



From: GCSOOpenRecords@gwinnettcountry.com
<GCSOOpenRecords@gwinnettcountry.com>
Sent: Wednesday, March 11, 2020 7:24 PM
To: AO Records <records@americanoversight.org>
Subject: [Ext]RE: Open Records Request (GA-GWINNETT-20-0519) OR 186

Good afternoon,

Please see the attached requested records.

Thank you so much,

GCSO Open Records

From: AO Records [mailto:records@americanoversight.org]
Sent: Thursday, March 5, 2020 3:10 PM
To: GCSO Open Records <GCSOOpenRecords@gwinnettcountry.com>
Subject: Open Records Request (GA-GWINNETT-20-0519)

Dear Open Records Officer:

Please find attached a request for records under Georgia's open records laws.

Sincerely,

Clay M. Goode
Paralegal
American Oversight
records@americanoversight.org
www.americanoversight.org | @weareoversight

ORR: GA-GWINNETT-20-0519

Conway, Butch

From: Pinkard, Donald
Sent: Friday, November 22, 2019 4:28 PM
To: Conway, Butch
Subject: RE: HB 316

In the past, if any inmate wished to vote we would notify the GC election folks. They've even called us asking. When I spoke to Lynn today she stated the jail is not consider under the law a permanent residence and before house HB316 you had to have a permanent residence to vote. I guess it make a difference who running things.

From: Conway, Butch
Sent: Friday, November 22, 2019 3:41 PM
To: Pinkard, Donald <Donald.Pinkard@gwinnettcountry.com>
Subject: Re: HB 316

I thought that had always been the case.

Best Regards,
Butch Conway

On Nov 22, 2019, at 9:50 AM, Pinkard, Donald <Donald.Pinkard@gwinnettcountry.com> wrote:

Thanks.

From: Conway, Butch
Sent: Friday, November 22, 2019 9:45 AM
To: Ledford, Lynn <Lynn.Ledford@gwinnettcountry.com>
Cc: Pinkard, Donald <Donald.Pinkard@gwinnettcountry.com>
Subject: Re: HB 316

Don Pinkard is the Jail Administrator Lynn. I will forward you're email, he will give you a call. Thanks.

Best Regards,
Butch Conway

On Nov 22, 2019, at 9:33 AM, Ledford, Lynn <Lynn.Ledford@gwinnettcountry.com> wrote:

Hi Butch, there was change in HB316 that now allows for inmates to vote by absentee ballot while they are awaiting judgement. It allows for assistance with that from you guys.

Who would be the contact for your office that we could speak with to bring them up to speed?

Thanks

<image001.png>

Lynn Ledford | Division Director | Gwinnett County Government
770.822.8871 | 75 Langley Drive, Lawrenceville GA 30046 | www.gwinnettco.org
Find out what's going on in Gwinnett County. [Sign up](#) for email newsletters to

Solis, Lou

From: Spear, Jon
Sent: Thursday, February 13, 2020 8:38 AM
To: Pinkard, Donald
Cc: Laboy, Marcelino; Woods, Frank; Solis, Lou; Walsh, Bill
Subject: RE: Inmate Voting Proposal

Haven not contacted Brooks yet, but have had multiple conversations with Gwinnett Voting. They agree with what was described below. Just waiting on the go ahead.

Jon Spear | Captain
Gwinnett County Sheriff's Office | Gwinnett County Government
[770.619.6590](tel:770.619.6590) | [2900 University Parkway • Lawrenceville, GA 30043](https://www.gwinnettcountry.com) | www.gwinnettcountry.com

From: Pinkard, Donald
Sent: Thursday, February 13, 2020 8:18 AM
To: Spear, Jon
Cc: Laboy, Marcelino; Woods, Frank; Solis, Lou; Walsh, Bill
Subject: RE: Inmate Voting Proposal

Thanks Jon,
Please get with Sgt. Brooks and develop a policy/procedures for the process. Once done, have Gwinnett voting folks way in on it before sending it out for signatures.

