Angie,

Can you work together to schedule a briefing for me, Mary, Scott, Ken and Steve on the refugee program?

Thanks,
Laura

2:30 PM - 3:00 PM **Laura/ Scott check in re: funding decision memos pending -- Scott's office**

July 25, 2017
Tuesday

9:00 AM - 9:30 AM **Human Capital Report -- Scott's Office**

AMERICAN OVERSIGHT

July 26, 2017 Continued
Wednesday

Senior Leadership Officials Meeting
Host: Tracy Shaw

When it's time, start your meeting from here:
Start the meeting

When: Wednesday, July 26, 2017, 12:00 pm (1 hr 30 mins), Eastern Daylight Time (New York, GMT-04:00).

Access Information

Meeting Number:
(b) (6)

Password:
(This meeting does not require a password.)

Host Key:
(b) (6) (Use this key during the meeting if you ever need to reclaim the host role.)

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:
(b) (6)

12:00 PM - 1:00 PM **July Birthdays Celebration -- 5202**
Everyone,
Please join us on Wednesday, July 26 at noon in 5202 to celebrate July birthdays!

Region and field folks, we'll be thinking of you!

2:00 PM - 3:30 PM **UAC Stakeholders Meeting -- 5324 or 202-774-2300 PC:** (b) (6)
All-Please hold this time for the next UC stakeholders meeting.

3:30 PM - 4:00 PM **Coffee w/ Tim Saccoccia**

July 27, 2017
Thursday

12:00 AM - 12:00 AM (b) **- out**

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11:30 AM - 12:00 PM **Travel**

12:00 PM - 1:00 PM **House HSC UAC Briefing -- H2-176**

The following House Homeland Security Committee briefing request has been scheduled for 7/27 at noon.

I am contacting you to see if you can help facilitate ORR participation in an anticipated staff briefing on the UAC program. We are seeking to learn more about the processes and procedures for vetting UACs and sponsor families, especially those who are self-admitted or suspected gang members. In addition to ORR, we are requesting ICE and CBP also participate in this briefing and we want to schedule it sometime during the last two weeks of July (with the exception of 7/19 and 7/26).

For some background, my Subcommittee Chairman, Rep. Peter King, recently held a field hearing that focused on MS-13 violence on Long Island. During this hearing, Federal and local law enforcement officials drew attention to the large number of MS-13 gang members on Long Island that entered the country through the UAC program, and cited their concerns with how UACs and UAC sponsors are vetted and placed into the community. The UAC program was also one of the main points of discussion at recent hearings on MS-13 held by the Senate Homeland Security and Governmental Affairs and Senate Judiciary Committees. As a follow-up to the testimonies provided at these hearings, we are currently conducting a deep dive on the UAC process and we would very much appreciate a briefing from ORR on the program.

1:00 PM - 1:30 PM **Travel**

2:15 PM - 2:45 PM **Audit Briefing -- Scott's Office**

This meeting is to Brief Scott on the internal Audit routing process and the basics of OGMs Audit system ARTMS

Ken- will share his experiences with OGM, ORR Audits, and ARTMS
Sarah- will give a brief overview of how the internal process works, her role as Program Specialist and Proxy within ARTMS
Laura- will also share her experiences with the Audit process

3:30 PM - 4:00 PM **Capacity Numbers Meeting -- 5202**

4:00 PM - 4:30 PM **Canceled: Check in Meeting -- IOAS Conference Room | 4th Floor | Room 4026A**

-----Original Appointment-----
From: Pilato, Anna (ACF)
Sent: Thursday, May 18, 2017 9:05 AM
To: Pilato, Anna (ACF); Lloyd, Scott (ACF); Powers, Mary (ACF); Negri, Warren A. (ACF); Dugan, Meghan R. (ACF); Wagner, Steven (ACF); Carter, Clarence (ACF); Moreno, Pedro (ACF); Christian, Shannon (ACF); Kellogg, Cori (ACF); Milner, Jerry (ACF); Lekan, Scott (ACF)
Cc: Marriott, Brian (ACF)
Subject: Check in Meeting

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July 27, 2017 Continued
Thursday

When: Occurs every Thursday effective 4/6/2017 until 8/31/2017 from 4:00 PM to 4:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: IOAS Conference Room | 4th Floor | Room 4026A

Folks,

We thought it would be good practice to meet once a week for us to stay in touch with each other as well as keeping one another informed of various projects and initiatives, etc.

5:45 PM - 6:15 PM

Transport to Le Bar - RA Reception -- 806 15th Street, NW
Van transportation provided for Political Leadership – Meet in lobby of Switzer Building at 5:40pm

Nearest Metro: McPherson Square

Valet Cost: $25

6:00 PM - 7:30 PM

ACF Networking Reception with Regional Administrators -- Sofitel Hotel - LeBar Resturant 806 15th Street, NW WDC
Dear ACF Leaders-

I invite you to ORO's bi-annual RA Networking Reception, where the political and career leaders have time to connect with our Regional Administrators, ACF's "eyes and ears" in the field on state-level policy, program and systems change in human services. They are convening for ORO's bi-annual retreat to hear directly from ACF's political leadership team, state and local innovators, and philanthropy investing in our field.

I hope that you can join us! Details on location to follow…

Regards,
Mishaela Duran
Director, ORO

July 28, 2017
Friday

All Day

(b) **- out**

Please See Above

All Day

Laura- telework

All Day

Lauren AWS

11:00 AM - 11:30 AM

Meet and Greet w/ Jordan Becker -- Scott's Office

AMERICAN OVERSIGHT

July 28, 2017 Continued
Friday

11:30 AM - 12:30 PM **ORO Regional Administrators' Retreat WORKING LUNCH: Meet and Greet w/ACF Program Office Leadership -- Switzer Building: Room 5324**

11:30 AM – 12:30 PM		**WORKING LUNCH - ACF STAFF ONLY** (to be ordered and delivered to meeting room) **Meet and Greet with ACF Program Office Leadership** This session will provide an opportunity for new ACF Leadership Regional Administrators and share their priorities. Invited: Jerry Milner, Children's Bureau and ACYF, Scott Lloyd, C Resettlement.

2:00 PM - 3:00 PM **Utilization of other Federal Secured Areas -- Michael's Office**

July 29, 2017
Saturday

All Day (b) **- out**

Please See Above

July 30, 2017
Sunday

All Day (b) **out**

Please See Above

July 31, 2017
Monday

All Day (b) **out**

Please See Above

3:00 PM - 3:20 PM **Meet w/ Elizabeth -- Scott's Office**
Elizabeth will provide background and any materials if necessary

3:30 PM - 4:00 PM **Pre-Brief re: ACF Briefing for Secretary -- IOAS Conference Room**

August 1, 2017
Tuesday

All Day (b) **- out**

Please See Above

9:00 AM - 9:30 AM **TEP at Staff Briefing re: ACF -- 615-F**

Event Name: ACF briefing for Secretary Price.

Location: Where ever is convenient for Secretary Price.

Time: Preferably this Friday, July 28, but early next week would work as well.

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Topic: The Secretary requested (through Maggie Wynne) that he be briefed on two issues in the Office of Refugee Resettlement area: Capacity Challenges in the Unaccompanied Alien Children (UAC) program and legal challenges to our custody of youth in UAC (bond hearings).

Reason: His request/keeping Secretary Price abreast of important issues facing the Office of Refugee Resettlement.

TEP's Role: This issue has been a hot topic in both Congressional hearings and the media. Secretary Price would like to make sure he is up to date on these issues and able to field questions with the latest information.

Lead: Steve Wagner, Acting Assistant Secretary for the Administration for Children and Families.

Event POC: Name, Cell and email
Warren Negri, (b) (6) Warren.Negri@acf.hhs.gov

Attendees: All attendees are HHS Staff.

HHS Staff Attendees:
Steve Wagner, Acting Assistant Secretary for the Administration for Children and Families
Scott Loyd, Director of the Office of Refugee Resettlement
Jonathan D. White, Deputy Director for Children's Programs - Office of Refugee Resettlement
Maggie Wynne, Counselor to the Secretary

Remarks: N/A
Press: N/A
Press Contact: N/A

HHS Staff: John Twomey cell (b) (6) john.twomey@hhs.gov

Mailing Address for thank you notes and photos: N/A

Briefing Materials: attached

Notes: N/A

Who Requested the Mtg: Secretary Price

Photographer- yes/no: no

AMERICAN OVERSIGHT

August 1, 2017 Continued
Tuesday



10:00 AM - 10:45 AM — **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

11:00 AM - 12:00 PM — **UAC Bond Hearing Call -- 202-774-2300/ PC:** (b) (6)

12:30 PM - 1:00 PM — **Check in re: cases -- Scott's office**

1:30 PM - 2:00 PM — **Meet w/ Ken -- Scott's Office**

3:30 PM - 4:00 PM — **Meet with Brenda -- Brenda's office**

4:15 PM - 4:45 PM — **Call with Bob Keith -- Scott call** (b) (6)

August 2, 2017
Wednesday

All Day — (b) - out

Please See Above

10:00 AM - 11:30 AM — **MG Grantee Meeting -- Check in with Tom G.**



Attendee's: Matching Grant Grantees
Speaker Invite: Scott and Ken – opening remarks and Q&A

+Lydia Holt for TPs and any other comms prep that is needed

Background:

This is an annual full-day meeting of the grantees. Ken is very familiar with the routine. I have attached a sample agenda from last year. This year I would anticipate more questions because the FY has been so tumultuous with arrival and funding issues, we have a new Director, and the program is moving to Mandatory Grants. I will, of course be providing an updated agenda to you in the coming days. I will put Scott down for the initial welcome and Q/A, say 30 minutes, and he could then leave, but may want to stay to become more familiar with the program. These are the agenda points I am currently playing with for the day.

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000076

August 2, 2017 Continued
Wednesday

- Scott Welcome and Q/A
- Ken/Joann Budget/Programmatic Q/A
- DMG Q/A
- iRADS
- Reporting and Close out of current grant (DDS) at the same time as startup of new grant (DMG)
- Guidelines
- Dual-enrollments with PC or Career Pathways
- Enhanced Monitoring
- Other



1:30 PM - 2:00 PM **Call w/ Heidi Stirrup -- desk: 202-205-3491/ dell:** (b) (6)

2:00 PM - 5:00 PM **OUT OF OFFICE**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

August 3, 2017
Thursday

All Day (b) **- out**
Please See Above

12:00 AM - 12:00 AM **Scott - Boston**

All Day **Laura- telework**

9:00 AM - 5:00 PM **OUT OF OFFICE -- BOSTON SITE VISITS**

11:00 AM - 12:00 PM **ORR/MA Repatriation Briefing -- MEMA Headquarters 400 Worcester Road (Route 9 East) Farmingham MA 01702-5399**
Meeting Agenda (Directions and Conference call info is below)

1. **Introduction**
2. **Memorandum of Understanding between ACF and ASPR (12/2016)**
   a. **Brief overview**
      i. Roles and responsibilities
      ii. HHS internal coordination and management
      iii. ACF Guidelines

   b. **MOU and state impact**

AMERICAN OVERSIGHT

i. NERP and Update: Federal notification and Support
ii. State role and responsibility
iii. HHS regional support to MA

3. **U.S. Repatriation Program and agreement with the state of MA**
   a. Potential concerns and solutions
   b. Next steps

4. **Non-emergency and discussion**
5. **Other**

Conference Call # and Directions to MEMA

Below, please find a conference line for those individuals who are not able to attend in-person.

Conference number: 888-822-7517
Access code: (b) (6)

MEMA Headquarters is located at 400 Worcester Road (Route 9 east), Framingham, MA 01702-5399. See below directions.

From the east (traveling on Mass Pike (I-90) west)
• Take the Mass Pike (I-90) west to Exit 13 (Natick/Framingham - Route 30).
• Take Route 30 west towards Framingham and drive for approximately 2 miles until the intersection with Route 9.
• Turn right onto Route 9 west. (Note that the MEMA communication towers are visible across Route 9 on the eastbound side.)
• Continue approximately 0.5 miles on Route 9 west. Turn right into the Whole Foods parking lot to turn around. Turn left out of the back of Whole Foods parking lot onto Prospect Street.
• Turn left at the lights onto Route 9 east for approximately 0.5 miles.
• The MEMA property is on the right side, directly after the Massachusetts State Police Headquarters and is marked by three tall communications towers. MEMA headquarters is
underground; enter through the vestibule on the west side (State Police side) of the facility and follow the ramp to the reception desk.

From the west (traveling on Mass Pike (I-90) east)
• Take the Mass Pike (I-90) east to Exit 12 (Framingham - Route 9).
• Take Route 9 east towards Framingham for approximately 5 miles.
• The MEMA property is on the right side, directly after the Massachusetts State Police Headquarters and is marked by three tall communications towers. MEMA headquarters is
underground; enter through the vestibule on the west side (State Police side) of the facility and follow the ramp to the reception desk.

AMERICAN OVERSIGHT

August 3, 2017 Continued
Thursday

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

4:00 PM - 4:30 PM **FW: Check in Meeting -- IOAS Conference Room | 4th Floor | Room 4026A**

-----Original Appointment-----
From: Pilato, Anna (ACF)
Sent: Thursday, May 18, 2017 9:05 AM
To: Pilato, Anna (ACF); Lloyd, Scott (ACF); Powers, Mary (ACF); Negri, Warren A. (ACF); Dugan, Meghan R. (ACF); Wagner, Steven (ACF); Carter, Clarence (ACF); Moreno, Pedro (ACF); Christian, Shannon (ACF); Kellogg, Cori (ACF); Milner, Jerry (ACF); Lekan, Scott (ACF)
Cc: Marriott, Brian (ACF)
Subject: Check in Meeting
When: Occurs every Thursday effective 4/6/2017 until 8/31/2017 from 4:00 PM to 4:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: IOAS Conference Room | 4th Floor | Room 4026A

Folks,

We thought it would be good practice to meet once a week for us to stay in touch with each other as well as keeping one another informed of various projects and initiatives, etc.

August 4, 2017
Friday

All Day (b) **- out**
Please See Above

All Day **Scott - Boston**
Please See Above

12:00 AM - 12:00 AM (b) **- Annual Leave (Brazil)**

All Day **Ken - Telework**

All Day **Laura- Telework**

All Day **Lauren Telework**

9:00 AM - 5:00 PM **OUT OF OFFICE -- BOSTON SITE VISITS**

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HHS-18-0681, 19-0275-M -000079

August 5, 2017
Saturday

All Day (b) **- out**
Please See Above

12:00 AM - 12:00 AM **Scott - Boston**
Please See Above

All Day (b) **- Annual Leave (Brazil)**
Please See Above

August 6, 2017
Sunday

All Day (b) **- out**
Please See Above

All Day (b) **- Annual Leave (Brazil)**
Please See Above

August 7, 2017
Monday

All Day (b) **out**
Please See Above

All Day (b) **- Annual Leave (Brazil)**
Please See Above

All Day **Lauren Telework**

2:00 PM - 3:00 PM **FW: HHS ASPE Briefing on Results of Refugee Fiscal Impact Analysis -- OS ASPE 422F, Conf2 (HHS/ASPE)**

Dear Working Group Colleagues,

Please join us on Monday, August 7 at 2:00 PM as HHS/ASPE presents a briefing on their data analysis for the Section 4(b) Report on the long-term costs of the USRAP. The briefing will be held at HHS at the Hubert Humphrey Building, located at 200 Independence Ave. SW. Please see security instructions included in Robin's invitation below. We hope that you are able to join us!

Sincerely,

Heidi Boas

-----Original Appointment-----
From: Ghertner, Robin (HHS/ASPE) [mailto:Robin.Ghertner@hhs.gov]
Sent: Friday, July 28, 2017 1:17 PM
To: Ghertner, Robin (HHS/ASPE); Macartney, Suzanne (OS/ASPE); Meade, Erica (HHS/ASPE); Boas, Heidi H; Santos, Carol T; Amanda(b) (6) @omb.eop.gov; Kenneth, Tota; Acker Housman, Stephanie (OS/ASPE)
Subject: HHS ASPE Briefing on Results of Refugee Fiscal Impact Analysis
When: Monday, August 07, 2017 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: OS ASPE 422F, Conf2 (HHS/ASPE)

We will provide a briefing of the findings and methodological details for the report

AMERICAN OVERSIGHT

responding to section 4(b) of the Presidential Memorandum issued on March 6th, 2017.

Hubert Humphrey Building
200 Independence Ave SW
Washington, DC

Please be sure to bring your government ID. You may sign in at the front desk in the lobby and someone will escort you to our conference room on the 4th floor.

A call-in number will not be provided for this briefing.

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

4:30 PM - 4:45 PM **Scott and Elizabeth Check-In -- Soctt's Office**

4:45 PM - 5:30 PM **Press Strategy for Gang Prevention Initiative -- IOAS Conference Room (4026A)**

August 8, 2017
Tuesday

12:00 AM - 12:00 AM (b) **- out**
Please See Above

All Day (b) **- Annual Leave (Brazil)**
Please See Above

10:00 AM - 10:45 AM **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

12:30 PM - 1:30 PM **Mandatory Hatch Act Training -- Room 730B**
Information for conference line if you will be calling in:
1 866 875 7491
Passcode (b) (6)

3:00 PM - 4:15 PM **ORR 6 Overview and Update -- Scott's Office (Dial-in Inside Invite)**
Call in: 866-736-3991
Leader: (b) (6)
Participant: (b) (6)

Advance Package overview and update for ORR-6

AMERICAN OVERSIGHT

August 9, 2017
Wednesday

All Day (b) (6) - Annual Leave (Brazil)
Please See Above

12:00 PM - 12:00 PM **Canceled: Senior Leadership Officials -- Conference Room 4523/4603**

Please note:

Meeting scheduled for Wednesday, August 9 is canceled.

Call-In Information:
Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6), PIN (b) (6)

2:00 PM - 2:45 PM **Meeting with Tamar Magarik and Aaron Emmel of the American Academy of Pediatrics -- Scott's office**



3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

August 10, 2017
Thursday

All Day (b) (6) - Annual Leave (Brazil)
Please See Above

12:00 PM - 12:30 PM **Shelter Options for the Unaccompanied Alien Children (UAC) Program -- John Bardis' Office, Humphrey Building, Suite 309-F**



Hello Everyone:

At your earliest convenience, please accept this invitation to confirm your attendance at the above titled meeting scheduled for Monday, July 31, 2017 from 1:30-2 pm.

PARTICIPANTS:
Maggie Wynne
Sarah Lucas

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Laura Gregg
Charmaine Yoest
John Bardis

Thank you,
Tricey Earles
202-690-7431

2:00 PM - 3:00 PM **FY18 UAC Budget Discussion -- 5202**
Hi all-Please reserve this time discuss the FY18 UAC Budget. This time appeared free on everyone's calendar, please let me know if this time does not work or if you need a call in number.

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

4:00 PM - 4:30 PM **Cancelled: Check in Meeting -- IOAS Conference Room | 4th Floor | Room 4026A**

-----Original Appointment-----
From: Pilato, Anna (ACF)
Sent: Thursday, May 18, 2017 9:05 AM
To: Pilato, Anna (ACF); Lloyd, Scott (ACF); Powers, Mary (ACF); Negri, Warren A. (ACF); Dugan, Meghan R. (ACF); Wagner, Steven (ACF); Carter, Clarence (ACF); Moreno, Pedro (ACF); Christian, Shannon (ACF); Kellogg, Cori (ACF); Milner, Jerry (ACF); Lekan, Scott (ACF)
Cc: Marriott, Brian (ACF)
Subject: Check in Meeting
When: Occurs every Thursday effective 4/6/2017 until 8/31/2017 from 4:00 PM to 4:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: IOAS Conference Room | 4th Floor | Room 4026A

Folks,

We thought it would be good practice to meet once a week for us to stay in touch with each other as well as keeping one another informed of various projects and initiatives, etc.

