



From: "Graves, Alexis - OGC, Washington, DC" <alexis.graves@usda.gov>
Date: Monday, August 17, 2020 at 1:17 PM
To: FOIA <foia@americanoversight.org>
Cc: "Truong, John (USADC)" <John.Truong@usdoj.gov>, "Elmore, Christopher - OGC, Washington, DC" <Christopher.Elmore@usda.gov>
Subject: USDA First Interim Response for 2020-REE-03063-F --- American Oversight, et al. v. U.S. Department of Agriculture, et al., Civil Action No. 20-1259-EGS (Part 1)

EXTERNAL SENDER

American Oversight,

Part 1 of the above referenced matter is attached.

If you have any question or concerns about this **interim response** or the pending civil action, please contact Mr. John Truong, Assistant United States Attorney, U.S. Attorney's Office for the District of Columbia at John.Truong@usdoj.gov.

Respectfully,



Alexis R. Graves
Departmental FOIA Officer
U.S. Department of Agriculture
1400 Independence Avenue, S.W.
Room 4101
South Building
Washington, DC 20250-0706
Tel: (202) 690-3318
Email: alexis.graves@usda.gov

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8/21/2020

violate the law and subject the violator to civil or criminal penalties. If you believe you have received this message in error, please notify the sender and delete the email immediately.

From: [Saunders, Danielle - NIFA](#)
To: [Angle, Scott - NIFA](#)
Subject: Angle - Flight Options NC
Date: Monday, May 13, 2019 8:16:11 AM
Attachments: [Angle - Flight Options NC.docx](#)

Hello Dr. Angle,

Please let me know which option you prefer for your site visit to North Carolina.

Scott Angle – Site Visits - #1
 Durham, NC
 05/15/19 – 05/17/19

Option 1



05:13p DCA → 06:58p CLT	Nonstop	1h 45m	 Hide Fares Lesser policy violation
06:07p CLT → 07:42p DCA	Nonstop	1h 35m	

Govt. fare(s) available [Hide all details ^](#)

DEPART ✈ **Wed, May 15** – Washington, DC to Charlotte, NC [Hide details ^](#)

Wed, May 15	05:13p DCA → 06:58p CLT	1h 45m	American Airlines 443 View seats Airbus Industrie A320-100/200 / 142 lbs CO ₂
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RETURN ✈ **Fri, May 17** – Charlotte, NC to Washington, DC [Hide details ^](#)

Fri, May 17	06:07p CLT → 07:42p DCA	1h 35m	American Airlines 1855 View seats Airbus Industrie A320-100/200 / 142 lbs CO ₂
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Fare Options	Free Checked Bags	Refundable	 \$633.10 Lesser policy violation
Economy (L) / Economy (V) Rules / Fare Details	View: American Airlines	No	

Option 2 - **Leave later on the 15th



07:55p DCA → 09:38p CLT	Nonstop	1h 43m	 Hide Fares
06:07p CLT → 07:42p DCA	Nonstop	1h 35m	

\$633.10

Lesser policy violation

Govt. fare(s) available / Least Cost Logical Fare [Hide all details ^](#)

DEPART ✕ **Wed, May 15** – Washington, DC to Charlotte, NC [Hide details ^](#)

Wed, May 15	07:55p DCA → 09:38p CLT	1h 43m	American Airlines 4573 View seats
Embraer E-175			

RETURN ✕ **Fri, May 17** – Charlotte, NC to Washington, DC [Hide details ^](#)

Fri, May 17	06:07p CLT → 07:42p DCA	1h 35m	American Airlines 1855 View seats
Airbus Industrie A320-100/200			

Fare Options	Free Checked Bags	Refundable		
Economy (L) / Economy (V) Rules / Fare Details	View: American Airlines	No		\$633.10
Lesser policy violation				
Govt. Contract Discounted Rules / Fare Details	View: American Airlines	Yes Fees may apply		\$701.10

From: [Saunders, Danielle - NIFA](#)
To: [Angle, Scott - NIFA](#)
Subject: Angle - Flight Options Mutli City
Date: Monday, May 13, 2019 4:23:58 PM
Attachments: [Angle - Flight Options Mutli City.docx](#)

Hello Dr. Angle,

Please see the attached constructed itinerary. Please let me know which you prefer, if you don't like what you see I will pull some more in the morning.

Thanks,
Danielle

Scott Angle – Site Visits - #2 & #3
 Durham, NC
 05/15/19 – 05/17/19
 INDIANAPOLIS, FAYETTEVILLE, KANSAS CITY

Option 1 – Constructed – returning the night of May 22nd



01:35p DCA → 05:44p IND 1 stop ORD 4h 09m

06:20p IND → 09:22p MCI 1 stop ORD 4h 02m

06:20p MCI → 11:55p DCA 1 stop ORD 4h 35m

[Remove](#) ✕



\$633.40

Significant policy violation

[Hide all details](#) ^

DEPART ✕ **Sun, May 19** – Washington, DC to Indianapolis, IN / 44m layover in Chicago, IL [Hide details](#) ^

Sun, May 19 01:35p DCA → 02:55p ORD 2h 20m United 5798 [View seats](#)
E7W

Layover in Chicago, IL  44m *Chicago O'Hare Intl Airport*

03:39p ORD → 05:44p IND 1h 05m United 5484 [View seats](#)
E7W

DEPART ✕ **Tue, May 21** – Indianapolis, IN to Kansas City, MO / 1h 03m layover in Chicago, IL [Hide details](#) ^

Tue, May 21 06:20p IND → 06:44p ORD 1h 24m United 5441 [View seats](#)
E7W / 93 lbs CO₂

Layover in Chicago, IL 1h 03m *Chicago O'Hare Intl Airport*

07:47p ORD → 09:22p MCI 1h 35m United 1498 [View seats](#)
Airbus Industrie A320-100/200 / 172 lbs CO₂

DEPART ✕ **Wed, May 22** – Kansas City, MO to Washington, DC / 1h 07m layover in Chicago, IL [Hide details](#) ^

Wed, May 22 06:20p MCI → 07:58p ORD 1h 38m United 4501 [View seats](#)
Canadair Regional Jet 700 / 172 lbs CO₂

Layover in Chicago, IL 1h 07m *Chicago O'Hare Intl Airport*

09:05p ORD → 11:55p DCA 1h 50m United 788 [View seats](#)
Change Aircraft Enroute / 262 lbs CO₂

Fare Details	Free Checked Bags	Refundable	
Non-Contract Government Rules / Fare Details	0	Yes Fees may apply	 \$633.40

Option 2 - **Constructed leave early morning on May 23rd

 American Airlines

01:00p DCA → 05:14p IND

1 stop ORD

4h 14m

 United

06:20p IND → 09:22p MCI

1 stop ORD

4h 02m

 American Airlines

06:00a MCI → 09:29a DCA

Nonstop

2h 29m



[Remove](#)

\$552.30

[Hide Fares](#)

Lesser policy violation

Govt. fare(s) available

[Hide all details](#)

DEPART

✈ Sun, May 19 – Washington, DC to Indianapolis, IN / 1h 03m layover in Chicago, IL

[Hide details](#)

Sun, May 19

01:00p DCA → 02:12p ORD

2h 12m

American Airlines 791 [View seats](#)
Boeing 737-800 / 262 lbs CO₂

Layover in Chicago, IL

1h 03m

Chicago O'Hare Intl Airport

03:15p ORD → 05:14p IND

59m

American Airlines 3595 [View seats](#)
Embraer RJ145 / 93 lbs CO₂

DEPART

✈ Tue, May 21 – Indianapolis, IN to Kansas City, MO / 1h 03m layover in Chicago, IL

[Hide details](#)

Tue, May 21

06:20p IND → 06:44p ORD

1h 24m

United 5441 [View seats](#)
E7W / 93 lbs CO₂

Layover in Chicago, IL

1h 03m

Chicago O'Hare Intl Airport

07:47p ORD → 09:22p MCI

1h 35m

United 1498 [View seats](#)
Airbus Industrie A320-100/200 / 172 lbs CO₂

DEPART

✈ Thu, May 23 – Kansas City, MO to Washington, DC

[Hide details](#)

Thu, May 23

06:00a MCI → 09:29a DCA

2h 29m

American Airlines 4429 [View seats](#)
Embraer E-175 / 406 lbs CO₂

Fare Options

Free Checked Bags

Refundable

Govt. Contract Discounted
[Rules / Fare Details](#)

[View: American Airlines](#)
[View: United](#)

Yes
Fees may apply



\$552.30

From: [Concur Travel](#)
To: danielle.saunders@nifa.usda.gov; scott.angle@nifa.usda.gov; danielle.saunders@nifa.usda.gov
Subject: Concur Itinerary 05/15/2019: S ANGLE - SITE VISIT (RALEIGH - DURHAM, NC) (b)(6)
Date: Tuesday, May 14, 2019 10:20:18 AM
Attachments: [DCA-RDU.ics](#)
[RDU-DCA.ics](#)

Trip Overview

Trip Name: S ANGLE - SITE VISIT (RALEIGH - DURHAM, NC)
Start Date: May 15, 2019
End Date: May 17, 2019
Created: May 13, 2019, Danielle Saunders (Modified: May 14, 2019)
Description: Site Visit - Director to join others for first of three site visits for agency relocation.
Trip Purpose: P2
Agency Record Locator: (b)(6)
Passengers: Jay S Angle
Total Estimated Cost: \$597.30 USD
Agency Name: BCD - USDA

Reservations

Wednesday, May 15, 2019



Flight Washington, DC (DCA) to Raleigh/Durham, NC (RDU)

Delta 6224

Operated by: GOJET AIRLINES DBA DELTA CONNECTION

Departure: 08:10 PM

Seat: 09A (Confirmed)
 Washington D.C. Ronald Reagan
 National Airport (DCA)

Confirmation: (b)(6)

Status: **Confirmed**
 Air Frequent Flyer Number: (b)(6)
 (b)(6)

Arrival: 09:30 PM

Raleigh/Durham Airport (RDU)

Additional Details

Distance: 227 miles
 Emissions: 120.3 bs CO₂
 Cabin: Economy (K)

Remarks

FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
 CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
 PLEASE CHECK WWW.DELTA.COM



Friday, May 17, 2019



Flight Raleigh/Durham, NC (RDU) to Atlanta, GA (ATL)

Delta 2034

Departure: 04:32 PM**Seat: 17A (Confirmed)**

Raleigh/Durham Airport (RDU)

Confirmation: (b)(6)Status: **Confirmed**

Air Frequent Flyer Number: (b)(6)

Arrival: 06:00 PMAtlanta Hartsfield-Jackson Intl Airport
(ATL)**Additional Details**

Distance: 355 miles

Emissions: 152.6 bs CO₂

Cabin: Economy (B)



1 hr, 50 min layover at Atlanta Hartsfield-Jackson Intl Airport (ATL)

Flight Atlanta, GA (ATL) to Washington, DC (DCA)**Delta 1838****Departure: 07:50 PM****Seat: 20D (Confirmed)**Atlanta Hartsfield-Jackson Intl Airport
(ATL)**Confirmation:** (b)(6)Status: **Confirmed**

Air Frequent Flyer Number: (b)(6)

Arrival: 09:41 PMWashington D.C. Ronald Reagan
National Airport (DCA)**Additional Details**

Distance: 546 miles

Emissions: 234.8 bs CO₂

Cabin: Economy (B)

**Total Estimated Cost****Air****Airfare quoted amount:** \$520.93 USD**Taxes and fees:** \$76.37 USD**Total Estimated Cost:** \$597.30 USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/CPF YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN

ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

AISLE PREFERRED SEATING NOT AVAILABLE AT TIME OF BOOKING.
SEATING RESTRICTED TO AIRPORT CHECK IN ONLY
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.
PLEASE CHECK AT THE GATE FOR YOUR DESIRED SEATING.
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

Subject: Flight# DL6224 from DCA -> RDU (1 hour and 20 mins.)

Start: Wed 5/15/2019 8:10 PM

End: Wed 5/15/2019 9:30 PM

Recurrence: (none)

Importance: High

Trip Overview

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Trip Name: S ANGLE - SITE VISIT (RALEIGH - DURHAM, NC) Start Date: May 15, 2019 End Date: May 17, 2019

Created: May 13, 2019, Danielle Saunders (Modified: May 14, 2019)

Description: Site Visit - Director to join others for first of three site visits for agency relocation.

Trip Purpose: P2

Agency Record Locator: (b)(6)

Passengers: Jay S Angle

Total Estimated Cost: \$ 597.30 USD

Agency Name: BCD - USDA

#### Reservations

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Wednesday, May 15, 2019

Flight Washington, DC (DCA) to Raleigh/Durham, NC (RDU)

.....

Delta 6224

Operated by: GOJET AIRLINES DBA DELTA CONNECTION

Departure: 08:10 PM

Seat: 09A (Confirmed)

Washington D.C. Ronald Reagan National Airport (DCA)

Arrival: 09:30 PM

Raleigh/Durham Airport (RDU)

Confirmation: (b)(6)

Status: Confirmed

Air Frequent Flyer Number: (b)(6)

Distance: 227 miles

Emissions: 120.3 lbs CO₂

Cabin: Economy (K)

Remarks

FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE

CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.

PLEASE CHECK WWW.DELTA.COM

Friday, May 17, 2019

Flight Raleigh/Durham, NC (RDU) to Atlanta, GA (ATL)
 ~~~~~

Delta 2034

Departure: 04:32 PM  
 Seat: 17A (Confirmed)  
 Raleigh/Durham Airport (RDU)  
 Arrival: 06:00 PM  
 Atlanta Hartsfield-Jackson Intl Airport (ATL)  
 Confirmation: (b)(6)  
 Status: Confirmed  
 Air Frequent Flyer Number: (b)(6)  
 Distance: 355 miles  
 Emissions: 152.6 lbs CO<sub>2</sub>  
 Cabin: Economy (B)

1 hr, 50 min layover at Atlanta Hartsfield-Jackson Intl Airport (ATL)

Flight Atlanta, GA (ATL) to Washington, DC (DCA)  
 ~~~~~

Delta 1838

Departure: 07:50 PM
 Seat: 20D (Confirmed)
 Atlanta Hartsfield-Jackson Intl Airport (ATL)
 Arrival: 09:41 PM
 Washington D.C. Ronald Reagan National Airport (DCA)
 Confirmation: (b)(6)
 Status: Confirmed
 Air Frequent Flyer Number: (b)(6)
 Distance: 546 miles
 Emissions: 234.8 lbs CO₂
 Cabin: Economy (B)

Total Estimated Cost
 ~~~~~

Air

Airfare quoted amount: \$ 520.93 USD  
 Taxes and fees: \$ 76.37 USD  
 Total Estimated Cost: \$ 597.30 USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE

ISSUED.

Remarks

~~~~~

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120 FOR

OUTSIDE THE US CALL COLLECT 770-829-2603 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO

ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE

PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S

BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.

THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR

TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE

SEPARATE AIR TICKETS.

AISLE PREFERRED SEATING NOT AVAILABLE AT TIME OF BOOKING.

SEATING RESTRICTED TO AIRPORT CHECK IN ONLY ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP

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INTERNATIONAL CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL WITH YOUR TRAVEL

CONSULTANT OR THE AIRLINES WEBSITE.

PLEASE CHECK AT THE GATE FOR YOUR DESIRED SEATING.

DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

Subject: Flight# DL2034 from RDU -> ATL (1 hour and 28 mins.) Layover of
1 hour and 50 mins.
Flight# 1838 from ATL -> DCA (1 hour and 51 mins.)

Start: Fri 5/17/2019 4:32 PM
End: Fri 5/17/2019 9:41 PM

Recurrence: (none)

Importance: High

Trip Overview

~~~~~

Trip Name: S ANGLE - SITE VISIT (RALEIGH - DURHAM, NC) Start Date: May 15, 2019 End  
Date: May 17,  
2019

Created: May 13, 2019, Danielle Saunders (Modified: May 14, 2019)

Description: Site Visit - Director to join others for first of three site visits  
for agency relocation.

Trip Purpose: P2

Agency Record Locator: (b)(6)

Passengers: Jay S Angle

Total Estimated Cost: \$ 597.30 USD

Agency Name: BCD - USDA

#### Reservations

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Wednesday, May 15, 2019

Flight Washington, DC (DCA) to Raleigh/Durham, NC (RDU)

~~~~~

Delta 6224

Operated by: GOJET AIRLINES DBA DELTA CONNECTION

Departure: 08:10 PM

Seat: 09A (Confirmed)

Washington D.C. Ronald Reagan National Airport (DCA)

Arrival: 09:30 PM

Raleigh/Durham Airport (RDU)

Confirmation: (b)(6)

Status: Confirmed

Air Frequent Flyer Number: (b)(6)

Distance: 227 miles

Emissions: 120.3 lbs CO 2

Cabin: Economy (K)

Remarks

FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE

CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.  
PLEASE CHECK WWW.DELTA.COM

Friday, May 17, 2019  
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Flight Raleigh/Durham, NC (RDU) to Atlanta, GA (ATL)  
.....

Delta 2034

Departure: 04:32 PM  
Seat: 17A (Confirmed)  
Raleigh/Durham Airport (RDU)  
Arrival: 06:00 PM  
Atlanta Hartsfield-Jackson Intl Airport (ATL)  
Confirmation: (b)(6)  
Status: Confirmed  
Air Frequent Flyer Number: (b)(6)  
Distance: 355 miles  
Emissions: 152.6 lbs CO<sub>2</sub>  
Cabin: Economy (B)

1 hr, 50 min layover at Atlanta Hartsfield-Jackson Intl Airport (ATL)

Flight Atlanta, GA (ATL) to Washington, DC (DCA)  
.....

Delta 1838

Departure: 07:50 PM  
Seat: 20D (Confirmed)  
Atlanta Hartsfield-Jackson Intl Airport (ATL)  
Arrival: 09:41 PM  
Washington D.C. Ronald Reagan National Airport (DCA)  
Confirmation: (b)(6)  
Status: Confirmed  
Air Frequent Flyer Number: (b)(6)  
Distance: 546 miles  
Emissions: 234.8 lbs CO<sub>2</sub>  
Cabin: Economy (B)

Total Estimated Cost  
~~~~~

Air

Airfare quoted amount: \$ 520.93 USD
Taxes and fees: \$ 76.37 USD
Total Estimated Cost: \$ 597.30 USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

Remarks

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\*\*\*\*\*

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\*\*\*\*\*

AISLE PREFERRED SEATING NOT AVAILABLE AT TIME OF BOOKING.

SEATING RESTRICTED TO AIRPORT CHECK IN ONLY ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP

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CONSULTANT OR THE AIRLINES WEBSITE.

PLEASE CHECK AT THE GATE FOR YOUR DESIRED SEATING.

DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

**From:** [USDA@BCDTRAVEL.COM](mailto:USDA@BCDTRAVEL.COM)  
**To:** [USDA@BCDTRAVEL.COM](mailto:USDA@BCDTRAVEL.COM); [SCOTT.ANGLE@NIFA.USDA.GOV](mailto:SCOTT.ANGLE@NIFA.USDA.GOV); [DANIELLE.SAUNDERS@NIFA.USDA.GOV](mailto:DANIELLE.SAUNDERS@NIFA.USDA.GOV)  
**Subject:** Travel Receipt for ANGLE/JAY S Travel Date 15May  
**Date:** Monday, May 13, 2019 4:12:48 PM  
**Attachments:** [Travel Receipt Communication Attachment - \(b\)\(6\) - May 15 2019.PDF](#)



Printer Friendly

## GET READY! Here is the itinerary for your upcoming trip.

By way of accessing and/or utilizing any of our services, you acknowledge that your personal data will be used in accordance with BCD's [Global Privacy Policy](#).

| Raleigh / Durham, North Carolina, United States |                                                                                                       |
|-------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| <b>Passenger</b><br><b>ANGLE JAY S</b>          | <b>Agency Record Locator</b><br><b>(b)(6)</b><br><b>Reference number by traveler</b><br><b>(b)(6)</b> |

| Ticket Receipt                                  |                |                      | Total Amount: 358.51 USD |
|-------------------------------------------------|----------------|----------------------|--------------------------|
| <b>Date</b>                                     | <b>From/To</b> | <b>Flight/Vendor</b> | <b>Status</b>            |
| Wednesday, May 15 2019                          | DCA-RDU        | Delta Air Lines 6224 | Confirmed                |
| Operated By GOJET AIRLINES DBA DELTA CONNECTION |                |                      |                          |
| Friday, May 17 2019                             | RDU-DCA        | Delta Air Lines 6264 | Confirmed                |
| Operated By GOJET AIRLINES DBA DELTA CONNECTION |                |                      |                          |
| ElectronicTicket Number                         | Invoice Number | Form of Payment      | <b>Ticket Amount</b>     |
| 0067295662711                                   | EZ0105004      | (b)(6)               | 348.60 USD               |
| Service Fee Number                              |                | Form of Payment      | <b>Fee Amount</b>        |
| 8900752401409                                   |                | (b)(6)               | 9.91 USD                 |
| Service Fee Details                             |                |                      | Fee Amount Details       |
| Service Fee Amount                              |                |                      | 9.91 USD                 |

| Travel Summary             |         |               |           |                   |            |                   |
|----------------------------|---------|---------------|-----------|-------------------|------------|-------------------|
| Date                       | From/To | Flight/Vendor | Status    | Depart/Arrive     | Class/Type | Baggage Allowance |
| <a href="#">05/15/2019</a> | DCA-RDU | DL 6224*      | Confirmed | 08:10 PM/09:30 PM | Economy/K  | 0PC               |
| <a href="#">05/17/2019</a> | RDU-DCA | DL 6264*      | Confirmed | 06:20 PM/07:35 PM | Economy/K  | 0PC               |

| Flight                                                           |  | Total duration<br>1 h 20 min                                         | Not working? |
|------------------------------------------------------------------|--|----------------------------------------------------------------------|--------------|
| <b>Delta Air Lines DL6224</b><br><a href="#">Online check-in</a> |  | <b>Airline Record Locator</b> G6G2CA<br><b>Loyalty Number</b> (b)(6) |              |



# DCA

Ronald Reagan National  
Washington, District of  
Columbia, United States



1 h 20 min  
227 miles  
365 kilometers

# RDU

Raleigh-Durham International  
Airport  
Raleigh / Durham, North  
Carolina, United States

**Departure**

Wednesday  
May 15 2019

[Weather](#)**8:10 PM**

Terminal B

**Seat****16A Confirmed**

Economy  
Confirmed

**Arrival**

Wednesday  
May 15 2019

[Weather](#)**9:30 PM**

Terminal 2

**\*Operated By: Gojet Airlines Dba Delta Connection**

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

**Flight**

Total duration  
1 h 15 min

[Not working?](#)**Delta Air Lines DL6264**[Online check-in](#)**Airline Record Locator G6G2CA**Loyalty Number **(b)(6)**

# RDU

Raleigh-Durham International  
Airport  
Raleigh / Durham, North  
Carolina, United States



1 h 15 min  
227 miles  
365 kilometers

# DCA

Ronald Reagan National  
Washington, District of  
Columbia, United States

**Departure**

Friday  
May 17 2019

[Weather](#)**6:20 PM**

Terminal 2

**Seat****08B (Aisle) Confirmed**

Economy  
Confirmed

**Arrival**

Friday  
May 17 2019

[Weather](#)**7:35 PM**

Terminal B

**\*Operated By: Gojet Airlines Dba Delta Connection**

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

13May/03:12PM

|  Additional trip information |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Baggage Policy                                                                                                | <p>TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. <b>Please visit the operating carrier website of your ticketed itinerary for applicable fees.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Hazardous Materials                                                                                           | <p><b>Advice to Passengers</b></p> <p><b>Transportation of Hazardous Materials</b></p> <p>Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.</p> <p><b>Forbidden Dangerous Items Examples:</b></p> <p>Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.</p> <p><b>Note:</b> Spare batteries and fuel cells are not permitted in checked or hold baggage. These items <b>MUST</b> be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.</p> |

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## Raleigh / Durham, North Carolina, United States

## Passenger

ANGLE JAY S

## Agency Record Locator

(b)(6)

## Reference number by traveler

(b)(6)



## Ticket Receipt

Total Amount: 358.51 USD

| Date                                            | From/To        | Flight/Vendor        | Status             |
|-------------------------------------------------|----------------|----------------------|--------------------|
| Wednesday, May 15 2019                          | DCA-RDU        | Delta Air Lines 6224 | Confirmed          |
| Operated By GOJET AIRLINES DBA DELTA CONNECTION |                |                      |                    |
| Friday, May 17 2019                             | RDU-DCA        | Delta Air Lines 6264 | Confirmed          |
| Operated By GOJET AIRLINES DBA DELTA CONNECTION |                |                      |                    |
| ElectronicTicket Number                         | Invoice Number | Form of Payment      | Ticket Amount      |
| 0067295662711                                   | EZ0105004      | (b)(6)               | 348.60 USD         |
| Service Fee Number                              |                | Form of Payment      | Fee Amount         |
| 8900752401409                                   |                | (b)(6)               | 9.91 USD           |
| Service Fee Details                             |                |                      | Fee Amount Details |
| Service Fee Amount                              |                |                      | 9.91 USD           |



## Travel Summary

| Date                       | From/To | Flight/Vendor | Status    | Depart/Arrive     | Class/Type | Baggage Allowance |
|----------------------------|---------|---------------|-----------|-------------------|------------|-------------------|
| <a href="#">05/15/2019</a> | DCA-RDU | DL 6224*      | Confirmed | 08:10 PM/09:30 PM | Economy/K  | 0PC               |
| <a href="#">05/17/2019</a> | RDU-DCA | DL 6264*      | Confirmed | 06:20 PM/07:35 PM | Economy/K  | 0PC               |



## Flight

Total duration  
1 h 20 min

Not working?

**Delta Air Lines DL6224**[Online check-in](#)**Airline Record Locator G6G2CA**Loyalty Number **(b)(6)****DCA**Ronald Reagan National  
Washington, District of  
Columbia, United States1 h 20 min  
227 miles  
365 kilometers**RDU**Raleigh-Durham International  
Airport  
Raleigh / Durham, North  
Carolina, United States**Departure****Wednesday  
May 15 2019****Weather****8:10 PM****Terminal B****Seat****16A Confirmed**Economy  
**Confirmed****Arrival****Wednesday  
May 15 2019****Weather****9:30 PM****Terminal 2****\*Operated By: Gojet Airlines Dba Delta Connection**

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

Equipment: Canadair Regional Jet 700

Baggage Allowance: 0PC

**Notes:**FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE  
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.  
PLEASE CHECK [WWW.DELTA.COM](http://WWW.DELTA.COM)

|                                                                                                                                                                                                                                |                                                                                                                                      |                                                                                                    |                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
|  <b>Flight</b>                                                                                                                                |                                                                                                                                      | Total duration<br>1 h 15 min                                                                       |  <a href="#">Not working?</a> |
| <b>Delta Air Lines DL6264</b><br><a href="#">Online check-in</a>                                                                                                                                                               |                                                                                                                                      | <b>Airline Record Locator G6G2CA</b><br>Loyalty Number <b>(b)(6)</b>                               |                                                                                                                  |
| <h1>RDU</h1> <p>Raleigh-Durham International<br/>Airport<br/>Raleigh / Durham, North<br/>Carolina, United States</p>                                                                                                           |  <p>1 h 15 min<br/>227 miles<br/>365 kilometers</p> | <h1>DCA</h1> <p>Ronald Reagan National<br/>Washington, District of<br/>Columbia, United States</p> |                                                                                                                  |
| <b>Departure</b><br>Friday<br>May 17 2019<br><u>Weather</u><br><b>6:20 PM</b><br>Terminal 2                                                                                                                                    | <b>Seat</b><br><b>08B (Aisle) Confirmed</b><br><br>Economy<br>Confirmed                                                              | <b>Arrival</b><br>Friday<br>May 17 2019<br><u>Weather</u><br><b>7:35 PM</b><br>Terminal B          |                                                                                                                  |
| <p>✈ <b>*Operated By: Gojet Airlines DbA Delta Connection</b><br/>         CO2 Emissions: 124.85 lbs/56.75 kgs<br/>         Non-stop<br/>         Equipment: Canadair Regional Jet 700<br/>         Baggage Allowance: 0PC</p> |                                                                                                                                      |                                                                                                    |                                                                                                                  |

## Remarks

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THE BCD TRAVEL TEAM AT 1-800-877-6120  
FOR OUTSIDE THE US CALL COLLECT 770-829-2603  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

\*\*\*\*\*

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/CPY YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

\*\*\*\*\*

AISLE PREFERRED SEATING NOT AVAILABLE AT TIME OF BOOKING.  
SEATING RESTRICTED TO AIRPORT CHECK IN ONLY  
PLEASE CHECK AT THE GATE FOR YOUR DESIRED SEATING.  
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP  
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE  
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL  
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL  
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK  
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

13May/03:12PM

|  Estimated trip total         348.60 USD                                                                                                                                                                                                                               |                                    |                                      |                                     |                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--------------------------------------|-------------------------------------|--------------------|
| Air                                                                                                                                                                                                                                                                                                                                                     | Car                                | Hotel                                | Rail                                | Other              |
| 348.60 USD                                                                                                                                                                                                                                                                                                                                              |                                    |                                      |                                     |                    |
| Fare details: Ticketed                                                                                                                                                                                                                                                                                                                                  |                                    |                                      |                                     |                    |
| Vendor                                                                                                                                                                                                                                                                                                                                                  | Fare information                   | Refund restrictions before departure | Change restrictions after ticketing | Ticket information |
| Air<br>DL6224* 15May<br>DL6264* 17May                                                                                                                                                                                                                                                                                                                   | <b>Total:</b><br><b>USD 348.60</b> | REFUND<br>RESTRICTIONS<br>MAY APPLY  | CHANGE<br>RESTRICTIONS<br>MAY APPLY |                    |
| All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation. |                                    |                                      |                                     |                    |

This email was generated at 13May/8:12 PM UTC

|  Additional trip information |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Baggage Policy</b>                                                                                           | TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.<br>Travelers are responsible for verifying all fees charged by individual carriers.<br><b>Please visit the operating carrier website of your ticketed itinerary for applicable fees.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Hazardous Materials</b>                                                                                      | <b>Advice to Passengers</b><br><br><b>Transportation of Hazardous Materials</b><br><br>Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.<br><br><b>Forbidden Dangerous Items Examples:</b><br><br>Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.<br><br>Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items <b>MUST</b> be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin. |



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**From:** [USDA@BCDTRAVEL.COM](mailto:USDA@BCDTRAVEL.COM)  
**To:** [USDA@BCDTRAVEL.COM](mailto:USDA@BCDTRAVEL.COM); [SCOTT.ANGLE@NIFA.USDA.GOV](mailto:SCOTT.ANGLE@NIFA.USDA.GOV); [DANIELLE.SAUNDERS@NIFA.USDA.GOV](mailto:DANIELLE.SAUNDERS@NIFA.USDA.GOV)  
**Subject:** UPDATED 14May - Travel Receipt for ANGLE/JAY S Travel Date 15May  
**Date:** Tuesday, May 14, 2019 2:44:21 PM  
**Attachments:** [Travel Receipt Communication Attachment - \(b\)\(6\) - May 15 2019.PDF](#)



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| Raleigh / Durham, North Carolina, United States |                                                                                                       |
|-------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| <b>Passenger</b><br><b>ANGLE JAY S</b>          | <b>Agency Record Locator</b><br><b>(b)(6)</b><br><b>Reference number by traveler</b><br><b>(b)(6)</b> |

| Ticket Receipt                                  |                |                        | Total Amount: 384.55 USD |
|-------------------------------------------------|----------------|------------------------|--------------------------|
| <b>Date</b>                                     | <b>From/To</b> | <b>Flight/Vendor</b>   | <b>Status</b>            |
| Wednesday, May 15 2019                          | DCA-RDU        | Delta Air Lines 6224   | Confirmed                |
| Operated By GOJET AIRLINES DBA DELTA CONNECTION |                |                        |                          |
| ElectronicTicket Number                         | Invoice Number | Form of Payment        | <b>Ticket Amount</b>     |
| 0067295662895                                   | EZ0105287      | (b)(6)                 | 174.30 USD               |
| Service Fee Number                              |                | Form of Payment        | <b>Fee Amount</b>        |
| 8900752646240                                   |                | (b)(6)                 | 35.95 USD                |
| Service Fee Details                             |                |                        | Fee Amount Details       |
| Service Fee Amount                              |                |                        | 35.95 USD                |
| <b>Date</b>                                     | <b>From/To</b> | <b>Flight/Vendor</b>   | <b>Status</b>            |
| Friday, May 17 2019                             | RDU-DCA        | American Airlines 5660 | Confirmed                |
| Operated By PSA AIRLINES AS AMERICAN EAGLE      |                |                        |                          |
| ElectronicTicket Number                         | Invoice Number | Form of Payment        | <b>Ticket Amount</b>     |
| 0017295662896                                   | EZ0105288      | (b)(6)                 | 174.30 USD               |

| Travel Summary |         |               |           |                   |            |                   |  |
|----------------|---------|---------------|-----------|-------------------|------------|-------------------|--|
| Date           | From/To | Flight/Vendor | Status    | Depart/Arrive     | Class/Type | Baggage Allowance |  |
| 05/15/2019     | DCA-RDU | DL 6224*      | Confirmed | 08:10 PM/09:30 PM | Economy/K  | 0PC               |  |
| 05/17/2019     | RDU-DCA | AA 5660*      | Confirmed | 03:36 PM/05:09 PM | Economy/G  | 0PC               |  |

|               |                              |                              |
|---------------|------------------------------|------------------------------|
| <b>Flight</b> | Total duration<br>1 h 20 min | <a href="#">Not working?</a> |
|---------------|------------------------------|------------------------------|

**Delta Air Lines DL6224**[Online check-in](#)**Airline Record Locator G6G2CA**

Loyalty Number (b)(6)

**DCA**Ronald Reagan National  
Washington, District of  
Columbia, United States1 h 20 min  
227 miles  
365 kilometers**RDU**Raleigh-Durham International  
Airport  
Raleigh / Durham, North  
Carolina, United States**Departure**Wednesday  
May 15 2019**Weather****8:10 PM**

Terminal B

**Seat****09A (Window) Confirmed**

Economy

Confirmed

**Arrival**Wednesday  
May 15 2019**Weather****9:30 PM**

Terminal 2

**\*Operated By: Gojet Airlines DbA Delta Connection**

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

**Flight**

Total duration

1 h 33 min

**Not working?****American Airlines AA5660**[Online check-in](#)**Airline Record Locator NWHPHV****RDU**Raleigh-Durham International  
Airport  
Raleigh / Durham, North  
Carolina, United States1 h 33 min  
227 miles  
365 kilometers**DCA**Ronald Reagan National  
Washington, District of  
Columbia, United States**Departure**Friday  
May 17 2019**Weather****3:36 PM**

Terminal 2

**Seat****Assigned at Check-in**

Economy

Confirmed

**Arrival**Friday  
May 17 2019**Weather****5:09 PM**

Terminal C

**\*Operated By: Psa Airlines As American Eagle**

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

14May/01:43PM

|  Additional trip information |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Baggage Policy                                                                                                | <p><b>TRAVELER NOTICE</b> - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. <b>Please visit the operating carrier website of your ticketed itinerary for applicable fees.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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## Raleigh / Durham, North Carolina, United States

## Passenger

ANGLE JAY S

## Agency Record Locator

(b)(6)

## Reference number by traveler

(b)(6)



## Ticket Receipt

Total Amount: 384.55 USD

| Date                                            | From/To        | Flight/Vendor        | Status             |
|-------------------------------------------------|----------------|----------------------|--------------------|
| Wednesday, May 15 2019                          | DCA-RDU        | Delta Air Lines 6224 | Confirmed          |
| Operated By GOJET AIRLINES DBA DELTA CONNECTION |                |                      |                    |
| ElectronicTicket Number                         | Invoice Number | Form of Payment      | Ticket Amount      |
| 0067295662895                                   | EZ0105287      | (b)(6)               | 174.30 USD         |
| Service Fee Number                              |                | Form of Payment      | Fee Amount         |
| 8900752646240                                   |                | (b)(6)               | 35.95 USD          |
| Service Fee Details                             |                |                      | Fee Amount Details |
| Service Fee Amount                              |                |                      | 35.95 USD          |

| Date                                       | From/To        | Flight/Vendor          | Status        |
|--------------------------------------------|----------------|------------------------|---------------|
| Friday, May 17 2019                        | RDU-DCA        | American Airlines 5660 | Confirmed     |
| Operated By PSA AIRLINES AS AMERICAN EAGLE |                |                        |               |
| ElectronicTicket Number                    | Invoice Number | Form of Payment        | Ticket Amount |
| 0017295662896                              | EZ0105288      | (b)(6)                 | 174.30 USD    |



## Travel Summary

| Date                       | From/To | Flight/Vendor | Status    | Depart/Arrive     | Class/Type | Baggage Allowance |
|----------------------------|---------|---------------|-----------|-------------------|------------|-------------------|
| <a href="#">05/15/2019</a> | DCA-RDU | DL 6224*      | Confirmed | 08:10 PM/09:30 PM | Economy/K  | 0PC               |
| <a href="#">05/17/2019</a> | RDU-DCA | AA 5660*      | Confirmed | 03:36 PM/05:09 PM | Economy/G  | 0PC               |



## Flight

Total duration  
1 h 20 min

Not working?

**Delta Air Lines DL6224**[Online check-in](#)**Airline Record Locator G6G2CA**Loyalty Number **(b)(6)****DCA**Ronald Reagan National  
Washington, District of  
Columbia, United States1 h 20 min  
227 miles  
365 kilometers**RDU**Raleigh-Durham International  
Airport  
Raleigh / Durham, North  
Carolina, United States**Departure****Wednesday****May 15 2019****Weather****8:10 PM****Terminal B****Seat****09A (Window) Confirmed**

Economy

**Confirmed****Arrival****Wednesday****May 15 2019****Weather****9:30 PM****Terminal 2****\*Operated By: Gojet Airlines Dba Delta Connection**

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

Equipment: Canadair Regional Jet 700

Baggage Allowance: 0PC

**Notes:**FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE  
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.  
PLEASE CHECK [WWW.DELTA.COM](http://WWW.DELTA.COM)



## Flight

Total duration  
1 h 33 min[Not working?](#)**American Airlines AA5660****Airline Record Locator NWHPHV**[Online check-in](#)**RDU****DCA**Raleigh-Durham International  
Airport  
Raleigh / Durham, North  
Carolina, United States1 h 33 min  
227 miles  
365 kilometersRonald Reagan National  
Washington, District of  
Columbia, United States**Departure**Friday  
May 17 2019**Weather****3:36 PM**

Terminal 2

**Seat****Assigned at Check-in**

Economy

**Confirmed****Arrival**Friday  
May 17 2019**Weather****5:09 PM**

Terminal C

**\*Operated By: Psa Airlines As American Eagle**

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

Equipment: Canadair Regional Jet

Baggage Allowance: 0PC

**Notes:**SEAT ASSIGNMENT RESTRICTED TO AIRPORT/ONLINE CHECK-IN.  
FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE  
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.  
PLEASE CHECK [WWW.AA.COM](http://WWW.AA.COM)  
NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

## Remarks

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FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
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\*\*\*\*\*

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/CPY YOUR AIR RESERVATIONS ARE SUBJECT TO  
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RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

\*\*\*\*\*

AISLE PREFERRED SEATING NOT AVAILABLE AT TIME OF BOOKING.  
SEATING RESTRICTED TO AIRPORT CHECK IN ONLY  
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP  
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE  
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL  
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WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.  
AIRFARES ARE ONLY GUARANTEED UPON TICKET ISSUANCE.  
THIS IS A NEGOTIATED FARE VALID ONLY ON BOOKED CARRIER.  
PLEASE CHECK AT THE GATE FOR YOUR DESIRED SEATING.  
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

14May/01:43PM



| Estimated trip total                                                                                                                                                                                                                                                                                                                                    |                                    |                                      |                                     | 348.60 USD         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--------------------------------------|-------------------------------------|--------------------|
| Air                                                                                                                                                                                                                                                                                                                                                     | Car                                | Hotel                                | Rail                                | Other              |
| 348.60 USD                                                                                                                                                                                                                                                                                                                                              |                                    |                                      |                                     |                    |
| Fare details: Ticketed                                                                                                                                                                                                                                                                                                                                  |                                    |                                      |                                     |                    |
| Vendor                                                                                                                                                                                                                                                                                                                                                  | Fare information                   | Refund restrictions before departure | Change restrictions after ticketing | Ticket information |
| Air<br>DL6224* 15May                                                                                                                                                                                                                                                                                                                                    | <b>Total:</b><br><b>USD 174.30</b> | REFUND<br>RESTRICTIONS<br>MAY APPLY  | CHANGE<br>RESTRICTIONS<br>MAY APPLY |                    |
| Air<br>AA5660* 17May                                                                                                                                                                                                                                                                                                                                    | <b>Total:</b><br><b>USD 174.30</b> | REFUND<br>RESTRICTIONS<br>MAY APPLY  | CHANGE<br>RESTRICTIONS<br>MAY APPLY |                    |
| All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation. |                                    |                                      |                                     |                    |

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## Additional trip information

|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Baggage Policy</b>      | <p>TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. <b>Please visit the operating carrier website of your ticketed itinerary for applicable fees.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Hazardous Materials</b> | <p><b>Advice to Passengers</b></p> <p><b>Transportation of Hazardous Materials</b></p> <p>Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.</p> <p><b>Forbidden Dangerous Items Examples:</b></p> <p>Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.</p> <p>Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items <b>MUST</b> be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.</p> |

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**From:** [USDA@BCDTRAVEL.COM](mailto:USDA@BCDTRAVEL.COM)  
**To:** [USDA@BCDTRAVEL.COM](mailto:USDA@BCDTRAVEL.COM); [SCOTT.ANGLE@NIFA.USDA.GOV](mailto:SCOTT.ANGLE@NIFA.USDA.GOV); [DANIELLE.SAUNDERS@NIFA.USDA.GOV](mailto:DANIELLE.SAUNDERS@NIFA.USDA.GOV)  
**Subject:** Travel Itinerary for ANGLE / JAY S  
**Date:** Tuesday, May 14, 2019 1:51:24 PM  
**Attachments:** [Itinerary Communication Attachment - \(b\)\(6\) - May 15 2019.PDF](#)



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## GET READY! Here is the itinerary for your upcoming trip.

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### Raleigh / Durham, North Carolina, United States

#### Passenger

**ANGLE JAY S**

#### Agency Record Locator

(b)(6)

#### Reference number by traveler

(b)(6)

### Travel Summary

| Date                       | From/To | Flight/Vendor | Status    | Depart/Arrive     | Class/Type | Baggage Allowance |
|----------------------------|---------|---------------|-----------|-------------------|------------|-------------------|
| <a href="#">05/15/2019</a> | DCA-RDU | DL 6224*      | Confirmed | 08:10 PM/09:30 PM | Economy/K  | 0PC               |
| <a href="#">05/17/2019</a> | RDU-ATL | DL 2034       | Confirmed | 04:32 PM/06:00 PM | Economy/B  | 0PC               |
| <a href="#">05/17/2019</a> | ATL-DCA | DL 1838       | Confirmed | 07:50 PM/09:41 PM | Economy/B  | 0PC               |

### Flight

Total duration  
1 h 20 min

**Delta Air Lines DL6224**

**Airline Record Locator G6G2CA**

Loyalty Number (b)(6)

**DCA**

Ronald Reagan National  
Washington, District of  
Columbia, United States



1 h 20 min  
227 miles  
365 kilometers

**RDU**

Raleigh-Durham International  
Airport  
Raleigh / Durham, North  
Carolina, United States

**Departure**  
Wednesday

**Seat**

**Arrival**  
Wednesday

May 15 2019

[Weather](#)

8:10 PM

Terminal B

09A (Window) Confirmed

Economy

Confirmed

May 15 2019

[Weather](#)

9:30 PM

Terminal 2

\*Operated By: Gojet Airlines DbA Delta Connection

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop



## Flight

Total duration

5 h 9 min

Delta Air Lines DL2034

Airline Record Locator G6G2CA

Loyalty Number (b)(6)

RDU

Raleigh-Durham International  
Airport  
Raleigh / Durham, North  
Carolina, United States1 h 28 min  
355 miles  
571 kilometers

ATL

Hartsfield-Jackson ATL  
Atlanta, Georgia, United  
States

Departure

Friday

May 17 2019

[Weather](#)

4:32 PM

Terminal 2

Seat

17A (Window) Confirmed

Economy

Confirmed

Arrival

Friday

May 17 2019

[Weather](#)

6:00 PM

Terminal South



CO2 Emissions: 156.2 lbs/71 kgs

Non-stop



## Layover

1 h 49 min

Delta Air Lines DL1838

Airline Record Locator G6G2CA

Loyalty Number (b)(6)

ATL

Hartsfield-Jackson ATL  
Atlanta, Georgia, United  
States1 h 51 min  
546 miles  
879 kilometers

DCA

Ronald Reagan National  
Washington, District of  
Columbia, United States

Departure

Seat

Arrival

|                                                                                                                                   |                                                           |                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Friday</b><br><b>May 17 2019</b><br><u><b>Weather</b></u><br><b>7:50 PM</b><br><b>Terminal South</b>                           | <b>20F (Window) Confirmed</b><br><br>Economy<br>Confirmed | <b>Friday</b><br><b>May 17 2019</b><br><u><b>Weather</b></u><br><b>9:41 PM</b><br><b>Terminal B</b> |
|  CO2 Emissions: 240.24 lbs/109.2 kgs<br>Non-stop |                                                           |                                                                                                     |

14May/12:51PM

|  <b>Additional trip information</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Baggage Policy</b>                                                                                                | <b>TRAVELER NOTICE</b> - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. <b>Please visit the operating carrier website of your ticketed itinerary for applicable fees.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Hazardous Materials</b>                                                                                           | <b>Advice to Passengers</b><br><b>Transportation of Hazardous Materials</b><br>Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.<br><b>Forbidden Dangerous Items Examples:</b><br>Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.<br><b>Note:</b> Spare batteries and fuel cells are not permitted in checked or hold baggage. These items <b>MUST</b> be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin. |

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cessation of operations, breakdown in machinery or equipment, or changes in fares, itineraries, or schedules; and/or (ii) acts of God, dangers incident to the sea, fires, acts of government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).



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## Raleigh / Durham, North Carolina, United States

## Passenger

ANGLE JAY S

## Agency Record Locator

(b)(6)

## Reference number by traveler

(b)(6)



## Travel Summary

| Date                       | From/To | Flight/Vendor | Status    | Depart/Arrive     | Class/Type | Baggage Allowance |
|----------------------------|---------|---------------|-----------|-------------------|------------|-------------------|
| <a href="#">05/15/2019</a> | DCA-RDU | DL 6224*      | Confirmed | 08:10 PM/09:30 PM | Economy/K  | 0PC               |
| <a href="#">05/17/2019</a> | RDU-ATL | DL 2034       | Confirmed | 04:32 PM/06:00 PM | Economy/B  | 0PC               |
| <a href="#">05/17/2019</a> | ATL-DCA | DL 1838       | Confirmed | 07:50 PM/09:41 PM | Economy/B  | 0PC               |

| ✈ Flight                                                                                                                                                                        |                                                                                                                                      | Total duration<br>1 h 20 min                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| <b>Delta Air Lines DL6224</b>                                                                                                                                                   |                                                                                                                                      | <b>Airline Record Locator G6G2CA</b><br>Loyalty Number (b)(6)                                                     |
| <h1>DCA</h1>                                                                                                                                                                    |  <p>1 h 20 min<br/>227 miles<br/>365 kilometers</p> | <h1>RDU</h1>                                                                                                      |
| Ronald Reagan National<br>Washington, District of<br>Columbia, United States                                                                                                    |                                                                                                                                      | Raleigh-Durham International<br>Airport<br>Raleigh / Durham, North<br>Carolina, United States                     |
| <b>Departure</b><br><b>Wednesday</b><br><b>May 15 2019</b><br><u>Weather</u><br><b>8:10 PM</b><br><b>Terminal B</b>                                                             | <b>Seat</b><br><b>09A (Window) Confirmed</b><br><br>Economy<br>Confirmed                                                             | <b>Arrival</b><br><b>Wednesday</b><br><b>May 15 2019</b><br><u>Weather</u><br><b>9:30 PM</b><br><b>Terminal 2</b> |
| ✈ <b>*Operated By: Gojet Airlines Dba Delta Connection</b><br>CO2 Emissions: 124.85 lbs/56.75 kgs<br>Non-stop<br>Equipment: Canadair Regional Jet 700<br>Baggage Allowance: 0PC |                                                                                                                                      |                                                                                                                   |

| ✈ Flight                                                                                      |                                                                                                                                        | Total duration<br>5 h 9 min                                   |
|-----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| <b>Delta Air Lines DL2034</b>                                                                 |                                                                                                                                        | <b>Airline Record Locator G6G2CA</b><br>Loyalty Number (b)(6) |
| <h1>RDU</h1>                                                                                  |  <p>1 h 28 min<br/>355 miles<br/>571 kilometers</p> | <h1>ATL</h1>                                                  |
| Raleigh-Durham International<br>Airport<br>Raleigh / Durham, North<br>Carolina, United States |                                                                                                                                        | Hartsfield-Jackson ATL<br>Atlanta, Georgia, United States     |
| <b>Departure</b><br><b>Friday</b><br><b>May 17 2019</b>                                       | <b>Seat</b><br><b>17A (Window) Confirmed</b>                                                                                           | <b>Arrival</b><br><b>Friday</b><br><b>May 17 2019</b>         |

Weather  
**4:32 PM**  
 Terminal 2

Economy  
 Confirmed

Weather  
**6:00 PM**  
 Terminal South

✈ CO2 Emissions: 156.2 lbs/71 kgs  
 Non-stop  
 Equipment: Boeing (Douglas) MD-88  
 Baggage Allowance: OPC

✈ Layover 1 h 49 min

**Delta Air Lines DL1838**

Airline Record Locator **G6G2CA**  
 Loyalty Number **(b)(6)**

**ATL**

Hartsfield-Jackson ATL  
 Atlanta, Georgia, United States



1 h 51 min  
 546 miles  
 879 kilometers

**DCA**

Ronald Reagan National  
 Washington, District of  
 Columbia, United States

Departure  
 Friday  
 May 17 2019

Weather  
**7:50 PM**  
 Terminal South

Seat  
**20F (Window) Confirmed**

Economy  
 Confirmed

Arrival  
 Friday  
 May 17 2019

Weather  
**9:41 PM**  
 Terminal B

✈ CO2 Emissions: 240.24 lbs/109.2 kgs  
 Non-stop  
 Equipment: Airbus Industrie A321  
 Baggage Allowance: OPC



## Remarks

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FOR OUTSIDE THE US CALL COLLECT 770-829-2603  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

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PROGRAM/CPY YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

\*\*\*\*\*

AISLE PREFERRED SEATING NOT AVAILABLE AT TIME OF BOOKING.  
SEATING RESTRICTED TO AIRPORT CHECK IN ONLY  
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP  
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE  
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL  
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL  
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.  
PLEASE CHECK AT THE GATE FOR YOUR DESIRED SEATING.  
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

14May/12:51PM

|  Estimated trip total           597.30 USD                                                                                                                                                                                                                             |                                    |                                      |                                     |                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--------------------------------------|-------------------------------------|--------------------|
| Air                                                                                                                                                                                                                                                                                                                                                     | Car                                | Hotel                                | Rail                                | Other              |
| 597.30 USD                                                                                                                                                                                                                                                                                                                                              |                                    |                                      |                                     |                    |
| Fare details: Not guaranteed until ticketed                                                                                                                                                                                                                                                                                                             |                                    |                                      |                                     |                    |
| Vendor                                                                                                                                                                                                                                                                                                                                                  | Fare information                   | Refund restrictions before departure | Change restrictions after ticketing | Ticket information |
| Air<br>DL6224* 15May<br>DL2034 17May<br>DL1838 17May                                                                                                                                                                                                                                                                                                    | <b>Total:</b><br><b>USD 597.30</b> | REFUND<br>RESTRICTIONS<br>MAY APPLY  | CHANGE<br>RESTRICTIONS<br>MAY APPLY |                    |
| All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation. |                                    |                                      |                                     |                    |

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|  Additional trip information |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Baggage Policy</b>                                                                                           | <p>TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.</p> <p>Travelers are responsible for verifying all fees charged by individual carriers.</p> <p><b>Please visit the operating carrier website of your ticketed itinerary for applicable fees.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Hazardous Materials</b>                                                                                      | <p><b>Advice to Passengers</b></p> <p><b>Transportation of Hazardous Materials</b></p> <p>Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.</p> <p><b>Forbidden Dangerous Items Examples:</b></p> <p>Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.</p> <p><b>Note:</b> Spare batteries and fuel cells are not permitted in checked or hold baggage. These items <b>MUST</b> be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.</p> |

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**From:** [Concur Travel](#)  
**To:** [danielle.saunders@nifa.usda.gov](mailto:danielle.saunders@nifa.usda.gov); [scott.angle@nifa.usda.gov](mailto:scott.angle@nifa.usda.gov); [danielle.saunders@nifa.usda.gov](mailto:danielle.saunders@nifa.usda.gov)  
**Subject:** Concur Itinerary 05/15/2019: S ANGLE - SITE VISIT (RALEIGH - DURHAM, NC) (b) (6)  
**Date:** Monday, May 13, 2019 3:19:00 PM  
**Attachments:** [ConcurCalendarEntry.ics](#)  
**(b)(6)**.vcf

### Trip Overview

**Trip Name:** S ANGLE - SITE VISIT (RALEIGH - DURHAM, NC)  
**Start Date:** May 15, 2019  
**End Date:** May 17, 2019  
**Created:** May 13, 2019, Danielle Saunders (Modified: May 13, 2019)  
**Description:** Site Visit - Director to join others for first of three site visits for agency relocation.  
**Trip Purpose:** MISSION (OPERATIONAL)  
**Agency Record Locator:** (b) (6)  
**Reservation for:** Jay S Angle  
**Total Estimated Cost:** \$292.19 USD  
**Agency Name:** BCD - USDA

### Reservations

Wednesday, May 15, 2019



(b)(6)

(b)(6)

US

(b)(6)

#### Checking In: Wed May 15

15:00

Room 1, Days 2, Guests 1

**Confirmation:** (b) (6)

Status: **Confirmed**

#### Checking Out: Fri May 17

12:00

#### Additional Information

Daily Rate: \$129.00 USD

Total Rate: \$292.19 USD

#### Room Details

Room Description: RoomDescriptionCodeA0AA6L

Special Instructions: Nonsmoking

#### Cancellation Policy

48 Hr Cancellation Required



### Total Estimated Cost

**Hotel:** \$292.19 USD

**Total Estimated Cost:** \$292.19 USD

### Remarks

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FOR OUTSIDE THE US CALL COLLECT 770-829-2603  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL  
\*\*\*\*\*

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PROGRAM/CPA YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.  
\*\*\*\*\*

Subject: Concur Travel Itinerary

Start: Wed 5/15/2019 3:00 PM  
 End: Fri 5/17/2019 12:00 PM  
 Show Time As: Free

Recurrence: (none)

Importance: High

#### Trip Overview

~~~~~

Trip Name: S ANGLE - SITE VISIT (RALEIGH - DURHAM, NC) Start Date: May 15, 2019 End Date: May 17, 2019

Created: May 13, 2019, Danielle Saunders (Modified: May 13, 2019)

Description: Site Visit - Director to join others for first of three site visits for agency relocation.