Thanks

From: Spear, Jon
Sent: Thursday, February 13, 2020 8:10 AM
To: Laboy, Marcelino <Marcelino.Laboy@gwinnettcountry.com>; Woods, Frank <Frank.Woods@gwinnettcountry.com>
Cc: Pinkard, Donald <Donald.Pinkard@gwinnettcountry.com>
Subject: Inmate Voting Proposal

After looking into the issues associated with in-custody individuals and their voting rights I made contact with GA Secretary of States Office and Gwinnett County Voting.

Both advised that it is the voter's responsibility to ask for the opportunity to vote in the 2020 election cycle. To this end, we need a procedure to facilitate this request.

For individuals who are in custody, all voting is completed by "Absentee or Advance by Mail Ballot." I have copies of the Application in both English and Spanish.

Potentially there are 6 election dates in 2020 and one on January 5, 2021. Only three are specifically covered in the current ballot request. The other are listed as potential dates if needed.

In order to keep our procedure as simple as possible I don't believe we should attempt to keep the "Absentee Ballot" applications in the housing units. I can however scan all the paperwork into a file on the Common Drive that each deputy can access and print out from the housing unit as needed.

Proposed
- Voting information be placed on the rolling screens and Kiosk.
- Inmate makes a request

- Deputy prints out forms (Absentee Ballot & Pre loaded Inmate Request)
- Inmate fills out both forms and gives them back to the deputy
- Completed forms are sent to classifications
- Classifications runs criminal history to confirm no "Felony Convictions."
- If inmate qualifies, Classification submits application to Gwinnett County Elections.
- Classifications maintains record of items sent and returns Inmate Request form to original inmate
- Upon receipt of the Ballot, Mail room handles as Legal mail.
- Inmate files out Ballot and sends it in as required. (It is incumbent on the person marking the ballot to seal the envelope and place it in the mail)

This procedure was elections board supervisor

Your thoughts

Jon Spear | Captain

Gwinnett County Sheriff's Office | Gwinnett County Government

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Solis, Lou

From: Pinkard, Donald
Sent: Friday, February 14, 2020 9:02 AM
To: Solis, Lou
Subject: FW: Special Order
Attachments: Special Order 20-01 Inmate Voting.doc

Chief FYI and Approval.

From: Spear, Jon
Sent: Thursday, February 13, 2020 2:09 PM
To: Brooks, Michael <Michael.Brooks@gwinnettcountry.com>
Cc: Woods, Frank <Frank.Woods@gwinnettcountry.com>; Laboy, Marcelino <Marcelino.Laboy@gwinnettcountry.com>; Pinkard, Donald <Donald.Pinkard@gwinnettcountry.com>
Subject: Special Order

Sgt.

See attached I added and changed just a few items. How does it sound to you?

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Gwinnett County Sheriff's Office

R.L. (Butch) Conway, Sheriff



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Professional
Standard Unit
Lt. Melanie Jones
(770) 822-3822

TO: All Jail Personnel

FROM: Colonel Don Pinkard

SUBJECT: Jail Division Special Order 20-01: Inmate Voting

DATE: 13 February 2020

Inmates who have no felony convictions and who satisfy all other legal requirements may vote in local, county, state and national elections.

The inmate should request an absentee ballot application or voter registration form from their Housing Unit Deputy. The Unit Deputy will print the appropriate forms from "Common Drive" file "Inmate Voting," which will include an "Inmate Request Form." When the inmate completes the form(s) he/she should give them to the unit deputy. All voting paperwork will be sent to the Classifications Unit for processing. Classifications Unit personnel will run a criminal history to confirm no felony convictions.

If the inmate qualifies, classifications will submit the documents to Gwinnett County Elections. Classifications will maintain a record of items sent and will return the inmate request form to the originating inmate.

Paperwork returning from the Elections Board and completed ballots will be considered and handled as legal mail.

Upon the inmate completing the ballot he/she received, it is his/her responsibility to seal the envelope and place it in the unit's outgoing mail.

Voting information will be placed on the rolling screens and unit kiosks, and remain through the 2020 election cycle.

This order will remain in effect until cancelled or revised by the Jail Administrator or higher authority, or until it is incorporated to the *Jail Division Policy and Procedures Manual*.

Cc: Sheriff Conway
Chief Deputy Solis
Chief Deputy Walsh

Solis, Lou

From: Pinkard, Donald
Sent: Wednesday, February 19, 2020 8:59 AM
To: Solis, Lou
Subject: Checking in.