4:00 PM - 4:30 PM **Interview:** (b) (6) **-- HHS - 200 Independence Avenue, SW, 625D, Washington, DC 20201**
Your meeting with Scott Lloyd, Tim Clark and Heidi Stirrup is confirmed on **Thursday, August 10, 2017 @ 4:00 p.m.** In preparation for this meeting, please find the following information:

Hubert H. Humphrey Building
U.S. Department of Health & Human Services (HHS)
Immediate Office of the Secretary
200 Independence Avenue, SW
Washington, D.C. 20201

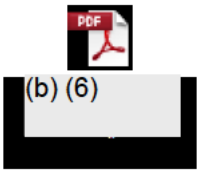
AMERICAN OVERSIGHT

August 10, 2017 Continued
Thursday

- If arriving by public transit, please take the orange or blue line trains to the Federal Center SW metro station. When exiting the station, please walk two blocks (toward the National Mall) and the Hubert Humphrey Building will be at your immediate right. Please enter the building through the Independence Avenue entrance and present two forms of identification.
- If arriving by taxi, please enter the building through the Independence Avenue entrance and present one current form of valid ID (Passport, License, or State Issued ID)
- If arriving by personal vehicle; meter parking is available for your convenience on each side of the building.

Please plan to arrive within 15-minutes of the scheduled appointment.

Once you have signed in, **please have the front desk call 202-690-6625**. Please do not hesitate to contact our office should you have any questions.



August 11, 2017
Friday

12:00 AM - 12:00 AM (b) - **Annual Leave (Brazil)**
Please See Above

All Day **Lauren AWS**

11:00 AM - 11:30 AM **call Zina Bash**

August 14, 2017
Monday

All Day **Lauren Telework**

1:00 PM - 2:00 PM **Audit Resolution Delegation of Authority -- Switzer 3225A**
Purpose: To discuss the proposed Audit Resolution Delegation of Authority and the related changes to the Audit Resolution Business process.



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HHS-18-0681, 19-0275-M -000084

August 14, 2017 Continued
Monday

3:00 PM - 3:30 PM

ORR Staff Small Groups -- Director's Office
Cross divisional small groups
To get to know staff more

August 15, 2017
Tuesday

10:00 AM - 11:30 AM

Senior Review Board (SRB) previously call Information Technology Review Board (ITIRB) -- Conf Rm 2201
Good Afternoon All,

In our initiative to build a more comprehensive IT governance model for, the ACF Office of the Chief Information Officer (OCIO) is realigning some of the decisional meetings about IT Budget, Investments, and Oversight. The ITIRB is now being called the Senior Review Board (SRB). A charter will be establish in the future to outline the specifics of this governance body; however we didn't want to delay getting started, as there is some important information that we need to discuss sooner rather than later, Some of the immediate topics including the FY18 Budget and the overall Governance model that is being planned to ensure you understand how we (OCIO) will support you all in getting your mission accomplished. If you have any questions please let me know.

Materials will be distributed during the meeting.

Thank you,

Debbie



When it's time, join the meeting from here:
Join the meeting

When: Tuesday, August 15, 2017, 10:00 am (1 hr), Eastern Daylight Time (New York, GMT-04:00)

Access Information

Meeting Number:
(b) (6)

Password:
(This meeting does not require a password.)

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:
(b) (6)

AMERICAN OVERSIGHT

August 16, 2017 Continued
Wednesday



12:00 PM - 12:30 PM **Travel from WH**

1:30 PM - 2:00 PM **Options for Safer Voluntary Departures -- Scott's Office**

This meeting has been shortened to 30 minutes, with a start now at 1:30pm, due to Jonathan's schedule. We will notify people if Jonathan's schedule opens up for a 1pm start time.

Agenda Forthcoming

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**

Cross divisional small groups
To get to know staff more

4:00 PM - 4:30 PM **State Call -- Number: 2027742300/ Participant Access Code:** (b) (6)

4:30 PM - 5:00 PM **Meeting w/ Mike and Elizabeth -- Mike's Office**

August 17, 2017
Thursday

8:45 AM - 9:30 AM **MED Workshop - Opening Remarks -- 4523/4603**

Scott and Ken:

Belay/DRS will be hosting near 50 grantees for his annual Microenterprise Development workshop next Thursday and Friday. We appreciate your willingness to come and provide opening remarks.

We have you scheduled to come at 8:45 am, and you will have until 9:30 latest. The agenda is attached, below.

Here are talking points:

"Good Morning,
(b) (5)

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(b) (5)

(b) (5)

Thank you,
Sarah



11:00 AM - 11:30 AM

Ken/ Scott check in -- Scott's office
Meeting purpose: to update Scott on the State Plan process

11:30 AM - 12:00 PM

(b) **birthday -- 5202**
Please join us to celebrate (b) (6) birthday.

12:00 PM - 1:00 PM

Stakeholders Meeting on PREA Implementation -- Rm 4202/ Switzer Building (330 C St SW, Washington DC 20024)
Hi all,

Brian will meet visitors downstairs in the Switzer lobby before the meeting.

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HHS-18-0681, 19-0275-M -000087

Thanks,
Jenn

1:00 PM - 1:30 PM **Lunch**

1:30 PM - 2:00 PM **Upcoming speaking engagements -- Scott's Office**

2:15 PM - 2:45 PM **Contingency Planning -- 5202**

3:00 PM - 3:45 PM **Meeting with ORR Director on Saravia v. Sessions -- Switzer 5202/ 202-774-2300/ PC** (b) (6)

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

4:00 PM - 4:30 PM **FW: Check in Meeting -- IOAS Conference Room | 4th Floor | Room 4026A**

-----Original Appointment-----
From: Pilato, Anna (ACF)
Sent: Thursday, May 18, 2017 9:05 AM
To: Pilato, Anna (ACF); Lloyd, Scott (ACF); Powers, Mary (ACF); Negri, Warren A. (ACF); Dugan, Meghan R. (ACF); Wagner, Steven (ACF); Carter, Clarence (ACF); Moreno, Pedro (ACF); Christian, Shannon (ACF); Kellogg, Cori (ACF); Milner, Jerry (ACF); Lekan, Scott (ACF)
Cc: Marriott, Brian (ACF)
Subject: Check in Meeting
When: Occurs every Thursday effective 4/6/2017 until 8/31/2017 from 4:00 PM to 4:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: IOAS Conference Room | 4th Floor | Room 4026A

Folks,

We thought it would be good practice to meet once a week for us to stay in touch with each other as well as keeping one another informed of various projects and initiatives, etc.

August 18, 2017
Friday

All Day **Laura- telework**

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August 18, 2017 Continued
Friday

All Day — **Lauren Telework**

8:15 AM - 9:15 AM — **Meet w Demetrios Kouzoukas**

11:30 AM - 12:00 PM — **Next Week's Coverage -- Scott's Office**

12:00 PM - 12:30 PM — **Check-in w/ Laura -- Laura will Call**

2:00 PM - 2:30 PM — **Refugee Costs Report Discussion -- ACF | 4th Floor | Steve Wagner's Office (4032A)**

3:00 PM - 3:30 PM — **PRM/ ORR call re: report -- Scott's office/ Call in number: 2027742300/ Participant Access Code:** (b) (6)
The purpose of this call is to discuss the Refugee Cost Report. Larry, please forward to your staff if you'd like anyone to join you.

Call in number: 2027742300/ Participant Access Code: (b) (6)

August 21, 2017
Monday

12:00 AM - 12:00 AM — (b) **- ANNUAL LEAVE**

All Day — **Lauren Telework**

9:00 AM - 5:00 PM — **OUT OF OFFICE**

3:00 PM - 3:30 PM — **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

August 22, 2017
Tuesday

All Day — (b) **- ANNUAL LEAVE**
Please See Above

9:00 AM - 5:00 PM — **OUT OF OFFICE**

10:00 AM - 10:45 AM — **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

August 23, 2017
Wednesday

All Day — (b) **ANNUAL LEAVE**
Please See Above

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HHS-18-0681, 19-0275-M -000089

August 23, 2017 Continued
Wednesday

9:00 AM - 5:00 PM **OUT OF OFFICE**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

August 24, 2017
Thursday

All Day (b) **- ANNUAL LEAVE**
Please See Above

9:00 AM - 5:00 PM **OUT OF OFFICE**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

August 25, 2017
Friday

12:00 AM - 12:00 AM (b) **ANNUAL LEAVE**
Please See Above

All Day **Laura Telework**

All Day **Lauren AWS**

9:00 AM - 5:00 PM **OUT OF OFFICE**

3:30 PM - 4:30 PM **Meeting with Kelly Ryan s -- 5202 or Call in: 866-736-3991 PC:** (b) (6)



August 28, 2017
Monday

12:00 AM - 12:00 AM (b) (6) **on leave 8/28/8/29**

All Day **Lauren Telework**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

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directors have attended, as well as MIP and UNHCR representatives.

We expect over 150 participants with knowledge in refugee and asylee issues, immigration, human trafficking assistance, community education, mental health and workforce development. Attendees will include local and state social service providers; resettlement agencies; ethnic and community-based nonprofits; faith-based organizations; refugees, asylees, torture survivors, and human trafficking victims; and representatives of county, state, and federal government.

Please let me know if you can participate. If you need additional information, please let me know.

Sincerely,
Melissa

Melissa Ramirez | Analyst
Policy Unit | Refugee Programs Bureau
Phone: (916) 657-3815
www.cdss.ca.gov/refugeeprogram

CONFIDENTIALITY NOTICE: This email from the State of California is for the sole use of the intended recipient and may contain confidential and privileged information. Any unauthorized review or use, including disclosure or distribution, is prohibited. If you are not the intended recipient, please contact the sender and destroy all copies of this email.



12:00 PM - 12:30 PM **Senior Leadership Officials -- Conference Room 4523/4603**

Call-In Information:
Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)

Agenda:

- Texas Updates- OPHSER

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**

Cross divisional small groups
To get to know staff more

AMERICAN OVERSIGHT

September 4, 2017
Monday

All Day — **HOLIDAY OBSERVED (Labor Day) -- OFFICE CLOSED**

All Day — **Lauren Telework**

9:00 AM - 5:00 PM — **LABOR DAY -- OFFICE CLOSED**

3:00 PM - 3:30 PM — **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

September 5, 2017
Tuesday

10:00 AM - 10:45 AM — **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

12:00 PM - 1:00 PM — **Lunch/Break**

4:00 PM - 5:00 PM — **Desk Time**

September 6, 2017
Wednesday

10:00 AM - 11:00 AM — **Urban Institute Final Briefing: Opportunities for Formal Evaluation -- Switzer 5524 + 877-809-8272; PC:** (b) (6)
**Adding the presentation slides



Background: In an effort to improve performance management and evaluation systems, ORR has contracted with the Urban Institute to assess the current capacity of federal, state, and local partners to build and use evidence, and to make recommendations on concrete ways to strengthen this capacity.

About this meeting:

- This meeting will focus on *Opportunities for Formal Evaluation.*
- Based on conversations with federal staff and stakeholders, analysis of current documents and practices, and four site visits, Urban will present observations and opportunities for formal evaluation.
- The meeting will involve a short presentation from Urban followed largely by discussion.
- Urban will use the conversation and feedback to revise and submit a final memo at the end of September.

Notes:

- Agenda and draft memo forthcoming. Please plan to review these items prior to

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HHS-18-0681, 19-0275-M -000092

the meeting.

- Due to space considerations, if there are others who you would like to have attend this briefing, please contact Sofi Martinez (sofi.martinez@hhs.gov)

10:30 AM - 11:00 AM **Group Repatriation from Dominican Republic and Bahamas -- 877-972-6045, participant** (b) (6)

From: Fagan, Christine M [mailto:(b) (6) @state.gov]
Sent: Wednesday, September 06, 2017 9:01 AM
To: Russell, Elizabeth (ACF)
Cc: CA-OCS-ACS-WHA; CA-OCS-CCM
Subject: Hurricane Irma Incoming Flights
Importance: High

Hi Elizabeth,

Due to Hurricane Irma, we are running charter flights out of Santo Domingo today and Bahamas tomorrow.

The flight info for Santo Domingo is below. 68 private USCits expected to arrive to Dulles tonight. We'll send flight info for Bahamas as soon as we have it. **Can HHS contact Traveler's Aid at Dulles?**

MIAMI AIR tail number (b) (6) . To IAD.
Current estimated departure time is 1430 EST
Flight time approximately 6 hours
Total seats: 150
Passengers under COM authority: 82
Private U.S. Citizens/other passengers: 68 expected

12:00 PM - 5:00 PM **Out of Office**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

September 7, 2017
Thursday

8:00 AM - 12:00 PM **Computer Refresh -- Please Drop off Your Computer Between These Hours**

From: Tate, Clifford (OS/ASA/OCIO/ITIO) (CTR)
Sent: Friday, September 01, 2017 1:45 PM
To: Lloyd, Scott (ACF) <Scott.Lloyd@acf.hhs.gov>
Subject: Refresh confirmation

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Scheduling confirmation
Thanks, I have you down for **September 7, 2017**.

During the refresh, you will not have access to your laptop, and you do not need to be present.

We ask you to drop your laptop off with us between 8 and noon. We will return the new laptop to you, along with the new system, as soon as the data transfer has been completed.

We are located in the Cohen Building, Rm 1063. If you come through the main entrance on C St., go straight back through the hallway to the rear of the building. Turn left down the hallway (through the Wizard of Oz bronze door), we are the first door on the right.

Clifford V. Tate
Sr. Business Systems Analyst
350 C St., SW
Washington, DC 20201



9:15 AM - 9:45 AM **Additonal UAC Capacity -- 5202/ 2027742300/ Participant Access Code:** (b) (6)
Dial TBD

11:00 AM - 12:00 PM **Briefing on Repatriation TTX -- Room 4323/4401**
If you are not a non-HHS employee please arrive 15 minutes to allow time to pass through security.

POC: Chris Hooban (b) (6)
Please contact for any assistance

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WebEx:

DO NOT DELETE OR CHANGE ANY OF THE TEXT BELOW THIS LINE

Christopher Hooban has scheduled this WebEx meeting.

WEBEX link for 7 SEPT brief
Host: Christopher Hooban

When it's time, start or join the WebEx meeting from here:
https://meetingserver.hhs.gov/orion/joinmeeting.do?MTID=6ed9d899fbe5a83d81d01e7684053d2a

Access Information

Meeting Number: (b) (6)
Meeting Password: This meeting does not require a password.

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:
(b) (6)

12:00 PM - 1:00 PM **Lunch/Break**

12:30 PM - 1:00 PM **URM check in on case -- Scott's office**
This is to discuss a case that Scott had more questions on. We will schedule another meeting to discuss URM issues next week.

1:00 PM - 2:00 PM **Urban Institute Final Briefing: Strengthening Performance Management -- Switzer 5122 + 877-809-8272; PC:** (b) (6)
**Attaching an updated memo and the slides



Background: In an effort to improve performance management and evaluation systems, ORR has contracted with the Urban Institute to assess the current capacity of federal, state, and local partners to build and use evidence, and to make recommendations on concrete ways to strengthen this capacity.

About this meeting:

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HHS-18-0681, 19-0275-M -000095

September 7, 2017 Continued
Thursday

- This meeting will focus on *Strengthening Performance Management.*
- Based on conversations with federal staff and stakeholders, analysis of current documents and practices, and four site visits, Urban will present observations and proposals for how ORR continue strengthen performance management.
- The meeting will involve a short presentation from Urban followed largely by discussion.
- Urban will use the conversation and feedback to revise and submit a final memo at the end of September.

Notes:

- Agenda and draft memo forthcoming. Please plan to review these items prior to the meeting.
- Due to space considerations, if there are others who you would like to have attend this briefing, please contact Sofi Martinez (sofi.martinez@hhs.gov)

2:15 PM - 3:00 PM **SWK Audit -- 5122**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

4:30 PM - 5:00 PM **ORR/ DHS UAC Capacity Call -- Call in number: 2027742300/ Code:** (b) (6)

September 8, 2017
Friday

All Day **Lauren AWS**

9:00 AM - 9:30 AM **Meeting w/ Paula -- Paula's Office Humphrey 609F.3**

11:00 AM - 11:45 AM **Personnel meeting w/ Kim -- Mary Switzer Building 330 C Street SW Washington, DC/ Room 3225B**
This meeting will be in room 3225B

12:00 PM - 1:00 PM **ORR Q1 Spending Plans -- IOAS Conference Room (4026A) OR 866-687-9176 | Passcode:** (b) (6)
From: White, Laura (ACF)
Sent: Thursday, September 07, 2017 8:54 AM
To: Sellers, Angela (ACF); Lucas, Sarah (ACF) (CTR)
Cc: Jones, Robin (ACF); Barlow, Amanda (ACF)
Subject: ORR q1 spending plans

Hi Angie and Sarah,

Scott would like to schedule a meeting with Steve, OLAB and ORR to discuss q1 spending plans.

AMERICAN OVERSIGHT

September 8, 2017 Continued
Friday

1:15 PM - 1:45 PM **Missouri State Update -- Scott's Office**

2:00 PM - 2:45 PM **Meeting w/ Oren Root Re: UAC Legal Services and Direct Representation -- 5202 (Dial in 202-774-2300/ (b) (6))**

Oren Root and Anne Marie Mulcahy of Vera, the UAC Legal Services provider, requested a meeting with Scott to talk about legal services and direct representation

Attendees:
Scott Lloyd
Jallyn Sualog
Oren Root
Anne Marie Mulcahy

Dial-in Attendees:
Jonathan White
Tricia Swartz
Laura Gregg (Possible)

Optional Attendees:
Ken Tota

3:15 PM - 4:00 PM **Transportation to DHS Meeting --** (b) (6) **or** (b) (6)

3:30 PM - 3:45 PM **Potential Repatriation -- Call**

DIAL IN NUMBER	(877) 951-9534
PARTICIPANT CODE	(b) (6)

Adding legislative context document from ASFR.



Curtis and Katie,

There is a potential that there may be an emergency repatriation of U.S. citizens as a result of Hurricane Irma. We don't have any details yet, but I wanted to give you a heads up that we may need to very quickly seek a legislative increase to the repatriation ceiling (Section 1113 of the Social Security Act pasted below) in order to support this effort.

Would it be helpful to have a quick call to discuss? I've highlighted the section of the Act

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that normally gets adjusted. As you can see, the last time it was adjusted was 2010.

Amanda

ASSISTANCE FOR UNITED STATES CITIZENS RETURNED FROM FOREIGN COUNTRIES

SEC. 1113. **[**42 U.S.C. 1313**]** (a)(1) The Secretary is authorized to provide temporary assistance to citizens of the United States and to dependents of citizens of the United States, if they (A) are identified by the Department of State as having returned, or been brought, from a foreign country to the United States because of the destitution of the citizen of the United States or the illness of such citizen or any of his dependents or because of war, threat of war, invasion, or similar crisis, and (B) are without available resources.

(2) Except in such cases or classes of cases as are set forth in regulations of the Secretary, provision shall be made for reimbursement to the United States by the recipients of the temporary assistance to cover the cost thereof.

(3) The Secretary may provide assistance under paragraph (1) directly or through utilization of the services and facilities of appropriate public or private agencies and organizations, in accordance with agreements providing for payment, in advance or by way of reimbursement, as may be determined by the Secretary, of the cost thereof. Such cost shall be determined by such statistical, sampling, or other method as may be provided in the agreement.