Trip Purpose: MISSION (OPERATIONAL)

Agency Record Locator: (b)(6)

Reservation for: Jay S Angle

Total Estimated Cost: \$ 292.19 USD

Agency Name: BCD - USDA

Reservations

~~~~~

Wednesday, May 15, 2019

-----

(b)(6)

(b)(6)

US

(b)(6)

Checking In: Wed May 15

15:00

Room 1, Days 2, Guests 1

Checking Out: Fri May 17

12:00

Confirmation: (b)(6)

Status: Confirmed

Daily Rate: \$ 129.00 USD

Total Rate: \$ 292.19 USD

#### Room Details

Room Description: RoomDescriptionCodeA0AA6L

Special Instructions: Nonsmoking

## Cancellation Policy

48 Hr Cancellation Required

Total Estimated Cost

~~~~~

Hotel: \$ 292.19 USD

Total Estimated Cost: \$ 292.19 USD

Remarks

~~~~~

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TO

ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

\*\*\*\*\*

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR  
RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCYS

BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE  
TICKETING.

THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS  
YOUR

TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS  
REQUIRE

SEPARATE AIR TICKETS.

\*\*\*\*\*

Company: (b)(6)

Business Address: (b)(6);US

Business: (b)(6)  
Business Fax: (b)(6)

Checkin Time: 15:00  
Checkout Time: 12:00

Directions to Hotel:

- Additional Directions From Rdu Airport Take I-40 East To Wade Ave Exit 289. Take The Edwards Mill Rd Exit And Turn Left Onto Edwards Mill Rd. Turn Right Onto Crabtree Valley Avenue Travel Approx. One-half Mile To The Flashing Light And Turn Right Onto Homewood Banks Drive Hotel Is Located Beside Crabtree Tavern. From I-440 Take Glenwood Avenue/70 West Exit 7 And Travel West Approximately One Mile. Get In The Far Left Hand Lane And Turn Left Onto Blue Ridge Road. Turn Right Onto Crabtree Valley Ave. /beside The Mcdonalds/. Turn Left At The Flashing Light Onto Homewood Banks Drive. Hotel Is Located On The Right Hand Side Next To The Crabtree Tavern. From I-95 Take 40 East Exit 81 Toward Raleigh. Merge Onto I-440 East Via Exit 301. Take Glenwood Ave/us 70 West Via Exit 7b. Get In The Far Left Hand Lane And Turn Left Onto Blue Ridge Road. Turn Right Onto Crabtree Valley Ave. /beside The Mcdonalds/. Turn Left At The Flashing Light Onto Homewood Banks Drive. Hotel Is Located On The Right Hand Side Next To The Crabtree Tavern.



**From:** [Concur Travel](#)  
**To:** [danielle.saunders@nifa.usda.gov](mailto:danielle.saunders@nifa.usda.gov); [scott.angle@nifa.usda.gov](mailto:scott.angle@nifa.usda.gov); [danielle.saunders@nifa.usda.gov](mailto:danielle.saunders@nifa.usda.gov)  
**Subject:** Concur Itinerary 05/19/2019: S ANGLE - MULTI CITY TRIP (b) (6)  
**Date:** Tuesday, May 14, 2019 8:37:30 AM  
**Attachments:** [DCA-IND.ics](#)  
[IND-MCI.ics](#)  
[MCI-DCA.ics](#)  
(b)(6).vcf  
(b)(6).vcf

## Trip Overview

**Trip Name:** S ANGLE - MULTI CITY TRIP  
**Start Date:** May 19, 2019  
**End Date:** May 23, 2019  
**Created:** May 14, 2019, Danielle Saunders (Modified: May 14, 2019)  
**Description:** Director Angle traveling to visit relocation sites.  
**Trip Purpose:** MISSION (OPERATIONAL)  
**Agency Record Locator:** (b) (6)  
**Passengers:** Jay S Angle  
**Total Estimated Cost:** \$1,215.95 USD

**Important:** Reservations must be approved and ticketed no later than: 05/17/2019 11:00 AM Eastern  
The trip will be automatically cancelled if it is not approved before the deadline.

**Agency Name:** BCD - USDA

## Reservations

Sunday, May 19, 2019



**Flight** Washington, DC (DCA) to Chicago, IL (ORD)

**American Airlines 791**

**Departure: 01:00 PM**

**Seat: 24E (Confirmed)**

Washington D.C. Ronald Reagan

National Airport (DCA)

Terminal: C

Duration: 2 hours, 12 minutes

Nonstop

**Confirmation:** (b) (6)

Status: **Confirmed**

**Arrival: 02:12 PM**

Chicago O'Hare Intl Airport (ORD)

Terminal: 3

### Additional Details

Aircraft: Boeing 737-800

Distance: 610 miles

E-Ticket

Emissions: 262.3 bs CO<sub>2</sub>

Cabin: Economy (Y)

Meal: Food for purchase



1 hr, 3 min layover at Chicago O'Hare Intl Airport (ORD)

**Flight** Chicago, IL (ORD) to Indianapolis, IN (IND)

**American Airlines 3595**

Operated by: ENVOY AIR AS AMERICAN EAGLE

**Departure: 03:15 PM****Seat: 11C (Confirmed)**

Chicago O'Hare Intl Airport (ORD)

Terminal: 3

Duration: 59 minutes

Nonstop

**Confirmation:** (b) (6)Status: **Confirmed****Arrival: 05:14 PM**

Indianapolis Airport (IND)

**Additional Details**

Aircraft: Embraer RJ145

Distance: 177 miles

E-Ticket

Emissions: 93.8 bs CO<sub>2</sub>

Cabin: Economy (Y)



(b)(6)

(b)(6)

US

(b)(6)

**Checking In: Sun May 19**

15:00

Room 1, Days 1, Guests 1

**Confirmation:** (b) (6)Status: **Confirmed****Checking Out: Mon May 20**

12:00

**Additional Information**

Daily Rate: \$169.00 USD

Total Rate: \$197.73 USD

**Room Details**

Room Description: RoomDescriptionCodeREGB00

Special Instructions: Nonsmoking

**Cancellation Policy**

197.73 Usd Cxl Fee Per Room Cancellation Permitted Up To 2Days Before Arrival

**Monday, May 20, 2019**

(b)(6)

(b)(6)

US

(b)(6)

**Checking In: Mon May 20**

15:00

**Confirmation:** (b)(6)Status: **Confirmed****NON SMKING CONF**

Room 1, Days 1, Guests 1

**Checking Out: Tue May 21**

11:00

**Additional Information**

Daily Rate: \$106.00 USD

Total Rate: \$118.72 USD

**Room Details**

Room Description: RoomDescriptionCodeA01A0D

Special Instructions: Nonsmoking

**Cancellation Policy**

Cancel Before 12Am 19May19



Tuesday, May 21, 2019

**Flight Indianapolis, IN (IND) to Chicago, IL (ORD)****United 5441**

Operated by: SKYWEST DBA UNITED EXPRESS

**Departure: 06:20 PM****Seat: 23C (Confirmed)**

Indianapolis Airport (IND)

Duration: 1 hour, 24 minutes

Nonstop

**Confirmation: (b) (6)**Status: **Confirmed****Arrival: 06:44 PM**

Chicago O'Hare Intl Airport (ORD)

Terminal: 2

**Additional Details**

Aircraft: E7W

Distance: 177 miles

E-Ticket

Emissions: 93.8 bs CO<sub>2</sub>

Cabin: Economy (Y)



1 hr, 3 min layover at Chicago O'Hare Intl Airport (ORD)

**Flight Chicago, IL (ORD) to Kansas City, MO (MCI)****United 1498****Departure: 07:47 PM****Seat: 34D (Confirmed)**

Chicago O'Hare Intl Airport (ORD)

Terminal: 1

Duration: 1 hour, 35 minutes

Nonstop

**Confirmation: (b) (6)**Status: **Confirmed****Arrival: 09:22 PM**

Kansas City Intl Airport (MCI)

Terminal: C

**Additional Details**

Aircraft: Airbus A320

Distance: 402 miles

E-Ticket

Emissions: 172.9 bs CO<sub>2</sub>

Cabin: Economy (Y)

**HWS KC SPEEDWAY**

10922 Parallel Parkway Kansas City KS 66109 US

**Checking In: Tue May 21**

15:00

Room 1, Days 2, Guests 1

**Confirmation:** (b) (6)Status: **Confirmed****Checking Out: Thu May 23**

11:00

**Additional Information**

Daily Rate: \$125.00 USD

Total Rate: \$294.30 USD

**Room Details**

Room Description: RoomDescriptionCodeA01A73

Special Instructions: Nonsmoking

**Cancellation Policy**

48 Hr Cancellation Required



Thursday, May 23, 2019

**Flight Kansas City, MO (MCI) to Washington, DC (DCA)****American Airlines 4429**

Operated by: REPUBLIC AIRLINES AS AMERICAN EAGLE

**Departure: 06:00 AM****Seat: 15C (Confirmed)**

Kansas City Intl Airport (MCI)

Terminal: C

Duration: 2 hours, 29 minutes

Nonstop

**Confirmation:** (b) (6)Status: **Confirmed****Arrival: 09:29 AM**

Washington D.C. Ronald Reagan

National Airport (DCA)

Terminal: C

**Additional Details**

Aircraft: E-175

Distance: 946 miles

E-Ticket

Emissions: 406.8 bs CO<sub>2</sub>

Cabin: Economy (Y)

Meal: Food for purchase



### Total Estimated Cost

#### Air

**Airfare quoted amount:** \$516.28 USD

**Taxes and fees:** \$88.92 USD

**Air Total Price:** \$605.20 USD

**Hotel:** \$610.75 USD

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**Total Estimated Cost:** \$1,215.95 USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

### Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT  
THE BCD TRAVEL TEAM AT 1-800-877-6120  
FOR OUTSIDE THE US CALL COLLECT 770-829-2603  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL  
\*\*\*\*\*  
DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/CPF YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.  
\*\*\*\*\*

Subject: Flight# AA791 from DCA -> ORD (2 hours and 12 mins.) Layover of  
1 hour and 3 mins.  
Flight# 3595 from ORD -> IND (59 mins.)

Start: Sun 5/19/2019 1:00 PM  
End: Sun 5/19/2019 5:14 PM

Recurrence: (none)

Importance: High

#### Trip Overview

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Trip Name: S ANGLE - MULTI CITY TRIP

Start Date: May 19, 2019

End Date: May 23, 2019

Created: May 14, 2019, Danielle Saunders (Modified: May 14, 2019)

Description: Director Angle traveling to visit relocation sites.

Trip Purpose: MISSION (OPERATIONAL)

Agency Record Locator: (b)(6)

Passengers: Jay S Angle

Total Estimated Cost: \$ 1,215.95 USD

Important: Reservations must be approved and ticketed no later than: 05/17/2019

11:00 AM Eastern

The trip will be automatically cancelled if it is not approved before the deadline.

Agency Name: BCD - USDA

Reservations

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Sunday, May 19, 2019

-----

Flight Washington, DC (DCA) to Chicago, IL (ORD)

.....

American Airlines 791

Departure: 01:00 PM

Seat: 24E (Confirmed)

Washington D.C. Ronald Reagan National Airport (DCA)

Terminal: C

Duration: 2 hours, 12 minutes

Nonstop

Arrival: 02:12 PM

Chicago O'Hare Intl Airport (ORD)

Terminal: 3

Confirmation: (b)(6)

Status: Confirmed

Aircraft: Boeing 737-800  
 Distance: 610 miles  
 E-Ticket  
 Emissions: 262.3 lbs CO<sub>2</sub>  
 Cabin: Economy (Y)  
 Meal: Food for purchase

1 hr, 3 min layover at Chicago O'Hare Intl Airport (ORD)

Flight Chicago, IL (ORD) to Indianapolis, IN (IND)  
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American Airlines 3595
 Operated by: ENVOY AIR AS AMERICAN EAGLE

Departure: 03:15 PM
 Seat: 11C (Confirmed)
 Chicago O'Hare Intl Airport (ORD)
 Terminal: 3
 Duration: 59 minutes
 Nonstop
 Arrival: 05:14 PM
 Indianapolis Airport (IND)
 Confirmation: (b)(6)
 Status: Confirmed
 Aircraft: Embraer RJ145
 Distance: 177 miles
 E-Ticket
 Emissions: 93.8 lbs CO₂
 Cabin: Economy (Y)

(b)(6)
 ~~~~~

(b)(6)

US

(b)(6)

Checking In: Sun May 19  
 15:00  
 Room 1, Days 1, Guests 1  
 Checking Out: Mon May 20  
 12:00

Confirmation: (b)(6)  
 Status: Confirmed  
 Daily Rate: \$ 169.00 USD  
 Total Rate: \$ 197.73 USD  
 Room Details  
 Room Description: RoomDescriptionCodeREGB00

Special Instructions: Nonsmoking

Cancellation Policy

197.73 Usd Cxl Fee Per Room Cancellation Permitted Up To 2Days Before Arrival

Monday, May 20, 2019

(b)(6)

(b)(6)

US

(b)(6)

Checking In: Mon May 20

15:00

Room 1, Days 1, Guests 1

Checking Out: Tue May 21

11:00

Confirmation: (b)(6) NON SMKING CONF

Status: Confirmed

Daily Rate: \$ 106.00 USD

Total Rate: \$ 118.72 USD

Room Details

Room Description: RoomDescriptionCodeA01A0D

Special Instructions: Nonsmoking

Cancellation Policy

Cancel Before 12Am 19May19

Tuesday, May 21, 2019

Flight Indianapolis, IN (IND) to Chicago, IL (ORD)

United 5441

Operated by: SKYWEST DBA UNITED EXPRESS

Departure: 06:20 PM

Seat: 23C (Confirmed)

Indianapolis Airport (IND)

Duration: 1 hour, 24 minutes

Nonstop

Arrival: 06:44 PM

Chicago O'Hare Intl Airport (ORD)



Terminal: 2  
 Confirmation: (b)(6)  
 Status: Confirmed  
 Aircraft: E7W  
 Distance: 177 miles  
 E-Ticket  
 Emissions: 93.8 lbs CO<sub>2</sub>  
 Cabin: Economy (Y)

1 hr, 3 min layover at Chicago O'Hare Intl Airport (ORD)

Flight Chicago, IL (ORD) to Kansas City, MO (MCI)  
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United 1498

Departure: 07:47 PM
 Seat: 34D (Confirmed)
 Chicago O'Hare Intl Airport (ORD)
 Terminal: 1
 Duration: 1 hour, 35 minutes
 Nonstop
 Arrival: 09:22 PM
 Kansas City Intl Airport (MCI)
 Terminal: C
 Confirmation: (b)(6)
 Status: Confirmed
 Aircraft: Airbus A320
 Distance: 402 miles
 E-Ticket
 Emissions: 172.9 lbs CO₂
 Cabin: Economy (Y)

HWS KC SPEEDWAY
 ~~~~~

10922 Parallel Parkway Kansas City KS 66109 US

Checking In: Tue May 21  
 15:00  
 Room 1, Days 2, Guests 1  
 Checking Out: Thu May 23  
 11:00  
 Confirmation: (b)(6)  
 Status: Confirmed  
 Daily Rate: \$ 125.00 USD  
 Total Rate: \$ 294.30 USD  
 Room Details  
 Room Description: RoomDescriptionCodeA01A73  
 Special Instructions: Nonsmoking

## Cancellation Policy

48 Hr Cancellation Required

Thursday, May 23, 2019

Flight Kansas City, MO (MCI) to Washington, DC (DCA)

American Airlines 4429

Operated by: REPUBLIC AIRLINES AS AMERICAN EAGLE

Departure: 06:00 AM

Seat: 15C (Confirmed)

Kansas City Intl Airport (MCI)

Terminal: C

Duration: 2 hours, 29 minutes

Nonstop

Arrival: 09:29 AM

Washington D.C. Ronald Reagan National Airport (DCA)

Terminal: C

Confirmation: (b)(6)

Status: Confirmed

Aircraft: E-175

Distance: 946 miles

E-Ticket

Emissions: 406.8 lbs CO<sub>2</sub>

Cabin: Economy (Y)

Meal: Food for purchase

Total Estimated Cost

Air

Airfare quoted amount: \$ 516.28 USD

Taxes and fees: \$ 88.92 USD

Air Total Price: \$ 605.20 USD

Hotel: \$ 610.75 USD

Total Estimated Cost: \$ 1,215.95 USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120 FOR

OUTSIDE THE US CALL COLLECT 770-829-2603 FOR THE HEARING IMPAIRED- PLEASE DIAL 711

TO

ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

\*\*\*\*\*

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR  
RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE

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YOUR

TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS  
REQUIRE

SEPARATE AIR TICKETS.

\*\*\*\*\*

Subject: Flight# UA5441 from IND -> ORD (1 hour and 24 mins.) Layover of  
1 hour and 3  
mins. Flight# 1498 from ORD -> MCI (1 hour and 35 mins.)

Start: Tue 5/21/2019 6:20 PM  
End: Tue 5/21/2019 10:22 PM

Recurrence: (none)

Importance: High

#### Trip Overview

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Trip Name: S ANGLE - MULTI CITY TRIP

Start Date: May 19, 2019

End Date: May 23, 2019

Created: May 14, 2019, Danielle Saunders (Modified: May 14, 2019)

Description: Director Angle traveling to visit relocation sites.

Trip Purpose: MISSION (OPERATIONAL)

Agency Record Locator: (b)(6)

Passengers: Jay S Angle

Total Estimated Cost: \$ 1,215.95 USD

Important: Reservations must be approved and ticketed no later than: 05/17/2019

11:00 AM Eastern

The trip will be automatically cancelled if it is not approved before the deadline.

Agency Name: BCD - USDA

Reservations

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Sunday, May 19, 2019

-----

Flight Washington, DC (DCA) to Chicago, IL (ORD)

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American Airlines 791

Departure: 01:00 PM

Seat: 24E (Confirmed)

Washington D.C. Ronald Reagan National Airport (DCA)

Terminal: C

Duration: 2 hours, 12 minutes

Nonstop

Arrival: 02:12 PM

Chicago O'Hare Intl Airport (ORD)

Terminal: 3

Confirmation: (b)(6)

Status: Confirmed

Aircraft: Boeing 737-800
 Distance: 610 miles
 E-Ticket
 Emissions: 262.3 lbs CO 2
 Cabin: Economy (Y)
 Meal: Food for purchase

1 hr, 3 min layover at Chicago O'Hare Intl Airport (ORD)

Flight Chicago, IL (ORD) to Indianapolis, IN (IND)

American Airlines 3595
 Operated by: ENVOY AIR AS AMERICAN EAGLE

Departure: 03:15 PM
 Seat: 11C (Confirmed)
 Chicago O'Hare Intl Airport (ORD)
 Terminal: 3
 Duration: 59 minutes
 Nonstop
 Arrival: 05:14 PM
 Indianapolis Airport (IND)
 Confirmation: (b)(6)
 Status: Confirmed
 Aircraft: Embraer RJ145
 Distance: 177 miles
 E-Ticket
 Emissions: 93.8 lbs CO 2
 Cabin: Economy (Y)

(b)(6)

(b)(6)

US

(b)(6)

Checking In: Sun May 19
 15:00
 Room 1, Days 1, Guests 1
 Checking Out: Mon May 20
 12:00

Confirmation: (b)(6)
 Status: Confirmed
 Daily Rate: \$ 169.00 USD
 Total Rate: \$ 197.73 USD
 Room Details
 Room Description: RoomDescriptionCodeREGB00

Special Instructions: Nonsmoking

Cancellation Policy

197.73 Usd Cxl Fee Per Room Cancellation Permitted Up To 2Days Before Arrival

Monday, May 20, 2019

(b)(6)

(b)(6)

US

(b)(6)

Checking In: Mon May 20

15:00

Room 1, Days 1, Guests 1

Checking Out: Tue May 21

11:00

Confirmation: (b)(6) NON SMKING CONF

Status: Confirmed

Daily Rate: \$ 106.00 USD

Total Rate: \$ 118.72 USD

Room Details

Room Description: RoomDescriptionCodeA01A0D

Special Instructions: Nonsmoking

Cancellation Policy

Cancel Before 12Am 19May19

Tuesday, May 21, 2019

Flight Indianapolis, IN (IND) to Chicago, IL (ORD)

United 5441

Operated by: SKYWEST DBA UNITED EXPRESS

Departure: 06:20 PM

Seat: 23C (Confirmed)

Indianapolis Airport (IND)

Duration: 1 hour, 24 minutes

Nonstop

Arrival: 06:44 PM

Chicago O'Hare Intl Airport (ORD)

Terminal: 2
 Confirmation: (b)(6)
 Status: Confirmed
 Aircraft: E7W
 Distance: 177 miles
 E-Ticket
 Emissions: 93.8 lbs CO₂
 Cabin: Economy (Y)

1 hr, 3 min layover at Chicago O'Hare Intl Airport (ORD)

Flight Chicago, IL (ORD) to Kansas City, MO (MCI)
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United 1498

Departure: 07:47 PM  
 Seat: 34D (Confirmed)  
 Chicago O'Hare Intl Airport (ORD)  
 Terminal: 1  
 Duration: 1 hour, 35 minutes  
 Nonstop  
 Arrival: 09:22 PM  
 Kansas City Intl Airport (MCI)  
 Terminal: C  
 Confirmation: (b)(6)  
 Status: Confirmed  
 Aircraft: Airbus A320  
 Distance: 402 miles  
 E-Ticket  
 Emissions: 172.9 lbs CO<sub>2</sub>  
 Cabin: Economy (Y)

HWS KC SPEEDWAY  
 ~~~~~

10922 Parallel Parkway Kansas City KS 66109 US

Checking In: Tue May 21
 15:00
 Room 1, Days 2, Guests 1
 Checking Out: Thu May 23
 11:00
 Confirmation: (b)(6)
 Status: Confirmed
 Daily Rate: \$ 125.00 USD
 Total Rate: \$ 294.30 USD
 Room Details
 Room Description: RoomDescriptionCodeA01A73
 Special Instructions: Nonsmoking

Cancellation Policy

48 Hr Cancellation Required

Thursday, May 23, 2019
-----Flight Kansas City, MO (MCI) to Washington, DC (DCA)
.....

American Airlines 4429

Operated by: REPUBLIC AIRLINES AS AMERICAN EAGLE

Departure: 06:00 AM

Seat: 15C (Confirmed)

Kansas City Intl Airport (MCI)

Terminal: C

Duration: 2 hours, 29 minutes

Nonstop

Arrival: 09:29 AM

Washington D.C. Ronald Reagan National Airport (DCA)

Terminal: C

Confirmation: (b)(6)

Status: Confirmed

Aircraft: E-175

Distance: 946 miles

E-Ticket

Emissions: 406.8 lbs CO₂

Cabin: Economy (Y)

Meal: Food for purchase

Total Estimated Cost
~~~~~

Air

Airfare quoted amount: \$ 516.28 USD

Taxes and fees: \$ 88.92 USD

Air Total Price: \$ 605.20 USD

Hotel: \$ 610.75 USD

Total Estimated Cost: \$ 1,215.95 USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS  
ARE

ISSUED.

Remarks  
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OUTSIDE THE US CALL COLLECT 770-829-2603 FOR THE HEARING IMPAIRED- PLEASE DIAL 711

TO

ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/ CPP YOUR AIR
RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
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PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S

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YOUR

TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS
REQUIRE

SEPARATE AIR TICKETS.

Subject: Flight# AA4429 from MCI -> DCA (2 hours and 29 mins.)

Start: Thu 5/23/2019 7:00 AM

End: Thu 5/23/2019 9:29 AM

Recurrence: (none)

Importance: High

Trip Overview

~~~~~

Trip Name: S ANGLE - MULTI CITY TRIP

Start Date: May 19, 2019

End Date: May 23, 2019

Created: May 14, 2019, Danielle Saunders (Modified: May 14, 2019)

Description: Director Angle traveling to visit relocation sites.

Trip Purpose: MISSION (OPERATIONAL)

Agency Record Locator: (b)(6)

Passengers: Jay S Angle

Total Estimated Cost: \$ 1,215.95 USD

Important: Reservations must be approved and ticketed no later than: 05/17/2019

11:00 AM Eastern

The trip will be automatically cancelled if it is not approved before the deadline.

Agency Name: BCD - USDA

#### Reservations

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Sunday, May 19, 2019

Flight Washington, DC (DCA) to Chicago, IL (ORD)

.....

American Airlines 791

Departure: 01:00 PM

Seat: 24E (Confirmed)

Washington D.C. Ronald Reagan National Airport (DCA)

Terminal: C

Duration: 2 hours, 12 minutes

Nonstop

Arrival: 02:12 PM

Chicago O'Hare Intl Airport (ORD)

Terminal: 3

Confirmation: (b)(6)

Status: Confirmed

Aircraft: Boeing 737-800

Distance: 610 miles

E-Ticket

Emissions: 262.3 lbs CO 2

Cabin: Economy (Y)

Meal: Food for purchase

1 hr, 3 min layover at Chicago O'Hare Intl Airport (ORD)

Flight Chicago, IL (ORD) to Indianapolis, IN (IND)

American Airlines 3595

Operated by: ENVOY AIR AS AMERICAN EAGLE

Departure: 03:15 PM

Seat: 11C (Confirmed)

Chicago O'Hare Intl Airport (ORD)

Terminal: 3

Duration: 59 minutes

Nonstop

Arrival: 05:14 PM

Indianapolis Airport (IND)

Confirmation: (b)(6)

Status: Confirmed

Aircraft: Embraer RJ145

Distance: 177 miles

E-Ticket

Emissions: 93.8 lbs CO 2

Cabin: Economy (Y)

(b)(6)

(b)(6)

US

(b)(6)

Checking In: Sun May 19

15:00

Room 1, Days 1, Guests 1

Checking Out: Mon May 20

12:00

Confirmation: (b)(6)

Status: Confirmed

Daily Rate: \$ 169.00 USD

Total Rate: \$ 197.73 USD

Room Details

Room Description: RoomDescriptionCodeREGB00

Special Instructions: Nonsmoking

Cancellation Policy

197.73 Usd Cxl Fee Per Room Cancellation Permitted Up To 2Days Before Arrival

Monday, May 20, 2019

(b)(6)

(b)(6)

US

(b)(6)

Checking In: Mon May 20

15:00

Room 1, Days 1, Guests 1

Checking Out: Tue May 21

11:00

Confirmation: (b)(6) NON SMKING CONF

Status: Confirmed

Daily Rate: \$ 106.00 USD

Total Rate: \$ 118.72 USD

Room Details

Room Description: RoomDescriptionCodeA01A0D

Special Instructions: Nonsmoking

Cancellation Policy

Cancel Before 12Am 19May19

Tuesday, May 21, 2019

Flight Indianapolis, IN (IND) to Chicago, IL (ORD)

.....

United 5441

Operated by: SKYWEST DBA UNITED EXPRESS

Departure: 06:20 PM

Seat: 23C (Confirmed)

Indianapolis Airport (IND)

Duration: 1 hour, 24 minutes

Nonstop

Arrival: 06:44 PM

Chicago O'Hare Intl Airport (ORD)

Terminal: 2

Confirmation: (b)(6)

Status: Confirmed
 Aircraft: E7W
 Distance: 177 miles
 E-Ticket
 Emissions: 93.8 lbs CO₂
 Cabin: Economy (Y)

1 hr, 3 min layover at Chicago O'Hare Intl Airport (ORD)

Flight Chicago, IL (ORD) to Kansas City, MO (MCI)
 ~~~~~

United 1498

Departure: 07:47 PM  
 Seat: 34D (Confirmed)  
 Chicago O'Hare Intl Airport (ORD)  
 Terminal: 1  
 Duration: 1 hour, 35 minutes  
 Nonstop  
 Arrival: 09:22 PM  
 Kansas City Intl Airport (MCI)  
 Terminal: C  
 Confirmation: (b)(6)  
 Status: Confirmed  
 Aircraft: Airbus A320  
 Distance: 402 miles  
 E-Ticket  
 Emissions: 172.9 lbs CO<sub>2</sub>  
 Cabin: Economy (Y)

HWS KC SPEEDWAY  
 ~~~~~

10922 Parallel Parkway Kansas City KS 66109 US

Checking In: Tue May 21
 15:00
 Room 1, Days 2, Guests 1
 Checking Out: Thu May 23
 11:00
 Confirmation: (b)(6)
 Status: Confirmed
 Daily Rate: \$ 125.00 USD
 Total Rate: \$ 294.30 USD
 Room Details
 Room Description: RoomDescriptionCodeA01A73
 Special Instructions: Nonsmoking

Cancellation Policy

48 Hr Cancellation Required

Thursday, May 23, 2019

Flight Kansas City, MO (MCI) to Washington, DC (DCA)

American Airlines 4429

Operated by: REPUBLIC AIRLINES AS AMERICAN EAGLE

Departure: 06:00 AM

Seat: 15C (Confirmed)

Kansas City Intl Airport (MCI)

Terminal: C

Duration: 2 hours, 29 minutes

Nonstop

Arrival: 09:29 AM

Washington D.C. Ronald Reagan National Airport (DCA)

Terminal: C

Confirmation: (b)(6)

Status: Confirmed

Aircraft: E-175

Distance: 946 miles

E-Ticket

Emissions: 406.8 lbs CO₂

Cabin: Economy (Y)

Meal: Food for purchase

Total Estimated Cost

Air

Airfare quoted amount: \$ 516.28 USD

Taxes and fees: \$ 88.92 USD

Air Total Price: \$ 605.20 USD

Hotel: \$ 610.75 USD

Total Estimated Cost: \$ 1,215.95 USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE

ISSUED.

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120 FOR

OUTSIDE THE US CALL COLLECT 770-829-2603 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO

ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/ CPP YOUR AIR
RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S

BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE
TICKETING.

THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS
YOUR

TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS
REQUIRE

SEPARATE AIR TICKETS.

Company: (b)(6)

Business Address: (b)(6);US

Business: (b)(6)
Business Fax: (b)(6)

Checkin Time: 15:00
Checkout Time: 12:00

Directions to Hotel:

Direction To The Property From Airport Ind - Head Northwest Toward Col. H. Weir Cook Memorial Dr. Continue Straight Onto Cook Memorial Dr. Take A Slight Left Onto The Ramp To I-70e. Keep Left At The Fork And Follow Signs For Interstate 465s/interstate 74e. Follow Signs For Interstate 70 E/indianapolis And Merge Onto I-70e. Take Exit 79a And Turn Left Onto Missouri St. Proceed North On Missouri Until You Come To New York St. Turn Right On New York St And The Hotel Is On The Left.

Company: (b)(6)

Business Address: (b)(6);US

Business: (b)(6)
Business Fax: (b)(6)

Checkin Time: 15:00

Checkout Time: 11:00

Directions to Hotel:

- Purdue University Airport. . .2.0mi / 3.2km - Indianapolis Intl Airport. .
.57.0mi / 91.7km - From Laf - Take Airport Road To State St.
/indiana 26/ - Turn Right. Follow State Through Purdue University Campus And
Through Wabash Landing Area.turn Left On Tapawingo
Dr. And The Hotel Will Be On Your Left. . - From Ind - Take I-70 East To The I-465
North Exit. Take I-465 North To Exit 20 I-65 North.
Continue On I-65 And Take Exit 172 For In-26 Toward Lafayette. Turn Left Off The
Exit And Drive Approximately 4mi Go Over Bridge -
Turn Right At Tapawingo. . -additional Directions From Purdue University Airport -
Take Airport Road To State Street/indiana Route 26
And Turn Right. Follow State St Through The Purdue University Campus And Through
The Wabash Landing Area. Take Third Exit Out Of
Round-about Onto Tapawingo Drive. The Hotel Is On The Left. From Indianapolis
International Airport - Exit The Airport And Take I-465
North To I-65 North In The Direction Of Chicago. Follow I-65 For Approximately 45
Miles. Then Take The Indiana State Road 26 Exit And
Turn Left. Follow Indiana 26 And Cross The Wabash River Bridge. The Hotel Is On The
Right At The Round-about. From I-65 South - Take
Exit 178/indiana 43 South To Indiana 26 East. Take Third Exit Out Of Round-about
Onto Tapawingo Drive. The Hotel Is On The Northwest
Corner Of Indiana 26 And Tapawingo Drive. From I-65 North - Take Exit 172/indiana
26 West And Turn Right. Follow Indiana 26 West
Through Lafayette. Cross The Wabash River Bridge Into West Lafayette. Take First
Exit Out Of Round-about Onto Tapawingo Drive. The
Hotel Is On The Northwest Corner Of Indiana 26 And Tapawingo Drive. .

From: [Saunders, Danielle - NIFA](#)
To: [Angle, Scott - NIFA](#)
Subject: Site Visit - Travel Plans
Date: Monday, May 13, 2019 11:01:34 AM
Attachments: [Site Visit - Travel Plans.docx](#)

Dr. Angle,

Please see the attached travel plans for the trip to Raleigh, NC. It looks like (b)(6) [REDACTED]. Did you want to keep your existing itinerary or change it to the suggested flight?

Thanks,
Danielle

ERS/NIFA Site Visit

Travel Arrangement

Dates: May 15-24, 2019

Locations: Durham, NC. Indianapolis/Lafayette, IN. Kansas City, MO.

Flights - May 15th, 2019

Delta 04:10pm DCA > 05:32pm RDU (most compliant)

AA 05:35pm DCA > 07:00pm RDU (least compliant)

Hotels in Raleigh/Durham - May 15-17, 2019

Marriott City Center

500 Fayetteville Street
Raleigh, NC 27601

Residence Inn Raleigh Downtown

616 South Salisbury Street
Raleigh, NC 27601

Hampton Inn Glenwood South

600 Glenwood Avenue
Raleigh, NC 27603

Flights – May 17th, 2019

AA 03:36pm RDU > 05:09pm DCA

Flights – May 19, 2019

AA 12:06pm DCA > 02:04pm IND

AA 05:18pm DCA > 07:11pm IND

AA 07:45pm DCA > 9:32pm IND

Southwest 03:40pm BWI > 05:25pm IND

Southwest 07:15pm BWI > 09:00pm IND

Hotels in Indianapolis/Fayetteville – May 19-21, 2019

TBD

Flights – May 21, 2019

United 04:53pm IND > 05:10pm ORD > 09:22pm MCI (layover in Chicago O'Hare)

United 06:20pm IND > 06:44pm ORD > 9:22pm MCI (layover in Chicago O'Hare)

Hotels in Kansas City – May 21-23, 2019**Westin KC at Crown Center (diagonal from our office)**

1 E Pershing Road, Kansas City, MO 64108

www.marriott.com

Corporate rate: \$150/night

Sheraton at Crown Center (1.5 blocks away)

2345 McGee Street, Kansas City, MO 64108

www.marriott.com

Corporate rate: \$150/night

Crossroads Hotel in the Crossroads (2 blocks away)

2101 Central Street, Kansas City, MO 64108

<https://crossroadshotelkc.com>

Corporate rate: \$175/night

The Raphael (Marriott Autograph Collection) on the Country Club Plaza (4 miles)

325 Ward Parkway, Kansas City, MO 64112

www.raphaelkc.com

Corporate rate: \$199/night (suite)

The Fontaine on the Country Club Plaza (4 miles)901 W 48th Place, Kansas City, MO 64112www.thefontainehotel.com

Corporate rate: \$165/night, breakfast included

Flights – May 23, 2019

AA 04:08pm MCI > 07:45pm DCA

AA 05:00pm MCI > 06:25pm MKE > 10:00pm DCA

AA 06:15pm MCI > 09:40pm BWI

From: USDA@BCDTRAVEL.COM
To: USDA@BCDTRAVEL.COM; SCOTT.ANGLE@NIFA.USDA.GOV; DANIELLE.SAUNDERS@NIFA.USDA.GOV
Subject: Travel Receipt for ANGLE/JAY S Travel Date 19May
Date: Tuesday, May 14, 2019 11:38:25 AM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - May 19 2019.PDF](#)



Printer Friendly

GET READY! Here is the itinerary for your upcoming trip.

By way of accessing and/or utilizing any of our services, you acknowledge that your personal data will be used in accordance with BCD's [Global Privacy Policy](#).

Indianapolis, Indiana, United States

Passenger

ANGLE JAY S

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)

Ticket Receipt

Total Amount: 625.21 USD

Date	From/To	Flight/Vendor	Status
Sunday, May 19 2019	DCA-ORD	American Airlines 791	Confirmed
Sunday, May 19 2019	ORD-IND	American Airlines 3595	Confirmed
Operated By ENVOY AIR AS AMERICAN EAGLE			
Thursday, May 23 2019	MCI-DCA	American Airlines 4429	Confirmed
Operated By REPUBLIC AIRLINES AS AMERICAN EAGLE			
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0017295662845	EZ0105200	(b)(6)	449.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752646165		(b)(6)	9.91 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			9.91 USD
Date	From/To	Flight/Vendor	Status
Tuesday, May 21 2019	IND-ORD	United Airlines 5441	Confirmed
Operated By SKYWEST DBA UNITED EXPRESS			
Tuesday, May 21 2019	ORD-MCI	United Airlines 1498	Confirmed
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0167295662848	EZ0105205	(b)(6)	166.00 USD

Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	DCA-ORD	AA 791	Confirmed	01:00 PM/02:12 PM	Economy/Y	No

05/19/2019	ORD-IND	AA 3595*	Confirmed	03:15 PM/05:14 PM	Economy/Y	Information No Information
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/21/2019	IND-ORD	UA 5441*	Confirmed	06:20 PM/06:44 PM	Economy/Y	0PC
05/21/2019	ORD-MCI	UA 1498	Confirmed	07:47 PM/09:22 PM	Economy/Y	0PC
05/21/2019	MKC	Homewood Suites KcSpeedway	Confirmed	05/21-05/23		
05/23/2019	MCI-DCA	AA 4429*	Confirmed	06:00 AM/09:29 AM	Economy/Y	No Information

Flight
Total duration
4 h 13 min
 [Not working?](#)

American Airlines AA791
Airline Record Locator BUZPKX

[Online check-in](#)

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

2 h 12 min
610 miles
981 kilometers

ORD

O'Hare International
Chicago, Illinois, United
States

Departure
Sunday
May 19 2019
[Weather](#)
1:00 PM
Terminal C

Seat
24E Confirmed

Economy
Confirmed

Arrival
Sunday
May 19 2019
[Weather](#)
2:12 PM
Terminal 3

CO2 Emissions: 268.4 lbs/122 kgs
Non-stop

Layover
1 h 3 min

American Airlines AA3595
Airline Record Locator BUZPKX

[Online check-in](#)

ORD

O'Hare International
Chicago, Illinois, United States

0 h 59 min
177 miles
285 kilometers

IND

Indianapolis International
Airport
Indianapolis, Indiana, United
States

Departure Sunday May 19 2019 <u>Weather</u> 3:15 PM Terminal 3	Seat 11C (Window) Confirmed Economy Confirmed	Arrival Sunday May 19 2019 <u>Weather</u> 5:14 PM
☐ *Operated By: Envoy Air As American Eagle CO2 Emissions: 97.35 lbs/44.25 kgs Non-stop		

☐ Hotel ☐ Not working?		
(b)(6) Address (b)(6)		Confirmation (b)(6)
Check In Sunday May 19 2019 <u>Weather</u>	Rate per night 1 nights USD 169.00 plus tax and any additional fees Confirmed	Check Out Monday May 20 2019 <u>Weather</u>
☐ CO2 Emissions Per night is approximately 63.8 lbs/29 kgs Number of Rooms 1 Guaranteed Yes Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.		
Notes: CREDIT CARD REQUIRED AT CHECK IN		

☐ Hotel ☐ Not working?		
(b)(6) Address (b)(6)		Confirmation (b)(6) NON SMKING CONF
Check In Monday May 20 2019 <u>Weather</u>	Rate per night 1 nights USD 106.00 plus tax and any	Check Out Tuesday May 21 2019 <u>Weather</u>

additional fees

Confirmed



CO2 Emissions Per night is approximately 63.8 lbs/29 kgs

Number of Rooms 1

Guaranteed Yes

Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.**Notes:**

CREDIT CARD REQUIRED AT CHECK IN

**Flight**Total duration
4 h 1 min

Not working?

United Airlines UA5441**Airline Record Locator GJRQYC**[Online check-in](#)**IND**Indianapolis International
Airport
Indianapolis, Indiana, United
States1 h 24 min
177 miles
285 kilometers**ORD**O'Hare International
Chicago, Illinois, United
States**Departure**Tuesday
May 21 2019
Weather
6:20 PM**Seat****23C Confirmed**

Economy
Confirmed**Arrival**Tuesday
May 21 2019
Weather
6:44 PM
Terminal 2***Operated By: Skywest Dba United Express**

CO2 Emissions: 97.35 lbs/44.25 kgs

Non-stop

**Layover**

1 h 3 min

United Airlines UA1498**Airline Record Locator GJRQYC**[Online check-in](#)**ORD**1 h 35 min
402 miles
647 kilometers**MCI**

Kansas City International

O'Hare International
Chicago, Illinois, United States

Airport
Kansas City, Missouri, United States

Departure
Tuesday
May 21 2019
[Weather](#)
7:47 PM
Terminal 1

Seat
34D Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
[Weather](#)
9:22 PM
Terminal Building C

 CO2 Emissions: 176.88 lbs/80.4 kgs
Non-stop

Hotel

 [Not working?](#)

Homewood Suites Kc Speedway

Confirmation **(b)(6)**

Address [10922 Parallel Parkway, Kansas City, KS 66109, United States](#)
[+1 \(913\) 288-9999](#)

Check In
Tuesday
May 21 2019
[Weather](#)

Rate per night
2 nights

Check Out
Thursday
May 23 2019
[Weather](#)

USD 125.00 plus tax and any
additional fees
Confirmed

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes

Notes:

CREDIT CARD REQUIRED AT CHECK IN

Flight

Total duration
2 h 29 min

 [Not working?](#)

American Airlines AA4429

Airline Record Locator **BUZPKX**

[Online check-in](#)

MCI

Kansas City International
Airport



2 h 29 min
946 miles
1522 kilometers

DCA

Ronald Reagan National

Kansas City, Missouri, United States

Washington, District of Columbia, United States

Departure
Thursday
May 23 2019
Weather
6:00 AM
Terminal Building C

Seat
15C (Aisle) Confirmed

Economy
Confirmed

Arrival
Thursday
May 23 2019
Weather
9:29 AM
Terminal C

 ***Operated By: Republic Airlines As American Eagle**
CO2 Emissions: 416.24 lbs/189.2 kgs
Non-stop

14May/10:38AM

Additional trip information

Baggage Policy

TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. **Please visit the operating carrier website of your ticketed itinerary for applicable fees.**

Hazardous Materials

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items **MUST** be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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Indianapolis, Indiana, United States

Passenger

ANGLE JAY S

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 625.21 USD

Date	From/To	Flight/Vendor	Status
Sunday, May 19 2019	DCA-ORD	American Airlines 791	Confirmed
Sunday, May 19 2019	ORD-IND	American Airlines 3595	Confirmed
Operated By ENVOY AIR AS AMERICAN EAGLE			
Thursday, May 23 2019	MCI-DCA	American Airlines 4429	Confirmed
Operated By REPUBLIC AIRLINES AS AMERICAN EAGLE			
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0017295662845	EZ0105200	(b)(6)	449.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752646165		(b)(6)	9.91 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			9.91 USD
Date	From/To	Flight/Vendor	Status
Tuesday, May 21 2019	IND-ORD	United Airlines 5441	Confirmed
Operated By SKYWEST DBA UNITED EXPRESS			
Tuesday, May 21 2019	ORD-MCI	United Airlines 1498	Confirmed
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0167295662848	EZ0105205	(b)(6)	166.00 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	DCA-ORD	AA 791	Confirmed	01:00 PM/02:12 PM	Economy/Y	No Information
05/19/2019	ORD-IND	AA 3595*	Confirmed	03:15 PM/05:14 PM	Economy/Y	No Information
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/21/2019	IND-ORD	UA 5441*	Confirmed	06:20 PM/06:44 PM	Economy/Y	0PC
05/21/2019	ORD-MCI	UA 1498	Confirmed	07:47 PM/09:22 PM	Economy/Y	0PC
05/21/2019	MKC	Homewood Suites Kc Speedway	Confirmed	05/21-05/23		
05/23/2019	MCI-DCA	AA 4429*	Confirmed	06:00 AM/09:29 AM	Economy/Y	No Information



Flight

Total duration
4 h 13 min[Not working?](#)**American Airlines AA791****Airline Record Locator BUZPKX**[Online check-in](#)**DCA**Ronald Reagan National
Washington, District of
Columbia, United States

 2 h 12 min
 610 miles
 981 kilometers
ORDO'Hare International
Chicago, Illinois, United States**Departure****Sunday**
May 19 2019**[Weather](#)****1:00 PM****Terminal C****Seat****24E Confirmed**Economy
Confirmed**Arrival****Sunday**
May 19 2019**[Weather](#)****2:12 PM****Terminal 3**

✈ CO2 Emissions: 268.4 lbs/122 kgs
 Non-stop
 Meal: Food For Purchase
 Equipment: Boeing 737-800 Passenger

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED
 FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
 CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
 PLEASE CHECK WWW.AA.COM

Layover

1 h 3 min

American Airlines AA3595**Airline Record Locator BUZPKX**[Online check-in](#)**ORD****IND**O'Hare International
Chicago, Illinois, United States0 h 59 min
177 miles
285 kilometersIndianapolis International
Airport
Indianapolis, Indiana, United
States**Departure**Sunday
May 19 2019[Weather](#)**3:15 PM**

Terminal 3

Seat**11C (Window) Confirmed**Economy
Confirmed**Arrival**Sunday
May 19 2019[Weather](#)**5:14 PM**✈ ***Operated By: Envoy Air As American Eagle**
CO2 Emissions: 97.35 lbs/44.25 kgs
Non-stop
Equipment: Embraer RJ145**Notes:**

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

 Hotel

 [Not working?](#)

(b)(6)

Confirmation (b)(6)

Address (b)(6)
(b)(6)

Check In

Sunday

May 19 2019

[Weather](#)

Rate per night

1 nights

USD 169.00 plus tax and any additional fees

Confirmed

Check Out

Monday

May 20 2019

[Weather](#)

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes
Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.
Fax +1 (317) 684-7734
Number of Persons 1
Additional Information NONSMOKING

Notes:

CREDIT CARD REQUIRED AT CHECK IN

Hotel		 Not working?	
(b)(6)		Confirmation (b)(6)	NON SMKING CONF
Address (b)(6) (b)(6)			
Check In Monday May 20 2019 Weather	Rate per night 1 nights USD 106.00 plus tax and any additional fees Confirmed	Check Out Tuesday May 21 2019 Weather	
 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs Number of Rooms 1 Guaranteed Yes Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges. Fax +1 (765) 743-6520 Number of Persons 1 Additional Information NONSMOKING			
Notes: CREDIT CARD REQUIRED AT CHECK IN			

Flight		Total duration 4 h 1 min		 Not working?	
United Airlines UA5441 Online check-in		Airline Record Locator GJRQYC			
IND Indianapolis International Airport Indianapolis, Indiana, United States	 1 h 24 min 177 miles 285 kilometers	ORD O'Hare International Chicago, Illinois, United States			
Departure Tuesday May 21 2019 Weather	Seat 23C Confirmed	Arrival Tuesday May 21 2019 Weather			

6:20 PMEconomy
Confirmed**6:44 PM**

Terminal 2

✈ ***Operated By: Skywest Dba United Express**

CO2 Emissions: 97.35 lbs/44.25 kgs

Non-stop

Equipment: Embraer 175 Jet

Baggage Allowance: 0PC

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED
 FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
 CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
 PLEASE CHECK WWW.UAL.COM

**Layover**

1 h 3 min

United Airlines UA1498**Airline Record Locator GJRQYC**[Online check-in](#)**ORD**O'Hare International
Chicago, Illinois, United States1 h 35 min
402 miles
647 kilometers**MCI**Kansas City International
Airport
Kansas City, Missouri, United
States**Departure**Tuesday
May 21 2019**Weather****7:47 PM**

Terminal 1

Seat**34D Confirmed**Economy
Confirmed**Arrival**Tuesday
May 21 2019**Weather****9:22 PM**

Terminal Building C

✈ CO2 Emissions: 176.88 lbs/80.4 kgs

Non-stop

Equipment: Airbus Industrie A320

Baggage Allowance: 0PC

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED



Not working?

Homewood Suites Kc Speedway**Confirmation** (b)(6)

Address [10922 Parallel Parkway, Kansas City, KS 66109, United States](#)
[+1 \(913\) 288-9999](#)

Check In
Tuesday
May 21 2019
Weather

Rate per night
2 nights

Check Out
Thursday
May 23 2019
Weather

USD 125.00 plus tax and any
 additional fees
 Confirmed

CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
 Number of Rooms 1
 Guaranteed Yes
 Fax +1 (913) 288-9977
 Number of Persons 1
 Additional Information NONSMOKING

Notes:

CREDIT CARD REQUIRED AT CHECK IN



Flight

Total duration
2 h 29 min[Not working?](#)**American Airlines AA4429****Airline Record Locator BUZPKX**[Online check-in](#)**MCI****DCA**Kansas City International
Airport
Kansas City, Missouri, United
States2 h 29 min
946 miles
1522 kilometersRonald Reagan National
Washington, District of
Columbia, United States**Departure****Thursday
May 23 2019****[Weather](#)****6:00 AM****Terminal Building C****Seat****15C (Aisle) Confirmed**Economy
Confirmed**Arrival****Thursday
May 23 2019****[Weather](#)****9:29 AM****Terminal C*****Operated By: Republic Airlines As American Eagle**

CO2 Emissions: 416.24 lbs/189.2 kgs

Non-stop

Meal: Food For Purchase

Equipment: Embraer 175

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
YOUR HOTEL RESERVATION IN WEST LAFAYETTE DOES NOT MATCH
FLIGHT ITINERARY IF AN ERROR HAS OCCURRED
CONTACT US AT / 1-800-977-6120.
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

14May/10:38AM

Estimated trip total				776.75 USD
Air	Car	Hotel	Rail	Other
166.00 USD		610.75 USD		
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air UA5441* 21May UA1498 21May	Total: USD 166.00	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

This email was generated at 14May/3:38 PM UTC

Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

To access historical itineraries/travel receipts click [here](#).

BCD Travel acts only as an agent for the airlines, hotels, bus companies, railroads, tour operators, cruise lines, car rental companies, and other similar third parties providing accommodations, transportation, or other meeting and travel related services (“Suppliers”). Suppliers are independent and do not act for or on behalf of BCD Travel, are not employees of BCD Travel, and do not have a joint venture or partnership with BCD Travel. Suppliers have their own terms and conditions for the services they provide, and you agree to abide by the terms and conditions set forth in any and all documents for any such Supplier services, including, without limitation, all cancellation fees. By utilizing the services represented by this itinerary, you agree to the foregoing and also agree that neither BCD Travel or its parent, affiliates, subsidiaries, partners, agents, and their respective officers, directors, employees, and representatives shall be or become liable for any loss, cost, expense, injury, accident, or damage to person or property resulting directly or indirectly from (i) the acts or omissions of Suppliers, including, but not limited to, delays or cancellation of services, cessation of operations, breakdown in machinery or equipment, or changes in fares, itineraries, or schedules; and/or (ii) acts of God, dangers incident to the sea, fires, acts of government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel’s control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).

From: USDA@BCDTRAVEL.COM
To: USDA@BCDTRAVEL.COM; SCOTT.ANGLE@NIFA.USDA.GOV; DANIELLE.SAUNDERS@NIFA.USDA.GOV
Subject: UPDATED 17May - Travel Receipt for ANGLE/JAY S Travel Date 19May
Date: Friday, May 17, 2019 3:24:31 PM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - May 19 2019.PDF](#)



Printer Friendly

GET READY! Here is the itinerary for your upcoming trip.

By way of accessing and/or utilizing any of our services, you acknowledge that your personal data will be used in accordance with BCD's [Global Privacy Policy](#).

Indianapolis, Indiana, United States

Passenger

ANGLE JAY S

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)

Ticket Receipt

Date	From/To	Flight/Vendor	Status
Sunday, May 19 2019	DCA-IND	American Airlines 4578	Confirmed
Operated By REPUBLIC AIRLINES AS AMERICAN EAGLE			
Tuesday, May 21 2019	IND-ORD	United Airlines 5441	Confirmed
Operated By SKYWEST DBA UNITED EXPRESS			
Tuesday, May 21 2019	ORD-MCI	United Airlines 1498	Confirmed
Thursday, May 23 2019	MCI-DCA	American Airlines 4429	Confirmed
Operated By REPUBLIC AIRLINES AS AMERICAN EAGLE			
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0017295664177	EZ0106927	(b)(6)	377.60 USD
Prior Ticket: 0017295662845			
Old Ticket Value: 449.30 USD			
Penalty/Exchange Fee: 0.00 USD			
Add/Collect: 0.00 USD			
	Ticket Amount	Form of Payment	Credit Amount for Future Travel
	0.00 USD	(b)(6)	-0.00 USD
Service Fee Number		Form of Payment	Fee Amount
8900752720346		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD

Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
------	---------	---------------	--------	---------------	------------	-------------------

05/19/2019	DCA-IND	AA 4578*	Confirmed	05:18 PM/07:11 PM	Economy/Y	No Information
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/21/2019	IND-ORD	UA 5441*	Confirmed	06:20 PM/06:44 PM	Economy/Y	No Information
05/21/2019	ORD-MCI	UA 1498	Confirmed	07:47 PM/09:22 PM	Economy/Y	No Information
05/23/2019	MCI-DCA	AA 4429*	Confirmed	06:00 AM/09:29 AM	Economy/G	No Information

Flight
 Total duration
1 h 53 min
 Not working?

American Airlines AA4578
Airline Record Locator **BUZPKX**

[Online check-in](#)

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

1 h 53 min
498 miles
801 kilometers

IND

Indianapolis International
Airport
Indianapolis, Indiana, United
States

Departure
Sunday
May 19 2019
[Weather](#)
5:18 PM
Terminal C

Seat

17C (Aisle) Confirmed

 Economy
Confirmed

Arrival
Sunday
May 19 2019
[Weather](#)
7:11 PM

*Operated By: Republic Airlines As American Eagle
 CO2 Emissions: 219.12 lbs/99.6 kgs
 Non-stop

Hotel
 Not working?

(b)(6)

Confirmation **(b)(6)**

Address **(b)(6)**

Check In
Sunday
May 19 2019
[Weather](#)

Rate per night

1 nights

Check Out
Monday
May 20 2019
[Weather](#)

USD 169.00 plus tax and any
additional fees
[Confirmed](#)

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs

Number of Rooms 1

Guaranteed Yes

Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.

Notes:

CREDIT CARD REQUIRED AT CHECK IN

 Hotel

 [Not working?](#)

(b)(6) [Confirmation](#) **(b)(6)** **NON SMKING CONF**
[Address](#) **(b)(6)**

Check In
Monday
May 20 2019
[Weather](#)

Rate per night
1 nights

Check Out
Tuesday
May 21 2019
[Weather](#)

USD 106.00 plus tax and any
additional fees
[Confirmed](#)

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs

Number of Rooms 1

Guaranteed Yes

Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.

Notes:

CREDIT CARD REQUIRED AT CHECK IN

 Flight

Total duration
4 h 1 min

 [Not working?](#)

United Airlines UA5441
[Online check-in](#)

[Airline Record Locator](#) **GJRQYC**

IND

Indianapolis International



1 h 24 min
177 miles
285 kilometers

ORD

O'Hare International

Airport
Indianapolis, Indiana, United States

Chicago, Illinois, United States

Departure
Tuesday
May 21 2019
[Weather](#)
6:20 PM

Seat
23C Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
[Weather](#)
6:44 PM
Terminal 2

 ***Operated By: Skywest DbA United Express**
CO2 Emissions: 97.35 lbs/44.25 kgs
Non-stop

 **Layover** 1 h 3 min

United Airlines UA1498
[Online check-in](#)

Airline Record Locator GJRQYC

ORD

O'Hare International
Chicago, Illinois, United States


1 h 35 min
402 miles
647 kilometers

MCI

Kansas City International
Airport
Kansas City, Missouri, United States

Departure
Tuesday
May 21 2019
[Weather](#)
7:47 PM
Terminal 1

Seat
34D Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
[Weather](#)
9:22 PM
Terminal Building C

 CO2 Emissions: 176.88 lbs/80.4 kgs
Non-stop

 **Flight** Total duration 2 h 29 min

 [Not working?](#)

American Airlines AA4429
[Online check-in](#)

Airline Record Locator BUZPKX

MCI



DCA

Kansas City International Airport Kansas City, Missouri, United States	2 h 29 min 946 miles 1522 kilometers	Ronald Reagan National Washington, District of Columbia, United States
Departure Thursday May 23 2019 <u>Weather</u> 6:00 AM Terminal Building C	Seat Assigned at Check-in Economy Confirmed	Arrival Thursday May 23 2019 <u>Weather</u> 9:29 AM Terminal C
 *Operated By: Republic Airlines As American Eagle CO2 Emissions: 416.24 lbs/189.2 kgs Non-stop		

17May/02:24PM

 Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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Indianapolis, Indiana, United States

Passenger

ANGLE JAY S

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Date	From/To	Flight/Vendor	Status
Sunday, May 19 2019	DCA-IND	American Airlines 4578	Confirmed
Operated By REPUBLIC AIRLINES AS AMERICAN EAGLE			
Tuesday, May 21 2019	IND-ORD	United Airlines 5441	Confirmed
Operated By SKYWEST DBA UNITED EXPRESS			
Tuesday, May 21 2019	ORD-MCI	United Airlines 1498	Confirmed
Thursday, May 23 2019	MCI-DCA	American Airlines 4429	Confirmed
Operated By REPUBLIC AIRLINES AS AMERICAN EAGLE			
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0017295664177	EZ0106927	(b)(6)	377.60 USD
		Prior Ticket: 0017295662845	
		Old Ticket Value: 449.30 USD	
		Penalty/Exchange Fee: 0.00 USD	
		Add/Collect: 0.00 USD	
	Ticket Amount	Form of Payment	Credit Amount for Future Travel
	0.00 USD	(b)(6)	-0.00 USD
Service Fee Number		Form of Payment	Fee Amount
8900752720346		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	DCA-IND	AA 4578*	Confirmed	05:18 PM/07:11 PM	Economy/Y	No Information
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/21/2019	IND-ORD	UA 5441*	Confirmed	06:20 PM/06:44 PM	Economy/Y	No Information
05/21/2019	ORD-MCI	UA 1498	Confirmed	07:47 PM/09:22 PM	Economy/Y	No Information
05/23/2019	MCI-DCA	AA 4429*	Confirmed	06:00 AM/09:29 AM	Economy/G	No Information



Flight

Total duration
1 h 53 min



[Not working?](#)

American Airlines AA4578

Airline Record Locator BUZPKX

[Online check-in](#)

DCA

Ronald Reagan National
Washington, District of
Columbia, United States



1 h 53 min
498 miles
801 kilometers

IND

Indianapolis International
Airport
Indianapolis, Indiana, United
States

Departure

Sunday
May 19 2019

Weather

5:18 PM

Terminal C

Seat

17C (Aisle) Confirmed

Economy

Confirmed

Arrival

Sunday
May 19 2019

Weather

7:11 PM

*Operated By: Republic Airlines As American Eagle

CO2 Emissions: 219.12 lbs/99.6 kgs

Non-stop

Equipment: Embraer 175

Notes:

FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK [WWW.AA.COM](#)
NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

Hotel		Confirmation
(b)(6)		(b)(6)
Address (b)(6)		
Check In Sunday May 19 2019 <u>Weather</u>	Rate per night 1 nights USD 169.00 plus tax and any additional fees <u>Confirmed</u>	Check Out Monday May 20 2019 <u>Weather</u>
 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs Number of Rooms 1 Guaranteed Yes Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges. Fax +1 (317) 684-7734 Number of Persons 1 Additional Information NONSMOKING		
Notes: CREDIT CARD REQUIRED AT CHECK IN		

Hotel		Not working?	
(b)(6)	Confirmation (b)(6)	NON SMKING CONF	
Address (b)(6) (b)(6)			
Check In Monday May 20 2019 <u>Weather</u>	Rate per night 1 nights USD 106.00 plus tax and any additional fees <u>Confirmed</u>	Check Out Tuesday May 21 2019 <u>Weather</u>	
 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs Number of Rooms 1 Guaranteed Yes Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges. Fax +1 (765) 743-6520 Number of Persons 1 Additional Information NONSMOKING			
Notes: CREDIT CARD REQUIRED AT CHECK IN			

Flight		Total duration 4 h 1 min		Not working?	
United Airlines UA5441 Online check-in		Airline Record Locator GJRQYC			
IND Indianapolis International Airport Indianapolis, Indiana, United States	 1 h 24 min 177 miles 285 kilometers	ORD O'Hare International Chicago, Illinois, United States			
Departure Tuesday May 21 2019 <u>Weather</u>	Seat 23C Confirmed	Arrival Tuesday May 21 2019 <u>Weather</u>			

6:20 PMEconomy
Confirmed**6:44 PM**

Terminal 2

✈ ***Operated By: Skywest Dba United Express**

CO2 Emissions: 97.35 lbs/44.25 kgs

Non-stop

Equipment: Embraer 175 Jet

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED
 FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
 CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
 PLEASE CHECK WWW.UAL.COM

**Layover**

1 h 3 min

United Airlines UA1498**Airline Record Locator GJRQYC**[Online check-in](#)**ORD**O'Hare International
Chicago, Illinois, United States1 h 35 min
402 miles
647 kilometers**MCI**Kansas City International
Airport
Kansas City, Missouri, United
States**Departure****Tuesday**
May 21 2019[Weather](#)**7:47 PM**

Terminal 1

Seat**34D Confirmed**Economy
Confirmed**Arrival****Tuesday**
May 21 2019[Weather](#)**9:22 PM**

Terminal Building C

✈ CO2 Emissions: 176.88 lbs/80.4 kgs

Non-stop

Equipment: Airbus Industrie A320

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED



Flight

Total duration
2 h 29 min[Not working?](#)**American Airlines AA4429****Airline Record Locator BUZPKX**[Online check-in](#)**MCI**Kansas City International
Airport
Kansas City, Missouri, United
States2 h 29 min
946 miles
1522 kilometers**DCA**Ronald Reagan National
Washington, District of
Columbia, United States**Departure****Thursday
May 23 2019****Weather****6:00 AM****Terminal Building C****Seat****Assigned at Check-in**Economy
Confirmed**Arrival****Thursday
May 23 2019****Weather****9:29 AM****Terminal C*****Operated By: Republic Airlines As American Eagle**

CO2 Emissions: 416.24 lbs/189.2 kgs

Non-stop

Meal: Food For Purchase

Equipment: Embraer 175

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

Remarks

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DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/CPY YOUR AIR RESERVATIONS ARE SUBJECT TO
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48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
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FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
YOUR HOTEL RESERVATION IN WEST LAFAYETTE DOES NOT MATCH
FLIGHT ITINERARY IF AN ERROR HAS OCCURRED
CONTACT US AT / 1-800-977-6120.
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

17May/02:24PM

 Estimated trip total 316.45 USD				
Air	Car	Hotel	Rail	Other
Unavailable		316.45 USD		
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air AA4578* 19May UA5441* 21May UA1498 21May AA4429* 23May	Total: USD 0.00	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

This email was generated at 17May/7:24 PM UTC

 Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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From: [Saunders, Danielle - NIFA](#)
To: [Angle, Scott - NIFA](#)
Subject: RE: Bice Travel Itinerary - TENTATIVE
Date: Tuesday, May 14, 2019 12:10:59 PM

OH, I apologize, I hadn't gotten up that far in my inbox.

