



Transmitted by Email

foia@americanoversight.org

June 12, 2021

Mr. Austin Evers
Executive Director
American Oversight
1030 15th Street, N.W.
Suite B255
Washington, D.C. 20005

Re: FOIA Request No. F-00168-20/2020-LIT-00009
Consultation with the Executive Office of the President
National Security Council (EOP/NSC)

Dear Mr. Evers:

Enclosed with this letter is the United States Agency for International Development's (USAID) third production of records in response to your Freedom of Information Act (FOIA) request.

On April 8, 2020, you requested the following:

1. All email communications (including emails, email attachments, complete email chains, or calendar invitations) sent by John Barsa to any email addressed ending in .com/.net/.org/.edu/.mail; and
2. Email communications sent by Mr. Barsa during his time serving in any positions – including Assistant Administrator for USAID's Bureau for Latin America and the Caribbean and Acting Administrator - are considered responsive to this request.

In an email dated April 20, 2020, you amended your request to add the following:

All electronic calendars or calendar entries for John Barsa, including any calendars maintained on his behalf, reflecting events that took place from June 10, 2019, to the date the search is conducted. Calendars maintained for or by Mr. Barsa during his time serving in any USAID positions—including Assistant Administrator for USAID's Bureau for Latin America and the Caribbean and Acting Administrator—are considered responsive to this request. The search will be limited to electronic records from emails and calendars.

In addition, you agreed to close FOIA request F-00167 because it is being addressed with F-00168-20.

The time frame provided for the requested records is June 10, 2019 through the date the search is conducted.

To date we have conducted a search of the Bureau for Management, Office of the Chief Information Officer (M/CIO) for documents responsive to your request. USAID received a response from the EOP/NSC regarding 94 pages that were sent for consultation. Pages are redacted pursuant to Title 5 U.S.C. §552 (b)(5) and (b)(6).

Please be advised that this is USAID final production of records. USAID will continue to follow up with the departments and agencies that have consultations as a result of processing these records.

If you have any questions about this FOIA request, please contact Kathleene A. Molen at Kathleene.Molen@usdoj.gov.

Sincerely,

Nakia N Scott
(affiliate)

Digitally signed by
Nakia N Scott (affiliate)
Date: 2021.06.12
10:09:46 -04'00'

Christopher Colbow, Chief
FOIA Public Liaison
FOIA Officer/Agency Records Officer
Bureau for Management
Office of Management Services
Information and Records Division

Enclosure: Responsive Records (94 pages)

Tuesday

Lunch

SA: Yes

John Barsa will bring Bill to the A/AID Suite.

Travel to EEOB

(b)(5)

(b)(5)

(b)(5)

(b)(5)

February 11, 2020 Continued

Tuesday

(b)(5)

2:50 PM - 3:20 PM

Travel to RRB

4:00 PM - 7:00 PM

Personal --

February 12, 2020

Wednesday

8:30 AM - 9:30 AM

Senior Management Meeting (SMM) -- Point IV , US-RRB-Cal-A.AID Front Office Leadership-USAID
Dear colleagues,

Please join us in the Point IV Conference Room every Wednesday from 8:30 am - 9:30 am for the Senior Management Meeting (SMM). These meetings will be chaired by the Administrator.

Each Bureau or Independent Office (B/IO) should send one (1) representative to every SMM. Attendees should be AA- or Director-level. Substitutions due to official travel, leave, or other engagements are permitted. Agency Special Coordinators may also attend. No other plus ones will be accepted.

Each representative should come prepared to talk about one (1) important issue that their B/IO is working on.

If you have any questions, please reach out to the Office of the Administrator at 202-712-4040.

Thank you,
Office of the Administrator

<u>ES</u>

POC: Annie Tulann
SA: Yes
Agenda: Yes

10:00 AM - 10:30 AM

Staffing Needs -- 5.09.10

Good afternoon Johanna,

I would like to have a 30 minute meeting with John to talk about his staffing needs. This is a very informal conversation so just John and I should be sufficient. Please let me know when will be best.

Thank you in advance!!

--

Hallam Overton
Deputy White House Liaison
U.S. Agency for International Development
202.712.5510 (o)
(b)(6) (c)

1:00 PM - 2:00 PM

Lunch

2:30 PM - 3:00 PM

Chat Rachael/John

3:00 PM - 3:30 PM

Northern Triangle Assistance Update

Conference Line Name
Front Office Conference Line

February 18, 2020

Tuesday

9:30 AM - 10:00 AM

Meeting with John Barsa -- DA Suite

1. Priorities for her upcoming travel to the LAC region
2. AA Barsa's travel throughout the region

10:00 AM - 10:30 AM

LAC FO weekly huddle -- John's office (5.9-12)

11:30 AM - 12:00 PM

Travel to EEOB

12:00 PM - 12:50 PM

(b)(5)

EEOB 374

John Barsa WAVES submitted on Thursday 2/13 JH

----- Forwarded message -----
From:
Bedoya Hermann, Jessica L. EOP/NSC
<a
href="mailto:(b)(6)"

(b)(6)

/a><
Date: Thu, Feb
13, 2020 at 10:49 AM
Subject: Invitation: (b)(5) Tuesday,
February 18, 2020

To access the White House, please provide

(b)(5)

<p>
</p>
<p>DATE: Tuesday, February 18,
2020
</p>
<p>LOCATION: EEOB 374
</p>
<p>TIME: 12:00-12:50 pm
</p>
<p>
</p>
<p>Good Morning,
</p>

(b)(5)

(b)(5)

2020-07-07

Tuesday

LUNCH

Travel to EEOB

(b)(5) - EEOB 374

(b)(5)

<u></u></p><p> <u></u><u></u></p><p>DATE: <u></u><u></u></p><p>LOCATION: <u></u><u></u></p><p>TIME: 1:00-1:50 pm<u></u><u></u></p><p> <u></u><u></u></p><p>Good Afternoon<u></u><u></u></p>

(b)(5)	
(b)(5)	

Please note that this meeting will be held at the TS//SCI level; all participants must have the appropriate level of clearance in order to attend. Each agency will be limited to no more than one participant, unless otherwise noted below: State

(b)(5)

<p> <u></u><u></u></p><p>To access the White House, please provide pre-clearance information using the following link:

(b)(5)

February 25, 2020 Continued

Tuesday

Cleared guests enter at the Southwest Visitors' Entrance at 17th St. and E St. NW. At the first Secret Service checkpoint, guests are required to show a government-issued photo ID or passport; all other forms of identification are not accepted. All information submitted must exactly match the government-issued ID you present when arriving at the White House.

Thank You,

Jessica

Jessica L. Bedoya Hermann

Deputy Senior Director for Western Hemisphere Affairs

National Security Council

(b)(5)

1:50 PM - 2:20 PM

Travel back to RRB

2:00 PM - 3:00 PM

LAC Sr Staff Meeting -- 5.9.10 Dial in (b)(5) Access Code (b)(6)

Agenda for LAC Senior Staff Meetings

1. LAC Front Office Updates
2. High-Level Meeting Updates
3. Legislative Updates
4. Press Updates
5. Budget Updates
6. All Other Business

3:00 PM - 4:00 PM

SA Interview - G. K. -- 1300 Pennsylvania Ave NW, Washington, DC 20004, USA

Please enter through the 14th street side and someone will be waiting to escort you up to our suite. Thanks!

4:00 PM - 7:00 PM

Personal --

February 26, 2020

Wednesday

8:30 AM - 9:30 AM

Senior Management Meeting (SMM) -- Point IV , US-RRB-Cal-A.AID_Front_Office_Leadership-USAID

Dear colleagues,

Please join us in the Point IV Conference Room every Wednesday from 8:30 am - 9:30 am for the Senior Management Meeting (SMM). These meetings will be chaired by the Administrator. Each Bureau or Independent Office (B/IO) should send one (1) representative to every SMM. Attendees should be AA- or Director-level. Substitutions due to official travel, leave, or other engagements are permitted. Agency Special Coordinators may also attend. No other plus ones will be accepted. Each representative should come prepared to talk about one (1) important issue that their B/IO is working on.

If you have any questions, please reach out to the Office of the Administrator at 202-712-4040.

Thank you,

Office of the Administrator

ES

POC: Annie Tulann

SA: Yes

Agenda: Yes

Friday

11:00 AM - 12:00 PM

Meeting with Honduran AG Oscar Chinchilla, hosted by WHA AA/S Kozak

2:34 PM (3 minutes ago)

to John, LACFOSupportStaff, Barbara, Russell, Emma, Sara

John, Honduran AG Oscar Chinchilla will be in D.C. the week of March 2. WHA is interested in hosting a joint WHA/INL/DRL/USAID meeting and WHA AA/S Kozak will host the meeting on Friday, March 6 from 11am-12noon. INL A/S Madison is unavailable, but DRL A/S Destro will attend. The meeting will be held in Spanish. WHA would like to post a picture/Tweet following the meeting to embolden AG Chinchilla to continue his courageous work in the face of entrenched interests. Please let us know if you are interested/available to join the meeting and we will prepare your BCL and coordinate with State. Thanks, Mark

Background: The visit comes at a critical juncture in the fight against corruption and impunity in Honduras. WHA would like to host AG Chinchilla to express the USG's support of his ongoing efforts to combat corruption in Honduras, seek additional details as to his plans for UFERCO (Unidad Fiscal Especializada Contra Redes de Corrupción), and identify ways the USG can help overcome the challenges the Public Ministry faces. Additionally, USAID/Honduras has proposed assistance to the Public Ministry for its upcoming strategic plan.