(b) The Secretary is authorized to develop plans and make arrangements for provision of temporary assistance within the United States to individuals specified in subsection (a)(1). Such plans shall be developed and such arrangements shall be made after consultation with the Secretary of State, the Attorney General, and the Secretary of Defense. To the extent feasible, assistance provided under subsection (a) shall be provided in accordance with the plans developed pursuant to this subsection, as modified from time to time by the Secretary.

(c) For purposes of this section, the term "temporary assistance" means money payments, medical care, temporary billeting, transportation, and other goods and services necessary for the health or welfare of individuals (including guidance, counseling, and other welfare services) furnished to them within the United States upon their arrival in the United States and for such period after their arrival, not exceeding ninety days, as may be

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provided in regulations of the Secretary; except that assistance under this section may be furnished beyond such ninety-day period in the case of any citizen or dependent upon a finding by the Secretary that the circumstances involved necessitate or justify the furnishing of assistance beyond such period in that particular case.

(d) The total amount of temporary assistance provided under this section shall not exceed $1,000,000 during any fiscal year beginning after September 30, 2009, except that, in the case of fiscal year 2010, the total amount of such assistance provided during that fiscal year shall not exceed $25,000,000.

(e)(1) The Secretary may accept on behalf of the United States gifts, in cash or in kind, for use in carrying out the program established under this section. Gifts in the form of cash shall be credited to the appropriation account from which this program is funded, in addition to amounts otherwise appropriated, and shall remain available until expended.

(2) Gifts accepted under paragraph (1) shall be available for obligation or other use by the United States only to the extent and in the amounts provided in appropriation Acts.

4:00 PM - 5:00 PM **ORR/ DHS UAC Capacity follow up in person meeting -- CBP headquarters at the Ronald Reagan Building and International Trade Center**
This meeting will be a follow up to the call on 9/7

September 9, 2017
Saturday

8:20 AM - 8:50 AM **Briefing on Emergency Repatriation and CONCUR/OMEGA support -- 877-972-6045; participant:** (b) (6)

12:30 PM - 1:00 PM **Emergency Repatriation and Update -- 877-972-6045, participant:** (b) (6)
Good morning,
Purpose is to provide an update on the current emergency repatriation activities.

Thanks!
Elizabeth

CDR Elizabeth B. Russell
Coordinator, U.S. Repatriation Program Coordinator and
Emergency Management Coordinator for Refugee Programs
U.S. Department of Health and Human Services
Administration for Children and Families
Office of Refugee Resettlement
Mary E. Switzer Building, 330 C ST SW, Room 5123
Washington, DC 20201
Tel: (202) 401-4845, BB: (b) (6)
e-mail: Elizabeth.russell@acf.hhs.gov
HSDN/SIPR (b) (6) @dhs.sgov.gov

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Please note change of BB#

2:10 PM - 2:40 PM

URGENT ASSISTANCE REQURIED -- conference call

Ben,

We are trying to get through to Donnell Savage as we need her to authorize(b) (5)

. I was asked to reach out to you to see if you are able to reach her over the weekend.

Thanks,
Joann Simmons
ORR Budget

-----Original Appointment-----
From: Russell, Elizabeth (ACF)
Sent: Saturday, September 09, 2017 2:01 PM
To: Russell, Elizabeth (ACF); Zakielarz, Matthew (PSC/RLO/TS); Jeff Embrey; Van Pelt, Manny (PSC/RLO/TS); Laurey Armstong; Mike Pagnanelli; Marlene Sexton; Moreno, Pedro (ACF); Myers, Michel; Lloyd, Scott (ACF); Kiser, Jamie; Simmons, Joann (ACF); Heng, Chhiv (ACF); Aboid, Barb; Dawson, Gregory (OS/ASPR)
Subject: OMEGA Call
When: Saturday, September 09, 2017 2:10 PM-2:40 PM (UTC-05:00) Eastern Time (US & Canada).
Where: conference call

877-972-6045
participant: (b) (6)

5:00 PM - 6:30 PM

DOS -- 202-647-0817, pin: (b) (6)
FYI the daily DOS call
Storm Calls: 0900 and 1700 daily
202-647-0817, pin: (b) (6)

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September 9, 2017 Continued
Saturday

6:00 PM - 7:00 PM

Discussion of POE options for Irma and Jose -- 866-705-6284 LC: (b) (6) **#**
Elizabeth Cherry, DOS called but had to get off for another call

Considerations for POE. (b) (5)
?

The call at 5:30 will be a further discussion.

9:00 PM - 10:00 PM

ACF Coordination Call - Repatriation to Puerto Rico (Agenda included) -- 1-877-410-2289; (b) (6) **#**

Agenda

- Opening remarks (Scott Lloyd)
- Update on POE Selection (Moreno/Russell)
- Update on status of Puerto Rico mission staffing (Garza/White/Davis)
- Update on status of CONUS POEs staffing (Garza/White/Davis)
- Coordination for incident management in support of Repatriation mission (Russell/Garza/Davis/White)
- Daily battle rhythm for this mission (Russell)
- Budget/Leg affairs brief (Barlow)
- Messaging and public affairs (Pilato)
- Concluding comments (Assistant Secretary Steve Wagner / Scott Lloyd)

10:30 PM - 11:00 PM

Update on repatriation efforts in Puerto Rico -- 1-877-410-2289; (b) (6) **#**
Colleagues: The purpose of this call is to receive an update from Ms. Marcano in Puerto Rico's Subsecretaria de Estado.

September 10, 2017
Sunday

9:00 AM - 10:00 AM

Command Post for the repatriation coordination meeting -- Switzer 5202/ Number: 2027742300/ Participant Access Code: (b) (6)

This email is being sent on behalf of Scott Lloyd

Hi Team,

At Scott's direction, we are standing up a Command Post for the repatriation in Switzer 5202 starting 9AM tomorrow. If you are working on the repatriation, you

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are strongly encouraged to join us there tomorrow. Key ORR staff may be asked to report. For those cced, we will provide you with updates or ask you to come in if necessary and if you are available.

Jonathan/ Pedro- please forward to other relevant staff.

Kindly,
Laura White ***(formerly Laura Gregg)***
Special Assistant
ORR/ Office of the Director

10:00 AM - 10:30 AM

Emergency Repatriation Update -- 1-877-410-2289; (b) (6) **#**
Purpose: Provide an update on the current emergency repatriation activities.

1:00 PM - 2:00 PM

Repatriation Update with the States -- 1-877-410-2289; (b) (6)
Purpose: provide an update on repatriation activities to the states on standby status.

Agenda
- Roll Call, Laura White
- Welcoming Remarks, Scott Lloyd
- Updates, Elizabeth Russell
- Questions

2:00 PM - 2:30 PM

Irma Emergency Repatriation CONCALL -- 866-818-1768 p/c (b) (6)
Purpose: Provide an update on the current emergency repatriation activities.

PARTICIPANT ACCESS INFORMATION:

DATE: 10Sep17

TIME:

TOLL FREE NUMBER: 866-818-1768 (Domestic Callers)

PARTICIPANT PASSCODE: (b) (6)

LEADER PASSCODE: (b) (6)

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TO JOIN A CONFERENCE…

* You must use a touch-tone phone to participate in an Instant Meeting Conference.

* Dial the appropriate access number

* Enter numeric passcode followed by the "#" symbol.

INSTANT MEETING FEATURES

The following instant meeting features are available:

Press *1 private help menu.

Press *3 roll call (private)

Press *6 mute or un-mute individual line.

2:30 PM - 3:00 PM

Check-in with PR on Repatriation Efforts -- 1-877-410-2289; (b) (6)
Coordination call with Department of State and Puerto Rico to provide updates on repatriation efforts.

4:00 PM - 4:30 PM

Emergency Repatriation Update -- 1-877-410-2289; (b) (6) **#**
Purpose: Provide an update on the current emergency repatriation activities.

- Roll Call
- Opening Remarks, Steve Wagner
- ACF/ ORR Brief, Scott Lloyd
- ACF/ OLAB Brief, Amanda Barlow
- HHS/ ASL Congressional Brief

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- HHS/ OGC Brief
- Questions

4:30 PM - 5:15 PM **Repatriation: POE Discussion -- 1-877-410-2289;** (b) (6) **#**
Purpose: coordinate unified mission for POE selection.

- Roll call
- Welcome/intro – Scott Lloyd
- Discussion of POEs
  - Update from Department of State – Elizabeth Cherry
  - Update from Department of Defense – NORTHCOM, SOUTHCOM, TRANSCOM
  - Update from ACF – Elizabeth Russell
- Discussion/Questions/Next Steps – Elizabeth Russell

7:00 PM - 8:00 PM **Repatriation: Update with PR -- 1-877-410-2289;** (b) (6) **#**
HHS team update:

- Guillermo, Dawson, Abraham,

Puerto Rico update:

- # of repatriates that have come into Puerto Rico so far
- # of flights that have come in thus far
- Any medical or health needs identified
- Update on lodging availability
- Update on commercial flights out and airport status
- Any shortfalls or requests

Updates on the ground

8:00 PM - 9:00 PM **Emergency Repatriation Update -- 1-877-410-2289;** (b) (6) **#**
Purpose: Provide an update on the current emergency repatriation activities.

September 11, 2017
Monday

All Day **Lauren Telework**

7:30 AM - 8:00 AM **FW: Senior Leader Brief to Secretary Price (Harvey/Irma) -- SOC///1-866-819-6610///** (b) (6)

Senior Leader Brief to Secretary Price (Harvey/Irma)

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Phone: 1-866-819-6610

Passcode: (b) (6)

EMG Task Force will provide briefing. Those invited to call should be prepared to answer questions, but do not need to brief out unless specifically asked.

8:45 AM - 9:00 AM **ACF Incident Command - Repatriation -- 1-877-410-2289;(b) (6) #**

10:00 AM - 10:30 AM **Repatriation Internal Operators call PR [DO NOT FORWARD] -- 866-703-8613 passcode** (b) (6)
Quick check in between Glen, Mojo, and Guillermo downrange and ACF/OHSEPR and ACF/ORR coordination team at HQ. Purpose is to get ground truth on what is going on in PR, identify information HQ needs for Glen to follow up on and resources or supports Glen needs for his mission.

PLEASE DO NOT FORWARD THIS INVITE OUTSIDE OF THIS GROUP.

10:15 AM - 11:00 AM **Meeting w/ Kris Mecham of LDS Humanitartian Services/Refugee Resettlement -- Conference Call- Ken's Office**
POC: Contact Sarah Lucas @ (b) (6) upon arrival for an escort into the building.

Subject: Kris Mecham, Director of National & Community Resources (Refugee Resettlement division) wanted to meet with ORR during his upcoming visit to Washington DC.

11:40 AM - 12:00 PM **Meeting with OLAB -- Amanda's office**

12:00 PM - 1:00 PM **Emergency Repatriation Update -- 1-877-410-2289;** (b) (6) **#**
Purpose: Provide an update on the current emergency repatriation activities.

12:00 PM - 12:30 PM **Hurricane Irma ACF Repat Travel Team Check-in call -- Teleconference: 855-447-9555, PC:** (b) (6) **#**
Updated: **Monday and Tuesday** check-in call for Hurricane Irma ACF Repatriation Travel Team support: Noon EST/10 a.m. MT. Please keep this written scheduled time in mind if this invite appears on your calendars as anything different!

Here's the teleconference number:

Teleconference #: **855-447-9555**
Participant Passcode: (b) (6) **#**

v/r,
Manny

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Manny Van Pelt
Office: (b) (6)

1:00 PM - 2:00 PM **HOLD - Division of Policy Training on Culture of Excellence -- TBD**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

3:30 PM - 4:00 PM **Emergency Repatriation Interagency Coordination -- 866-703-8613 passcode:** (b) (6)
The purpose of this call is to gather information across the interagency necessary to support HHS Emergency Repatriation Operations.

Agenda:

- Roll call
  - HHS/ASPR
  - HHS/ACF
  - DoS
  - DoD
  - CBP
- POE selection
- Future operations
  - Schedule of movements
  - Status of BVI
  - Status of cruise ship evacuations
- Discussion

4:00 PM - 4:30 PM **Hill call -- Phone call/ 888.452.1458/ID** (b) (6)

- 4pm Bipart/BiCam Leadership committee call—suggest Scott Lloyd participate. Information below:
  - 888.452.1458
  - ID (b) (6)

7:40 PM - 8:10 PM **Repat Checkin and SitRep Review -- Call in: 866-736-3991 PC:** (b) (6)

8:00 PM - 9:00 PM **DOS Coordination Call for Evacuation -- 202-647-0817 PIN** (b) (6)
Elizabeth will brief for ORR. Brian will take notes. Others may join for SA.

9:30 PM - 10:00 PM **San Juan to CONUS flight options -- 866-703-8613 passcode** (b) (6)
The purpose of this call is to provide an overview and summary of commercial flights that may be available for American citizens who are awaiting transportation to the continental United States.

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September 11, 2017 Continued
Monday

Concise chat about:

- *Best way to communicate/share this information*
- *Puerto Rico – ways to share this information with American Citizens in hotels*
- *Next steps*

Important information that has circulated today:

- **Southwest Airlines –**
- **Available for tomorrow (09/12/2017)**
  1. United Airlines 179 seats departing SJU to EWR at 1315 ET. Only 8 seats are open now. Seats can be booked at www.united.com or calling United Airlines
  2. Southwest Airlines has 2 flights at 1300 pm with 300 seats. These bookings are immediately available by calling 1-800-528-6535 or by visiting the Southwest Airlines ticket counter at SJU.
  3. Delta Airlines has 1 flight at 1700 ET with 190 available seats going into JFK.

September 12, 2017
Tuesday

All Day — **Jonathan on Jury Duty**

7:30 AM - 8:00 AM — **Senior Leader Brief to Secretary Price (Irma) -- SOC///1-866-819-6610/(b) (6)**

Senior Leader Brief to Secretary Price (Irma)

Phone: 1-866-819-6610

Passcode:(b) (6)

EMG Task Force will provide briefing. Those invited to call should be prepared to answer questions, but do not need to brief out unless specifically asked.

8:40 AM - 9:00 AM — **NDMS -- 866-703-8613 passcode(b) (6)**

When: Tuesday, September 12, 2017, 8:40 AM to 9:00 AM. Eastern Time
Where: 866-703-8613 passcode: (b) (6)



~~*~*~*~*~*[redacted]*~*~*

Brief discussion about 100 evacuees into Puerto Rico that will be discharged from

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local hospital.

Situation details
ACF eligibility

9:00 AM - 10:00 AM

DOS Washington Liaison Group call -- (b) (6)
WLG call. Elizabeth will brief for ORR. Others can join for SA.

10:30 AM - 11:00 AM

ORR Leadership Weekly Meeting -- 5524/ Number: 2027742300/ Participant Access Code: (b) (6)
Please note this meeting is being pushed back to 10:30-11:00.

12:00 PM - 1:00 PM

Emergency Repatriation Update -- 866-703-8613 passcode: (b) (6)
Purpose: Provide an update on the current emergency repatriation activities.

- Roll Call
- Opening Remarks
- ACF/ ORR Brief
- ACF/ OLAB Brief
- HHS/ ASL Congressional Brief
- Media/ PR Brief
- HHS/ OGC Brief
- Others with critical information updates
- Questions

1:00 PM - 1:30 PM

Opening Remarks at Webinar Hosted by Welcoming Refugees -- Webinar/Desk
Event information forthcoming

5:30 PM - 6:00 PM

Leave Garage

7:00 PM - 8:00 PM

Internal ACF coordination -- 866-703-8613 passcode (b) (6)
When: Tuesday, September 12, 2017, 7:00 PM to 8:00 PM. Eastern Time
Where: 866-703-8613 passcode (b) (6)



~~*~*~*~*~*~[redacted]~*~*

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ACF operational call. This is an internal call to discuss and wrap up information from the day.

- Update from Karpovich
- DoS update from Russell

September 13, 2017
Wednesday

9:15 AM - 9:50 AM

SW Key follow up meeting -- 5122/ Number: 2027742300/ Code: (b) (6)
All- we had to reschedule this meeting to Wednesday given the repat efforts this weekend/ week.

10:00 AM - 10:30 AM

Briefing re: core elements of immigration reform -- Humphrey 615F.3

12:00 PM - 1:00 PM

Emergency Repatriation Update -- 866-703-8613 passcode: (b) (6)
Purpose: Provide an update on the current emergency repatriation activities.

- Roll Call
- Opening Remarks
- ACF/ ORR Brief
- ACF/ OLAB Brief
- HHS/ ASL Congressional Brief
- Media/ PR Brief
- HHS/ OGC Brief
- Others with critical information updates
- Questions

12:55 PM - 1:30 PM

Travel to WH w/ Lance -- Meet at Secretary's Main Office in Humphrey

1:30 PM - 2:30 PM

DC: Core Elements of Immigration Reform -- Roosevelt Room
The White House Domestic Policy Council is hosting a Deputies Committee to identify the



core elements of immigration ref rm that would advance the

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Administration's immigration priorities.

The meeting will be held on Wednesday, September 13, at 1:30 PM in the Roosevelt Room. Only those who have RSVP'd to me will be admitted entry into the meeting.

A read-ahead document is attached.

Invited Participants (only one plus one per agency):
Department of Health and Human Services
Department of Homeland Security
Department of Justice
Department of Labor
Department of State
WH Domestic Policy Council
Office of the White House Chief of Staff
National Security Council
Office of Management and Budget
WH Office of Legislative Affairs
WH Political Affairs
WH Communications
Office of the White House Counsel
Office of the Vice President
WH Office of the Staff Secretary

2:30 PM - 3:00 PM **Travel back to Switzer**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

3:30 PM - 4:00 PM **Brief Steve re: repat -- Steve's office**

4:00 PM - 4:30 PM **Capacity meeting -- Scott's office**

5:30 PM - 6:30 PM **Senior Leader Brief to Secretary Price (Irma) -- 1-866-819-6610/**(b) (6)

Senior Leader Brief to Secretary Price (Irma)

Phone: 1-866-819-6610

Passcode: (b) (6)

EMG Task Force will provide briefing. Those invited to call should be prepared to answer questions, but do not need to brief out unless specifically asked.

AMERICAN OVERSIGHT

September 13, 2017 Continued
Wednesday

September 14, 2017
Thursday

All Day

(b) **on leave**
When: Thursday, September 14, 2017, 12:00 AM to Friday, September 15, 2017, 12:00 AM. Eastern Time

~~*~*~*~*~*~*~*~*



11:00 AM - 11:30 AM

URM Check-in -- Scott's Office

12:00 PM - 1:00 PM

Emergency Repatriation Update -- 866-703-8613 passcode: (b) (6)
Purpose: Provide an update on the current emergency repatriation activities.

- Roll Call
- Opening Remarks
- ACF/ ORR Brief
- ACF/ OLAB Brief
- HHS/ ASL Congressional Brief
- Media/ PR Brief
- HHS/ OGC Brief
- Others with critical information updates
- Questions

1:15 PM - 2:00 PM

DHS Proposal -- IOAS Conference room | 4026A as location

2:15 PM - 3:00 PM

UAC Background Checks -- Scott's Office
Hello Everyone,

We will need to push this meeting back. Please let me know if this will not work for your schedule.

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September 14, 2017 Continued
Thursday

Sarah

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

September 15, 2017
Friday

All Day **Ken - Telework**

All Day **Lauren Telework**

All Day **Pedro Teleworking**
When: Friday, September 15, 2017, 12:00 AM to Saturday, September 16, 2017, 12:00 AM. Eastern Time

~~*~*~*~*~*~*~*~*~*



11:00 AM - 11:30 AM **DRA SRC Training Initiative -- Scott's office/ Number: 2027742300/ Participant Access Code:** (b) (6)
Ken would like to have this meeting following the Final Urban Institute meeting. If there are any conflicts please let Sarah L. know immediately.