Best Regards,

Danielle Saunders

Secretary – Office of the Director
 USDA - National Institute of Food and Agriculture
 305-A Jamie L. Whitten Building
 1400 Independence Avenue, SW
 P: (202) 720-4423
 C: (b)(6)
 E: danielle.saunders@nifa.usda.gov

Website: www.nifa.usda.gov

From: Angle, Scott - NIFA <Scott.Angle@nifa.usda.gov>
Sent: Tuesday, May 14, 2019 11:51 AM
To: Saunders, Danielle - NIFA <Danielle.Saunders@nifa.usda.gov>
Subject: Re: Bice Travel Itinerary - TENTATIVE

Just too care of it.

6 to 8 reception for UFL at the Canadian Embassy.

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From: Saunders, Danielle - NIFA
Sent: Tuesday, May 14, 2019 11:39:14 AM
To: Angle, Scott - NIFA
Subject: RE: Bice Travel Itinerary - TENTATIVE

I'm sorry Dr. Angle which Florida reception – the Citrus Greening/Genome Editing meeting. I did make your reservations based on the flights you had sent me. Please keep in mind those flights were priced higher than the contracted fare – American. Nonetheless I went ahead and booked them anyway. When reading the email it didn't say to register you. I checked your inbox and I don't see anything from Sally or other FFAR members requesting registration. Did I miss it?

Best Regards,

Danielle Saunders

Secretary – Office of the Director
 USDA - National Institute of Food and Agriculture
 305-A Jamie L. Whitten Building
 1400 Independence Avenue, SW
 P: (202) 720-4423
 C: (b)(6)

E: danielle.saunders@nifa.usda.gov

Website: www.nifa.usda.gov

From: Angle, Scott - NIFA <Scott.Angle@nifa.usda.gov>
Sent: Tuesday, May 14, 2019 11:34 AM
To: Saunders, Danielle - NIFA <Danielle.Saunders@nifa.usda.gov>
Subject: Re: Bice Travel Itinerary - TENTATIVE

Were you able to get us register for the Florida reception.

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From: Angle, Scott - NIFA
Sent: Tuesday, May 14, 2019 11:32:36 AM
To: Saunders, Danielle - NIFA
Subject: Re: Bice Travel Itinerary - TENTATIVE

Just keep my return the way it is.

Get [Outlook for iOS](#)

From: Saunders, Danielle - NIFA
Sent: Tuesday, May 14, 2019 11:23:09 AM
To: Angle, Scott - NIFA
Subject: FW: Bice Travel Itinerary - TENTATIVE

Hi Dr. Angle,

I've been provided Dr. Hutchins return leg of his flight itinerary back to DC. Did you want to keep what you have or see if I can get you on the same flight?

Best Regards,

Danielle Saunders

Secretary – Office of the Director
 USDA - National Institute of Food and Agriculture
 305-A Jamie L. Whitten Building
 1400 Independence Avenue, SW
 P: (202) 720-4423
 C: (b)(6)
 E: danielle.saunders@nifa.usda.gov

Website: www.nifa.usda.gov

From: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Sent: Tuesday, May 14, 2019 11:16 AM
To: Saunders, Danielle - NIFA <Danielle.Saunders@nifa.usda.gov>
Subject: RE: Bice Travel Itinerary - TENTATIVE

Danielle – in case Scott Angle wants to get on the same return from Raleigh, this is what Scott Hutchins is taking.

Michele

Flight		Total duration 1 h 33 min
American Airlines AA5660		Airline Record Locator XDWJXI
		Loyalty Number (b)(6)
RDU		DCA
Raleigh-Durham International Airport Raleigh / Durham, North Carolina, United States	1 h 33 min 227 miles 365 kilometers	Ronald Reagan National Washington, District of Columbia, United States
Departure Friday May 17 2019 Weather 3:36 PM Terminal 2	Seat 07C (Aisle) Confirmed Economy Confirmed	Arrival Friday May 17 2019 Weather 5:09 PM Terminal C
☐ *Operated By: Psa Airlines As American Eagle CO2 Emissions: 124.85 lbs/56.75 kgs Non-stop		

Michele Esch

Special Projects Coordinator

Executive Director, NAREEE Advisory Board

U.S. Department of Agriculture

(o) 202.720.8408

(c) (b)(6)

michele.esch@ars.usda.gov

From: Saunders, Danielle - NIFA

Sent: Tuesday, May 14, 2019 11:03 AM

To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>

Subject: RE: Bice Travel Itinerary - TENTATIVE

(b)(6)

Best Regards,

Danielle Saunders

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Website: www.nifa.usda.gov

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Sent: Tuesday, May 14, 2019 10:59 AM
To: Saunders, Danielle - NIFA <Danielle.Saunders@nifa.usda.gov>
Subject: RE: Bice Travel Itinerary - TENTATIVE

Can you send me Scott's cell number?

Michele Esch

Special Projects Coordinator
Executive Director, NAREEE Advisory Board

U.S. Department of Agriculture
(o) 202.720.8408
(c) (b)(6)
michele.esch@ars.usda.gov

From: Saunders, Danielle - NIFA
Sent: Tuesday, May 14, 2019 10:49 AM
To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Subject: RE: Bice Travel Itinerary - TENTATIVE

You're welcome Michele. Let me know if you need anything else. Thanks

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Danielle Saunders

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Thank you!

Michele Esch

Special Projects Coordinator

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(c) (b)(6)

michele.esch@ars.usda.gov

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To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
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Return – Friday, May 17, 2019

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Layover 1hr, 50 min

Delta 1838 07:50PM ATL → 09:41PM DCA

#2 Indianapolis – West Lafayette, IN – May 19-21, 2019:

Flights – Sunday, May 19, 2019

American 791 01:00PM DCA → 02:12PM ORD

Layover 1hr, 3min

American 3595 03:15PM ORD → 05:14PM IND

Hotel: (b)(6) (\$169.00/night)

(b)(6)

Hotel: Monday – May 20, 2019 - West Lafayette, IN

(b)(6)

(b)(6)

(\$106.00/night)

#3 Kansas City, MO – May 21-23, 2019:

Flights – Tuesday, May 21, 2019

United 5441 06:20PM IND → 06:44PM ORD

Layover 1hr, 3min
 United 1498 07:47PM ORD → 09:22PM MCI
 Hotel: Homewood Suites by Hilton – Kansas City Speedway (\$125.00)

Flights – Thursday, May 23, 2019

American 4429 06:00AM MCI → 09:29AM DCA

Best Regards,

Danielle Saunders

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 E: danielle.saunders@nifa.usda.gov

Website: www.nifa.usda.gov

From: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Sent: Tuesday, May 14, 2019 9:50 AM
To: Saunders, Danielle - NIFA <Danielle.Saunders@nifa.usda.gov>
Subject: RE: Bice Travel Itinerary - TENTATIVE

Thanks!

Michele Esch

*Special Projects Coordinator
 Executive Director, NAREEE Advisory Board*

U.S. Department of Agriculture
 (o) 202.720.8408
 (c) (b)(6)
michele.esch@ars.usda.gov

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Sent: Tuesday, May 14, 2019 9:39 AM
To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Subject: RE: Bice Travel Itinerary - TENTATIVE

Michele, hi

Dr. Angle's Raleigh/Durham itinerary is as follows:

Flights – May 15, 2019

Delta 6224 08:10PM DCA → 09:30PM RDU

Hotel: (b)(6)

Return – May 17, 2019

Delta 6264 04:32PM RDU → 06:00PM DCA

I will follow up with the remaining itinerary shortly.

Best Regards,

Danielle Saunders

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Website: www.nifa.usda.gov

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Sent: Tuesday, May 14, 2019 8:52 AM
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Subject: RE: Bice Travel Itinerary - TENTATIVE

Hi Danielle

Can you send me Dr. Angle's travel info for the Raleigh trip when you have it completed?

Thanks!
 Michele

Michele Esch
Special Projects Coordinator
Executive Director, NAREEE Advisory Board
 U.S. Department of Agriculture
 (o) 202.720.8408
 (c) (b)(6)
michele.esch@ars.usda.gov

From: Saunders, Danielle - NIFA
Sent: Monday, May 13, 2019 3:49 PM
To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>; Taylor, Ityan - OSEC, Washington, DC <ityran.taylor@usda.gov>; Coley, Effie - ARS <Effie.Coley@USDA.GOV>; Simmons, Michele - OSEC <michele.simmons2@usda.gov>
Subject: RE: Bice Travel Itinerary - TENTATIVE

Hello –

How shall we determine who gets a rental? I can add this to Dr. Angle's itinerary for all three visits? Please tell me how shall we proceed with this detail.

Best Regards,

Danielle Saunders

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Subject: RE: Bice Travel Itinerary - TENTATIVE

Thanks, Tyra!

All – please note that I just heard that we can depart Raleigh after 3 pm (rather than later).

Michele Esch

Special Projects Coordinator
Executive Director, NAREEE Advisory Board

U.S. Department of Agriculture
 (o) 202.720.8408
 (c) (b)(6)
michele.esch@ars.usda.gov

From: Taylor, Ityan - OSEC, Washington, DC
Sent: Monday, May 13, 2019 3:06 PM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>; Saunders, Danielle - NIFA <Danielle.Saunders@nifa.usda.gov>; Simmons, Michele - OSEC <michele.simmons2@usda.gov>
Cc: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Subject: Bice Travel Itinerary - TENTATIVE

Good afternoon,

Please see below flights/hotels for the upcoming travel. I have already booked all flights/hotels/rental cars...hoping there are little to no changes. Please note, Mr. Bice will **not** be traveling home with the group on 5/23.

Flights - May 15th, 2019

AA 05:35pm DCA > 07:00pm RDU

Hotels in Raleigh/Durham - May 15-17, 2019

(b)(6)

-

Flights - May 17th, 2019

Southwest 08:40pm RDU > 9:45pm BWI

Flights - May 19, 2019

Southwest 03:40pm BWI > 05:25pm IND

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Sunday, May 19, 2019: (b)(6)

(b)(6)

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(b)(6)

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United 06:20pm IND > 06:44pm ORD > 9:22pm MCI (layover in Chicago O'Hare)

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Homewood Suites by Hilton - Kansas City Speedway

Flights - May 23, 2019

AA 04:08pm MCI > 07:45pm DCA

AA 05:00pm MCI > 06:25pm MKE > 10:00pm DCA

AA 06:15pm MCI > 09:40pm BWI

From: [Saunders, Danielle - NIFA](#)
To: [Esch, Michele - ARS](#)
Subject: RE: Bice Travel Itinerary - TENTATIVE
Date: Tuesday, May 14, 2019 11:33:44 AM

He will keep it as is Michele, thanks

Best Regards,

Danielle Saunders

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Departure Friday May 17 2019 <u>Weather</u> 3:36 PM Terminal 2	Seat 07C (Aisle) Confirmed Economy Confirmed	Arrival Friday May 17 2019 <u>Weather</u> 5:09 PM Terminal C
☐ *Operated By: Psa Airlines As American Eagle CO2 Emissions: 124.85 lbs/56.75 kgs Non-stop		

Michele Esch*Special Projects Coordinator**Executive Director, NAREEE Advisory Board*

U.S. Department of Agriculture

(o) 202.720.8408

(c) (b)(6)

michele.esch@ars.usda.gov**From:** Saunders, Danielle - NIFA**Sent:** Tuesday, May 14, 2019 11:03 AM**To:** Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>**Subject:** RE: Bice Travel Itinerary - TENTATIVE

(b)(6)

Best Regards,

Danielle Saunders

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E: danielle.saunders@nifa.usda.govWebsite: www.nifa.usda.gov**From:** Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>**Sent:** Tuesday, May 14, 2019 10:59 AM**To:** Saunders, Danielle - NIFA <Danielle.Saunders@nifa.usda.gov>**Subject:** RE: Bice Travel Itinerary - TENTATIVE

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Michele Esch*Special Projects Coordinator*

Executive Director, NAREEE Advisory Board

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Subject: RE: Bice Travel Itinerary - TENTATIVE

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Danielle Saunders

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Thank you!

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Hotel: Homewood Suites by Hilton – Kansas City Speedway (\$125.00)

Flights – Thursday, May 23, 2019

American 4429 06:00AM MCI → 09:29AM DCA

Best Regards,

Danielle Saunders

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Subject: RE: Bice Travel Itinerary - TENTATIVE

Thanks!

Michele Esch

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michele.esch@ars.usda.gov

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Subject: RE: Bice Travel Itinerary - TENTATIVE

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AA 05:35pm DCA > 07:00pm RDU

Hotels in Raleigh/Durham - May 15-17, 2019

(b)(6)

-

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Sunday, May 19, 2019: (b)(6)

(b)(6)

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(b)(6)

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Hotels in Kansas City - May 21-23, 2019

Homewood Suites by Hilton - Kansas City Speedway

Flights - May 23, 2019

AA 04:08pm MCI > 07:45pm DCA

AA 05:00pm MCI > 06:25pm MKE > 10:00pm DCA

AA 06:15pm MCI > 09:40pm BWI

From: [Angle, Scott - NIFA](#)
To: [Saunders, Danielle - NIFA](#)
Subject: Re: Change in Flight - Sunday, May 19th
Date: Friday, May 17, 2019 2:29:36 PM

Thanks.

Get [Outlook for iOS](#)

From: Saunders, Danielle - NIFA
Sent: Friday, May 17, 2019 2:00:48 PM
To: Angle, Scott - NIFA
Subject: Change in Flight - Sunday, May 19th

Good afternoon Dr. Angle,

I've made the change to your flight on Sunday, May 19th. I got you the non-stop, AA Flight #4578, into Indianapolis arriving around 7:11pm. There is cost savings in making the change so we are okay on that end.

Your calendar has been updated to reflect the change in flight plans.

Best Regards,

Danielle Saunders

Secretary – Office of the Director
USDA - National Institute of Food and Agriculture
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P: (202) 720-4423
C: (b)(6)
E: danielle.saunders@nifa.usda.gov

Website: www.nifa.usda.gov

From: [Hutchins, Scott - OSEC, Washington, DC](#)
To: [Simmons, Michele - OSEC](#)
Subject: Re: Change Kansas City hotel
Date: Friday, May 17, 2019 1:49:34 PM

Great, thank you Michele Have a great weekend!

Regards,

Scott Hutchins
 Deputy Under Secretary
 Research, Education, Economics
 U S Department of Agriculture

From: "Simmons, Michele - OSEC" <michele_simmons2@usda.gov>
Date: Friday, May 17, 2019 at 12:03 55 PM
To: "Hutchins, Scott - OSEC, Washington, DC" <Scott.Hutchins@usda.gov>
Subject: FW: Change Kansas City hotel

Hi Scott,

Hope all is going well

FYI- Your other room has been canceled Update on new hotel for Kansas City is below and also changed on your calendar

Michele

From: Taylor, Ityran - OSEC, Washington, DC
Sent: Friday, May 17, 2019 10:57 AM
To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>; Simmons, Michele - OSEC <michele_simmons2@usda.gov>; Coley, Effie - ARS <Effie.Coley@USDA.GOV>; Saunders, Danielle - NIFA <Danielle.Saunders@nifa.usda.gov>; Tiffany Simon - PTC <tiffany_simon@gsa.gov>
Subject: RE: Change Kansas City hotel

Good morning Ladies,

Happy Friday!

Please cancel your folk's reservation with the Homewood Suites Kansas City Speedway or else they will be charged a "No Show" fee

Thank you,

Tyra

From: Esch, Michele - ARS
Sent: Thursday, May 16, 2019 7:16 PM
To: Simmons, Michele - OSEC <michele_simmons2@usda.gov>; Coley, Effie - ARS <Effie.Coley@USDA.GOV>; Saunders, Danielle - NIFA <Danielle.Saunders@nifa.usda.gov>; Tiffany Simon - PTC <tiffany_simon@gsa.gov>; Taylor, Ityran - OSEC, Washington, DC <ityran.taylor@usda.gov>
Subject: Change Kansas City hotel

Due to lack of availability and need to be closer to our meeting location, we had to change the hotel in Kansas City Below is the information and confirmation numbers Can you change or update the authorizations for everyone?

Thanks!

Image



From: [Angle, Scott - NIFA](#)
To: [Saunders, Danielle - NIFA](#)
Subject: Re: Your Stay is Confirmed at (b)(6)
Date: Friday, May 17, 2019 12:58:23 PM

Thanks

Get [Outlook for iOS](#)

From: Saunders, Danielle - NIFA
Sent: Friday, May 17, 2019 12:12:52 PM
To: Angle, Scott - NIFA
Subject: FW: Your Stay is Confirmed at (b)(6)

Hello Dr. Angle –

Here is the confirmation of your reservation for the hotel stay at (b)(6) in Kansas.

Best Regards,

Danielle Saunders

Secretary – Office of the Director
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P: (202) 720-4423
C: (b)(6)
E: danielle.saunders@nifa.usda.gov

Website: www.nifa.usda.gov

From: (b)(6) <(b)(6)>
Sent: Friday, May 17, 2019 12:05 PM
To: Saunders, Danielle - NIFA <Danielle.Saunders@nifa.usda.gov>
Subject: Your Stay is Confirmed at (b)(6)



YOU'RE CONFIRMED

Confirmation Number: (b)(6)

Dear Scott Angle,

Thank you for booking with us. Your confirmation details are listed below. Please contact us directly if anything does not look right, as we'd love to speak with you. We look forward to welcoming you to

(b)(6),
Kansas City's premier shopping & entertainment district.

Sincerely,
Jody Hall, General Manager

[SIGN UP FOR EMAIL OFFERS](#)

[MODIFY/CANCEL RESERVATION](#)

[CONTACT US](#)

YOUR RESERVATION

YOUR ACCOMMODATIONS

Check-In: Tuesday, May 21 2019 Check-In Time: 03:00 PM Check-Out: Thursday, May 23 2019 Check-Out Time: 11:00 AM Guest(s): 1 adult Rate: Country Club Plaza Rate Preferred Corporate Rate Total: \$250.00 * *Taxes included. Room tax 17.10%.	Room Type: Traditional King Room Description: One king size bed furnished with Egyptian cotton linens, 40" HD TV, sitting area chair, a working desk with complimentary high speed internet, Keurig coffeemaker with complimentary artisan coffee, fully stocked Honor Bar and an in-room safe. Luxurious, oversized walk in shower with a rainfall shower head. 400 sq.ft.
---	---

RATE RULES AND CANCELLATIONS
Parking Fee: Self, \$20 per day; Valet, \$25 per day; Event, \$10 per day <i>(Fees are subject to change at any time).</i> Deposit Policy: Deposit equal to first night's room and tax due at time of booking. Cancellation Policy: Reservations must be cancelled 48 hours prior to scheduled arrival. A penalty of one night's room and tax will be charged for reservations cancelled in violation of the policy.

(b)(6)

(b)(6)



Michele Esch

Executive Director

NAREEE Advisory Board

michele.esch@ars.usda.gov

(o) 202-720-8408

(m) (b)(6)

From: [Simmons, Michele - OSEC](#)
To: [Esch, Michele - ARS](#)
Cc: [Taylor, Ityran - OSEC, Washington, DC](#); [Coley, Effie - ARS](#); [Saunders, Danielle - NIFA](#); [Tiffany Simon - PTC](#)
Subject: RE: Change Kansas City hotel
Date: Friday, May 17, 2019 11:54:48 AM

Hi Michele

Exec Travel just canceled the other hotel

Thanks for all of your help!

Michele

From: Esch, Michele - ARS
Sent: Friday, May 17, 2019 11:51 AM
To: Simmons, Michele - OSEC <michele.simmons2@usda.gov>; Taylor, Ityran - OSEC, Washington, DC <ityran.taylor@usda.gov>; Coley, Effie - ARS <Effie.Coley@USDA.GOV>; Saunders, Danielle - NIFA <Danielle.Saunders@nifa.usda.gov>; Tiffany Simon - PTC <tiffany.simon@gsa.gov>
Subject: Re: Change Kansas City hotel

We all already have reservations. The confirmation numbers are on the screen shot below. I'm not sure how to handle that with executive services but we already have rooms.

Michele Esch
 Executive Director
 NAREEE Advisory Board
michele.esch@ars.usda.gov
 (o) 202-720-8408
 (m) (b)(6)

From: Simmons, Michele - OSEC
Sent: Friday, May 17, 2019 11:19:14 AM
To: Taylor, Ityran - OSEC, Washington, DC; Esch, Michele - ARS; Coley, Effie - ARS; Saunders, Danielle - NIFA; Tiffany Simon - PTC
Subject: RE: Change Kansas City hotel

Hello all,

I just called Exec Travel and they stated this hotel isn't available. I will see what's close by.

Michele

From: Taylor, Ityran - OSEC, Washington, DC
Sent: Friday, May 17, 2019 10:57 AM
To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>; Simmons, Michele - OSEC <michele.simmons2@usda.gov>; Coley, Effie - ARS <Effie.Coley@USDA.GOV>; Saunders, Danielle - NIFA <Danielle.Saunders@nifa.usda.gov>; Tiffany Simon - PTC <tiffany.simon@gsa.gov>
Subject: RE: Change Kansas City hotel

Good morning Ladies,

Happy Friday!

Please cancel your folks reservation with the Homewood Suites Kansas City Speedway or else they will be charged a "No Show" fee.

Thank you,
 Tyra

From: Esch, Michele - ARS
Sent: Thursday, May 16, 2019 7:16 PM
To: Simmons, Michele - OSEC <michele.simmons2@usda.gov>; Coley, Effie - ARS <Effie.Coley@USDA.GOV>; Saunders, Danielle - NIFA <Danielle.Saunders@nifa.usda.gov>; Tiffany Simon - PTC <tiffany.simon@gsa.gov>; Taylor, Ityran - OSEC, Washington, DC <ityran.taylor@usda.gov>
Subject: Change Kansas City hotel

Due to lack of availability and need to be closer to our meeting location, we had to change the hotel in Kansas City. Below is the information and confirmation numbers. Can you change or update the authorizations for everyone?

Thanks!

AT&T LTE

19:11

61%



Here is the updated list to include Anna Cafoncelli:

(b)(6)
 (b)(6)

The

government rate is \$125/night. Confirmation # for

government rate is \$125/night. Confirmation #s for the team are below:

- Scott Angle – (b)(6)
- Don Bice – (b)(6)
- Michele Esch – (b)(6)
- Chris Hartley – (b)(6)
- Scott Hutchins – (b)(6)
- Jay Variyam – (b)(6)
- Tiffany Simon – (b)(6)
- Anna Cafoncelli – (b)(6)
- Catherine Von Seggern – (b)(6)
- Sanat Valecha – (b)(6)

JILL McCARTHY

senior executive | corporate attraction

Kansas City Area Development Council

o [816.374.5636](tel:816.374.5636)



Michele Esch
Executive Director
NAREEE Advisory Board
michele.esch@ars.usda.gov

(o) 202-720-8408
(m) (b)(6)

From: [Concur Travel](#)
To: [MICHELE.ESCH@ARS.USDA.GOV](#); [SHIRLEY.MORGAN@ARS.USDA.GOV](#); [SHARON.DRUMM@ARS.USDA.GOV](#); [EFFIE.COLEY@USDA.GOV](#)
Subject: Concur Itinerary 05/15/2019: TRIP FROM WASHINGTON D.C. RONALD REAGAN NATIONAL AIRPORT, WASHINGTON, DC TO RALEIGH/DURHAM AIRPORT, RALEIGH/DURHAM, NC (b)(6)
Date: Monday, May 13, 2019 3:51:28 PM
Attachments: [RDU-BWI.ics](#)

Trip Overview

Trip Name: Trip from Washington D.C. Ronald Reagan National Airport, Washington, DC to Raleigh/Durham Airport, Raleigh/Durham, NC

Start Date: May 15, 2019

End Date: May 17, 2019

Created: May 13, 2019, EFFIE COLEY (Modified: May 13, 2019)

Description: Site visit.

Trip Purpose: MISSION (OPERATIONAL)

Agency Record Locator: (b)(6)

Passengers: Michele H Esch

Total Estimated Cost: \$287.71 USD

Important: Reservations must be approved and ticketed no later than: 05/15/2019 2:15 PM Eastern
The trip will be automatically cancelled if it is not approved before the deadline.

Agency Name: BCD - USDA

Reservations

Wednesday, May 15, 2019



Enterprise Car Rental at: Baltimore US (BWI)

Pick-up at: Baltimore US (BWI)

Pick Up: 07:30 PM Wed May 15

Pick-up at: Baltimore US (BWI)

Number of Cars: 1

Confirmation: (b)(6)

Status: **Confirmed**

Rate Code: EM2

Return: 03:00 PM Fri May 17

Returning to: Baltimore US (BWI)

Additional Details

Rate: \$47.00 USD daily rate, unlimited miles

Total Rate: \$142.41 USD

Corporate Discount: (b)(6)

Rental Details

Mini / Van / Automatic transmission / Air conditioning



Friday, May 17, 2019



Flight Raleigh/Durham, NC (RDU) to Baltimore, MD (BWI)

Southwest 1143

Departure: 04:15 PM**Seat: No seat assignment**

Raleigh/Durham Airport (RDU)

Duration: 1 hour, 10 minutes

Nonstop

Confirmation: (b) (6)

Status: Booked directly in

Southwest (b) (6)

Air Frequent Flyer Number: (b) (6)

(b) (6)

Arrival: 05:25 PM

Baltimore Washington Intl Airport

(BWI)

Additional Details

Distance: 256 miles

E-Ticket

Emissions: 135.7 bs CO₂

Cabin: Gov Contract Discounted (P)

**Total Estimated Cost****Air****Airfare quoted amount:** \$121.86 USD**Taxes and fees:** \$23.44 USD**Air Total Price:** \$145.30 USD**Car:** \$142.41 USD**Total Estimated Cost:** \$287.71 USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
 THE BCD TRAVEL TEAM AT 1-800-877-6120
 FOR OUTSIDE THE US CALL COLLECT 770-829-2603
 FOR THE HEARING IMPAIRED- PLEASE DIAL 711
 TO ACCESS RELAY SERVICE- PROVIDE PHONE
 NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
 PROGRAM/CPF YOUR AIR RESERVATIONS ARE SUBJECT TO
 CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
 48 HOURS PRIOR TO SCHEDULED DEPARTURE
 PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
 ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
 THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
 THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
 INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
 CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
 RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

Subject: Flight# WN1143 from RDU -> BWI (1 hour and 10 mins.)

Start: Fri 5/17/2019 4:15 PM

End: Fri 5/17/2019 5:25 PM

Recurrence: (none)

Importance: High

Trip Overview

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Trip Name: Trip from Washington D.C. Ronald Reagan National Airport, Washington, DC to

Raleigh/Durham Airport, Raleigh/Durham, NC Start Date: May 15, 2019 End Date: May 17, 2019

Created: May 13, 2019, EFFIE COLEY (Modified: May 13, 2019)

Description: Site visit.

Trip Purpose: MISSION (OPERATIONAL)

Agency Record Locator: (b)(6)

Passengers: Michele H Esch

Total Estimated Cost: \$ 287.71 USD

Important: Reservations must be approved and ticketed no later than: 05/15/2019

2:15 PM Eastern The

trip will be automatically cancelled if it is not approved before the deadline.

Agency Name: BCD - USDA

#### Reservations

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Wednesday, May 15, 2019

Enterprise Car Rental at: Baltimore US (BWI)

.....

Pick-up at: Baltimore US (BWI)

Pick Up: 07:30 PM Wed May 15

Pick-up at: Baltimore US (BWI)

Number of Cars: 1

Return: 03:00 PM Fri May 17

Returning to: Baltimore US (BWI)

Confirmation: (b)(6)

Status: Confirmed

Rate Code: EM2

Rate: \$ 47.00 USD daily rate, unlimited miles

Total Rate: \$ 142.41 USD

Corporate Discount: (b)(6)

Mini / Van / Automatic transmission / Air conditioning

Friday, May 17, 2019

Flight Raleigh/Durham, NC (RDU) to Baltimore, MD (BWI)
 ~~~~~

Southwest 1143

Departure: 04:15 PM

Seat: No seat assignment

Raleigh/Durham Airport (RDU)

Duration: 1 hour, 10 minutes

Nonstop

Arrival: 05:25 PM

Baltimore Washington Intl Airport (BWI)

Confirmation: (b)(6)

Status: Booked directly in Southwest / (b)(6) Air Frequent Flyer Number:

(b)(6)

Distance: 256 miles

E-Ticket

Emissions: 135.7 lbs CO<sub>2</sub>

Cabin: Gov Contract Discounted (P)

Total Estimated Cost  
 ~~~~~

Air

Airfare quoted amount: \$ 121.86 USD

Taxes and fees: \$ 23.44 USD

Air Total Price: \$ 145.30 USD

Car: \$ 142.41 USD

Total Estimated Cost: \$ 287.71 USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE

ISSUED.

Remarks

~~~~~

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120 FOR

OUTSIDE THE US CALL COLLECT 770-829-2603 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO

ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

\*\*\*\*\*

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE

PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S

BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE

TICKETING.

THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR

TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE

SEPARATE AIR TICKETS.

\*\*\*\*\*

**From:** [Coley, Effie - ARS](#)  
**To:** [Esch, Michele - ARS](#)  
**Subject:** RE:  
**Date:** Monday, May 13, 2019 5:51:09 PM

---

Okay, sounds good. You have a good evening as well!

---

**From:** Esch, Michele - ARS  
**Sent:** Monday, May 13, 2019 5:50 PM  
**To:** Coley, Effie - ARS <Effie.Coley@USDA.GOV>  
**Subject:** Re:

Sorry! Hit send too fast. Let's plan to talk in the morning.

Have a good evening!

Michele Esch  
Executive Director  
NAREEE Advisory Board  
[michele.esch@ars.usda.gov](mailto:michele.esch@ars.usda.gov)  
(o) 202-720-8408  
(m) (b)(6)

---

**From:** Esch, Michele - ARS  
**Sent:** Monday, May 13, 2019 5:49:07 PM  
**To:** Coley, Effie - ARS  
**Subject:** Re: Concur Itinerary 05/15/2019: TRIP FROM WASHINGTON D.C. RONALD REAGAN NATIONAL AIRPORT, WASHINGTON, DC TO RALEIGH/DURHAM AIRPORT, RALEIGH/DURHAM, NC (b)(6) )

Thank you so much!

Michele Esch  
Executive Director  
NAREEE Advisory Board  
[michele.esch@ars.usda.gov](mailto:michele.esch@ars.usda.gov)  
(o) 202-720-8408  
(m) (b)(6)

---

**From:** Coley, Effie - ARS  
**Sent:** Monday, May 13, 2019 5:41:12 PM  
**To:** Esch, Michele - ARS  
**Subject:** RE: Concur Itinerary 05/15/2019: TRIP FROM WASHINGTON D.C. RONALD REAGAN NATIONAL AIRPORT, WASHINGTON, DC TO RALEIGH/DURHAM AIRPORT, RALEIGH/DURHAM, NC (b)(6) )



Hi Michele,

The reservations have been made for Chris Hartley. However, I'm still waiting for Jay to let me know if he wants an earlier return flight. He mentioned that he had another commitment on Friday evening. I sent an email and tried to call his number but wasn't able to reach him.

I'm available at anytime to discuss next week's trip.

Regards,  
Effie

---

**From:** Esch, Michele - ARS  
**Sent:** Monday, May 13, 2019 4:53 PM  
**To:** Coley, Effie - ARS <[Effie.Coley@USDA.GOV](mailto:Effie.Coley@USDA.GOV)>  
**Subject:** Re: Concur Itinerary 05/15/2019: TRIP FROM WASHINGTON D.C. RONALD REAGAN NATIONAL AIRPORT, WASHINGTON, DC TO RALEIGH/DURHAM AIRPORT, RALEIGH/DURHAM, NC  
 (b)(6) )

I see Jay has reached out already. Chris Hartley will want to go in and out of DCA. Similar times to my flights.

Let me know when you are done with Raleigh and we can talk about the trip next week.

Thanks!

Michele Esch  
 Executive Director  
 NAREEE Advisory Board  
[michele.esch@ars.usda.gov](mailto:michele.esch@ars.usda.gov)  
 (o) 202-720-8408  
 (m) (b)(6)

---

**From:** Coley, Effie - ARS  
**Sent:** Monday, May 13, 2019 3:56:13 PM  
**To:** Esch, Michele - ARS  
**Subject:** RE: Concur Itinerary 05/15/2019: TRIP FROM WASHINGTON D.C. RONALD REAGAN NATIONAL AIRPORT, WASHINGTON, DC TO RALEIGH/DURHAM AIRPORT, RALEIGH/DURHAM, NC  
 (b)(6) )

No worries. I had to book the return flight separately because it was on Southwest.

My apologies, I will make the change for the rental car reservation now.

Regards,  
Effie

**From:** Esch, Michele - ARS  
**Sent:** Monday, May 13, 2019 3:53 PM  
**To:** Coley, Effie - ARS <[Effie.Coley@USDA.GOV](mailto:Effie.Coley@USDA.GOV)>  
**Subject:** FW: Concur Itinerary 05/15/2019: TRIP FROM WASHINGTON D.C. RONALD REAGAN NATIONAL AIRPORT, WASHINGTON, DC TO RALEIGH/DURHAM AIRPORT, RALEIGH/DURHAM, NC ((b)(6))

Sorry for the emails. I got my return! Thanks!!! But the rental car is in Baltimore, not Raleigh.

### Michele Esch

*Special Projects Coordinator*

*Executive Director, NAREEE Advisory Board*

U.S. Department of Agriculture

(o) 202.720.8408

(c) ((b)(6))

[michele.esch@ars.usda.gov](mailto:michele.esch@ars.usda.gov)

**From:** Concur Travel <[TravelWizard@concursolutions.com](mailto:TravelWizard@concursolutions.com)>  
**Sent:** Monday, May 13, 2019 3:50 PM  
**To:** Esch, Michele - ARS <[Michele.Esch@ARS.USDA.GOV](mailto:Michele.Esch@ARS.USDA.GOV)>; Morgan, Shirley - ARS <[Shirley.Morgan@ARS.USDA.GOV](mailto:Shirley.Morgan@ARS.USDA.GOV)>; Drumm, Sharon - ARS <[Sharon.Drumm@ARS.USDA.GOV](mailto:Sharon.Drumm@ARS.USDA.GOV)>; Coley, Effie - ARS <[Effie.Coley@USDA.GOV](mailto:Effie.Coley@USDA.GOV)>  
**Subject:** Concur Itinerary 05/15/2019: TRIP FROM WASHINGTON D.C. RONALD REAGAN NATIONAL AIRPORT, WASHINGTON, DC TO RALEIGH/DURHAM AIRPORT, RALEIGH/DURHAM, NC ((b)(6))

### Trip Overview

**Trip Name:** Trip from Washington D.C. Ronald Reagan National Airport, Washington, DC to Raleigh/Durham Airport, Raleigh/Durham, NC

**Start Date:** May 15, 2019

**End Date:** May 17, 2019

**Created:** May 13, 2019, EFFIE COLEY (Modified: May 13, 2019)

**Description:** Site visit.

**Trip Purpose:** MISSION (OPERATIONAL)

**Agency Record Locator:** ((b)(6))

**Passengers:** Michele H Esch

**Total Estimated Cost:** \$287.71 USD

**Important: Reservations must be approved and ticketed no later than: 05/15/2019 2:15 PM Eastern**  
**The trip will be automatically cancelled if it is not approved before the deadline.**

**Agency Name:** BCD - USDA

### Reservations

Wednesday, May 15, 2019



## Enterprise Car Rental at: Baltimore US (BWI)

Pick-up at: Baltimore US (BWI)

**Pick Up: 07:30 PM** *Wed May 15*

Pick-up at: Baltimore US (BWI)

Number of Cars: 1

**Confirmation:** (b)(6)

Status: **Confirmed**

Rate Code: EM2

**Return: 03:00 PM** *Fri May 17*

Returning to: Baltimore US (BWI)

### Additional Details

Rate: \$47.00 USD daily rate, unlimited miles

Total Rate: \$142.41 USD

Corporate Discount: (b)(6)

### Rental Details

Mini / Van / Automatic transmission / Air conditioning



**Friday, May 17, 2019**



## Flight Raleigh/Durham, NC (RDU) to Baltimore, MD (BWI)

**Southwest 1143**

**Departure: 04:15 PM**

**Seat:** No seat assignment

Raleigh/Durham Airport (RDU)

Duration: 1 hour, 10 minutes

Nonstop

**Confirmation:** (b)(6)

Status: **Booked directly in Southwest** (b)(6)

Air Frequent Flyer Number (b)(6)

**Arrival: 05:25 PM**

Baltimore Washington Intl Airport (BWI)

### Additional Details

Distance: 256 miles

E-Ticket

Emissions: 135.7 lbs CO<sub>2</sub>

Cabin: Gov Contract Discounted (P)



## Total Estimated Cost

### Air

**Airfare quoted amount:** \$121.86 USD

**Taxes and fees:** \$23.44 USD

**Air Total Price:** \$145.30 USD

**Car:** \$142.41 USD

**Total Estimated Cost:** \$287.71 USD

**TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.**

## Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT  
THE BCD TRAVEL TEAM AT 1-800-877-6120  
FOR OUTSIDE THE US CALL COLLECT 770-829-2603  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL  
\*\*\*\*\*  
DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO  
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PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
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INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.  
\*\*\*\*\*

**From:** [Concur Travel](#)  
**To:** [MICHELE.ESCH@ARS.USDA.GOV](#); [SHIRLEY.MORGAN@ARS.USDA.GOV](#); [SHARON.DRUMM@ARS.USDA.GOV](#); [EFFIE.COLEY@USDA.GOV](#)  
**Subject:** Concur Itinerary 05/15/2019: TRIP FROM WASHINGTON D.C. RONALD REAGAN NATIONAL AIRPORT, WASHINGTON, DC TO RALEIGH/DURHAM AIRPORT, RALEIGH/DURHAM, NC (b)(6)  
**Date:** Monday, May 13, 2019 4:00:48 PM  
**Attachments:** [RDU-BWI.ics](#)

## Trip Overview

**Trip Name:** Trip from Washington D.C. Ronald Reagan National Airport, Washington, DC to Raleigh/Durham Airport, Raleigh/Durham, NC

**Start Date:** May 15, 2019

**End Date:** May 17, 2019

**Created:** May 13, 2019, EFFIE COLEY (Modified: May 13, 2019)

**Description:** Site visit.

**Trip Purpose:** MISSION (OPERATIONAL)

**Agency Record Locator:** (b)(6)

**Passengers:** Michele H Esch

**Total Estimated Cost:** \$305.47 USD

**Important: Reservations must be approved and ticketed no later than: 05/15/2019 2:15 PM Eastern**  
**The trip will be automatically cancelled if it is not approved before the deadline.**

**Agency Name:** BCD - USDA

## Reservations

### Wednesday, May 15, 2019



#### Enterprise Car Rental at: Raleigh/Durham US (RDU)

Pick-up at: Raleigh/Durham US (RDU)

**Pick Up: 07:30 PM** Wed May 15

Pick-up at: Raleigh/Durham US (RDU)

Number of Cars: 1

**Confirmation:** (b)(6)

Status: **Confirmed**

Rate Code: EM2

**Return: 03:00 PM** Fri May 17

Returning to: Raleigh/Durham US (RDU)

#### Additional Details

Rate: \$53.00 USD daily rate, unlimited miles

Total Rate: \$160.17 USD

Corporate Discount: (b)(6)

#### Rental Details

Mini / Van / Automatic transmission / Air conditioning



### Friday, May 17, 2019



#### Flight Raleigh/Durham, NC (RDU) to Baltimore, MD (BWI)

Southwest 1143

**Departure: 04:15 PM****Seat: No seat assignment**

Raleigh/Durham Airport (RDU)

Duration: 1 hour, 10 minutes

Nonstop

**Confirmation: (b) (6)**Status: **Booked directly in****Southwest (b) (6)**

Air Frequent Flyer Number: (b) (6)

(b) (6)

**Arrival: 05:25 PM**

Baltimore Washington Intl Airport

(BWI)

**Additional Details**

Distance: 256 miles

E-Ticket

Emissions: 135.7 bs CO<sub>2</sub>

Cabin: Gov Contract Discounted (P)

**Total Estimated Cost****Air****Airfare quoted amount: \$121.86 USD****Taxes and fees: \$23.44 USD****Air Total Price: \$145.30 USD****Car: \$160.17 USD****Total Estimated Cost: \$305.47 USD**

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

**Remarks**

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT  
 THE BCD TRAVEL TEAM AT 1-800-877-6120  
 FOR OUTSIDE THE US CALL COLLECT 770-829-2603  
 FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
 TO ACCESS RELAY SERVICE- PROVIDE PHONE  
 NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL  
 \*\*\*\*\*

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
 PROGRAM/CPF YOUR AIR RESERVATIONS ARE SUBJECT TO  
 CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
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 INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
 CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
 RESERVATIONS REQUIRE SEPARATE AIR TICKETS.  
 \*\*\*\*\*

Subject: Flight# WN1143 from RDU -> BWI (1 hour and 10 mins.)

Start: Fri 5/17/2019 4:15 PM

End: Fri 5/17/2019 5:25 PM

Recurrence: (none)

Importance: High

#### Trip Overview

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Trip Name: Trip from Washington D.C. Ronald Reagan National Airport, Washington, DC to

Raleigh/Durham Airport, Raleigh/Durham, NC Start Date: May 15, 2019 End Date: May 17, 2019

Created: May 13, 2019, EFFIE COLEY (Modified: May 13, 2019)

Description: Site visit.

Trip Purpose: MISSION (OPERATIONAL)

Agency Record Locator: (b)(6)

Passengers: Michele H Esch

Total Estimated Cost: \$ 305.47 USD

Important: Reservations must be approved and ticketed no later than: 05/15/2019

2:15 PM Eastern The

trip will be automatically cancelled if it is not approved before the deadline.

Agency Name: BCD - USDA

Reservations

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Wednesday, May 15, 2019

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Enterprise Car Rental at: Raleigh/Durham US (RDU)

.....

Pick-up at: Raleigh/Durham US (RDU)

Pick Up: 07:30 PM Wed May 15

Pick-up at: Raleigh/Durham US (RDU)

Number of Cars: 1

Return: 03:00 PM Fri May 17

Returning to: Raleigh/Durham US (RDU)

Confirmation: (b)(6)

Status: Confirmed

Rate Code: EM2

Rate: \$ 53.00 USD daily rate, unlimited miles

Total Rate: \$ 160.17 USD

Corporate Discount: (b)(6)

Mini / Van / Automatic transmission / Air conditioning

Friday, May 17, 2019  
 -----

Flight Raleigh/Durham, NC (RDU) to Baltimore, MD (BWI)  
 ~~~~~

Southwest 1143

Departure: 04:15 PM

Seat: No seat assignment

Raleigh/Durham Airport (RDU)

Duration: 1 hour, 10 minutes

Nonstop

Arrival: 05:25 PM

Baltimore Washington Intl Airport (BWI)

Confirmation: (b)(6)

Status: Booked directly in Southwest / (b)(6) Air Frequent Flyer Number:

(b)(6)

Distance: 256 miles

E-Ticket

Emissions: 135.7 lbs CO₂

Cabin: Gov Contract Discounted (P)

Total Estimated Cost

~~~~~

Air

Airfare quoted amount: \$ 121.86 USD

Taxes and fees: \$ 23.44 USD

Air Total Price: \$ 145.30 USD

Car: \$ 160.17 USD

Total Estimated Cost: \$ 305.47 USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE

ISSUED.

Remarks

~~~~~

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120 FOR

OUTSIDE THE US CALL COLLECT 770-829-2603 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO

ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE

PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S

BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE

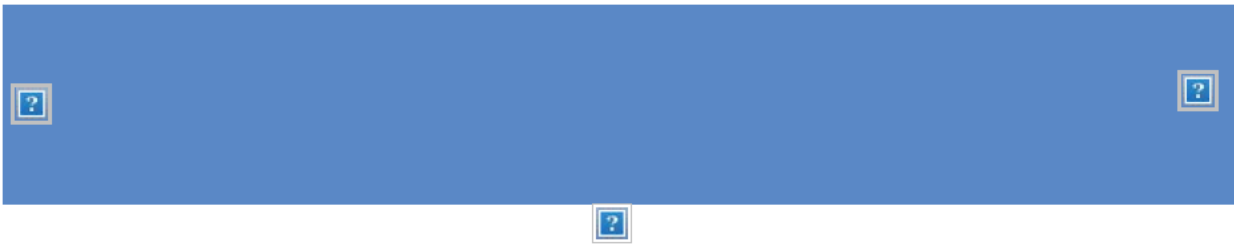
TICKETING.

THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR

TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE

SEPARATE AIR TICKETS.

From: USDA@BCDTRAVEL.COM
To: MICHELE.ESCH@ARS.USDA.GOV; SHIRLEY.MORGAN@ARS.USDA.GOV; SHARON.DRUMM@ARS.USDA.GOV; USDA@BCDTRAVEL.COM; EFFIE.COLEY@USDA.GOV
Subject: Non-Refundable Ticket Notification – Travel Commencing 15May
Date: Tuesday, May 14, 2019 2:56:55 PM



Information for Trip Locator: (b)(6)

* Do not reply to this e-mail. It will not be delivered to your travel office. *

Attention Traveler:

Thank you for booking your travel with us. As a reminder, your ticket is non-refundable - so prior to departure, if your plans change, either update your reservation online, or contact us.

If you've got a new itinerary in mind, we can change your reservation to match. And if you need to cancel your trip, we'll explain how to retain the value of your airline ticket for future use.

We hope you have a successful trip.

RDU Airport, North Carolina, United States	
Passenger ESCH MICHELE H	Agency Record Locator (b)(6) Reference number by traveler (b)(6)

Travel Summary						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/15/2019	RDU	Enterprise Rent A Car	Confirmed	05/15-05/17	Mini Van	
05/17/2019	RDU-BWI	WN 1143	Confirmed	04:15 PM/05:25 PM	Economy/P	No Information

Car		
Enterprise Rent A Car		Confirmation (b)(6)
Pick Up Wednesday	Class	Drop Off Friday

May 15 2019 <u>Weather</u> 7:30 PM Raleigh Durham Intl Arpt Terminal 1008 Rental Car Dr RDU Airport 27623-9217, NC, United States Tel: +1 (919) 840-9555	Mini Van USD 53.00+Tax/day Confirmed	May 17 2019 <u>Weather</u> 3:00 PM Raleigh Durham Intl Arpt Terminal 1008 Rental Car Dr RDU Airport 27623-9217, NC, United States Tel: +1 (919) 840-9555
 CO2 Emissions: Each gallon of unleaded gasoline consumed is 19.6 lbs/8.91 kgs and litre of petrol is 5 lbs/2.31 kgs Type: Mini Van Auto A/C		

 Flight		Total duration 1 h 10 min
Southwest Airlines WN1143 Online check-in		
		Loyalty Number (b)(6)
RDU Raleigh-Durham International Airport Raleigh / Durham, North Carolina, United States	 1 h 10 min 256 miles 412 kilometers	BWI Balt/Wash Intl Baltimore, Maryland, United States
Departure Friday May 17 2019 <u>Weather</u> 4:15 PM Terminal 1	Seat Assigned at Check-in Economy Confirmed	Arrival Friday May 17 2019 <u>Weather</u> 5:25 PM
 CO2 Emissions: 140.8 lbs/64 kgs Non-stop		

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neither BCD Travel or its parent, affiliates, subsidiaries, partners, agents, and their respective officers, directors, employees, and representatives shall be or become liable for any loss, cost, expense, injury, accident, or damage to person or property resulting directly or indirectly from (i) the acts or omissions of Suppliers, including, but not limited to, delays or cancellation of services, cessation of operations, breakdown in machinery or equipment, or changes in fares, itineraries, or schedules; and/or (ii) acts of God, dangers incident to the sea, fires, acts of government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).

From: [Concur Travel](#)
To: [MICHELE.ESCH@ARS.USDA.GOV](#); [SHIRLEY.MORGAN@ARS.USDA.GOV](#); [SHARON.DRUMM@ARS.USDA.GOV](#); [EFFIE.COLEY@USDA.GOV](#)
Subject: Trip is on hold: TRIP FROM WASHINGTON D.C. RONALD REAGAN NATIONAL AIRPORT, WASHINGTON, DC TO RALEIGH/DURHAM AIRPORT, RALEIGH/DURHAM, NC
Date: Monday, May 13, 2019 3:15:15 PM
Attachments: [DCA-RDU.ics](#) Attachment 2 (1 page) withheld as a duplicate of Bates No. 0048 (Bates No. 0162)
(b)(6) [.vcf](#)

Trip Overview

Trip Name: Trip from Washington to Raleigh/Durham
Start Date: May 15, 2019
End Date: May 17, 2019
Created: May 13, 2019, EFFIE COLEY (Modified: May 13, 2019)
Description: (No Description Available)
Agency Record Locator: (b)(6)
Passengers: Michele H Esch
Total Estimated Cost: \$566.49 USD

Important: Reservations must be approved and ticketed no later than: 05/15/2019 9:35 AM Eastern
The trip will be automatically cancelled if it is not approved before the deadline.

Agency Name: BCD - USDA

Reservations

Wednesday, May 15, 2019



Flight Washington, DC (DCA) to Raleigh/Durham, NC (RDU)

American Airlines 5661

Operated by: PSA AIRLINES AS AMERICAN EAGLE

Departure: 05:35 PM

Confirmation: (b)(6)

Seat: No seat assignment

Status: Confirmed

Washington D.C. Ronald Reagan National Airport (DCA)

Terminal: C

Duration: 1 hour, 25 minutes

Nonstop

Arrival: 07:00 PM

Raleigh/Durham Airport (RDU)

Terminal: 2

Additional Details

Aircraft: Canadair Jet

Distance: 227 miles

E-Ticket

Emissions: 120.3 bs CO₂

Cabin: Economy (Y)



(b)(6)

(b)(6)

US

(b)(6)

Checking In: Wed May 15

15:00

Room 1, Days 2, Guests 1

Confirmation: (b)(6)Status: **Confirmed****Checking Out: Fri May 17**

12:00

Additional Information

Daily Rate: \$129.00 USD

Total Rate: \$292.19 USD

Room Details

Room Description: RoomDescriptionCodeA04A6L

Cancellation Policy

48 Hr Cancellation Required

**Total Estimated Cost****Air****Airfare quoted amount:** \$241.86 USD**Taxes and fees:** \$32.44 USD**Air Total Price:** \$274.30 USD**Hotel:** \$292.19 USD**Total Estimated Cost:** \$566.49 USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
 THE BCD TRAVEL TEAM AT 1-800-877-6120
 FOR OUTSIDE THE US CALL COLLECT 770-829-2603
 FOR THE HEARING IMPAIRED- PLEASE DIAL 711
 TO ACCESS RELAY SERVICE- PROVIDE PHONE
 NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

 DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
 PROGRAM/CPY YOUR AIR RESERVATIONS ARE SUBJECT TO
 CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
 48 HOURS PRIOR TO SCHEDULED DEPARTURE
 PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
 ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
 THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
 THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
 INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
 CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
 RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

Subject: Flight# AA5661 from DCA -> RDU (1 hour and 25 mins.)

Start: Wed 5/15/2019 5:35 PM

End: Wed 5/15/2019 7:00 PM

Recurrence: (none)

Importance: High

Trip Overview

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Trip Name: Trip from Washington to Raleigh/Durham Start Date: May 15, 2019 End Date: May 17, 2019

Created: May 13, 2019, EFFIE COLEY (Modified: May 13, 2019)

Description: (No Description Available) Agency Record Locator: (b)(6)

Passengers: Michele H Esch

Total Estimated Cost: \$ 566.49 USD

Important: Reservations must be approved and ticketed no later than: 05/15/2019 9:35 AM Eastern The

trip will be automatically cancelled if it is not approved before the deadline.

Agency Name: BCD - USDA

#### Reservations

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Wednesday, May 15, 2019

Flight Washington, DC (DCA) to Raleigh/Durham, NC (RDU)

.....

American Airlines 5661

Operated by: PSA AIRLINES AS AMERICAN EAGLE

Departure: 05:35 PM

Seat: No seat assignment

Washington D.C. Ronald Reagan National Airport (DCA)

Terminal: C

Duration: 1 hour, 25 minutes

Nonstop

Arrival: 07:00 PM

Raleigh/Durham Airport (RDU)

Terminal: 2

Confirmation: (b)(6)

Status: Confirmed

Aircraft: Canadair Jet

Distance: 227 miles

E-Ticket

Emissions: 120.3 lbs CO₂

Cabin: Economy (Y)

(b)(6)

(b)(6)

US

(b)(6)

Checking In: Wed May 15

15:00

Room 1, Days 2, Guests 1

Checking Out: Fri May 17

12:00

Confirmation: (b)(6)

Status: Confirmed

Daily Rate: \$ 129.00 USD

Total Rate: \$ 292.19 USD

Room Details

Room Description: RoomDescriptionCodeA04A6L

Cancellation Policy

48 Hr Cancellation Required

Total Estimated Cost

~~~~~

## Air

Airfare quoted amount: \$ 241.86 USD

Taxes and fees: \$ 32.44 USD

Air Total Price: \$ 274.30 USD

Hotel: \$ 292.19 USD

Total Estimated Cost: \$ 566.49 USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE

ISSUED.

Remarks

~~~~~

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120 FOR

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DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE

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YOUR
TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS
REQUIRE
SEPARATE AIR TICKETS.

From: [Concur Travel](#)
To: MICHELE.ESCH@ARS.USDA.GOV; SHIRLEY.MORGAN@ARS.USDA.GOV; SHARON.DRUMM@ARS.USDA.GOV; EFFIE.COLEY@USDA.GOV
Subject: Concur Itinerary 05/15/2019: TRIP FROM WASHINGTON D.C. RONALD REAGAN NATIONAL AIRPORT, WASHINGTON, DC TO RALEIGH/DURHAM AIRPORT, RALEIGH/DURHAM, NC ((b)(6))
Date: Monday, May 13, 2019 3:44:39 PM
Attachments: ((b)(6)).vcf Attachment 2 (1 page) withheld as a duplicate of Bates No. 0048 (Bates No. 0167)

Trip Overview

Trip Name: Trip from Washington D.C. Ronald Reagan National Airport, Washington, DC to Raleigh/Durham Airport, Raleigh/Durham, NC
Start Date: May 15, 2019
End Date: May 17, 2019
Created: May 13, 2019, EFFIE COLEY (Modified: May 13, 2019)
Description: Site visit.
Trip Purpose: MISSION (OPERATIONAL)
Agency Record Locator: ((b)(6))
Passengers: Michele H Esch
Total Estimated Cost: \$566.49 USD

Important: Reservations must be approved and ticketed no later than: 05/15/2019 1:35 PM Eastern
 The trip will be automatically cancelled if it is not approved before the deadline.