Mark Carrato
Director, Central America & Mexico
USAID/LAC/CAM
(b)(6) cell
202.712.0482 (office)

11:00 AM - 11:50 AM

(b)(5) WHSR Exec

(b)(5)

Invitation:

Inbox

Bedoya Hermann, Jessica L. EOP/NSC

10:09 AM (4 minutes ago)

to Carrie, Zuniga-Brown
KimDG@state.gov,
Felicia.Swindells@treasury.gov,
Ariadna.Vallejo@treasury.gov,
Roxanna.Vigil@treasury.gov,
Susan.Demske@treasury.gov,
Alan.Christian@bis.doc.gov,
grattjg@dni.gov,
Todd.Conklin@treasury.gov,
mark.salinas@bis.doc.gov,
Alejandro.Mares@treasury.gov,
Michael.Kaplan@treasury.gov,
Amanda.joca@treasury.gov,
Crina.Ebanks@treasury.gov,
TekachM@state.gov,
Sara.Thannhauser@treasury.gov,
Katherine.bradbury@treasury.gov,
Adam.Hensel-Briscoe@treasury.gov,
Anthony.Christino@bis.doc.gov,
Julie,
David,
Brian.Hedberg@dot.gov,
Thomas,
Rocio,
Lynn,
Mauricio.Pastora@fincen.gov,
Gary.Novis@fincen.gov,
jill.bezek@fincen.gov,
Derek.Baldry2@fincen.gov,
Kim.Donovan@fincen.gov,

Friday

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(6)

March 10, 2020 Continued

Tuesday

any questions.

12:00 PM - 1:00 PM

LUNCH

12:30 PM - 1:00 PM

Travel to EEOB

1:00 PM - 1:50 PM

(b)(5)

<u></u></p><p> <u></u><u></u></p><p>DATE: Tuesday, March 10, 2020<u></u><u></u></p><p>LOCATION: EEOB 445<u></u><u></u></p><p>TIME: 1:00-1:50 pm<u></u><u></u></p><p> <u></u><u></u></p><p>Good Afternoon<u></u><u></u></p>

(b)(5)

will be held at the TS//SCI level; all participants must have the appropriate level of clearance in order to attend. <u></u><u></u></p><p>Each agency will be limited to no more than one participant, unless otherwise

(b)(5)

Tuesday

(b)(5)

1:50 PM - 2:20 PM

2:00 PM - 4:00 PM

Dear all,

As a follow up of previous communications, the meeting between PAHO/HHS/STATE/USAID's Leadership is confirmed for Tuesday, 10 March 2020 at 2:00 pm. It will be held at PAHO HQ, 525 23rd. St. NW, Room 1010, on the 10th Floor.

We thank you all in advance for your participation and look forward to having you with us.

With best regards,

Antònia

Antònia Garcia
Executive Assistant to the Deputy Director
Office of the Deputy Director
PAHO/WHO <<http://www.paho.org/hq/index.php?lang=en>> | Tel +1
202-974-3510| garciant@paho.org<<mailto:garciant@paho.org>>
[cid:image003.jpg@01D5EAF9.3EF3A990]

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Wednesday

Join: (b)(5)

(b)(5)

PIN:	(b)(6)
------	--------

View more phone numbers: (b)(5)

(b)(5)

Executive Time

Scheduling Team Briefing

Video Prep

(b)(5)

Conference Bridge

Participant Dial-In: (b)(5)

Code	(b)(6)
-------------	--------

Colleagues:

Good afternoon. Please join the (b)(5)

(b)(5)

on Wednesday, April 8, 2020

103

(b)(5)

TELECONFERENCE INFORMATION:

Participant Dial-In: (b)(5)

Participant Code: (b)(6)

TIME: 2:30 to 3:20 PM ET

AGENDA

(b)(5)

****Due to a limited number of conference call lines, please inform us ahead of time who will represent your department or agency. Each department and agency will be limited to two representatives unless otherwise noted below:**

INVITE LIST

Wednesday

(b)(5)

Very Respectfully,

Direct: (b)(6)

(b)(6)mailto:(b)(6)

CALL: Mr. Tom Alexander, Assistant Secretary of Defense for Special Operations & Low-Intensity Conflict

-- Phone: (b)(5) Access Code (b)(6)

Briefer: no

LAC Hiring Priorities

This event has a video call.

Join: (b)(5)

(b)(5) PIN: (b)(6)

View more phone numbers: (b)(5)

(b)(5)

[illegible]

Daily Team Meeting

October 10, 2019 Continued

Thursday

Good afternoon,

Jim Richardson just scheduled a call with John Barsa and Hugo Rodriguez to discuss Central America funding. Director Richardson received guidance from the 7th floor regarding the funding and wanted to discuss an approach to what/how to advise bureaus and post. Please plan to join John in his office for this call tomorrow (no materials needed). I will send a separate invite to you.

Thank you,

-Susanne

11:00 AM - 11:30 AM

Administrator's Expanded Scheduling Review Meeting -- Point IV, US-RRB-Cal-A.AID_Front_Office_Leadership-USAID

Hi everyone!

The Front Office scheduling team hosts a weekly meeting where we go over the Administrator's upcoming schedule. Below is the agenda we run through.<u>
<u>
</u></u>

1. Review of the next two weeks of the Administrator and Deputy Administrator's schedule.
2. 6 -8 week outlook of Administrator's schedule.
3. Open floor for questions/comments from bureau representatives.

NOTE: There should be at least one representative from every bureau and independent office at this meeting.

Location: Point IV
Contact: Elyse Drum and Annie Tulann, (b)(5); (b)(5) - Deliberative Process Privilege
schedul

11:30 AM - 12:30 PM

Potential Block for Jamaica Trip Planning Call -- US-RRB-Teleconference-Meet Me Conf. Call

(b)(5); (b)(5) -

12:00 PM - 12:30 PM

FY19 Certification Letter for Validity of Obligations and ULOs -- AA/LAC Conference Room

2:00 PM - 3:00 PM

Prenatal Appointment

2:30 PM - 3:00 PM

1:1 weekly standing Eddy Acevedo/John Barsa -- John's office

October 11, 2019

Friday

9:30 AM - 10:00 AM

Meeting with (b)(5); (b)(5) - EEOB; Suite 319

Might Assistant Administrator John Barsa and Deputy Barbara Feinstein be available for a meeting at the White House on Friday morning? Meeting would be 30 minutes, preferably in the 9:30 AM - 11:00 AM window. Topic is (b)(6) would be joined by two other (b)(6) colleagues, John Rader and Thomas Storch. Thank you!

Great, let's confirm Friday, October 11 at 9:30 AM in our office (suite 319 of the EEOB).

Here's an RSVP link for access onto the White House complex:

Friday

9:30 AM - 10:00 AM

2:00 PM - 3:00 PM

[illegible]

3:00 PM - 3:30 PM

Monday

All Day

Columbus Day

Tuesday

9:00 AM - 11:00 AM

FYI

The Pulse of Democracy in the Americas: Results from the 2019 AmericasBarometer Study

Please join us on Tuesday, October 15, 2019, from 9:00 a.m. – 11:00

October 15, 2019 Continued

Tuesday

a.m., for a presentation and discussion of the Latin American Public Opinion Project's (LAPOP's) eighth AmericasBarometer study.

Opening Remarks

John Barsa

Assistant Administrator, Bureau for Latin America and the Caribbean,
U.S. Agency for International Development

Speakers

Elizabeth J. Zechmeister

Director, LAPOP, and Cornelius Vanderbilt Professor of Political
Science, Vanderbilt University

Noam Lupu

Associate Director, LAPOP, and Associate Professor of Political
Science, Vanderbilt University

Commentators

Thomas Carothers

Senior Vice President for Studies and Director, Democracy, Conflict,
and Governance Program, Carnegie Endowment for International Peace

Betilde Muñoz-Pogossian

Director, Department of Social Inclusion, Organization of American
States (OAS)

Moderator

Cynthia J. Arnson

Director, Latin American Program

12:00 PM - 12:30 PM

LAC FO weekly huddle -- John's office (5.9-12)

2:00 PM - 3:00 PM

LAC Sr Staff Meeting -- 5.9.10 Dial in (b)(5); (b)(5) - Deliberative Process
Agenda for LAC Senior Staff Meetings

1. LAC Front Office Updates
2. High-Level Meeting Updates
3. Legislative Updates
4. Press Updates
5. Budget Updates
6. All Other Business

November 11, 2019 Continued

Monday

9:45 AM - 9:45 AM

Print E3/FO Weekly Agenda --

2:00 PM - 2:30 PM

Scheduling check-in -- Julie's Office

8:40 PM - 12:00 AM

Flight to Atlanta (DL 60) -- Rio de Janeiro GIG

Delta flight 60

Rio de Janeiro GIG 10:32pm (local time) - Atlanta ATL 6:21am (local time)

Confirmation number: (b)(6)

November 12, 2019

Tuesday

12:00 AM - 6:43 AM

Flight to Atlanta (DL 60) -- Rio de Janeiro GIG

Please See Above

8:34 AM - 10:12 AM

Flight to Washington (DL 2594) -- Atlanta ATL

Delta flight 2594

Atlanta ATL 8:49am (local time) - Washington DCA 10:19am (local time)

Confirmation number: (b)(6)

11:00 AM - 12:00 PM

1:1 with Amelia -- RRB 5.9-01

This is our bi-weekly meeting.