12:00 PM - 1:00 PM **Emergency Repatriation Update -- 866-703-8613 passcode:** (b) (6)
Purpose: Provide an update on the current emergency repatriation activities.

- Roll Call
- Opening Remarks
- ACF/ ORR Brief
- ACF/ OLAB Brief
- HHS/ ASL Congressional Brief
- Media/ PR Brief
- HHS/ OGC Brief
- Others with critical information updates
- Questions

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1:15 PM - 2:00 PM

Call re Yolo (per Scott) -- Dial in in invite

Audio Connection:

Voice connection using computer

- Meeting Server Main Number:**2027742300**
- Access Code(b) (6)

1:15 PM - 2:00 PM

Update to WebEx meeting: Call re Yolo -- WebEx Online

Hi Edward Lloyd,

Jonathan White updated the date and/or time of this WebEx meeting:

Call re Yolo
Host: Jonathan White

When it's time, join the meeting from here:
Join the meeting

When: Friday, September 15, 2017, 1:15 pm (45 mins), Eastern Daylight Time (New York, GMT-04:00).

Access Information

Meeting Number:
(b) (6)

Password:
(This meeting does not require a password.)

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:
(b) (6)

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AMERICAN OVERSIGHT

September 15, 2017 Continued
Friday

2:00 PM - 2:30 PM **TENTATIVE: Coffee W/ Garrett Girmus of DOS**

3:00 PM - 4:00 PM **Meet w/ UNHCR Deputy Regional Rep Chiara Cardoletti-Carroll -- Mary E. Switzer Building/ 5225A**
Address: 330 C. St. SW DC 20201
Notes: Please arrive 15 minutes early
POC: Sarah Lucas (b) (6)
Subject: UNHCR is seeking ORR's input on the agenda and additional background of the upcoming Dialogue meeting.

September 18, 2017
Monday

All Day **Lauren Telework**

10:15 AM - 10:45 AM **Repat Briefing w/ Elizabeth -- Scott's Office**

12:00 PM - 1:00 PM **Emergency Repatriation Final Update -- Switzer 5202 and 866-703-8613 passcode:** (b) (6)
Purpose: Provide an update on the current emergency repatriation activities.

- Roll Call
- Opening Remarks
- ACF / ORR Brief
- ACF / OLAB Brief
- HHS / ASL Congressional Brief
- Media / PR Brief
- HHS / OGC Brief
- Others with critical information updates
- Questions

2:00 PM - 2:45 PM **Meet w/ Joshua Mservey, Heritage Foundation -- Mary E. Switzer Bldg 330 C. St. SW DC 20201/ 5225A**
Heritage Foundation Guests:
Joshua Maservey
Olivia Enos
David Inserra
Sundar Ramanujam

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

4:00 PM - 5:00 PM **IOAS FOA Consult for the Office of Refugee Resettlement (ORR) -- 4th Floor | Conference Room 4523/4603**

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September 19, 2017
Tuesday

8:30 AM - 9:00 AM **Senior Leader Brief to Secretary Price (Irma) -- 1-866-819-6610/(b) (6)**

Senior Leader Brief to Secretary Price (Irma)

Phone: 1-866-819-6610

Passcode: (b) (6)

EMG Task Force will provide briefing. Those invited to call should be prepared to answer questions, but do not need to brief out unless specifically asked.

10:00 AM - 10:45 AM **ORR Leadership Weekly Meeting -- 5524/ Number: 2027742300/ Participant Access Code:(b) (6)**

11:00 AM - 11:30 AM **Laura/ Scott meet re: refugee strategy agenda/ plan -- Scott's office**

11:15 AM - 11:45 AM **OIG/ ACF Meeting -- Switzer IOAS Conference Room (4026A)**

11:30 AM - 12:00 PM **Meet and Greet w/ FFS Supervisors -- 4125**

12:00 PM - 1:00 PM **DESK Time**

1:00 PM - 2:00 PM **Travel**

2:00 PM - 3:00 PM **WH Meeting EEOB -- 145**

3:00 PM - 4:00 PM **Travel from WH**

5:00 PM - 5:30 PM **Check in with Maggie -- Maggie's office**

5:30 PM - 6:00 PM **Immigration meeting -- Lance's Office - 615F.3**

September 20, 2017
Wednesday

9:00 AM - 10:00 AM **ORR/ FBI/ OIG Call -- Switzer room 5101/ Meeting Server Main Number: 2027742300/ Participant Access Code:(b) (6)**

12:00 PM - 1:30 PM **Senior Leadership Officials -- Conference Room 4523/4603**

Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)

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Host code: (b) (6) , PIN (b) (6)

Agenda:

- HHS Senior Executive Performance Management Cycle Training
- Interagency Agreements (IAA)

Other updates:
- Budget





3:00 PM - 4:00 PM **ACF Repatriation After Action Debrief -- Room 3524**
Call In number 202-774-2300

Access Code (b) (6)

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

4:00 PM - 4:30 PM **Meeting with Beni Dedieu Luzau of the Refugee Congress -- Mary E. Switzer Building 330 C St. SW DC 20002**
Point of Contact Upon Arrival: Sarah Lucas (b) (6)
Room: 5225B

Beni- please send Sarah a brief description of the organization(s) and the individuals who will be joining the meeting.
Attendees
Marianne Anderson
Margery Myers
Charlotte Jones-Carroll
Beni Dedieu Luzau

Proposed Agenda (Pre-decisional)
- Beni would like to discuss the bigotry and anti-refugee rhetoric and hear from ORR about what kind of support refugees and organizations may have from ORR to eradicate that?
- What is the future of the US Refugee Admissions Program under the current administration?
- Resettlement of 75,000 will be a realty or just a dream?

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September 20, 2017 Continued
Wednesday

September 21, 2017
Thursday

11:30 AM - 12:15 PM **Community Safety Briefing -- Scott's Office**

1:00 PM - 1:30 PM (b) (6) **Call**

1:45 PM - 2:15 PM **SES Paperwork**

2:30 PM - 3:00 PM **GDIT Contract Meeting -- Scott's office**
Lora Miller will provide agenda

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

3:30 PM - 4:15 PM **Operation Matador Case Review -- Scott's Office (Let me know if you need a call in)**

4:30 PM - 5:15 PM **Reallocation Meeting -- Scott's office**

September 22, 2017
Friday

12:00 AM - 12:00 AM **HOLD - APHSA leadership retreat/Harvard Summit**
Waiting to hear back from Angie on which dates Scott is required to attend

From: Sellers, Angela (ACF)
Sent: Tuesday, September 12, 2017 10:51 AM
To: White, Laura (ACF)
Cc: Lucas, Sarah (ACF) (CTR)
Subject: RE: reminder re: ex leadership meeting

I think Steve plans to do a breakout session at the APHSA leadership retreat/Harvard Summit.

Steve is staying at the Hyatt Regency Cambridge in Cambridge, MA (it's where folks attending at the Retreat/Summit are staying). It's located at 575 Memorial Drive in Cambridge, MA.

The retreat and summit are on Friday, September 22nd, and I think Steve wants to do a breakout session with Senior Leadership members that weekend (***9/23 – 9/24***).

Steve arrives in Boston the evening of **Thursday, 9/21** and departs Boston the

AMERICAN OVERSIGHT

morning of **Sunday, 9/24.**

-Angie

All Day (b) **- Leave**

All Day **Lauren AWS**

All Day **Scott- telework**

10:00 AM - 10:30 AM **Call re: tesimony -- Number: 2027742300/ Participant Access Code:** (b) (6)

3:00 PM - 4:00 PM **U.S. Interagency Prep Call for High-Level Dialogue on Central America -- Pick a sporty outfit**
Forwarding invite: U.S. Interagency Prep Call for High-Level Dialogue on Central America

This will be an opportunity for PRM to answer any of your questions about UNHCR's High-Level Dialogue next week and to coordinate respective USG presentations for Session II. Agenda attached.

Please forward this to anyone I may have missed, particularly CBP, ICE, and ORR.

Domestic callers can join the conference call by dialing: 1-877-336-1280
International callers can join the conference call by dialing: 1-404-443-6393
The Participant Code is (b) (6)

4:00 PM - 5:00 PM **ORR/ DHS UAC Capacity follow-up Call -- 2027742300/ Participant Access Code:** (b) (6)
Attendees:
Gene Hamilton, Senior Counselor to the Secretary
Kevin McAleenan, Commissioner
Tom Homan, Acting Director, ICE

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000118

September 22, 2017 Continued
Friday



September 23, 2017
Saturday

All Day — **HOLD - APHSA leadership retreat/Harvard Summit**
Please See Above

September 24, 2017
Sunday

12:00 AM - 12:00 AM — **HOLD - APHSA leadership retreat/Harvard Summit**
Please See Above

September 25, 2017
Monday

All Day — **Lauren Telework**

All Day — (b) **- Sick Leave**

9:00 AM - 5:00 PM — **Leave** (b)

3:00 PM - 3:30 PM — **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

4:00 PM - 4:30 PM — **HHS call with Governor Greiten's Office re Refugee Resettlement Program -- Conference Call - 1-866-721-1442; Participant Code** (b) (6)

Date: Monday, September 25, 2017

Time: 4:00PM ET

Purpose:
To discuss the Refugee Resettlement Program.

Conference Call:

- Call number - 1-866-721-1442
- Participant code - (b) (6)

Missouri:

- Will Scharf, Policy Director, Governor Greiten's Office
- (Invited) Natalie Fryrear, Interim Director State-Federal

HHS:

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000119

- Ken Tota, Deputy Director, Office of Refugee Resettlement (ORR), Administration for Children and Families (ACF)
- Laura White, Special Assistant, ORR, ACF
- (Invited) Anna Pilato, Deputy Assistant Secretary, External affairs
- Darcie Johnston, Director, Intergovernmental Affairs, Office of Intergovernmental and External Affairs (IEA), Office of the Secretary, HHS
- Greg Hunt, Policy Advisor, IEA, HHS

POC:
Greg Hunt
(202) 205-1033
Gregorio.Hunt@HHS.Gov

If you experience any challenges accessing the call, please contact Greg Hunt.

September 26, 2017
Tuesday

All Day **Scott- Telework**

7:30 AM - 8:00 AM **Fwd: Senior Leader Brief to Secretary Price -- 1-866-819-6610//**(b) (6)
Scott,

Are you still doing these updates?

Laura

From: "OS Secretarys Operations Center" <hhs.soc@hhs.gov>
Subject: Meeting request for Lloyd, Scott (ACF): Senior Leader Brief to Secretary Price
Date: 25 September 2017 21:09
To: "Lucas, Sarah (ACF) (CTR)" <Sarah.Lucas@acf.hhs.gov>, "Kurkjy, Brian (ACF) (CTR)" <Brian.Kurkjy@acf.hhs.gov>, "White, Laura (ACF)" <Laura.White@acf.hhs.gov>

Senior Leader Brief to Secretary Price

Phone: 1-866-819-6610

Passcode: (b) (6)

AMERICAN OVERSIGHT

September 26, 2017 Continued
Tuesday

EMG Task Force will provide briefing. Those invited to call should be prepared to answer questions, but do not need to brief out unless specifically asked.

10:00 AM - 10:45 AM **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

11:30 AM - 11:45 AM **Call | Scott Lloyd & Brad Smith -- Brad to dial Scott @** (b) (6)
Does this work instead? If not, let me know. I just wanted to remove it from Brad's schedule before he travels and thinks it's still on the books! Thanks!

As back up, Brad's cell is (b) (6) and my direct line is (b) (6) .

Thank you!

4:00 PM - 5:00 PM **Meeting @ WH**

September 27, 2017
Wednesday

9:00 AM - 12:00 PM **HOLD- UNHCR Planning Meeting in preparation for the Regional Meeting on Forced Displacement that the Government of Honduras is hosting -- TBD- Invite will be sent**



3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

3:30 PM - 4:30 PM **Travel to Hill**

4:30 PM - 5:30 PM **Joint Refugee Consulation -- H-139 Capitol, the Henry Hyde Room**

September 28, 2017
Thursday

9:00 AM - 12:00 PM **HOLD- UNHCR Planning Meeting in preparation for the Regional Meeting on Forced Displacement that the Government of Honduras is hosting -- Invite Forthcoming**

12:00 PM - 1:00 PM **Potluck September Birthday Luncheon -- 5524**
Everyone,
We are having a potluck luncheon on Thursday at noon in 5524 to celebrate September birthdays. Please join us and bring a dish to share. Drinks, paper goods

AMERICAN OVERSIGHT

September 28, 2017 Continued
Thursday

and a birthday cake will be provided.

1:00 PM - 1:30 PM **Staff request follow up meeting -- Scott's office**

2:00 PM - 3:00 PM **Laura/ Scott meet**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

4:00 PM - 4:30 PM **Briefing re: TEP at Secretary's Quarterly Readiness Exercise (SQREx) Repatriation -- Scott's Office**

4:15 PM - 4:45 PM **Check in Meeting -- IOAS Conference Room | 4th Floor | Room 4026A**
Folks,

We thought it would be good practice to meet once a week for us to stay in touch with each other, as well as keeping one another informed of various projects and initiatives, etc.

September 29, 2017
Friday

All Day (b) **Leave**

All Day **Laura- telework**

All Day **Lauren Telework**

9:45 AM - 10:30 AM **Prep Meeting re: TEP at Briefing on the Immigration Priorities of the White House -- Maggie's office**

12:15 PM - 12:45 PM **Call to discuss next steps on refugee cost report -- Call in number 888-431-3632, Access code:** (b) (6)

I understand HHS colleagues need to reschedule this call on Friday, so we have moved it to 12:15 pm, to accommodate their schedules.
Thank you.

Dial-in Number(s): 888-431-3632

Access Code: (b) (6)

AMERICAN OVERSIGHT

September 29, 2017 Continued
Friday

September 30, 2017
Saturday

All Day

SES FY 2017 Performance Cycle Ends -- Robinson, Trina (ACF)

Please note that performance plans and final reviews are required for all SES members in both career and non-career positions. SES' with established performance plans by June 30, 2017 are required to close out following the ACF September 30th cycle timelines. Those with plans established after June 30 must use the ACF Delayed closeout timelines.

Key Dates Include:

October 2-20: Narrative assessments and summary of self-assessments are due
October 31: ACF Organizational Assessment due to HHS
Oct. 23-Oct. 27: Rating Officials conduct Performance Meetings with Executives

The following documents are attached:

(1) 2017 Performance Closeout Guidance 081617
(2) Tab A - SES-SL-ST-T42 Closeout Guidance
(3) Tab B - SES Executive Performance HHS 832 Form Instructions
(4) SES Form Character Limits
(5) Tips for Year End Performance Narratives
(6) Tab C – On-Time 2017 Closeout Timelines (HHS)
(7) FY 17 ACF SES Performance Close-out Timeline



October 2, 2017
Monday

All Day

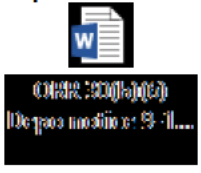
Lauren Telework

10:00 AM - 11:00 AM

Call on Repatriation -- 202-774-2300 access (b) (6)

11:30 AM - 12:30 PM

Depositions; ACLU v Price -- Switzer, Room 5225A; DOJ call-in 1-866-632-8460; Passcode (b) (6)



AMERICAN OVERSIGHT

We have received the attached draft ACLU notice of their intention to request depositions from HHS staff. They will request a deposition from Scott Lloyd and two persons that we can select - one representing the UAC program and one representing TVAP. We believe that Jonathan White and Katherine Chon would be best suited to represent their program offices and recommend that they be designated as the latter two deponents. We would like to schedule a meeting for Monday, October 2nd at 11:30 AM to discuss the procedure entailed in depositions, the substantive issues that are expected to be discussed at the depositions and preparation measures.

The depositions will occur consecutively over the course of 2 or 3 days at a location in DC that is yet to be determined. Our lead DOJ attorneys are in discussions with the ACLU to determine the exact dates. But, the ACLU has requested that the depositions be held during the week of October 9 - 13, and we expect to propose the week of November 6 - 10. Katherine, do you know whether you have any travel plans that would pose conflicts during either of those weeks?

The following is additional information that you might find helpful if you would like more background, though we will cover this information at the meeting. Please note that we also anticipate two additional preparation meetings, which we will schedule, prior to the actual depositions.

Background:

Deposition Subjects

(b) (5)

(b) (5)

AMERICAN OVERSIGHT

(b) (5)

Preparation

(b) (5)

(b) (5)

Additional Witnesses

The ACLU will also depose two witnesses from USCCB, and our office and DOJ will attend those depositions.

If you would like to discuss any of this prior to the meeting, or at any time, I can be reached at (202) 690-5770 (o) or (b) (6) (c).

-Lew

AMERICAN OVERSIGHT

October 2, 2017 Continued
Monday

12:30 PM - 5:00 PM **OUT OF OFFICE**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

October 3, 2017
Tuesday

7:30 AM - 8:00 AM **Senior Leader Brief to Acting Secretary Wright -- 866-819-6610,,,,(b) (6) #,,,,,,#**

Senior Leader Brief to S1

Phone: 1-866-819-6610

Passcode:(b) (6)

Mobile Dialing: 866-819-6610,,,,,(b) (6) ,,,,,,#

EMG Task Force will provide briefing. Those invited to call should be prepared to answer questions, but do not need to brief out unless specifically asked.

9:00 AM - 9:30 AM **Refugee check in -- Scott's office**
Agenda

- State plan
- Set asides

10:00 AM - 10:45 AM **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:(b) (6)**

1:00 PM - 5:00 PM **OUT OF OFFICE**

4:00 PM - 5:00 PM **Mandatory: All HHS Political Staff Mtg -- Room 800 (Humphrey)**

AMERICAN OVERSIGHT

October 4, 2017
Wednesday

All Day

Pedro Teleworking



[redacted]hen: Wednesday, October 04, 2017, 12:00 AM to Thursday, October 05, 2017, 12:00 AM. Eastern Time

~~*~*~*~*~*~*~*~*~*

7:30 AM - 8:00 AM

Senior Leader Brief to Acting Secretary Wright -- 866-819-6610,,,,(b) (6)#,,,,,#

Senior Leader Brief to S1

Phone: 1-866-819-6610

Passcode:(b) (6)

Mobile Dialing: 866-819-6610,,,,(b) (6) #,,,,,#

EMG Task Force will provide briefing. Those invited to call should be prepared to answer questions, but do not need to brief out unless specifically asked.

12:00 PM - 1:30 PM

Senior Leadership Officials -- Conference Room 4523/4603

Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)

Agenda:

- ACF 2017 FEVS Results-OWPD
- FY 18 Priorities-OA
- HHS Reimagine

Updates

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000127

October 4, 2017 Continued
Wednesday



2:00 PM - 3:00 PM **Korea Trip Briefing -- L1C24**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

October 5, 2017
Thursday

7:30 AM - 8:00 AM **Senior Leader Brief to Acting Secretary Wright -- 866-819-6610,,,(b) (6) #,,,,,#**

Senior Leader Brief to S1

Phone: 1-866-819-6610

Passcode:(b) (6)

Mobile Dialing: 866-819-6610,,,(b) (6) #,,,,,#

EMG Task Force will provide briefing. Those invited to call should be prepared to answer questions, but do not need to brief out unless specifically asked.