Agency Name: BCD - USDA

Reservations

Wednesday, May 15, 2019



Flight Washington, DC (DCA) to Raleigh/Durham, NC (RDU)

American Airlines 5661

Operated by: PSA AIRLINES AS AMERICAN EAGLE

Departure: 05:35 PM

Confirmation: ((b)(6))

Seat: No seat assignment

Status: Confirmed

Washington D.C. Ronald Reagan National Airport (DCA)

Terminal: C

Duration: 1 hour, 25 minutes

Nonstop

Arrival: 07:00 PM

Raleigh/Durham Airport (RDU)

Terminal: 2

Additional Details

Aircraft: Canadair Jet

Distance: 227 miles

E-Ticket

Emissions: 120.3 bs CO₂

Cabin: Economy (Y)



((b)(6))

((b)(6))

(b)(6)

US

(b)(6)

Checking In: Wed May 15

15:00

Room 1, Days 2, Guests 1

Confirmation: (b) (6)Status: **Confirmed****Checking Out: Fri May 17**

12:00

Additional Information

Daily Rate: \$129.00 USD

Total Rate: \$292.19 USD

Room Details

Room Description: RoomDescriptionCodeA04A6L

Cancellation Policy

48 Hr Cancellation Required

**Total Estimated Cost****Air****Airfare quoted amount:** \$241.86 USD**Taxes and fees:** \$32.44 USD**Air Total Price:** \$274.30 USD**Hotel:** \$292.19 USD**Total Estimated Cost:** \$566.49 USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
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FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/CPF YOUR AIR RESERVATIONS ARE SUBJECT TO
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INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

Subject: Flight# AA5661 from DCA -> RDU (1 hour and 25 mins.)

Start: Wed 5/15/2019 5:35 PM

End: Wed 5/15/2019 7:00 PM

Recurrence: (none)

Importance: High

Trip Overview

Trip Name: Trip from Washington D.C. Ronald Reagan National Airport, Washington, DC to Raleigh/Durham Airport, Raleigh/Durham, NC Start Date: May 15, 2019 End Date: May 17, 2019

Created: May 13, 2019, EFFIE COLEY (Modified: May 13, 2019)

Description: Site visit.

Trip Purpose: MISSION (OPERATIONAL)

Agency Record Locator: (b)(6)

Passengers: Michele H Esch

Total Estimated Cost: \$ 566.49 USD

Important: Reservations must be approved and ticketed no later than: 05/15/2019 1:35 PM Eastern The trip will be automatically cancelled if it is not approved before the deadline.

Agency Name: BCD - USDA

Reservations

Wednesday, May 15, 2019

Flight Washington, DC (DCA) to Raleigh/Durham, NC (RDU)

American Airlines 5661

Operated by: PSA AIRLINES AS AMERICAN EAGLE

Departure: 05:35 PM

Seat: No seat assignment

Washington D.C. Ronald Reagan National Airport (DCA)

Terminal: C

Duration: 1 hour, 25 minutes

Nonstop

Arrival: 07:00 PM

Raleigh/Durham Airport (RDU)

Terminal: 2

Confirmation: (b)(6)

Status: Confirmed

Aircraft: Canadair Jet

Distance: 227 miles

E-Ticket

Emissions: 120.3 lbs CO 2

Cabin: Economy (Y)

(b)(6)

AMERICAN
OVERSIGHT

0165

USDA-20-0424-A-000164

(b)(6)

US

(b)(6)

Checking In: Wed May 15

15:00

Room 1, Days 2, Guests 1

Checking Out: Fri May 17

12:00

Confirmation: (b)(6)

Status: Confirmed

Daily Rate: \$ 129.00 USD

Total Rate: \$ 292.19 USD

Room Details

Room Description: RoomDescriptionCodeA04A6L

Cancellation Policy

48 Hr Cancellation Required

Total Estimated Cost

~~~~~

Air

Airfare quoted amount: \$ 241.86 USD

Taxes and fees: \$ 32.44 USD

Air Total Price: \$ 274.30 USD

Hotel: \$ 292.19 USD

Total Estimated Cost: \$ 566.49 USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

Remarks

~~~~~

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120 FOR OUTSIDE THE US CALL COLLECT 770-829-2603 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE

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SEPARATE AIR TICKETS.

From: USDA@BCDTRAVEL.COM
To: EFFIE.COLEY@USDA.GOV; USDA@BCDTRAVEL.COM; SHARON.DRUMM@ARS.USDA.GOV; SHIRLEY.MORGAN@ARS.USDA.GOV; MICHELE.ESCH@ARS.USDA.GOV
Subject: Travel Receipt for ESCH/MICHELE H Travel Date 15May
Date: Tuesday, May 14, 2019 3:00:20 PM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - May 15 2019.PDF](#)



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GET READY! Here is the itinerary for your upcoming trip.

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RDU Airport, North Carolina, United States

Passenger

ESCH MICHELE H

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)

Ticket Receipt

Total Amount: 155.21 USD

Date	From/To	Flight/Vendor	Status
Friday, May 17 2019	RDU-BWI	Southwest Airlines 1143	Confirmed
Ticket Number	Invoice Number	Form of Payment	Ticket Amount
5262475739150	EZ0105298	(b)(6)	145.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752646249		(b)(6)	9.91 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			9.91 USD

Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/15/2019	RDU	Enterprise Rent A Car	Confirmed	05/15-05/17	Mini Van	
05/17/2019	RDU-BWI	WN 1143	Confirmed	04:15 PM/05:25 PM	Economy/P	No Information

Car

[Not working?](#)

Enterprise Rent A Car

Confirmation **(b)(6)**

Pick Up
Wednesday

Class

Drop Off
Friday

Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.
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RDU Airport, North Carolina, United States

Passenger

ESCH MICHELE H

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 155.21 USD

Date	From/To	Flight/Vendor	Status
Friday, May 17 2019	RDU-BWI	Southwest Airlines 1143	Confirmed
Ticket Number	Invoice Number	Form of Payment	Ticket Amount
5262475739150	EZ0105298	(b)(6)	145.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752646249		(b)(6)	9.91 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			9.91 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/15/2019	RDU	Enterprise Rent A Car	Confirmed	05/15-05/17	Mini Van	
05/17/2019	RDU-BWI	WN 1143	Confirmed	04:15 PM/05:25 PM	Economy/P	No Information



Car



Not working?

Enterprise Rent A Car**Confirmation** (b)(6)

Pick Up
Wednesday
May 15 2019

Weather
7:30 PM

Raleigh Durham Intl Arpt
 Terminal 1008 Rental Car Dr
 RDU Airport 27623-9217, NC,
 United States
 Tel: [+1 \(919\) 840-9555](tel:+19198409555)

Class**Mini Van**

USD 53.00+Tax/day

Confirmed

Drop Off
Friday

May 17 2019

Weather
3:00 PM

Raleigh Durham Intl Arpt
 Terminal 1008 Rental Car Dr
 RDU Airport 27623-9217, NC,
 United States
 Tel: [+1 \(919\) 840-9555](tel:+19198409555)

CO2 Emissions: Each gallon of unleaded gasoline consumed is 19.6 lbs/8.91 kgs and
 litre of petrol is 5 lbs/2.31 kgs

Type: Mini Van Auto A/C

Estimated Total: USD 160.17 plus tax and any additional fees

Extra Day Allowance: Unlimited Miles Per Extra Day

Mileage Allowance: Unlimited Free Miles

Corp. Discount: (b)(6)

Notes:

BASE RATE DOES NOT INCLUDE TAXES AND SURCHARGES
 CAR RENTER MUST BE 25 OR 18 YEARS OF AGE IF GOVERNMENT
 RATE CONFIRMED WITH VALID DRIVERS LICENSE. CREDIT CARD
 IN THE NAME OF THE DRIVER IS REQUIRED FOR RENTAL.

 Flight		Total duration 1 h 10 min	 Not working?
Southwest Airlines WN1143 Online check-in		Airline Record Locator VM62D7 Loyalty Number (b)(6)	
RDU Raleigh-Durham International Airport Raleigh / Durham, North Carolina, United States	 1 h 10 min 256 miles 412 kilometers	BWI Balt/Wash Intl Baltimore, Maryland, United States	
Departure Friday May 17 2019 <u>Weather</u> 4:15 PM Terminal 1	Seat Assigned at Check-in Economy Confirmed	Arrival Friday May 17 2019 <u>Weather</u> 5:25 PM	
✈ CO2 Emissions: 140.8 lbs/64 kgs Non-stop Equipment: Boeing 737-700 (winglets) Passenger			
Notes: FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.SOUTHWEST.COM NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED			

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
 THE BCD TRAVEL TEAM AT 1-800-877-6120
 FOR OUTSIDE THE US CALL COLLECT 770-829-2603
 FOR THE HEARING IMPAIRED- PLEASE DIAL 711
 TO ACCESS RELAY SERVICE- PROVIDE PHONE
 NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
 PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO
 CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
 48 HOURS PRIOR TO SCHEDULED DEPARTURE
 PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
 ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS

THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

YOUR TICKETLESS CONFIRMATION NUMBER IS VM62D7
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
TICKET IS NON REFUNDABLE/NON TRANSFERABLE.
CHANGES SUBJECT TO PENALTIES PLUS FARE INCREASE.
SOME CARRIERS REQUIRE CANCELLATION PRIOR TO DEPARTURE
OR YOUR TICKET MAY HAVE NO VALUE. CALL THE TRAVEL OFFICE
FOR CHANGES OR CANCELLATION OF THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
WHEN CONNECTING TO/FROM OTHER AIRLINES YOU WILL NEED
TO RETRIEVE AND TRANSFER CHECKED BAGGAGE YOURSELF.
SOUTHWEST REQUIRES THE FREQUENT FLYER NUMBER
TO BE ADDED DIRECTLY WITH THE AIRLINE.
PLEASE GO TO WWW.SOUTHWEST.COM TO ADD YOUR NUMBER.

PRE-ASSIGNED SEAT ASSIGNMENTS ARE NOT OFFERED BY SOUTHWEST
PLEASE PRESENT YOUR WN FREQUENT FLYER NUMBER AT THE
COUNTER. SOUTHWEST TICKETS ARE NOT ACCEPTED BY OTHER
AIRLINES THEREFORE A SEPARATE TICKET HAS BEEN ISSUED.

CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.
YOU MUST CANCEL YOUR SOUTHWEST RESERVATION
10 MINUTES PRIOR TO YOUR SCHEDULED DEPARTURE
TIME. FAILURE TO DO SO WILL RESULT
IN A COMPLETE LOSS OF ALL TRAVEL FUNDS
YOUR SOUTHWEST AIRLINES CONFIRMATION NUMBER IS VM62D7

14May/01:59PM

 Estimated trip total 160.17 USD				
Air	Car	Hotel	Rail	Other
Unavailable	160.17 USD			
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air WN1143 17May	Total: USD 145.30	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

This email was generated at 14May/6:59 PM UTC

 Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

To access historical itineraries/travel receipts click [here](#).

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From: USDA@BCDTRAVEL.COM
To: [Coley, Effie - ARS](#); USDA@BCDTRAVEL.COM; [Drumm, Sharon - ARS](#); [Morgan, Shirley - ARS](#); [Esch, Michele - ARS](#)
Subject: Travel Receipt for ESCH/MICHELE H Travel Date 15May
Date: Tuesday, May 14, 2019 2:28:19 PM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - May 15 2019.PDF](#)



Printer Friendly

GET READY! Here is the itinerary for your upcoming trip.

By way of accessing and/or utilizing any of our services, you acknowledge that your personal data will be used in accordance with BCD's [Global Privacy Policy](#).

Raleigh / Durham, North Carolina, United States	
Passenger ESCH MICHELE H	Agency Record Locator (b)(6) Reference number by traveler (b)(6)

Ticket Receipt			Total Amount: 284.21 USD
Date	From/To	Flight/Vendor	Status
Wednesday, May 15 2019	DCA-RDU	American Airlines 5661	Confirmed
Operated By PSA AIRLINES AS AMERICAN EAGLE			
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0017295662891	EZ0105283	(b)(6)	274.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752646237		(b)(6)	9.91 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			9.91 USD

Travel Summary						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/15/2019	DCA-RDU	AA 5661*	Confirmed	05:35 PM/07:00 PM	Economy/Y	0PC
05/15/2019	RDU	(b)(6) (b)(6)	Confirmed	05/15-05/17		

Flight		Total duration 1 h 25 min	Not working?
American Airlines AA5661		Airline Record Locator QUMSVT	
Online check-in			

DCA

Ronald Reagan National
Washington, District of
Columbia, United States



1 h 25 min
227 miles
365 kilometers

RDU

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States

Departure
Wednesday
May 15 2019
Weather
5:35 PM
Terminal C

Seat

Assigned at Check-in

Economy
Confirmed

Arrival
Wednesday
May 15 2019
Weather
7:00 PM
Terminal 2



*Operated By: Psa Airlines As American Eagle
CO2 Emissions: 124.85 lbs/56.75 kgs
Non-stop



Hotel

[Not working?](#)

(b)(6)

Confirmation (b)(6)

Address (b)(6)
(b)(6)

[United States](#)

Check In
Wednesday
May 15 2019
Weather

Rate per night

2 nights

Check Out
Friday
May 17 2019
Weather

USD 129.00 plus tax and any
additional fees
Confirmed



CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes
Cancellation Policy Cancel 48 hours prior to arrival local hotel time to avoid any
charges.

Notes:

CREDIT CARD REQUIRED AT CHECK IN

14May/01:28PM

 Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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Business travel simplified.

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Raleigh / Durham, North Carolina, United States

Passenger

ESCH MICHELE H

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 284.21 USD

Date	From/To	Flight/Vendor	Status
Wednesday, May 15 2019	DCA-RDU	American Airlines 5661	Confirmed
Operated By PSA AIRLINES AS AMERICAN EAGLE			
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0017295662891	EZ0105283	(b)(6)	274.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752646237		(b)(6)	9.91 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			9.91 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/15/2019	DCA-RDU	AA 5661*	Confirmed	05:35 PM/07:00 PM	Economy/Y	0PC
05/15/2019	RDU	(b)(6)	Confirmed	05/15-05/17		
		(b)(6)				



Flight

Total duration
1 h 25 min[Not working?](#)**American Airlines AA5661****Airline Record Locator QUMSVT**[Online check-in](#)**DCA**Ronald Reagan National
Washington, District of
Columbia, United States1 h 25 min
227 miles
365 kilometers**RDU**Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States**Departure****Wednesday
May 15 2019****Weather****5:35 PM****Terminal C****Seat****Assigned at Check-in**

Economy

Confirmed**Arrival****Wednesday
May 15 2019****Weather****7:00 PM****Terminal 2*****Operated By: Psa Airlines As American Eagle**

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

Equipment: Canadair Regional Jet

Baggage Allowance: 0PC

Notes:FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.AA.COM
NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

 **Hotel**

 [Not working?](#)

(b)(6)

Confirmation(b)(6)

Address

(b)(6)

(b)(6)

[United States](#)

Check In

Wednesday

May 15 2019

[Weather](#)

Rate per night

2 nights

USD 129.00 plus tax and any additional fees

Confirmed

Check Out

Friday

May 17 2019

[Weather](#)

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs

Number of Rooms 1

Guaranteed Yes

Cancellation Policy Cancel 48 hours prior to arrival local hotel time to avoid any charges.

Fax +1 (919) 781-3119

Number of Persons 1

Notes:

CREDIT CARD REQUIRED AT CHECK IN

Remarks

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THE BCD TRAVEL TEAM AT 1-800-877-6120
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FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

14May/01:28PM



Estimated trip total

566.49 USD

Air	Car	Hotel	Rail	Other
274.30 USD		292.19 USD		

Fare details: Ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air AA5661* 15May	Total: USD 274.30	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

This email was generated at 14May/6:28 PM UTC

 Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).

From: [Esch, Michele - ARS](#)
To: [Coley, Effie - ARS](#)
Subject: RE: Travel Receipt for ESCH/MICHELE H Travel Date 15May
Date: Tuesday, May 14, 2019 2:34:33 PM

Great!

Michele Esch

Special Projects Coordinator

Executive Director, NAREEE Advisory Board

U.S. Department of Agriculture

(o) 202.720.8408

(c) (b)(6)

michele.esch@ars.usda.gov

From: Coley, Effie - ARS
Sent: Tuesday, May 14, 2019 2:34 PM
To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Subject: RE: Travel Receipt for ESCH/MICHELE H Travel Date 15May

Hi Michele,

The return Southwest flight will be issued on a separate ticket so you should receive that e-ticket receipt momentarily.

Regards,
 Effie

From: Esch, Michele - ARS
Sent: Tuesday, May 14, 2019 2:32 PM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Subject: FW: Travel Receipt for ESCH/MICHELE H Travel Date 15May

Hi Effie,

This doesn't have my return trip from Raleigh to BWI. I recall you had to do it as two auth's.

Michele

Michele Esch

Special Projects Coordinator

Executive Director, NAREEE Advisory Board

U.S. Department of Agriculture

(o) 202.720.8408

(c) (b)(6)

michele.esch@ars.usda.gov

From: USDA@BCDTRAVEL.COM <USDA@BCDTRAVEL.COM>
Sent: Tuesday, May 14, 2019 2:28 PM

To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>; USDA@BCDTRAVEL.COM; Drumm, Sharon - ARS <Sharon.Drumm@ARS.USDA.GOV>; Morgan, Shirley - ARS <Shirley.Morgan@ARS.USDA.GOV>; Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>

Subject: Travel Receipt for ESCH/MICHELE H Travel Date 15May

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GET READY! Here is the itinerary for your upcoming trip.

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Raleigh / Durham, North Carolina, United States

Passenger

ESCH MICHELE H

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)

Ticket Receipt

Total Amount: 284.21 USD

Date	From/To	Flight/Vendor	Status
Wednesday, May 15 2019	DCA-RDU	American Airlines 5661	Confirmed
Operated By PSA AIRLINES AS AMERICAN EAGLE			
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0017295662891	EZ0105283	(b)(6)	274.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752646237		(b)(6)	9.91 USD

Service Fee Details
Service Fee Amount

Fee Amount Details
9.91 USD

Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/15/2019	DCA-RDU	AA 5661*	Confirmed	05:35 PM/07:00 PM	Economy/Y	0PC
05/15/2019	RDU	(b)(6) (b)(6)	Confirmed	05/15-05/17		

Flight

Total duration
1 h 25 min



[Not working?](#)

American Airlines AA5661

Airline Record Locator QUMSVT

[Online check-in](#)

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

RDU

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States

1 h 25 min
227 miles
365 kilometers

Departure
Wednesday
May 15 2019
[Weather](#)
5:35 PM
Terminal C

Seat
Assigned at Check-in

Economy
Confirmed

Arrival
Wednesday
May 15 2019
[Weather](#)
7:00 PM
Terminal 2

*Operated By: Psa Airlines As American Eagle
CO2 Emissions: 124.85 lbs/56.75 kgs
Non-stop

Hotel

 [Not working?](#)

(b)(6)

Confirmation (b)(6)

Address

(b)(6)
(b)(6)[United States](#)

Check In
Wednesday
May 15 2019
[Weather](#)

Rate per night
2 nights

Check Out
Friday
May 17 2019
[Weather](#)

USD 129.00 plus tax and any
 additional fees
[Confirmed](#)

☐ CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
 Number of Rooms 1

Guaranteed Yes

Cancellation Policy Cancel 48 hours prior to arrival local hotel time to avoid any charges.

Notes:

CREDIT CARD REQUIRED AT CHECK IN

14May/01:28PM

Additional trip information

Baggage Policy

TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. **Please visit the operating carrier website of your ticketed itinerary for applicable fees.**

Hazardous Materials**Advice to Passengers****Transportation of Hazardous Materials**

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include

	explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.
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From: USDA@BCDTRAVEL.COM
To: EFFIE.COLEY@USDA.GOV; MICHELE.ESCH@ARS.USDA.GOV; SHIRLEY.MORGAN@ARS.USDA.GOV; SHARON.DRUMM@ARS.USDA.GOV; USDA@BCDTRAVEL.COM
Subject: Authorization Required: Travel for Esch/Michele H * Travel date – 21May19 * REF: (b) (6)
Date: Wednesday, May 15, 2019 6:14:28 PM



Name: ESCH/MICHELE H
 Locator: (b) (6)
 Travel Date: 21May
 Booking Pcc: (b)(6)

Please ensure that your travel authorization is approved at least 72 hour prior to departure to enable ticketing and avoid possible cancellation.

Travel Summary						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/21/2019	IND-MSP	DL 1889	Confirmed	06:23 PM/07:13 PM	Economy/B	0PC
05/21/2019	MSP-MCI	DL 1377	Confirmed	08:15 PM/09:48 PM	Economy/B	0PC

Flight		Total duration 4 h 25 min
Delta Air Lines DL1889		Airline Record Locator GW6T78
IND Indianapolis International Airport Indianapolis, Indiana, United States	1 h 50 min 502 miles 808 kilometers	MSP St Paul Intl Minneapolis, Minnesota, United States
Departure Tuesday May 21 2019 Weather 6:23 PM	Seat 16D (Aisle) Confirmed Economy Confirmed	Arrival Tuesday May 21 2019 Weather 7:13 PM Terminal 1
CO2 Emissions: 220.88 lbs/100.4 kgs Non-stop		

 Layover

1 h 1 min

Delta Air Lines DL1377

Airline Record Locator GW6T78

MSP

St Paul Intl
Minneapolis, Minnesota,
United States



1 h 33 min
393 miles
632 kilometers

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States

Departure

Tuesday
May 21 2019

Weather

8:15 PM

Terminal 1

Seat

18C (Aisle) Confirmed

Economy

Confirmed

Arrival

Tuesday
May 21 2019

Weather

9:48 PM

Terminal Building B



CO2 Emissions: 172.92 lbs/78.6 kgs
Non-stop



Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

Email generated on 15May/10:14 PM UTC

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From: USDA@BCDTRAVEL.COM
To: USDA@BCDTRAVEL.COM; SHARON.DRUMM@ARS.USDA.GOV; SHIRLEY.MORGAN@ARS.USDA.GOV; MICHELE.ESCH@ARS.USDA.GOV; EFFIE.COLEY@USDA.GOV
Subject: Travel Receipt for ESCH/MICHELE H Travel Date 21May
Date: Thursday, May 16, 2019 5:09:23 PM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - May 21 2019.PDF](#)



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GET READY! Here is the itinerary for your upcoming trip.

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Kansas City, Missouri, United States	
Passenger ESCH MICHELE H	Agency Record Locator (b)(6) Reference number by traveler (b)(6)

Ticket Receipt			Total Amount: 348.95 USD
Date	From/To	Flight/Vendor	Status
Tuesday, May 21 2019	IND-MSP	Delta Air Lines 1889	Confirmed
Tuesday, May 21 2019	MSP-MCI	Delta Air Lines 1377	Confirmed
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0067295663945	EZ0106558	(b)(6)	313.00 USD
Service Fee Number		Form of Payment	Fee Amount
8900752720011		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD

Travel Summary						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/21/2019	IND-MSP	DL 1889	Confirmed	06:23 PM/07:13 PM	Economy/B	0PC
05/21/2019	MSP-MCI	DL 1377	Confirmed	08:15 PM/09:48 PM	Economy/B	0PC

Flight		Total duration 4 h 25 min	Not working?
Delta Air Lines DL1889		Airline Record Locator GW6T78	
Online check-in			

IND

Indianapolis International
Airport
Indianapolis, Indiana, United
States



1 h 50 min
502 miles
808 kilometers

MSP

St Paul Intl
Minneapolis, Minnesota,
United States

Departure
Tuesday
May 21 2019
Weather
6:23 PM

Seat
16D (Aisle) Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
Weather
7:13 PM
Terminal 1

CO2 Emissions: 220.88 lbs/100.4 kgs
Non-stop

Layover 1 h 1 min

Delta Air Lines DL1377
[Online check-in](#)

Airline Record Locator GW6T78

MSP

St Paul Intl
Minneapolis, Minnesota,
United States



1 h 33 min
393 miles
632 kilometers

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States

Departure
Tuesday
May 21 2019
Weather
8:15 PM
Terminal 1

Seat
18C (Aisle) Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
Weather
9:48 PM
Terminal Building B

CO2 Emissions: 172.92 lbs/78.6 kgs
Non-stop

16May/04:09PM



Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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Kansas City, Missouri, United States

Passenger

ESCH MICHELE H

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 348.95 USD

Date	From/To	Flight/Vendor	Status
Tuesday, May 21 2019	IND-MSP	Delta Air Lines 1889	Confirmed
Tuesday, May 21 2019	MSP-MCI	Delta Air Lines 1377	Confirmed
Electronic Ticket Number	Invoice Number	Form of Payment	Ticket Amount
0067295663945	EZ0106558	(b)(6)	313.00 USD
Service Fee Number		Form of Payment	Fee Amount
8900752720011		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/21/2019	IND-MSP	DL 1889	Confirmed	06:23 PM/07:13 PM	Economy/B	0PC
05/21/2019	MSP-MCI	DL 1377	Confirmed	08:15 PM/09:48 PM	Economy/B	0PC



Flight

Total duration
4 h 25 min

[Not working?](#)

Delta Air Lines DL1889

Airline Record Locator GW6T78

[Online check-in](#)

IND



1 h 50 min
502 miles
808 kilometers

MSP

Indianapolis International Airport
Indianapolis, Indiana, United States

St Paul Intl
Minneapolis, Minnesota, United States

Departure

Tuesday
May 21 2019
Weather
6:23 PM

Seat

16D (Aisle) Confirmed

Economy
Confirmed

Arrival

Tuesday
May 21 2019
Weather
7:13 PM
Terminal 1

✈ CO2 Emissions: 220.88 lbs/100.4 kgs
Non-stop
Equipment: Airbus Industrie A319
Baggage Allowance: 0PC

Notes:

FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.DELTA.COM
NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

**Layover**

1 h 1 min

Delta Air Lines DL1377[Online check-in](#)**Airline Record Locator GW6T78**

MSP



1 h 33 min
393 miles
632 kilometers

MCI

St Paul Intl
Minneapolis, Minnesota, United States

Kansas City International
Airport
Kansas City, Missouri, United States

Departure

Tuesday
May 21 2019
Weather
8:15 PM

Seat

18C (Aisle) Confirmed

Economy

Arrival

Tuesday
May 21 2019
Weather
9:48 PM

Terminal 1

Confirmed

Terminal Building B

✈ CO2 Emissions: 172.92 lbs/78.6 kgs
 Non-stop
 Equipment: Boeing 717-200
 Baggage Allowance: 0PC

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

 Remarks

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 THE BCD TRAVEL TEAM AT 1-800-877-6120
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AISLE PREFERRED SEATING NOT AVAILABLE AT TIME OF BOOKING.
 SEATING RESTRICTED TO AIRPORT CHECK IN ONLY
 PLEASE CHECK AT THE GATE FOR YOUR DESIRED SEATING.
 ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
 CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
 FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
 CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
 DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK
 WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

16May/04:09PM

Estimated trip total				313.00 USD
Air	Car	Hotel	Rail	Other
313.00 USD				
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL1889 21May DL1377 21May	Total: USD 313.00	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

This email was generated at 16May/9:09 PM UTC

Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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From: [Coley, Effie - ARS](#)
To: [Esch, Michele - ARS](#)
Subject: Re: Authorization Required: Travel for Esch/Michele H * Travel date – 19May19 * REF: (b)(6)
Date: Wednesday, May 15, 2019 7:35:25 PM

No worries. I will have it changed ASAP.

Get [Outlook for iOS](#)

From: Esch, Michele - ARS
Sent: Wednesday, May 15, 2019 7:32:54 PM
To: Coley, Effie - ARS
Subject: Re: Authorization Required: Travel for Esch/Michele H * Travel date – 19May19 * REF: (b)(6)

Yes please! Sorry if I mixed up dates.

Michele Esch
 Executive Director
 NAREEE Advisory Board
michele.esch@ars.usda.gov
 (o) 202-720-8408
 (m) (b)(6)

From: Coley, Effie - ARS
Sent: Wednesday, May 15, 2019 7:14:48 PM
To: Esch, Michele - ARS
Subject: RE: Authorization Required: Travel for Esch/Michele H * Travel date – 19May19 * REF: (b)(6)

The information you sent had a return date of 5/22. I can definitely change to 5/23 if you'd like.

Regards,
 Effie

From: Esch, Michele - ARS
Sent: Wednesday, May 15, 2019 7:03 PM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Subject: Re: Authorization Required: Travel for Esch/Michele H * Travel date – 19May19 * REF: (b)(6)

Effie,

This looks good except I think the rental car needs to be extended a day in Kansas City?? My return is 5/23, right?

Michele Esch
 Executive Director
 NAREEE Advisory Board
michele.esch@ars.usda.gov
 (o) 202-720-8408
 (m) (b)(6)

From: USDA@BCDTRAVEL.COM <USDA@BCDTRAVEL.COM>

Sent: Wednesday, May 15, 2019 6:14:29 PM

To: Coley, Effie - ARS; Esch, Michele - ARS; Morgan, Shirley - ARS; Drumm, Sharon - ARS;
USDA@BCDTRAVEL.COM

Subject: Authorization Required: Travel for Esch/Michele H * Travel date – 19May19 * REF: (b)(6)



Name: ESCH/MICHELE H

Locator: (b)(6)

Travel Date: 19May

Booking Pcc: (b)(6)

Please ensure that your travel authorization is approved at least 72 hour prior to departure to enable ticketing and avoid possible cancellation.

Travel Summary						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	BWI-IND	WN 4250	Confirmed	07:15 PM/09:00 PM	Economy/Y	2PC
05/19/2019	IND	Enterprise Rent A Car	Confirmed	05/19-05/21	Mini Van	
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/21/2019	MCI	Enterprise Rent A Car	Confirmed	05/21-05/22	Standard SUV	
05/22/2019	MCI-STL	WN 1307	Confirmed	02:15 PM/03:15 PM	Economy/Y	2PC
05/22/2019	STL-BWI	WN 17	Confirmed	03:50 PM/06:55 PM	Economy/Y	No Information

Car	
Enterprise Rent A Car	Confirmation (b)(6)

Pick Up	Class	Drop Off
Sunday May 19 2019	Mini Van	Tuesday May 21 2019
<u>Weather</u> 9:00 PM	USD 28.00+Tax/day	<u>Weather</u> 6:23 PM
7801 Col H Weir Cook Mem 7801 Col H Weir Cook Mem Dr Indianapolis 46241-8011, IN, United States Tel: +1 (833) 315-5897	Confirmed	7801 Col H Weir Cook Mem 7801 Col H Weir Cook Mem Dr Indianapolis 46241-8011, IN, United States Tel: +1 (833) 315-5897
 CO2 Emissions: Each gallon of unleaded gasoline consumed is 19.6 lbs/8.91 kgs and litre of petrol is 5 lbs/2.31 kgs Type: Mini Van Auto A/C		

Car		
Enterprise Rent A Car		Confirmation (b)(6)
Pick Up	Class	Drop Off
Tuesday May 21 2019	Standard SUV	Wednesday May 22 2019
<u>Weather</u> 9:48 PM	USD 85.00+Tax/day	<u>Weather</u> 2:15 PM
466 Paris St 648 N Madrid Kansas City 64153-1297, MO, United States Tel: +1 (816) 464-2500	Confirmed	466 Paris St 648 N Madrid Kansas City 64153-1297, MO, United States Tel: +1 (816) 464-2500
 CO2 Emissions: Each gallon of unleaded gasoline consumed is 19.6 lbs/8.91 kgs and litre of petrol is 5 lbs/2.31 kgs Type: Standard 4WD Auto A/C		

Hotel		
(b)(6)		Confirmation (b)(6)
Address	(b)(6)	United States
	(b)(6)	
Check In	Rate per night	Check Out

Sunday
May 19 2019

[Weather](#)

1 nights

USD 125.00 plus tax and any
additional fees

Confirmed

Monday
May 20 2019

[Weather](#)

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs

Number of Rooms 1

Guaranteed Yes

Cancellation Policy **PERMITTED UP TO 02 DAYS BEFORE ARRIVAL**

Hotel

(b)(6)

Confirmation (b)(6)

Address

(b)(6)

United States

(b)(6)

Check In

Monday

May 20 2019

[Weather](#)

Rate per night

1 nights

USD 136.00 plus tax and any
additional fees

Confirmed

Check Out

Tuesday

May 21 2019

[Weather](#)

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs

Number of Rooms 1

Guaranteed Yes

Cancellation Policy **CXL 2 DAYS PRIOR TO ARRIVAL**

Flight

Total duration

1 h 45 min

Southwest Airlines WN4250

Airline Record Locator NTMKST

Loyalty Number (b)(6)

BWI



IND

Balt/Wash Intl Baltimore, Maryland, United States	1 h 45 min 514 miles 827 kilometers	Indianapolis International Airport Indianapolis, Indiana, United States
Departure Sunday May 19 2019 <u>Weather</u> 7:15 PM	Seat Assigned at Check-in Economy Confirmed	Arrival Sunday May 19 2019 <u>Weather</u> 9:00 PM
 CO2 Emissions: 226.16 lbs/102.8 kgs Non-stop		

 Flight		Total duration 3 h 40 min
Southwest Airlines WN1307		Airline Record Locator NTMKST
		Loyalty Number (b)(6)
MCI		STL
Kansas City International Airport Kansas City, Missouri, United States	1 h 0 min 237 miles 381 kilometers	Lambert-St Louis Intl St Louis, Missouri, United States
Departure Wednesday May 22 2019 <u>Weather</u> 2:15 PM Terminal Building B	Seat Assigned at Check-in Economy Confirmed	Arrival Wednesday May 22 2019 <u>Weather</u> 3:15 PM Terminal 2
 CO2 Emissions: 130.35 lbs/59.25 kgs		

Non-stop



Layover

0 h 34 min

Southwest Airlines WN17

Airline Record Locator NTMKST

Loyalty Number (b)(6)

STL



2 h 5 min

735 miles

1183 kilometers

BWI

Lambert-St Louis Intl
St Louis, Missouri, United
States

Balt/Wash Intl
Baltimore, Maryland, United
States

Departure

Wednesday

May 22 2019

[Weather](#)

3:50 PM

Terminal 2

Seat

Assigned at Check-in

Economy

Confirmed

Arrival

Wednesday

May 22 2019

[Weather](#)

6:55 PM



CO2 Emissions: 323.4 lbs/147 kgs

Non-stop



Remarks

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TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

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PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO
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48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS

THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
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Email generated on 15May/10:14 PM UTC

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From: USDA@BCDTRAVEL.COM
To: USDA@BCDTRAVEL.COM; SHARON.DRUMM@ARS.USDA.GOV; SHIRLEY.MORGAN@ARS.USDA.GOV; MICHELE.ESCH@ARS.USDA.GOV; EFFIE.COLEY@USDA.GOV
Subject: Travel Receipt for ESCH/MICHELE H Travel Date 19May
Date: Thursday, May 16, 2019 5:12:33 PM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - May 19 2019.PDF](#)



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GET READY! Here is the itinerary for your upcoming trip.

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Indianapolis, Indiana, United States	
Passenger ESCH MICHELE H	Agency Record Locator (b)(6) Reference number by traveler (b)(6)

Ticket Receipt			Total Amount: 629.25 USD
Date	From/To	Flight/Vendor	Status
Sunday, May 19 2019	BWI-IND	Southwest Airlines 4250	Confirmed
Thursday, May 23 2019	MCI-STL	Southwest Airlines 1307	Confirmed
Thursday, May 23 2019	STL-BWI	Southwest Airlines 17	Confirmed
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
5262476095331	EZ0106564	(b)(6)	593.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752720017		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD

Travel Summary						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	BWI-IND	WN 4250	Confirmed	07:15 PM/09:00 PM	Economy/Y	2PC
05/19/2019	IND	Enterprise Rent A Car	Confirmed	05/19-05/22	Mini Van	
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/21/2019	MCI	Enterprise Rent A Car	Confirmed	05/21-05/22	Standard SUV	
05/23/2019	MCI-STL	WN 1307	Confirmed	02:15 PM/03:15 PM	Economy/Y	2PC
05/23/2019	STL-BWI	WN 17	Confirmed	03:50 PM/06:55 PM	Economy/Y	2PC

Flight		Total duration 1 h 45 min	Not working?
Southwest Airlines WN4250		Airline Record Locator NTMKST	
Online check-in		Loyalty Number (b)(6)	
BWI	 1 h 45 min 514 miles 827 kilometers	IND	
Balt/Wash Intl Baltimore, Maryland, United States		Indianapolis International Airport Indianapolis, Indiana, United States	
Departure Sunday May 19 2019 Weather 7:15 PM	Seat Assigned at Check-in Economy Confirmed	Arrival Sunday May 19 2019 Weather 9:00 PM	
CO2 Emissions: 226.16 lbs/102.8 kgs Non-stop			

Car		Not working?
Enterprise Rent A Car		Confirmation (b)(6)
Pick Up Sunday May 19 2019 Weather 9:00 PM	Class Mini Van USD 29.00+Tax/day Confirmed	Drop Off Wednesday May 22 2019 Weather 6:23 PM
7801 Col H Weir Cook Mem 7801 Col H Weir Cook Mem Dr Indianapolis 46241-8011, IN, United States Tel: +1 (833) 315-5897		7801 Col H Weir Cook Mem 7801 Col H Weir Cook Mem Dr Indianapolis 46241-8011, IN, United States Tel: +1 (833) 315-5897
CO2 Emissions: Each gallon of unleaded gasoline consumed is 19.6 lbs/8.91 kgs and litre of petrol is 5 lbs/2.31 kgs Type: Mini Van Auto A/C		

Hotel	Not working?

(b)(6)		Confirmation (b)(6)
Address	(b)(6) (b)(6)	United States
Check In Sunday May 19 2019 Weather	Rate per night 1 nights USD 125.00 plus tax and any additional fees Confirmed	Check Out Monday May 20 2019 Weather
 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs Number of Rooms 1 Guaranteed Yes Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.		
Notes: CREDIT CARD REQUIRED AT CHECK IN		

 Hotel		 Not working?
(b)(6)		Confirmation (b)(6)
Address	(b)(6) (b)(6)	United States
Check In Monday May 20 2019 Weather	Rate per night 1 nights USD 136.00 plus tax and any additional fees Confirmed	Check Out Tuesday May 21 2019 Weather
 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs Number of Rooms 1 Guaranteed Yes Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.		
Notes: CREDIT CARD REQUIRED AT CHECK IN		

 Car	 Not working?
---	--

Enterprise Rent A Car

Confirmation (b)(6)

Pick Up Tuesday May 21 2019 Weather 9:48 PM 466 Paris St 648 N Madrid Kansas City 64153-1297, MO, United States Tel: +1 (816) 464-2500	Class Standard SUV USD 85.00+Tax/day Confirmed	Drop Off Wednesday May 22 2019 Weather 2:15 PM 466 Paris St 648 N Madrid Kansas City 64153-1297, MO, United States Tel: +1 (816) 464-2500
 CO2 Emissions: Each gallon of unleaded gasoline consumed is 19.6 lbs/8.91 kgs and litre of petrol is 5 lbs/2.31 kgs Type: Standard 4WD Auto A/C		

 Flight		Total duration 3 h 40 min	 Not working?	
Southwest Airlines WN1307		Airline Record Locator NTMKST		
Online check-in		Loyalty Number (b)(6)		
MCI Kansas City International Airport Kansas City, Missouri, United States		 1 h 0 min 237 miles 381 kilometers	STL Lambert-St Louis Intl St Louis, Missouri, United States	
Departure Thursday May 23 2019 Weather 2:15 PM Terminal Building B		Seat Assigned at Check-in Economy Confirmed		Arrival Thursday May 23 2019 Weather 3:15 PM Terminal 2
 CO2 Emissions: 130.35 lbs/59.25 kgs Non-stop				
 Layover		0 h 34 min		
Southwest Airlines WN17		Airline Record Locator NTMKST		
Online check-in		Loyalty Number (b)(6)		
				

STL

Lambert-St Louis Intl
St Louis, Missouri, United
States

2 h 5 min
735 miles
1183 kilometers

BWI

Balt/Wash Intl
Baltimore, Maryland, United
States

Departure
Thursday
May 23 2019
Weather
3:50 PM
Terminal 2

Seat
Assigned at Check-in

Economy
Confirmed

Arrival
Thursday
May 23 2019
Weather
6:55 PM

 CO2 Emissions: 323.4 lbs/147 kgs
Non-stop

16May/04:12PM

Additional trip information

Baggage Policy

TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. **Please visit the operating carrier website of your ticketed itinerary for applicable fees.**

Hazardous Materials

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items **MUST** be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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cruise lines, car rental companies, and other similar third parties providing accommodations, transportation, or other meeting and travel related services (“Suppliers”). Suppliers are independent and do not act for or on behalf of BCD Travel, are not employees of BCD Travel, and do not have a joint venture or partnership with BCD Travel. Suppliers have their own terms and conditions for the services they provide, and you agree to abide by the terms and conditions set forth in any and all documents for any such Supplier services, including, without limitation, all cancellation fees. By utilizing the services represented by this itinerary, you agree to the foregoing and also agree that neither BCD Travel or its parent, affiliates, subsidiaries, partners, agents, and their respective officers, directors, employees, and representatives shall be or become liable for any loss, cost, expense, injury, accident, or damage to person or property resulting directly or indirectly from (i) the acts or omissions of Suppliers, including, but not limited to, delays or cancellation of services, cessation of operations, breakdown in machinery or equipment, or changes in fares, itineraries, or schedules; and/or (ii) acts of God, dangers incident to the sea, fires, acts of government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel’s control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).



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Indianapolis, Indiana, United States

Passenger

ESCH MICHELE H

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 629.25 USD

Date	From/To	Flight/Vendor	Status
Sunday, May 19 2019	BWI-IND	Southwest Airlines 4250	Confirmed
Thursday, May 23 2019	MCI-STL	Southwest Airlines 1307	Confirmed
Thursday, May 23 2019	STL-BWI	Southwest Airlines 17	Confirmed
Electronic Ticket Number	Invoice Number	Form of Payment	Ticket Amount
5262476095331	EZ0106564	(b)(6)	593.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752720017		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	BWI-IND	WN 4250	Confirmed	07:15 PM/09:00 PM	Economy/Y	2PC
05/19/2019	IND	Enterprise Rent A Car	Confirmed	05/19-05/22	Mini Van	
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/21/2019	MCI	Enterprise Rent A Car	Confirmed	05/21-05/22	Standard SUV	
05/23/2019	MCI-STL	WN 1307	Confirmed	02:15 PM/03:15 PM	Economy/Y	2PC
05/23/2019	STL-BWI	WN 17	Confirmed	03:50 PM/06:55 PM	Economy/Y	2PC



Flight

Total duration
1 h 45 min



[Not working?](#)

Southwest Airlines WN4250

[Online check-in](#)

Airline Record Locator NTMKST

Loyalty Number **(b)(6)**

BWI

Balt/Wash Intl
Baltimore, Maryland, United
States



1 h 45 min
514 miles
827 kilometers

IND

Indianapolis International
Airport
Indianapolis, Indiana, United
States

Departure

Sunday
May 19 2019

Weather
7:15 PM

Seat

Assigned at Check-in

Economy
Confirmed

Arrival

Sunday
May 19 2019

Weather
9:00 PM

✈ CO2 Emissions: 226.16 lbs/102.8 kgs
Non-stop
Equipment: Boeing 737-700 (winglets) Passenger
Baggage Allowance: 2PC

Notes:

FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.SOUTHWEST.COM
NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED



Car



Not working?

Enterprise Rent A Car

Confirmation (b)(6)

Pick Up

Sunday

May 19 2019

Weather

9:00 PM

7801 Col H Weir Cook Mem
7801 Col H Weir Cook Mem Dr
Indianapolis 46241-8011, IN,
United States

Tel: [+1 \(833\) 315-5897](tel:+1(833)315-5897)

Class

Mini Van

USD 29.00+Tax/day

Confirmed

Drop Off

Wednesday

May 22 2019

Weather

6:23 PM

7801 Col H Weir Cook Mem
7801 Col H Weir Cook Mem Dr
Indianapolis 46241-8011, IN,
United States

Tel: [+1 \(833\) 315-5897](tel:+1(833)315-5897)



CO2 Emissions: Each gallon of unleaded gasoline consumed is 19.6 lbs/8.91 kgs and litre of petrol is 5 lbs/2.31 kgs

Type: Mini Van Auto A/C

Estimated Total: USD 150.81 plus tax and any additional fees

Extra Day Allowance: Unlimited Miles Per Extra Day

Mileage Allowance: Unlimited Free Miles

Corp. Discount: (b)(6)

Notes:

BASE RATE DOES NOT INCLUDE TAXES AND SURCHARGES
CAR RENTER MUST BE 25 OR 18 YEARS OF AGE IF GOVERNMENT
RATE CONFIRMED WITH VALID DRIVERS LICENSE. CREDIT CARD
IN THE NAME OF THE DRIVER IS REQUIRED FOR RENTAL.



(b)(6)

Confirmation (b)(6)

Address (b)(6) [United States](#)
(b)(6)**Check In**
Sunday
May 19 2019
Weather**Rate per night****1 nights**USD 125.00 plus tax and any
additional fees
Confirmed**Check Out**
Monday
May 20 2019
Weather CO2 Emissions Per night is approximately 63.8 lbs/29 kgs

Number of Rooms 1

Guaranteed Yes

Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.

Fax +1 (317) 684-7734

Number of Persons 1

Corp. Discount (b)(6)

Notes:

CREDIT CARD REQUIRED AT CHECK IN



(b)(6)

Confirmation (b)(6)

Address (b)(6) [United States](#)
(b)(6)**Check In**
Monday
May 20 2019
Weather**Rate per night**
1 nights**Check Out**
Tuesday
May 21 2019
WeatherUSD 136.00 plus tax and any
additional fees
Confirmed CO2 Emissions Per night is approximately 63.8 lbs/29 kgs

Number of Rooms 1

Guaranteed Yes

Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.

Fax +1 (765) 743-6520

Number of Persons 1

Notes:

CREDIT CARD REQUIRED AT CHECK IN



Car

[Not working?](#)

Enterprise Rent A Car

Confirmation (b)(6)**Pick Up****Tuesday****May 21 2019****Weather****9:48 PM**

466 Paris St 648 N Madrid
Kansas City 64153-1297, MO,
United States

Tel: [+1 \(816\) 464-2500](tel:+18164642500)**Class****Standard SUV**

USD 85.00+Tax/day

Confirmed**Drop Off****Wednesday****May 22 2019****Weather****2:15 PM**

466 Paris St 648 N Madrid
Kansas City 64153-1297, MO,
United States

Tel: [+1 \(816\) 464-2500](tel:+18164642500)

CO2 Emissions: Each gallon of unleaded gasoline consumed is 19.6 lbs/8.91 kgs and
litre of petrol is 5 lbs/2.31 kgs

Type: Standard 4WD Auto A/C

Estimated Total: USD 120.99 plus tax and any additional fees

Extra Day Allowance: Unlimited Miles Per Extra Day

Mileage Allowance: Unlimited Free Miles

Corp. Discount: (b)(6)

Notes:

BASE RATE DOES NOT INCLUDE TAXES AND SURCHARGES
CAR RENTER MUST BE 25 OR 18 YEARS OF AGE IF GOVERNMENT
RATE CONFIRMED WITH VALID DRIVERS LICENSE. CREDIT CARD
IN THE NAME OF THE DRIVER IS REQUIRED FOR RENTAL.



Flight

Total duration

3 h 40 min

[Not working?](#)**Southwest Airlines WN1307****Airline Record Locator** NTMKST[Online check-in](#)

Loyalty Number (b)(6)

MCI**STL**

Kansas City International
Airport
Kansas City, Missouri, United
States

1 h 0 min
237 miles
381 kilometers

Lambert-St Louis Intl
St Louis, Missouri, United
States

Departure**Thursday****May 23 2019****Weather****Seat****Assigned at Check-in****Arrival****Thursday****May 23 2019****Weather**

2:15 PM
Terminal Building B

Economy
Confirmed

3:15 PM
Terminal 2

✈ CO2 Emissions: 130.35 lbs/59.25 kgs
Non-stop
Equipment: Boeing 737-700 (winglets) Passenger
Baggage Allowance: 2PC

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED



Layover

0 h 34 min

Southwest Airlines WN17

[Online check-in](#)

Airline Record Locator NTMKST

Loyalty Number **(b)(6)**

STL

Lambert-St Louis Intl
St Louis, Missouri, United
States



2 h 5 min
735 miles
1183 kilometers

BWI

Balt/Wash Intl
Baltimore, Maryland, United
States

Departure

Thursday
May 23 2019

Weather

3:50 PM

Terminal 2

Seat

Assigned at Check-in

Economy
Confirmed

Arrival

Thursday
May 23 2019

Weather

6:55 PM

✈ CO2 Emissions: 323.4 lbs/147 kgs
Non-stop
Equipment: Boeing 737-800 (winglets) Passenger
Baggage Allowance: 2PC

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED



Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
WHEN CONNECTING TO/FROM OTHER AIRLINES YOU WILL NEED
TO RETRIEVE AND TRANSFER CHECKED BAGGAGE YOURSELF.
SOUTHWEST REQUIRES THE FREQUENT FLYER NUMBER
TO BE ADDED DIRECTLY WITH THE AIRLINE.
PLEASE GO TO WWW.SOUTHWEST.COM TO ADD YOUR NUMBER.

PRE-ASSIGNED SEAT ASSIGNMENTS ARE NOT OFFERED BY SOUTHWEST
PLEASE PRESENT YOUR WN FREQUENT FLYER NUMBER AT THE
COUNTER. SOUTHWEST TICKETS ARE NOT ACCEPTED BY OTHER
AIRLINES THEREFORE A SEPARATE TICKET HAS BEEN ISSUED.

CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.
YOU MUST CANCEL YOUR SOUTHWEST RESERVATION
10 MINUTES PRIOR TO YOUR SCHEDULED DEPARTURE
TIME. FAILURE TO DO SO WILL RESULT
IN A COMPLETE LOSS OF ALL TRAVEL FUNDS

16May/04:12PM



Estimated trip total

1,163.67 USD

Air	Car	Hotel	Rail	Other
593.30 USD	271.80 USD	298.57 USD		

Fare details: Ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air WN4250 19May WN1307 23May WN17 23May	Total: USD 593.30	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

This email was generated at 16May/9:12 PM UTC

Additional trip information

Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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From: USDA@BCDTRAVEL.COM
To: USDA@BCDTRAVEL.COM; SHARON.DRUMM@ARS.USDA.GOV; SHIRLEY.MORGAN@ARS.USDA.GOV; MICHELE.ESCH@ARS.USDA.GOV; EFFIE.COLEY@USDA.GOV
Subject: Travel Itinerary for ESCH / MICHELE H
Date: Wednesday, May 22, 2019 9:25:07 PM
Attachments: [Itinerary Communication Attachment - \(b\)\(6\) - May 19 2019.PDF](#)



Printer Friendly



GET READY! Here is the itinerary for your upcoming trip.

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Indianapolis, Indiana, United States	
Passenger ESCH MICHELE H	Agency Record Locator (b)(6) Reference number by traveler (b)(6)

Travel Summary						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	IND	Enterprise Rent A Car	Confirmed	05/19-05/23	Mini Van	
05/21/2019	MCI	Enterprise Rent A Car	Confirmed	05/21-05/22	Standard SUV	
05/23/2019	MCI-STL	WN 1307	Confirmed	02:15 PM/03:15 PM	Economy/Y	No Information
05/23/2019	STL-BWI	WN 17	Confirmed	03:50 PM/06:55 PM	Economy/Y	No Information

Car		
Enterprise Rent A Car		Confirmation (b)(6)
Pick Up Sunday May 19 2019 Weather 11:55 PM 7801 Col H Weir Cook Mem 7801 Col H Weir Cook Mem Dr Indianapolis 46241-8011, IN, United States	Class Mini Van USD 29.00+Tax/day Confirmed	Drop Off Thursday May 23 2019 Weather 2:00 PM 7801 Col H Weir Cook Mem 7801 Col H Weir Cook Mem Dr Indianapolis 46241-8011, IN, United States

Tel: [+1 \(833\) 315-5897](tel:+1(833)315-5897)

Tel: [+1 \(833\) 315-5897](tel:+1(833)315-5897)

 CO2 Emissions: Each gallon of unleaded gasoline consumed is 19.6 lbs/8.91 kgs and litre of petrol is 5 lbs/2.31 kgs
Type: Mini Van Auto A/C

Car

Enterprise Rent A Car

Confirmation **(b)(6)**

Pick Up Tuesday May 21 2019 Weather 9:48 PM 466 Paris St 648 N Madrid Kansas City 64153-1297, MO, United States Tel: +1 (816) 464-2500	Class Standard SUV USD 85.00+Tax/day Confirmed	Drop Off Wednesday May 22 2019 Weather 2:15 PM 466 Paris St 648 N Madrid Kansas City 64153-1297, MO, United States Tel: +1 (816) 464-2500
---	--	--

 CO2 Emissions: Each gallon of unleaded gasoline consumed is 19.6 lbs/8.91 kgs and litre of petrol is 5 lbs/2.31 kgs
Type: Standard 4WD Auto A/C

Flight

Total duration
3 h 40 min

Southwest Airlines WN1307

Airline Record Locator **NTMKST**
Loyalty Number **(b)(6)**

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States



1 h 0 min
237 miles
381 kilometers

STL

Lambert-St Louis Intl
St Louis, Missouri, United
States

Departure
Thursday
May 23 2019
Weather
2:15 PM
Terminal Building B

Seat

Assigned at Check-in

Economy
Confirmed

Arrival
Thursday
May 23 2019
Weather
3:15 PM
Terminal 2

 CO2 Emissions: 130.35 lbs/59.25 kgs
Non-stop

Layover
0 h 34 min

Southwest Airlines WN17
Airline Record Locator NTMKST
Loyalty Number (b)(6)

STL

2 h 5 min
735 miles
1183 kilometers

Lambert-St Louis Intl
St Louis, Missouri, United States

BWI

Balt/Wash Intl
Baltimore, Maryland, United States

Departure
Thursday
May 23 2019
Weather
3:50 PM
Terminal 2

Seat
Assigned at Check-in
Economy
Confirmed

Arrival
Thursday
May 23 2019
Weather
6:55 PM

CO2 Emissions: 323.4 lbs/147 kgs
Non-stop

22May/08:24PM

Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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Indianapolis, Indiana, United States

Passenger

ESCH MICHELE H

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	IND	Enterprise Rent A Car	Confirmed	05/19-05/23	Mini Van	
05/21/2019	MCI	Enterprise Rent A Car	Confirmed	05/21-05/22	Standard SUV	
05/23/2019	MCI-STL	WN 1307	Confirmed	02:15 PM/03:15 PM	Economy/Y	No Information
05/23/2019	STL-BWI	WN 17	Confirmed	03:50 PM/06:55 PM	Economy/Y	No Information



Car

Enterprise Rent A Car

Confirmation (b)(6)

Pick Up

Sunday

May 19 2019

Weather

11:55 PM

7801 Col H Weir Cook Mem
7801 Col H Weir Cook Mem Dr
Indianapolis 46241-8011, IN,
United States

Tel: [+1 \(833\) 315-5897](tel:+1(833)315-5897)

Class

Mini Van

USD 29.00+Tax/day

Confirmed

Drop Off

Thursday

May 23 2019

Weather

2:00 PM

7801 Col H Weir Cook Mem
7801 Col H Weir Cook Mem Dr
Indianapolis 46241-8011, IN,
United States

Tel: [+1 \(833\) 315-5897](tel:+1(833)315-5897)



CO2 Emissions: Each gallon of unleaded gasoline consumed is 19.6 lbs/8.91 kgs and
litre of petrol is 5 lbs/2.31 kgs

Type: Mini Van Auto A/C

Estimated Total: USD 201.08 plus tax and any additional fees

Extra Day Allowance: Unlimited Miles Per Extra Day

Mileage Allowance: Unlimited Free Miles

Corp. Discount: (b)(6)



Car

Enterprise Rent A Car

Confirmation (b)(6)

Pick Up

Tuesday
May 21 2019

Weather

9:48 PM

466 Paris St 648 N Madrid
Kansas City 64153-1297, MO,
United States

Tel: [+1 \(816\) 464-2500](tel:+1(816)464-2500)

Class

Standard SUV

USD 85.00+Tax/day

Confirmed

Drop Off

Wednesday
May 22 2019

Weather

2:15 PM

466 Paris St 648 N Madrid
Kansas City 64153-1297, MO,
United States

Tel: [+1 \(816\) 464-2500](tel:+1(816)464-2500)



CO2 Emissions: Each gallon of unleaded gasoline consumed is 19.6 lbs/8.91 kgs and litre of petrol is 5 lbs/2.31 kgs

Type: Standard 4WD Auto A/C

Estimated Total: USD 120.99 plus tax and any additional fees

Extra Day Allowance: Unlimited Miles Per Extra Day

Mileage Allowance: Unlimited Free Miles

Corp. Discount: (b)(6)

Notes:

BASE RATE DOES NOT INCLUDE TAXES AND SURCHARGES
CAR RENTER MUST BE 25 OR 18 YEARS OF AGE IF GOVERNMENT
RATE CONFIRMED WITH VALID DRIVERS LICENSE. CREDIT CARD
IN THE NAME OF THE DRIVER IS REQUIRED FOR RENTAL.



Flight

Total duration
3 h 40 min

Southwest Airlines WN1307

Airline Record Locator NTMKST

Loyalty Number (b)(6)

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States



1 h 0 min
237 miles
381 kilometers

STL

Lambert-St Louis Intl
St Louis, Missouri, United
States

Departure

Thursday
May 23 2019

Weather

Seat

Assigned at Check-in

Arrival

Thursday
May 23 2019

Weather

2:15 PM
Terminal Building B

Economy
Confirmed

3:15 PM
Terminal 2

✈ CO2 Emissions: 130.35 lbs/59.25 kgs
Non-stop
Equipment: Boeing 737-700 (winglets) Passenger

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

✈ Layover 0 h 34 min

Southwest Airlines WN17

Airline Record Locator NTMKST
Loyalty Number (b)(6)

STL

Lambert-St Louis Intl
St Louis, Missouri, United
States

— ✈ —
2 h 5 min
735 miles
1183 kilometers

BWI

Balt/Wash Intl
Baltimore, Maryland, United
States

Departure
Thursday
May 23 2019

Weather
3:50 PM
Terminal 2

Seat

Assigned at Check-in

Economy
Confirmed

Arrival
Thursday
May 23 2019

Weather
6:55 PM

✈ CO2 Emissions: 323.4 lbs/147 kgs
Non-stop
Equipment: Boeing 737-800 (winglets) Passenger

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL WHEN CONNECTING TO/FROM OTHER AIRLINES YOU WILL NEED TO RETRIEVE AND TRANSFER CHECKED BAGGAGE YOURSELF. SOUTHWEST REQUIRES THE FREQUENT FLYER NUMBER TO BE ADDED DIRECTLY WITH THE AIRLINE. PLEASE GO TO WWW.SOUTHWEST.COM TO ADD YOUR NUMBER.