1:00 PM - 2:00 PM

CVE Sector Council standing meeting -- 7.06.230

Description: USA Toll-Free:

(b)(5); (b)(5) -

USA Caller Paid:

(b)(5); (b)(5) -

Deliberative Process

Access Code:

(b)(5)

Host Password:

(b)(5)

Folder where our agendas live: (b)(5); (b)(5) - Deliberative Process Privilege

(b)(5)

2:00 PM - 2:50 PM

NSC INVITATION: Haiti Sub PCC -- Eisenhower Executive Office Building, Room 374 (SMS Exec)

Colleagues:

Just added an attachment from Treasury on the Economic/Budget Support topic for general awareness.

NATIONAL SECURITY COUNCIL

WESTERN HEMISPHERE DIRECTORATE

SUB-POLICY COORDINATION COMMITTEE MEETING: BILATERAL ENGAGEMENT WITH
HAITI

DATE: Tuesday, November 12,

LOCATION: Eisenhower Executive Office Building (EEOB) Room 374 (SMS
Exec)

TIME: 2:00 to 2:50 PM EST

Please join Western Hemisphere Directorate of the National Security
Council Wednesday, October 30 to discuss bilateral engagement with
Haiti. Detailed agenda will be sent on SIPR.

AGENDA

1. Update on Political/Diplomatic Efforts & Governance Dialogue
(Embassy PaP)
2. Economic/Budget Support Update (Treasury)
3. Humanitarian Assistance/Food Security Update (USAID)
4. Security Line of Effort Discussion (Embassy PaP)

INVITE LIST

State/WHA +3

State/INL + 1

USOAS

DHS

November 12, 2019 Continued

Tuesday

USAID

DOD - OSD

DOD - JCS

DOJ

Treasury +1

USTR

OPIC

OMB

ODNI

CIA

U.S. Embassy Port au Prince

NSC: #Legal, #LEG, #STRATCOM, #BATS

COORDINATING INSTRUCTIONS:

Clearance: Please note that this meeting will be held up to the TS level (Not SCI). All participants must have the appropriate clearance level to attend in person or by SVTC. If a participant does not have TS clearance, please notify Mr. Chike T. Williams at chike.t.williams@nsc.eop.gov so that appropriate arrangements can be made.

RSVP/Space/SVTC Support: Participants in person can access the White House with pre-clearance information using the following link: <https://events.whitehouse.gov/?rid=7Q7C9PVQ2D>. If you choose to participate by SVTC, please contact White House Situation Room at (b)(5), (b)(6) and/or DL.WHSR-Comms@whmo.mil to set up comms and troubleshoot any problems on the day of the SVTC.

Entry: Cleared guests enter at the Southwest Visitors' Entrance at 17th St. and E St. NW. At the first Secret Service checkpoint, guests are required to show a government-issued photo ID or passport; all other forms of identification are not accepted. All information submitted must exactly match the government-issued ID you present when arriving at the White House.

November 12, 2019 Continued

Tuesday

What are your questions?

Very Respectfully,

Chike T. Williams

The White House

National Security Council | Western Hemisphere Affairs

Director for Central America and the Caribbean

Direct: (b)(5)·(b)(6)

chike.t.williams@nsc.eop.gov<mailto:chike.t.williams@nsc.eop.gov>

3:00 PM - 4:00 PM

**AAPSM All Hands Meeting -- Call in at (b)(5)· Access Code 5114827,
US-RRB-ConfRm-7.08.450_460-USAID**

Agenda to follow at a later date

call in at (b)(5)·(b)(6) Access Code 5114827

Posted by LabAMS Shannon Olofson on 11/5/19.

POC is John Hytten , LAC at (b)(5)·(b)(6)
35 Personnel will be attending

November 13, 2019

Wednesday

12:00 AM - 12:00 AM

Stay at Palma Real Hotel & Casino -- Palma Real Hotel And Casino, San José
Palma Real Hotel & Casino
San José
+506 2290 5060

Check-in: Nov 13, 2019 12:00am
Check-out: Nov 17, 2019 12:00am

Sunday

Check-in: Nov 17, 2019 3:00pm
Check-out: Nov 22, 2019 11:00am

Flight to Miami (AA 391) -- Washington DCA
American flight 391
Washington DCA 6:57am (local time) - Miami MIA 9:33am (local time)

(b)(6)

Monday

Stay at Sheraton Miami Airport Hotel & Executive Meeting Center -- Sheraton Miami Airport Hotel & Executive Meeting Center, Miami

LAC FO weekly huddle -- John's office (5.9-12)

PCC -- WHSR Executive / 7th floor SCIF VTC

Next Steps and Deadlines
Our meetings will be on the following days:
Monday November 18
Thursday, November 21
Please note that this meeting will be held at the TS//SCI level; all participants must have

(b)(5); (b)(5) -
Deliberative
Process

November 18, 2019 Continued

Monday

the appropriate level of clearance in order to attend. Each agency will be limited to no more than one participant, unless otherwise noted below:
State
Treasury - OFAC
DOE
USAID
Commerce
Justice
DOD - OSD
JCS
DHS
ODNI
CIA
NSA
OMB
USUN (+ SVTC)
U.S. Embassy, Bogota (SVTC)
U.S. Embassy, Brasilia (SVTC)
OVP
#WHA
#Legal
#ENERGY
#IOA
#INTECON
#Press
#INTEL
#LEG
#CT
#EURUSSIA
#DEFENSE
 Thank You,
 Jessica
 Jessica L. Bedoya Hermann
Deputy Senior Director for Western Hemisphere Affairs
National Security Council
(b)(6)

3:00 PM - 4:00 PM

Celebrating Susanne's Impending Baby! -- LAC FO Suite

All: As some of you may know, Monday, November 18 is Susanne's last day in the office before she begins her maternity leave. Please join us for a celebration of the impending baby and to wish Susanne well! Please give any *voluntary* contributions to Deidra Winston.

Thanks,

Barbara

3:00 PM - 3:50 PM

Elliott Mtg

John, not sure if you're gone by then.

November 19, 2019

Tuesday

All Day

Stay at Sheraton Miami Airport Hotel & Executive Meeting Center -- Sheraton Miami Airport Hotel & Executive Meeting Center, Miami

Please See Above

10:00 AM - 11:00 AM

Town Hall - USAID Today -- Warner Theatre, 513 13th St NW, Washington, DC 20004, USA

Please join Administrator Green, Deputy Administrator Glick, and Counselor Milligan for *USAID Today* - a talk show-style Town Hall on Tuesday, November 19, 2019 at 10:00 a.m. ET in the Warner Theatre, located one block from the Ronald Reagan Building (RRB) at 513 13th St NW, Washington, DC 20004. Seating for USAID staff will begin at 9:15 a.m. Please note there are no reserved seats, so staff are advised to arrive on time. Attendance is strongly encouraged. How to get there from the Ronald Reagan Building: Exit from the 13th street entrance of the RRB, cross Pennsylvania Ave., and the Warner will be on your right in one block. Please note: USAID Security will be checking badges. Warner Theatre staff will be wandering everyone and checking bags. Beverages are allowed in the venue, so feel free to bring your morning coffee! The event will also be [streamed live](https://go.usa.gov/xpBem), recorded and available online. [LIVESTREAM](https://go.usa.gov/xpBem): <https://go.usa.gov/xpBem> Tuesday, November 19, 2019 10:00 a.m. - 11:00 a.m. ET

November 19, 2019 Continued

Tuesday

Warner Theatre
513 13th St NW, Washington, DC 20004
(one block from the Ronald Reagan Building)

Please contact internalcomms@usaid.gov with any questions.

10:00 AM - 10:45 AM

WHA Directors Meeting -- State Department Room 6910
Barbara will attend WHA

12:00 PM - 1:00 PM

Friends-giving Potluck -- Point IV

(b)(5); (b)(5) - Deliberative Process Privilege
__is
what

2:00 PM - 3:00 PM

LAC Sr Staff Meeting -- 5.9.10 Dial in (b)(5); (b)(5) - Deliberative Process
Agenda for LAC Senior Staff Meetings

1. LAC Front Office Updates
2. High-Level Meeting Updates
3. Legislative Updates
4. Press Updates
5. Budget Updates
6. All Other Business

November 20, 2019

Wednesday

All Day

Stay at Sheraton Miami Airport Hotel & Executive Meeting Center -- Sheraton Miami Airport Hotel & Executive Meeting Center, Miami

Please See Above

3:30 PM - 4:30 PM

FSN Recognition Day Celebration -- Point IV Conference Room, 6th Floor, RRB

Please join visiting FSN Fellows, Agency principals, and your other colleagues in celebrating the second annual FSN Recognition Day.
(b)(5); (b)(6)

contact Ashleigh Appel at aappel@usaid.gov.

