
From: "Ricker, Monique T. EOP/USTR" <Monique_T_Ricker@ustr.eop.gov>
Date: Tuesday, April 21, 2020 at 5:55 AM
To: FOIA <foia@americanoversight.org>
Cc: FN-USTR-FOIA <FN-USTR-FOIA@ustr.eop.gov>
Subject: [Ext]USTR Response to FY20-89 (MULTI-20-0684-0691, MULTI-20-0692-0699, MULTI-20-0809-0816 and MULTI-20-0817-0824)

Ms. Rasheed,

The Office of the US Trade Representative (USTR) received two FOIA requests dated March 26, 2020 (MULTI-20-0684-0691 and MULTI-20-0692-0699) related to communications with Representative Meadows. Per my email dated March 30, 2020, we aggregated the requests because they sought similar information (15 CFR 2004.6(c)(2)) and assigned it tracking number FY20-89.

On April 7, 2020, we received two nearly identical requests (MULTI-20-0809-0816 and MULTI-20-0817-0824) which we have aggregated with FY20-89.

We conducted two eDiscovery searches in response to your requests. We searched for all email communications exchanged between Representative Meadows, Ben Williamson, Kate Morgan, Eric Heigis, the email addresses you provided or anyone with the email domain @meadows.house.gov and USTR Robert Lighthizer, USTR Scheduler Jaclyn Knight, former and current Chiefs of Staff Jamieson Greer and Kevin Garvey (also White House liaison), Advisor to USTR Michael Nemelka, Senior Directors for Policy and Executive Secretary Haley Dorval and Dereck Chapman, Assistant USTR for Congressional Affairs Christopher Jackson, and Senior Directors of Congressional Affairs Kerrie Carr and Kimberly Ekmark.

The timeframes for our searches were February 1, 2020 to March 30, 2020 and April 1, 2020 to April 7, 2020. Neither search located records responsive to your requests.

With respect to text messages and messaging platforms, equipment issued by White House Information Technology does not have text messaging enabled nor can employees download messaging platforms.

This constitutes a complete response to your request. You may contact me or my colleague Janice Kaye by email at FOIA@ustr.eop.gov or 202-395-3419 for any further assistance and to discuss any aspect of

your request. Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

If you are not satisfied with the response to this request, you may also administratively appeal by writing to: FOIA Office, GSD/RDF; ATTN: Janice Kaye, Anacostia Naval Annex, Bldg. 410/Door 123, 250 Murray Lane, S.W., Washington, D.C. 20509.

Your appeal must be postmarked or electronically transmitted within 90 days of the date of the response to your request. Both the letter and the envelope should be clearly marked: "Freedom of Information Act Appeal" and should include a reference to the FOIA Case File number listed above. Heightened security in force may delay mail delivery; therefore we suggest that you also email any such appeal to foia@ustr.eop.gov.

In the event you are dissatisfied with the results of any such appeal, judicial review will thereafter be available to you in the United States District Court for the judicial district in which you reside or have your principal place of business, or in the District of Columbia, where we searched for the records you requested.

Thank you,
Monique

Monique T. Ricker
FOIA Program Manager/Attorney

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE
WASHINGTON DC 20508