9:30 AM - 10:00 AM **UAC Budget Check in -- Scott's office**

11:00 AM - 11:15 AM **Presentation -- Conference Room 5202**
Please join us for a brief presentation. --Lee

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000128

1:00 PM - 1:30 PM

Division of Policy and Procedures Monthly Briefing -- teleconference; Room: 5524
Folks in ORR headquarters: our new meeting location will be room 5524 for our monthly briefings. Hope to see you on Thursday!

Please join us for the next monthly update from the Division of Policy and Procedures, October 5, at 1:00 EST. No need to send a meeting response. We look forward to seeing you.

Phone number:
202-774-2300
Access Code:
(b) (6)

Thank you!

Patricia Theiler
Program Specialist

U.S. Department of Health and Human Services
Administration for Children and Families
Office of Refugee Resettlement
Office of the Director – Division of Policy and Procedures
202-401-5366
Patricia.Theiler@acf.hhs.gov

2:30 PM - 3:00 PM

FNEU Case Review -- Scott's office

3:00 PM - 3:30 PM

ORR Staff Small Groups -- Director's Office
Cross divisional small groups
To get to know staff more

3:30 PM - 4:00 PM

Pre Meeting for Staff Meeting with IOAS -- Scott's office

4:30 PM - 5:00 PM

ORR Staffing Needs -- IOAS Conference Room | 4th Floor (4026A)
From: White, Laura (ACF)
Sent: Thursday, September 28, 2017 1:30 PM
To: Goldhaber, Ben (ACF); Barlow, Amanda (ACF); Sellers, Angela (ACF)
Cc: Robinson, Trina (ACF); Lloyd, Scott (ACF)
Subject: Staffing Meeting

Hi All,

Scott would like to schedule a meeting with Steve, Ben, Val, Amanda and our staff to discuss our staffing needs.

We would like to have it next Thursday if at all possible.

AMERICAN OVERSIGHT

October 5, 2017 Continued
Thursday

Thanks!

Kindly,
Laura White ***(formerly Laura Gregg)***
Special Assistant
ORR/ Office of the Director

October 6, 2017
Friday

All Day — **Laura- telework**

All Day — **Lauren AWS**

All Day — **Scott- telework**

7:30 AM - 8:00 AM — **Senior Leader Brief to Acting Secretary Wright -- 866-819-6610,,,,(b) (6) #,,,,,,#**

Senior Leader Brief to S1

Phone: 1-866-819-6610

Passcode:(b) (6)

Mobile Dialing: 866-819-6610,,,,(b) (6) #,,,,,,#

EMG Task Force will provide briefing. Those invited to call should be prepared to answer questions, but do not need to brief out unless specifically asked.

12:00 PM - 12:30 PM — **Call with James McHenry at EOIR -- Maggie's office? conference?**

1:45 PM - 2:15 PM — **UAC Legal Services Discussion -- Meeting Server Main Number: 2027742300/ Participant Access Code:** (b) (6)
Scott would like to discuss UAC legal services and direct representation.

AMERICAN OVERSIGHT

October 6, 2017 Continued
Friday

2:30 PM - 3:30 PM **Call**

5:30 PM - 6:00 PM **Senior Leader Brief to Deputy Secretary -- 866-819-6610,,,,** (b) (6) **#,,,,,#**

Senior Leader Brief to Deputy Secretary

Phone: 1-866-819-6610

Passcode: (b) (6)

Mobile Dialing: 866-819-6610,,,, (b) (6) #,,,,,#

EMG Task Force will provide briefing. Those invited to call should be prepared to answer questions, but do not need to brief out unless specifically asked.

October 8, 2017
Sunday

1:00 PM - 1:30 PM **Senior Leader Brief to Acting Secretary Wright -- 866-819-6610,,,** (b) (6) **,,,,,#**

Senior Leader Brief to S1

Phone: 1-866-819-6610

Passcode: (b) (6)

Mobile Dialing: 866-819-6610,,,, (b) (6) #,,,,,#

EMG Task Force will provide briefing. Those invited to call should be prepared to answer questions, but do not need to brief out unless specifically asked.

AMERICAN OVERSIGHT

October 9, 2017
Monday

All Day — **HOLIDAY OBSERVED**

All Day — **Lauren Telework**

1:30 PM - 2:00 PM — **Senior Leader Brief to Acting Secretary Wright -- 866-819-6610,,,(b) (6) #,,,,,#**

Senior Leader Brief to S1

Phone: 1-866-819-6610

Passcode: (b) (6)

Mobile Dialing: 866-819-6610,,,,(b) (6) ,,,,,,#

EMG Task Force will provide briefing. Those invited to call should be prepared to answer questions, but do not need to brief out unless specifically asked.

3:00 PM - 3:30 PM — **ORR Staff Small Groups -- Director's Office**

Cross divisional small groups

To get to know staff more

October 10, 2017
Tuesday

10:00 AM - 10:45 AM — **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code: (b) (6)**

1:00 PM - 1:30 PM — **IT Hotspot Trouble Shoot -- Director's Office (5101)**

Omari will be stopping by to help troubleshoot issue.

1:15 PM - 1:45 PM — **AEVP Case Staffing -- Scott's office**

3:00 PM - 4:15 PM — **ORR Staff Meeting -- 5324/ Call in number Number: 2027742300/ Access Code: (b) (6)**



AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000132

October 11, 2017
Wednesday

2:00 PM - 2:45 PM **Personnel Meeting -- Scott's office**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

3:10 PM - 3:30 PM **Travel to Hill**

3:30 PM - 4:30 PM **Staff Level Briefing on Refugee Consultation for SJC and HJC by State, DHS, HHS -- 2138 Rayburn HJC Members' conference room**

October 12, 2017
Thursday

11:00 AM - 11:45 AM **Policy Meeeting re: preg -- 5202**

12:40 PM - 12:50 PM **Meeting with ORR -- Steve's Office**

1:00 PM - 1:45 PM **Weekly check in with Joann -- Scott's office**

2:00 PM - 3:00 PM **U.S. Emergency Repatriation and Federal Interagency Meeting -- Mary E. Switzer Building, 330 C ST SW, Washington, DC 20201 / Room: 4125/4202**
Unclassified

Call in:
202-774-2300
(b) (6)

Dear colleagues,

The Department of Health and Human Services' U.S. Repatriation Program is convening a meeting with the Federal Interagency Emergency Repatriation Group (FIER) on Thursday, October 12, 2017, at 2pm (EST). The purpose of this meeting is to reestablish the FIER Group meetings and provide information regarding roles and responsibilities during potential U.S. Department of State coordinated mass evacuations from overseas zones of danger to the United States (including the U.S. Territories). We will also discuss the support needed from your agency during upcoming CONUS contingency planning efforts.

The FIER Group was originally created to serve as a standing, preparedness-phase planning and policy group. It is composed of representatives from federal agencies with responsibilities as described in the National Emergency Repatriation Plan (NERP) and its annexes. The FIER is to serve as an interagency forum for consultation, development and coordination of applicable emergency repatriation incident management activities.

Please RSVP to Elizabeth Russell by COB October 10, 2017 with the following information:
Name
Title
Agency

AMERICAN OVERSIGHT

October 12, 2017 Continued
Thursday

Emergency contact
E-mail

If you are not able to attend, we kindly ask for your agency to send a representative. If you have any questions, please do not hesitate to contact me.

V/r,
Elizabeth

CDR Elizabeth B. Russell
Coordinator, U.S. Repatriation Program Coordinator and
Emergency Management Coordinator for Refugee Programs
U.S. Department of Health and Human Services
Administration for Children and Families
Office of Refugee Resettlement
Mary E. Switzer Building, 330 C ST SW, Room 5123
Washington, DC 20201
Tel: (202) 401-4845, BB: (b) (6)
e-mail: Elizabeth.russell@acf.hhs.gov
HSDN/SIPR(b) (6) @dhs.sgov.gov

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

4:00 PM - 4:30 PM **Pre Depature Check-in w/ Pedro -- Scott's Office**
It looks like the weekly check-in w/ Anna has been canceled so I have moved this meeting up to accommodate the meeting that needs to take place at 4:30 w/ Mike Vineyard.

4:30 PM - 5:00 PM **S- Level Briefing -- Humphrey 523B**

October 13, 2017
Friday

All Day **Laura- telework**

All Day **Lauren Telework**

All Day **Pedro - Teleworking**





hen: Friday, October 13, 2017, 12:00 AM to Saturday, October 14, 2017, 12:00 AM. Eastern Time

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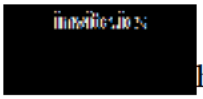
AMERICAN OVERSIGHT

October 13, 2017 Continued
Friday

1:00 PM - 1:30 PM **ORR Call -- Call in number: 2027742300/ Passcode:** (b) (6)

2:30 PM - 3:00 PM **Pre-travel meeting -- Maggie's office**





hen: Friday, October 13, 2017, 2:30 PM to 3:00 PM. Eastern Time
Where: Maggie's office

~~*~*~*~*~*~*~*~*~*

4:30 PM - 5:00 PM **HOLD - DHS Follow-up Call -- ConCall**

October 16, 2017
Monday

12:00 AM - 12:00 AM **Scott - Travel -- Korea/ WA/Alaska (Cancelled)**

All Day (b) **bday**

All Day **Lauren Telework**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

October 17, 2017
Tuesday

All Day **Scott - Travel -- Korea/ WA/Alaska (Cancelled)**
Please See Above

10:00 AM - 10:45 AM **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

10:45 AM - 11:00 AM **Homestead Discussion with ORR -- IOAS Conference Room (4026A)**

October 18, 2017
Wednesday

All Day **Scott - Travel -- Korea/ WA/Alaska (Cancelled)**
Please See Above

12:00 AM - 12:00 AM (b) **- Leave (Professional Development)**

AMERICAN OVERSIGHT

October 18, 2017 Continued
Wednesday

12:00 PM - 1:30 PM **Senior Leadership Officials -- Conference Room 4523/4603**

Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)

Agenda

Budget updates- OLAB
Commission on Evidence-Based Policymaking Report – INFORMATION- OPRE





2:00 PM - 2:45 PM **Personnel Meeting -- Scott's office**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**

Cross divisional small groups
To get to know staff more

October 19, 2017
Thursday

All Day **Scott - Travel -- Korea/ WA/Alaska (Cancelled)**
Please See Above

All Day (b) **- Leave (Professional Development)**
Please See Above

All Day (b) (6)

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**

Cross divisional small groups
To get to know staff more

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000136

October 20, 2017
Friday

12:00 AM - 12:00 AM	**Scott - Travel -- Korea/ WA/Alaska (Cancelled)** **Please See Above**
12:00 AM - 12:00 AM	**(b) - Leave (Professional Development)** **Please See Above**
All Day	**(b) - Leave**
All Day	**Laura- telework**
All Day	**Lauren AWS**

October 23, 2017
Monday

All Day	**Lauren Telework**
All Day	**Sarah Leave/Telework**
12:00 PM - 1:00 PM	**Meeting w/ Scott Lloyd - ORR Director -- Governor's Conference Room or Call-in: 1.712.775.7031; Meeting ID: (b) (6) #**  er James "Monday, October 23, the Director of our Department's Office of Refugee Resettlement (ORR), Mr. Scott Lloyd, will be coming to Olympia and would like to meet with an appropriate person in Governor Inslee's office regarding the U.S. Repatriation Program." Call-in: 1.712.775.7031; Meeting ID: (b) (6) # **GAIUS HORTON** Sr. Administrative Assistant | Legislative Coordinator Office of Governor Jay Inslee | Policy Office | Desk: 360.902.0608 www.governor.wa.gov | gaius.horton@gov.wa.gov   *Email communications with state employees are public records and may be subject to disclosure, pursuant to Ch. 42.56 RCW*



AMERICAN OVERSIGHT

October 25, 2017 Continued
Wednesday

1:00 PM - 3:00 PM — **Hearing Prep -- Humphrey 416 G**

2:00 PM - 2:45 PM — **Personnel Meeting -- Scott's office**

3:00 PM - 3:30 PM — **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

3:30 PM - 4:00 PM — **JOAS Appeals meeting -- 5225A**

October 26, 2017
Thursday

8:15 AM - 8:45 AM — **Meet at HHH ASL office @ 8:15**

9:00 AM - 12:00 PM — **House Judiciary Meeting -- TBD**

2:30 PM - 3:00 PM — **Personnel Paperwork -- HHH Bldg, 8th Floor, Suite 801, Room 13**
Meet with Jason Duncan

3:00 PM - 3:30 PM — **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

October 27, 2017
Friday

All Day — **Laura- telework**

All Day — **Lauren Telework**

All Day — **Pedro - Teleworking**
When: Friday, October 27, 2017, 12:00 AM to Saturday, October 28, 2017, 12:00 AM. Eastern Time

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11:15 AM - 11:45 AM — **Call w/ Laura and Anna Marie -- Call in: 2027742300/ Participant Access Code:** (b) (6)

1:00 PM - 2:00 PM — **Prep Call for Governors Call -- Call in: 2027742300/ Participant Access Code:** (b) (6)

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000138

October 27, 2017 Continued
Friday

3:30 PM - 4:00 PM **ACF SES FY2017 Performance Closeout Discussion with Scott Lloyd -- Steve Wagner's Office (4032A)**



4:00 PM - 4:30 PM **Predecisional/deliberative discussion re: ACF -- 4026A Switzer**

October 29, 2017
Sunday

All Day (b) (6) **Bday**

October 30, 2017
Monday

12:00 AM - 12:00 AM (b) **out**

11:30 AM - 12:00 PM **UAC FOAs -- Scott's Office**
Dial in:

202-774-2300
(b) (6)

12:00 PM - 1:00 PM **Lunch/Desk Time/Break**

1:00 PM - 3:00 PM **PRM/ORR/ DHS Governor Call -- 5122**
Call in number: 1-888-942-9258
Passcode: (b) (6)

Meeting Subject: PRM/ORR/ DHS Governor Call
Date/ Time: Monday, October 30, 2017, 1-3pm

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

3:30 PM - 4:00 PM **Meeting re: Hernandez Case -- Scott's Office Switzer 5101**

4:00 PM - 5:00 PM **Prep Senior Action Officer Repatriation TTX -- Don's Office**
Items To Discuss:
8 Nov Sr AO SQReX
30 Nov DAS level NERP approval – draft for release
TBD Dec Working Group for Operational guide (initial mtg with NC, ARNORTH and FEMA + ACF/ASPR)

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000139

October 30, 2017 Continued
Monday

30 Dec A/S level NERP approval and Initial Draft of Combined Operational Guide
TBD Jan Interagency SQreX (allows us to evaluate draft operational Guide)
TBD Jan Working Group for Operational guide (other Fed partners – ARC, GSA, CBP + DOD, FEMA and HHS)
30 Jan Finalized Operational Guide

5:15 PM - 5:45 PM

ORR Follow Up with Paula -- Counselors Conference Room (HHS) 611E or CALL IN 866-860-5726, Participant Code (b) (6) **Leader Code:** (b) (6)

Participants:
Paula Stannard
Heidi Stirrup
Matthew Bowman
Scott Lloyd
Brian Marriott
Anna Pilato
Mary Powers
Steve Wagner
Maggie Wynne
Charmaine Yoest
Brian Stimson
Courtney Lawrence
Laura Kemper
Charles Keckler

Location: Counselors Conference Room (HHS) 611E or CALL IN 866-860-5726, Participant Code: (b) (6) , Leader Code (b) (6)

POC: Mary Jones at (b) (6) or mary.jones@hhs.gov

October 31, 2017
Tuesday

All Day (b) **out**

Please See Above

All Day **Lauren Telework**

8:30 AM - 9:00 AM **fd**

9:30 AM - 10:00 AM **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)
This meeting has to be moved up due to scheduling conflicts. We hope you will be able to join the meeting at the new time for this week (9:30am).

Kindly,

Sarah Lucas

AMERICAN OVERSIGHT

October 31, 2017 Continued
Tuesday

1:00 PM - 1:30 PM

Emergency Repatriation - Plan of Action/Solidify Timelines for Completion -- Walnut Conf RM O'Neill Bldg 1-866-815-4566 P/C (b) (6)



ike Vineyard Conference Line: 1-866-815-4566 PC: (b) (6)

Put together a plan of action and solidify the timelines including dates for action/completion:

- Due outs on the NERP and Operational Guide from the conference
- RECs in Region X have received requests from Alaska and Washington State to do rapid planning regarding State Emergency Repatriation.
- Region X RECs have asked to share the draft NERP and NERP Operational Guide with the above states.
- FEMA leadership back on the schedule and the briefing to our Emergency Support Function Leadership Group (ESFLG)
- NERP – believe you all are making the next round of edits
- Operational Guide – (b) (5)
- Need to talk LNO's, Communications and then timelines and who is doing what

8 Nov Sr AO SQReX

30 Nov DAS level NERP approval – draft for release

TBD Dec Working Group for Operational guide (initial mtg with NC, ARNORTH and FEMA + ACF/ASPR)

30 Dec A/S level NERP approval and Initial Draft of Combined Operational Guide

TBD Jan Interagency SQreX (allows us to evaluate draft operational Guide)

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HHS-18-0681, 19-0275-M -000141

TBD Jan Working Group for Operational guide (other Fed partners – ARC, GSA, CBP + DOD, FEMA and HHS)

30 Jan Finalized Operational Guide

TBD Jan/Feb Work with AK and WA on Plans – ACF/ASPR, FEMA, ARNORTH (DCE and HQ)

2:00 PM - 3:00 PM

EEI Manager's and Supervisor's Briefing- Session #1- Update Call-in Information -- Switzer Room 3424



Afternoon Colleagues:

In April 2017, the Office of Administration (OA), Office of Workforce Planning and Development (OWPD) formed a work group of employees representing central and regional program and staff offices from across the agency to address the broad topic of employee engagement.

On August 16, 2017, OWPD provided a briefing to Senior Staff. The Employee Engagement (EE) Initiative Work Group provided a structure for an institutional model for ACF's Employee Engagement. The comprehensive strategy incorporates a framework to identify and measure organizational milestones and outcomes; implement and communicate an ACF-wide engagement communication and marketing plans; and recommend resources and tools for program and staff offices to align with the objectives and goals of the agency's EE Initiative.

Overall, the initiative provides: 1) An opportunity to improve the organization's culture and build healthy workplace practices; and 2) A way for ACF to start implementing processes and strategies that help to drive forward the values of a sustaining but growing organization. Additionally, the EE Initiative can assist in collectively influencing the organizational climate, employees' work roles, (attitudinal, behavioral) and performance outcomes.

Please plan to attend **ONE** of the briefings for managers and supervisors:

Date: Tuesday, October 31, 2107 and Thursday, November 2nd, 2017 (same content for both sessions)
Time: 2:00 pm -3:00 pm

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000142

Location: Switzer Room 3424

To join the meeting:
https://acf.adobeconnect.com/rqr8qqq1k6am/
All participants should click the link and enter the room as a Guest using your FIRST and LAST NAME.

Conference Number(s): 888-233-7142 //**Participants PC:** (b) (6)
The call will be moderated by an operator.
*Participants should press *1 to prompt the Operator to ask a question.*
This call will be recorded.

If you have any questions, please contact me by email or (202) 401-4977.

2:00 PM - 3:00 PM **EEI MANAGERS AND SUPERVISORS SESSION 1 -- SWITZER ROOM 3424**

Please join me in an Adobe Connect Meeting.

EEI MANAGERS AND SUPERVISORS SESSION # 1

TUESDAY, OCTOBER 31ST, 2017
2:00 - 3:00 pm Est.

Location: Switzer Room 3424

To join the meeting:
https://acf.adobeconnect.com/rqr8qqq1k6am/
All participants should click the link and enter the room as a Guest using your FIRST and LAST NAME.