November 21, 2019

Thursday

All Day

Stay at Sheraton Miami Airport Hotel & Executive Meeting Center -- Sheraton Miami Airport Hotel & Executive Meeting Center, Miami

Please See Above

All Day

Telework

All Day

(b)(5); (b)(5) - Deliberative Process Privilege

Holding for Official Invite w/ Time

WESTERN HEMISPHERE
DIRECTORATE<u></u></u></u></p><p>

<u></u></u></u></p><p> <u></u></u></u></p><p>DATE: Thursday, November 14, 2019<u></u></u></u></p><p>LOCATION:

Thursday

[illegible]

November 21, 2019 Continued

Thursday

Western Hemisphere Affairs (b)(6)
(b)(6)
(b)(6)

11:00 AM - 11:30 AM

Administrator's Expanded Scheduling Review Meeting -- ES Team Room, US-RRB-Cal-A.AID_Front_Office_Leadership-USAID

Hi everyone!
The Front Office scheduling team hosts a weekly meeting where we go over the Administrator's upcoming schedule. Below is the agenda we run through.
AGENDA
1. Review of the next two weeks of the Administrator and Deputy Administrator's schedule.
2. 6 -8 week outlook of Administrator's schedule.
3. Open floor for questions/comments from bureau representatives.
NOTE: There should be at least one representative from every bureau and independent office at this meeting.
Location: Point IV
Contact: Elyse Drum and Annie Tulann, aaaid-fo-scheduling@usaid.gov, 202-712-4040

1:00 PM - 2:00 PM

(b)(6)

November 22, 2019

Friday

12:00 AM - 12:00 AM

Stay at Sheraton Miami Airport Hotel & Executive Meeting Center -- Sheraton Miami Airport Hotel & Executive Meeting Center, Miami

Please See Above

9:30 AM - 10:00 AM

Reminder: Check on Weekly Report

6:44 PM - 9:16 PM

Flight to Washington (AA 1985) -- Miami MIA

American flight 1985

Miami MIA 6:41pm (local time) - Washington DCA 9:16pm (local time)

Confirmation number: (b)(6)

November 25, 2019

Monday

9:30 AM - 10:30 AM

SEC Intel Meeting with Bureau/Agency Reps -- 7.6-410

The SEC Intel Meeting held on MONDAYS will include Bureau reps and our outside agencies that we mutually support. The location can support discussions up to the TS/SCI level.

10:00 AM - 10:30 AM

LAC FO weekly huddle -- John's office (5.9-12)

1:00 PM - 1:50 PM

(b)(5); (b)(5) -
Deliberative Process

EEOB 445

(b)(5); (b)(5) - Deliberative Process Privilege

WESTERN HEMISPHERE DIRECTORATE

(b)(5); (b)(5) - Deliberative Process Privilege

November 25, 2019 Continued

Monday

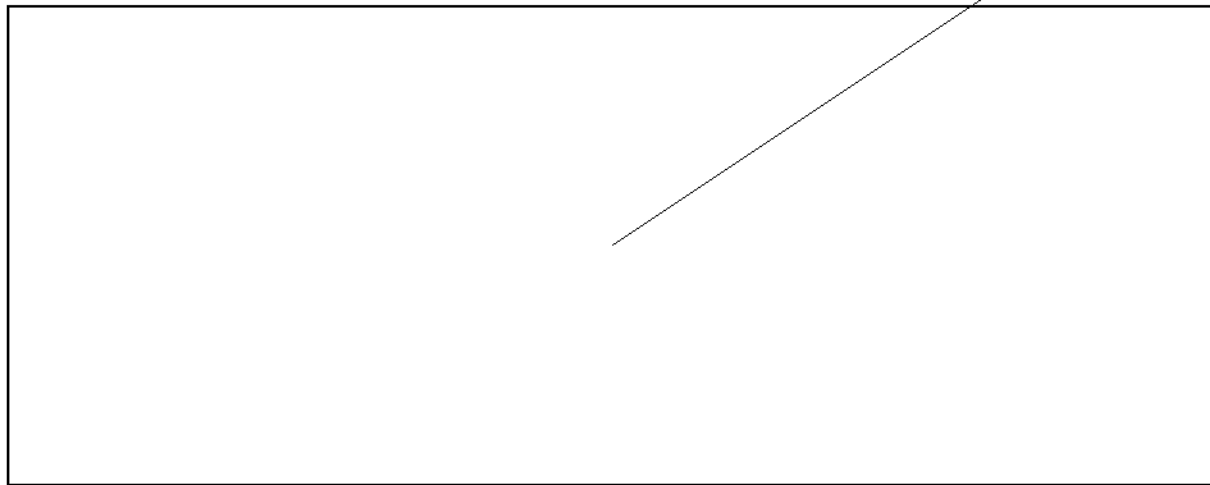
DATE: Monday, November 25, 2019

LOCATION: 445

TIME: 1:00-1:50 pm

Good Evening Colleagues,

Please join the (b)(5); (b)(5) - Deliberative Process Privilege to preview the discussion for the (b)(5); (b)(5) - Deliberative Process Privilege and scheduled actions. Under the revised PCC process, (b)(5); (b)(5) - Deliberative Process Privilege expects that Assistant Secretaries or above, if needed, will attend the (b)(5); (b)(5) - Deliberative Process Privilege to ensure decisions can be reached and disputes resolved between departments and agencies. The Agenda for the (b)(5); (b)(5) - Deliberative Process Privilege is structured and focused on:



Our meetings will be on the following days:

Monday (b)(5); (b)(5) - Deliberative Process Privilege November 25
Monday (b)(5); (b)(5) - Deliberative Process Privilege December 2

Please note that this meeting will be held at the TS//SCI level; all participants must have the appropriate level of clearance in order to attend. Each agency will be limited to no more than one participant, unless otherwise noted below:

State

Treasury

Treasury - OFAC

DOE

USAID

Commerce

Justice

DOD - OSD

JCS

DHS

ODNI

CIA

NSA

OMB

USUN (+ SVTC)

U.S. Embassy, Bogota (SVTC)

U.S. Embassy, Brasilia (SVTC)

OVP

#WHA

#Legal

#ENERGY

#IOA

#INTECON

#Press

#INTEL

#LEG

#CT

#EURUSSIA

#DEFENSE

November 25, 2019 Continued

Monday

To access the White House, please provide pre-clearance information using the following link: <https://events.whitehouse.gov/?rid=RCV432HFGM>

Cleared guests enter at the Southwest Visitors' Entrance at 17th St. and E St. NW. At the first Secret Service checkpoint, guests are required to show a government-issued photo ID or passport; all other forms of identification are not accepted. All information submitted must exactly match the government-issued ID you present when arriving at the White House.

November 26, 2019

Tuesday

10:00 AM - 10:45 AM

WHA Directors Meeting -- State Department Room 6910

2:00 PM - 3:00 PM

LAC Sr Staff Meeting -- 5.9.10 Dial in (b)(5); (b)(5) - Deliberative Process
Agenda for LAC Senior Staff Meetings

1. LAC Front Office Updates
2. High-Level Meeting Updates
3. Legislative Updates
4. Press Updates
5. Budget Updates
6. All Other Business

3:30 PM - 4:30 PM

Prenatal Appointment

November 27, 2019

Wednesday

All Day

Out of Office: Comp Time

November 28, 2019

Thursday

All Day

Thanksgiving Day

November 29, 2019

Friday

All Day

Out of Office: Comp Time

November 29, 2019 Continued

Friday

9:30 AM - 10:00 AM

Reminder: Check on Weekly Report

December 2, 2019

(b)(5); (b)(5) - Deliberative Process

Monday

Out of Office: Comp time (2)/AL

All Day

HOLD for Updated Invite with Time -- TBD

WESTERN HEMISPHERE DIRECTORATE

(b)(5); (b)(5) - Deliberative Process Privilege

DATE: Monday, November 25, 2019

LOCATION: 445

TIME: 1:00-1:50 pm

(b)(5); (b)(5)

Good Evening Colleagues,

Please join the (b)(5); (b)(5) - Deliberative Process Privilege to preview the discuss for the (b)(5); (b)(5) and scheduled actions. Under the revised process, (b)(5); (b)(5) expects that Assistant Secretaries or above, if needed, will attend the (b)(5); (b)(5) to ensure decisions can be reached and disputes resolved between departments and agencies. The Agenda for the PCC is structured and focused on:

(b)(5); (b)(5) - Deliberative Process

(b)(5); (b)(5) - Deliberative Process

Our meetings will be on the following days:

Monday

Monday November 25
Monday December 2

Please note that this meeting will be held at the TS//SCI level; all participants must have the appropriate level of clearance in order to attend. Each agency will be limited to no more than one participant, unless otherwise noted below:

State

Treasury

Treasury - OFAC

DOE

USAID

Commerce

Justice

DOD - OSD

JCS

DHS

ODNI

CIA

NSA

OMB

USUN (+ SVTC)

U.S. Embassy, Bogota (SVTC)

U.S. Embassy, Brasilia (SVTC)

OVP

#WHA

#Legal

#ENERGY

December 2, 2019 Continued

Monday

#IOA

#INTECON

#Press

#INTEL

#LEG

#CT

#EURUSSIA

#DEFENSE

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9:30 AM - 10:30 AM

SEC Intel Meeting with Bureau/Agency Reps -- 7.6-410

The SEC Intel Meeting held on MONDAYS will include Bureau reps and our outside agencies that we mutually support. The location can support discussions up to the TS/SCI level.