PRE-ASSIGNED SEAT ASSIGNMENTS ARE NOT OFFERED BY SOUTHWEST PLEASE PRESENT YOUR WN FREQUENT FLYER NUMBER AT THE COUNTER. SOUTHWEST TICKETS ARE NOT ACCEPTED BY OTHER AIRLINES THEREFORE A SEPARATE TICKET HAS BEEN ISSUED.

CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE. YOU MUST CANCEL YOUR SOUTHWEST RESERVATION 10 MINUTES PRIOR TO YOUR SCHEDULED DEPARTURE TIME. FAILURE TO DO SO WILL RESULT IN A COMPLETE LOSS OF ALL TRAVEL FUNDS TICKET IS NON REFUNDABLE/NON TRANSFERABLE. CHANGES SUBJECT TO PENALTIES PLUS FARE INCREASE. SOME CARRIERS REQUIRE CANCELLATION PRIOR TO DEPARTURE OR YOUR TICKET MAY HAVE NO VALUE. CALL THE TRAVEL OFFICE FOR CHANGES OR CANCELLATION OF THIS TRIP FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.SOUTHWEST.COM DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK YOUR SOUTHWEST AIRLINES CONFIRMATION NUMBER IS NTMKST YOUR SOUTHWEST TICKETLESS CONFIRMATION NUMBER IS NTMKST YOUR SOUTHWEST TICKET NUMBER IS 2477280812 PRERESERVED SEATS AND MEALS ARE NOT OFFERED ON SOUTHWEST

22May/08:24PM



Estimated trip total

620.64 USD

Air	Car	Hotel	Rail	Other
Unavailable	322.07 USD	298.57 USD		

Fare details: Not guaranteed until ticketed

Vendor	Fare information	Refund restrictions	Change restrictions	Ticket information
Air WN1307 23May WN17 23May	Total: USD 0.00	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

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Additional trip information

Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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From: USDA@BCDTRAVEL.COM
To: USDA@BCDTRAVEL.COM; SHARON.DRUMM@ARS.USDA.GOV; SHIRLEY.MORGAN@ARS.USDA.GOV; MICHELE.ESCH@ARS.USDA.GOV; EFFIE.COLEY@USDA.GOV
Subject: UPDATED 22May - Travel Receipt for ESCH/MICHELE H Travel Date 19May
Date: Wednesday, May 22, 2019 9:31:42 PM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - May 19 2019.PDF](#)



Printer Friendly



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Indianapolis, Indiana, United States	
Passenger ESCH MICHELE H	Agency Record Locator (b)(6) Reference number by traveler (b)(6)

Ticket Receipt			Total Amount: 35.95 USD
Date	From/To	Flight/Vendor	Status
Sunday, May 19 2019	BWI-TPA	Southwest Airlines 5271	Confirmed
Sunday, May 19 2019	TPA-IND	Southwest Airlines 4241	Confirmed
Thursday, May 23 2019	MCI-STL	Southwest Airlines 1307	Confirmed
Thursday, May 23 2019	STL-BWI	Southwest Airlines 17	Confirmed
Ticket Number		Form of Payment	Ticket Amount
5263351603173		(b)(6)	0.00 USD
Service Fee Number		Form of Payment	Fee Amount
8900752787573		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD

Travel Summary						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	IND	Enterprise Rent A Car	Confirmed	05/19-05/23	Mini Van	
05/21/2019	MCI	Enterprise Rent A Car	Confirmed	05/21-05/22	Standard SUV	
05/23/2019	MCI-STL	WN 1307	Confirmed	02:15 PM/03:15 PM	Economy/Y	No Information
05/23/2019	STL-BWI	WN 17	Confirmed	03:50 PM/06:55 PM	Economy/Y	No Information

Car		Not working?
Enterprise Rent A Car		Confirmation (b)(6)
Pick Up Sunday May 19 2019 Weather 11:55 PM 7801 Col H Weir Cook Mem 7801 Col H Weir Cook Mem Dr Indianapolis 46241-8011, IN, United States Tel: +1 (833) 315-5897	Class Mini Van USD 29.00+Tax/day Confirmed	Drop Off Thursday May 23 2019 Weather 2:00 PM 7801 Col H Weir Cook Mem 7801 Col H Weir Cook Mem Dr Indianapolis 46241-8011, IN, United States Tel: +1 (833) 315-5897
CO2 Emissions: Each gallon of unleaded gasoline consumed is 19.6 lbs/8.91 kgs and litre of petrol is 5 lbs/2.31 kgs Type: Mini Van Auto A/C		

Car		Not working?
Enterprise Rent A Car		Confirmation (b)(6)
Pick Up Tuesday May 21 2019 Weather 9:48 PM 466 Paris St 648 N Madrid Kansas City 64153-1297, MO, United States Tel: +1 (816) 464-2500	Class Standard SUV USD 85.00+Tax/day Confirmed	Drop Off Wednesday May 22 2019 Weather 2:15 PM 466 Paris St 648 N Madrid Kansas City 64153-1297, MO, United States Tel: +1 (816) 464-2500
CO2 Emissions: Each gallon of unleaded gasoline consumed is 19.6 lbs/8.91 kgs and litre of petrol is 5 lbs/2.31 kgs Type: Standard 4WD Auto A/C		

Flight		Total duration 3 h 40 min	Not working?
Southwest Airlines WN1307		Airline Record Locator NTMKST	Loyalty Number (b)(6)
Online check-in			
MCI	STL		
Kansas City International	1 h 0 min 237 miles 381 kilometers		

Airport
Kansas City, Missouri, United
States

Lambert-St Louis Intl
St Louis, Missouri, United
States

Departure
Thursday
May 23 2019
Weather
2:15 PM
Terminal Building B

Seat
Assigned at Check-in
Economy
Confirmed

Arrival
Thursday
May 23 2019
Weather
3:15 PM
Terminal 2

 CO2 Emissions: 130.35 lbs/59.25 kgs
Non-stop

 **Layover** 0 h 34 min

Southwest Airlines WN17
[Online check-in](#)

Airline Record Locator NTMKST
Loyalty Number (b)(6)

STL

Lambert-St Louis Intl
St Louis, Missouri, United
States


2 h 5 min
735 miles
1183 kilometers

BWI

Balt/Wash Intl
Baltimore, Maryland, United
States

Departure
Thursday
May 23 2019
Weather
3:50 PM
Terminal 2

Seat
Assigned at Check-in
Economy
Confirmed

Arrival
Thursday
May 23 2019
Weather
6:55 PM

 CO2 Emissions: 323.4 lbs/147 kgs
Non-stop

22May/08:31PM

Additional trip information

Baggage Policy

TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.

Hazardous Materials

Advice to Passengers

	Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.
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Indianapolis, Indiana, United States

Passenger

ESCH MICHELE H

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 35.95 USD

Date	From/To	Flight/Vendor	Status
Sunday, May 19 2019	BWI-TPA	Southwest Airlines 5271	Confirmed
Sunday, May 19 2019	TPA-IND	Southwest Airlines 4241	Confirmed
Thursday, May 23 2019	MCI-STL	Southwest Airlines 1307	Confirmed
Thursday, May 23 2019	STL-BWI	Southwest Airlines 17	Confirmed
Ticket Number		Form of Payment	Ticket Amount
5263351603173		(b)(6)	0.00 USD
Service Fee Number		Form of Payment	Fee Amount
8900752787573		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	IND	Enterprise Rent A Car	Confirmed	05/19-05/23	Mini Van	
05/21/2019	MCI	Enterprise Rent A Car	Confirmed	05/21-05/22	Standard SUV	
05/23/2019	MCI-STL	WN 1307	Confirmed	02:15 PM/03:15 PM	Economy/Y	No Information
05/23/2019	STL-BWI	WN 17	Confirmed	03:50 PM/06:55 PM	Economy/Y	No Information



Car



[Not working?](#)

Enterprise Rent A Car

Confirmation (b)(6)

Pick Up

Sunday

May 19 2019

Weather

11:55 PM

7801 Col H Weir Cook Mem
7801 Col H Weir Cook Mem Dr
Indianapolis 46241-8011, IN,
United States

Tel: [+1 \(833\) 315-5897](tel:+1(833)315-5897)

Class

Mini Van

USD 29.00+Tax/day

Confirmed

Drop Off

Thursday

May 23 2019

Weather

2:00 PM

7801 Col H Weir Cook Mem
7801 Col H Weir Cook Mem Dr
Indianapolis 46241-8011, IN,
United States

Tel: [+1 \(833\) 315-5897](tel:+1(833)315-5897)



CO2 Emissions: Each gallon of unleaded gasoline consumed is 19.6 lbs/8.91 kgs and
litre of petrol is 5 lbs/2.31 kgs

Type: Mini Van Auto A/C

Estimated Total: USD 201.08 plus tax and any additional fees

Extra Day Allowance: Unlimited Miles Per Extra Day

Mileage Allowance: Unlimited Free Miles

Corp. Discount: (b)(6)



Car

[Not working?](#)

Enterprise Rent A Car

Confirmation (b)(6)**Pick Up****Tuesday****May 21 2019****Weather****9:48 PM**

466 Paris St 648 N Madrid
Kansas City 64153-1297, MO,
United States

Tel: [+1 \(816\) 464-2500](tel:+18164642500)**Class****Standard SUV**

USD 85.00+Tax/day

Confirmed**Drop Off****Wednesday****May 22 2019****Weather****2:15 PM**

466 Paris St 648 N Madrid
Kansas City 64153-1297, MO,
United States

Tel: [+1 \(816\) 464-2500](tel:+18164642500)

CO2 Emissions: Each gallon of unleaded gasoline consumed is 19.6 lbs/8.91 kgs and
litre of petrol is 5 lbs/2.31 kgs

Type: Standard 4WD Auto A/C

Estimated Total: USD 120.99 plus tax and any additional fees

Extra Day Allowance: Unlimited Miles Per Extra Day

Mileage Allowance: Unlimited Free Miles

Corp. Discount: (b)(6)

Notes:

BASE RATE DOES NOT INCLUDE TAXES AND SURCHARGES
CAR RENTER MUST BE 25 OR 18 YEARS OF AGE IF GOVERNMENT
RATE CONFIRMED WITH VALID DRIVERS LICENSE. CREDIT CARD
IN THE NAME OF THE DRIVER IS REQUIRED FOR RENTAL.



Flight

Total duration

3 h 40 min

[Not working?](#)**Southwest Airlines WN1307****Airline Record Locator** NTMKST[Online check-in](#)

Loyalty Number (b)(6)

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States



1 h 0 min

237 miles

381 kilometers

STL

Lambert-St Louis Intl
St Louis, Missouri, United
States

Departure**Thursday****May 23 2019****Weather****Seat****Assigned at Check-in****Arrival****Thursday****May 23 2019****Weather**

2:15 PM
Terminal Building B

Economy
Confirmed

3:15 PM
Terminal 2

✈ CO2 Emissions: 130.35 lbs/59.25 kgs
Non-stop
Equipment: Boeing 737-700 (winglets) Passenger

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

✈ Layover

0 h 34 min

Southwest Airlines WN17

[Online check-in](#)

Airline Record Locator NTMKST

Loyalty Number (b)(6)

STL

Lambert-St Louis Intl
St Louis, Missouri, United
States



2 h 5 min
735 miles
1183 kilometers

BWI

Balt/Wash Intl
Baltimore, Maryland, United
States

Departure

Thursday
May 23 2019

Weather

3:50 PM

Terminal 2

Seat

Assigned at Check-in

Economy
Confirmed

Arrival

Thursday
May 23 2019

Weather

6:55 PM

✈ CO2 Emissions: 323.4 lbs/147 kgs
Non-stop
Equipment: Boeing 737-800 (winglets) Passenger

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

Remarks

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THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

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CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE. YOU MUST CANCEL YOUR SOUTHWEST RESERVATION 10 MINUTES PRIOR TO YOUR SCHEDULED DEPARTURE TIME. FAILURE TO DO SO WILL RESULT IN A COMPLETE LOSS OF ALL TRAVEL FUNDS TICKET IS NON REFUNDABLE/NON TRANSFERABLE. CHANGES SUBJECT TO PENALTIES PLUS FARE INCREASE. SOME CARRIERS REQUIRE CANCELLATION PRIOR TO DEPARTURE OR YOUR TICKET MAY HAVE NO VALUE. CALL THE TRAVEL OFFICE FOR CHANGES OR CANCELLATION OF THIS TRIP YOUR SOUTHWEST AIRLINES CONFIRMATION NUMBER IS NTMKST YOUR SOUTHWEST TICKETLESS CONFIRMATION NUMBER IS NTMKST YOUR SOUTHWEST TICKET NUMBER IS 2477280812 PRERESERVED SEATS AND MEALS ARE NOT OFFERED ON SOUTHWEST FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.SOUTHWEST.COM DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

22May/08:31PM



Estimated trip total

620.64 USD

Air	Car	Hotel	Rail	Other
Unavailable	322.07 USD	298.57 USD		

Fare details: Ticketed

Vendor	Fare information	Refund restrictions	Change restrictions	Ticket information
Air WN1307 23May WN17 23May	Total: USD 0.00	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

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Additional trip information

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Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

To access historical itineraries/travel receipts click [here](#).

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From: [Esch, Michele - ARS](#)
To: [Moravetz, Eileen - ARS](#)
Subject: RE: Receipt for BCD Travel
Date: Tuesday, May 28, 2019 10:54:46 AM
Attachments: [Travel Receipt for ESCHMICHELE H Travel Date 15May.msg.msg](#)
[Travel Receipt for ESCHMICHELE H Travel Date 15May.msg.msg](#)

Attachments 1-2 (18 pages total) withheld as a duplicate of Bates Nos. 0168-0185. (Bates Nos. 0248-0265).

Hi Eileen

I had two legs – one from DCA to RDU on American and the return was from RDU to BWI on Southwest. See attached for both emails.

Michele

Michele Esch

Special Projects Coordinator

Executive Director, NAREEE Advisory Board

U.S. Department of Agriculture

(o) 202.720.8408

(c) (b)(6)

michele.esch@ars.usda.gov

From: Moravetz, Eileen - ARS
Sent: Tuesday, May 28, 2019 10:52 AM
To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Subject: Receipt for BCD Travel

Please send the receipt for BCD Travel – to Raleigh
Did you have 2 legs on the trip?

Southwest and another airline?

Regards,

Eileen Moravetz

Travel Team

USDA Agricultural Research Service

Financial Management & Agreements Division

Travel Policy and Systems Branch

5601 Sunnyside Avenue

Beltsville, MD 20705

Room 3-2182-B

(301) 504-4524 (o)

Eileen.moravetz@ars.usda.gov

From: [Moravetz, Eileen - ARS](#)
To: [Esch, Michele - ARS](#)
Subject: Indiana and Kansas
Date: Tuesday, May 28, 2019 2:32:14 PM

Michele,

Yes, I do have the receipts for travel for the **Raleigh leg of** the trip – we are fine on that and I have sent you the voucher to sign and return.

I am looking for the BCD Receipts for the NEXT flights **Indiana and Kansas**.

I have no BCD receipts for those 2 cities.

Did you have any baggage for those 2 cities?

Eileen Moravetz

Travel Team

USDA Agricultural Research Service

Financial Management & Agreements Division

Travel Policy and Systems Branch

5601 Sunnyside Avenue

Beltsville, MD 20705

Room 3-2182-B

(301) 504-4524 (o)

Eileen.moravetz@ars.usda.gov

From: [Esch, Michele - ARS](#)
To: [Moravetz, Eileen - ARS](#)
Subject: Re: Indianapolis and Kansas City
Date: Tuesday, May 28, 2019 2:15:10 PM

Yes please

Michele Esch
Executive Director
NAREEE Advisory Board
michele.esch@ars.usda.gov
(o) 202-720-8408
(m) (b)(6)

From: Moravetz, Eileen - ARS
Sent: Tuesday, May 28, 2019 1:16:40 PM
To: Esch, Michele - ARS
Subject: RE: Indianapolis and Kansas City

Hi Again!

A few questions:

Will this also be NAREE acct?

Please advise....
Eileen

From: Coley, Effie - ARS
Sent: Tuesday, May 28, 2019 1:01 PM
To: Moravetz, Eileen - ARS <Eileen.Moravetz@ARS.USDA.GOV>
Subject: FW: Indianapolis and Kansas City

Hi Eileen,

When you have completed Michele's Raleigh voucher, please prepare a travel voucher for her trip to Indiana and Kansas City.

Regards,
Effie

From: Esch, Michele - ARS
Sent: Tuesday, May 28, 2019 10:23 AM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Subject: Indianapolis and Kansas City

Hi Effie

Attached are receipts for Indianapolis and Kansas City.

May 19-21

Indianapolis

5/19 mileage from home to airport – 19 miles each way (38 roundtrip)

5/19 (b)(6) (one night) – 146.25

Hotel room – 125.00

Taxes – 21.25

5/20 (b)(6) (one night) – 152.32

Hotel room – 136.00

Taxes – 16.32

Car rental – 133.64

Gas – 23.35

May 21-23

Kansas City

(b)(6) (2 nights) \$350.72

Hotel Room – 125 per night = \$250

Taxes – 1.90 per night = \$3.80

Parking – 20 per night = \$40

Car rental – \$362.66

5/23 Gas – \$13.41

5/23 mileage to pick me up – 19 miles each way (38 miles total)

Thanks!

Michele

Michele Esch

Special Projects Coordinator

Executive Director, NAREEE Advisory Board

U.S. Department of Agriculture

(o) 202.720.8408

(c) (b)(6)

michele.esch@ars.usda.gov

From: [Esch, Michele - ARS](#)
To: [Coley, Effie - ARS](#)
Subject: Indianapolis and Kansas City
Date: Tuesday, May 28, 2019 10:23:14 AM
Attachments: (b)(6).pdf
(b)(6).pdf
[Indy Receipts.pdf](#)
(b)(6).pdf
[Kansas City receipts.pdf](#)

Hi Effie

Attached are receipts for Indianapolis and Kansas City.

May 19-21

Indianapolis

5/19 mileage from home to airport – 19 miles each way (38 roundtrip)

5/19 (b)(6) (one night) – 146.25

Hotel room – 125.00

Taxes – 21.25

5/20 (b)(6) (one night) – 152.32

Hotel room – 136.00

Taxes – 16.32

Car rental – 133.64

Gas – 23.35

May 21-23

Kansas City

(b)(6) (2 nights) \$350.72

Hotel Room – 125 per night = \$250

Taxes – 1.90 per night = \$3.80

Parking – 20 per night = \$40

Car rental – \$362.66

5/23 Gas – \$13.41

5/23 mileage to pick me up – 19 miles each way (38 miles total)

Thanks!

Michele

Michele Esch

Special Projects Coordinator

Executive Director, NAREEE Advisory Board

U.S. Department of Agriculture

(o) 202.720.8408

(c) (b)(6)

michele.esch@ars.usda.gov

(b)(6)

Michele/H Esch

(b)(6)

Usda

Room: 309

Room Type: KSOF

Number of Guests: 1

Rate: \$125.00

Clerk: WBR

Arrive: 19May19

Time: 12:45AM

Depart: 20May19

Time: 07:29AM

Folio Number: 89242

DATE	DESCRIPTION	CHARGES	CREDITS
19May19	Room Charge	125.00	
19May19	Room Tax	21.25	
20May19	Master Card		146.25

Card #: (b)(6)

Amount: 146.25 Auth: 051527 Signature on File

This card was electronically swiped on 20May19

BALANCE: 0.00

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AMERICAN
OVERSIGHT

Bring the (b)(6) sleep experience home with you. Visit (b)(6)

0270
A-20-0424-A-000250

(b)(6)

ESCH, MICHELE

(b)(6)

(b)(6)

UNITED STATES OF AMERICA

Room No: 215/K1
Arrival Date: 5/20/2019 9:34:00 PM
Departure Date: 5/21/2019 7:35:00 AM
Adult/Child: 1/0
Cashier ID: MARY
Room Rate: 136.00
AL:
HH # (b)(6)
VAT #
Folio No/Che 454373 A

Confirmation Number: (b)(6)

(b)(6) 5/21/2019 7:35:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
5/20/2019	1734159	GUEST ROOM	\$136.00
5/20/2019	1734159	STATE TAX	\$9.52
5/20/2019	1734159	LOCAL TAX	\$6.80
5/21/2019	1734337	MC *6165	(\$152.32)
BALANCE			\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,000 hotels and resorts in 100 countries, please visit [Honors.com](https://hiltonhonors.com)

CREDIT CARD DETAIL

APPR CODE 062809
CARD NUMBER (b)(6)
TRANSACTION ID 1734337

MERCHANT ID (b)(6)
EXP DATE 09/23
TRANS TYPE Sale

Welcome to Shell

SHELL
8703 COL HW COOK MEM
INDIANAPOLIS, IN
46241
57446126401
05/21/2019 881831345
03:32:32 PM

PUMP# 19
REGULAR 7.4140
PRICE/GAL \$3.149

FUEL TOTAL \$ 23.35

CREDIT \$ 23.35

(b)(6)

MC FLEET
Swiped
APPROVED
AUTH # 008539
INV # 455170

Local Store Discount
Want FREE FUEL?
Join Fuel Rewards,
fill V-Power MTR0+
and get 4 chances
to win FREE FUEL!
fuelrewards.com/gold
visit: shell.us/win

Please come again



Rental Agreement Summary

RA #: (b)(6)
Renter: MICHELE ESCH



Dates & Times



Location

Pickup

May 20, 2019
12:12 AM

7801 COL H WEIR COOK
MEM DR
INDIANAPOLIS, IN
46241-8011
8333155898

Return

May 21, 2019
3:30 PM

7801 COL H WEIR COOK
MEM DR
INDIANAPOLIS, IN
46241-8011
8333155898



Vehicle

Make/Model: TOYOTA SIEN
Color: SILVER
Car Class Driven: SVAR
Car Class Charged: MVAR
Miles In: 11559 Miles Out: 11241
Mileage: 318
Fuel In: Full Fuel Out: Full
License: DSV2089 State/Province: MI
Unit #: 7R4MVX Vehicle #: K5001552



Charges

Price/Unit

Total

TIME & DISTANCE	2 @ \$45.00 / DAY	\$90.00
05/20/2019 - 05/21/2019		
NO CHARGE	0 @ \$0.00 / MILE	\$0.00
DISTANCE		
05/20/2019 - 05/21/2019		
CDW-ALLOCATED		INCLUDED
INCLUSIVE		
CUSTOMER FACILITY	2 @ \$5.00 / DAY	\$10.00
CHARGE 5.00/DAY		
GOVERNMENT ADMIN	2 @ \$5.00 / DAY	\$10.00
RATE SUPPLEMENT		
CONCESSION	11.1100%	\$11.15
RECOVERY FEE		
11.11 PCT		
MARION EXCISE TAX	6.0000%	\$7.29
6 PCT		
RENTAL EXCISE TAX	4.0000%	\$4.86
4 PCT		
VEHICLE LICENSE	2 @ \$0.17 / DAY	\$0.34
FEE REC 0.17/DAY		

Total Charges: \$133.64

Charge To: (b)(6)

Subject to Audit
Customer Service Number 1-800-445-5664

(b)(6)

Michele Esch

United States

Information Invoice

Company Name:

Group Name:

Room No. : 206

Arrival : 05-21-19

Departure : 05-23-19

Folio No. :

Conf. No. : 118538979

CRS No. : (b)(6)

Booking No. :

Date	Description	Charges	Credits
05-21-19	Rm Serv-Dinner Room# 206 : CHECK# 4352	25.00	per diem
05-21-19	Rm-Transient-Volume Corp.	125.00	
05-22-19	Parker-Breakfast Room# 206 : CHECK# 6583	20.00	per diem
05-22-19	Rm-Transient-Volume Corp.	125.00	
05-23-19	Self Parking	20.00	parking
05-23-19	Sales & Use Tax	1.90	
05-23-19	Self Parking	20.00	
05-23-19	Sales & Use Tax	1.90	
05-23-19	Mastercard (b)(6)		350.72
Total Charges		350.72	
Total Credits			350.72
Balance			0.00

Room = 125/night
Tax 1.90/night
Parking 20/night

WELCOME
00500033
KCT CAR CENTER INC
426 PARIS ST
KANSAS CITY MO
64153

DATE 5/23/19 11:28
TRAN# 9054753
PUMP# 05
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 5.160
PRICE/G: \$ 2.599
FUEL SALE \$13.41
CREDIT \$13.41

ENTRY METHOD USED :
Swipe
MC FLEET
ACCT: 6165
Term ID: 21
AUTH: 00-031453
Batch: 69 Seq: 020
INVOICE: 112652
Tran: 1644110

Learn how to earn
50 cents/gallon in
fuel statement
credits. Go to
drivesavvy.com or
see details at the
pump. Restrictions
apply. Offer
expires 9/30/19.
1175

DEALER#: 00500033
Term ID: 21
Your opinion
counts! Enter to
win 1 of 60 \$25
gas gift cards!!!
Provide feedback
www.gasvisit.com
THANK YOU
HAVE A NICE DAY



Rental Agreement Summary

RA #: (b)(6)
Renter: NICHELE ESCH

Dates & Times

Pickup

May 21, 2019
10:03 PM

Location

466 PARIS ST
KANSAS CITY, MO
64153-1120
8333383316

Return

May 23, 2019
11:32 AM

466 PARIS ST
KANSAS CITY, MO
64153-1120
8333383316

Vehicle

Make/Model: DDDG/GCAR
Color: GRAY MED
Car Class Driven: MVAR
Car Class Charged: SFAR
Miles In: 7779 Miles Out: 7678
Mileage: 101
Fuel In: Full Fuel Out: Full
License: JFP3943 State/Province: NY
Unit #: 7R8270 Vehicle #: KR622438

\$ Charges	Price/Unit	Total
TIME & DISTANCE 2 @ \$65.00 / DAY		\$170.00
05/21/2019 - 05/23/2019		
NO CHARGE 0 @ \$0.00 / MILE		\$0.00
DISTANCE		
05/21/2019 - 05/23/2019		
CAR CLASS CHANGE 2 @ \$50.00 / DAY		\$100.00
05/21/2019 - 05/23/2019		
CDW-ALLOCATED		INCLUDED
INCLUSIVE		
CUSTOMER FACILITY 2 @ \$3.00 / DAY		\$6.00
CHARGE 3.00/DAY		
TRANSPORTATION 2 @ \$2.36 / DAY		\$4.72
FACILITY CHARGE		
GOVERNMENT ADMIN 2 @ \$5.00 / DAY		\$10.00
RATE SUPPLEMENT		
CONCESSION RECOUP 11.1100%		\$31.52
FEE 11.11 PCT		
DOWNTOWN ARENA 2 @ \$4.00 / DAY		\$8.00
FEE 4.00/DAY		
VEH LICENSE FEE 2 @ \$1.85 / DAY		\$3.70
REG 1.85/DAY		
SALES TAX 8.6000%		\$28.72

Total Charges: \$362.66

Charge To: (b)(6)

Amount Due: \$0.00

Subject to Audit
Your loyalty number is 40BJN27
For Reservations: 1-800-RENT-A-CAR

From: [Coley, Effie - ARS](#)
To: [Esch, Michele - ARS](#)
Subject: RE: voucher - Raleigh trip
Date: Tuesday, May 28, 2019 9:54:30 AM

Good morning Michele,

Thanks for providing your receipts. I'll ensure that the voucher is prepared and ready for your review no later than COB tomorrow.

Regards,
Effie

From: Esch, Michele - ARS
Sent: Tuesday, May 28, 2019 9:53 AM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Subject: voucher - Raleigh trip

Hi Effie

Here is my info for the Raleigh trip. I will send Kansas City and Indianapolis in a separate email.

Raleigh/Durham NC
May 15-17, 2019

Uber to airport – \$21.52
Hotel – (b)(6) \$292.18
 Room - \$129 per night
 Taxes - \$17.09 per night
Rental Car - \$160.17
Parking - \$13.00
Gas - \$18.36
Toll - ??
Mileage to airport to pick me up – 19 miles x 2 (roundtrip) or 38 miles

There also was a toll road that I was on that did not have any way to pay for it (was charged back to the rental car company) nor any receipt. How do we accommodate for that?

Thanks,
Michele

Michele Esch
Special Projects Coordinator
Executive Director, NAREEE Advisory Board
U.S. Department of Agriculture
(o) 202.720.8408

(c) (b)(6)
michele.esch@ars.usda.gov

From: USDA@BCDTRAVEL.COM
To: EFFIE.COLEY@USDA.GOV; CHARTLEY@OCE.USDA.GOV; USDA@BCDTRAVEL.COM
Bcc: [Hartley, Chris - ERS](#)
Subject: Authorization Required: Travel for Hartley/Christopher G * Travel date – 19May19 * REF: (b) (6)
Date: Wednesday, May 15, 2019 6:14:36 PM

Name: HARTLEY/CHRISTOPHER G
 Locator: (b) (6)
 Travel Date: 19May
 Booking Pcc: (b)(6)

Please ensure that your travel authorization is approved at least 72 hour prior to departure to enable ticketing and avoid possible cancellation.

Travel Summary						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	BWI-IND	WN 4250	Confirmed	07:15 PM/09:00 PM	Economy/Y	2PC
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/22/2019	MCI-STL	WN 1307	Confirmed	02:15 PM/03:15 PM	Economy/Y	2PC
05/22/2019	STL-BWI	WN 17	Confirmed	03:50 PM/06:55 PM	Economy/Y	2PC

Hotel		
(b)(6)	Confirmation (b) (6)	
Address (b)(6)	United States	
(b)(6)		
Check In Sunday May 19 2019 <u>Weather</u>	Rate per night 1 nights USD 125.00 plus tax and any additional fees Confirmed	Check Out Monday May 20 2019 <u>Weather</u>
CO2 Emissions Per night is approximately 63.8 lbs/29 kgs Number of Rooms 1 Guaranteed Yes Cancellation Policy PERMITTED UP TO 02 DAYS BEFORE ARRIVAL		

Hotel		
(b)(6)		Confirmation (b)(6)
Address (b)(6) (b)(6)	United States	
Check In Monday May 20 2019 Weather	Rate per night 1 nights USD 136.00 plus tax and any additional fees Confirmed	Check Out Tuesday May 21 2019 Weather
☐ CO2 Emissions Per night is approximately 63.8 lbs/29 kgs Number of Rooms 1 Guaranteed Yes Cancellation Policy CXL 2 DAYS PRIOR TO ARRIVAL		

Flight		Total duration 1 h 45 min
Southwest Airlines WN4250		Airline Record Locator NWV5OZ
BWI Balt/Wash Intl Baltimore, Maryland, United States	☐ 1 h 45 min 514 miles 827 kilometers	IND Indianapolis International Airport Indianapolis, Indiana, United States
Departure Sunday May 19 2019 Weather 7:15 PM	Seat Assigned at Check-in Economy Confirmed	Arrival Sunday May 19 2019 Weather 9:00 PM
☐ CO2 Emissions: 226.16 lbs/102.8 kgs Non-stop		

Flight		Total duration 3 h 40 min
Southwest Airlines WN1307		Airline Record Locator NWV5OZ

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States



1 h 0 min
237 miles
381 kilometers

STL

Lambert-St Louis Intl
St Louis, Missouri, United
States

Departure

Wednesday
May 22 2019

Weather**2:15 PM****Terminal Building B****Seat****Assigned at Check-in**

Economy
Confirmed

Arrival

Wednesday
May 22 2019

Weather**3:15 PM****Terminal 2**

CO2 Emissions: 130.35 lbs/59.25 kgs
Non-stop

**Layover**

0 h 34 min

Southwest Airlines WN17**Airline Record Locator NWV5OZ**

STL

Lambert-St Louis Intl
St Louis, Missouri, United
States



2 h 5 min
735 miles
1183 kilometers

BWI

Balt/Wash Intl
Baltimore, Maryland, United
States

Departure

Wednesday
May 22 2019

Weather**3:50 PM****Terminal 2****Seat****Assigned at Check-in**

Economy
Confirmed

Arrival

Wednesday
May 22 2019

Weather**6:55 PM**

CO2 Emissions: 323.4 lbs/147 kgs
Non-stop

**Remarks**

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711

TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

Email generated on 15May/10:14 PM UTC

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From: [Concur Travel](#)
To: [chartley@oce.usda.gov](#); [sbrown@oce.usda.gov](#); [aholmes@oce.usda.gov](#); [EFFIE.COLEY@USDA.GOV](#)
Bcc: [Holmes, Annette - OCE](#); [Hartley, Chris - ERS](#); [Brown, Shirley - OCFO](#)
Subject: Concur Itinerary 05/15/2019: TRIP FROM WASHINGTON TO RALEIGH/DURHAM (b)(6)
Date: Monday, May 13, 2019 4:44:43 PM
Attachments: [DCA-RDU.ics](#)
[RDU-DCA.ics](#)
(b)(6) [.vcf](#)

Attachment 3 (1 page) withheld as a duplicate of Bates No. 0048 (Bates No. 0290).

Trip Overview

Trip Name: Trip from Washington to Raleigh/Durham
Start Date: May 15, 2019
End Date: May 17, 2019
Created: May 13, 2019, EFFIE COLEY (Modified: May 13, 2019)
Description: Site visit
Trip Purpose: MISSION (OPERATIONAL)
Agency Record Locator: (b)(6)
Passengers: Christopher G Hartley
Total Estimated Cost: \$740.79 USD

Important: Reservations must be approved and ticketed no later than: 05/15/2019 9:35 AM Eastern
The trip will be automatically cancelled if it is not approved before the deadline.

Agency Name: BCD - USDA

Reservations

Wednesday, May 15, 2019



Flight Washington, DC (DCA) to Raleigh/Durham, NC (RDU)

American Airlines 5661

Operated by: PSA AIRLINES AS AMERICAN EAGLE

Departure: 05:35 PM

Seat: 10D (Confirmed)

Washington D.C. Ronald Reagan
National Airport (DCA)

Terminal: C

Duration: 1 hour, 25 minutes

Nonstop

Confirmation: (b)(6)

Status: **Confirmed**

Arrival: 07:00 PM

Raleigh/Durham Airport (RDU)

Terminal: 2

Additional Details

Aircraft: Canadair Jet

Distance: 227 miles

E-Ticket

Emissions: 120.3 bs CO₂

Cabin: Economy (Y)



(b)(6)

(b)(6)

US
919-785-1131

Checking In: Wed May 15

15:00

Room 1, Days 2, Guests 1

Confirmation: (b) (6)Status: **Confirmed****Checking Out: Fri May 17**

12:00

Additional Information

Daily Rate: \$129.00 USD

Total Rate: \$292.19 USD

Room Details

Room Description: RoomDescriptionCodeA0EA6L

Cancellation Policy

48 Hr Cancellation Required



Friday, May 17, 2019

**Flight Raleigh/Durham, NC (RDU) to Washington, DC (DCA)****Delta 6264**

Operated by: GOJET AIRLINES DBA DELTA CONNECTION

Departure: 06:20 PM**Seat: No seat assignment**

Raleigh/Durham Airport (RDU)

Terminal: 2

Duration: 1 hour, 15 minutes

Nonstop

Confirmation: (b) (6)Status: **Confirmed****Arrival: 07:35 PM**

Washington D.C. Ronald Reagan

National Airport (DCA)

Terminal: B

Additional Details

Aircraft: Canadair 700

Distance: 227 miles

E-Ticket

Emissions: 120.3 bs CO₂

Cabin: Economy (K)

**Total Estimated Cost****Air****Airfare quoted amount:** \$148.84 USD**Taxes and fees:** \$25.46 USD**Airfare quoted amount:** \$241.86 USD**Taxes and fees:** \$32.44 USD

Air Total Price: \$448.60 USD

Hotel: \$292.19 USD

Total Estimated Cost: \$740.79 USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/CPF YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

Subject: Flight# AA5661 from DCA -> RDU (1 hour and 25 mins.)

Start: Wed 5/15/2019 5:35 PM

End: Wed 5/15/2019 7:00 PM

Recurrence: (none)

Importance: High

Trip Overview

~~~~~

Trip Name: Trip from Washington to Raleigh/Durham Start Date: May 15, 2019 End Date: May 17, 2019

Created: May 13, 2019, EFFIE COLEY (Modified: May 13, 2019)

Description: Site visit

Trip Purpose: MISSION (OPERATIONAL)

Agency Record Locator: (b)(6)

Passengers: Christopher G Hartley

Total Estimated Cost: \$ 740.79 USD

Important: Reservations must be approved and ticketed no later than: 05/15/2019 9:35 AM Eastern The

trip will be automatically cancelled if it is not approved before the deadline.

Agency Name: BCD - USDA

#### Reservations

~~~~~

Wednesday, May 15, 2019

Flight Washington, DC (DCA) to Raleigh/Durham, NC (RDU)

.....

American Airlines 5661

Operated by: PSA AIRLINES AS AMERICAN EAGLE

Departure: 05:35 PM

Seat: 10D (Confirmed)

Washington D.C. Ronald Reagan National Airport (DCA)

Terminal: C

Duration: 1 hour, 25 minutes

Nonstop

Arrival: 07:00 PM

Raleigh/Durham Airport (RDU)

Terminal: 2

Confirmation: (b)(6)

Status: Confirmed

Aircraft: Canadair Jet

Distance: 227 miles

E-Ticket

Emissions: 120.3 lbs CO₂
 Cabin: Economy (Y)

(b)(6)

(b)(6)

US

(b)(6)

Checking In: Wed May 15

15:00

Room 1, Days 2, Guests 1

Checking Out: Fri May 17

12:00

Confirmation: (b)(6)

Status: Confirmed

Daily Rate: \$ 129.00 USD

Total Rate: \$ 292.19 USD

Room Details

Room Description: RoomDescriptionCodeA00EA6L

Cancellation Policy

48 Hr Cancellation Required

Friday, May 17, 2019

Flight Raleigh/Durham, NC (RDU) to Washington, DC (DCA)

.....

Delta 6264

Operated by: GOJET AIRLINES DBA DELTA CONNECTION

Departure: 06:20 PM

Seat: No seat assignment

Raleigh/Durham Airport (RDU)

Terminal: 2

Duration: 1 hour, 15 minutes

Nonstop

Arrival: 07:35 PM

Washington D.C. Ronald Reagan National Airport (DCA)

Terminal: B

Confirmation: (b)(6)

Status: Confirmed

Aircraft: Canadair 700

Distance: 227 miles

E-Ticket

Emissions: 120.3 lbs CO₂
 Cabin: Economy (K)

Total Estimated Cost

~~~~~

Air

Airfare quoted amount: \$ 148.84 USD  
 Taxes and fees: \$ 25.46 USD  
 Airfare quoted amount: \$ 241.86 USD  
 Taxes and fees: \$ 32.44 USD  
 Air Total Price: \$ 448.60 USD  
 Hotel: \$ 292.19 USD  
 Total Estimated Cost: \$ 740.79 USD

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ISSUED.

Remarks

~~~~~

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TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE

SEPARATE AIR TICKETS.

Subject: Flight# DL6264 from RDU -> DCA (1 hour and 15 mins.)

Start: Fri 5/17/2019 6:20 PM

End: Fri 5/17/2019 7:35 PM

Recurrence: (none)

Importance: High

Trip Overview

~~~~~

Trip Name: Trip from Washington to Raleigh/Durham Start Date: May 15, 2019 End Date: May 17, 2019

Created: May 13, 2019, EFFIE COLEY (Modified: May 13, 2019)

Description: Site visit

Trip Purpose: MISSION (OPERATIONAL)

Agency Record Locator: (b)(6)

Passengers: Christopher G Hartley

Total Estimated Cost: \$ 740.79 USD

Important: Reservations must be approved and ticketed no later than: 05/15/2019 9:35 AM Eastern The

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Agency Name: BCD - USDA

#### Reservations

~~~~~

Wednesday, May 15, 2019

Flight Washington, DC (DCA) to Raleigh/Durham, NC (RDU)

.....

American Airlines 5661

Operated by: PSA AIRLINES AS AMERICAN EAGLE

Departure: 05:35 PM

Seat: 10D (Confirmed)

Washington D.C. Ronald Reagan National Airport (DCA)

Terminal: C

Duration: 1 hour, 25 minutes

Nonstop

Arrival: 07:00 PM

Raleigh/Durham Airport (RDU)

Terminal: 2

Confirmation: (b)(6)

Status: Confirmed

Aircraft: Canadair Jet

Distance: 227 miles

E-Ticket

Emissions: 120.3 lbs CO₂
 Cabin: Economy (Y)

(b)(6)

(b)(6)

US

(b)(6)

Checking In: Wed May 15
 15:00
 Room 1, Days 2, Guests 1
 Checking Out: Fri May 17
 12:00

Confirmation: (b)(6)

Status: Confirmed

Daily Rate: \$ 129.00 USD

Total Rate: \$ 292.19 USD

Room Details

Room Description: RoomDescriptionCodeA00EA6L

Cancellation Policy

48 Hr Cancellation Required

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Seat: No seat assignment

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Terminal: 2

Duration: 1 hour, 15 minutes

Nonstop

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Washington D.C. Ronald Reagan National Airport (DCA)

Terminal: B

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SEPARATE AIR TICKETS.

From: [Hartley, Chris - ERS](#)
To: [Hartley, Julie - AMS](#)
Subject: FW: Travel Receipt for HARTLEY/CHRISTOPHER G Travel Date 15May
Date: Wednesday, May 15, 2019 12:39:45 PM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - May 15 2019.PDF](#)

[Printer Friendly](#)


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Raleigh / Durham, North Carolina, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 448.60 USD

Date	From/To	Flight/Vendor	Status
Wednesday, May 15 2019	DCA-RDU	American Airlines 5661	Confirmed
Operated By PSA AIRLINES AS AMERICAN EAGLE			
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0017295662841	EZ0105195	(b)(6)	274.30 USD
Date	From/To	Flight/Vendor	Status
Friday, May 17 2019	RDU-DCA	Delta Air Lines 6264	Confirmed
Operated By GOJET AIRLINES DBA DELTA CONNECTION			
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0067295662844	EZ0105199	(b)(6)	174.30 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/15/2019	DCA-RDU	AA 5661*	Confirmed	05:35 PM/07:00 PM	Economy/Y	No

Information

05/15/2019	RDU	(b)(6) (b)(6)	Confirmed	05/15-05/17		
05/17/2019	RDU-DCA	DL 6264*	Confirmed	06:20 PM/07:35 PM	Economy/K	0PC

?
Flight

Total duration
1 h 25 min
? Not working?

American Airlines AA5661
Airline Record Locator SQBTUA

[Online check-in](#)

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

1 h 25 min
227 miles
365 kilometers

RDU

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States

Departure
Wednesday
May 15 2019
Weather
5:35 PM
Terminal C

Seat
10D (Aisle) Confirmed

Economy
Confirmed

Arrival
Wednesday
May 15 2019
Weather
7:00 PM
Terminal 2

? *Operated By: Psa Airlines As American Eagle
CO2 Emissions: 124.85 lbs/56.75 kgs
Non-stop

?
Hotel

? Not working?

(b)(6)

Confirmation (b)(6)

Address (b)(6)
(b)(6)

[United States](#)

Check In
Wednesday
May 15 2019
Weather

Rate per night
2 nights

USD 129.00 plus tax and any
additional fees
Confirmed

Check Out
Friday
May 17 2019
Weather

? CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes

Cancellation Policy Cancel 48 hours prior to arrival local hotel time to avoid any charges.

Notes:

CREDIT CARD REQUIRED AT CHECK IN

Flight		Total duration 1 h 15 min	Not working?
Delta Air Lines DL6264		Airline Record Locator HLEFPG	
Online check-in			
RDU			DCA
Raleigh-Durham International Airport Raleigh / Durham, North Carolina, United States	1 h 15 min 227 miles 365 kilometers		Ronald Reagan National Washington, District of Columbia, United States
Departure Friday May 17 2019 Weather 6:20 PM Terminal 2	Seat Assigned at Check-in Economy Confirmed	Arrival Friday May 17 2019 Weather 7:35 PM Terminal B	
 *Operated By: Gojet Airlines Dba Delta Connection CO2 Emissions: 124.85 lbs/56.75 kgs Non-stop			

14May/10:32AM

Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your

luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items **MUST** be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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Raleigh / Durham, North Carolina, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 448.60 USD

Date	From/To	Flight/Vendor	Status
Wednesday, May 15 2019	DCA-RDU	American Airlines 5661	Confirmed
Operated By PSA AIRLINES AS AMERICAN EAGLE			
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0017295662841	EZ0105195	(b)(6)	274.30 USD
Date	From/To	Flight/Vendor	Status
Friday, May 17 2019	RDU-DCA	Delta Air Lines 6264	Confirmed
Operated By GOJET AIRLINES DBA DELTA CONNECTION			
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0067295662844	EZ0105199	(b)(6)	174.30 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/15/2019	DCA-RDU	AA 5661*	Confirmed	05:35 PM/07:00 PM	Economy/Y	No Information
05/15/2019	RDU	(b)(6)	Confirmed	05/15-05/17		
05/17/2019	RDU-DCA	DL 6264*	Confirmed	06:20 PM/07:35 PM	Economy/K	0PC



Flight

Total duration
1 h 25 min[Not working?](#)**American Airlines AA5661****Airline Record Locator SQBTUA**[Online check-in](#)**DCA**Ronald Reagan National
Washington, District of
Columbia, United States1 h 25 min
227 miles
365 kilometers**RDU**Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States**Departure****Wednesday
May 15 2019****Weather****5:35 PM****Terminal C****Seat****10D (Aisle) Confirmed**Economy
Confirmed**Arrival****Wednesday
May 15 2019****Weather****7:00 PM****Terminal 2*****Operated By: Psa Airlines As American Eagle**

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

Equipment: Canadair Regional Jet

Notes:FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.AA.COM
NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

 Hotel


Not working?

(b)(6)

Confirmation (b)(6)

Address (b)(6) [United States](#)
(b)(6)

Check In
Wednesday
May 15 2019
Weather

Rate per night**2 nights**

USD 129.00 plus tax and any
additional fees
Confirmed

Check Out
Friday
May 17 2019
Weather

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs

Number of Rooms 1

Guaranteed Yes

Cancellation Policy Cancel 48 hours prior to arrival local hotel time to avoid any charges.

Fax +1 (919) 781-3119

Number of Persons 1

Notes:

CREDIT CARD REQUIRED AT CHECK IN



Flight

Total duration
1 h 15 min[Not working?](#)**Delta Air Lines DL6264**[Online check-in](#)**Airline Record Locator HLEFPG****RDU**Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States1 h 15 min
227 miles
365 kilometers**DCA**Ronald Reagan National
Washington, District of
Columbia, United States**Departure**Friday
May 17 2019**Weather****6:20 PM**

Terminal 2

Seat**Assigned at Check-in**

Economy

Confirmed**Arrival**Friday
May 17 2019**Weather****7:35 PM**

Terminal B

***Operated By: Gojet Airlines Dba Delta Connection**

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

Equipment: Canadair Regional Jet 700

Baggage Allowance: 0PC

Notes:FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.DELTA.COM
NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

Remarks

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RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

14May/10:32AM



Estimated trip total

466.49 USD

Air	Car	Hotel	Rail	Other
174.30 USD		292.19 USD		

Fare details: Ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL6264* 17May	Total: USD 174.30	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

This email was generated at 14May/3:32 PM UTC

 Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

To access historical itineraries/travel receipts click [here](#).

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of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).

From: [Pickett Wade, Teresa - OCE](#)
To: [Hartley, Chris - ERS](#)
Subject: RE: Travel Receipt for HARTLEY/CHRISTOPHER G Travel Date 15May
Date: Wednesday, May 29, 2019 12:42:01 PM

Thank you!

From: Hartley, Chris - ERS <chris.hartley@usda.gov>
Sent: Wednesday, May 29, 2019 12:17 PM
To: Pickett Wade, Teresa - OCE <teresa.pickett@usda.gov>
Subject: FW: Travel Receipt for HARTLEY/CHRISTOPHER G Travel Date 15May

This one?

From: USDA@BCDTRAVEL.COM <USDA@BCDTRAVEL.COM>
Sent: Tuesday, May 14, 2019 11:33 AM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>; USDA@BCDTRAVEL.COM; Hartley, Chris - ERS <CHARTLEY@ERS.USDA.GOV>
Subject: Travel Receipt for HARTLEY/CHRISTOPHER G Travel Date 15May

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Raleigh / Durham, North Carolina, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)

Ticket Receipt

Total Amount: 448.60 USD

Date	From/To	Flight/Vendor	Status
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Operated By PSA AIRLINES AS AMERICAN EAGLE			
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Operated By GOJET AIRLINES DBA DELTA CONNECTION			
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
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05/15/2019	RDU	(b)(6) (b)(6)	Confirmed	05/15-05/17		
05/17/2019	RDU-DCA	DL 6264*	Confirmed	06:20 PM/07:35 PM	Economy/K	0PC

Flight

Total duration
1 h 25 min

Not working?

American Airlines AA5661

Airline Record Locator SQBTUA

[Online check-in](#)

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

1 h 25 min
227 miles
365 kilometers

RDU

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States

Departure
Wednesday
May 15 2019
[Weather](#)
5:35 PM
Terminal C

Seat
10D (Aisle) Confirmed

Economy
Confirmed

Arrival
Wednesday
May 15 2019
[Weather](#)
7:00 PM
Terminal 2

☐ *Operated By: Psa Airlines As American Eagle
CO2 Emissions: 124.85 lbs/56.75 kgs
Non-stop

Hotel

☐ [Not working?](#)

(b)(6)

Confirmation (b)(6)

Address

(b)(6)
(b)(6)

[United States](#)

Check In
Wednesday
May 15 2019
[Weather](#)

Rate per night
2 nights

Check Out
Friday
May 17 2019
[Weather](#)

USD 129.00 plus tax and any
additional fees
Confirmed

☐ CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes
Cancellation Policy Cancel 48 hours prior to arrival local hotel time to avoid any charges.

Notes:

CREDIT CARD REQUIRED AT CHECK IN

Flight		Total duration 1 h 15 min	☐ Not working?
Delta Air Lines DL6264		Airline Record Locator HLEFPG	
Online check-in			
RDU			DCA
Raleigh-Durham International Airport Raleigh / Durham, North Carolina, United States		1 h 15 min 227 miles 365 kilometers	Ronald Reagan National Washington, District of Columbia, United States
Departure Friday May 17 2019 Weather 6:20 PM Terminal 2	Seat Assigned at Check-in Economy Confirmed	Arrival Friday May 17 2019 Weather 7:35 PM Terminal B	
☐ *Operated By: Gojet Airlines DbA Delta Connection CO2 Emissions: 124.85 lbs/56.75 kgs Non-stop			

14May/10:32AM

Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

BCD Travel acts only as an agent for the airlines, hotels, bus companies, railroads, tour operators, cruise lines, car rental companies, and other similar third parties providing accommodations, transportation, or other meeting and travel related services (“Suppliers”). Suppliers are independent and do not act for or on behalf of BCD Travel, are not employees of BCD Travel, and do not have a joint venture or partnership with BCD Travel. Suppliers have their own terms and conditions for the services they provide, and you agree to abide by the terms and conditions set forth in any and all documents for any such Supplier services, including, without limitation, all cancellation fees. By utilizing the services represented by this itinerary, you agree to the foregoing and also agree that neither BCD Travel or its parent, affiliates, subsidiaries, partners, agents, and their respective officers, directors, employees, and representatives shall be or become liable for any loss, cost, expense, injury, accident, or damage to person or property resulting directly or indirectly from (i) the acts or omissions of Suppliers, including, but not limited to, delays or cancellation of services, cessation of operations, breakdown in machinery or equipment, or changes in fares, itineraries, or schedules; and/or (ii) acts of God, dangers incident to the sea, fires, acts of government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel’s control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).

From: USDA@BCDTRAVEL.COM
To: USDA@BCDTRAVEL.COM; CHARTLEY@OCE.USDA.GOV; EFFIE.COLEY@USDA.GOV
Bcc: [Hartley, Chris - ERS](#)
Subject: Travel Itinerary for HARTLEY / CHRISTOPHER G
Date: Wednesday, May 15, 2019 8:03:14 PM
Attachments: [Itinerary Communication Attachment - \(b\)\(6\) - May 19 2019.PDF](#)



Printer Friendly



GET READY! Here is the itinerary for your upcoming trip.

By way of accessing and/or utilizing any of our services, you acknowledge that your personal data will be used in accordance with BCD's [Global Privacy Policy](#).



Indianapolis, Indiana, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	BWI-IND	WN 4250	Confirmed	07:15 PM/09:00 PM	Economy/Y	2PC
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/23/2019	MCI-STL	WN 1307	Confirmed	02:15 PM/03:15 PM	Economy/Y	2PC
05/23/2019	STL-BWI	WN 17	Confirmed	03:50 PM/06:55 PM	Economy/Y	2PC



Flight

Total duration
1 h 45 min

Southwest Airlines WN4250

Airline Record Locator NWV5OZ

BWI

Balt/Wash Intl
Baltimore, Maryland, United States



1 h 45 min
514 miles
827 kilometers

IND

Indianapolis International
Airport
Indianapolis, Indiana, United States

Departure
Sunday
May 19 2019
Weather
7:15 PM

Seat
Assigned at Check-in

Economy
Confirmed

Arrival
Sunday
May 19 2019
Weather
9:00 PM

 CO2 Emissions: 226.16 lbs/102.8 kgs
Non-stop

Hotel

(b)(6) **Confirmation** **(b)(6)**
Address **(b)(6)** United States
(b)(6)

Check In
Sunday
May 19 2019
Weather

Rate per night

1 nights

Check Out
Monday
May 20 2019
Weather

USD 125.00 plus tax and any
additional fees
Confirmed

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes
Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.

Hotel

(b)(6) **Confirmation** **(b)(6)**
Address **(b)(6)** United States
(b)(6)

Check In
Monday
May 20 2019
Weather

Rate per night

1 nights

Check Out
Tuesday
May 21 2019
Weather

USD 136.00 plus tax and any
additional fees
Confirmed

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes

Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.

Flight		Total duration 3 h 40 min
Southwest Airlines WN1307		Airline Record Locator NWV5OZ
MCI	 1 h 0 min 237 miles 381 kilometers	STL
Kansas City International Airport Kansas City, Missouri, United States		Lambert-St Louis Intl St Louis, Missouri, United States
Departure Thursday May 23 2019 <u>Weather</u> 2:15 PM Terminal Building B	Seat Assigned at Check-in Economy Confirmed	Arrival Thursday May 23 2019 <u>Weather</u> 3:15 PM Terminal 2
 CO2 Emissions: 130.35 lbs/59.25 kgs Non-stop		
Layover		0 h 34 min
Southwest Airlines WN17		Airline Record Locator NWV5OZ
STL	 2 h 5 min 735 miles 1183 kilometers	BWI
Lambert-St Louis Intl St Louis, Missouri, United States		Balt/Wash Intl Baltimore, Maryland, United States
Departure Thursday May 23 2019 <u>Weather</u> 3:50 PM Terminal 2	Seat Assigned at Check-in Economy Confirmed	Arrival Thursday May 23 2019 <u>Weather</u> 6:55 PM
 CO2 Emissions: 323.4 lbs/147 kgs Non-stop		

15May/07:02PM

 Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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Indianapolis, Indiana, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	BWI-IND	WN 4250	Confirmed	07:15 PM/09:00 PM	Economy/Y	2PC
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/23/2019	MCI-STL	WN 1307	Confirmed	02:15 PM/03:15 PM	Economy/Y	2PC
05/23/2019	STL-BWI	WN 17	Confirmed	03:50 PM/06:55 PM	Economy/Y	2PC



Flight

Total duration
1 h 45 min

Southwest Airlines WN4250

Airline Record Locator NWV5OZ

BWI

Balt/Wash Intl
Baltimore, Maryland, United
States



1 h 45 min
514 miles
827 kilometers

IND

Indianapolis International
Airport
Indianapolis, Indiana, United
States

Departure

Sunday
May 19 2019

Weather
7:15 PM

Seat

Assigned at Check-in

Economy
Confirmed

Arrival

Sunday
May 19 2019

Weather
9:00 PM

✈ CO2 Emissions: 226.16 lbs/102.8 kgs
Non-stop
Equipment: Boeing 737-700 (winglets) Passenger
Baggage Allowance: 2PC

Notes:

FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.SOUTHWEST.COM

 **Hotel**

(b)(6)

Confirmation (b)(6)

Address

(b)(6)

(b)(6)

United States

Check In
Sunday
May 19 2019
Weather

Rate per night

1 nights

USD 125.00 plus tax and any
additional fees
Confirmed

Check Out
Monday
May 20 2019
Weather

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes
Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.
Fax +1 (317) 684-7734
Number of Persons 1
Corp. Discount (b)(6)

AMERICAN
OVERSIGHT

0313
USDA-20-0424-A-000292

Hotel

(b)(6)

Confirmation (b)(6)

Address (b)(6) [United States](#)
(b)(6)

Check In
Monday
May 20 2019
Weather

Rate per night
1 nights

Check Out
Tuesday
May 21 2019
Weather

USD 136.00 plus tax and any
additional fees
Confirmed

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes
Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.
Fax +1 (765) 743-6520
Number of Persons 1

Flight

Total duration
3 h 40 min

Southwest Airlines WN1307

Airline Record Locator NWV5OZ

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States



1 h 0 min
237 miles
381 kilometers

STL

Lambert-St Louis Intl
St Louis, Missouri, United
States

Departure
Thursday
May 23 2019
Weather

2:15 PM
Terminal Building B

Seat

Assigned at Check-in

Economy
Confirmed

Arrival
Thursday
May 23 2019
Weather

3:15 PM
Terminal 2

 CO2 Emissions: 130.35 lbs/59.25 kgs

Non-stop
 Equipment: Boeing 737-700 (winglets) Passenger
 Baggage Allowance: 2PC

 Layover 0 h 34 min

Southwest Airlines WN17

Airline Record Locator NWV5OZ

STL

Lambert-St Louis Intl
 St Louis, Missouri, United
 States



2 h 5 min
 735 miles
 1183 kilometers

BWI

Balt/Wash Intl
 Baltimore, Maryland, United
 States

Departure
Thursday
May 23 2019

Weather
3:50 PM
Terminal 2

Seat

Assigned at Check-in

Economy
Confirmed

Arrival
Thursday
May 23 2019

Weather
6:55 PM

 CO2 Emissions: 323.4 lbs/147 kgs
 Non-stop
 Equipment: Boeing 737-800 (winglets) Passenger
 Baggage Allowance: 2PC



Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/CPY YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

15May/07:02PM



Estimated trip total

891.87 USD

Air	Car	Hotel	Rail	Other
593.30 USD		298.57 USD		

Fare details: Not guaranteed until ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air WN4250 19May WN1307 23May WN17 23May	Total: USD 593.30	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

This email was generated at 16May/12:02 AM UTC

Additional trip information

Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

To access historical itineraries/travel receipts click [here](#).