Chief, just checking in on a couple of things.

Have you had a chance to review the v general order I sent over regarding inmates voting? We are working on a time line to register inmates, if needed. Also have you approved the built-in desk for inmates services.

Thanks
Don

Gwinnett County Sheriff's Office

R.L. (Butch) Conway, Sheriff



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TO: All Jail Personnel
FROM: Colonel Don Pinkard
SUBJECT: Jail Division Special Order 20-01: Inmate Voting
DATE: 25 February 2020

In-custody inmates who satisfy all legal requirements may vote in local, county, state and national elections, by the use of an absentee ballot.

If an inmate requests to vote or register, absentee ballot applications or voter registration forms are available as listed below.

On the "Common Drive" file named "Inmate Voting" contains the 2020 Election application for an absentee ballot. The Unit Deputy will print the appropriate form and hand it to the inmate (English or Spanish). It is the inmate's responsibility to complete the form, and send it to the listed address.

Inmates requesting to register for the 2020 general election must complete the process by October 4, 2020. On the "Common Drive" file named "Inmate Voting," is an inmate request form. Print this form for the inmate to complete and send to GCSO Classifications. The inmate will then receive a voter's registration application.

Upon Classifications Unit receiving this request, unit personnel will ensure that a voter's registration application is presented to the requesting inmate. The Classifications Unit supervisor will track the number of voter's registration applications given to inmates.

It will be the responsibility of the inmate to send all paperwork to the Elections Board for processing.

Paperwork returning from the Elections Board and being sent to the Board, will be considered and handled as legal mail.

Voting information will be placed on the rolling screens and unit kiosks, and remain through the 2020 election cycle.

This order will remain in effect until cancelled or revised by the Jail Administrator or higher authority, or until it is incorporated to the *Jail Division Policy and Procedures Manual*. If there are questions, please contact Capt. J. Spear in Jail Administration.

Cc: Sheriff Conway
Chief Deputy Solis
Chief Deputy Walsh



Gwinnett

**INSCRIPCIÓN DE ELECTORES & ELECCIONES
SOLICITUD PARA BOLETA OFICIAL DE
VOTO AUSENTE O VOTO ADELANTADO POR CORREO**

Devolver la aplicación a través de una de las siguientes maneras:

1. Fax: 678.226.7208

2. Escanear o correo electrónico: absentee@gwinnettcountry.com

3. Correo postal: 455 Grayson Highway, Suite 200, Lawrenceville, GA 30046

PASO 1: Día de la Elección

Las boletas se pueden solicitar hasta 180 días antes de la elección. Por la presente solicito que se me envíe una boleta para la siguiente elección (seleccione sólo una fecha):

☐ 24 de Marzo del 2020, Primaria de Preferencia Preferencial

Seleccione sólo una boleta:

☐ 19 de Mayo del 2020, Elección Primaria General/Elección No Partidista

☐ Demócrata

☐ Republicana

☐ No Partidista

☐ 21 de Julio del 2020, Desempate de Elección Primaria General/Desempate de Elección No Partidista

Para votantes de edad avanzada y discapacitados SOLAMENTE:

Usted puede elegir por completar una solicitud y recibir una boleta para la Primaria de Preferencia Presidencial, Primaria General, Desempate de Elección Primaria General (si lo hay), Elección General y Desempate de Elección General (si lo hay) marcando uno de los siguientes recuadros:

☐ Tengo 65 años de edad o más ☐ Tengo una discapacidad física

PASO 2: Información del votante (Por favor escriba):

Nombre del Inscrito: _____ Fecha de nacimiento: _____

Dirección Residencial (no apartado postal) – Número de calle y nombre: _____

Número de apartamento: _____ Ciudad: _____ Estado: _____ Código postal: _____

☐ Si este nombre y/o dirección no coincide con la información en el archivo, actualice mi historial.