10:00 AM - 10:30 AM

LAC FO weekly huddle -- John's office (5.9-12)

December 3, 2019

Tuesday

All Day

Out of Office: AL

10:00 AM - 10:45 AM

WHA Directors Meeting -- State Department Room 6910

1:00 PM - 1:30 PM

America Crece Pre-Brief -- LAC Large Conference Room

Tuesday

(b)(5); (b)(5) -
Deliberative
Process

(b)(5); (b)(5) -
Deliberative
Process

3:00 PM - 3:30 PM

Anyone is welcome to attend. It would be great if each office could send at least one representative. Thanks.

Wednesday

Out of Office: AL

3:00 PM - 3:30 PM

post brief -- AA Conference Room

(b)(5); (b)(5) -
Deliberative
Process

(b)(5); (b)(5) -
Deliberative
Process

Thursday

Out of Office: AL

11:00 AM - 11:30 AM

Hi everyone!

The Front Office scheduling team hosts a weekly meeting where we go over the Administrator's upcoming schedule. Below is the agenda we run through.

AGENDA

December 5, 2019 Continued

Thursday

1. Review of the next two weeks of the Administrator and Deputy Administrator's schedule.
2. 6 -8 week outlook of Administrator's schedule.
3. Open floor for questions/comments from bureau representatives.
NOTE: There should be at least one representative from every bureau and independent office at this meeting.
Location: Point IV
Contact: Elyse Drum and Annie Tulann, aaaid-fo-scheduling@usaid.gov, 202-712-4040

12:30 PM - 2:00 PM

LAC Hail and Farewell Pizza Party! -- LAC FO suite

Please join as we bid fond farewell to departing colleagues, and welcome new members of the LAC family! Come for pizza, music, and good times! (alas, no karaoke...)

December 6, 2019

Friday

All Day

Out of Office: AL/SL (1.5)

9:30 AM - 10:00 AM

Reminder: Check on Weekly Report

December 9, 2019

Monday

All Day

Out of Office: SL

9:30 AM - 10:00 AM

SEC Intel Meeting with Bureau/Agency Reps -- 7.6-410

The SEC Intel Meeting held on MONDAYS will include Bureau reps and our outside agencies that we mutually support. The location can support discussions up to the TS/SCI level.

10:00 AM - 10:30 AM

LAC FO weekly huddle -- John's office (5.9-12)

1:00 PM - 1:50 PM

Venezuela PCC -- EEOB 445

[WAVES Link](https://events.whitehouse.gov/?rid=JQBKV22MQ2) <https://events.whitehouse.gov/?rid=JQBKV22MQ2>
Steve Olives WAVES info submitted on 12/9
NATIONAL SECURITY COUNCIL
WESTERN HEMISPHERE DIRECTORATE
POLICY COORDINATION COMMITTEE MEETING ON VENEZUELA
DATE: Monday, December 9, 2019
LOCATION: 445
TIME: 1:00-1:50 pm
Good Morning, Colleagues,
Please join the NSC for a PCC on Venezuela for an overview of the PC on December 5 and update on next actions. Under the revised PCC process, NSC expects that Assistant Secretaries or above, if needed, will attend the Venezuela PCCs to ensure decisions can be reached and disputes resolved between departments and agencies.
The Agenda for the PCC is structured

December 9, 2019 Continued

Monday

and focused on:

- I. Overview of PC discussion
- II. State Updates on diplomatic engagements, Gauido plans
- III. Treasury update on next actions, roll out timelines
- IV. DOD, USAID updates
- V. IC assessments on Gauido, regime, responses to US actions
- VI. Next Steps and Deadlines

Our meetings will be on the following days:

- Monday PCC, December 9
- Thursday Sub- PCC, December 12

Please note that this meeting will be held at the TS//SCI level; all participants must have the appropriate level of clearance in order to attend. Each agency will be limited to no more than one participant, unless otherwise noted below:

2:00 PM - 3:00 PM

Ethics Training - Mandatory -- Point IV

Please make your way to Point IV for this year's AD employee ethics training. This is the only one that we are scheduling for all AD employees so if you are unable to make this training, you will need to find one being provided to all staff.

Let me know if you have any questions (hoverton@usaid.gov).

December 10, 2019

Tuesday

All Day

Out of Office: SL

10:00 AM - 10:45 AM

WHA Directors Meeting -- State Department Room 6910

2:00 PM - 3:00 PM

LAC Sr Staff Meeting -- 5.9.10 Dial in (b)(5); (b)(5) - Deliberative
Agenda for LAC Senior Staff Meetings

1. LAC Front Office Updates
2. High-Level Meeting Updates
3. Legislative Updates
4. Press Updates
5. Budget Updates
6. All Other Business

November 18, 2019 Continued

Monday

9:45 AM - 9:45 AM

Print E3/FO Weekly Agenda

1:00 PM - 1:50 PM

Venezuela PCC -- WHSR Executive / 7th floor SCIF VTC

***Steve will attend via VTC in the 7th floor SCIF.

To access the White House, please provide pre-clearance information using the following link: https://events.whitehouse.gov/?rid=WVD3D9JXTW

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NATIONAL SECURITY COUNCIL

WESTERN HEMISPHERE DIRECTORATE

POLICY COORDINATION COMMITTEE MEETING ON VENEZUELA

DATE: Monday, November 18, 2019

LOCATION: WHSR Executive

TIME: 1:00-1:50 pm

Good Afternoon Colleagues,

Please join the NSC for a PCC on Venezuela to discuss next policy actions for consideration to accelerate our Venezuela policy. These proposals will lead to additional discussions and decision points. Under the revised PCC process, NSC expects that Assistant Secretaries or above, if needed, will attend the Venezuela PCCs to ensure decisions can be reached and disputes resolved between departments and agencies.

The Agenda for the PCC is structured and focused on:

I. State Updates on November 16 events, proposed EO

II. Treasury update on next actions, roll out timelines, proposed EO

III. DOD, USAID updates

IV. IC assessments on impact of November 16, regime, responses to US actions

V. Next Steps and Deadlines

Our meetings will be on the following days:

Monday PCC, November 18
Thursday, Sub-PCC, November 21

Please note that this meeting will be held at the <u>TS//SCI leve</u>l; all participants must have the appropriate level of clearance in order to attend. Each agency will be limited to no more than one participant, unless otherwise noted below:

State

Treasury

Treasury - OFAC

DOE

USAID

Commerce

Justice

DOD - OSD

JCS

DHS

ODNI

CIA

NSA

OMB

USUN (+ SVTC)

U.S. Embassy, Bogota (SVTC)

U.S. Embassy, Brasilia (SVTC)

OVP

#WHA

#Legal

#ENERGY

#IOA

#INTECON

#Press

#INTEL

#LEG

#CT

#EURUSSIA

#DEFENSE

Thank You,

Jessica

Jessica L. Bedoya Hermann

Deputy Senior Director for Western Hemisphere Affairs

National Security

(b)(5); (b)(6)

2:00 PM - 2:30 PM

Scheduling check-in -- Julie's Office

November 18, 2019 Continued

Monday

3:00 PM - 4:00 PM

Celebrating Susanne's Impending Baby! -- LAC FO Suite

All: As some of you may know, Monday, November 18 is Susanne's last day in the office before she begins her maternity leave. Please join us for a celebration of the impending baby and to wish Susanne well! Please give any *voluntary* contributions to Deidra Winston.

Thanks,

Barbara

November 19, 2019

Tuesday

10:00 AM - 11:00 AM

Town Hall - USAID Today -- Warner Theatre, 513 13th St NW, Washington, DC 20004, USA

Please join Administrator Green, Deputy Administrator Glick, and Counselor Milligan for **USAID Today** - a talk show-style Town Hall on **Tuesday, November 19, 2019** at **10:00 a.m. ET** in the Warner Theatre, located one block from the Ronald Reagan Building (RRB) at 513 13th St NW, Washington, DC 20004.
Seating for USAID staff will begin at 9:15 a.m. Please note there are no reserved seats, so staff are advised to arrive on time. Attendance is strongly encouraged.
How to get there from the Ronald Reagan Building: Exit from the 13th street entrance of the RRB, cross Pennsylvania Ave., and the Warner will be on your right in one block.
Please note: USAID Security will be checking badges. Warner Theatre staff will be wandering everyone and checking bags. Beverages are allowed in the venue, so feel free to bring your morning coffee!
The event will also be [streamed live]((b)(5)), recorded and available online.
LIVESTREAM: (b)(5)
[\(b\)\(5\)](https://(b)(5))
Tuesday, November 19, 2019 10:00 a.m. - 11:00 a.m. ET
Warner Theatre 513 13th St NW, Washington, DC 20004 (one block from the Ronald Reagan Building)
Please contact internalcomms@usaid.gov with any questions.