Conference Number(s): 888-233-7142 //**Participants PC:** (b) (6)
The call will be moderated by an operator.
*Participants should press *1 to prompt the Operator to ask a question.*
This call will be recorded.

Description: In April 2017, the Office of Administration (OA), Office of Workforce Planning and Development (OWPD) formed a work group of employees representing central and regional program and staff offices from across the agency to address the broad topic of employee engagement.

On August 16, 2017, OWPD provided a briefing to Senior Staff. The Employee Engagement (EE) Initiative Work Group provided a structure for an institutional model for ACF's Employee Engagement. The comprehensive strategy incorporates a framework to identify and measure organizational milestones and outcomes; implement and communicate an ACF-wide engagement communication and marketing plans; and recommend resources and tools for program and staff offices to align with the objectives and goals of the agency's EE Initiative.

Overall, the initiative provides: 1) An opportunity to improve the organization's culture and build healthy workplace practices; and 2) A way for ACF to start implementing processes and strategies that help to drive forward the values of a sustaining but growing organization. Additionally, the EE Initiative can assist in collectively influencing the organizational climate, employees' work roles, (attitudinal, behavioral) and performance outcomes.

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000143

October 31, 2017 Continued
Tuesday

Please plan to attend **ONE** of the briefings for managers and supervisors:

Date: Tuesday, October 31, 2107 and Thursday, November 2nd, 2017 (same content for both sessions)
Time: 2:00 pm -3:00 pm
Location: Switzer Room 3424

For addition information about this webinar contact Al Fleming at 202 401.4977.
For technical assistance with Adobe Connect contact Dorothy Kinder at (b) (6) .

Confirmation # (b) (6) -800-369-1907

If you have never attended an Adobe Connect meeting before:

Test your connection: https://acf.adobeconnect.com/common/help/en/support/meeting_test.htm

Get a quick overview: http://www.adobe.com/products/adobeconnect.html

4:00 PM - 4:30 PM **15 min meeting re: JOM -- Scott's Office**

November 1, 2017
Wednesday

All Day (b) **out**
Please See Above

12:00 AM - 12:00 AM **Ken- Travel CHEP Conference**

9:00 AM - 10:00 AM **SRC Training Launch | Webinar Run-Through -- 5424C**

11:30 AM - 12:00 PM **NPRM Meeting -- Scott's Office**

12:00 PM - 1:30 PM **Senior Leadership Officials -- Conference Room 4523/4603**

Call-In Information:

Phone: 202-774-2300
Participant code (b) (6)
Host code: (b) (6) , PIN (b)

Agenda:

1. CFC- Marivic Fields-ACF, Senior Advisor for Child Well-being and Safety
2. CTO presentation- Sanjay Koyani –HHS, Senior Advisor to the Chief Technology Officer



Wahl, Sarah (ACF) (CTR)

AMERICAN OVERSIGHT

November 1, 2017 Continued
Wednesday

2:00 PM - 2:45 PM **Personnel Meeting -- Scott's office**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

4:00 PM - 4:30 PM **Communication Strategy Meeting -- Scott's Office**

November 2, 2017
Thursday

All Day (b) **out**
Please See Above

All Day **Ken- Travel CHEP Conference**
Please See Above

9:00 AM - 10:00 AM **Meeting w/ Pedro and Elizabeth re: Repatriaton -- Scott's office**

11:00 AM - 11:30 AM **ORR Briefing -- Scott's Office**
Subject: Briefing re: information about the new data gathering/story quarterly report

12:00 PM - 12:30 PM **Call Jon and Jane -- Call**
Scott would like to have a call today.

Current availability is:
12pm-1pm
1:30pm
3:30pm

2:00 PM - 3:00 PM **EEI Manager's and Supervisor's Briefing- Session #2 -- Switzer Room 3424**
Afternoon Colleagues:

In April 2017, the Office of Administration (OA), Office of Workforce Planning and Development (OWPD) formed a work group of employees representing central and regional program and staff offices from across the agency to address the broad topic of employee engagement.

On August 16, 2017, OWPD provided a briefing to Senior Staff. The Employee Engagement (EE) Initiative Work Group provided a structure for an institutional model for ACF's Employee Engagement. The comprehensive strategy incorporates a framework to identify and measure organizational milestones and outcomes; implement and communicate an ACF-wide engagement communication and marketing plans; and recommend resources and tools for program and staff offices to align with the objectives and goals of the agency's EE Initiative.

Overall, the initiative provides: 1) An opportunity to improve the organization's culture and build healthy workplace practices; and 2) A way for ACF to start implementing processes and strategies that help to drive forward the values of a sustaining but growing organization. Additionally, the EE Initiative can assist in collectively influencing the

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organizational climate, employees' work roles, (attitudinal, behavioral) and performance outcomes.

Please plan to attend ONE of the briefings for managers and supervisors:

Date: Tuesday, October 31, 2107 and Thursday, November 2nd, 2017 (same content for both sessions)
Time: 2:00 pm -3:00 pm
Location: Switzer Room 3424

Please join me in an Adobe Connect Meeting

Join via Adobe Connect
https://acf.adobeconnect.com/rouz70mmlfi1/
All participants should click the link and enter the room as a Guest using your FIRST and LAST NAME.

Conference Number(s): 888-233-7142 //**Participants PC:** (b) (6) // **Leader PC:** (b) (6)
All Speakers should dial in using the Leader Code above.
The call will be moderated by an operator.
*Participants should press *1 to prompt the Operator to ask a question.*
This call will be recorded.

If you have any questions, please contact me by email or (202) 401-4977.

2:00 PM - 3:00 PM **EEI MANAGERS AND SUPERVISORS SESSION # 2 -- SWITZER CONFERENCE ROOM 3424**
Please join me in an Adobe Connect Meeting

EEI MANAGERS AND SUPERVISORS SESSION # 2

THURSDAY, NOVEMBER 2ND, 2017
2:00 - 3:00 PM EST.

Location: Switzer Room 3424

Join via Adobe Connect
https://acf.adobeconnect.com/rouz70mmlfi1/
All participants should click the link and enter the room as a Guest using your FIRST and LAST NAME.

Conference Number(s): 888-233-7142 //**Participants PC:** (b) (6) // **Leader PC:** (b) (6)
All Speakers should dial in using the Leader Code above.
The call will be moderated by an operator.
*Participants should press *1 to prompt the Operator to ask a question.*
This call will be recorded.

Description: In April 2017, the Office of Administration (OA), Office of Workforce Planning and Development (OWPD) formed a work group of employees representing central and regional program and staff offices from across the agency to address the broad topic of employee engagement.

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On August 16, 2017, OWPD provided a briefing to Senior Staff. The Employee Engagement (EE) Initiative Work Group provided a structure for an institutional model for ACF's Employee Engagement. The comprehensive strategy incorporates a framework to identify and measure organizational milestones and outcomes; implement and communicate an ACF-wide engagement communication and marketing plans; and recommend resources and tools for program and staff offices to align with the objectives and goals of the agency's EE Initiative.

Overall, the initiative provides: 1) An opportunity to improve the organization's culture and build healthy workplace practices; and 2) A way for ACF to start implementing processes and strategies that help to drive forward the values of a sustaining but growing organization. Additionally, the EE Initiative can assist in collectively influencing the organizational climate, employees' work roles, (attitudinal, behavioral) and performance outcomes.

Please plan to attend **ONE** of the briefings for managers and supervisors:

Date: Tuesday, October 31, 2107 and Thursday, November 2nd, 2017 (same content for both sessions)
Time: 2:00 pm -3:00 pm
Location: Switzer Room 3424

For addition information about this webinar contact Al Fleming at 202 401.4977.
For technical assistance with Adobe Connect contact Dorothy Kinder at (b) (6) .

Confirmation (b) (6) -800-369-1907

If you have never attended an Adobe Connect meeting before:

Test your connection: https://acf.adobeconnect.com/common/help/en/support/meeting_test.htm

Get a quick overview: http://www.adobe.com/products/adobeconnect.html

3:00 PM - 3:30 PM ***ORR Staff Small Groups -- Director's Office/ Dial in: 202-774-2300/ PC:** (b) (6)

This meeting will need to be pushed back one more week. The director will just be arriving from an overseas trip and will need the time to adjust and catch up. He looks forward to meeting with all of you on the 2nd.

Cross divisional small groups
To get to know staff more

Agenda:
DUCO Monitoring

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

4:00 PM - 4:30 PM **Call w/ Jane -- Call**

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HHS-18-0681, 19-0275-M -000147

November 3, 2017
Friday

All Day (b) **out**
Please See Above

12:00 AM - 12:00 AM **Ken- Travel CHEP Conference**
Please See Above

All Day **Laura- telework**

All Day **Lauren AWS**

11:00 AM - 12:00 PM **JOM Call -- Call in: 866-736-3991 PC:** (b) (6)

12:30 PM - 1:30 PM **Call w/ Reps O'Rourke and Castro -- Call TBD**

1:30 PM - 2:00 PM **call w/ Andrew Veprek and Trevor Whetstone**

2:15 PM - 2:45 PM **HHS/ACF/UAC Congressional Prep Call -- 877-710-7851 passcode** (b) (6) **#**
Prep for congressional calls concerning UAC in ORR care.

November 4, 2017
Saturday

All Day (b) **out**
Please See Above

November 5, 2017
Sunday

All Day (b) **out**
Please See Above

November 6, 2017
Monday

All Day (b) **out**
Please See Above

All Day **Lauren Telework**

11:00 AM - 11:30 AM **Discuss SCORR Questions/Agenda -- Scott's Office**

12:30 PM - 1:30 PM **ORR/ERO Collaboration -- ACF /Mary E Switzer Building | 330 C Street, SW | IOAS Conference Room | 4th Floor | Room 4026A and Conf Call #: 877-795-5149; Participant Code:** (b) (6)

Conference Call-in Added:

Conf Call #: 877-795-5149
Participant Code: (b) (6)

Contact either of the following individuals when you arrive at the Mary E. Switzer Building.

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HHS-18-0681, 19-0275-M -000148

November 6, 2017 Continued
Monday

Brian Kurkjy (b) (6)
Sarah Lucas

2:30 PM - 3:30 PM **SCORR Quarterly Call -- 4323/4401 Call-in Number: (877) 820-7831 Participant Passcode:** (b) (6)

Toll Free Call-in Number: (877) 820-7831 Participant Passcode (b) (6) **##**



3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

5:00 PM - 6:00 PM **Coffee** (b) (6)

November 7, 2017
Tuesday

12:00 AM - 12:00 AM (b) **out**
Please See Above

10:00 AM - 10:45 AM **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code** (b) (6)

1:30 PM - 2:00 PM **15 min Meeting w/ Pedro and Elizabeth -- Scott's Office**

3:00 PM - 3:30 PM **Laura/ Scott check**

November 8, 2017
Wednesday

8:30 AM - 4:00 PM **Repatriation Senior Action Officer level Table Top Exercise (TTX) -- O'Neill Office Building, 200 C Street SW, D.C. 20024; Cypress Conference Room (Sub-basement level)**
Greetings,

You are cordially invited to attend a Table Top Exercise (TTX) to examine HHS' authorities, roles, responsibilities, and plans for an Emergency Repatriation Mission. The ASPR Office of Emergency Management and the ACF Office of Refugee Resettlement are cosponsoring this Senior Action Officer TTX as a precursor event for a more senior level exercise in the near future as part of the Secretary's Quarterly Readiness Exercise Program. This Senior Action Officer TTX will be held on November 8th in the Cypress Room of the O'Neill Building. Registration will begin at 8:30 am and the exercise will start promptly at 9:00 am and conclude by 4:30 pm.

You are receiving this invitation because members of your organization have identified

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you as having a supporting role, responsibility or authority under the National Emergency Repatriation Plan. Please plan on bringing one or two Subject Matter Experts (SMEs) from your organization to assist in discussing the requirements, complexities, and implications of emergency repatriation.

Please RSVP to our Exercise Branch Chief William (Mike) Moore at william.moore@hhs.gov by Monday, October 30th and provide the names of any SMEs that plan on attending the exercise with you. Exercise read-ahead materials will be sent to confirmed attendees on Tuesday, October 31st.

Best regards,

Don Boyce, JD
Deputy Assistant Secretary
Director, Office of Emergency Management
Assistant Secretary for Preparedness and Response

12:00 PM - 1:30 PM

Senior Leadership Officials -- Conference Room 4523/4603
Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b) (6)

Agenda:

- Orion Project Update
- HHS Ignites Project Update
- OGM Project Update





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November 8, 2017 Continued
Wednesday

12:45 PM - 1:00 PM **Meet w/ Lora Miller and Mindy Blakney -- Scott's Office**
This meeting was moved to accommodate everyone's schedules. Please meet Scott in his office at 12:45pm.

1:30 PM - 3:00 PM **DRA HQ Meeting -- 5202**
Agenda attached.

Thank you,
Genna



1-877-915-3761
PC: (b) (6)

2:00 PM - 2:45 PM **Personnel Meeting -- Scott's office**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

November 9, 2017
Thursday

All Day **Pedro-Offsite, available by phone and e-mail**



When: Thursday, November 09, 2017, 1 :00 AM to Friday, November 10, 2017, 12:00 AM. Eastern Time

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All Day **Sarah - Leave/Telework**

9:00 AM - 9:30 AM **URM Staff Meeting Check-in -- 5225A**

10:00 AM - 11:00 AM **HHS TSA Support (with meeting notes) -- HHH Building Suite 633F(Rm 46) : 866-819-6610 PIN** (b) (6)



Team, here are the notes from today s meeting.

EMGPLAN

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HHS-18-0681, 19-0275-M -000151

200 Independence Ave, SW

Washington, DC 20201

(b) (6)

emgplan@hhs.gov

The purpose of this meeting is to determine the potential PH and Medical as well as the potential Health and Social Service requirements to support the Transitional Sheltering for Residents of Puerto Rico displaced by Hurricanes Irma and Maria. It is for HHS internal participant only. Meeting materials are attached.

TOLL FREE NUMBER: **866-819-6610 (Domestic Callers)**

PARTICIPANT PASSCODE: (b) (6)

Thank you.

EMGPLAN

200 Independence Ave, SW

Washington, DC 20201

(b) (6)

emgplan@hhs.gov



AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000152

November 9, 2017 Continued
Thursday

12:00 PM - 1:00 PM **Lunch and Learn: UNHCR Data -- 5202/ Call in: 202-774-2300 Code** (b) (6) .



We hope you are able to join this lunch and learn today. Field staff can view the presentation via WebEx here. You will need your network password in order to login to WebEx. Once logged in, follow the prompts to call into the meeting.

If you would like to join via phone only, the dial-in number is 202-774-2300 and the meeting number is (b) (6)

12:00 PM - 12:30 PM **Revised FY18 budget estimates for ORR -- IOAS Conference Room**

2:30 PM - 3:00 PM **FW: DRS Meeting -- 5225A / Dial in number: 877-512-6521; Participant Pass Code:** (b) (6)

-----Original Appointment-----
From: Brown, Anastasia (ACF)
Sent: Tuesday, June 02, 2015 12:08 PM
To: Brown, Anastasia (ACF); Cheema, Zahra (ACF) (CTR); Embaye, Mr. Belay (ACF) (CTR); Foster, Ryan (ACF) (CTR); Giossi, Thomas (ACF); Siraj, Tabassum (ACF); Vu, Mr. Yimeem (ACF); Dunning, Sarah (ACF) (CTR); Johnson, Miesha (ACF) (CTR)
Cc: Tanyanic Brown; orrsupport@f2solutions.com; miesha.johnson@f2solutions.com
Subject: DRS Meeting
When: Thursday, November 09, 2017 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: 5225A / Dial in number: 877-512-6521; Participant Pass Code: (b) (6)

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

November 10, 2017
Friday

All Day **Cancelled:** (b) **- On Leave**



hen: Friday, November 10, 2017, 12:00 AM to Saturday, November 11, 2017, 12:00 AM. Eastern Time

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AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000153

November 10, 2017 Continued
Friday

All Day — **Laura- telework**

All Day — **Lauren Telework**

November 13, 2017
Monday

All Day — **Lauren Telework**

2:00 PM - 2:30 PM — **FW: DPL Team Meeting -- 866-703-8613, passcode:** (b) (6)

-----Original Appointment-----
From: Hooban, Tala (ACF)
Sent: Wednesday, May 03, 2017 2:43 PM
To: Hooban, Tala (ACF); Applegate, Allen (ACF); Gnipp, Gregg (ACF); Davis, Gregory (ACF)
Subject: DPL Team Meeting
When: Monday, November 13, 2017 2:00 PM-2:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: 866-703-8613, passcode: (b) (6)

866-703-8613, passcode (b) (6)

3:00 PM - 3:30 PM — **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

November 14, 2017
Tuesday

10:00 AM - 10:45 AM — **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

11:00 AM - 11:45 AM — **Policy Staff Check-in -- 4323**
Anna Marie, please forward this invite to your staff.

12:00 PM - 12:30 PM — **JOM Case Discussion -- JW Office**
Toby-You have a tentative appointment on your calendar at this time. Let me know if you need me to choose a different time.

1:00 PM - 1:45 PM — **DHUC Staff Check-in -- 4225A**
Please forward on to DHUC staff members

AMERICAN OVERSIGHT

November 14, 2017 Continued
Tuesday

2:00 PM - 2:15 PM — **15 Minutes w/ Elizabeth -- Scott's Office**

2:25 PM - 2:45 PM — **PHC -- Scott's Office**

November 15, 2017
Wednesday

All Day — **Laura- telework**

9:50 AM - 10:20 AM — **Phone interview -- Scott's office**

Jim Henry
National Correspondent
The World and Everything in It
World News Group
(b) (6)

1:50 PM - 3:30 PM — **SRC Training Initiative | Launch Webinar -- Switzer 3322**

Update: We will meet in room 3322 (Switzer) at 1:50PM EST.

As a reminder, **Scott and Ken will speak from approximately 2:00-2:15PM.**

Thank you,
Genna

2:00 PM - 2:45 PM — **Personnel Meeting -- Scott's office**

3:00 PM - 3:30 PM — **ORR Staff Small Groups -- Director's Office**

Cross divisional small groups
To get to know staff more

4:00 PM - 4:30 PM — **Capacity Meeting/ Meeting Server Main Number: 2027742300/ Participant Access Code:** (b) (6) **5202**

Meeting Server Main Number: 2027742300/ Participant Access Code: (b) (6)

November 16, 2017
Thursday

12:00 AM - 12:00 AM — **Training**

9:00 AM - 10:00 AM — **Budget Staff Check-in -- 5424C**

11:15 AM - 11:45 AM — **PMF Informaitonal Interview w/ Keisha butler -- Director's Office (Switzer 5101)**



AMERICAN OVERSIGHT

From: Butler, Kesha (ACF)
Sent: Wednesday, November 01, 2017 10:34 AM
To: Lucas, Sarah (ACF) (CTR)
Subject: PMF Informational Interview

Good Morning Sarah,

I hope you are well today. My name is Kesha and I am a 2016 Presidential Management fellow. I am currently working in the Office of Administration with Ethics where I'm learning how to effectively run an internal program whose customers are employees, but my background is in the program development and management of programs for children, youth and families. I recently completed a rotation at the State department as a program officer and am very interested in learning about ORR. ORR's work exists where child and family welfare and international relations meet, and is a program office where I would like to work in the future (either as a rotation experience or reassignment). Would it be possible for me to schedule an informational interview with Mr. Lloyd this month to learn more about ORR?