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From: [Brown, Shirley - OCE](#)
To: [Coley, Effie - ARS](#)
Cc: [Gandy, Robert - OCE](#); [Hartley, Chris - ERS](#); [Holmes, Annette - OCE](#)
Subject: RE: Approval Needed [IDS: 101992]-
Date: Friday, May 17, 2019 10:27:41 AM

Your very welcome.

Shirley

From: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Sent: Friday, May 17, 2019 10:26 AM
To: Brown, Shirley - OCE <shirley.brown@usda.gov>
Cc: Gandy, Robert - OCE <robert.gandy@usda.gov>; Hartley, Chris - ERS <chris.hartley@usda.gov>; Holmes, Annette - OCE <annette.holmes2@usda.gov>
Subject: RE: Approval Needed [IDS: 101992]-

Thanks, Shirley!

From: Brown, Shirley - OCE
Sent: Friday, May 17, 2019 10:25 AM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Cc: Gandy, Robert - OCE <robert.gandy@usda.gov>; Hartley, Chris - ERS <chris.hartley@usda.gov>; Holmes, Annette - OCE <annette.holmes2@usda.gov>; Brown, Shirley - OCE <shirley.brown@usda.gov>
Subject: RE: Approval Needed [IDS: 101992]-

Effie,

The travel authorization for Christopher Hartley's upcoming trip has been reviewed and approved in the Concur System.



Shirley E. Brown
 Executive Assistant
 U.S. Department of Agriculture
 Office of the Chief Economist
 Tel.: 202-720-4165 / Fax: 202-690-4915
 Email: shirley.brown@usda.gov

From: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Sent: Friday, May 17, 2019 8:56 AM
To: Brown, Shirley - OCE <shirley.brown@usda.gov>
Cc: Gandy, Robert - OCE <robert.gandy@usda.gov>; Hartley, Chris - ERS <chris.hartley@usda.gov>;

Holmes, Annette - OCE <annette.holmes2@usda.gov>

Subject: RE: Approval Needed [IDS: 101992]-

Good morning Shirley,

Chris will be traveling beginning Sunday, May 19th to Indiana and Kansas City to conduct a site visit for the potential ERS and NIFA move.

The ERS account code has been applied to his authorization so OCE funds will not be use for this trip.

Please let me know if additional information is needed.

Regards,
Effie

From: Brown, Shirley - OCE

Sent: Friday, May 17, 2019 7:51 AM

To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>

Cc: Brown, Shirley - OCE <shirley.brown@usda.gov>; Gandy, Robert - OCE <robert.gandy@usda.gov>; Hartley, Chris - ERS <chris.hartley@usda.gov>; Holmes, Annette - OCE <annette.holmes2@usda.gov>

Subject: FW: Approval Needed [IDS: 101992]-

Good Morning Effie,

Please see the Email track below, not sure what this travel is about or what OCE needs to do? Do you have any insight on it?

Respectfully,



Shirley E. Brown
Executive Assistant
U.S. Department of Agriculture
Office of the Chief Economist
Tel.: 202-720-4165 / Fax: 202-690-4915
Email: shirley.brown@usda.gov

From: Gandy, Robert - OCE <robert.gandy@usda.gov>

Sent: Friday, May 17, 2019 7:43 AM

To: Holmes, Annette - OCE <annette.holmes2@usda.gov>; Hartley, Chris - ERS <chris.hartley@usda.gov>

Cc: Brown, Shirley - OCE <shirley.brown@usda.gov>

Subject: RE: Approval Needed [IDS: 101992]-

Just looked at this Auth, it is not ready to be approved as of now.

From: Holmes, Annette - OCE <annette.holmes2@usda.gov>

Sent: Thursday, May 16, 2019 4:06 PM

To: Hartley, Chris - ERS <chris.hartley@usda.gov>

Cc: Gandy, Robert - OCE <robert.gandy@usda.gov>; Brown, Shirley - OCE <shirley.brown@usda.gov>

Subject: RE: Approval Needed [IDS: 101992]-

Chris -- I will forward to Robert Gandy. Shirley will be in tomorrow. They are authorized to approve. Annette

From: Hartley, Chris - ERS <chris.hartley@usda.gov>

Sent: Thursday, May 16, 2019 4:00 PM

To: Brown, Shirley - OCE <shirley.brown@usda.gov>

Cc: Holmes, Annette - OCE <annette.holmes2@usda.gov>

Subject: Fwd: Approval Needed [IDS: 101992]-

Can you assist?

Get [Outlook for iOS](#)

From: emailmanager-usda@bcdtravel.com <emailmanager-usda@bcdtravel.com>

Sent: Thursday, May 16, 2019 3:58:20 PM

To: Coley, Effie - ARS; Hartley, Chris - ERS

Subject: Approval Needed [IDS: 101992]-

Hello,

Your reservation cannot be processed until approval is received in Concur. Remember, fares are subject to change without notice until ticketed. If you have any questions, please call us at 800-877-6120 as soon as possible. Below information needed to assist.

Traveler Name : Christopher Hartley

Departure Date : 05/19/2019

Agency Record Locator : (b)(6)

Regards,

BCD Travel

*** Please do not respond to this email ***

From: USDA@BCDTRAVEL.COM
To: EFFIE.COLEY@USDA.GOV; CHARTLEY@OCE.USDA.GOV; USDA@BCDTRAVEL.COM
Bcc: [Hartley, Chris - ERS](#)
Subject: Reminder: Authorization Required: Travel for Hartley/Christopher G * Travel date – 19May19 * REF: (b)(6)
Date: Thursday, May 16, 2019 7:15:45 PM

Name: HARTLEY/CHRISTOPHER G
 Locator: (b)(6)
 Travel Date: 19May
 Booking Pcc: (b)(6)

We have not received your authorization to travel for the trip referenced below.
 Please make sure to obtain your travel authorization today to enable ticketing and
 avoid possible cancellation.

Travel Summary						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	BWI-IND	WN 4250	Confirmed	07:15 PM/09:00 PM	Economy/Y	2PC
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/23/2019	MCI-STL	WN 1307	Confirmed	02:15 PM/03:15 PM	Economy/Y	2PC
05/23/2019	STL-BWI	WN 17	Confirmed	03:50 PM/06:55 PM	Economy/Y	2PC

Flight			Total duration 1 h 45 min
Southwest Airlines WN4250 Online check-in		Airline Record Locator NWV5OZ	
BWI Balt/Wash Intl Baltimore, Maryland, United States	1 h 45 min 514 miles 827 kilometers	IND Indianapolis International Airport Indianapolis, Indiana, United States	
Departure Sunday	Seat	Arrival Sunday	

May 19 2019
Weather
 7:15 PM

Assigned at Check-in
 Economy
 Confirmed

May 19 2019
Weather
 9:00 PM

 CO2 Emissions: 226.16 lbs/102.8 kgs
 Non-stop

Hotel

(b)(6) Confirmation (b)(6)

Address (b)(6) United States
 (b)(6)

Check In
 Sunday
 May 19 2019
Weather

Rate per night
 1 nights

Check Out
 Monday
 May 20 2019
Weather

USD 125.00 plus tax and any
 additional fees
 Confirmed

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
 Number of Rooms 1
 Guaranteed Yes
 Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.

Hotel

(b)(6) Confirmation (b)(6)

Address (b)(6) United States
 (b)(6)

Check In
 Monday
 May 20 2019
Weather

Rate per night
 1 nights

Check Out
 Tuesday
 May 21 2019
Weather

USD 136.00 plus tax and any
 additional fees
 Confirmed

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
 Number of Rooms 1
 Guaranteed Yes
 Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.

Flight		Total duration 3 h 40 min
Southwest Airlines WN1307		Airline Record Locator NWV5OZ
Online check-in		
MCI	 1 h 0 min 237 miles 381 kilometers	STL
Kansas City International Airport Kansas City, Missouri, United States		Lambert-St Louis Intl St Louis, Missouri, United States
Departure Thursday May 23 2019 Weather 2:15 PM Terminal Building B	Seat Assigned at Check-in Economy Confirmed	Arrival Thursday May 23 2019 Weather 3:15 PM Terminal 2
 CO2 Emissions: 130.35 lbs/59.25 kgs Non-stop		
Layover		0 h 34 min
Southwest Airlines WN17		Airline Record Locator NWV5OZ
Online check-in		
STL	 2 h 5 min 735 miles 1183 kilometers	BWI
Lambert-St Louis Intl St Louis, Missouri, United States		Balt/Wash Intl Baltimore, Maryland, United States
Departure Thursday May 23 2019 Weather 3:50 PM Terminal 2	Seat Assigned at Check-in Economy Confirmed	Arrival Thursday May 23 2019 Weather 6:55 PM
 CO2 Emissions: 323.4 lbs/147 kgs Non-stop		



Remarks

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THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

Email generated on 16May/11:15 PM UTC

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From: USDA@BCDTRAVEL.COM
To: USDA@BCDTRAVEL.COM; CHARTLEY@OCE.USDA.GOV; EFFIE.COLEY@USDA.GOV
Bcc: [Hartley, Chris - ERS](#)
Subject: Travel Receipt for HARTLEY/CHRISTOPHER G Travel Date 19May
Date: Friday, May 17, 2019 10:29:58 AM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - May 19 2019.PDF](#)



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Indianapolis, Indiana, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 629.25 USD

Date	From/To	Flight/Vendor	Status
Sunday, May 19 2019	BWI-IND	Southwest Airlines 4250	Confirmed
Thursday, May 23 2019	MCI-STL	Southwest Airlines 1307	Confirmed
Thursday, May 23 2019	STL-BWI	Southwest Airlines 17	Confirmed
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
5262476095523	EZ0106753	(b)(6)	593.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752720189		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	BWI-IND	WN 4250	Confirmed	07:15 PM/09:00 PM	Economy/Y	2PC
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/23/2019	MCI-STL	WN 1307	Confirmed	02:15 PM/03:15 PM	Economy/Y	2PC
05/23/2019	STL-BWI	WN 17	Confirmed	03:50 PM/06:55 PM	Economy/Y	2PC



Flight

Total duration
1 h 45 min



[Not working?](#)

Southwest Airlines WN4250

Airline Record Locator NWV5OZ

[Online check-in](#)**BWI**Balt/Wash Intl
Baltimore, Maryland, United
States1 h 45 min
514 miles
827 kilometers**IND**Indianapolis International
Airport
Indianapolis, Indiana, United
States**Departure**Sunday
May 19 2019[Weather](#)**7:15 PM****Seat****Assigned at Check-in**Economy
[Confirmed](#)**Arrival**Sunday
May 19 2019[Weather](#)**9:00 PM**CO2 Emissions: 226.16 lbs/102.8 kgs
Non-stop**Hotel**[Not working?](#)**(b)(6)****Confirmation (b)(6)****Address****(b)(6)**[United States](#)**(b)(6)****Check In**Sunday
May 19 2019[Weather](#)**Rate per night****1 nights**USD 125.00 plus tax and any
additional fees
[Confirmed](#)**Check Out**Monday
May 20 2019[Weather](#)

CO2 Emissions Per night is approximately 63.8 lbs/29 kgs

Number of Rooms 1

Guaranteed Yes

Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any
charges.**Notes:**

CREDIT CARD REQUIRED AT CHECK IN

Hotel		Not working?	
(b)(6)		Confirmation (b)(6)	
Address (b)(6)		United States	
Check In Monday May 20 2019 Weather		Rate per night 1 nights USD 136.00 plus tax and any additional fees Confirmed	Check Out Tuesday May 21 2019 Weather
☐ CO2 Emissions Per night is approximately 63.8 lbs/29 kgs Number of Rooms 1 Guaranteed Yes Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.			
Notes: CREDIT CARD REQUIRED AT CHECK IN			

Flight		Total duration 3 h 40 min		Not working?	
Southwest Airlines WN1307		Airline Record Locator NWV5OZ			
Online check-in					
MCI Kansas City International Airport Kansas City, Missouri, United States		☐ 1 h 0 min 237 miles 381 kilometers	STL Lambert-St Louis Intl St Louis, Missouri, United States		
Departure Thursday May 23 2019 Weather 2:15 PM Terminal Building B	Seat Assigned at Check-in Economy Confirmed	Arrival Thursday May 23 2019 Weather 3:15 PM Terminal 2			
☐ CO2 Emissions: 130.35 lbs/59.25 kgs Non-stop					

 Layover 0 h 34 min		
Southwest Airlines WN17 Online check-in		Airline Record Locator NWV5OZ
STL Lambert-St Louis Intl St Louis, Missouri, United States	 2 h 5 min 735 miles 1183 kilometers	BWI Balt/Wash Intl Baltimore, Maryland, United States
Departure Thursday May 23 2019 Weather 3:50 PM Terminal 2	Seat Assigned at Check-in Economy Confirmed	Arrival Thursday May 23 2019 Weather 6:55 PM
 CO2 Emissions: 323.4 lbs/147 kgs Non-stop		

17May/09:29AM

 Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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Indianapolis, Indiana, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 629.25 USD

Date	From/To	Flight/Vendor	Status
Sunday, May 19 2019	BWI-IND	Southwest Airlines 4250	Confirmed
Thursday, May 23 2019	MCI-STL	Southwest Airlines 1307	Confirmed
Thursday, May 23 2019	STL-BWI	Southwest Airlines 17	Confirmed
Electronic Ticket Number	Invoice Number	Form of Payment	Ticket Amount
5262476095523	EZ0106753	(b)(6)	593.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752720189		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	BWI-IND	WN 4250	Confirmed	07:15 PM/09:00 PM	Economy/Y	2PC
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/23/2019	MCI-STL	WN 1307	Confirmed	02:15 PM/03:15 PM	Economy/Y	2PC
05/23/2019	STL-BWI	WN 17	Confirmed	03:50 PM/06:55 PM	Economy/Y	2PC



Flight

Total duration
1 h 45 min[Not working?](#)**Southwest Airlines WN4250****Airline Record Locator NWV5OZ**[Online check-in](#)**BWI**Balt/Wash Intl
Baltimore, Maryland, United
States1 h 45 min
514 miles
827 kilometers**IND**Indianapolis International
Airport
Indianapolis, Indiana, United
States**Departure****Sunday
May 19 2019****Weather
7:15 PM****Seat****Assigned at Check-in**Economy
Confirmed**Arrival****Sunday
May 19 2019****Weather
9:00 PM**✈ CO2 Emissions: 226.16 lbs/102.8 kgs
Non-stop
Equipment: Boeing 737-700 (winglets) Passenger
Baggage Allowance: 2PC**Notes:**FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.SOUTHWEST.COM
NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED



Hotel

[Not working?](#)

(b)(6)

Confirmation (b)(6)

Address (b)(6) [United States](#)
(b)(6)**Check In**
Sunday
May 19 2019
Weather**Rate per night****1 nights**USD 125.00 plus tax and any
additional fees
Confirmed**Check Out**
Monday
May 20 2019
Weather

CO2 Emissions Per night is approximately 63.8 lbs/29 kgs

Number of Rooms 1

Guaranteed Yes

Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.

Fax +1 (317) 684-7734

Number of Persons 1

Corp. Discount (b)(6)

Notes:

CREDIT CARD REQUIRED AT CHECK IN

Hotel		Not working?
(b)(6)	Confirmation (b)(6)	
Address (b)(6) United States		
Check In Monday May 20 2019 <u>Weather</u>	Rate per night 1 nights USD 136.00 plus tax and any additional fees <u>Confirmed</u>	Check Out Tuesday May 21 2019 <u>Weather</u>
CO2 Emissions Per night is approximately 63.8 lbs/29 kgs Number of Rooms 1 Guaranteed Yes Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges. Fax +1 (765) 743-6520 Number of Persons 1		
Notes: CREDIT CARD REQUIRED AT CHECK IN		

Flight		Total duration 3 h 40 min	Not working?
Southwest Airlines WN1307		Airline Record Locator NWV5OZ	
<u>Online check-in</u>			
MCI Kansas City International Airport Kansas City, Missouri, United States	 1 h 0 min 237 miles 381 kilometers	STL Lambert-St Louis Intl St Louis, Missouri, United States	
Departure Thursday May 23 2019 <u>Weather</u>	Seat Assigned at Check-in	Arrival Thursday May 23 2019 <u>Weather</u>	

2:15 PM
Terminal Building B

Economy
Confirmed

3:15 PM
Terminal 2

✈ CO2 Emissions: 130.35 lbs/59.25 kgs
Non-stop
Equipment: Boeing 737-700 (winglets) Passenger
Baggage Allowance: 2PC

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

✈ Layover

0 h 34 min

Southwest Airlines WN17

Airline Record Locator NWV5OZ

[Online check-in](#)

STL

Lambert-St Louis Intl
St Louis, Missouri, United
States



2 h 5 min
735 miles
1183 kilometers

BWI

Balt/Wash Intl
Baltimore, Maryland, United
States

Departure
Thursday
May 23 2019

Weather
3:50 PM
Terminal 2

Seat

Assigned at Check-in

Economy
Confirmed

Arrival
Thursday
May 23 2019

Weather
6:55 PM

✈ CO2 Emissions: 323.4 lbs/147 kgs
Non-stop
Equipment: Boeing 737-800 (winglets) Passenger
Baggage Allowance: 2PC

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

Remarks

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48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
WHEN CONNECTING TO/FROM OTHER AIRLINES YOU WILL NEED
TO RETRIEVE AND TRANSFER CHECKED BAGGAGE YOURSELF.
SOUTHWEST REQUIRES THE FREQUENT FLYER NUMBER
TO BE ADDED DIRECTLY WITH THE AIRLINE.
PLEASE GO TO WWW.SOUTHWEST.COM TO ADD YOUR NUMBER.

PRE-ASSIGNED SEAT ASSIGNMENTS ARE NOT OFFERED BY SOUTHWEST
PLEASE PRESENT YOUR WN FREQUENT FLYER NUMBER AT THE
COUNTER. SOUTHWEST TICKETS ARE NOT ACCEPTED BY OTHER
AIRLINES THEREFORE A SEPARATE TICKET HAS BEEN ISSUED.

CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK
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YOU MUST CANCEL YOUR SOUTHWEST RESERVATION
10 MINUTES PRIOR TO YOUR SCHEDULED DEPARTURE
TIME. FAILURE TO DO SO WILL RESULT
IN A COMPLETE LOSS OF ALL TRAVEL FUNDS

17May/09:29AM



Estimated trip total

891.87 USD

Air	Car	Hotel	Rail	Other
593.30 USD		298.57 USD		

Fare details: Ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air WN4250 19May WN1307 23May WN17 23May	Total: USD 593.30	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

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Additional trip information

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Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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From: USDA@BCDTRAVEL.COM
To: USDA@BCDTRAVEL.COM; CHARTLEY@OCE.USDA.GOV; EFFIE.COLEY@USDA.GOV
Bcc: [Hartley, Chris - ERS](#)
Subject: UPDATED 17May - Travel Receipt for HARTLEY/CHRISTOPHER G Travel Date 19May
Date: Friday, May 17, 2019 4:07:09 PM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - May 19 2019.PDF](#)



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Indianapolis, IN, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 0.00 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20	
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21	



Hotel



Not working?

(b)(6)

Confirmation (b)(6)

Address

(b)(6)

[United States](#)

(b)(6)

Check In
 Sunday
 May 19 2019
[Weather](#)

Rate per night
 1 nights

Check Out
 Monday
 May 20 2019
[Weather](#)

USD 125.00 plus tax and any
 additional fees
 Confirmed

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
 Number of Rooms 1
 Guaranteed Yes
CANCEL 2 DAYS PRIOR TO ARRIVAL

Notes:

CREDIT CARD REQUIRED AT CHECK IN
 CANCEL 2 DAYS PRIOR TO ARRIVAL
 HOTEL PER DIEM - \$125.00

 Hotel		 Not working?
(b)(6)		Confirmation (b)(6)
Address (b)(6) (b)(6)	United States	
Check In Monday May 20 2019 Weather	Rate per night 1 nights USD 136.00 plus tax and any additional fees Confirmed	Check Out Tuesday May 21 2019 Weather
 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs Number of Rooms 1 Guaranteed Yes CANCEL 2 DAYS PRIOR TO ARRIVAL		
Notes: CREDIT CARD REQUIRED AT CHECK IN CANCEL 2 DAYS PRIOR TO ARRIVAL HOTEL PER DIEM - \$106.00		

17May/03:06PM

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expense, injury, accident, or damage to person or property resulting directly or indirectly from (i) the acts or omissions of Suppliers, including, but not limited to, delays or cancellation of services, cessation of operations, breakdown in machinery or equipment, or changes in fares, itineraries, or schedules; and/or (ii) acts of God, dangers incident to the sea, fires, acts of government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).



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Indianapolis, IN, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 0.00 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20	
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21	

Hotel

Not working?

(b)(6)

Confirmation (b)(6)

Address (b)(6)
(b)(6)

United States

Check In

Sunday

May 19 2019

Weather

Rate per night

1 nights

USD 125.00 plus tax and any additional fees

Confirmed

Check Out

Monday

May 20 2019

Weather

CO2 Emissions Per night is approximately 63.8 lbs/29 kgs

Number of Rooms 1

Guaranteed Yes

CANCEL 2 DAYS PRIOR TO ARRIVAL

Fax +1 (317) 684-7734

Number of Persons 1

Corp. Discount (b)(6)

Notes:

CREDIT CARD REQUIRED AT CHECK IN

CANCEL 2 DAYS PRIOR TO ARRIVAL

HOTEL PER DIEM - \$125.00

AMERICAN
OVERSIGHT

0342

USDA-20-0424-A-000321

 Hotel


Not working?

(b)(6)

Confirmation (b)(6)

Address (b)(6) [United States](#)
(b)(6)

Check In
Monday
May 20 2019
Weather

Rate per night
1 nights

Check Out
Tuesday
May 21 2019
Weather

USD 136.00 plus tax and any
additional fees
Confirmed

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes
CANCEL 2 DAYS PRIOR TO ARRIVAL
Fax +1 (765) 743-6520
Number of Persons 1

Notes:

CREDIT CARD REQUIRED AT CHECK IN
CANCEL 2 DAYS PRIOR TO ARRIVAL
HOTEL PER DIEM - \$106.00

 Remarks

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THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL

17May/03:06PM



Estimated trip total

298.57 USD

Air	Car	Hotel	Rail	Other
		298.57 USD		

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

This email was generated at 17May/8:06 PM UTC

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From: USDA@BCDTRAVEL.COM
To: EFFIE.COLEY@USDA.GOV; CHARTLEY@OCE.USDA.GOV; USDA@BCDTRAVEL.COM
Bcc: [Hartley, Chris - ERS](#)
Subject: Authorization Required: Travel for Hartley/Christopher G * Travel date – 17May19 * REF: (b) (6)
Date: Friday, May 17, 2019 2:39:35 PM

Name: HARTLEY/CHRISTOPHER G
 Locator: (b) (6)
 Travel Date: 17May
 Booking Pcc: (b)(6)

Please ensure that your travel authorization is approved at least 72 hour prior to departure to enable ticketing and avoid possible cancellation.

Travel Summary						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/17/2019	RDU-DCA	AA 5660*	Confirmed	03:36 PM/05:09 PM	Economy/G	0PC

Flight		Total duration 1 h 33 min
American Airlines AA5660		Airline Record Locator TLJXXJ
RDU Raleigh-Durham International Airport Raleigh / Durham, North Carolina, United States	1 h 33 min 227 miles 365 kilometers	DCA Ronald Reagan National Washington, District of Columbia, United States
Departure Friday May 17 2019 Weather 3:36 PM Terminal 2	Seat Assigned at Check-in Economy Confirmed	Arrival Friday May 17 2019 Weather 5:09 PM Terminal C
*Operated By: Psa Airlines As American Eagle CO2 Emissions: 124.85 lbs/56.75 kgs		

Non-stop

**Remarks**

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FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
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RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

Email generated on 17May/6:39 PM UTC

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From: USDA@BCDTRAVEL.COM
To: USDA@BCDTRAVEL.COM; CHARTLEY@OCE.USDA.GOV; EFFIE.COLEY@USDA.GOV
Bcc: [Hartley, Chris - ERS](#)
Subject: Travel Itinerary for HARTLEY / CHRISTOPHER G
Date: Friday, May 17, 2019 2:40:47 PM
Attachments: [Itinerary Communication Attachment - \(b\)\(6\) - May 17 2019.PDF](#)



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Washington, District of Columbia, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/17/2019	RDU-DCA	AA 5660*	Confirmed	03:36 PM/05:09 PM	Economy/G	0PC



Flight

Total duration
1 h 33 min

American Airlines AA5660

Airline Record Locator TLJXXJ

RDU

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States



1 h 33 min
227 miles
365 kilometers

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

Departure

Friday
May 17 2019

[Weather](#)

3:36 PM

Terminal 2

Seat

Assigned at Check-in

Economy
Confirmed

Arrival

Friday
May 17 2019

[Weather](#)

5:09 PM

Terminal C

***Operated By: Psa Airlines As American Eagle**

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

17May/01:40PM

**Additional trip information****Baggage Policy**

TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. **Please visit the operating carrier website of your ticketed itinerary for applicable fees.**

Hazardous Materials**Advice to Passengers****Transportation of Hazardous Materials**

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items **MUST** be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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Washington, District of Columbia, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/17/2019	RDU-DCA	AA 5660*	Confirmed	03:36 PM/05:09 PM	Economy/G	0PC



Flight

 Total duration
1 h 33 min

American Airlines AA5660

Airline Record Locator TLJXXJ

RDU



DCA

 Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States

 1 h 33 min
227 miles
365 kilometers

 Ronald Reagan National
Washington, District of
Columbia, United States

Departure

Friday

May 17 2019

Weather

3:36 PM

Terminal 2

Seat

Assigned at Check-in

Economy

Confirmed

Arrival

Friday

May 17 2019

Weather

5:09 PM

Terminal C

✈ *Operated By: Psa Airlines As American Eagle

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

Equipment: Canadair Regional Jet

Baggage Allowance: 0PC

Notes:

SEAT ASSIGNMENT RESTRICTED TO AIRPORT/ONLINE CHECK-IN.
FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.AA.COM
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Remarks

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TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

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WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

17May/01:40PM



Estimated trip total

174.30 USD

Air	Car	Hotel	Rail	Other
174.30 USD				

Fare details: Not guaranteed until ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air AA5660* 17May	Total: USD 174.30	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

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This email was generated at 17May/6:40 PM UTC

 Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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From: USDA@BCDTRAVEL.COM
To: USDA@BCDTRAVEL.COM; CHARTLEY@OCE.USDA.GOV; EFFIE.COLEY@USDA.GOV
Bcc: [Hartley, Chris - ERS](#)
Subject: Travel Receipt for HARTLEY/CHRISTOPHER G Travel Date 17May
Date: Friday, May 17, 2019 2:44:22 PM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - May 17 2019.PDF](#)



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Washington, District of Columbia, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)



Ticket Receipt

Total Amount: 210.25 USD

Date	From/To	Flight/Vendor	Status
Friday, May 17 2019	RDU-DCA	American Airlines 5660	Confirmed
Operated By PSA AIRLINES AS AMERICAN EAGLE			
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0017295664163	EZ0106910	(b)(6)	174.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752720326		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/17/2019	RDU-DCA	AA 5660*	Confirmed	03:36 PM/05:09 PM	Economy/G	0PC



Flight

Total duration
1 h 33 min



Not working?

American Airlines AA5660

Airline Record Locator TLJXXJ

[Online check-in](#)

RDU



1 h 33 min

DCA

Raleigh-Durham International Airport Raleigh / Durham, North Carolina, United States	227 miles 365 kilometers	Ronald Reagan National Washington, District of Columbia, United States
Departure Friday May 17 2019 Weather 3:36 PM Terminal 2	Seat Assigned at Check-in Economy Confirmed	Arrival Friday May 17 2019 Weather 5:09 PM Terminal C
 *Operated By: Psa Airlines As American Eagle CO2 Emissions: 124.85 lbs/56.75 kgs Non-stop		

17May/01:44PM

 Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C. 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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Washington, District of Columbia, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)



Ticket Receipt

Total Amount: 210.25 USD

Date	From/To	Flight/Vendor	Status
Friday, May 17 2019	RDU-DCA	American Airlines 5660	Confirmed
Operated By PSA AIRLINES AS AMERICAN EAGLE			
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0017295664163	EZ0106910	(b)(6)	174.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752720326		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/17/2019	RDU-DCA	AA 5660*	Confirmed	03:36 PM/05:09 PM	Economy/G	0PC



Flight

Total duration
1 h 33 min[Not working?](#)**American Airlines AA5660****Airline Record Locator TLJXXJ**[Online check-in](#)**RDU****DCA**Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States1 h 33 min
227 miles
365 kilometersRonald Reagan National
Washington, District of
Columbia, United States**Departure**Friday
May 17 2019**Weather****3:36 PM**

Terminal 2

Seat**Assigned at Check-in**

Economy

Confirmed**Arrival**Friday
May 17 2019**Weather****5:09 PM**

Terminal C

***Operated By: Psa Airlines As American Eagle**

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

Equipment: Canadair Regional Jet

Baggage Allowance: 0PC

Notes:SEAT ASSIGNMENT RESTRICTED TO AIRPORT/ONLINE CHECK-IN.
FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
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Remarks

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FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

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17May/01:44PM



Estimated trip total

174.30 USD

Air	Car	Hotel	Rail	Other
174.30 USD				

Fare details: Ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air AA5660* 17May	Total: USD 174.30	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

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This email was generated at 17May/6:44 PM UTC

 Additional trip information	
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From: [Hartley, Chris - ERS](#)
To: [Brown, Shirley - OCE](#)
Subject: Fwd: Authorization Required: Travel for Hartley/Christopher G * Travel date – 19May19 * REF: (b)(6)
Date: Friday, May 17, 2019 3:08:19 PM

We needed to change the airport. Can you approve?

Get [Outlook for iOS](#)

From: USDA@BCDTRAVEL.COM <USDA@BCDTRAVEL.COM>

Sent: Friday, May 17, 2019 3:04:16 PM

To: Hartley, Chris - ERS

Subject: Authorization Required: Travel for Hartley/Christopher G * Travel date – 19May19 * REF: (b)(6)



Name: HARTLEY/CHRISTOPHER G

Locator: (b)(6)

Travel Date: 19May

Booking Pcc: (b)(6)

Please ensure that your travel authorization is approved at least 72 hour prior to departure to enable ticketing and avoid possible cancellation.

Travel Summary						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	DCA-IND	AA 4768*	Confirmed	12:06 PM/02:04 PM	Economy/Y	0PC

Flight		Total duration 1 h 58 min
American Airlines AA4768		Airline Record Locator SPRBZR
DCA	IND	
Ronald Reagan National Washington, District of Columbia, United States	1 h 58 min 498 miles 801 kilometers	Indianapolis International Airport Indianapolis, Indiana, United States

Departure	Seat	Arrival
Sunday		Sunday
May 19 2019	07C (Window) Confirmed	May 19 2019
<u>Weather</u>		<u>Weather</u>
12:06 PM	Economy	2:04 PM
Terminal C	Confirmed	
 *Operated By: Piedmont Airlines As American Eagle CO2 Emissions: 219.12 lbs/99.6 kgs Non-stop		



Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
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CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

Email generated on 17May/7:04 PM UTC

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schedules; and/or (ii) acts of God, dangers incident to the sea, fires, acts of government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).

From: [Your Recent Stay](#)
To: CHARTLEY@ERS.USDA.GOV
Subject: Your May 19, 2019 - May 20, 2019 Stay at (b)(6)
Date: Monday, May 20, 2019 7:07:52 AM
Attachments: [HARTLEY_89245.pdf](#)

(b)(6)

Thank you for choosing our hotel for your recent stay. If you have any questions, please contact the hotel at the phone number in the attached folio. To learn more about your sleep experience or products from your stay, please visit our official retail store

(b)(6).

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(b)(6)

Christopher/G Hartley [REDACTED] [REDACTED]		Room: 214 Room Type: EKNG Number of Guests: 1 Rate: \$125.00 Clerk: VEN		
Arrive: 19May19	Time: 02:48PM	Depart: 20May19	Time: 07:07AM	Folio Number: 89245

DATE	DESCRIPTION	CHARGES	CREDITS
19May19	Room Charge	125.00	
19May19	Room Tax	21.25	
20May19	Master Card		146.25
Card #: (b)(6) Amount: 146.25 Auth: 072462 Signature on File			

BALANCE:		0.00
----------	--	------

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From: [Brown, Shirley - OCE](#)
To: [Hartley, Chris - ERS](#); [Coley, Effie - ARS](#); [Hohenstein, William - OCE](#)
Cc: [Brown, Shirley - OCE](#)
Subject: RE: Concur Hold Trip: 05/19/2019: {TRIPNAME} (b)(6)
Date: Tuesday, May 21, 2019 1:55:16 PM

Good Day Christopher,

Effie Coley, ARS would be the contact person for this trip made under their agency ARS account. Sorry for the bumpy travel experience.

Respectfully,



Shirley E. Brown
 Executive Assistant
 U.S. Department of Agriculture
 Office of the Chief Economist
 Tel.: 202-720-4165 / Fax: 202-690-4915
 Email: shirley.brown@usda.gov

From: Hartley, Chris - ERS <chris.hartley@usda.gov>
Sent: Sunday, May 19, 2019 12:00 PM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>; Brown, Shirley - OCE <shirley.brown@usda.gov>; Hohenstein, William - OCE <william.hohenstein@usda.gov>
Subject: Re: Concur Hold Trip: 05/19/2019: {TRIPNAME} (b)(6)

They are letting me on the plane. Thank you all... hopefully we can get it all figured out next week.

Get [Outlook for iOS](#)

From: Hartley, Chris - ERS
Sent: Sunday, May 19, 2019 7:17:42 AM
To: Coley, Effie - ARS; Brown, Shirley - OCE; Hohenstein, William - OCE
Subject: Fwd: Concur Hold Trip: 05/19/2019: {TRIPNAME} (b)(6)

Can someone take care of this?

Thank you,
 -Chris

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From: Concur <Travel@concursolutions.com>
Sent: Sunday, May 19, 2019 4:13 AM
To: Hartley, Chris - ERS

Subject: Concur Hold Trip: 05/19/2019: {TRIPNAME} (b)(6)

WARNING! THE FOLLOWING TRIP IS STILL ON HOLD.

Your trip will be automatically cancelled if your fare expires before it is removed from hold. Either take the trip off hold, or ask your manager to expedite approval if it is awaiting approval, to prevent your fare from expiring.

Trip Overview

Trip Name: Trip from Washington to Indianapolis
Start Date: May 19, 2019
End Date: May 19, 2019
Created: May 17, 2019, CHRISTOPHER HARTLEY (Modified: May 19, 2019)
Description: (No Description Available)
Agency Record Locator: (b)(6)
Ticket Number(s): 0017295664174
Passengers: Christopher G Hartley
Total Estimated Cost: \$261.30USD
Agency Name: BCD - USDA

Reservations

Sunday, May 19, 2019



Flight Washington, DC (DCA) to Indianapolis, IN (IND)

American Airlines 4768

Operated by: PIEDMONT AIRLINES AS AMERICAN EAGLE

Departure: 12:06 PM

Seat: 07C (Confirmed)

Washington D.C. Ronald Reagan National Airport (DCA)

Confirmation: (b)(6)

Status: **Confirmed**

Arrival: 02:04 PM

Indianapolis Airport (IND)

Additional Details

Distance: 498 miles

E-Ticket

Emissions: 194.2 lbs CO₂

Cabin: Economy (Y)

Remarks

FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
 CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.

PLEASE CHECK WWW.AA.COM

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED



Total Estimated Cost**Air****Ticket Number: 0017295664174: \$229.77 USD****Taxes and fees: \$31.53 USD****Total Estimated Cost: \$261.30 USD****Form of Payment****Credit Card, Last four digits: (b)(6)****On-line Check-in****American Check-in**

You can check-in on-line up to **24** hours before your flight. You may print your boarding pass at your home or office to avoid ticket counters and kiosks and go right to security. Click the Check-in button to find out more.

Confirmation (b)(6)**Remarks**

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INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

From: [Esch, Michele - ARS](#)
To: [Hartley, Chris - ERS](#)
Subject: Re: Travel Receipt for HARTLEY/CHRISTOPHER G Travel Date 19May
Date: Friday, May 17, 2019 3:43:42 PM

Hopefully you had a second one for the IND to MCI!

Michele Esch
 Executive Director
 NAREEE Advisory Board
michele.esch@ars.usda.gov
 (o) 202-720-8408
 (m) (b)(6)

From: Hartley, Chris - ERS
Sent: Friday, May 17, 2019 3:31:08 PM
To: Esch, Michele - ARS
Subject: Fwd: Travel Receipt for HARTLEY/CHRISTOPHER G Travel Date 19May

Here's the outbound.
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From: USDA@BCDTRAVEL.COM <USDA@BCDTRAVEL.COM>
Sent: Friday, May 17, 2019 3:09:41 PM
To: Hartley, Chris - ERS
Cc: Coley, Effie - ARS; USDA@BCDTRAVEL.COM
Subject: Travel Receipt for HARTLEY/CHRISTOPHER G Travel Date 19May



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Indianapolis, Indiana, United States	
Passenger HARTLEY CHRISTOPHER G	Agency Record Locator (b)(6)

Ticket Receipt			Total Amount: 297.25 USD
Date	From/To	Flight/Vendor	Status
Sunday, May 19 2019	DCA-IND	American Airlines 4768	Confirmed
Operated By PIEDMONT AIRLINES AS AMERICAN EAGLE			
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0017295664174	EZ0106922	(b)(6)	261.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752720338		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD

Travel Summary						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	DCA-IND	AA 4768*	Confirmed	12:06 PM/02:04 PM	Economy/Y	0PC

Flight		Total duration 1 h 58 min	☐ Not working?
American Airlines AA4768		Airline Record Locator SPRBZR	
Online check-in			
DCA		IND	
Ronald Reagan National Washington, District of Columbia, United States	 1 h 58 min 498 miles 801 kilometers	Indianapolis International Airport Indianapolis, Indiana, United States	
Departure Sunday May 19 2019 Weather 12:06 PM Terminal C	Seat 07C (Window) Confirmed Economy Confirmed	Arrival Sunday May 19 2019 Weather 2:04 PM	
☐ *Operated By: Piedmont Airlines As American Eagle CO2 Emissions: 219.12 lbs/99.6 kgs Non-stop			

17May/02:09PM

Additional trip information

Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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From: USDA@BCDTRAVEL.COM
To: EFFIE.COLEY@USDA.GOV; CHARTLEY@OCE.USDA.GOV; USDA@BCDTRAVEL.COM
Bcc: [Hartley, Chris - ERS](#)
Subject: Authorization Required: Travel for Hartley/Christopher G * Travel date – 21May19 * REF (b) (6)
Date: Wednesday, May 15, 2019 6:14:28 PM

Name: HARTLEY/CHRISTOPHER G
 Locator: (b) (6)
 Travel Date: 21May
 Booking Pcc: (b)(6)

Please ensure that your travel authorization is approved at least 72 hour prior to departure to enable ticketing and avoid possible cancellation.

Travel Summary						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/21/2019	IND-MSP	DL 1889	Confirmed	06:23 PM/07:13 PM	Economy/B	0PC
05/21/2019	MSP-MCI	DL 1377	Confirmed	08:15 PM/09:48 PM	Economy/B	0PC

Flight		Total duration 4 h 25 min
Delta Air Lines DL1889		Airline Record Locator GYOWB8
IND	 1 h 50 min 502 miles 808 kilometers	MSP
Indianapolis International Airport Indianapolis, Indiana, United States		St Paul Intl Minneapolis, Minnesota, United States
Departure Tuesday May 21 2019 Weather 6:23 PM	Seat 26C (Aisle) Confirmed Economy Confirmed	Arrival Tuesday May 21 2019 Weather 7:13 PM Terminal 1
 CO2 Emissions: 220.88 lbs/100.4 kgs Non-stop		

 Layover

1 h 1 min

Delta Air Lines DL1377**Airline Record Locator GYOXW8****MSP**St Paul Intl
Minneapolis, Minnesota,
United States1 h 33 min
393 miles
632 kilometers**MCI**Kansas City International
Airport
Kansas City, Missouri, United
States**Departure****Tuesday
May 21 2019****Weather****8:15 PM****Terminal 1****Seat****22C (Aisle) Confirmed**Economy
Confirmed**Arrival****Tuesday
May 21 2019****Weather****9:48 PM****Terminal Building B**CO2 Emissions: 172.92 lbs/78.6 kgs
Non-stop**Remarks**

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From: USDA@BCDTRAVEL.COM
To: USDA@BCDTRAVEL.COM; CHARTLEY@OCE.USDA.GOV; EFFIE.COLEY@USDA.GOV
Bcc: [Hartley, Chris - ERS](#)
Subject: Travel Receipt for HARTLEY/CHRISTOPHER G Travel Date 21May
Date: Friday, May 17, 2019 10:31:11 AM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - May 21 2019.PDF](#)



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Kansas City, Missouri, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 348.95 USD

Date	From/To	Flight/Vendor	Status
Tuesday, May 21 2019	IND-MSP	Delta Air Lines 1889	Confirmed
Tuesday, May 21 2019	MSP-MCI	Delta Air Lines 1377	Confirmed
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0067295664070	EZ0106755	(b)(6)	313.00 USD
Service Fee Number		Form of Payment	Fee Amount
8900752720190		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/21/2019	IND-MSP	DL 1889	Confirmed	06:23 PM/07:13 PM	Economy/B	0PC
05/21/2019	MSP-MCI	DL 1377	Confirmed	08:15 PM/09:48 PM	Economy/B	0PC



Flight

Total duration
4 h 25 min



[Not working?](#)

Delta Air Lines DL1889

Airline Record Locator **GYOXW8**

[Online check-in](#)

IND

Indianapolis International
Airport
Indianapolis, Indiana, United
States



1 h 50 min
502 miles
808 kilometers

MSP

St Paul Intl
Minneapolis, Minnesota,
United States

Departure
Tuesday
May 21 2019
Weather
6:23 PM

Seat
26C (Aisle) Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
Weather
7:13 PM
Terminal 1



CO2 Emissions: 220.88 lbs/100.4 kgs
Non-stop

**Layover**

1 h 1 min

Delta Air Lines DL1377**Airline Record Locator GYOWB8**[Online check-in](#)

MSP

St Paul Intl
Minneapolis, Minnesota,
United States



1 h 33 min
393 miles
632 kilometers

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States

Departure
Tuesday
May 21 2019
Weather
8:15 PM
Terminal 1

Seat
22C (Aisle) Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
Weather
9:48 PM
Terminal Building B



CO2 Emissions: 172.92 lbs/78.6 kgs
Non-stop

17May/09:31AM



Additional trip information

Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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Kansas City, Missouri, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 348.95 USD

Date	From/To	Flight/Vendor	Status
Tuesday, May 21 2019	IND-MSP	Delta Air Lines 1889	Confirmed
Tuesday, May 21 2019	MSP-MCI	Delta Air Lines 1377	Confirmed
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0067295664070	EZ0106755	(b)(6)	313.00 USD
Service Fee Number		Form of Payment	Fee Amount
8900752720190		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/21/2019	IND-MSP	DL 1889	Confirmed	06:23 PM/07:13 PM	Economy/B	0PC
05/21/2019	MSP-MCI	DL 1377	Confirmed	08:15 PM/09:48 PM	Economy/B	0PC



Flight

Total duration
4 h 25 min



[Not working?](#)

Delta Air Lines DL1889

Airline Record Locator GYOW8

[Online check-in](#)

IND

Indianapolis International Airport
Indianapolis, Indiana, United States



1 h 50 min
502 miles
808 kilometers

MSP

St Paul Intl
Minneapolis, Minnesota, United States

Departure

Tuesday
May 21 2019

Weather

6:23 PM

Seat

26C (Aisle) Confirmed

Economy
Confirmed

Arrival

Tuesday
May 21 2019

Weather

7:13 PM
Terminal 1

✈ CO2 Emissions: 220.88 lbs/100.4 kgs
Non-stop
Equipment: Airbus Industrie A319
Baggage Allowance: 0PC

Notes:

FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.DELTA.COM
NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED



Layover

1 h 1 min

Delta Air Lines DL1377

[Online check-in](#)

Airline Record Locator GYOW8

MSP

St Paul Intl
Minneapolis, Minnesota, United States



1 h 33 min
393 miles
632 kilometers

MCI

Kansas City International
Airport
Kansas City, Missouri, United States

Departure

Tuesday
May 21 2019

Weather

8:15 PM

Seat

22C (Aisle) Confirmed

Economy

Arrival

Tuesday
May 21 2019

Weather

9:48 PM

Terminal 1

Confirmed

Terminal Building B

✈ CO2 Emissions: 172.92 lbs/78.6 kgs
Non-stop
Equipment: Boeing 717-200
Baggage Allowance: 0PC

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED



Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/CPY YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

AISLE PREFERRED SEATING NOT AVAILABLE AT TIME OF BOOKING.
SEATING RESTRICTED TO AIRPORT CHECK IN ONLY
PLEASE CHECK AT THE GATE FOR YOUR DESIRED SEATING.
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

17May/09:31AM



Estimated trip total

313.00 USD

Air	Car	Hotel	Rail	Other
313.00 USD				

Fare details: Ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL1889 21May DL1377 21May	Total: USD 313.00	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

This email was generated at 17May/2:31 PM UTC

Additional trip information

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Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

To access historical itineraries/travel receipts click [here](#).

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From: USDA@BCDTRAVEL.COM
To: USDA@BCDTRAVEL.COM; CHARTLEY@OCE.USDA.GOV; EFFIE.COLEY@USDA.GOV
Bcc: [Hartley, Chris - ERS](#)
Subject: UPDATED 17May - Travel Receipt for HARTLEY/CHRISTOPHER G Travel Date 21May
Date: Friday, May 17, 2019 4:06:56 PM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - May 21 2019.PDF](#)



Printer Friendly

GET READY! Here is the itinerary for your upcoming trip.

By way of accessing and/or utilizing any of our services, you acknowledge that your personal data will be used in accordance with BCD's [Global Privacy Policy](#).

Kansas City, Missouri, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)

Ticket Receipt

Date	From/To	Flight/Vendor	Status
Tuesday, May 21 2019	IND-MSP	Delta Air Lines 1889	Confirmed
Tuesday, May 21 2019	MSP-MCI	Delta Air Lines 1377	Confirmed
Thursday, May 23 2019	MCI-DTW	Delta Air Lines 2887	Confirmed
Thursday, May 23 2019	DTW-DCA	Delta Air Lines 436	Confirmed
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0067295664190	EZ0106959	(b)(6)	0.00 USD
Prior Ticket: 0067295664070			
Old Ticket Value: 313.00 USD			
Penalty/Exchange Fee: 0.00 USD			
Add/Collect: 408.00 USD			

Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/21/2019	IND-MSP	DL 1889	Confirmed	06:23 PM/07:13 PM	Economy/B	No Information
05/21/2019	MSP-MCI	DL 1377	Confirmed	08:15 PM/09:48 PM	Economy/B	No Information
05/23/2019	MCI-DTW	DL 2887	Confirmed	01:49 PM/04:42 PM	Economy/H	No Information
05/23/2019	DTW-DCA	DL 436	Confirmed	05:40 PM/07:12 PM	Economy/H	No Information



Flight

Total duration
4 h 25 min



Not working?

Delta Air Lines DL1889

Airline Record Locator GYOXW8

[Online check-in](#)

IND

Indianapolis International
Airport
Indianapolis, Indiana, United
States



1 h 50 min
502 miles
808 kilometers

MSP

St Paul Intl
Minneapolis, Minnesota,
United States

Departure

Tuesday
May 21 2019
Weather
6:23 PM

Seat

26C (Aisle) Confirmed

Economy
Confirmed

Arrival

Tuesday
May 21 2019
Weather
7:13 PM
Terminal 1



CO2 Emissions: 220.88 lbs/100.4 kgs
Non-stop



Layover

1 h 1 min

Delta Air Lines DL1377

Airline Record Locator GYOXW8

[Online check-in](#)

MSP

St Paul Intl
Minneapolis, Minnesota,
United States



1 h 33 min
393 miles
632 kilometers

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States

Departure

Tuesday
May 21 2019
Weather
8:15 PM
Terminal 1

Seat

22C (Aisle) Confirmed

Economy
Confirmed

Arrival

Tuesday
May 21 2019
Weather
9:48 PM
Terminal Building B



CO2 Emissions: 172.92 lbs/78.6 kgs
Non-stop



Flight

Total duration
4 h 22 min



Not working?

Delta Air Lines DL2887

Airline Record Locator GYOWW8

[Online check-in](#)

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States



1 h 53 min
627 miles
1009 kilometers

DTW

Wayne County
Detroit, Michigan, United
States

Departure

Thursday
May 23 2019

[Weather](#)

1:49 PM

Terminal Building B

Seat

Assigned at Check-in

Economy

Confirmed

Arrival

Thursday
May 23 2019

[Weather](#)

4:42 PM

E.M. McNamara Terminal



CO2 Emissions: 275.88 lbs/125.4 kgs
Non-stop



Layover

0 h 58 min

Delta Air Lines DL436

Airline Record Locator GYOWW8

[Online check-in](#)

DTW

Wayne County
Detroit, Michigan, United
States



1 h 32 min
404 miles
650 kilometers

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

Departure

Thursday
May 23 2019

[Weather](#)

5:40 PM

E.M. McNamara Terminal

Seat

Assigned at Check-in

Economy

Confirmed

Arrival

Thursday
May 23 2019

[Weather](#)

7:12 PM

Terminal B



CO2 Emissions: 177.76 lbs/80.8 kgs
Non-stop

 Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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Kansas City, Missouri, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Date	From/To	Flight/Vendor	Status
Tuesday, May 21 2019	IND-MSP	Delta Air Lines 1889	Confirmed
Tuesday, May 21 2019	MSP-MCI	Delta Air Lines 1377	Confirmed
Thursday, May 23 2019	MCI-DTW	Delta Air Lines 2887	Confirmed
Thursday, May 23 2019	DTW-DCA	Delta Air Lines 436	Confirmed
Electronic Ticket Number 0067295664190	Invoice Number EZ0106959	Form of Payment (b)(6)	Ticket Amount 0.00 USD
Prior Ticket: 0067295664070 Old Ticket Value: 313.00 USD Penalty/Exchange Fee: 0.00 USD Add/Collect: 408.00 USD			



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/21/2019	IND-MSP	DL 1889	Confirmed	06:23 PM/07:13 PM	Economy/B	No Information
05/21/2019	MSP-MCI	DL 1377	Confirmed	08:15 PM/09:48 PM	Economy/B	No Information
05/23/2019	MCI-DTW	DL 2887	Confirmed	01:49 PM/04:42 PM	Economy/H	No Information
05/23/2019	DTW-DCA	DL 436	Confirmed	05:40 PM/07:12 PM	Economy/H	No Information



Flight

Total duration
4 h 25 min



[Not working?](#)

Delta Air Lines DL1889

[Online check-in](#)

Airline Record Locator GYOW8

IND



MSP

Indianapolis International Airport
Indianapolis, Indiana, United States

1 h 50 min
502 miles
808 kilometers

St Paul Intl
Minneapolis, Minnesota, United States

Departure

Tuesday
May 21 2019

[Weather](#)

6:23 PM

Seat

26C (Aisle) Confirmed

Economy
Confirmed

Arrival

Tuesday
May 21 2019

[Weather](#)

7:13 PM
Terminal 1

✈ CO2 Emissions: 220.88 lbs/100.4 kgs
Non-stop
Equipment: Airbus Industrie A319

Notes:

FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.DELTA.COM
NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

✈ Layover

1 h 1 min

Delta Air Lines DL1377

[Online check-in](#)

Airline Record Locator GYOW8

MSP



MCI

St Paul Intl
Minneapolis, Minnesota, United States

1 h 33 min
393 miles
632 kilometers

Kansas City International
Airport
Kansas City, Missouri, United States

Departure

Tuesday
May 21 2019

Seat

22C (Aisle) Confirmed

Arrival

Tuesday
May 21 2019

Weather
8:15 PM
Terminal 1

Economy
Confirmed

Weather
9:48 PM
Terminal Building B

✈ CO2 Emissions: 172.92 lbs/78.6 kgs
Non-stop
Equipment: Boeing 717-200

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED



Flight

Total duration
4 h 22 min



[Not working?](#)

Delta Air Lines DL2887

Airline Record Locator GYOXW8

[Online check-in](#)

MCI



DTW

Kansas City International
Airport
Kansas City, Missouri, United
States

1 h 53 min
627 miles
1009 kilometers

Wayne County
Detroit, Michigan, United States

Departure

Thursday
May 23 2019

Weather

1:49 PM

Terminal Building B

Seat

Assigned at Check-in

Economy
Confirmed

Arrival

Thursday
May 23 2019

Weather

4:42 PM

E.M. McNamara Terminal

✈ CO2 Emissions: 275.88 lbs/125.4 kgs
Non-stop
Equipment: Boeing 717-200



Layover

0 h 58 min

Delta Air Lines DL436

Airline Record Locator GYOXW8

[Online check-in](#)

DTW



DCA

1 h 32 min

Wayne County
Detroit, Michigan, United States

404 miles
650 kilometers

Ronald Reagan National
Washington, District of
Columbia, United States

Departure

Thursday

May 23 2019

Weather

5:40 PM

E.M. McNamara Terminal

Seat

Assigned at Check-in

Economy

Confirmed

Arrival

Thursday

May 23 2019

Weather

7:12 PM

Terminal B

✈ CO2 Emissions: 177.76 lbs/80.8 kgs
Non-stop
Equipment: Airbus Industrie A319



Remarks

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THE BCD TRAVEL TEAM AT 1-800-877-6120
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17May/03:06PM

 Estimated trip total				0.00 USD
Air	Car	Hotel	Rail	Other
Unavailable				
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL1889 21May DL1377 21May DL2887 23May DL436 23May	Total: USD 0.00	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

This email was generated at 17May/8:06 PM UTC

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From: USDA@BCDTRAVEL.COM
To: USDA@BCDTRAVEL.COM; CHARTLEY@OCE.USDA.GOV; EFFIE.COLEY@USDA.GOV
Bcc: [Hartley, Chris - ERS](#)
Subject: Travel Itinerary for HARTLEY / CHRISTOPHER G
Date: Friday, May 17, 2019 3:50:19 PM
Attachments: [Itinerary Communication Attachment - \(b\)\(6\) - May 21 2019.PDF](#)



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Kansas City, Missouri, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)

Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/21/2019	IND-MSP	DL 1889	Confirmed	06:23 PM/07:13 PM	Economy/B	No Information
05/21/2019	MSP-MCI	DL 1377	Confirmed	08:15 PM/09:48 PM	Economy/B	No Information
05/23/2019	MCI-DTW	DL 2887	Confirmed	01:49 PM/04:42 PM	Economy/H	No Information
05/23/2019	DTW-DCA	DL 436	Confirmed	05:40 PM/07:12 PM	Economy/H	No Information

Flight

Total duration
4 h 25 min

Delta Air Lines DL1889

Airline Record Locator GYOXW8

IND

Indianapolis International
Airport
Indianapolis, Indiana, United


1 h 50 min
502 miles
808 kilometers

MSP

St Paul Intl
Minneapolis, Minnesota,
United States

States

Departure
Tuesday
May 21 2019
Weather
6:23 PM

Seat
26C (Aisle) Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
Weather
7:13 PM
Terminal 1

 CO2 Emissions: 220.88 lbs/100.4 kgs
Non-stop

 **Layover** 1 h 1 min

Delta Air Lines DL1377

Airline Record Locator GYOWB8

MSP

St Paul Intl
Minneapolis, Minnesota,
United States


1 h 33 min
393 miles
632 kilometers

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States

Departure
Tuesday
May 21 2019
Weather
8:15 PM
Terminal 1

Seat
22C (Aisle) Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
Weather
9:48 PM
Terminal Building B

 CO2 Emissions: 172.92 lbs/78.6 kgs
Non-stop

 **Flight** Total duration
4 h 22 min

Delta Air Lines DL2887

Airline Record Locator GYOWB8

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States


1 h 53 min
627 miles
1009 kilometers

DTW

Wayne County
Detroit, Michigan, United
States

Departure Thursday May 23 2019 <u>Weather</u> 1:49 PM Terminal Building B	Seat Assigned at Check-in Economy Confirmed	Arrival Thursday May 23 2019 <u>Weather</u> 4:42 PM E.M. McNamara Terminal
 CO2 Emissions: 275.88 lbs/125.4 kgs Non-stop		
 Layover 0 h 58 min		
Delta Air Lines DL436		Airline Record Locator GYOXW8
DTW Wayne County Detroit, Michigan, United States	 1 h 32 min 404 miles 650 kilometers	DCA Ronald Reagan National Washington, District of Columbia, United States
Departure Thursday May 23 2019 <u>Weather</u> 5:40 PM E.M. McNamara Terminal	Seat Assigned at Check-in Economy Confirmed	Arrival Thursday May 23 2019 <u>Weather</u> 7:12 PM Terminal B
 CO2 Emissions: 177.76 lbs/80.8 kgs Non-stop		

17May/02:50PM

 Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
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	explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.
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BCD Travel acts only as an agent for the airlines, hotels, bus companies, railroads, tour operators, cruise lines, car rental companies, and other similar third parties providing accommodations, transportation, or other meeting and travel related services (“Suppliers”). Suppliers are independent and do not act for or on behalf of BCD Travel, are not employees of BCD Travel, and do not have a joint venture or partnership with BCD Travel. Suppliers have their own terms and conditions for the services they provide, and you agree to abide by the terms and conditions set forth in any and all documents for any such Supplier services, including, without limitation, all cancellation fees. By utilizing the services represented by this itinerary, you agree to the foregoing and also agree that neither BCD Travel or its parent, affiliates, subsidiaries, partners, agents, and their respective officers, directors, employees, and representatives shall be or become liable for any loss, cost, expense, injury, accident, or damage to person or property resulting directly or indirectly from (i) the acts or omissions of Suppliers, including, but not limited to, delays or cancellation of services, cessation of operations, breakdown in machinery or equipment, or changes in fares, itineraries, or schedules; and/or (ii) acts of God, dangers incident to the sea, fires, acts of government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel’s control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).