1:00 PM - 2:00 PM

CVE Sector Council standing meeting -- 7.06.230

Description: USA Toll-Free:

(b)(5)

USA Caller Paid:

(b)(5); (b)(5) -

Deliberative Process

Access Code:

(b)(5); (b)(5) -

Deliberative

Host Password:

(b)(5)

Folder where our agendas live: (b)(5)

(b)(5)

November 19, 2019 Continued

Tuesday

1:00 PM - 1:30 PM

Meeting with Bernardo Rico -- 3408

November 20, 2019

Wednesday

11:00 AM - 12:00 PM

E3 SENIOR STAFF MEETING (ALL ARE WELCOME) -- Kilimanjaro Room 7th floor 1717 Pennsylvania Ave NW, Washington, DC 20006, USA, US-1717-ConfRm-7.710-USAID

Call-in Info: Conference Line: From USA: (b)(5)

From Overseas: (b)(5); (b)(6)

Access code:

12:00 PM - 1:00 PM

Multilateral Policy Brown Bag -- Xulhaz Mannan Conference Room (RRB 7.06.230), US-RRB-ConfRm-7.06.230-USAID

call in: (b)(5); (b)(6) code: (b)(5)
Host code: (b)(5)

The team in PPL that handles the Agency's multilateral policy clearance process has scheduled a brown bag with DCHA to review the process and take our questions. It will take place this Wednesday at noon in the Xulhaz Mannan Room. They will give a brief presentation and bring handouts that offer some guidance to help inform our Bureau's inputs on policy documents. This will be a good opportunity to learn about the goals and activities of the policy clearance process, meet team members in person, and ask questions.

Please share with<u>any</u> individuals in your offices you think should attend.

The presentation can be found here: <a

(b)(5); (b)(5) - Deliberative Process Privilege

12:00 PM - 1:00 PM

Zemitek | E3

3:30 PM - 4:30 PM

FSN Recognition Day Celebration -- Point IV Conference Room, 6th Floor, RRB

Please join visiting FSN Fellows, Agency principals, and your other colleagues in celebrating the second annual FSN Recognition Day.

All are welcome.

For more information, please see the is_owner="true">Agency Notice.

For any questions, please contact Ashleigh Appel at aappel@usaid.gov.

November 21, 2019

Thursday

All Day

Venezuela Sub-PCC - Holding for Official Invite w/ Time

<p>NATIONAL SECURITY COUNCIL</p><p>WESTERN HEMISPHERE DIRECTORATE</p><p>SUB-POLICY COORDINATION COMMITTEE MEETING ON VENEZUELA</p><p> </p><p>

November 21, 2019 Continued

Thursday

DATE: Thursday, November 14, 2019

LOCATION: EEOB 374

TIME: 11:30-12:20 pm

Good Afternoon Colleagues,

Please join the NSC for a Sub-PCC on Venezuela to discuss the plans for November 16, next steps following the PCC on Monday. Thursday's room is very small and limited so I request that everyone participate via VTC. If you do not normally VTC, please let me know so that I can add you.

The Agenda for the sub-PCC is structured and focused on:

- I. State updates on diplomatic actions, November 16
- II. IC assessments
- III. Treasury updates next actions, timelines
- IV. Next Steps and Deadlines

Our meetings will be on the following days:

- PCC, Monday, November 18
- Sub-PCC, Thursday, November 21

Please note that this meeting will be held at the TS//SCI level; all participants must have the appropriate level of clearance in order to attend. Each agency will be limited to no more than one participant, unless otherwise noted below:

- State
- Treasury
- Treasury - OFAC
- DOE
- USAID
- Commerce
- Justice
- DOD - OSD
- JCS
- DHS
- ODNI
- CIA
- NSA
- OMB
- USUN (+ SVTC)
- U.S. Embassy, Bogota (SVTC)
- U.S. Embassy, Brasilia (SVTC)
- OVP
- #WHA
- #Legal
- #ENERGY
- #IOA
- #INTECON
- #Press
- #INTEL
- #LEG
- #CT
- #EURUSSIA
- #DEFENSE

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Thank You,

Jessica

November 21, 2019 Continued

Thursday

L. Bedoya Hermann<u></u><u></u></p><p>Deputy Senior Director for Western Hemisphere Affairs<u></u><u></u></p><p>National Security (b)(5); (b)(6)</u> </p>

10:00 AM - 10:30 AM

Bernardo & Kimberly connect -- 5.9.15 - Bernardo's office, RRB

11:00 AM - 11:30 AM

Administrator's Expanded Scheduling Review Meeting -- ES Team Room, US-RRB-Cal-A.AID.Front Office Leadership-USAID

Hi everyone!

The Front Office scheduling team hosts a weekly meeting where we go over the Administrator's upcoming schedule. Below is the agenda we run through.<u>
<u>
</u>AGENDA</u>

1. Review of the next two weeks of the Administrator and Deputy Administrator's schedule.
2. 6 -8 week outlook of Administrator's schedule.
3. Open floor for questions/comments from bureau representatives.

NOTE: There should be at least one representative from every bureau and independent office at this meeting.

Location: Point IV
Contact: Elyse Drum and Annie Tulann, aaaid-fo-scheduling@usaid.gov, (b)(5); (b)(6)

12:00 PM - 12:30 PM

Team Meeting! --

3:00 PM - 3:30 PM

Coffee: Kelli / Amelia -- Timgad Café, 1300 Pennsylvania Ave NW, Washington, DC 20004, USA

November 22, 2019

Friday

9:30 AM - 10:00 AM

Coffee?

10:30 AM - 11:00 AM

Call Insurance

3:30 PM - 4:00 PM

Coffee: Yaa/Amelia

November 25, 2019

Monday

All Day

Weekly WHA Talking Points

Figured I'd share: Attached is a copy of an email with WHA TPs that I sent to the Principals 07/02. I gathered the WHA TPs from Sr Staff that Monday and Mario emailed ODs for input. We selected key points the principals wanted to mention. Reminder that this is just an old example. I think separating by Office and having this in the shared folder will be easier and much more efficient as John H. mentioned.

Hope this helps.

November 25, 2019 Continued

Monday

9:45 AM - 9:45 AM

Print E3/FO Weekly Agenda

11:30 AM - 12:00 PM

Readout from the Transformation Advisory Council Meeting on 11/21 -- AA/LAC Conference Room, 5.9.10, Dial-In: (b)(5)

Good morning Christy,

May I kindly trouble you to work with Amelia of Johanna to set up a meeting next week for our Transformation team where I will give a read out from the Transformation Advisory Council meeting today (11/21/2019). There is not a whole lot to report and it is not time sensitive, so any time next week is fine. Thank you, Steve

1:00 PM - 1:50 PM

Venezuela PCC -- EEOB 445
NATIONAL SECURITY COUNCIL

WESTERN HEMISPHERE DIRECTORATE

POLICY COORDINATION COMMITTEE MEETING ON VENEZUELA

DATE: Monday, November 25, 2019

LOCATION: 445

TIME: 1:00-1:50 pm

Good Evening Colleagues,

Please join the NSC for a PCC on Venezuela to preview the discussion for the DC on November 26 and scheduled actions. Under the revised PCC process, NSC expects that Assistant Secretaries or above, if needed, will attend the Venezuela PCCs to ensure decisions can be reached and disputes resolved between departments and agencies. The Agenda for the PCC is structured and focused on:

- I. State Updates on diplomatic engagements, Guaido plans
- II. Treasury update on next actions, roll out timelines
- III. DOD, USAID updates
- IV. IC assessments on Guaido, regime, responses to US actions
- V. Next Steps and Deadlines

Our meetings will be on the following days:

Monday PCC, November 25

Monday PCC, December 2

Please note that this meeting will be held at the TS//SCI level; all participants must have the appropriate level of clearance in order to attend. Each agency will be limited to no more than one participant, unless otherwise noted below:

State

Treasury

Treasury - OFAC

DOE

USAID

Commerce

Justice

DOD - OSD

JCS

DHS

ODNI

CIA

NSA

OMB

USUN (+ SVTC)

U.S. Embassy, Bogota (SVTC)

U.S. Embassy, Brasilia (SVTC)

OVP

#WHA

November 25, 2019 Continued

Monday

#Legal

#ENERGY

#IOA

#INTECON

#Press

#INTEL

#LEG

#CT

#EURUSSIA

#DEFENSE

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1:00 PM - 1:30 PM

Quick chat on FSR with Janine

2:00 PM - 2:30 PM

Scheduling check-in -- Julie's Office

November 26, 2019

Tuesday

12:30 PM - 12:45 PM

Lunch/Call Demetris - Wedding Planner

1:00 PM - 2:00 PM

1:1 with Amelia -- RRB 5.9-01
This is our bi-weekly meeting.

3:00 PM - 3:30 PM

Coffee: Jesse / Amelia -- TBD

November 27, 2019

Wednesday

9:30 AM - 9:45 AM

Quick Discussion

10:00 AM - 10:15 AM

Coffee + Call BZ

10:00 AM - 10:15 AM

Quick Discussion?

11:00 AM - 12:00 PM

E3 SENIOR STAFF MEETING (ALL ARE WELCOME) -- Kilimanjaro Room 7th floor 1717 Pennsylvania Ave NW, Washington, DC 20006, USA, US-1717-ConfRm-7.710-USAID

Call-in Info: Conference Line: From USA: (b)(5); (b)(5) -

From Overseas: (b)(5); (b)(5) -

Access code: Deliberative Process

Privilege

12:30 PM - 1:15 PM

Lunch w/ Amigo -- TBD

November 28, 2019

Thursday

All Day

THANKSGIVING

November 29, 2019

Friday

All Day

HOLD - OOO

3:30 PM - 4:00 PM

Team Meeting!