Thank you,

Kesha

Kesha M. Butler, MPA
Management and Program Analyst
Office of Administration
Administration for Children and Families
U.S. Department of Health and Human Services
330 C Street, S.W. #3110A
Washington, D.C. 20201
(202) 401-4850 | Kesha.Butler@acf.hhs.gov

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12:30 PM - 1:00 PM **Complete Staff Workload Tracker**

1:30 PM - 3:00 PM **ACF Senior Review Board (SRB) -- Conf Rm 3401**
Final Agenda:
FY18 IT Budget Finalization
FITARA "A" By May
ACF OCIO Transformation Update
Governance Framework
Enterprise Project Selection/Update
ACF IT Portfolio Datacall Status
ACF OCIO Office Name Change - Decision

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HHS-18-0681, 19-0275-M -000156

Please ensure that your office has a representative present and feel free to forward to your staff as you see fit.

Copies will be provided at the meeting.



You are scheduled to host this WebEx meeting:

ACF Senior Review Board (SRB)
Host: Debbie Baerga

When it's time, start your meeting from here:
Start the meeting

When: Thursday, November 16, 2017, 1:30 pm (2 hrs), Eastern Standard Time (New York, GMT-05:00).

Access Information

Meeting Number:
(b) (6)

Password:
(This meeting does not require a password.)

Host Key:
((Use this key during the meeting if you ever need to reclaim the host role.)
b

Audio Connection

2027742300 (Meeting Server Main Number)

Access Code:
(b) (6)

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HHS-18-0681, 19-0275-M -000157

2:00 PM - 2:30 PM

PLACEHOLDER: DRA Meeting with Scott -- 5524
Hi All,

So sorry for this last minute time change. Scott has been pulled into another meeting at 2:30. We will meet at 2:00PM EST.

Thanks,
Genna

1-877-915-3761
(b) (6)

2:30 PM - 3:00 PM

Call with ICE/CBP/USCIS/ORR -- Call-In: 1-866-717-4032 / Passcode: (b) (6)
Attendees
Tom Homan
Francis Cissna
Kevin McAleenan
Scott Lloyd

3:00 PM - 3:30 PM

ORR Staff Small Groups -- Director's Office
Cross divisional small groups
To get to know staff more

4:00 PM - 4:45 PM

Meeting w/ Katherine from World Education Services (WES) -- Mary E. Switzer Building |Room 4202| 330 C. St. SW DC 20201
Address: 330 C. St. SW Washington DC 20201

Security: Please arrive 15 minutes early to allow for enough time to pass through security. You must bring a valid US issued photo ID.

POC: Sarah Lucas (b) (6) (Please call once you clear through security call Sarah)

Note: Send any read-ahead materials by COB 11/15/2017

Original meeting request:
Hi Scott,

We met briefly a few months ago at the National Conference of State Legislators Immigrant Taskforce in Boston. I hope this message finds you well. I work with World Education Services (WES), the largest foreign credential evaluation service in the country. My program, Global Talent Bridge, is based at WES. We work closely with institutional partners and community-based organizations to help build capacity for supporting skilled immigrants and refugees.

I wanted to reach out to you because I will be in Washington next week and would love the opportunity to meet with you if you are available. I know it is short notice, but I will be arriving in DC around 2:00 and could meet any time after. I am interested in speaking

AMERICAN OVERSIGHT

November 16, 2017 Continued
Thursday

with you about ways in which we can partner more closely with ORR to support refugees with higher education and professional skills. We just launched a pilot project working in eight local communities to help support the integration of skilled refugees and immigrants (you can see more info about the project here). Through this pilot, we are partnering with several local refugee organizations. I am also interested in learning more about next steps for the Refugee Career Pathways Program.

Let me know if you might be available. I will also be in town on Friday at a conference, but might be able to sneak out for a bit. If a visit doesn't work out, maybe we can schedule a call in the near future.

Best,

<image007.png> **Katherine Gebremedhin**
Director, Partnerships and Program Development I Global Talent Bridge
World Education Services

E kgebreme@wes.org | T (b) (6) | W wes.org | W globaltalentbridge.org

<image008.png> <image009.png> <image010.png> <image011.png>

November 17, 2017
Friday

12:00 AM - 12:00 AM **Training**
Please See Above

All Day **Laura- telework**

All Day **Lauren AWS**

12:00 PM - 1:00 PM **ORR Leadership and Lt. Gov. Luis Rivera-Marin Meeting -- Switzer Buidling-Room 5122 | Dial-in: 202-774-2300 PC** (b) (6)
This meeting will be held in the Switzer Building at 330 C Street, SW. All non-ACF attendees should plan on arriving 15 minutes early in order to clear security. After clearing security, please call Sarah Lucas at (202) 205-8764.

November 20, 2017
Monday

All Day **Lauren Telework**

All Day **On leave**
When: Monday, November 20, 2017, 12:00 AM to Tuesday, November 21, 2017, 12:00 AM. Eastern Time

~~*~*~*~*~*~*~*~*~*

<image012.png>

AMERICAN OVERSIGHT

10:30 AM - 11:30 AM

Repatriation Discussion with OEM and ACF -- O'Neil Building C1C15
When: Monday, November 20, 2017, 10:30 AM to 11:30 AM. Eastern Time
Where: O'Neil Building C1C15

~~*~*~*~*~*~*~*~*~*

Scott,

Thank you again for your consideration with coming our way to talk repatriation planning efforts. I'll meet you in the lobby at 10:30, and bring you down to Mike's office. Let us know if you plan on bringing anyone else, and we'll get a conference



room lined up. Looking forward to touching base.

Best,
Joe Hamel

Senior Consultant to the Assistant Secretary of Preparedness and Response
US Department of Health and Human Services
(b) (6)
Joseph.hamel@hhs.gov

12:00 PM - 1:00 PM

Surprise -- IOAS Conference Room 4026A - Switzer
Shhhh! It's a surprise!

Hi, team!

Our lovely (b) (6) birthday is on 11/22, the day before Thanksgiving. I thought it might be nice to do a little potluck on Monday, 11/20 to celebrate her before the holiday. She LOVES Mexican food, so let's plan on making that the theme? I know everyone's schedules are pretty full, but I'm sure she'd love it if everyone could drop by, even if for just a minute or two. If you're able to attend, please reply with what you'd like to bring. I'll supply the plates, napkins, utensils, and cups. I'm also going to pick up her favorite: chips and queso from Moe's. PLEASE forward this to anyone I forgot to include!

Thanks!
Cori

1:00 PM - 5:00 PM

(b) (6) **- OUT OF OFFICE**

3:00 PM - 3:30 PM

ORR Staff Small Groups -- Director's Office
Cross divisional small groups
To get to know staff more

AMERICAN OVERSIGHT

November 21, 2017
Tuesday

10:15 AM - 10:45 AM — **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)
All- this meeting is being moved to 10:45am

12:00 PM - 12:15 PM — **Meet re: Ex Assistant contract position -- Scott's office**

1:30 PM - 2:00 PM — **MTW Scott Lloyd -- 405F.4 Humphrey**
Topic: options counseling

3:00 PM - 5:00 PM — **Emergency Repatriaton Briefing w/ Department -- Humphrey Bulidng | 5th Floor| SCIF Room 523.B**
Subject:
This is a classified s-level Emergency Repatriation briefing to discuss the Repatriation program and procedures for American citizens living abroad.

November 22, 2017
Wednesday

12:00 PM - 12:30 PM — **ORR Meeting with HHS/ OCR -- 5101**
Meeting with Maya from OCR

12:30 PM - 1:00 PM — **Prep for Secy Briefing**

1:00 PM - 1:30 PM — **FW: EDH Brief on the UAC Program Referrals & Capacity -- 610-F**

-----Original Appointment-----
From: Tignor, Beth (HHS/IOS) **On Behalf Of** Secretary Scheduler (OS/IOS)
Sent: Monday, November 20, 2017 4:15 PM
To: Secretary Scheduler (OS/IOS); Brady, Will (HHS/IOS); DeputySecretary (OS/IOS); EDH (OS/IOS); Lagomarsino, Katie (OS/IOS); Leggitt, Lance (HHS/IOS); Martinez, Cecilia (OS/IOS); Moreno, Rafael (HHS/ASA); Olson, Carolyn (OS/IOS); Skrzycki, Kristin (HHS/IOS); Tignor, Beth (HHS/IOS); Wagner, Steven (ACF); Lloyd, Scott (ACF); White, Jonathan (ACF); Wynne, Maggie (HHS/IOS); Bardis, John (HHS/ASA); Cordova, Jon (OS/ASA); Keckler, Charles (HHS/IOS); Moughalian, Jen (HHS/ASFR); Clark, Barbara (HHS/ASL); Lawrence, Courtney (HHS/ASL); Agnew, Ann (HHS/IOS); Wright, Natasha (OS/IOS); Bowman, Matthew (HHS/OGC); Caliguiri, Laura (HHS/IOS); Jones, Robin (ACF)
Cc: Cochran, Norris (HHS/ASFR); Miller, Caitlyn (OS/ASFR); Curtis, Jillian (HHS/ASFR); White, Laura (ACF)
Subject: EDH Brief on the UAC Program Referrals & Capacity
When: Wednesday, November 22, 2017 1:00 PM-1:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: 610-F





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HHS-18-0681, 19-0275-M -000161

Event Name: Briefing for Acting Assistant Secretary on the UAC Program Referrals & Capacity

Location: 610-F

Time: TBD during the week of 11/20/17

Topic: Office of Refugee Resettlement—Update on Unaccompanied Alien Children's program and the impact of Department of Homeland Security (DHS) activities on referrals and capacity.

Reason: This briefing was requested by the Acting Assistant Secretary.

EDH's Role: The Acting Secretary has requested this meeting to get an update for his knowledge and interagency collaboration.

Lead: Steve Wagner, Acting Assistant Secretary for the Administration for Children and Families.

Event POC: Natasha Wright Natasha.wright2@hhs.gov, (b) (6)

ACF Attendees:

Steve Wagner, Acting Assistant Secretary for the Administration for Children and Families
Scott Lloyd, Director of the Office of Refugee Resettlement
Jonathan D. White, Deputy Director for Children's Programs - Office of Refugee Resettlement

HHS Staff Attendees:

Lance Leggitt, Chief of Staff
Kris Skrzycki, Deputy Chief of Staff
Maggie Wynne, Counselor to the Secretary for Human Services Policy
John Bardis (ASA)
John Cordova (ASA)
Jen Moughalian (ASFR)
Barbara Clark (ASL)
Courtney Lawrence (ASL)
Ann Agnew (Exec Sec)
Natasha Wright (Exec Sec)
Matt Bowman (OGC)
Judy Heron (OGC)

Remarks: NA

AMERICAN OVERSIGHT

November 22, 2017 Continued
Wednesday

Press: NA
Press Contact: NA

Mailing Address for thank you notes and photos: NA

Briefing Materials: Briefing materials will be submitted prior to the briefing.

Notes:

Who Requested the Mtg: Acting Secretary Hargan

Photographer- yes/no: No

2:00 PM - 2:45 PM **Personnel Meeting -- Scott's office**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

November 23, 2017
Thursday

All Day (b) **- Leave**

All Day **Thanksgiving**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

November 24, 2017
Friday

All Day (b) **Leave**

All Day **Laura- telework**

All Day **Lauren Telework**

All Day (b) **- Leave**

AMERICAN OVERSIGHT

November 27, 2017
Monday

All Day — **Lauren Telework**

11:00 AM - 11:30 AM — **Prep Call for HSGAC briefing -- 877-429-7305/ Participant:** (b) (6)
Call in number: 877 429 7305
Participant: (b) (6)

12:30 PM - 1:00 PM — **Travel**

1:00 PM - 2:00 PM — **Senate HSGAC Minority Styaff Briefing -- 344 Dirksen**
Topics: 1) ORR's medical contracts and ORR's policies for children with medical needs. 2) ORR's relationship with ICE during the most recent HSI initiative going after UAC sponsors.

2:00 PM - 2:30 PM — **Travel**

3:00 PM - 3:30 PM — **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

3:00 PM - 3:30 PM — **Urgent Call for UAC Shelter Leadership -- Call in number: 888-831-4308 Passcode:** (b) (6)
Dear UAC Shelter Leadership,

Please join ORR Director Scott Lloyd, Deputy Director Jonathan White, and Division Director Jallyn Sualog for an urgent call on the UAC program today, at 3:00pm ET. The dial in details are below. We look forward to having you on the call.

Call in number: 888-831-4308
Passcode (b) (6)

4:00 PM - 4:30 PM — **Changes to Repatriation Program and Discussion -- Scott's Office**

November 28, 2017
Tuesday

10:00 AM - 10:30 AM — **Travel --** (b) (6) **contact** (b) (6) **or** (b) (6)
Driver for this request will be (b) (6) s contact # (b) (6) or (b) (6)

Thanks,

Dominic Hardy

Office: (202) 690-7257 **(NEW)**
Mobile (b) (6)

10:30 AM - 12:00 PM — **WAVES link for UAC PCC - Tuesday, November 28, 10:30-12:00 (EEOB 350) -- EEOB 350**
Room Change: EEOB 350

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HHS-18-0681, 19-0275-M -000164

November 29, 2017 Continued
Wednesday

All Day (b) **PM Leave**

12:00 PM - 1:00 PM **Senior Leadership Officials -- Conference Room 4523/4603**
Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)
Host code: (b) (6) , PIN (b)

Agenda:

- Audit resolution -OFS
- FY18 and FY19 budget updates-OLAB
- MITRE project update – OA
- FEVS update – OA



2:00 PM - 3:30 PM **FW: UC Stakeholders -- 5324 or 202-774-2300 Access Code** (b) (6)

-----Original Appointment-----
From: Kurkjy, Brian (ACF) (CTR) **On Behalf Of** White, Jonathan (ACF)
Sent: Tuesday, November 21, 2017 3:43 PM
To: White, Jonathan (ACF); Sualog, Jallyn (ACF); Bena, Anna Marie (HHS/OGC) (ACF); Biswas, Toby R M (ACF); Johnson, Harmony (ACF); Swartz, Tricia (ACF); Suh, Victor (HHS/OGC) (ACF) (CTR); Riggins, Scott (ACF); Davis, Gregory (ACF)
Cc: Mullooly, Anne (ACF); White, Laura (ACF)
Subject: UC Stakeholders
When: Wednesday, November 29, 2017 2:00 PM-3:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: 5324 or 202-774-2300 Access Code (b) (6)

2:00 PM - 3:00 PM **DRA HQ | Monthly Meeting -- Switzer 4603**
Agenda attached for this afternoon's meeting.

Thanks,
Genna



AMERICAN OVERSIGHT

November 29, 2017 Continued
Wednesday

1-877-915-3761
PC: (b) (6)

2:00 PM - 2:45 PM **Personnel Meeting -- Scott's office**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

3:30 PM - 5:00 PM **Repatriation MOU**

November 30, 2017
Thursday

2:15 PM - 2:45 PM **Mary/ Scott/ Laura Check in -- Scott's office**

3:00 PM - 4:00 PM **Follow-up: Repatriation Discussion with OEM and ACF -- Mary E. Switzer | Room 3322**
Please send Sarah the list of attendees that are missing for this meeting invite.

Kindly,

Sarah

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

December 1, 2017
Friday

All Day **Laura- telework**

All Day **Lauren AWS**

9:30 AM - 10:00 AM **Touch Base w/ Ken -- Scott's Office**

10:00 AM - 11:15 AM **RCUSA Meeting with ORR -- Switzer Building-330 C Street SW , Room 5122/ Meeting Server Main Number: 2027742300/ Participant Access Code** (b) (6)
Attendee list:
Hans Van de Weerd, RCUSA Chair and VP, US Programs, IRC
Elizabeth Mandelman, RCUSA Advocacy Committee Chair and Director, Policy and Advocacy, HIAS
Joanne Kelsey, Interim Director, RCUSA
Mark Hetfield, President and CEO, HIAS
Eskinder Negash, CEO, USCRI
Mark Stevenson, Director, EMM
Bill Canny, Executive Director, Migration and Refugee Services, USCCB
Ruth Famini, Director of Resettlement Programs, World Relief

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Linda Hartke, President and CEO, LIRS
Sana Shtasel, Senior Advisor, Multifaith Alliance for Syrian Refugees
Scott Roehm, Director of Washington DC Office, Center for Victims of Torture
Anam Gnaho, Associate Director, Self-Sufficiency Programs, ECDC
Carleen Miller, Senior Director of Operations, CWS

11:15 AM - 11:45 AM **Travel**

12:00 PM - 12:30 PM **Meeting on Unaccompanied Alien Children -- Stephen Miller's Office, WW 217**

1:00 PM - 3:00 PM **UCG Deputies Meeting -- HHS Switzer Building, 330 C Street SW, Room 5324**

Forwarding invite: UCG Deputies Meeting

Jonathan White



Comman er, US Public Health Service
Deputy Director for Children's Programs
Office of Refugee Resettlement
Administration for Children and Families
Jonathan.White@acf.hhs.gov
(b) (6)

Updated materials attached.
Good afternoon,
The December UCG Deputies Meeting will be held on Friday, December 1, at HHS. An Audio Bridge will be available. The final Principles Invite list and agenda will be forthcoming. Please forward to your Principle attendee.

UCG Deputies MEETING
Friday, December 1, 2017 (1:00p.m. – 3:00p.m. Eastern)
HHS Switzer Building
330 C Street SW
Washington, D.C. 20472



Conference Room 5324

AMERICAN OVERSIGHT

December 1, 2017 Continued
Friday

1:00 PM - 2:00 PM

Canceled: HHS - DoS Bilateral on Repatriation -- 600 19th St NW, 10th Floor, Room 10.00 (Large Conference Room), Washington, DC 20036

**** Thanks to everyone for their assistance in arranging this event and with opening up your schedules. However, this meeting has been postponed indefinitely due to an unforeseen circumstance. We apologize for the inconvenience, but please expect another invite in the not too distant future. If you have any questions or concerns please contact Bradley Wiggins, WigginsBA@state.gov, (b) (6)



Subject	HHS - DoS Bilateral on Repatriation
Contact	Bradley Wiggins, WigginsBA@state.gov, (b) (6)
Address	600 19th St NW Building SA-17 Washington, DC 20036
Location	10th Floor, Room 10.00 (Large Conference Room)
Teleconference Number	888-330-1716 (Notify Bradley Wiggins if you plan to call-in)
Teleconference Access Code	(b) (6)

Attendee	Agency	Bureau/Administration	Office	Job title
Michelle Bernier-Toth	DoS	CA	FO	Deputy Assistant Secretary, Acting, Ove Citizens Services
Pedro Moreno	HHS	ACF	OD	Principal Deputy Director of the Office Refugee Resettlement
Paul Mayer	DoS	CA	FO	Managing Director, Acting, Overseas Ci Services
Lucia Piazza	DoS	S/ES	O/CMS	Deputy Director, Crisis Management ar Strategy
James Schuler	DoS	CA	OCS/PMO	Director, Program Management Office
Patricia Aguilera	DoS	CA	OCS/ACS	Director, Office of American Citizens Se
Elizabeth Cherry	DoS	CA	OCS/CCM	Director, Consular Crisis Management
Scott Lloyd	HHS	ACF	OD	Director of the Office of Refugee Reset
William Fritzlen	DoS	CA	OCS/L	Division Chief, Policy and Law Division
Monica Gaw	DoS	CA	OCS/PMO	Senior Policy Analyst
Dwayne Williamson	DoS	CA	OCS/PMO	Financial Management Officer
Amy Wickenheiser	DoS	CA	OCS/ACS	Division Chief, Africa
Sarah Kapell	DoS	CA	OCS/L	Attorney Advisor

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December 1, 2017 Continued
Friday

Janine Gannon	DoS	CA	OCS/L	Attorney Advisor
Klaudia Kreuger	DoS	CA	OCS/ACS	ACS Country Officer
Bradley Wiggins	DoS	CA	OCS/PMO	Research Analyst
Elizabeth Russell	HHS	ACF	ORR	Program Coordinator (Repatriation)
Sarah Lucas	HHS	ACF	OD	Executive Assistant
Douglas Ray	DoS	CA	OCS/PMO	Analyst

December 4, 2017
Monday

12:00 AM - 12:00 AM **Ken - Travel -- Denver & Boise**

All Day **Lauren Telework**

10:00 AM - 10:30 AM **Repatriation meeting w/ Elizabeth re: Emergency Repatriation TTX and Draft Summary of Conclusions -- Scott's Office**

1:00 PM - 2:00 PM **DHS Collaboration Follow-up -- ACF /Mary E Switzer Building | 330 C Street, SW | 5th Floor | Room 5122**
Re: draft paper for consideration

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

December 5, 2017
Tuesday

All Day **Ken - Travel -- Denver & Boise**
Please See Above

All Day (b) **s b-day**

10:00 AM - 10:45 AM **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

12:00 PM - 1:00 PM **Baby Shower for** (b) (6) **-- Switzer Room 5202**
Last update, I promise! ;-)

You can pop over to see Sarah Dunning today (cube 5008F) or Sarah Parr on Monday (cube 5305A) if you'd like to voluntarily contribute to the monetary gift. The card is still on AnnaMarie's desk if you'd like to sign. Thanks, all!