By way of accessing and/or utilizing any of our services, you acknowledge that your personal data will be used in accordance with BCD's [Global Privacy Policy](#).



Kansas City, Missouri, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/21/2019	IND-MSP	DL 1889	Confirmed	06:23 PM/07:13 PM	Economy/B	No Information
05/21/2019	MSP-MCI	DL 1377	Confirmed	08:15 PM/09:48 PM	Economy/B	No Information
05/23/2019	MCI-DTW	DL 2887	Confirmed	01:49 PM/04:42 PM	Economy/H	No Information
05/23/2019	DTW-DCA	DL 436	Confirmed	05:40 PM/07:12 PM	Economy/H	No Information



Flight

Total duration
4 h 25 min

Delta Air Lines DL1889

Airline Record Locator GYOW8

IND

Indianapolis International Airport
Indianapolis, Indiana, United States



1 h 50 min
502 miles
808 kilometers

MSP

St Paul Intl
Minneapolis, Minnesota, United States

Departure

Seat

Arrival

Tuesday
May 21 2019
Weather
6:23 PM

26C (Aisle) Confirmed

Economy
Confirmed

Tuesday
May 21 2019
Weather
7:13 PM
Terminal 1

✈ CO2 Emissions: 220.88 lbs/100.4 kgs
Non-stop
Equipment: Airbus Industrie A319

Notes:

FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.DELTA.COM
NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

✈ Layover 1 h 1 min

Delta Air Lines DL1377

Airline Record Locator GYOXW8

MSP

St Paul Intl
Minneapolis, Minnesota, United
States



1 h 33 min
393 miles
632 kilometers

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States

Departure
Tuesday
May 21 2019
Weather
8:15 PM
Terminal 1

Seat
22C (Aisle) Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
Weather
9:48 PM
Terminal Building B

✈ CO2 Emissions: 172.92 lbs/78.6 kgs
Non-stop
Equipment: Boeing 717-200

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

✈ Flight Total duration
4 h 22 min

Delta Air Lines DL2887

Airline Record Locator GYOXW8

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States



1 h 53 min
627 miles
1009 kilometers

DTW

Wayne County
Detroit, Michigan, United States

Departure

Thursday
May 23 2019

Weather

1:49 PM

Terminal Building B

Seat

Assigned at Check-in

Economy
Confirmed

Arrival

Thursday
May 23 2019

Weather

4:42 PM

E.M. McNamara Terminal

✈ CO2 Emissions: 275.88 lbs/125.4 kgs
Non-stop
Equipment: Boeing 717-200



Layover

0 h 58 min

Delta Air Lines DL436

Airline Record Locator GYOXW8

DTW

Wayne County
Detroit, Michigan, United States



1 h 32 min
404 miles
650 kilometers

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

Departure

Thursday
May 23 2019

Weather

5:40 PM

E.M. McNamara Terminal

Seat

Assigned at Check-in

Economy
Confirmed

Arrival

Thursday
May 23 2019

Weather

7:12 PM

Terminal B

✈ CO2 Emissions: 177.76 lbs/80.8 kgs
Non-stop
Equipment: Airbus Industrie A319



Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/CPY YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

AISLE PREFERRED SEATING NOT AVAILABLE AT TIME OF BOOKING.
SEATING RESTRICTED TO AIRPORT CHECK IN ONLY
PLEASE CHECK AT THE GATE FOR YOUR DESIRED SEATING.
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

17May/02:50PM



Estimated trip total

0.00 USD

Air	Car	Hotel	Rail	Other
Unavailable				

Fare details: Not guaranteed until ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL1889 21May DL1377 21May DL2887 23May DL436 23May	Total: USD 0.00	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

This email was generated at 17May/7:50 PM UTC

Additional trip information

Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

To access historical itineraries/travel receipts click [here](#).

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From: USDA@BCDTRAVEL.COM
To: USDA@BCDTRAVEL.COM; CHARTLEY@OCE.USDA.GOV; EFFIE.COLEY@USDA.GOV
Bcc: [Hartley, Chris - ERS](#)
Subject: Travel Receipt for HARTLEY/CHRISTOPHER G Travel Date 21May
Date: Tuesday, May 21, 2019 2:41:45 PM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - May 21 2019.PDF](#)



Printer Friendly

GET READY! Here is the itinerary for your upcoming trip.

By way of accessing and/or utilizing any of our services, you acknowledge that your personal data will be used in accordance with BCD's [Global Privacy Policy](#).

Kansas City, Missouri, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)

Ticket Receipt

Service Fee Number

8900752787161

Service Fee Details

Service Fee Amount

Form of Payment

(b)(6)

Fee Amount

35.95 USD

Fee Amount Details

35.95 USD

Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/21/2019	IND-MSP	DL 1889	Confirmed	06:23 PM/07:13 PM	Economy/B	No Information
05/21/2019	MSP-MCI	DL 1377	Confirmed	08:15 PM/09:48 PM	Economy/B	No Information
05/23/2019	MCI-DTW	DL 2887	Confirmed	01:49 PM/04:42 PM	Economy/H	No Information
05/23/2019	DTW-DCA	DL 436	Confirmed	05:40 PM/07:12 PM	Economy/H	No Information

Flight

Total duration
4 h 25 min



[Not working?](#)

Delta Air Lines DL1889

[Online check-in](#)

Airline Record Locator **GYOXW8**

IND

Indianapolis International
Airport
Indianapolis, Indiana, United
States



1 h 50 min
502 miles
808 kilometers

MSP

St Paul Intl
Minneapolis, Minnesota,
United States

Departure
Tuesday
May 21 2019
Weather
6:23 PM

Seat
26C (Aisle) Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
Weather
7:13 PM
Terminal 1



CO2 Emissions: 220.88 lbs/100.4 kgs
Non-stop



Layover

1 h 1 min

Delta Air Lines DL1377

[Online check-in](#)

Airline Record Locator GYOWB8

MSP

St Paul Intl
Minneapolis, Minnesota,
United States



1 h 33 min
393 miles
632 kilometers

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States

Departure
Tuesday
May 21 2019
Weather
8:15 PM
Terminal 1

Seat
22C (Aisle) Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
Weather
9:48 PM
Terminal Building B



CO2 Emissions: 172.92 lbs/78.6 kgs
Non-stop



Flight

Total duration
4 h 22 min



Not working?

Delta Air Lines DL2887

[Online check-in](#)

Airline Record Locator GYOWB8

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States



1 h 53 min
627 miles
1009 kilometers

DTW

Wayne County
Detroit, Michigan, United
States

Departure
Thursday
May 23 2019

Weather

1:49 PM

Terminal Building B

Seat

Assigned at Check-in

Economy
Confirmed

Arrival
Thursday
May 23 2019

Weather

4:42 PM

E.M. McNamara Terminal



CO2 Emissions: 275.88 lbs/125.4 kgs
Non-stop



Layover

0 h 58 min

Delta Air Lines DL436

[Online check-in](#)

Airline Record Locator GYOW8

DTW

Wayne County
Detroit, Michigan, United
States



1 h 32 min
404 miles
650 kilometers

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

Departure
Thursday
May 23 2019

Weather

5:40 PM

E.M. McNamara Terminal

Seat

Assigned at Check-in

Economy
Confirmed

Arrival
Thursday
May 23 2019

Weather

7:12 PM

Terminal B



CO2 Emissions: 177.76 lbs/80.8 kgs
Non-stop

21May/01:41PM



Additional trip information

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Kansas City, Missouri, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Service Fee Number

8900752787161

Service Fee Details

Service Fee Amount

Form of Payment

(b)(6)

Fee Amount

35.95 USD

Fee Amount Details

35.95 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/21/2019	IND-MSP	DL 1889	Confirmed	06:23 PM/07:13 PM	Economy/B	No Information
05/21/2019	MSP-MCI	DL 1377	Confirmed	08:15 PM/09:48 PM	Economy/B	No Information
05/23/2019	MCI-DTW	DL 2887	Confirmed	01:49 PM/04:42 PM	Economy/H	No Information
05/23/2019	DTW-DCA	DL 436	Confirmed	05:40 PM/07:12 PM	Economy/H	No Information



Flight

Total duration
4 h 25 min



[Not working?](#)

Delta Air Lines DL1889

[Online check-in](#)

Airline Record Locator GYOWB8

IND



1 h 50 min
502 miles
808 kilometers

MSP

Indianapolis International Airport
Indianapolis, Indiana, United States

St Paul Intl
Minneapolis, Minnesota, United States

Departure

Tuesday
May 21 2019

Weather

6:23 PM

Seat

26C (Aisle) Confirmed

Economy
Confirmed

Arrival

Tuesday
May 21 2019

Weather

7:13 PM
Terminal 1

✈ CO2 Emissions: 220.88 lbs/100.4 kgs
Non-stop
Equipment: Airbus Industrie A319

Notes:

FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.DELTA.COM
NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED



Layover

1 h 1 min

Delta Air Lines DL1377

[Online check-in](#)

Airline Record Locator GYOW8

MSP



1 h 33 min
393 miles
632 kilometers

MCI

St Paul Intl
Minneapolis, Minnesota, United States

Kansas City International
Airport
Kansas City, Missouri, United States

Departure

Tuesday
May 21 2019

Weather

8:15 PM
Terminal 1

Seat

22C (Aisle) Confirmed

Economy
Confirmed

Arrival

Tuesday
May 21 2019

Weather

9:48 PM
Terminal Building B

✈ CO2 Emissions: 172.92 lbs/78.6 kgs
Non-stop
Equipment: Boeing 717-200

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

✈ **Flight**

Total duration
4 h 22 min



[Not working?](#)

Delta Air Lines DL2887

Airline Record Locator GYOXW8

[Online check-in](#)

MCI



DTW

Kansas City International
Airport
Kansas City, Missouri, United
States

1 h 53 min
627 miles
1009 kilometers

Wayne County
Detroit, Michigan, United States

Departure

Thursday
May 23 2019

[Weather](#)

1:49 PM

Terminal Building B

Seat

Assigned at Check-in

Economy
Confirmed

Arrival

Thursday
May 23 2019

[Weather](#)

4:42 PM

E.M. McNamara Terminal

✈ CO2 Emissions: 275.88 lbs/125.4 kgs
Non-stop
Equipment: Boeing 717-200

✈ **Layover**

0 h 58 min

Delta Air Lines DL436

Airline Record Locator GYOXW8

[Online check-in](#)

DTW



DCA

Wayne County
Detroit, Michigan, United States

1 h 32 min
404 miles
650 kilometers

Ronald Reagan National
Washington, District of
Columbia, United States

Departure
Thursday
May 23 2019

Weather
5:40 PM

E.M. McNamara Terminal

Seat

Assigned at Check-in

Economy
Confirmed

Arrival
Thursday
May 23 2019

Weather
7:12 PM
Terminal B

✈ CO2 Emissions: 177.76 lbs/80.8 kgs
Non-stop
Equipment: Airbus Industrie A319

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/ CPP YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
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THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
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CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

AISLE PREFERRED SEATING NOT AVAILABLE AT TIME OF BOOKING.
SEATING RESTRICTED TO AIRPORT CHECK IN ONLY
PLEASE CHECK AT THE GATE FOR YOUR DESIRED SEATING.
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

21May/01:41PM



Estimated trip total

0.00 USD

Air	Car	Hotel	Rail	Other
Unavailable				

Fare details: Ticketed

Vendor	Fare information	Refund restrictions	Change restrictions	Ticket information
Air DL1889 21May DL1377 21May DL2887 23May DL436 23May	Total: USD 0.00	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

This email was generated at 21May/6:41 PM UTC

Additional trip information

Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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From: [Delta Air Lines](#)
To: CHARTLEY@OCE.USDA.GOV
Bcc: [Hartley, Chris - ERS](#)
Subject: It's Time To Check In
Date: Wednesday, May 22, 2019 2:50:43 PM



Hello, Christopherg

#(b)(6)

Delta Confirmation # : (b)(6)



CHECK IN ONLINE >

Your flight on Thursday, May 23 is available for check-in.

Want to save time? You can check in online now whether you are traveling with or without baggage. If you need to make a same-day ticket change or other changes to your trip, review your options [here](#).

YOUR PRE-TRIP CHECKLIST FOR EASIER TRAVEL:

DOWNLOAD THE FLY DELTA APP – book a flight, upgrade or change your seats, speed through security, receive flight status notifications, track your bags and more.

[Download now >>](#)

VISIT OUR NEED HELP PAGE – get all your travel questions answered with information on self-service tools, baggage, SkyMiles, and more. [>>](#)

Have a great trip, and thank you for choosing Delta.

Thursday May 23	DEPART	ARRIVE	SEAT
Delta 2887	Kansas City, Missouri 1:49 pm	Detroit, Michigan 4:42 pm	Seat Assigned after Check-In
Delta 436	Detroit, Michigan 5:40 pm	Ronald Reagan Washington Natl, District of Columbia 7:12 pm	Seat Assigned after Check-In

RESTRICTED HAZARDOUS ITEMS

To ensure the safety of our customers and employees, **Delta will no longer accept smart bags starting January 15, 2018. Smart bags with non-removable lithium-ion batteries** will not be permitted as carry-on or checked baggage on any Delta mainline or Delta Connection flight. For more information, please visit our [News Hub](#).

Hoverboards or any lithium battery powered self-balancing personal transportation devices are also not permitted as both carry-on and checked baggage.

Spare batteries for other devices, fuel cells, and e-cigarettes are permitted in carry-on baggage only. If your carry-on bag contains these items and is gate checked, they must be removed and carried in the cabin. Further information and specific guidelines regarding restricted items can be found [here](#).

FAILURE TO APPEAR

Should your plans change and you are unable to make this flight, please notify Delta via [Delta Reservations](#). Failure to appear for any flight without notice to Delta will result in cancellation of your remaining reservation. If you become subject to Delta's policy for failure to appear, please contact Delta as soon as possible. [Click here](#) to learn more about your alternatives and rights under the policy.

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Air transportation on Delta and the Delta Connection® carriers is subject to Delta's [conditions of carriage](#). They include terms governing for example:

- [Limits on our liability](#) for personal injury or death of passengers, and for loss, damage of delay of goods and baggage.
- [Claim restrictions](#) including time periods within which you must file a claim or bring action against us.
- Our right to [change terms](#) of the contract.
- [Check-in requirements](#) and other rules established when we may [refuse carriage](#).
- Our rights and limits of our liability for [delay or failure to perform service](#) including schedule change, substitution of alternative air carriers or aircraft, and rerouting.
- Our policy on [overbooking flights](#), and your rights if we deny you boarding due to an oversold flight.

Advice To Passengers On Limitations Of Liability

For international travel to or from another country, airline liability is governed by the Montreal Convention or the Warsaw Convention. There are no financial limits for death or bodily injury, and the airline may make an advance payment to cover immediate economic needs. The airline's liability for passenger delay, and for loss, delay or damage to baggage may be limited by the Conventions. In case of baggage, the liability limit is 1131 Special Drawing Rights (approximately US \$1787) per passenger for international travel. The baggage limit is US \$3,500 per ticketed passenger for US domestic travel. These baggage liability limitations apply unless you declare a higher valuation and pay additional charges at check-in. In case of international travel, any action in court to claim damages must be brought within two years from the date of the actual or scheduled arrival of the aircraft; and, in case of baggage claims, written notice to the carrier must be made within 7 days of the receipt of checked baggage in case of damage, and, in case of delay, within 21 days from the date on which it was placed at the disposal of the passenger. If your journey also involves carriage by other airlines, you should contact them for information on their limits of liability. See the notice with your tickets

or consult your airline or travel agent for further information.

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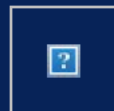
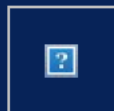
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From: USDA@BCDTRAVEL.COM
To: USDA@BCDTRAVEL.COM; CHARTLEY@OCE.USDA.GOV; EFFIE.COLEY@USDA.GOV
Bcc: [Hartley, Chris - ERS](#)
Subject: UPDATED 29May - Travel Receipt for HARTLEY/CHRISTOPHER G Travel Date 21May
Date: Wednesday, May 29, 2019 10:49:27 AM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - January 1 1.PDF](#)



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GET READY! Here is the itinerary for your upcoming trip.

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Kansas City, Missouri, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)

Ticket Receipt

Date	From/To	Flight/Vendor	Status
Tuesday, May 21 2019	IND-MSP	Delta Air Lines 1889	Confirmed
Tuesday, May 21 2019	MSP-MCI	Delta Air Lines 1377	Confirmed
Thursday, May 23 2019	MCI-DTW	Delta Air Lines 2887	Confirmed
Thursday, May 23 2019	DTW-DCA	Delta Air Lines 1144	Confirmed
Thursday, May 23 2019	DTW-DCA	Delta Air Lines 436	Cancelled
ElectronicTicket Number 0067295664190	Invoice Number EZ0106959	Form of Payment (b)(6)	Ticket Amount 721.00 USD
Prior Ticket: 0067295664070 Old Ticket Value: 313.00 USD Penalty/Exchange Fee: 0.00 USD Add/Collect: 408.00 USD			
	Ticket Amount 0.00 USD	Form of Payment (b)(6)	Credit Amount for Future Travel -0.00 USD
Service Fee Number 8900752787161		Form of Payment (b)(6)	Fee Amount 35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD

Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
------	---------	---------------	--------	---------------	------------	-------------------

29May/09:49AM

 Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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Kansas City, Missouri, United States

Passenger

HARTLEY CHRISTOPHER G

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Date	From/To	Flight/Vendor	Status
Tuesday, May 21 2019	IND-MSP	Delta Air Lines 1889	Confirmed
Tuesday, May 21 2019	MSP-MCI	Delta Air Lines 1377	Confirmed
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Thursday, May 23 2019	DTW-DCA	Delta Air Lines 1144	Confirmed
Thursday, May 23 2019	DTW-DCA	Delta Air Lines 436	Cancelled
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		Prior Ticket: 0067295664070 Old Ticket Value: 313.00 USD Penalty/Exchange Fee: 0.00 USD Add/Collect: 408.00 USD	
	Ticket Amount 0.00 USD	Form of Payment (b)(6)	Credit Amount for Future Travel -0.00 USD
Service Fee Number 8900752787161		Form of Payment (b)(6)	Fee Amount 35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
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Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/CPY YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

AISLE PREFERRED SEATING NOT AVAILABLE AT TIME OF BOOKING.
SEATING RESTRICTED TO AIRPORT CHECK IN ONLY
PLEASE CHECK AT THE GATE FOR YOUR DESIRED SEATING.
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

29May/09:49AM



Estimated trip total

0.00 USD

Air	Car	Hotel	Rail	Other
Unavailable				

Fare details: Ticketed

Vendor	Fare information	Refund restrictions	Change restrictions	Ticket information
Air DL1889 21May DL1377 21May DL2887 23May DL1144 23May DL436 23May	Total: USD 0.00	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

This email was generated at 29May/2:49 PM UTC

Additional trip information

Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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From: [Hartley, Chris - ERS](#)
To: [Coley, Effie - ARS](#)
Subject: Hartley trip receipts
Date: Tuesday, May 28, 2019 2:22:46 PM
Attachments: [Hartley Travel 5-19 - 5-23.pdf](#)

Effie- Here is the summary of expenses from my travel to Indianapolis and Kansas City last week. A scan of the receipts is attached.

Lodging (Reimburse to Government Travel Card):

5/19/19	IN	(b)(6)	Room	\$125.00
			Taxes	\$ 21.25
5/20/19	IN	(b)(6)	Room	\$136.00
			Taxes	\$ 16.32
5/21/19	KC	(b)(6)	Room	\$125.00
			Taxes	NA
5/22/19	KC	(b)(6)	Room	\$125.00
			Taxes	NA

Incidental Travel Expenses (Cash, reimburse to traveler):

5/19/19	Taxi from Indianapolis Airport to Hotel	\$33.00
5/23/19	Taxi from DCA to home	\$15.00

Please let me know if you require additional information,
-Chris

TAXI DRIVER'S CUSTOMER RECEIPT
www.whitetopcab.com

Cab #: 462 ID #: 332

Charge Account: _____

To: 601 Pennsylvania Ave.

From: DCA

of Luggages: _____ # of Passengers: _____

Total Fare \$ 16.80 Time / Date: _____

Driver Signature: _____

Taxi Pros LLC

317-724-0558

Date 5/19/19 Amount \$ 33.00

From IND. Airport

To Hotel

Driver _____ Cab # _____

Thank you

Please Call Again

(b)(6)

Christopher/G Hartley
Government

Room: 214
Room Type: EKNG
Number of Guests: 1
Rate: \$125.00

Clerk: VEN

Arrive: 19May19

Time: 02:48PM

Depart: 20May19

Time: 07:07AM

Folio Number: 89245

DATE	DESCRIPTION	CHARGES	CREDITS
19May19	Room Charge	125.00	
19May19	Room Tax	21.25	
20May19	Master Card		146.25

Card #: (b)(6)
Amount: 146.25 Auth: 072462 Signature on File

BALANCE: 0.00

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(b)(6)

Name & Address

HARTLEY, CHRISTOPHER

(b)(6)

Room 201/K1
Arrival Date 5/20/2019 9:32:00 PM
Departure Date 5/21/2019

Adult/Child 1/0
Room Rate 136.00

Rate Plan: LV8
HH #
AL:
Car:

Folio

Confirmation Number: (b)(6)

5/21/2019

HHONORS
HILTON WORLDWIDE

DATE	REFERENCE	DESCRIPTION	AMOUNT
5/20/2019	1734146	GUEST ROOM	\$136.00
5/20/2019	1734146	STATE TAX	\$9.52
5/20/2019	1734146	LOCAL TAX	\$6.80
5/21/2019	1734320	MC *7697	(\$152.32)
		BALANCE	\$0.00

W
WALDORF
ASTORIA
HOTELS & RESORTS

CONRAD
HOTELS & RESORTS

Hilton
HOTELS & RESORTS

DOUBLE TREE
HOTELS & RESORTS

E
EMBASSY
SUITES

Hilton
Garden Inn

Hampton

HOMESWOOD
SUITES
Hilton

HOME2
SUITES BY HILTON

Hilton
Grand Vacations

ACCOUNT NO.

(b)(6)

CARD MEMBER NAME
HARTLEY, CHRISTOPHER

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE

X

DATE OF CHARGE

5/21/2019

FOLIO NO./CHECK NO.

454377 A

AUTHORIZATION
019543

INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT

-152.32

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT - 1.5% PER MONTH INTEREST
CHARGE WILL BE APPLIED TO ALL PAST DUE INVOICES.

AMERICAN
OVERSIGHT

0430
USDA-20-0424-A-000409

(b)(6)

Chris Hartley

United States

Information Invoice

Company Name:

Group Name:

Room No. : 501

Arrival : 05-21-19

Departure : 05-23-19

Folio No. :

Conf. No. : 118538981

CRS No. : (b)(6)

Booking No. :

Date	Description	Charges	Credits
05-21-19	Rm-Transient-Volume Corp.	125.00	
05-22-19	Rm-Transient-Volume Corp.	125.00	
05-23-19	Mastercard (b)(6)		250.00
Total Charges		250.00	
Total Credits			250.00
Balance			0.00

From: [Simmons, Michele - OSEC](#)
To: [Hutchins, Scott - OSEC, Washington, DC](#)
Subject: RE: Raleigh: Travel Itinerary for HUTCHINS / SCOTT H
Date: Tuesday, May 14, 2019 8:47:54 AM

You're welcome. I'll put in the request for the ride.

From: Hutchins, Scott - OSEC, Washington, DC
Sent: Tuesday, May 14, 2019 7:46 AM
To: Simmons, Michele - OSEC <michele.simmons2@usda.gov>
Subject: RE: Raleigh: Travel Itinerary for HUTCHINS / SCOTT H

Thanks ... can you arrange a ride to the airport at 4pm?



Scott H. Hutchins, Ph.D.

Deputy Under Secretary
Research, Education, and Economics
United States Department of Agriculture
Office: 202.720.1542

From: Simmons, Michele - OSEC
Sent: Monday, May 13, 2019 6:21 PM

To: Hutchins, Scott - OSEC, Washington, DC <Scott.Hutchins@usda.gov>
Subject: Raleigh: Travel Itinerary for HUTCHINS / SCOTT H

FYI- I've added the details to your calendar. I will complete the Indiana travel tomorrow.

From: USDA@BCDTRAVEL.COM <USDA@BCDTRAVEL.COM>
Sent: Monday, May 13, 2019 4:40 PM
Cc: Simmons, Michele - OSEC <michele.simmons2@usda.gov>; Simmons, Michele - OSEC <michele.simmons2@usda.gov>
Subject: Travel Itinerary for HUTCHINS / SCOTT H



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Raleigh / Durham, North Carolina, United States

Passenger

HUTCHINS SCOTT H

Agency Record Locator

(b)(6)

Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/15/2019	DCA-RDU	AA 5661*	Confirmed	05:35 PM/07:00 PM	Economy/Y	0PC
05/15/2019	RDU	(b)(6) (b)(6)	Confirmed	05/15-05/17		
05/17/2019	RDU-DCA	AA 5108*	Confirmed	05:01 PM/06:29 PM	Economy/Y	0PC

Flight

Total duration
1 h 25 min

American Airlines AA5661

Airline Record Locator XDWJXI

Loyalty Number **(b)(6)**

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

1 h 25 min
227 miles
365 kilometers

RDU

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States

Departure
Wednesday
May 15 2019

Seat
Assigned at Check-in

Arrival
Wednesday
May 15 2019

Weather
5:35 PM
Terminal C

Economy
Confirmed

Weather
7:00 PM
Terminal 2

☐ *Operated By: Psa Airlines As American Eagle
CO2 Emissions: 124.85 lbs/56.75 kgs
Non-stop

Hotel

(b)(6)

Confirmation (b)(6)

Loyalty Number (b)(6)

Address

(b)(6)
(b)(6)

United States

Check In
Wednesday
May 15 2019
Weather

Rate per night

2 nights

Check Out
Friday
May 17 2019
Weather

USD 129.00 plus tax and any
additional fees
Confirmed

☐ CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes
CANCEL 24 HOURS PRIOR TO ARRIVAL

Notes:

CANCEL 24 HOURS PRIOR TO ARRIVAL

Flight

Total duration
1 h 28 min

American Airlines AA5108

Airline Record Locator XDWJXI

Loyalty Number (b)(6)

RDU

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States

1 h 28 min
227 miles
365 kilometers

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

Departure
Friday
May 17 2019
Weather
5:01 PM
Terminal 2

Seat
07C (Aisle) Confirmed

Economy
Confirmed

Arrival
Friday
May 17 2019
Weather
6:29 PM
Terminal C

***Operated By: Psa Airlines As American Eagle**
CO2 Emissions: 124.85 lbs/56.75 kgs
Non-stop

13May/03:39PM

Additional trip information

Baggage Policy

TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. **Please visit the operating carrier website of your ticketed itinerary for applicable fees.**

Hazardous Materials

Advice to Passengers

Transportation of Hazardous Materials

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Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

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From: [Tkacz, Kailee - OSEC, Washington, DC](#)
To: [Hutchins, Scott - OSEC, Washington, DC](#); [Knupp, Courtney - OSEC, Washington, DC](#)
Subject: RE: Raleigh: Travel Itinerary for HUTCHINS / SCOTT H
Date: Tuesday, May 14, 2019 11:08:05 AM

Done

From: Hutchins, Scott - OSEC, Washington, DC
Sent: Tuesday, May 14, 2019 7:44 AM
To: Tkacz, Kailee - OSEC, Washington, DC <kailee.tkacz@usda.gov>; Knupp, Courtney - OSEC, Washington, DC <Courtney.Knupp@usda.gov>
Subject: FW: Raleigh: Travel Itinerary for HUTCHINS / SCOTT H

Flight to NC for site visit is at 5:30 tomorrow ... any chance (b)(5) DPP
[REDACTED]? It's not starting at 4 pm which is too close.



Scott H. Hutchins, Ph.D.

Deputy Under Secretary
Research, Education, and Economics
United States Department of Agriculture
Office: 202.720.1542

From: Simmons, Michele - OSEC
Sent: Monday, May 13, 2019 6:21 PM

To: Hutchins, Scott - OSEC, Washington, DC <Scott.Hutchins@usda.gov>
Subject: Raleigh: Travel Itinerary for HUTCHINS / SCOTT H

FYI- I've added the details to your calendar. I will complete the Indiana travel tomorrow.

From: USDA@BCDTRAVEL.COM <USDA@BCDTRAVEL.COM>
Sent: Monday, May 13, 2019 4:40 PM
Cc: Simmons, Michele - OSEC <michele.simmons2@usda.gov>; Simmons, Michele - OSEC <michele.simmons2@usda.gov>
Subject: Travel Itinerary for HUTCHINS / SCOTT H



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Raleigh / Durham, North Carolina, United States

Passenger

HUTCHINS SCOTT H

Agency Record Locator

(b)(6)

Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/15/2019	DCA-RDU	AA 5661*	Confirmed	05:35 PM/07:00 PM	Economy/Y	0PC
05/15/2019	RDU	(b)(6) (b)(6)	Confirmed	05/15-05/17		
05/17/2019	RDU-DCA	AA 5108*	Confirmed	05:01 PM/06:29 PM	Economy/Y	0PC

Flight

Total duration
1 h 25 min

American Airlines AA5661

Airline Record Locator XDWJXI

Loyalty Number (b)(6)

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

1 h 25 min
227 miles
365 kilometers

RDU

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States

Departure Wednesday May 15 2019 <u>Weather</u> 5:35 PM Terminal C	Seat Assigned at Check-in Economy Confirmed	Arrival Wednesday May 15 2019 <u>Weather</u> 7:00 PM Terminal 2
--	--	--

☐ *Operated By: Psa Airlines As American Eagle
CO2 Emissions: 124.85 lbs/56.75 kgs
Non-stop

Hotel		
(b)(6)		Confirmation (b)(6)
		Loyalty Number (b)(6)
Address	(b)(6) (b)(6)	United States
Check In Wednesday May 15 2019 <u>Weather</u>	Rate per night 2 nights USD 129.00 plus tax and any additional fees Confirmed	Check Out Friday May 17 2019 <u>Weather</u>
☐ CO2 Emissions Per night is approximately 63.8 lbs/29 kgs Number of Rooms 1 Guaranteed Yes CANCEL 24 HOURS PRIOR TO ARRIVAL		
Notes: CANCEL 24 HOURS PRIOR TO ARRIVAL		

Flight		Total duration 1 h 28 min
American Airlines AA5108		Airline Record Locator XDWJXI

RDU

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

1 h 28 min
227 miles
365 kilometers

Departure
Friday
May 17 2019
Weather
5:01 PM
Terminal 2

Seat
07C (Aisle) Confirmed

Economy
Confirmed

Arrival
Friday
May 17 2019
Weather
6:29 PM
Terminal C

*Operated By: Psa Airlines As American Eagle
CO2 Emissions: 124.85 lbs/56.75 kgs
Non-stop

13May/03:39PM

Additional trip information

Baggage Policy

TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. **Please visit the operating carrier website of your ticketed itinerary for applicable fees.**

Hazardous Materials

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals.

There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items **MUST** be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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From: [Simmons, Michele - OSEC](#)
To: [Hutchins, Scott - OSEC, Washington, DC](#)
Subject: FW: Raleigh - Travel Itinerary for HUTCHINS / SCOTT H
Date: Tuesday, May 14, 2019 11:02:44 AM
Attachments: [Itinerary Communication Attachment - \(b\)\(6\) - May 15 2019.PDF](#)
[Indiana-Kansas Itinerary Communication Attachment - \(b\)\(6\) - May 21 2019.PDF](#)

Scott,

Your original flight back to DCA on 5/17/19 was at 5:01pm. Michele E. stated everyone should be wrapping up at the airport by 3pm so I changed your flight to depart @ 3:36pm (Michele's flight departs at 4:13pm). I've made the change on your calendar.

Michele

From: Esch, Michele - ARS
Sent: Tuesday, May 14, 2019 10:13 AM
To: Simmons, Michele - OSEC <michele.simmons2@usda.gov>
Subject: RE: Raleigh - Travel Itinerary for HUTCHINS / SCOTT H

Hi Michele

Let me know when you have Scott's Raleigh trip finalized.

Thanks!

Michele Esch

Special Projects Coordinator

Executive Director, NAREEE Advisory Board

U.S. Department of Agriculture

(o) 202.720.8408

(c) (b)(6)

michele.esch@ars.usda.gov

From: Simmons, Michele - OSEC
Sent: Monday, May 13, 2019 6:32 PM
To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Subject: RE: Raleigh - Travel Itinerary for HUTCHINS / SCOTT H

Ok-I'll see if I can get something earlier tomorrow.

Thanks,
Michele

From: Esch, Michele - ARS
Sent: Monday, May 13, 2019 6:31 PM
To: Simmons, Michele - OSEC <michele.simmons2@usda.gov>
Subject: Re: Raleigh - Travel Itinerary for HUTCHINS / SCOTT H

Thanks Michele!

He could depart earlier if needed. We plan to wrap at noon, debrief after until 3 (probably at the airport). My flight is at 4:15 (back to BWI).

Miche

Michele Esch
Executive Director
NAREEE Advisory Board
michele.esch@ars.usda.gov
(o) 202-720-8408
(m) (b)(6)

From: Simmons, Michele - OSEC
Sent: Monday, May 13, 2019 5:44:51 PM
To: Esch, Michele - ARS
Subject: Raleigh - Travel Itinerary for HUTCHINS / SCOTT H

Hi Michele,

I wanted to get the Raleigh travel completed and will send you Indiana's tomorrow. He's scheduled to depart from RDU @ 5pm. Is that too early since you all are wrapping it up @ 3pm?

Thanks,
Michele

From: USDA@BCDTRAVEL.COM <USDA@BCDTRAVEL.COM>
Sent: Monday, May 13, 2019 4:40 PM
Cc: Simmons, Michele - OSEC <michele.simmons2@usda.gov>; Simmons, Michele - OSEC <michele.simmons2@usda.gov>
Subject: Travel Itinerary for HUTCHINS / SCOTT H



[Printer Friendly](#)



GET READY! Here is the itinerary for your upcoming trip.

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Raleigh / Durham, North Carolina, United States

Passenger

HUTCHINS SCOTT H

Agency Record Locator

(b) (6)

Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/15/2019	DCA-RDU	AA 5661*	Confirmed	05:35 PM/07:00 PM	Economy/Y	0PC
05/15/2019	RDU	(b)(6) (b)(6)	Confirmed	05/15-05/17		
05/17/2019	RDU-DCA	AA 5108*	Confirmed	05:01 PM/06:29 PM	Economy/Y	0PC

Flight

Total duration
1 h 25 min

American Airlines AA5661

Airline Record Locator XDWJXI

Loyalty Number **(b) (6)**

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

1 h 25 min
227 miles
365 kilometers

RDU

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States

Departure
Wednesday
May 15 2019

Seat
Assigned at Check-in

Arrival
Wednesday
May 15 2019

Weather
5:35 PM
Terminal C

Economy
Confirmed

Weather
7:00 PM
Terminal 2

☐ *Operated By: Psa Airlines As American Eagle
CO2 Emissions: 124.85 lbs/56.75 kgs
Non-stop

Hotel

(b)(6)

Confirmation (b)(6)

Loyalty Number (b)(6)

Address

(b)(6)
(b)(6)

[United States](#)

Check In
Wednesday
May 15 2019
[Weather](#)

Rate per night

2 nights

Check Out
Friday
May 17 2019
[Weather](#)

USD 129.00 plus tax and any
additional fees
Confirmed

☐ CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes
CANCEL 24 HOURS PRIOR TO ARRIVAL

Notes:

CANCEL 24 HOURS PRIOR TO ARRIVAL

Flight

Total duration
1 h 28 min

American Airlines AA5108

Airline Record Locator XDWJXI

Loyalty Number (b)(6)

RDU

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States

1 h 28 min
227 miles
365 kilometers

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

Departure
Friday
May 17 2019
Weather
5:01 PM
Terminal 2

Seat
07C (Aisle) Confirmed

Economy
Confirmed

Arrival
Friday
May 17 2019
Weather
6:29 PM
Terminal C

***Operated By: Psa Airlines As American Eagle**
CO2 Emissions: 124.85 lbs/56.75 kgs
Non-stop

13May/03:39PM

Additional trip information

Baggage Policy

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Raleigh / Durham, North Carolina, United States

Passenger

HUTCHINS SCOTT H

Agency Record Locator

(b) (6)

Reference number by traveler

(b) (6)



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/15/2019	DCA-RDU	AA 5661*	Confirmed	05:35 PM/07:00 PM	Economy/Y	0PC
05/15/2019	RDU	(b) (6)	Confirmed	05/15-05/17		
		(b) (6)				
05/17/2019	RDU-DCA	AA 5660*	Confirmed	03:36 PM/05:09 PM	Economy/Y	0PC



Flight

Total duration
1 h 25 min

American Airlines AA5661

Airline Record Locator XDWJXI

Loyalty Number (b) (6)

DCA

Ronald Reagan National
Washington, District of
Columbia, United States



1 h 25 min
227 miles
365 kilometers

RDU

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States

Departure

Wednesday

May 15 2019

Weather

5:35 PM

Terminal C

Seat

Assigned at Check-in

Economy

Confirmed

Arrival

Wednesday

May 15 2019

Weather

7:00 PM

Terminal 2

*Operated By: Psa Airlines As American Eagle

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

Equipment: Canadair Regional Jet

Baggage Allowance: 0PC

Notes:

FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.AA.COM

Hotel

(b)(6)

Confirmation (b)(6)
Loyalty Number (b)(6)

Address (b)(6) [United States](#)
(b)(6)

Check In
Wednesday
May 15 2019
[Weather](#)

Rate per night
2 nights

Check Out
Friday
May 17 2019
[Weather](#)

USD 129.00 plus tax and any
additional fees
[Confirmed](#)

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes
CANCEL 24 HOURS PRIOR TO ARRIVAL
Fax +1 (919) 781-3119
Number of Persons 1
Additional Information (b)(6)

Notes:

CANCEL 24 HOURS PRIOR TO ARRIVAL
CREDIT CARD REQUIRED AT CHECK IN



Flight

Total duration
1 h 33 min

American Airlines AA5660

Airline Record Locator XDWJXI

Loyalty Number (b) (6)

RDU



DCA

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States

1 h 33 min
227 miles
365 kilometers

Ronald Reagan National
Washington, District of
Columbia, United States

Departure

Friday
May 17 2019

Weather

3:36 PM

Terminal 2

Seat

07C (Aisle) Confirmed

Economy
Confirmed

Arrival

Friday
May 17 2019

Weather

5:09 PM

Terminal C

***Operated By: Psa Airlines As American Eagle**

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

Equipment: Canadair Regional Jet

Baggage Allowance: 0PC



Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/CPY YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

14May/09:37AM



Estimated trip total

840.79 USD

Air	Car	Hotel	Rail	Other
548.60 USD		292.19 USD		

Fare details: Not guaranteed until ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air AA5661* 15May AA5660* 17May	Total: USD 548.60	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

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This email was generated at 14May/2:37 PM UTC

Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).



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Kansas City, Missouri, United States

Passenger

HUTCHINS SCOTT H

Agency Record Locator

(b) (6)



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/21/2019	IND-ORD	UA 5441*	Confirmed	06:20 PM/06:44 PM	Economy/Y	0PC
05/21/2019	ORD-MCI	UA 1498	Confirmed	07:47 PM/09:22 PM	Economy/Y	0PC
05/21/2019	MKC	Homewood Suites Kc Speedway	Confirmed	05/21-05/23		
05/23/2019	MCI-DEN	UA 5603*	Confirmed	02:10 PM/03:03 PM	Economy/Y	0PC
05/23/2019	DEN-IND	UA 3414*	Confirmed	05:30 PM/09:59 PM	Economy/Y	0PC



Flight

Total duration
4 h 1 min

United Airlines UA5441

Airline Record Locator GP38M9

Loyalty Number (b) (6)

IND



1 h 24 min

177 miles

285 kilometers

ORD

Indianapolis International Airport
Indianapolis, Indiana, United StatesO'Hare International
Chicago, Illinois, United States

Departure

Tuesday
May 21 2019[Weather](#)

Seat

24A Confirmed

Arrival

Tuesday
May 21 2019[Weather](#)

6:20 PMEconomy
Confirmed**6:44 PM**

Terminal 2

✈ ***Operated By: Skywest Dba United Express**

CO2 Emissions: 97.35 lbs/44.25 kgs

Non-stop

Equipment: Embraer 175 Jet

Baggage Allowance: 0PC

**Layover**

1 h 3 min

United Airlines UA1498**Airline Record Locator GP38M9**Loyalty Number **(b) (6)****ORD**O'Hare International
Chicago, Illinois, United States1 h 35 min
402 miles
647 kilometers**MCI**Kansas City International
Airport
Kansas City, Missouri, United
States**Departure****Tuesday**
May 21 2019**Weather****7:47 PM****Terminal 1****Seat****20C Confirmed**Economy
Confirmed**Arrival****Tuesday**
May 21 2019**Weather****9:22 PM****Terminal Building C**

✈ CO2 Emissions: 176.88 lbs/80.4 kgs

Non-stop

Equipment: Airbus Industrie A320

Baggage Allowance: 0PC

 Hotel

Homewood Suites Kc Speedway

Confirmation (b) (6)
Loyalty Number (b) (6)

Address [10922 Parallel Parkway, Kansas City, KS 66109, United States](#)
[+1 \(913\) 288-9999](#)

Check In
Tuesday
May 21 2019
[Weather](#)

Rate per night

2 nights

Check Out
Thursday
May 23 2019
[Weather](#)

USD 125.00 plus tax and any
additional fees
Confirmed

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes
Fax +1 (913) 288-9977
Number of Persons 1
Additional Information (b) (6)

 Flight

Total duration
6 h 49 min

United Airlines UA5603

Airline Record Locator GP38M9
Loyalty Number (b) (6)

MCI

Kansas City International
Airport
Kansas City, Missouri, United
States



1 h 53 min
531 miles
854 kilometers

DEN

Denver International
Denver, Colorado, United
States

Departure
Thursday
May 23 2019
[Weather](#)
2:10 PM

Terminal Building C

Seat

19B Confirmed

Economy
Confirmed

Arrival
Thursday
May 23 2019
[Weather](#)
3:03 PM

✈ ***Operated By: Skywest Dba United Express**

CO2 Emissions: 233.64 lbs/106.2 kgs

Non-stop

Meal: Food and Beverages for Purchase

Equipment: Embraer 175 Jet

Baggage Allowance: 0PC

**Layover**

2 h 27 min

United Airlines UA3414**Airline Record Locator GP38M9**

Loyalty Number (b) (6)

DENDenver International
Denver, Colorado, United
States2 h 29 min
973 miles
1566 kilometers**IND**Indianapolis International
Airport
Indianapolis, Indiana, United
States**Departure****Thursday
May 23 2019****Weather****5:30 PM****Seat****24B Confirmed**Economy
Confirmed**Arrival****Thursday
May 23 2019****Weather****9:59 PM**✈ ***Operated By: Republic Airlines Dba United Express**

CO2 Emissions: 428.12 lbs/194.6 kgs

Non-stop

Meal: Food and Beverages for Purchase

Equipment: Embraer 175 Jet

Baggage Allowance: 0PC

 Remarks

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TO ACCESS RELAY SERVICE- PROVIDE PHONE
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PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
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INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

14May/09:49AM



Estimated trip total

732.30 USD

Air	Car	Hotel	Rail	Other
438.00 USD		294.30 USD		

Fare details: Not guaranteed until ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air UA5441* 21May UA1498 21May UA5603* 23May UA3414* 23May	Total: USD 438.00	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

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Additional trip information

Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

To access historical itineraries/travel receipts click [here](#).

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From: [Simmons, Michele - OSEC](#)
To: [Esch, Michele - ARS](#)
Subject: FW: Travel Itinerary for HUTCHINS / SCOTT H
Date: Tuesday, May 14, 2019 11:00:52 AM
Attachments: [Itinerary Communication Attachment - \(b\)\(6\) - May 21 2019.PDF](#)

Attachment (6 pages) withheld in full as a duplicate of Bates Nos. 0455-460 (Bates Nos. 0467-0472).

Hi Michele,

Scott's cell number is (b)(6).

Let me know if you need anything else.

Thanks,
Michele

From: USDA@BCDTRAVEL.COM <USDA@BCDTRAVEL.COM>
Sent: Tuesday, May 14, 2019 10:50 AM
Cc: Simmons, Michele - OSEC <michele.simmons2@usda.gov>; Simmons, Michele - OSEC <michele.simmons2@usda.gov>
Subject: Travel Itinerary for HUTCHINS / SCOTT H



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GET READY! Here is the itinerary for your upcoming trip.

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Kansas City, Missouri, United States	
Passenger HUTCHINS SCOTT H	Agency Record Locator (b)(6)



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/21/2019	IND-ORD	UA 5441*	Confirmed	06:20 PM/06:44 PM	Economy/Y	0PC
05/21/2019	ORD-MCI	UA 1498	Confirmed	07:47 PM/09:22 PM	Economy/Y	0PC
05/21/2019	MKC	Homewood Suites Kc Speedway	Confirmed	05/21-05/23		
05/23/2019	MCI-DEN	UA 5603*	Confirmed	02:10 PM/03:03 PM	Economy/Y	0PC
05/23/2019	DEN-IND	UA 3414*	Confirmed	05:30 PM/09:59 PM	Economy/Y	0PC

Flight

Total duration
4 h 1 min

United Airlines UA5441

Airline Record Locator GP38M9

Loyalty Number **(b)(6)**

IND

Indianapolis International
Airport
Indianapolis, Indiana, United
States

ORD

O'Hare International
Chicago, Illinois, United
States

1 h 24 min
177 miles
285 kilometers

Departure
Tuesday
May 21 2019
Weather
6:20 PM

Seat
24A Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
Weather
6:44 PM
Terminal 2

*Operated By: Skywest Dba United Express
CO2 Emissions: 97.35 lbs/44.25 kgs
Non-stop

Layover

1 h 3 min

United Airlines UA1498

Airline Record Locator GP38M9

Loyalty Number (b)(6)

ORD

MCI

O'Hare International
Chicago, Illinois, United States1 h 35 min
402 miles
647 kilometersKansas City International
Airport
Kansas City, Missouri, United
States

Departure

Tuesday
May 21 2019Weather
7:47 PM
Terminal 1

Seat

20C Confirmed

Economy
Confirmed

Arrival

Tuesday
May 21 2019Weather
9:22 PM
Terminal Building CCO2 Emissions: 176.88 lbs/80.4 kgs
Non-stop

Hotel

Homewood Suites Kc Speedway

Confirmation (b)(6)

Loyalty Number (b)(6)

Address [10922 Parallel Parkway, Kansas City, KS 66109, United States](#)
[+1 \(913\) 288-9999](#)

Check In

Tuesday
May 21 2019

Weather

Rate per night

2 nights

USD 125.00 plus tax and any
additional fees
Confirmed

Check Out

Thursday
May 23 2019

Weather

☐ CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
 Number of Rooms 1
 Guaranteed Yes

Flight

Total duration
6 h 49 min

United Airlines UA5603

Airline Record Locator GP38M9

Loyalty Number (b)(6)

MCI

DEN

Kansas City International
Airport
Kansas City, Missouri, United
States

1 h 53 min
531 miles
854 kilometers

Denver International
Denver, Colorado, United
States

Departure
Thursday
May 23 2019
Weather
2:10 PM
Terminal Building C

Seat
19B Confirmed

Economy
Confirmed

Arrival
Thursday
May 23 2019
Weather
3:03 PM

☐ *Operated By: Skywest Dba United Express
CO2 Emissions: 233.64 lbs/106.2 kgs
Non-stop

Layover

2 h 27 min

United Airlines UA3414

Airline Record Locator GP38M9

Loyalty Number (b)(6)

DEN

Denver International
Denver, Colorado, United
States

2 h 29 min
973 miles
1566 kilometers

IND

Indianapolis International
Airport
Indianapolis, Indiana, United
States

Departure
Thursday
May 23 2019
Weather
5:30 PM

Seat
24B Confirmed

Economy
Confirmed

Arrival
Thursday
May 23 2019
Weather
9:59 PM

***Operated By: Republic Airlines DbA United Express**
CO2 Emissions: 428.12 lbs/194.6 kgs
Non-stop

14May/09:49AM

Additional trip information

Baggage Policy

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Hazardous Materials

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

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Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

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From: [Esch, Michele - ARS](#)
To: [Simmons, Michele - OSEC](#)
Subject: RE: Travel Itinerary for HUTCHINS / SCOTT H
Date: Tuesday, May 14, 2019 11:13:23 AM

The last thing I need is his final itinerary from Raleigh.

Thanks!

Michele Esch

Special Projects Coordinator

Executive Director, NAREEE Advisory Board

U.S. Department of Agriculture

(o) 202.720.8408

(c) (b)(6)

michele.esch@ars.usda.gov

From: Simmons, Michele - OSEC
Sent: Tuesday, May 14, 2019 11:01 AM
To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Subject: FW: Travel Itinerary for HUTCHINS / SCOTT H

Hi Michele,

Scott's cell number is (b)(6).

Let me know if you need anything else.

Thanks,
Michele

From: USDA@BCDTRAVEL.COM <USDA@BCDTRAVEL.COM>
Sent: Tuesday, May 14, 2019 10:50 AM
Cc: Simmons, Michele - OSEC <michele.simmons2@usda.gov>; Simmons, Michele - OSEC <michele.simmons2@usda.gov>
Subject: Travel Itinerary for HUTCHINS / SCOTT H



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Kansas City, Missouri, United States

Passenger**HUTCHINS SCOTT H****Agency Record Locator****(b)(6)**

Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/21/2019	IND-ORD	UA 5441*	Confirmed	06:20 PM/06:44 PM	Economy/Y	0PC
05/21/2019	ORD-MCI	UA 1498	Confirmed	07:47 PM/09:22 PM	Economy/Y	0PC
05/21/2019	MKC	Homewood Suites Kc Speedway	Confirmed	05/21-05/23		
05/23/2019	MCI-DEN	UA 5603*	Confirmed	02:10 PM/03:03 PM	Economy/Y	0PC
05/23/2019	DEN-IND	UA 3414*	Confirmed	05:30 PM/09:59 PM	Economy/Y	0PC

Flight

Total duration
4 h 1 min

United Airlines UA5441**Airline Record Locator GP38M9**Loyalty Number **(b)(6)**

IND

Indianapolis International
Airport
Indianapolis, Indiana, United
States

1 h 24 min
177 miles
285 kilometers

ORD

O'Hare International
Chicago, Illinois, United
States

Departure
Tuesday
May 21 2019
Weather
6:20 PM

Seat
24A Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
Weather
6:44 PM
Terminal 2

☐ ***Operated By: Skywest Dba United Express**
CO2 Emissions: 97.35 lbs/44.25 kgs
Non-stop

Layover

1 h 3 min

United Airlines UA1498

Airline Record Locator GP38M9

Loyalty Number (b)(6)

ORD

MCI

O'Hare International
Chicago, Illinois, United States

☐ 1 h 35 min
402 miles
647 kilometers

Kansas City International
Airport
Kansas City, Missouri, United
States

Departure
Tuesday
May 21 2019
Weather
7:47 PM
Terminal 1

Seat
20C Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
Weather
9:22 PM
Terminal Building C

☐ CO2 Emissions: 176.88 lbs/80.4 kgs
Non-stop

Hotel

Homewood Suites Kc Speedway

Confirmation (b)(6)

Loyalty Number (b)(6)

Address [10922 Parallel Parkway, Kansas City, KS 66109, United States](#)
[+1 \(913\) 288-9999](#)

Check In
Tuesday
May 21 2019
Weather

Rate per night
2 nights

Check Out
Thursday
May 23 2019
Weather

USD 125.00 plus tax and any
 additional fees
Confirmed

☐ CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
 Number of Rooms 1
 Guaranteed Yes

Flight

Total duration
 6 h 49 min

United Airlines UA5603Airline Record Locator **GP38M9**

Loyalty Number (b)(6)

MCI**DEN**

Kansas City International
 Airport
 Kansas City, Missouri, United
 States

☐ **1 h 53 min**
531 miles
854 kilometers

Denver International
 Denver, Colorado, United
 States

Departure
Thursday
May 23 2019
Weather
2:10 PM
Terminal Building C

Seat
19B Confirmed
 Economy
Confirmed

Arrival
Thursday
May 23 2019
Weather
3:03 PM

☐ ***Operated By: Skywest DbA United Express**
 CO2 Emissions: 233.64 lbs/106.2 kgs
 Non-stop

Layover

2 h 27 min

United Airlines UA3414

Airline Record Locator GP38M9

Loyalty Number (b)(6)

DEN

Denver International
Denver, Colorado, United
States

2 h 29 min
973 miles
1566 kilometers

IND

Indianapolis International
Airport
Indianapolis, Indiana, United
States

Departure
Thursday
May 23 2019
Weather
5:30 PM

Seat
24B Confirmed

Economy
Confirmed

Arrival
Thursday
May 23 2019
Weather
9:59 PM

*Operated By: Republic Airlines DbA United Express
CO2 Emissions: 428.12 lbs/194.6 kgs
Non-stop

14May/09:49AM

Additional trip information

Baggage Policy

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Hazardous Materials

Advice to Passengers

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From: [Esch, Michele - ARS](#)
To: [Simmons, Michele - OSEC](#)
Subject: RE: Travel Itinerary for HUTCHINS / SCOTT H
Date: Tuesday, May 14, 2019 11:24:23 AM

Sunday, May 19, 2019 | (b)(6) | (b)(6)
 (b)(6) | (b)(6)
 Monday, May 20, 2019 | (b)(6) | (b)(6)
 (b)(6) | (b)(6)

Michele Esch

Special Projects Coordinator

Executive Director, NAREEE Advisory Board

U.S. Department of Agriculture

(o) 202.720.8408

(c) (b)(6)

michele.esch@ars.usda.gov

From: Simmons, Michele - OSEC
Sent: Tuesday, May 14, 2019 11:14 AM
To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Subject: FW: Travel Itinerary for HUTCHINS / SCOTT H

Here you go.

From: USDA@BCDTRAVEL.COM <USDA@BCDTRAVEL.COM>
Sent: Tuesday, May 14, 2019 10:38 AM
To: USDA@BCDTRAVEL.COM
Cc: Simmons, Michele - OSEC <michele.simmons2@usda.gov>; Simmons, Michele - OSEC <michele.simmons2@usda.gov>
Subject: Travel Itinerary for HUTCHINS / SCOTT H

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Raleigh / Durham, North Carolina, United States

Passenger

HUTCHINS SCOTT H

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)

Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/15/2019	DCA-RDU	AA 5661*	Confirmed	05:35 PM/07:00 PM	Economy/Y	0PC
05/15/2019	RDU	(b)(6) (b)(6)	Confirmed	05/15-05/17		
05/17/2019	RDU-DCA	AA 5660*	Confirmed	03:36 PM/05:09 PM	Economy/Y	0PC

Flight

Total duration
1 h 25 min

American Airlines AA5661

Airline Record Locator XDWJXI

Loyalty Number (b)(6)

DCA

Ronald Reagan National
Washington, District of
Columbia, United States1 h 25 min
227 miles
365 kilometers

RDU

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United StatesDeparture
Wednesday
May 15 2019Seat
Assigned at Check-inArrival
Wednesday
May 15 2019

Weather
5:35 PM
Terminal C

Economy
Confirmed

Weather
7:00 PM
Terminal 2

☐ ***Operated By: Psa Airlines As American Eagle**
 CO2 Emissions: 124.85 lbs/56.75 kgs
 Non-stop

Hotel

(b)(6)

Confirmation (b)(6)

Loyalty Number (b)(6)

Address

(b)(6)
 (b)(6)

United States

Check In
Wednesday
May 15 2019
Weather

Rate per night
2 nights

Check Out
Friday
May 17 2019
Weather

USD 129.00 plus tax and any
 additional fees
Confirmed

☐ CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
 Number of Rooms 1
 Guaranteed Yes
CANCEL 24 HOURS PRIOR TO ARRIVAL

Notes:

CANCEL 24 HOURS PRIOR TO ARRIVAL
 CREDIT CARD REQUIRED AT CHECK IN

Flight

Total duration
 1 h 33 min

American Airlines AA5660

Airline Record Locator XDWJXI

Loyalty Number (b)(6)

RDU

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States

1 h 33 min
227 miles
365 kilometers

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

Departure
Friday
May 17 2019
Weather
3:36 PM
Terminal 2

Seat
07C (Aisle) Confirmed

Economy
Confirmed

Arrival
Friday
May 17 2019
Weather
5:09 PM
Terminal C

***Operated By: Psa Airlines As American Eagle**
CO2 Emissions: 124.85 lbs/56.75 kgs
Non-stop

14May/09:37AM

Additional trip information

Baggage Policy

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From: [Simmons, Michele - OSEC](#)
To: [Hutchins, Scott - OSEC, Washington, DC](#)
Cc: [Esch, Michele - ARS](#)
Subject: FW: Travel Itinerary for HUTCHINS / SCOTT H
Date: Tuesday, May 14, 2019 12:37:12 PM
Attachments: [Itinerary Communication Attachment - \(b\)\(6\) - May 19 2019.PDF](#)

Scott,

Unfortunately, the (b)(6) where Don and others are staying at on Sunday 5/19 is sold out. I was able to reserve the (b)(6) for you which is 5 minutes away from the (b)(6). Michele E. is aware and stated that EY might stay where you will be also.