December 2, 2019

Monday

All Day

Venezuela PCC - HOLD for Updated Invite with Time -- TBD
NATIONAL SECURITY COUNCIL

WESTERN HEMISPHERE DIRECTORATE

POLICY COORDINATION COMMITTEE MEETING ON VENEZUELA

DATE: Monday, November 25, 2019

LOCATION: 445

TIME: 1:00-1:50 pm

Good Evening Colleagues,

Please join the NSC for a PCC on Venezuela to preview the discussion

for the DC on November 26 and scheduled actions. Under the revised PCC process, NSC expects that Assistant Secretaries or above, if needed, will attend the Venezuela PCCs to ensure decisions can be reached and disputes resolved between departments and agencies. The Agenda for the PCC is structured and focused on:

- I. State Updates on diplomatic engagements, Guaido plans
- II. Treasury update on next actions, roll out timelines
- III. DOD, USAID updates
- IV. IC assessments on Guaido, regime, responses to US actions
- V. Next Steps and Deadlines

Our meetings will be on the following days:

Monday PCC, November 25
Monday PCC, December 2

Please note that this meeting will be held at the TS//SCI level; all participants must have the appropriate level of clearance in order to attend. Each agency will be limited to no more than one participant, unless otherwise noted below:

State

Treasury

Treasury - OFAC

DOE

USAID

Commerce

Justice

DOD - OSD

December 2, 2019 Continued

Monday

JCS

DHS

ODNI

CIA

NSA

OMB

USUN (+ SVTC)

U.S. Embassy, Bogota (SVTC)

U.S. Embassy, Brasilia (SVTC)

OVP

#WHA

#Legal

#ENERGY

#IOA

#INTECON

#Press

#INTEL

#LEG

#CT

#EURUSSIA

#DEFENSE

To access the White House, please provide pre-clearance information using the following link: <https://events.whitehouse.gov/?rid=RCV432HFGM>

Cleared guests enter at the Southwest Visitors' Entrance at 17th St. and E St. NW. At the first Secret Service checkpoint, guests are required to show a government-issued photo ID or passport; all other forms of identification are not accepted. All information submitted

December 6, 2019

Friday

7:30 AM - 8:30 AM	Travel to RRB Panera Bread
8:30 AM - 9:00 AM	Meet at Panera Bread for Badge Paperwork
9:00 AM - 9:30 AM	Go to LAC
11:00 AM - 11:30 AM	Team Meeting! --
12:30 PM - 1:00 PM	Coffee Chris/Amelia -- Timgad Café, 1300 Pennsylvania Ave NW, Washington, DC 20004, USA

December 9, 2019

Monday

All Day

Weekly WHA Talking Points

Figured I'd share: Attached is a copy of an email with WHA TPs that I sent to the Principals 07/02. I gathered the WHA TPs from Sr Staff that Monday and Mario emailed ODs for input. We selected key points the principals wanted to mention. Reminder that this is just an old example. I think separating by Office and having this in the shared folder will be easier and much more efficient as John H. mentioned.

Hope this helps.

8:00 AM - 11:30 AM

Last Day in LAC

9:45 AM - 9:45 AM

Print E3/FO Weekly Agenda

1:00 PM - 5:00 PM

OOO - Dentist + Prep (review materials) for Tuesday, 12/10)

1:00 PM - 1:50 PM

Venezuela PCC -- EEOB 445

<p>WAVES Link
https://events.whitehouse.
gov/?rid=JQBKV22MQ2</p><p>Steve
Olives WAVES infor submitted on 12/9</p><p>
</p><p>NATIONAL
SECURITY COUNCIL<u></u><u></u></p><p>WESTERN HEMISPHERE
DIRECTORATE<u></u><u></u></p><p>POLICY COORDINATION COMMITTEE MEETING
ON VENEZUELA<u></u><u></u></p><p> <u></u><u></u></p><p>DATE:
 Monday, December 9, 2019<u></u><u></u></p><p>LOCATION:
 445<u></u><u></u></p><p>TIME: 1:00-1:50 pm<u></u><u></u></p><p> <u></u><u></u></p><p>Good Morning,
Colleagues,<u></u><u></u></p><p> <u></u><u></u></p><p>Please join the NSC for a PCC
on Venezuela for an overview of the PC on December 5 and update on
next actions. Under the revised PCC process, NSC expects that
Assistant Secretaries or above, if needed, will attend the Venezuela
PCCs to ensure decisions can be reached and disputes resolved between
departments and agencies. <u></u><u></u></p><p><u></u> <u></u></p><p>The Agenda for the PCC is structured
and focused on:<u></u><u></u></p><p><u></u> <u></u></p><u></u>

December 9, 2019 Continued

Monday

I. Overview of PC discussion

II. State Updates on diplomatic engagements, Guaido plans

III. Treasury update on next actions, roll out timelines

IV. DOD, USAID updates

V. IC assessments on Guaido, regime, responses to US actions

VI. Next Steps and Deadlines

Our meetings will be on the following days:

- Monday PCC, December 9
- Thursday Sub- PCC, December 12

Please note that this meeting will be held at the TS//SCI level; all participants must have the appropriate level of clearance in order to attend. Each agency will be limited to no more than one participant, unless otherwise noted below:

2:00 PM - 2:30 PM

Scheduling check-in -- Julie's Office

December 10, 2019

Tuesday

1:00 PM - 2:00 PM

CVE Sector Council standing meeting -- 7.06.230

Description: USA Toll-Free:

(b)(5); (b)(5) -
Deliberative Process

USA Caller Paid:

(b)(5); (b)(5) -
Deliberative Process

Access Code:

(b)(5); (b)(5) -
Deliberative

Host Password:

(b)(5);
(b)(5)

Folder where our agendas live. (b)(5)

(b)(5)

3:00 PM - 5:00 PM

Hold for LAC Bureau Holiday Party -- LAC Bureau

December 11, 2019

Wednesday

9:30 AM - 10:00 AM

Amelia // Elizabeth Meet -- US-1717-ConfRm-11.1107-USAID

11:00 AM - 12:00 PM

E3 SENIOR STAFF MEETING (ALL ARE WELCOME) -- Kilimanjaro Room 7th floor 1717 Pennsylvania Ave NW, Washington, DC 20006, USA, US-1717-ConfRm-7.710-USAID

Call-in Info: Conference Line: From USA: (b)(5); (b)(5) -

From Overseas (b)(5); (b)(5) -

Access code: Deliberative Process
Privilege

1:30 PM - 2:30 PM

**NSC INVITATION: Haiti Sub PCC -- Eisenhower Executive Office Building, Room 374 (SMS Exec)
NATIONAL SECURITY COUNCIL**

WESTERN HEMISPHERE DIRECTORATE

SUB-POLICY COORDINATION COMMITTEE MEETING: BILATERAL ENGAGEMENT WITH
HAITI

DATE: Wednesday, December 11, 2019

LOCATION: Eisenhower Executive Office Building (EEOB) Room 374 (SMS Exec)

TIME: 1:30 to 2:30 PM EST

Please join the Western Hemisphere Directorate of the National Security Council Wednesday, December 11, 2019 to discuss bilateral engagement with Haiti.

AGENDA

1. Update on Political/Diplomatic Line of Effort (Embassy PaP)
2. Economic/Budget Line of Effort Update (Treasury)
3. Humanitarian Assistance/Food Security Line of Effort Update (USAID)
4. Security Line of Effort Discussion (Embassy PaP)

INVITE LIST

State/WHA +3

State/INL + 1

USOAS

DHS

USAID

DOD - OSD

DOD - JCS

DOJ

Treasury +1

USTR

OPIC

OMB

ODNI

CIA

U.S. Embassy Port au Prince

NSC: #Legal, #LEG, #STRATCOM, #BATS

COORDINATING INSTRUCTIONS:

Clearance: Please note that this meeting will be held up to the Secret level (Not SCI). All participants must have the appropriate clearance level to attend in person or by SVTC.

RSVP/Space/SVTC Support: Participants in person can access the White House with pre-clearance information using the following link: <https://events.whitehouse.gov/?rid=V2GD4XQVM3>. If you choose to participate by SVTC, please do the following NLT Monday, December 9, 2019:

- 1) notify Mr. Williams by email or phone (b)(5); (b)(6) and
- 2) contact White House Situation Room at (b)(5); (b)(6) and/or DL.WHSR-Comms@whmo.mil to set up comms and troubleshoot any problems on the day of the SVTC.

December 11, 2019 Continued

Wednesday

Entry: Cleared guests enter at the Southwest Visitors' Entrance at 17th St. and State St. NW. At the first Secret Service checkpoint, guests are required to show a government-issued photo ID or passport; all other forms of identification are not accepted. All information submitted must exactly match the government-issued ID you present when arriving at the White House.

What are your questions?

Very Respectfully,

Chike T. Williams

The White House

National Security Council | Western Hemisphere Affairs

Director for Central America and the Caribbean

Direct: (b)(5) (b)(6)

chike.t.williams@nsc.eop.gov<mailto:chike.t.williams@nsc.eop.gov>

December 12, 2019

Thursday

9:00 AM - 10:00 AM

Meeting Prep

11:00 AM - 11:30 AM

**Administrator's Expanded Scheduling Review Meeting -- Point IV,
US-RRB-Cal-A.AID_Front_Office_Leadership-USAID**

Hi everyone!