Enviar boleta por correo a mi dirección temporal fuera del condado (o una dirección alternativa para votantes discapacitados)

Número de calle o apartado postal: _____

Número de apartamento: _____ Ciudad: _____ Estado: _____ Código postal: _____

Licencia de conducir de GA o Número de identificación (opcional): _____

o los últimos 4 dígitos del número de seguro social (opcional): _____ Fecha: ____ / ____ / ____

PASO 3: Información de la firma

Si solicita su propia boleta, la firma o marca del votante es requerida. El votante debe firmar o hacer una marca. Si la firma o marca no coincide con la firma o marca en el archivo, se le pedirá al votante que actualice su registro de inscripción.

Firma o marca del votante: _____ Fecha: _____

Firma y fecha si prepara esta solicitud para votante analfabeto o discapacitado (Obligatorio): _____

Si solicita una boleta para otro votante, se requiere la firma y razón. Usted puede solicitar en nombre de otra persona solamente en las siguientes circunstancias: En el caso de un votante que reside temporalmente fuera del condado o un votante con discapacidad física que reside dentro del condado, la solicitud puede ser hecha por la madre, padre, abuelo(a), hermano, hermana, tía, tío, cónyuge, hijo, hija, sobrina, sobrino, nieto, yerno, nuera, suegra, suegro, cuñado, cuñada de la edad de 18 o más al completar el siguiente juramento: Yo, el que suscribe, juro (o afirmo) que el votante antes mencionado está ☐ Residiendo temporalmente fuera del condado o; ☐ Es un votante con discapacidad física que reside dentro del condado, y los hechos incluidos en esta solicitud son verdaderos.

Firma y parentesco con el pariente que solicita la boleta (Obligatorio): _____ Fecha: _____

FOR OFFICE USE ONLY/ SÓLO PARA USO DE OFICINA:

Registration#: _____ Precinct#: _____ Combo#: _____

☐ Eligible ☐ Not eligible, reason: _____ IDR: ☐ Y ☐ N PARTY: ☐ D ☐ R ☐ N

Signature of Registrar/Deputy: _____

Application Received Date: _____

Signature Checked By: _____ Ballot Issued By: _____

Ballot Sorted By: _____ Ballot Packed By: _____

Ballot Mailed Date: _____

Ballot Received Date: _____

Place ElectionNet Label Here



Gwinnett

VOTER REGISTRATIONS & ELECTIONS
**APPLICATION FOR OFFICIAL
ABSENTEE OR ADVANCE BY MAIL BALLOT**

Return application one of the following ways:

1. Fax: 678.226.7208 2. Scan and email: absentee@gwinnettcounty.com 3. Mail: 455 Grayson Highway, Suite 200, Lawrenceville, GA 30046

STEP 1: Election Date:

Ballots may be requested up to 180 days prior to the election. I hereby request a ballot be issued to me for the following election (select only one date):

- ☐ March 24, 2020, Presidential Preference Primary
☐ May 19, 2020, General Primary/Nonpartisan Election
☐ July 21, 2020, General Primary/Nonpartisan Election Runoff

Select only one ballot:

- ☐ Democratic ☐ Republican ☐ Nonpartisan

For Elderly and Disabled Voters ONLY:

You may choose to complete one application and receive a ballot for the Presidential Preference Primary, General Primary, General Primary Runoff (if any), General Election, and General Election Runoff (if any) by checking one of the following boxes:

- ☐ I am 65 years of age or older ☐ I have a physical disability

STEP 2: Voter Information (Please print):

Name as registered: _____ Date of birth: _____

Residential Address as registered (no P.O. Box) – Street # and name: _____

Apartment #: _____ City: _____ State: _____ ZIP code: _____

☐ If this name and/or address doesn't match the information on file, please update my record.

Mail ballot to my temporary out-of-county address (or alternate address for physically disabled voter):

Street # and name or P.O. Box: _____

Apartment #: _____ City: _____ State: _____ ZIP code: _____

GA DL or ID# (optional): _____ or Last four digits of SSN (optional): _____ Date: ____/____/____

STEP 3: Signature Information:

If requesting your own ballot, signature or mark of voter required. The voter must sign or make a mark. If the signature or mark does not match the signature or mark on file, the voter will be asked to update the registration record.