(b) (6) **are also registered on Amazon:**
https://www.amazon.com/baby-reg(b) (6) -february-2018-

AMERICAN OVERSIGHT

washington(b) (6)



Please join us in celebrating (b) (6) baby BOY!

What: BYO LUNCH; Treats and Coffee will be provided!
When: Tuesday, 12/5/17 from Noon-1PM EST
Where: Switzer Room 5202

Voluntary monetary gifts can be provided to AnnaMarie Bena until 12/4/17
(b) (6) are also registered on Amazon:
https://www.amazon.com/baby-reg(b) (6) -february-2018-washington/(b) (6)

1:05 PM - 1:35 PM **Murray Mtg Prep -- 877-668-4075 passcode(b) (6)**

3:00 PM - 3:30 PM **Check-in with Scott Lloyd on Clearance Items -- Steve Wagner's Office (4032A)**
From: White, Laura (ACF)
Sent: Monday, December 04, 2017 8:33 AM
To: Sellers, Angela (ACF)
Cc: Powers, Mary (ACF); Lloyd, Scott (ACF); Lucas, Sarah (ACF) (CTR); Wagner, Steven (ACF)
Subject: Check in with Steve

Angie,

Steve has two clearance items that he reviewed—Mary mentioned he would like to discuss with Scott. Can we schedule a 30 minute check in this week?

His availability is:

Monday 4-5pm
Tuesday 11-11:30am

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December 5, 2017 Continued
Tuesday

Thursday 11-1pm or 4:30-5pm

Let me know if any of those times work.

Kindly,
Laura White ***(formerly Laura Gregg)***
Special Assistant
ORR/ Office of the Director

3:30 PM - 4:15 PM **FY2018 Spend Plans Meeeting | ORR -- IOAS Conference Room (4026A)**

Attached below are the materials for ORR's Spend Plans Meeting.



December 6, 2017
Wednesday

All Day **Ken - Travel -- Denver & Boise**
Please See Above

All Day **Pedro - Offsite (available by e-mail and phone)**

When: Wednesday, December 06, 2017, 12:00 AM to Thursday, December



07, 2017, 12:00 AM. Eastern Time

~~*~*~*~*~*~*~*~*~*

9:00 AM - 10:00 AM **Legal Services Follow Up -- 5122 or Call in: 866-736-3991 PC:** (b) (6)

12:00 PM - 12:30 PM **Senior Leadership Officials -- Conference Room 4523/4603 or 202-774-2300, Participant code:** (b) (6)
Call-In Information:

Phone: 202-774-2300
Participant code: (b) (6)

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December 6, 2017 Continued
Wednesday

Host code: (b) (6) PIN (b) (6)

Agenda:

- Contingency Planning-OWPD
- Hiring Module-OWPD
- Fed Admin updates-OLAB



12:30 PM - 1:15 PM **DHS/ORR MOA Discussion -- Scott's Office or Call in: 866-736-3991 PC:** (b) (6)
Please let me know if you cannot make this time work.

2:00 PM - 2:45 PM **Personnel Meeting -- Scott's office**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

4:00 PM - 5:00 PM **PREA Stakeholders Meeting -- Room 5202, Switzer Building 330 C St SW**

5:00 PM - 5:30 PM **Meeting w/Scott -- Anne's Office**

December 7, 2017
Thursday

12:00 AM - 12:00 AM **Ken - Travel -- Denver & Boise**
Please See Above

9:30 AM - 10:00 AM **Case Review: JMRM 2754 -- Scott's Office or Call in: 866-736-3991 PC** (b) (6)

11:00 AM - 11:15 AM **ORR issues discussion -- will call Scott on cell phone**

11:30 AM - 12:00 PM **Document's Conversation -- Scott Lloyds Office | Switzer 5101**
Subject: discuss emails/ making emails public

AMERICAN OVERSIGHT

December 7, 2017 Continued
Thursday

12:00 PM - 1:00 PM — **Meeting w/ ORR Director and ASPA -- Scott Lloyd's Office | Switzer 5101**

1:30 PM - 2:00 PM — **UPDATED: ORR HQ Holiday Party -- 5202**
FINAL UPDATE: Due to such an amazing response about the potluck we will be making this a bring-a-dish-to-pass, as several individuals have already started preparing for this event.

To celebrate the holiday season we will be having a party on Thursday 12/7 at 1:30pm. We will set-up the food in the kitchen area and eat in room 5202. Please bring your favorite holiday dish to share with the group!

Looking forward to celebrating the holiday season with all of you on Thursday!

2:00 PM - 2:30 PM — **Travel --**(b) (6) **; contact # is**(b) (6) **or** (b) (6)

2:30 PM - 3:30 PM — **Brief Senate HELP on ORR and Medical Care -- Hart 525**

3:00 PM - 3:30 PM — **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

3:30 PM - 4:00 PM — **Travel**

4:45 PM - 5:15 PM — **10 minutes w/ Elizabeth -- Scott's Office**

December 8, 2017
Friday

All Day — **Laura- telework**

All Day — **Lauren Telework**

9:30 AM - 12:30 PM — **Deposition Prep -- 5202**

1:15 PM - 1:30 PM — **Call w/ Elizabeth Weekly Check-in (Reschedule) -- Call**

1:30 PM - 2:00 PM — **Meet w/ Amanda -- Scott's Office**
Does this work Amanda?

2:00 PM - 2:30 PM — **Meeting w/ Joe Chesley re: Jonathan's Background Investigation -- Scott's Office**

3:00 PM - 3:30 PM — **PMAP -- Scott's Office**

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000173

December 11, 2017
Monday

12:00 AM - 12:00 AM

Site Visit to Homestead UC Shelter -- Homestead, FL
Hi all-The trip to the Temporary Influx Shelter in Homestead Florida is confirmed for Dec 11-12. We will be in touch with more details shortly.

All Day

Lauren Telework

11:15 AM - 11:45 AM

DHS/ ORR Call -- Call in Number: 2027742300/ Participant Access Code: (b) (6)
DHS/ HHS Agenda
12/11/2017 @11:15am call

- CBP notification
- Orders of deportation for sponsors
- AmCits/ LPR background checks
- Budget team coordination
- Other issues for discussion
- Timeline

12:30 PM - 1:00 PM

EOIR & HHS Call re: UAC Docket -- Dial-in 202-774-2300 | PC (b) (6)
Good afternoon,

We are trying to coordinate a meeting. Director Lloyd will be on work related travel for the remainder of the week. If this time slot does not work well for you. Please notify me immediately so that we can determine if we need to reschedule this meeting for another date and time.

Best,

Sarah Lucas
Executive Assistant
Office of the Director

1:15 PM - 1:45 PM

Fee Meeting -- Conference Call: 2027742300/ Participant Access Code: (b) (6)
We are pushing this meeting back by 15 minutes for scheduling reason. Please notify Sarah if there are any issues.

AMERICAN OVERSIGHT

December 11, 2017 Continued
Monday

2:00 PM - 2:30 PM

Response draft: Request for data match submission extension -- Dial-in: 202-774-2300 | PC: (b) (6)
Host Code: (b) (6) **PIN**(b)
Read ahead materials:



2:30 PM - 2:45 PM

15 min Meeting w/ Elizabeth -- Scott's Office

3:00 PM - 5:00 PM

Christmas Open House -- Room 800 (Humphrey building)
Season's Greetings Everyone,

The Office of White House Liaison invites all HHS Political Staff for a festive Christmas Open House. Attendees are welcome to bring an **appetizer or dessert item to share, and spouses are invited.**

What: Christmas Open House
Where: Room 800 (Humphrey building)
When: Monday, December 11th from 3pm to 5pm



AMERICAN OVERSIGHT

December 11, 2017 Continued
Monday

Important Note: NO federal funds are being used for this event.

Jacob Ashendorf
White House Liaison Office
U.S. Department of Health and Human Services
(b) (6)

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

December 12, 2017
Tuesday

12:00 AM - 12:00 AM **Site Visit to Homestead UC Shelter -- Homestead, FL**
Please See Above

10:00 AM - 10:45 AM **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code:** (b) (6)

1:00 PM - 2:30 PM **ASPE-IRP Learning Exchange on Early Childhood Brain Science -- HHS Humphrey Building, 200 Independence Ave SW, Room 425A**
Adding the slides for today's presentation.



Hello all,

This is a friendly reminder that the next **ASPE-IRP Learning Exchange on the *Implications of Early Childhood Brain Science for HHS* is taking place tomorrow, 12/12 in the HHS Humphrey Building, Room 425A from 1:00-2:30 pm.** We strongly encourage in-person attendance, in order to facilitate a robust discussion with the presenter and among attendees.

However, for those outside the DC area or working remotely tomorrow, please use the Webex information below to join. If you have any questions, please contact Lindsey Hutchison at lindsey.hutchison@hhs.gov.

Webex Information:
https://hhs-osaspe.webex.com/hhs-osaspe/onstage/g.php?MTID=ed76c19ac7a966a67258e369f1b1fc1fc
Audio conference: 1-650-479-3208
Access code: (b) (6)

Thank you and we look forward to tomorrow's event!

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AMERICAN OVERSIGHT

December 12, 2017 Continued
Tuesday

Dear Colleagues,

I am pleased to invite you to the next **Learning Exchange** hosted by ASPE and the Institute for Research on Poverty/University of Wisconsin as part of our National Poverty Research Center Grant. This event will focus on the ***Implications of Early Childhood Brain Science for HHS**** and will take place on **December 12, 2017 from 1:00 – 2:30 pm in the HHS Humphrey Building, Room 425A.** Please feel free to forward to interested staff from your office/agency.

Presenter: Katherine Magnuson, Associate Director of Research and Training at the Institute for Research on Poverty and UW-Madison Professor of Social Work
Overview: This Learning Exchange will focus on early childhood brain science and its implications for programs and policies across the Department.

What is a Learning Exchange: The Learning Exchange provides an opportunity for HHS leadership and staff to learn from experts at the Institute for Research on Poverty/University of Wisconsin about cutting-edge, emerging findings from applied research that have clear relevance for HHS programs and policies. During the Learning Exchange, University of Wisconsin faculty will discuss research findings on a specific topic and engage in a dialogue with key HHS leaders and staff about implications for policy and practice. The goals are to increase the ability of research findings to inform government policy and programs in a timely manner and to inform University of Wisconsin researchers of current federal priorities.

**Note: This Learning Exchange was originally scheduled for July 2017, but had to be rescheduled for December due to unforeseen travel issues for the presenter.*

Thank you,
Brenda Destro

December 13, 2017
Wednesday

11:45 AM - 12:00 PM **Political Meeting with Secretary Hargan -- IOAS Conference Room**

When: Wednesday, December 13, 2017, 11:45 AM [redacted] o 12:00 PM. Eastern Time
Where: IOAS Conference Room

~~*~*~*~*~*~*~*~*~*

Secretary Hargan will be coming to meet with all the Politicals to talk for 15 minutes before attending the Senior Leadership Meeting at 12:00 PM. This is just a go-around-the-table and introduce yourself and your program.

AMERICAN OVERSIGHT

December 13, 2017 Continued
Wednesday

12:00 PM - 1:30 PM **Senior Leadership Officials -- Conference Room 4523/4603, VTC and audio info below**

ACF Senior Leadership Video Conference Meeting

Wednesday, December 13th, 2017
12:30 – 1:30 (Eastern Time Zone)

Location: Switzer **4523**

Video Conference Connection Instructions:

62353@ACF.HHS.GOV

To connect to the Video Conference using a Polycom HDX 8000 System:

Using your Polycom Remote while pointing to remote towards the Camera Press the "Home Button".
Press the Directory Button
Navigate to "Favorites"
Select 62353@acf.hhs.gov then press the enter button in the middle to execute the call.

To connect to your video conference using a Tandberg Edge 95 System:

Press the Phone Book key on the Tandberg Remote Control (has an icon open book icon)
The phone book will be displayed
Navigate to the appropriate 62353@acf.hhs.gov entry with the Tandberg Remote
Press the green "Call" key on the Tandberg Remote

Audio Only Dial in Number:

800-369-1153 // Participant passcode (b) (6) //Leader passcode: (b)
The audio line will be operator assisted.

Description: Senior Leadership Meeting

For additional information contact Emily Mella (202) 401-5784.
For technical assistance contact Dorothy Kinder (b) (6) Demetra Williams at (b) (6)

Confirmation Number (b) (6) (b) (6)
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NOTE: CO Site: Presenters should be in the room 30 minutes prior to start time for assistance with setup.
Technical support will be in the room 30 minutes early to assist with setup and laptop connections.
Please provide copies of handouts/presentations two days in advance in order that we may upload into the Webinar.
Please review all conference details above to ensure start and end times are correct.
Please do not forward this reservation. If needed please copy and paste a separate copy into your calendar.

AMERICAN OVERSIGHT

December 13, 2017 Continued
Wednesday

If this Webinar is cancelled pleased notify us before the date of the call.



2:00 PM - 2:45 PM **Personnel Meeting -- Scott's office**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

December 14, 2017
Thursday

3:00 PM - 5:00 PM **USCRI Holiday Party -- Arlington VA**



AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000179

December 14, 2017 Continued
Thursday

3:00 PM - 3:30 PM — **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

December 15, 2017
Friday

All Day — **Laura- telework**

All Day — **Lauren AWS**

4:30 PM - 5:30 PM — **Deposition Preparation Call -- 1-866-632-8460; Passcode** (b) (6)
This will be our second and final meeting to prepare for the deposition on Monday.

1-866-632-8460
Passcode (b) (6)

-Lew

4:30 PM - 5:30 PM — **HOLD - Deposition Prep -- Conference call w/ DOJ**

December 18, 2017
Monday

All Day — (b) **- Leave (Medical-Annual Physical)**



[redacted]hen: Monday, December 18, 2017, 12:00 AM to Tuesday, December 19, 2017, 12:00 AM. Eastern Time

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8:45 AM - 9:30 AM — **Transportation -** (b) (6) **; contact # is** (b) (6)

9:30 AM - 5:30 PM — **Depostion in ACLU v. Hargan, Case No. 3:16-cv-3539 (N.D. Cal.) -- 20 Massachusetts Ave. NW., Room 6050**
The deposition will begin at 9:30 AM on Monday, December 18th. The address is 20 Massachusetts Ave. NW., Room 6050.

Please plan on arriving at least 15-20 minutes early so that you have enough time to get through security and get settled in before the beginning of the deposition. When you enter the building and go through security please inform them that the point of contact is Rachel Chrisigner, who can be reached at (b) (6) .

If you have any questions or logistical concerns that day you can also reach me on my cell at (b) (6) .

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000180

December 20, 2017 Continued
Wednesday

1:00 PM - 4:30 PM — **Media Training (S.Lloyd) -- HHS Studio- Hubert Humphrey Building**

2:00 PM - 2:45 PM — **Personnel Meeting -- Scott's office**

3:00 PM - 4:00 PM — **GAO entrance"Federal Employment and Training Programs" (102320) -- ACFConference Room 3225A; Conference line 877-668-4075, participant code** (b) (6)



3:00 PM - 3:30 PM — **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

December 21, 2017
Thursday

11:00 AM - 12:30 PM — **ACF/ASPR MOU -- Switzer 5122 | Dial-in 202-774-2300 | PC** (b) (6)

1:00 PM - 1:30 PM — **coop stuff -- concall 866-705-6284 passcode** (b) (6)
COOP Planning and ORR lead on Mission Essential Function (MEF)

- Maintain Repatriation Functions during times of peace and international crisis (ORR)
- Maintain the direct care and support of unaccompanied minors (ORR)

I would like to discuss your needs regarding carrying out the MEFs during a COOP operations.

concall 866-705-6284 passcode (b) (6)

3:00 PM - 3:30 PM — **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

4:30 PM - 5:00 PM — **HHS Call with ORR -- NEW CALL IN NUMBER: 866-736-3991 code** (b) (6)

December 22, 2017
Friday

All Day — (b) **- Leave**

All Day — **Laura- telework**

AMERICAN OVERSIGHT
HHS-18-0681, 19-0275-M -000181

December 22, 2017 Continued
Friday

All Day **Lauren Telework**

All Day (b) **- Leave**

10:30 AM - 11:00 AM **FW: ORR/OGC FOIA issues -- Dial In: 1-877-470-5139, passcode** (b) (6)

-----Original Appointment-----
From: Bird, Catherine (OS/OGC)
Sent: Tuesday, December 19, 2017 2:04 PM
To: Bird, Catherine (OS/OGC); Bowman, Matthew (HHS/OGC); Flick, Heather (OS/OGC); Kurkjy, Brian (ACF) (CTR)
Subject: ORR/OGC FOIA issues
When: Friday, December 22, 2017 10:30 AM-11:00 AM (UTC-05:00) Eastern Time (US & Canada).
Where: Dial In: 1-877-470-5139, passcode (b) (6)

POC: Samantha Austin, (b) (6)

11:00 AM - 11:30 AM **ORR Update -- Scotts Office**

December 25, 2017
Monday

All Day **Federal holiday**

All Day **Lauren Telework**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

December 26, 2017
Tuesday

12:00 AM - 12:00 AM (b) **- Leave**

All Day (b) **Leave**

December 27, 2017
Wednesday

All Day (b) **Leave**
Please See Above

2:00 PM - 2:45 PM **Personnel Meeting -- Scott's office**

AMERICAN OVERSIGHT

December 27, 2017 Continued
Wednesday

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

December 28, 2017
Thursday

All Day (b) **Leave**
Please See Above

All Day **Ken - Telework**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

December 29, 2017
Friday

12:00 AM - 12:00 AM (b) **Leave**
Please See Above

All Day (b) **- Leave**

All Day **Laura- telework**

All Day **Lauren AWS**

All Day (b) **- Leave**

January 1, 2018
Monday

All Day **Lauren Telework**

3:00 PM - 3:30 PM **ORR Staff Small Groups -- Director's Office**
Cross divisional small groups
To get to know staff more

January 2, 2018
Tuesday

All Day (b) **- Leave**

10:00 AM - 10:30 AM **ORR Leadership Weekly Meeting -- 5202/ Number: 2027742300/ Participant Access Code** (b) (6)

AMERICAN OVERSIGHT