Michele

From: Simmons, Michele - OSEC
Sent: Tuesday, May 14, 2019 12:32 PM
To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Subject: FW: Travel Itinerary for HUTCHINS / SCOTT H

Hi Michele,

I was able to book another (b)(6) for Scott which is 5 minutes away from where you all will be.

Michele

From: USDA@BCDTRAVEL.COM <USDA@BCDTRAVEL.COM>
Sent: Tuesday, May 14, 2019 12:28 PM
Cc: Simmons, Michele - OSEC <michele.simmons2@usda.gov>; Simmons, Michele - OSEC <michele.simmons2@usda.gov>
Subject: Travel Itinerary for HUTCHINS / SCOTT H



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GET READY! Here is the itinerary for your upcoming trip.

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Indianapolis, IN, United States

Passenger
HUTCHINS SCOTT H

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)

Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/21/2019	IND-ORD	UA 5441*	Confirmed	06:20 PM/06:44 PM	Economy/Y	0PC
05/21/2019	ORD-MCI	UA 1498	Confirmed	07:47 PM/09:22 PM	Economy/Y	0PC
05/21/2019	MKC	Homewood Suites Kc Speedway	Confirmed	05/21-05/23		
05/23/2019	MCI-DEN	UA 5603*	Confirmed	02:10 PM/03:03 PM	Economy/Y	0PC
05/23/2019	DEN-IND	UA 3414*	Confirmed	05:30 PM/09:59 PM	Economy/Y	0PC

Hotel

(b)(6)

Confirmation (b)(6)

Address

(b)(6)

(b)(6)

[United States](#)

Check In
Sunday
May 19 2019
[Weather](#)

Rate per night

1 nights

USD 125.00 plus tax and any
additional fees

Check Out
Monday
May 20 2019
[Weather](#)

Confirmed

☐ CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes
Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.

Hotel

(b)(6) Confirmation (b)(6)
Loyalty Number (b)(6)
Address (b)(6) United States
(b)(6)

Check In Monday May 20 2019 Weather	Rate per night 1 nights USD 106.00 plus tax and any additional fees Confirmed	Check Out Tuesday May 21 2019 Weather
--	---	--

☐ CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes
Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.

Flight

Total duration
4 h 1 min

United Airlines UA5441 Airline Record Locator GP38M9
Loyalty Number (b)(6)

IND

ORD

Indianapolis International
Airport
Indianapolis, Indiana, United
States

1 h 24 min
177 miles
285 kilometers

O'Hare International
Chicago, Illinois, United
States

Departure
Tuesday
May 21 2019
Weather
6:20 PM

Seat
24A Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
Weather
6:44 PM
Terminal 2

*Operated By: Skywest Dba United Express
CO2 Emissions: 97.35 lbs/44.25 kgs
Non-stop

Layover

1 h 3 min

United Airlines UA1498

Airline Record Locator GP38M9

Loyalty Number (b)(6)

ORD

MCI

O'Hare International
Chicago, Illinois, United States

1 h 35 min
402 miles
647 kilometers

Kansas City International
Airport
Kansas City, Missouri, United
States

Departure
Tuesday
May 21 2019
Weather
7:47 PM
Terminal 1

Seat
20C Confirmed

Economy
Confirmed

Arrival
Tuesday
May 21 2019
Weather
9:22 PM
Terminal Building C

CO2 Emissions: 176.88 lbs/80.4 kgs
Non-stop

Hotel

Homewood Suites Kc Speedway

Confirmation (b)(6)

Loyalty Number (b)(6)

Address [10922 Parallel Parkway, Kansas City, KS 66109, United States](#)
[+1 \(913\) 288-9999](#)

Check In
Tuesday
May 21 2019
Weather

Rate per night**2 nights**

USD 125.00 plus tax and any
 additional fees
Confirmed

Check Out
Thursday
May 23 2019
Weather

☐ CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
 Number of Rooms 1
 Guaranteed Yes
CANCEL 48 HOURS PRIOR TO ARRIVAL

Notes:

CANCEL 48 HOURS PRIOR TO ARRIVAL

Flight

Total duration
 6 h 49 min

United Airlines UA5603Airline Record Locator **GP38M9**

Loyalty Number (b)(6)

MCI

Kansas City International
 Airport
 Kansas City, Missouri, United

1 h 53 min
531 miles
854 kilometers

DEN

Denver International
 Denver, Colorado, United
 States

States

Departure
Thursday
May 23 2019
Weather
2:10 PM
Terminal Building C

Seat
19B Confirmed

Economy
Confirmed

Arrival
Thursday
May 23 2019
Weather
3:03 PM

☐ ***Operated By: Skywest Dba United Express**
CO2 Emissions: 233.64 lbs/106.2 kgs
Non-stop

Layover

2 h 27 min

United Airlines UA3414**Airline Record Locator GP38M9**

Loyalty Number (b)(6)

DEN

Denver International
Denver, Colorado, United
States

☐ **2 h 29 min**
973 miles
1566 kilometers

IND

Indianapolis International
Airport
Indianapolis, Indiana, United
States

Departure
Thursday
May 23 2019
Weather
5:30 PM

Seat
24B Confirmed

Economy
Confirmed

Arrival
Thursday
May 23 2019
Weather
9:59 PM

☐ ***Operated By: Republic Airlines Dba United Express**
CO2 Emissions: 428.12 lbs/194.6 kgs
Non-stop

14May/11:28AM

Additional trip information

Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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Indianapolis, IN, United States

Passenger

HUTCHINS SCOTT H

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/21/2019	IND-ORD	UA 5441*	Confirmed	06:20 PM/06:44 PM	Economy/Y	0PC
05/21/2019	ORD-MCI	UA 1498	Confirmed	07:47 PM/09:22 PM	Economy/Y	0PC
05/21/2019	MKC	Homewood Suites Kc Speedway	Confirmed	05/21-05/23		
05/23/2019	MCI-DEN	UA 5603*	Confirmed	02:10 PM/03:03 PM	Economy/Y	0PC
05/23/2019	DEN-IND	UA 3414*	Confirmed	05:30 PM/09:59 PM	Economy/Y	0PC

 **Hotel**

(b)(6)

Confirmation (b)(6)

Address

(b)(6)

(b)(6)

[United States](#)

Check In
Sunday
May 19 2019
[Weather](#)

Rate per night

1 nights

USD 125.00 plus tax and any
additional fees
[Confirmed](#)

Check Out
Monday
May 20 2019
[Weather](#)

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes
Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.
Fax +1 (317) 822-9045
Number of Persons 1

 Hotel

(b)(6)

Confirmation (b)(6)
Loyalty Number (b)(6)

Address (b)(6) [United States](#)
 (b)(6)

Check In
Monday
May 20 2019
[Weather](#)
Rate per night
1 nights
Check Out
Tuesday
May 21 2019
[Weather](#)

 USD 106.00 plus tax and any
 additional fees
 Confirmed

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
 Number of Rooms 1
 Guaranteed Yes
Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.
 Fax +1 (765) 743-6520
 Number of Persons 1
 Additional Information (b)(6)

 Flight

 Total duration
 4 h 1 min

United Airlines UA5441
Airline Record Locator GP38M9
Loyalty Number (b)(6)

IND

 1 h 24 min
 177 miles
 285 kilometers

ORD

 Indianapolis International Airport
 Indianapolis, Indiana, United
 States

 O'Hare International
 Chicago, Illinois, United States

Departure
Tuesday
May 21 2019
[Weather](#)
6:20 PM
Seat
24A Confirmed
 Economy

Arrival
Tuesday
May 21 2019
[Weather](#)
6:44 PM

Confirmed

Terminal 2

✈ ***Operated By: Skywest Dba United Express**
 CO2 Emissions: 97.35 lbs/44.25 kgs
 Non-stop
 Equipment: Embraer 175 Jet
 Baggage Allowance: 0PC

✈ **Layover** 1 h 3 min

United Airlines UA1498

Airline Record Locator GP38M9
 Loyalty Number (b)(6)

ORD

O'Hare International
 Chicago, Illinois, United States



1 h 35 min
 402 miles
 647 kilometers

MCI

Kansas City International
 Airport
 Kansas City, Missouri, United
 States

Departure
Tuesday
May 21 2019
Weather
7:47 PM
Terminal 1

Seat
20C Confirmed
 Economy
 Confirmed

Arrival
Tuesday
May 21 2019
Weather
9:22 PM
Terminal Building C

✈ CO2 Emissions: 176.88 lbs/80.4 kgs
 Non-stop
 Equipment: Airbus Industrie A320
 Baggage Allowance: 0PC

 Hotel

Homewood Suites Kc Speedway

Confirmation (b)(6)
Loyalty Number (b)(6)

Address [10922 Parallel Parkway, Kansas City, KS 66109, United States](#)
[+1 \(913\) 288-9999](#)

Check In
Tuesday
May 21 2019
Weather

Rate per night
2 nights

Check Out
Thursday
May 23 2019
Weather

USD 125.00 plus tax and any
additional fees
Confirmed

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes
CANCEL 48 HOURS PRIOR TO ARRIVAL
Fax +1 (913) 288-9977
Number of Persons 1
Additional Information (b)(6)

Notes:

CANCEL 48 HOURS PRIOR TO ARRIVAL

 Flight

Total duration
6 h 49 min

United Airlines UA5603

Airline Record Locator GP38M9
Loyalty Number (b)(6)

MCI



DEN

Kansas City International
Airport
Kansas City, Missouri, United
States

1 h 53 min
531 miles
854 kilometers

Denver International
Denver, Colorado, United
States

Departure
Thursday
May 23 2019

Seat
19B Confirmed

Arrival
Thursday
May 23 2019

Weather
2:10 PM

Terminal Building C

Economy
Confirmed

✈ ***Operated By: Skywest Dba United Express**

CO2 Emissions: 233.64 lbs/106.2 kgs

Non-stop

Meal: Food and Beverages for Purchase

Equipment: Embraer 175 Jet

Baggage Allowance: OPC

Weather
3:03 PM

✈ Layover

2 h 27 min

United Airlines UA3414

Airline Record Locator GP38M9

Loyalty Number (b)(6)

DEN

Denver International
Denver, Colorado, United
States



2 h 29 min
973 miles
1566 kilometers

IND

Indianapolis International
Airport
Indianapolis, Indiana, United
States

Departure

Thursday

May 23 2019

Weather

5:30 PM

Seat

24B Confirmed

Economy
Confirmed

Arrival

Thursday

May 23 2019

Weather

9:59 PM

✈ ***Operated By: Republic Airlines Dba United Express**

CO2 Emissions: 428.12 lbs/194.6 kgs

Non-stop

Meal: Food and Beverages for Purchase

Equipment: Embraer 175 Jet

Baggage Allowance: OPC

Remarks

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TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/CPY YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

14May/11:28AM



Estimated trip total

997.27 USD

Air	Car	Hotel	Rail	Other
438.00 USD		559.27 USD		

Fare details: Not guaranteed until ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air UA5441* 21May UA1498 21May UA5603* 23May UA3414* 23May	Total: USD 438.00	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

This email was generated at 14May/4:28 PM UTC

Additional trip information

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Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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From: [Hutchins, Scott - OSEC, Washington, DC](#)
To: [Simmons, Michele - OSEC](#)
Subject: RE: Travel Itinerary for HUTCHINS / SCOTT H
Date: Tuesday, May 14, 2019 4:27:15 PM

OK, thanks for the follow up!



Scott H. Hutchins, Ph.D.

Deputy Under Secretary
 Research, Education, and Economics
 United States Department of Agriculture
 Office: 202.720.1542

From: Simmons, Michele - OSEC
Sent: Tuesday, May 14, 2019 2:57 PM

To: Hutchins, Scott - OSEC, Washington, DC <Scott.Hutchins@usda.gov>
Subject: RE: Travel Itinerary for HUTCHINS / SCOTT H

Scott,

I called John in Executive Travel and he informed me that you definitely have a seat for the 5:35pm flight tomorrow. Unfortunately, it is assigned at check in only.

Departure	Seat	Arrival
Wednesday		
May 15 2019		
Weather		
Assigned at Check-in	Wednesday	
May 15 2019		
Weather		

5:35 PM	Economy	7:00 PM
Terminal C	Confirmed	Terminal 2

Michele

From: USDA@BCDTRAVEL.COM <USDA@BCDTRAVEL.COM>
Sent: Tuesday, May 14, 2019 10:38 AM
To: USDA@BCDTRAVEL.COM
Cc: Simmons, Michele - OSEC <michele.simmons2@usda.gov>; Simmons, Michele - OSEC <michele.simmons2@usda.gov>
Subject: Travel Itinerary for HUTCHINS / SCOTT H



[Printer Friendly](#)**GET READY!** Here is the itinerary for your upcoming trip.

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Raleigh / Durham, North Carolina, United States

Passenger
HUTCHINS SCOTT H

Agency Record Locator
(b)(6)
Reference number by traveler
(b)(6)

Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/15/2019	DCA-RDU	AA 5661*	Confirmed	05:35 PM/07:00 PM	Economy/Y	0PC
05/15/2019	RDU	(b)(6) (b)(6)	Confirmed	05/15-05/17		
05/17/2019	RDU-DCA	AA 5660*	Confirmed	03:36 PM/05:09 PM	Economy/Y	0PC

Flight

Total duration
1 h 25 min

American Airlines AA5661

Airline Record Locator **XDWJXI**

Loyalty Number **(b)(6)**

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

1 h 25 min
227 miles
365 kilometers

RDU

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States

Departure
Wednesday
May 15 2019
Weather
5:35 PM
Terminal C

Seat
Assigned at Check-in

Economy
Confirmed

Arrival
Wednesday
May 15 2019
Weather
7:00 PM
Terminal 2

☐ *Operated By: Psa Airlines As American Eagle
CO2 Emissions: 124.85 lbs/56.75 kgs
Non-stop

Hotel

(b)(6)

Confirmation (b)(6)

Loyalty Number (b)(6)

Address

(b)(6)
(b)(6)

United States

Check In
Wednesday
May 15 2019
Weather

Rate per night
2 nights

USD 129.00 plus tax and any
additional fees
Confirmed

Check Out
Friday
May 17 2019
Weather

☐ CO2 Emissions Per night is approximately 63.8 lbs/29 kgs
Number of Rooms 1
Guaranteed Yes
CANCEL 24 HOURS PRIOR TO ARRIVAL

Notes:

CANCEL 24 HOURS PRIOR TO ARRIVAL

CREDIT CARD REQUIRED AT CHECK IN

Flight

Total duration
1 h 33 min

American Airlines AA5660

Airline Record Locator XDWJXI

Loyalty Number (b)(6)

RDU

Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States1 h 33 min
227 miles
365 kilometers

DCA

Ronald Reagan National
Washington, District of
Columbia, United States

Departure

Friday

May 17 2019

Weather

3:36 PM

Terminal 2

Seat

07C (Aisle) Confirmed

Economy

Confirmed

Arrival

Friday

May 17 2019

Weather

5:09 PM

Terminal C

*Operated By: Psa Airlines As American Eagle

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

14May/09:37AM

Additional trip information

Baggage Policy

TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.

Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.
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From: [Hutchins, Scott - OSEC, Washington, DC](#)
To: [Simmons, Michele - OSEC](#)
Subject: Re: Earlier flight to IND
Date: Thursday, May 23, 2019 9:32:43 AM

Yes. When does it connect and arrive in Indy?

From: "Simmons, Michele - OSEC" <michele.simmons2@usda.gov>
Date: Thursday, May 23, 2019 at 8:13:16 AM
To: "Hutchins, Scott - OSEC, Washington, DC" <Scott.Hutchins@usda.gov>
Subject: Earlier flight to IND

Scott,

This flight leave Kansas City, MO a little earlier today. Let me know if you would like me to change it.

MCI		12:26p	ORD		2:03p
ORD	C	3:15p	IND	-	5:14p

Michele D. Simmons
 USDA/REE
 Scheduler for Deputy Under Secretary Scott Hutchins
 1400 Independence Ave., SW Room214W
 Washington, D.C. 20250
 T: (202) 720-1542
 F: (202) 690-2842
michele.simmons@osec.usda.gov

From: [Hutchins, Scott - OSEC, Washington, DC](#)
To: [Simmons, Michele - OSEC](#)
Subject: Re: Earlier flight to IND
Date: Thursday, May 23, 2019 10:07:37 AM

Got it, thanks!!

From: "Simmons, Michele - OSEC" <michele.simmons2@usda.gov>
Date: Thursday, May 23, 2019 at 9:05:55 AM
To: "Hutchins, Scott - OSEC, Washington, DC" <Scott.Hutchins@usda.gov>
Subject: RE: Earlier flight to IND

Scott,

All the flights leaving at 12:26pm were sold out. We were able to get you the following. Exec. Travel confirmed you have a seat, but you will have to get the seat assignment at check in.

MCI	B	12:08p	MSP	-	1:28p	4h 40m	DL 1318	717
MSP		3:15p	IND		5:48p		DL 0699	319

Michele

From: Hutchins, Scott - OSEC, Washington, DC
Sent: Thursday, May 23, 2019 9:38 AM
To: Simmons, Michele - OSEC <michele.simmons2@usda.gov>
Subject: Re: Earlier flight to IND

Sorry, just saw the 2nd flight ... YES, please change it to this.

From: "Simmons, Michele - OSEC" <michele.simmons2@usda.gov>
Date: Thursday, May 23, 2019 at 8:13:16 AM
To: "Hutchins, Scott - OSEC, Washington, DC" <Scott.Hutchins@usda.gov>
Subject: Earlier flight to IND

Scott,

This flight leave Kansas City, MO a little earlier today. Let me know if you would like me to change it.

MCI	C	12:26p	ORD	-	2:03p
ORD		3:15p	IND		5:14p

Michele D. Simmons
 USDA/REE
 Scheduler for Deputy Under Secretary Scott Hutchins
 1400 Independence Ave., SW Room 214W
 Washington, D.C. 20250
 T: (202) 720-1542
 F: (202) 690-2842
michele.simmons@osec.usda.gov

From: [Hutchins, Scott - OSEC, Washington, DC](#)
To: [Simmons, Michele - OSEC](#)
Subject: Re: Your Stay is Confirmed at (b)(6)
Date: Friday, May 17, 2019 1:46:27 PM

Thank you!

Regards,

Scott Hutchins
Deputy Under Secretary
Research, Education, Economics
U.S. Department of Agriculture

From: "Simmons, Michele - OSEC" <michele.simmons2@usda.gov>
Date: Friday, May 17, 2019 at 1:06:27 PM
To: "Hutchins, Scott - OSEC, Washington, DC" <Scott.Hutchins@usda.gov>
Cc: "Esch, Michele - ARS" <Michele.Esch@ARS.USDA.GOV>
Subject: FW: Your Stay is Confirmed at (b)(6)

Scott- FYI

From: (b)(6)
Sent: Friday, May 17, 2019 1:06 PM
To: Simmons, Michele - OSEC <michele.simmons2@usda.gov>
Subject: Your Stay is Confirmed at (b)(6)



YOU'RE CONFIRMED

Confirmation Number: (b)(6)

Dear Scott Hutchins,

Thank you for booking with us. Your confirmation details are listed below. Please contact us directly if anything does not look right, as we'd love to speak with you. We look forward to welcoming you to (b)(6), Kansas City's premier shopping & entertainment district.

Sincerely,
Jody Hall, General Manager

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[CONTACT US](#)

YOUR RESERVATION

YOUR ACCOMMODATIONS

Check-In: Tuesday, May 21 2019 Check-In Time: 03:00 PM Check-Out: Thursday, May 23 2019 Check-Out Time: 11:00 AM Guest(s): 1 adult Rate: Country Club Plaza Rate Preferred Corporate Rate Total: \$250.00 * *Taxes included. Room tax 17.10%.	Room Type: Traditional King Room Description: One king size bed furnished with Egyptian cotton linens, 40' HD TV, sitting area chair, a working desk with complimentary high speed internet, Keurig coffeemaker with complimentary artisan coffee, fully stocked Honor Bar and an in-room safe. Luxurious, oversized walk in shower with a rainfall shower head. 400 sq.ft.
---	---

RATE RULES AND CANCELLATIONS
Parking Fee: Self, \$20 per day; Valet, \$25 per day; Event, \$10 per day <i>(Fees are subject to change at any time).</i> Deposit Policy: Deposit equal to first night's room and tax due at time of booking. Cancellation Policy: Reservations must be cancelled 48 hours prior to scheduled arrival. A penalty of one night's room and tax will be charged for reservations cancelled in violation of the policy.



(b)(6)



From: [Variyam, Jay - ERS](#)
To: [Esch, Michele - ARS](#)
Subject: Fwd: Travel Receipt for VARIYAM/JAYACHANDRAN N Travel Date 19May
Date: Friday, May 17, 2019 3:28:46 PM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - May 19 2019.PDF](#)

Get [Outlook for iOS](#)

From: USDA@BCDTRAVEL.COM <USDA@BCDTRAVEL.COM>

Sent: Friday, May 17, 2019 3:11:20 PM

To: USDA@BCDTRAVEL.COM; MARILYNG@ERS.USDA.GOV; Variyam, Jay - ERS; Coley, Effie - ARS

Subject: Travel Receipt for VARIYAM/JAYACHANDRAN N Travel Date 19May



GET READY! Here is the itinerary for your upcoming trip.

By way of accessing and/or utilizing any of our services, you acknowledge that your personal data will be used in accordance with BCD's [Global Privacy Policy](#).

Indianapolis, Indiana, United States	
Passenger VARIYAM JAYACHANDRAN N	Agency Record Locator (b)(6) Reference number by traveler (b)(6)

Ticket Receipt			Total Amount: 629.25 USD
Date	From/To	Flight/Vendor	Status
Sunday, May 19 2019	BWI-IND	Southwest Airlines 4250	Confirmed
Thursday, May 23 2019	MCI-STL	Southwest Airlines 1307	Confirmed
Thursday, May 23 2019	STL-BWI	Southwest Airlines 17	Confirmed
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
5262476812829	EZ0106926	(b)(6)	593.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752720341		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD

Travel Summary						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance

05/19/2019	BWI-IND	WN 4250	Confirmed	07:15 PM/09:00 PM	Economy/Y	2PC
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/23/2019	MCI-STL	WN 1307	Confirmed	02:15 PM/03:15 PM	Economy/Y	2PC
05/23/2019	STL-BWI	WN 17	Confirmed	03:50 PM/06:55 PM	Economy/Y	2PC

Flight
Total duration
1 h 45 min
 [Not working?](#)

Southwest Airlines WN4250
Airline Record Locator NXK7DA

[Online check-in](#)

BWI

Balt/Wash Intl
Baltimore, Maryland, United States

1 h 45 min
514 miles
827 kilometers

IND

Indianapolis International
Airport
Indianapolis, Indiana, United States

Departure
Sunday
May 19 2019
[Weather](#)
7:15 PM

Seat
Assigned at Check-in

Economy
Confirmed

Arrival
Sunday
May 19 2019
[Weather](#)
9:00 PM

CO2 Emissions: 226.16 lbs/102.8 kgs
Non-stop

Hotel
 [Not working?](#)

(b)(6)

Confirmation (b)(6)

Address (b)(6)
(b)(6)
United States

Check In
Sunday
May 19 2019
[Weather](#)

Rate per night
1 nights

USD 125.00 plus tax and any
additional fees
Confirmed

Check Out
Monday
May 20 2019
[Weather](#)

CO2 Emissions Per night is approximately 63.8 lbs/29 kgs

Number of Rooms 1

Guaranteed Yes

Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.

Notes:

CREDIT CARD REQUIRED AT CHECK IN



Hotel



Not working?

(b)(6)

Confirmation (b)(6)

Address

(b)(6)
(b)(6)

United States

Check In

Monday

May 20 2019

Weather

Rate per night

1 nights

USD 136.00 plus tax and any
additional fees

Confirmed

Check Out

Tuesday

May 21 2019

Weather



CO2 Emissions Per night is approximately 63.8 lbs/29 kgs

Number of Rooms 1

Guaranteed Yes

Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges.

Notes:

CREDIT CARD REQUIRED AT CHECK IN



Flight

Total duration

3 h 40 min



Not working?

Southwest Airlines WN1307

Airline Record Locator **NXK7DA**

Online check-in

MCI



1 h 0 min

237 miles

381 kilometers

STL

Kansas City International
Airport
Kansas City, Missouri, United
States

Lambert-St Louis Intl
St Louis, Missouri, United
States

Departure Thursday May 23 2019 <u>Weather</u> 2:15 PM Terminal Building B  CO2 Emissions: 130.35 lbs/59.25 kgs Non-stop	Seat Assigned at Check-in Economy Confirmed	Arrival Thursday May 23 2019 <u>Weather</u> 3:15 PM Terminal 2
 Layover 0 h 34 min		
Southwest Airlines WN17 Airline Record Locator NXK7DA Online check-in		
STL Lambert-St Louis Intl St Louis, Missouri, United States	 2 h 5 min 735 miles 1183 kilometers	BWI Balt/Wash Intl Baltimore, Maryland, United States
Departure Thursday May 23 2019 <u>Weather</u> 3:50 PM Terminal 2  CO2 Emissions: 323.4 lbs/147 kgs Non-stop	Seat Assigned at Check-in Economy Confirmed	Arrival Thursday May 23 2019 <u>Weather</u> 6:55 PM

17May/02:11PM

 Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include

	explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.
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Indianapolis, Indiana, United States

Passenger

VARIYAM JAYACHANDRAN N

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 629.25 USD

Date	From/To	Flight/Vendor	Status
Sunday, May 19 2019	BWI-IND	Southwest Airlines 4250	Confirmed
Thursday, May 23 2019	MCI-STL	Southwest Airlines 1307	Confirmed
Thursday, May 23 2019	STL-BWI	Southwest Airlines 17	Confirmed
Electronic Ticket Number	Invoice Number	Form of Payment	Ticket Amount
5262476812829	EZ0106926	(b)(6)	593.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752720341		(b)(6)	35.95 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			35.95 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/19/2019	BWI-IND	WN 4250	Confirmed	07:15 PM/09:00 PM	Economy/Y	2PC
05/19/2019	IND	(b)(6)	Confirmed	05/19-05/20		
05/20/2019	LAF	(b)(6)	Confirmed	05/20-05/21		
05/23/2019	MCI-STL	WN 1307	Confirmed	02:15 PM/03:15 PM	Economy/Y	2PC
05/23/2019	STL-BWI	WN 17	Confirmed	03:50 PM/06:55 PM	Economy/Y	2PC



Flight

Total duration
1 h 45 min[Not working?](#)**Southwest Airlines WN4250****Airline Record Locator NXK7DA**[Online check-in](#)**BWI**Balt/Wash Intl
Baltimore, Maryland, United
States1 h 45 min
514 miles
827 kilometers**IND**Indianapolis International
Airport
Indianapolis, Indiana, United
States**Departure****Sunday
May 19 2019****Weather
7:15 PM****Seat****Assigned at Check-in**Economy
Confirmed**Arrival****Sunday
May 19 2019****Weather
9:00 PM**✈ CO2 Emissions: 226.16 lbs/102.8 kgs
Non-stop
Equipment: Boeing 737-700 (winglets) Passenger
Baggage Allowance: 2PC**Notes:**FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.SOUTHWEST.COM
NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

Hotel		Confirmation (b)(6)
Address (b)(6) United States (b)(6)		
Check In Sunday May 19 2019 <u>Weather</u>	Rate per night 1 nights USD 125.00 plus tax and any additional fees <u>Confirmed</u>	Check Out Monday May 20 2019 <u>Weather</u>
🛏 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs Number of Rooms 1 Guaranteed Yes Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges. Fax +1 (317) 684-7734 Number of Persons 1 Corp. Discount (b)(6)		
Notes: CREDIT CARD REQUIRED AT CHECK IN		

Hotel		Not working?
(b)(6)	Confirmation (b)(6)	
Address (b)(6) United States (b)(6)		
Check In Monday May 20 2019 Weather	Rate per night 1 nights USD 136.00 plus tax and any additional fees Confirmed	Check Out Tuesday May 21 2019 Weather
CO2 Emissions Per night is approximately 63.8 lbs/29 kgs Number of Rooms 1 Guaranteed Yes Cancellation Policy Cancel 2 days prior to arrival local hotel time to avoid any charges. Fax +1 (765) 743-6520 Number of Persons 1		
Notes: CREDIT CARD REQUIRED AT CHECK IN		

Flight		Total duration 3 h 40 min	Not working?
Southwest Airlines WN1307		Airline Record Locator NXX7DA	
Online check-in			
MCI Kansas City International Airport Kansas City, Missouri, United States	 1 h 0 min 237 miles 381 kilometers	STL Lambert-St Louis Intl St Louis, Missouri, United States	
Departure Thursday May 23 2019 Weather	Seat Assigned at Check-in	Arrival Thursday May 23 2019 Weather	

2:15 PM
Terminal Building B

Economy
Confirmed

3:15 PM
Terminal 2

✈ CO2 Emissions: 130.35 lbs/59.25 kgs
Non-stop
Equipment: Boeing 737-700 (winglets) Passenger
Baggage Allowance: 2PC

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

✈ Layover

0 h 34 min

Southwest Airlines WN17

Airline Record Locator N XK7DA

[Online check-in](#)

STL

Lambert-St Louis Intl
St Louis, Missouri, United
States



2 h 5 min
735 miles
1183 kilometers

BWI

Balt/Wash Intl
Baltimore, Maryland, United
States

Departure
Thursday
May 23 2019

Weather
3:50 PM
Terminal 2

Seat

Assigned at Check-in

Economy
Confirmed

Arrival
Thursday
May 23 2019

Weather
6:55 PM

✈ CO2 Emissions: 323.4 lbs/147 kgs
Non-stop
Equipment: Boeing 737-800 (winglets) Passenger
Baggage Allowance: 2PC

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

Remarks

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THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
WHEN CONNECTING TO/FROM OTHER AIRLINES YOU WILL NEED
TO RETRIEVE AND TRANSFER CHECKED BAGGAGE YOURSELF.
SOUTHWEST REQUIRES THE FREQUENT FLYER NUMBER
TO BE ADDED DIRECTLY WITH THE AIRLINE.
PLEASE GO TO WWW.SOUTHWEST.COM TO ADD YOUR NUMBER.

PRE-ASSIGNED SEAT ASSIGNMENTS ARE NOT OFFERED BY SOUTHWEST
PLEASE PRESENT YOUR WN FREQUENT FLYER NUMBER AT THE
COUNTER. SOUTHWEST TICKETS ARE NOT ACCEPTED BY OTHER
AIRLINES THEREFORE A SEPARATE TICKET HAS BEEN ISSUED.

CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.
YOU MUST CANCEL YOUR SOUTHWEST RESERVATION
10 MINUTES PRIOR TO YOUR SCHEDULED DEPARTURE
TIME. FAILURE TO DO SO WILL RESULT
IN A COMPLETE LOSS OF ALL TRAVEL FUNDS

17May/02:11PM



Estimated trip total

891.87 USD

Air	Car	Hotel	Rail	Other
593.30 USD		298.57 USD		

Fare details: Ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air WN4250 19May WN1307 23May WN17 23May	Total: USD 593.30	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

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This email was generated at 17May/7:11 PM UTC

Additional trip information

Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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From: [Coley, Effie - ARS](#)
To: [Variyam, Jay - ERS](#)
Cc: [Esch, Michele - ARS](#)
Subject: RE: Southwest Ticketing Issue
Date: Tuesday, May 14, 2019 3:04:13 PM
Attachments: [Travel Receipt Communication Attachment - \(b\)\(6\) - May 15 2019.PDF](#)
[Travel Receipt Communication Attachment - \(b\)\(6\) - May 15 2019.PDF](#)

Hi Jay,

Please disregard the notice. Your airline tickets were issued using ERS' centrally billed account so you're all good to go.

Regards,
Effie

From: Variyam, Jay - ERS
Sent: Tuesday, May 14, 2019 3:00 PM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Cc: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Subject: FW: Southwest Ticketing Issue

I just received this message. I assume you are coordinating with LaShawn Williams about payment. Let me know if I need to do anything.

Jay.

From: Concur Travel [<mailto:DoNotReply@concursolutions.com>]
Sent: Tuesday, May 14, 2019 2:48 PM
To: Variyam, Jay - ERS <jayachandran.variyam@usda.gov>; Pompelli, Greg - ERS <POMPELLI@ers.usda.gov>; governmenttravelserv@bcdtravel.com
Subject: Southwest Ticketing Issue

Southwest Ticketing Issue

We have experienced an issue with your Southwest reservation. While attempting to ticket your reservation, a failure occurred. Your reservation is confirmed but not ticketed and the Southwest record locator is JR93PU.

Please contact the BCD Travel Team at 800-877-6120 for assistance with ticketing this reservation. ConcurGov will continue attempting to issue your ticket, but the only way to guarantee the ticket is processed is by contacting the BCD Travel Team. Once the transaction has been completed, BCD will send you your eItinerary as final confirmation.

Detailed Error message

E06214 Transaction[784c31d7-c8f4-4284-951a-4d9c26320717] Text Message: We encountered an issue while processing your credit card. Please contact your financial service provider for assistance.



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To view your trip via Viewtrip, please click [here](#)

By way of accessing and/or utilizing any of our services, you acknowledge that your personal data will be used in accordance with BCD's [Global Privacy Policy](#).



Raleigh / Durham, North Carolina, United States

Passenger

VARIYAM JAYACHANDRAN N

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 284.21 USD

Date	From/To	Flight/Vendor	Status
Wednesday, May 15 2019	DCA-RDU	American Airlines 5661	Confirmed
Operated By PSA AIRLINES AS AMERICAN EAGLE			
ElectronicTicket Number	Invoice Number	Form of Payment	Ticket Amount
0017295662898	EZ0105296	(b)(6)	274.30 USD
Service Fee Number		Form of Payment	Fee Amount
8900752646248		(b)(6)	9.91 USD
Service Fee Details			Fee Amount Details
Service Fee Amount			9.91 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/15/2019	DCA-RDU	AA 5661*	Confirmed	05:35 PM/07:00 PM	Economy/Y	0PC



Flight

Total duration
1 h 25 min[Not working?](#)**American Airlines AA5661****Airline Record Locator VMHCFJ**[Online check-in](#)**DCA**Ronald Reagan National
Washington, District of
Columbia, United States1 h 25 min
227 miles
365 kilometers**RDU**Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States**Departure****Wednesday
May 15 2019****Weather****5:35 PM****Terminal C****Seat****Assigned at Check-in**Economy
Confirmed**Arrival****Wednesday
May 15 2019****Weather****7:00 PM****Terminal 2*****Operated By: Psa Airlines As American Eagle**

CO2 Emissions: 124.85 lbs/56.75 kgs

Non-stop

Equipment: Canadair Regional Jet

Baggage Allowance: 0PC

Notes:NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED
FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.AA.COM

Remarks

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DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
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CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

14May/01:52PM



Estimated trip total

274.30 USD

Air	Car	Hotel	Rail	Other
274.30 USD				

Fare details: Ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air AA5661* 15May	Total: USD 274.30	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

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This email was generated at 14May/6:52 PM UTC

 Additional trip information	
Baggage Policy	TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
Hazardous Materials	Advice to Passengers Transportation of Hazardous Materials Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Forbidden Dangerous Items Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative. Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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Raleigh, NC, United States

Passenger

VARIYAM JAYACHANDRAN N

Agency Record Locator

(b)(6)

Reference number by traveler

(b)(6)



Ticket Receipt

Total Amount: 145.30 USD

Date	From/To	Flight/Vendor	Status
Friday, May 17 2019	RDU-BWI	Southwest Airlines 1143	Confirmed
Ticket Number	Invoice Number	Form of Payment	Ticket Amount
5262473303041	EZ0105297	(b)(6)	145.30 USD



Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
05/15/2019	RDU	(b)(6)	Confirmed	05/15-05/17		
05/17/2019	RDU-BWI	WN 1143	Confirmed	04:15 PM/05:25 PM	Economy/P	No Information

 Hotel

[Not working?](#)

(b)(6)

Confirmation (b)(6)

Address (b)(6) [United States](#)
(b)(6)

Check In
Wednesday
May 15 2019
[Weather](#)

Rate per night
2 nights

Check Out
Friday
May 17 2019
[Weather](#)

USD 229.00 plus tax and any
additional fees
Confirmed

 CO2 Emissions Per night is approximately 63.8 lbs/29 kgs

Number of Rooms 1

Guaranteed Yes

Cancellation Policy Cancel 48 hours prior to arrival local hotel time to avoid any charges.

Fax +1 (919) 781-3119

Number of Persons 1

Additional Information NONSMOKINGEARLYCHCKIN

Notes:

CREDIT CARD REQUIRED AT CHECK IN



Flight

Total duration
1 h 10 min[Not working?](#)**Southwest Airlines WN1143****Airline Record Locator JR93PU**[Online check-in](#)**RDU****BWI**Raleigh-Durham International
Airport
Raleigh / Durham, North
Carolina, United States1 h 10 min
256 miles
412 kilometersBalt/Wash Intl
Baltimore, Maryland, United
States**Departure**Friday
May 17 2019[Weather](#)**4:15 PM**

Terminal 1

Seat**Assigned at Check-in**Economy
[Confirmed](#)**Arrival**Friday
May 17 2019[Weather](#)**5:25 PM**✈ CO2 Emissions: 140.8 lbs/64 kgs
Non-stop
Equipment: Boeing 737-700 (winglets) Passenger**Notes:**FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.SOUTHWEST.COM
NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

Remarks

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 FOR THE HEARING IMPAIRED- PLEASE DIAL 711
 TO ACCESS RELAY SERVICE- PROVIDE PHONE
 NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
 PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO
 CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
 48 HOURS PRIOR TO SCHEDULED DEPARTURE
 PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
 ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
 THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
 THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
 INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
 CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
 RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
 CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
 FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
 WHEN CONNECTING TO/FROM OTHER AIRLINES YOU WILL NEED
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 TIME. FAILURE TO DO SO WILL RESULT
 IN A COMPLETE LOSS OF ALL TRAVEL FUNDS
 YOUR SOUTHWEST AIRLINES CONFIRMATION NUMBER IS JR93PU

14May/01:59PM

Estimated trip total				518.69 USD
Air	Car	Hotel	Rail	Other
Unavailable		518.69 USD		
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air WN1143 17May	Total: USD 145.30	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

This email was generated at 14May/6:59 PM UTC

Additional trip information	
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From: [Esch, Michele - ARS](#)
To: [Simmons, Michele - OSEC](#)
Subject: RE: ERS/NIFA Civil Rights Documents
Date: Tuesday, May 14, 2019 10:23:27 AM

Great! Thanks!

Were you able to change his return flight from Raleigh?

Don Bice is currently on this flight from Indianapolis to Kansas City. Sorry I don't have the flight numbers. It would be great to get us all on this flight.

Date	From	Departure Time	To	Connection	To	Arrival Time
5/21	IND	6:20 PM	ORD	6:44 PM	MCI	9:22 PM

Michele Esch

Special Projects Coordinator

Executive Director, NAREEE Advisory Board

U.S. Department of Agriculture

(o) 202.720.8408

(c) (b)(6)

michele.esch@ars.usda.gov

From: Simmons, Michele - OSEC
Sent: Tuesday, May 14, 2019 10:20 AM
To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Subject: ERS/NIFA Civil Rights Documents

Hi Michele,

Scott and Courtney signed the attached documents. I have the originals on my desk.

I'm getting ready to complete Scott's Indiana trip now and will send once I'm done.

Thanks,

Michele D. Simmons

USDA/REE

Scheduler for Deputy Under Secretary Scott Hutchins

1400 Independence Ave., SW Room 214W

Washington, D.C. 20250

T: (202) 720-1542

F: (202) 690-2842

michele.simmons@osec.usda.gov

From: [Coley, Effie - ARS](#)
To: [Esch, Michele - ARS](#)
Subject: RE: travel for next week?
Date: Wednesday, May 15, 2019 6:12:16 PM

I was able to secure the requested hotels for Indiana. You should have received an itinerary with flights and hotels in Indiana only.

When you have a moment, please review and let me know if that's okay.

The departing flight for Chris flying out of DCA was sold out so I put him on the same flight as you leaving from BWI on Sunday.

Your notes stated that Chris wants to return to BWI so I thought perhaps he could fly out of BWI as well. If I need to change it, I'll certainly do so.

From: Esch, Michele - ARS
Sent: Wednesday, May 15, 2019 6:08 PM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Subject: Re: travel for next week?

Please book flights and we will work on hotels. Is that ok?

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From: Coley, Effie - ARS
Sent: Wednesday, May 15, 2019 5:48:22 PM
To: Esch, Michele - ARS
Subject: RE: travel for next week?

Both hotels are sold out.

From: Esch, Michele - ARS
Sent: Wednesday, May 15, 2019 5:41 PM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Subject: Re: travel for next week?

I'm getting to take off so will be out of pocket for about an hour or so.

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From: Coley, Effie - ARS
Sent: Wednesday, May 15, 2019 5:38:50 PM
To: Esch, Michele - ARS
Subject: RE: travel for next week?

Okay, I will check now.

From: Esch, Michele - ARS
Sent: Wednesday, May 15, 2019 5:38 PM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Subject: Re: travel for next week?

Apparently there is a conference in town. Can you see if either of these has the government rate? Plus they are closer to our meeting.

Kansas City Marriott Country Club Plaza
4445 Main St, Kansas City, MO 64111 • (816) 531-3000

Sheraton Suites Country Club Plaza
770 W 47th St, Kansas City, MO 64112 • (816) 931-4400

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From: Coley, Effie - ARS
Sent: Wednesday, May 15, 2019 5:28:22 PM
To: Esch, Michele - ARS
Subject: RE: travel for next week?

Yes, I'm booking them now. The Homewood Suites in Kansas City is completely sold out.

Country Inn Suites is available which is less than 5 minutes from Homewood Suites. Do you want me to book rooms at Country Inn Suites.

Please see below address below.

1805 N 110th St, Kansas City, KS 66111

From: Esch, Michele - ARS
Sent: Wednesday, May 15, 2019 5:26 PM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Subject: Re: travel for next week?

It'll be the same for Jay and Chris too?

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From: Esch, Michele - ARS
Sent: Wednesday, May 15, 2019 5:25:50 PM
To: Coley, Effie - ARS
Subject: Re: travel for next week?

Yes that is fine. Thanks!

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From: Coley, Effie - ARS
Sent: Wednesday, May 15, 2019 5:22:30 PM
To: Esch, Michele - ARS
Subject: RE: travel for next week?

Yes, it's close. The United left at 6:20p and arrived in MCI at 9:22p

IND ----> MCI (Kansas City)

--	--	--	--	--	--	--

5/21	IND	6:20 PM	ORD	6:44 PM	MCI	9:22 PM
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From: Esch, Michele - ARS
Sent: Wednesday, May 15, 2019 5:21 PM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Subject: Re: travel for next week?

Is that close to the flight I sent? If so, go ahead and book it. We need to get in close to the same time.

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From: Coley, Effie - ARS
Sent: Wednesday, May 15, 2019 5:00:31 PM
To: Esch, Michele - ARS
Subject: RE: travel for next week?

You're welcome, Michele.

The United flight from IND to MCI is sold out. However, there is a Delta flight available at 6:23p and arrives in MCI at 9:48p. Layover in Minneapolis for an hour and two minutes. Please let me know if this is okay and I will book it.

From: Esch, Michele - ARS
Sent: Wednesday, May 15, 2019 4:58 PM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Subject: Re: travel for next week?

Thank you!

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From: Coley, Effie - ARS
Sent: Wednesday, May 15, 2019 4:46:10 PM
To: Esch, Michele - ARS
Subject: RE: travel for next week?

Hi Michele,

I apologize for the delay, but will take care of this now. You will receive copies of the itineraries shortly.

Regards,
Effie

From: Esch, Michele - ARS
Sent: Wednesday, May 15, 2019 2:23 PM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Subject: travel for next week?

Hi Effie

I am sorry to bother you but I am anxious about the travel next week. It is very important that we get on some of the same flights. Please let

me know when it will be completed.

Thanks,
Michele

Michele Esch

Special Projects Coordinator

Executive Director, NAREEE Advisory Board

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(c) (b)(6)

michele.esch@ars.usda.gov

From: [Coley, Effie - ARS](#)
To: [Esch, Michele - ARS](#)
Subject: RE: travel info
Date: Tuesday, May 14, 2019 2:30:46 PM

You're welcome, Michele.

Yes, that's correct and should have received a copy of your e-ticket receipt so you're all good to go.

Regards,
 Effie

From: Esch, Michele - ARS
Sent: Tuesday, May 14, 2019 2:26 PM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Subject: RE: travel info

Thanks.

Sharon Drumm is my supervisor and she went in to Concur to approve my travel and only one authorization was there. Is that correct?

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From: Coley, Effie - ARS
Sent: Tuesday, May 14, 2019 2:25 PM
To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Subject: RE: travel info

Hi Michele,

Okay, we'll get started on making the reservations and will be sure to provide a copy of each traveler's itinerary.

Regards,
 Effie

From: Esch, Michele - ARS
Sent: Tuesday, May 14, 2019 2:11 PM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Subject: RE: travel info

The flights listed below for Jay are what he prefers.

Thanks!
 Michele

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michele.esch@ars.usda.gov

From: Esch, Michele - ARS
Sent: Tuesday, May 14, 2019 11:08 AM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Subject: RE: travel info

Thanks Effie!

Once we have Raleigh done, let's get started on the next trip. Here is a breakdown for each of us.

I am awaiting confirmation from Jay on which departure he prefers. So maybe do him last!!

Hotels for all:

Sunday, May 19, 2019 | (b)(6) | (b)(6) | (b)(6)
 Monday, May 20, 2019 | (b)(6) | (b)(6) | (b)(6)
 Tues – Wednesday, May 21-22, 2019 | Homewood Suites by Hilton – Kansas City Speedway

Michele (add minivan or SUV)

BWI ----> IND

Southwest 07:15pm > 09:00pm

IND ----> MCI (Kansas City)

5/21	IND	6:20 PM	ORD	6:44 PM	MCI	9:22 PM
------	-----	---------	-----	---------	-----	---------

MCI ----> BWI

MCI	B	2:15p	STL	-	3:15p	3h 40m	WN 1307	Z3W
STL		3:50p	BWI		6:55p		WN 0017	Z3H

Chris Hartley

DCA----> IND

AA 07:45pm DCA > 9:32pm IND

IND ----> MCI (Kansas City)

5/21	IND	6:20 PM	ORD	6:44 PM	MCI	9:22 PM
------	-----	---------	-----	---------	-----	---------

MCI ----> BWI

Any time after 2 pm

Jay Variyam

BWI ----> IND

Southwest 07:15pm > 09:00pm

IND ----> MCI (Kansas City)

5/21	IND	6:20 PM	ORD	6:44 PM	MCI	9:22 PM
------	-----	---------	-----	---------	-----	---------

MCI ----> BWI

MCI	B	2:15p	STL	-	3:15p	3h 40m	WN 1307	Z3W
STL		3:50p	BWI		6:55p		WN 0017	Z3H

Michele Esch

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From: Coley, Effie - ARS

Sent: Tuesday, May 14, 2019 9:55 AM
To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Subject: RE: travel info

Hi Michele,

Yes, I had a great evening. Hope you did as well. I have a meeting at 10:00, but will send them as soon as I return from my meeting.

Regards,
 Effie

From: Esch, Michele - ARS
Sent: Tuesday, May 14, 2019 9:52 AM
To: Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Subject: RE: travel info

Hi Effie

Hope you had a good evening! I know you are diligently working away at this travel. When you have Jay and Chris' Raleigh trip done, can you send me their arrangements? I am creating a summary sheet.

Thanks!
 Michele

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michele.esch@ars.usda.gov

From: Coley, Effie - ARS
Sent: Monday, May 13, 2019 8:32 PM
To: Variyam, Jay - ERS <jayachandran.variyam@usda.gov>; Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Subject: Re: travel info

Okay, I'll book your flights first thing tomorrow morning.

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From: Variyam, Jay - ERS
Sent: Monday, May 13, 2019 6:36:22 PM
To: Esch, Michele - ARS; Coley, Effie - ARS
Subject: Re: travel info

That's very helpful. In that case I will also take 4:15 southwest to BWI.

Jay.

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From: Esch, Michele - ARS
Sent: Monday, May 13, 2019 6:29:54 PM
To: Variyam, Jay - ERS; Coley, Effie - ARS
Subject: Re: travel info

We've asked everyone to depart after 3. We will be done with the visits by noonish but want to have a debrief after.

Hope that helps!

Michele Esch
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(m) (b)(6)

From: Variyam, Jay - ERS
Sent: Monday, May 13, 2019 5:45:02 PM
To: Esch, Michele - ARS; Coley, Effie - ARS
Subject: Re: travel info

Michele,

Do you know when our activities at NC will end? My return flight booking to BWI or DCA would depend on that. If we wrap up by noon, I will take an early flight back to BWI. If we are engaged till evening then I would return to DCA. Thanks,

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From: Esch, Michele - ARS
Sent: Monday, May 13, 2019 3:23:33 PM
To: Coley, Effie - ARS; Variyam, Jay - ERS
Subject: RE: travel info

That flight will work for me!

Thanks!

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michele.esch@ars.usda.gov

From: Coley, Effie - ARS
Sent: Monday, May 13, 2019 3:16 PM
To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>; Variyam, Jay - ERS <jayachandran.variyam@usda.gov>
Subject: Re: travel info

Yes, the 4:15 is on Southwest leaving from Raleigh and returns to BWI.

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From: Esch, Michele - ARS
Sent: Monday, May 13, 2019 3:14:25 PM
To: Coley, Effie - ARS; Variyam, Jay - ERS
Subject: Re: travel info

Effie, is the 415 on Southwest from Raleigh to BWI available? Thanks!

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From: Coley, Effie - ARS
Sent: Monday, May 13, 2019 3:05:45 PM
To: Esch, Michele - ARS; Variyam, Jay - ERS
Subject: Re: travel info

Hello,

Please see flights options below returning to DCA on May 17th:

AA 3:36p - 5:09p
 AA - 5:01p - 6:29p
 AA - 7:17p - 8:47p

Delta 2:18p 3:35p
 Delta - 6:20p - 7:35p

Thanks,
 Effie

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From: Esch, Michele - ARS
Sent: Monday, May 13, 2019 2:58:14 PM
To: Coley, Effie - ARS; Variyam, Jay - ERS
Subject: Re: travel info

Effie - please let me know the DCA times. I'd prefer not to wait until 8 to leave. Thx!

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 (m) (b)(6)

From: Coley, Effie - ARS
Sent: Monday, May 13, 2019 2:55:52 PM
To: Variyam, Jay - ERS; Esch, Michele - ARS
Subject: Re: travel info

Hello,

Unfortunately, the 6:40 flight returning to BWI is sold out. The following Southwest flights are available:

4:15p - 5:25p
 8:40p- 9:45p

Please let me know which of these you prefer. Also, if you would like more options flying into DCA; please let me know as well.

Thank you,
 Effie

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From: Variyam, Jay - ERS
Sent: Monday, May 13, 2019 2:51:53 PM
To: Esch, Michele - ARS; Coley, Effie - ARS
Subject: RE: travel info

Michele,

I would like to take the same SW flight into BWI from RDU as you. Thank you,

Jay.

From: Esch, Michele - ARS
Sent: Monday, May 13, 2019 2:45 PM
To: Variyam, Jay - ERS <jayachandran.variyam@usda.gov>; Coley, Effie - ARS <Effie.Coley@USDA.GOV>
Subject: Fwd: travel info

Jay,

Below is the travel outline. Can you let Effie (copies) know when you want to fly in to BWI? I'm planning on going into BWI on Friday night.

Thanks!
Michele

Michele Esch
Executive Director
NAREEE Advisory Board
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From: Esch, Michele - ARS
Sent: Monday, May 13, 2019 1:58:58 PM
To: Taylor, Ityan - OSEC, Washington, DC; Coley, Effie - ARS; Saunders, Danielle - NIFA; Simmons, Michele - OSEC
Subject: travel info

Hi all

I wanted to reach out about the pending travel and give you all an update. Tyra (and Danielle!) has been working on selecting possible flights and specific hotels for each of the destinations. Thank you!! Please see below for the information for the Raleigh trip this week. Please book as soon as possible. Once travel is booked, please send me the travel summary so I can put together a complete list for everyone to have. If you could provide a cell number for everyone that would be helpful as well.

Roles

Tyra – coordinator, Don Bice (rental car)
Michele Simmons – Scott Hutchins
Danielle Saunders – Scott Angle
Effie Coley – Michele Esch (rental car), Jay Variyam, Chris Hartley

-

Flights - May 15th, 2019

AA 05:35pm DCA > 07:00pm RDU (least compliant)

Flights - May 17th, 2019

Delta 06:20pm RDU > 07:35pm DCA

*Southwest 06:40pm RDU > 07:50pm BWI (Michele Esch definitely; maybe Jay)

Schedule:

Date	Time	Flight or Location	Hotel
May 15	anytime	Depart DC ---> RDU	RDU (b)(6) (b)(6)
May 16	Early start	RDU	RDU (b)(6) (b)(6)
May 17	Early Start Depart (after 5 pm)	RDU Depart RDU ---> DC	home

For the trip next week, I will provide additional details as soon as we have them ready. Here is the tentative plan.

May 19	Anytime	Depart DC ---> IND	IND
May 20	Early start	IND w/ ground transport to West Lafayette	West Lafayette
May 21	Early Start	West Laf	KC

	Depart (ground) Depart (air)	West Laf ---> IND IND ----> KC	
May 22	Early Start	KC	KC
May 23	Early Start Deprt	KC Depart KC ---> DC	home

Thanks!

Michele

Michele Esch

Special Projects Coordinator

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From: [Variyam Jay - ERS](#)
To: [Esch, Michele - ARS](#)
Subject: RE: travel options for part 2
Date: Tuesday, May 14, 2019 2:08:18 PM

Ok, then I will take the 2:15 flight to BWI from MCI. Thanks,

Jay.

From: Esch, Michele - ARS
Sent: Tuesday, May 14, 2019 11:29 AM
To: Variyam, Jay - ERS <jayachandran.variyam@usda.gov>
Subject: RE: travel options for part 2

The nonstop doesn't get into BWI until 9:45. It's one of those SW flights that stops somewhere. There is a true non-stop that leaves at 6:15 PM and gets in at 9:40.

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From: Variyam, Jay - ERS
Sent: Tuesday, May 14, 2019 11:25 AM
To: Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV>
Subject: Re: travel options for part 2

BWI to IND I will take later flight 7:15
 When does the nonstop BWI arrive at Baltimore?

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From: Esch, Michele - ARS
Sent: Tuesday, May 14, 2019 10:45:51 AM
To: Variyam, Jay - ERS
Subject: travel options for part 2

Hi Jay

I wanted to get your input on a few flight options. If you could let me know as soon as possible that would be great!

Jay Variyam

BWI ----> IND
Southwest 07:15pm > 09:00pm OR Southwest 3:40 PM > 5:25 PM (I am taking the later flight. Don Bice is on the earlier flight.
 Totally up to your preference. I need to go later because my husband is working late and my mom is driving up from NC that day!)

IND ----> MCI (Kansas City) (This is static – everyone should be on this flight)

5/21	IND	6:20 PM	ORD	6:44 PM	MCI	9:22 PM
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MCI ----> BWI (We are done about 11:30am. I am taking this one home. Is this ok for you? There is a nonstop that doesn't leave until 5 pm)

MCI	B	2:15p	STL	3:15p	3h 40m	WN 1307	Z3W
STL		3:50p	BWI	6:55p		WN 0017	Z3H

Michele

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From: [Angle, Scott - NIFA](#)
To: [Esch, Michele - ARS](#)
Subject: Re: travel plans - Raleigh
Date: Wednesday, May 15, 2019 8 58:43 PM

Thanks.

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From: Esch, Michele - ARS
Sent: Wednesday, May 15, 2019 8:44:26 PM
To: Angle, Scott - NIFA
Subject: Re: travel plans - Raleigh

Hi Scott

We need to leave the hotel at 7:45.

Michele

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From: Angle, Scott - NIFA
Sent: Wednesday, May 15, 2019 8:18:46 PM
To: Esch, Michele - ARS
Subject: Fwd: travel plans - Raleigh

My flight is delayed. What time do we meet in the morning.

Scott

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From: Angle, Scott - NIFA
Sent: Wednesday, May 15, 2019 8:17:59 PM
To: Scott Angle
Subject: Fwd: travel plans - Raleigh

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From: Esch, Michele - ARS
Sent: Tuesday, May 14, 2019 5:12:40 PM
To: Angle, Scott - NIFA; Hartley, Chris - ERS; Variyam, Jay - ERS; Bice, Don - OSEC, Washington, DC; Hutchins, Scott - OSEC, Washington, DC
Cc: Simmons, Michele - OSEC; Knupp, Courtney - OSEC, Washington, DC
Subject: travel plans - Raleigh

All,

Below is the travel summary for the Raleigh trip. I will provide the rest of our travel as soon as it is finalized.

Raleigh

(b)(6)

Name	Cell Number	Date	From	Departure Time	To	Arrival Time	Date	From	Departure Time	To	Arrival Time
Scott Angle	(b)(6)	5/15	DCA	8:10 PM	RDU	9:30 PM	5/17	RDU	4:32 PM	DCA	9:41 PM
Don Bice		5/15	DCA	5:35 PM	RDU	7:00 PM	5/17	RDU	4:15 PM	BWI	5:25 PM
Michele Esch		5/15	DCA	5:35 PM	RDU	7:00 PM	5/17	RDU	4:15 PM	BWI	5:25 PM
Chris Hartley		5/15	DCA	5:35 PM	RDU	7:00 PM	5/17	RDU	6:20 PM	DCA	7:35 PM
Scott Hutchins		5/15	DCA	5:35 PM	RDU	7:00 PM	5/17	RDU	3:36 PM	DCA	5:09 PM
Jay Variyam		5/15	DCA	5:35 PM	RDU	7:00 PM	5/17	RDU	4:15 PM	BWI	5:25 PM
Catherine Von Seggern		5/15	JFK	5:21 PM	RDU	7:22 PM	5/17	RDU	1:55 PM	JFK	3:48 PM
Sanat Valecha		5/15	LGA	6:59 PM	RDU	8:45 PM	5/17	RDU	2:28 PM	LGA	4:07 PM

Don Bice and I will have rental cars in all locations.

Please let me know if you need anything!

Michele

Michele Esch

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