Signature or mark of voter: _____ Date: _____

Sign and date if preparing this application for illiterate or disabled voter (Required): _____

If requesting a ballot for another voter, signature and reason required. You may apply on behalf of another person only in the following circumstances: In the case of a voter temporarily residing out of the county or a physically disabled voter residing within the county, application may be made by mother, father, grandparent, brother, sister, aunt, uncle, spouse, son, daughter, niece, nephew, grandchild, son-in-law, daughter-in-law, mother-in-law, father-in-law, brother-in-law, sister-in-law of the age of 18 or over upon completing the following oath: I, the undersigned, do swear (or affirm) that the above named voter is ☐ Residing temporarily out of the county or; ☐ is a physically disabled voter residing within the county, and the facts included in this application are true.

Signature and relationship of relative requesting ballot (Required): _____ Date: _____

FOR OFFICE USE ONLY/ SÓLO PARA USO DE OFICINA:

Registration#: _____ Precinct#: _____ Combo#: _____

☐ Eligible ☐ Not eligible, reason: _____ IDR: Y ☐ N ☐ PARTY: D ☐ R ☐ N ☐

Signature of Registrar/Deputy: _____

Application Received Date: _____

Signature Checked By: _____ Ballot Issued By: _____

Ballot Sorted By: _____ Ballot Packed By: _____

Ballot Mailed Date: _____

Ballot Received Date: _____

Place ElectionNet Label Here

Unit	Room #	Inmate Full Name	ID #
------	--------	------------------	------

Please check program(s) that apply below:

☐ AA ☐ NA ☐ SA ☐ DRP ☐ GED ☐ ANGER MANAGEMENT

DO NOT SEND MULTIPLE REQUESTS YOUR NAME WILL BE ADDED TO THE LIST

ADDITIONAL REQUESTS MUST BE ON A SEPARATE INMATE REQUEST FORM



CHECK ONLY ONE REQUEST BELOW



☐ LAW LIBRARY: VISIT / PAPERWORK (Circle One)

☐ BIBLE ☐ NOTARY ☐ GRIP PACKET ☐ OPERATION SECOND CHANCE
Dog Unit

☐ KITCHEN ☐ PROPERTY ☒ CLASSIFICATION ☐ INMATE ACCOUNTS
Food Related Only

☐ ACTIVE RECORDS – Current Arrest Sentencing Questions

☐ INACTIVE RECORDS - Previous Arrest and Mail Questions

Additional Information: _____

Request an Application to register as a Voter in Gwinnett County.

Inmate Name:	Date:	Time:
Deputy Signature	Badge Number	Date & Time Received:

Actions Taken / Disposition

☐ Voter Registration Application was presented to inmate on: _____ Date: _____

Answered By:	Date & Time:
--------------	--------------

Pinkard, Donald

From: Pinkard, Donald
Sent: Friday, February 14, 2020 9:02 AM
To: Solis, Lou
Subject: FW: Special Order
Attachments: Special Order 20-01 Inmate Voting.doc

Chief FYI and Approval.

From: Spear, Jon
Sent: Thursday, February 13, 2020 2:09 PM
To: Brooks, Michael <Michael.Brooks@gwinnettcountry.com>
Cc: Woods, Frank <Frank.Woods@gwinnettcountry.com>; Laboy, Marcelino <Marcelino.Laboy@gwinnettcountry.com>; Pinkard, Donald <Donald.Pinkard@gwinnettcountry.com>
Subject: Special Order

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See attached I added and changed just a few items. How does it sound to you?

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TO: All Jail Personnel
FROM: Colonel Don Pinkard
SUBJECT: Jail Division Special Order 20-01: Inmate Voting
DATE: 25 February 2020

In-custody inmates who satisfy all legal requirements may vote in local, county, state and national elections, by the use of an absentee ballot.

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Cc: Sheriff Conway
Chief Deputy Solis
Chief Deputy Walsh

Gwinnett County Sheriff's Office

R.L. (Butch) Conway, Sheriff



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TO: All Jail Personnel

FROM: Colonel Don Pinkard

SUBJECT: Jail Division Special Order 20-01: Inmate Voting

DATE: 13 February 2020

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Cc: Sheriff Conway
Chief Deputy Solis
Chief Deputy Walsh

Pinkard, Donald

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Sent: Thursday, February 13, 2020 2:09 PM
To: Brooks, Michael
Cc: Woods, Frank; Laboy, Marcelino; Pinkard, Donald
Subject: Special Order
Attachments: Special Order 20-01 Inmate Voting.doc

Sgt.