The Front Office scheduling team hosts a weekly meeting where we go over the Administrator's upcoming schedule. Below is the agenda we run through.<u>
<u>
</u>AGENDA</u>

1. Review of the next two weeks of the Administrator and Deputy Administrator's schedule.
2. 6 -8 week outlook of Administrator's schedule.
3. Open floor for questions/comments from bureau representatives.

NOTE: There should be at least one representative from every bureau and independent office at this meeting.

Location: Point IV
Contact: Elyse Drum and Annie

December 12, 2019 Continued

Thursday

Tulann, aaaid-fo-scheduling@usaid.gov, (b)(5)·(b)(6)

2:00 PM - 4:00 PM

E3 Holiday Party

December 13, 2019

Friday

9:30 AM - 10:00 AM

Karl/Amelia Introductory Meeting -- US-1717-ConfRm-11.1107-USAID

10:00 AM - 11:00 AM

Email ProfDev and LAC

1:00 PM - 1:40 PM

Coffee w/ Amelia Hill - USAID -- Army Navy Club on Farragut Square, 901 17th St NW
Amelia:

Good afternoon. I appreciate you following up and congratulations on the transfer. I look forward to meeting you. If this time does not work, just recommend another. Also, if you have a bio to send that would be great. Take care!

Thank you very much!

Very Respectfully,

Chike T. Williams
Director for Central America and the Caribbean
National Security Council | Western Hemisphere Affairs
The White House

Direct: (b)(5)·(b)(6)

chike.t.williams@nsc.eop.gov<mailto:cwilliams@nsc.eop.ic.gov>

From: Amelia Hill <amhill@usaid.gov>
Sent: Tuesday, December 10, 2019 4:28 PM
To: Williams, Chike T. EOP/NSC
Subject: Coffee w/ Amelia Hill - USAID

Hello Chike,

I hope this email finds you well. Please excuse me for my delay to follow up with you via email. I started in a new bureau today which is closer to the EEOB. In fact, right across the street. Although I transitioned from the USAID/Latin America and Caribbean bureau to a new bureau, I still hope to grab coffee with you, especially now since I'm closer.

I look forward to hearing from you.

December 13, 2019 Continued

Friday

All the best!

V/r,

--

Amelia H.
Special Assistant, E3/AA
Bureau for Economic Growth, Education, and Empowerment

USAID | ZemiTek, LLC
1717 Pennsylvania Ave NW,
Washington, DC 20004
Work: (b)(5);(b)(6) | E-mail: a<mailto:merpinar@usaid.gov>
mhill@usaid.gov<mailto:mhill@usaid.gov>
All ES Templates can be found here.

3:30 PM - 4:00 PM

Team Meeting!

December 16, 2019

Monday

All Day

Weekly WHA Talking Points

Figured I'd share: Attached is a copy of an email with WHA TPs that I sent to the Principals 07/02. I gathered the WHA TPs from Sr Staff that Monday and Mario emailed ODs for input. We selected key points the principals wanted to mention. Reminder that this is just an old example. I think separating by Office and having this in the shared folder will be easier and much more efficient as John H. mentioned.

Hope this helps.

9:45 AM - 9:45 AM

Print E3/FO Weekly Agenda --

11:00 AM - 11:30 AM

Kimberly//Amelia Introductory Meeting -- Kimberly's Office

December 17, 2019

Tuesday

11:00 AM - 11:30 AM

Update Senior Staff Agenda/PLC to Send Out --

January 15, 2020 Continued

Wednesday

3:00 PM - 3:30 PM

Call, Sarah Bouchie - Julie Cram -- Skype Meeting

Join Skype Meeting (b)(6)

Trouble Joining? Try Skype Web

App (b)(6)

Join by phone

(b)(5); (b)(5) - Deliberative Process
Privilege

(Billund - Denmark)

(b)(5); (b)(6)

(Billund - Denmark)

English (United States)

Find a local number <<https://dialin.corp.lego.com?id=>

(b)(5); (b)(5) -
Deliberative

Conference ID: (b)(5)

Forgot your dial-in PIN? <<https://dialin.corp.lego.com?id=>

| Help (b)(5)

=5&p2

[!OC([1033])!]

4:00 PM - 5:00 PM

Hold for meeting b/t Andy H, Karl F & Michael M -- 1107, 1717 Pennsylvania Ave NW,
US-1717-ConfRm-11.1107-USAID

A shuttle leaves RRB every 15 mins for 1717. When you get to the lobby of 1717 Pennsylvania Ave NW, please call our front office number (b)(5); (b)(6) and I will come escort you to the meeting room.

January 16, 2020

Thursday

11:00 AM - 11:30 AM

Administrator's Expanded Scheduling Review Meeting -- Point IV,
US-RRB-Cal-A.AID_Front_Office_Leadership-USAID

Hi everyone!

The Front Office scheduling team hosts a weekly meeting where we go over the Administrator's upcoming schedule. Below is the agenda we run through.<u>
<u>
</u>AGENDA</u>

1. Review of the next two weeks of the Administrator and Deputy Administrator's schedule.
2. 6 -8 week outlook of Administrator's schedule.
3. Open floor for questions/comments from bureau representatives.

NOTE: There should be at least one representative from every bureau and independent office at this meeting.

Location: Point IV
Contact: Elyse Drum and Annie Tulann, aaaid-fo-scheduling@usaid.gov, (b)(5); (b)(6)

1:30 PM - 2:30 PM

NSC INVITATION: Haiti Sub PCC -- Eisenhower Executive Office Building, Room 374 (SMS Exec)
NATIONAL SECURITY COUNCIL
WESTERN HEMISPHERE DIRECTORATE
SUB-POLICY COORDINATION COMMITTEE MEETING: BILATERAL ENGAGEMENT WITH

January 16, 2020 Continued

Thursday

HAITI

DATE: Thursday, January 16, 2020

LOCATION: Eisenhower Executive Office Building (EEOB) Room 374 (SMS Exec)

TIME: 1:30 to 2:30 PM EST

Please join the Western Hemisphere Directorate of the National Security Council Thursday, January 16, 2020 to discuss bilateral engagement with Haiti.

AGENDA

1. Political/Diplomatic Line of Effort Update (Embassy PaP)
2. Security Line of Effort Update (Embassy PaP)
3. Humanitarian Assistance/Food Security Line of Effort Update (USAID)
4. Economic/Budget Line of Effort Update (Treasury)

INVITE LIST

State/WHA +3

State/INL + 1

USOAS

DHS

USAID

DOD - OSD

DOD - JCS

DOJ

Treasury +1

USTR

OPIC

OMB

ODNI

CIA

U.S. Embassy Port au Prince

NSC: #Legal, #LEG, #STRATCOM, #BATS

COORDINATING INSTRUCTIONS:

Clearance: Please note that this meeting will be held up to the Secret level (Not SCI). All participants must have the appropriate clearance level to attend in person or by SVTC.

RSVP/Space/SVTC Support: Participants in person: please RSVP through WAVES security registration NLT Tuesday, January 14 at the following link: <https://events.whitehouse.gov/?rid=744XDMDFVV>. If you choose to participate by SVTC, please complete the following action NLT Tuesday, January 14, 2019:

- 1) notify Mr. Williams by email or phone (b)(5); (b)(6) and
- 2) contact White House Situation Room at (b)(5); (b)(6) and/or DL.WHSR-Comms@whmo.mil to set up comms and troubleshoot any problems on the

January 16, 2020 Continued

Thursday

day of the SVTC.

Entry: Cleared guests enter at the Southwest Visitors' Entrance at 17th St. and State Place. NW. At the first Secret Service checkpoint, guests are required to show a government-issued photo ID or passport; all other forms of identification are not accepted. All information submitted must exactly match the government-issued ID you present when arriving at the White House.

What are your questions?

Very Respectfully,

Chike T. Williams
The White House
National Security Council | Western Hemisphere Affairs
Director for Central America and the Caribbean

Direct: (b)(5);(b)(6)

chike.t.williams@nsc.eop.gov<mailto:chike.t.williams@nsc.eop.gov>

January 17, 2020

Friday

10:00 AM - 10:00 AM

Send NSC PCC/Sub-PCC Request

"Any PCCs or Sub-PCCs Next Week?"
Good Morning,

Please respond to this email no later than COB today, October 18 with a list of each PCC or Sub-PCC for your participation from Monday, October 21 through Friday, October 25.

Please include the date, the time, the meeting type, the meeting topic, the invited attendees, and whether FO attendance has been requested.

If you have no PCCs or Sub-PCCs scheduled please let me know.

Thanks,

E3 Office Directors Mail ListE3 AA Mail List

12:00 PM - 12:00 PM

Send E3/FO Weekly Meeting Agenda for Input

Link to agenda: https://docs.google.com/document/d/1z5g2Zc3cwSsASfs0XaQvTXoyC8s7uIQM8r2ovGi6Ebk/edit?usp=sharing

Recipients:AADAAsKhadija Collins Ranta RussellRenee BrockTanya DaltonE3Correspondence

1:00 PM - 2:00 PM

E3 Travel Training -- US-1717-ConfRm-7.714-USAID

This training is for all new staff and highly recommended for existing staff who assist E3 travelers.

In this meeting you will become familiar with the E3 travel system