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Sent: Thursday, February 13, 2020 8:10 AM
To: Laboy, Marcelino <Marcelino.Laboy@gwinnettcountry.com>; Woods, Frank <Frank.Woods@gwinnettcountry.com>
Cc: Pinkard, Donald <Donald.Pinkard@gwinnettcountry.com>
Subject: Inmate Voting Proposal

After looking into the issues associated with in-custody individuals and their voting rights I made contact with GA Secretary of States Office and Gwinnett County Voting.

Both advised that it is the voter's responsibility to ask for the opportunity to vote in the 2020 election cycle. To this end, we need a procedure to facilitate this request.

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Proposed
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- Upon receipt of the Ballot, Mail room handles as Legal mail.
- Inmate files out Ballot and sends it in as required. (It is incumbent on the person marking the ballot to seal the envelope and place it in the mail)

This procedure was elections board supervisor

Your thoughts

Jon Spear | Captain

Gwinnett County Sheriff's Office | Gwinnett County Government

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Pinkard, Donald

From: Pinkard, Donald
Sent: Thursday, February 13, 2020 8:18 AM
To: Spear, Jon
Cc: Laboy, Marcelino; Woods, Frank; Solis, Lou; Walsh, Bill
Subject: RE: Inmate Voting Proposal

Thanks Jon,

Please get with Sgt. Brooks and develop a policy/procedures for the process. Once done, have Gwinnett voting folks way in on it before sending it out for signatures.

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Cc: Pinkard, Donald <Donald.Pinkard@gwinnettcountry.com>
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Pinkard, Donald

From: Spear, Jon
Sent: Tuesday, March 10, 2020 12:10 PM
To: Pinkard, Donald
Subject: FW: Inmate Voting
Attachments: Special Order 20-01 Inmate Voting.doc

Jon Spear | Captain
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From: Spear, Jon
Sent: Friday, February 28, 2020 2:12 PM
To: Hayes, Thomas; Jackson, Jermaine; Gardner, John; Culberson, Tonya
Cc: Woods, Frank
Subject: FW: Inmate Voting

Maj. Woods asked me to send this to you. Attached is the special order to read in rollcall. Also as listed below there is a File on the common drive that has the special order in it as well as the paperwork to print out **IF** an inmate asks to vote. **We do NOT need** to make any special announcements. That is not a requirement under the Georgia OCGA code section.

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From: Spear, Jon
Sent: Friday, February 28, 2020 1:33 PM
To: Woods, Frank
Cc: Laboy, Marcelino
Subject: Inmate Voting

Col, wanted me to make sure this went out. Attached is a copy of the special order. I have put the "Inmate Voting" folder into the common drive, and have also kept another copy when and if someone deletes that one. Nicole will have the wording to put on the housing unit signs.

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Gwinnett County Sheriff's Office

R.L. (Butch) Conway, Sheriff



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Lou Solis
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(770) 822-3116

Technical Services
Director
Sylvia Black
(770) 822-3839

Professional
Standard Unit
Lt. Melanie Jones
(770) 822-3822

TO: All Jail Personnel
FROM: Colonel Don Pinkard
SUBJECT: Jail Division Special Order 20-01: Inmate Voting
DATE: 25 February 2020

In-custody inmates who satisfy all legal requirements may vote in local, county, state and national elections, by the use of an absentee ballot.

If an inmate request to vote or register; an absentee ballot application or voter registration forms are available as listed below.

On the "Common Drive" file named "Inmate Voting" contains the 2020 Election application for an absentee ballot. The Unit Deputy will print the appropriate form and hand it to the inmate (English or Spanish). It is the inmate's responsibility to complete the form, and send it to the listed address.

Inmates requesting to register for the 2020 general election must complete the process by October 4, 2020. On the "Common Drive" file named "Inmate Voting," is an inmate request form. Print this form for the inmate to complete and send to GCSO Classifications. The inmate will then receive a voter's registration application.

Upon Classifications Unit receiving this request, unit personnel will ensure that a voter's registration application is presented to the requesting inmate. The Classifications Unit supervisor will track the number of voter's registration application given to inmates.

It will be the responsibility of the inmate to send all paperwork to the Elections Board for processing.

Paperwork returning from the Elections Board and being sent to the Board, will be considered and handled as legal mail.

Voting information will be placed on the rolling screens and unit kiosks, and remain through the 2020 election cycle.

This order will remain in effect until cancelled or revised by the Jail Administrator or higher authority, or until it is incorporated to the *Jail Division Policy and Procedures Manual*. If there are questions, please contact Capt. J. Spear in Jail Administration.

Cc: Sheriff Conway
Chief Deputy Solis
Chief Deputy Walsh

Pinkard, Donald

From: Spear, Jon
Sent: Tuesday, March 10, 2020 12:06 PM
To: Pinkard, Donald
Subject: FW: Inmate Voting
Attachments: Special Order 20-01 Inmate Voting.doc

Jon Spear | Captain
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From: Spear, Jon
Sent: Friday, February 28, 2020 1:33 PM
To: Woods, Frank
Cc: Laboy, Marcelino
Subject: Inmate Voting

Col, wanted me to make sure this went out. Attached is a copy of the special order. I have put the "Inmate Voting" folder into the common drive, and have also kept another copy when and if someone deletes that one. Nicole will have the wording to put on the housing unit signs.

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It will be the responsibility of the inmate to send all paperwork to the Elections Board for processing.

Paperwork returning from the Elections Board and being sent to the Board, will be considered and handled as legal mail.

Voting information will be placed on the rolling screens and unit kiosks, and remain through the 2020 election cycle.

This order will remain in effect until cancelled or revised by the Jail Administrator or higher authority, or until it is incorporated to the *Jail Division Policy and Procedures Manual*. If there are questions, please contact Capt. J. Spear in Jail Administration.

Cc: Sheriff Conway
Chief Deputy Solis
Chief Deputy Walsh

Graham, Melanie

From: Woods, Frank
Sent: Wednesday, March 11, 2020 2:31 PM
To: Graham, Melanie
Subject: FW: Special Order
Attachments: Special Order 20-01 Inmate Voting.doc

From: Spear, Jon
Sent: Thursday, February 13, 2020 2:09 PM
To: Brooks, Michael <Michael.Brooks@gwinnettcountry.com>
Cc: Woods, Frank <Frank.Woods@gwinnettcountry.com>; Laboy, Marcelino <Marcelino.Laboy@gwinnettcountry.com>; Pinkard, Donald <Donald.Pinkard@gwinnettcountry.com>
Subject: Special Order

Sgt.

See attached I added and changed just a few items. How does it sound to you?

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TO: All Jail Personnel

FROM: Colonel Don Pinkard

SUBJECT: Jail Division Special Order 20-01: Inmate Voting

DATE: 13 February 2020

Inmates who have no felony convictions and who satisfy all other legal requirements may vote in local, county, state and national elections.

The inmate should request an absentee ballot application or voter registration form from their Housing Unit Deputy. The Unit Deputy will print the appropriate forms from "Common Drive" file "Inmate Voting," which will include an "Inmate Request Form." When the inmate completes the form(s) he/she should give them to the unit deputy. All voting paperwork will be sent to the Classifications Unit for processing. Classifications Unit personnel will run a criminal history to confirm no felony convictions.

If the inmate qualifies, classifications will submit the documents to Gwinnett County Elections. Classifications will maintain a record of items sent and will return the inmate request form to the originating inmate.

Paperwork returning from the Elections Board and completed ballots will be considered and handled as legal mail.

Upon the inmate completing the ballot he/she received, it is his/her responsibility to seal the envelope and place it in the unit's outgoing mail.

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Chief Deputy Solis
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To: Pinkard, Donald <Donald.Pinkard@gwinnettcountry.com>
Cc: Laboy, Marcelino <Marcelino.Laboy@gwinnettcountry.com>; Woods, Frank <Frank.Woods@gwinnettcountry.com>; Solis, Lou <Lou.Solis@gwinnettcountry.com>; Walsh, Bill <Bill.Walsh@gwinnettcountry.com>
Subject: RE: Inmate Voting Proposal

Haven not contacted Brooks yet, but have had multiple conversations with Gwinnett Voting. They agree with what was described below. Just waiting on the go ahead.

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