



Gwinnett

GWINNETT COUNTY
DEPARTMENT OF LAW

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www.gwinnettcountry.com

March 16, 2020

Via Email to: records@americanoversight.org

Austin R. Evers, Executive Director
American Oversight
1030 15th Street NW, Suite B255
Washington, DC 20005

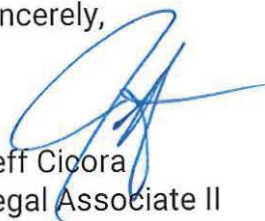
Re: Open Records Request

Dear Mr. Evers:

I am writing to follow up on Melanie Wilson's response dated February 25, 2020 to your above-referenced request for records. Please find attached the final records responsive to your request.

The copying cost for the 51 pages attached hereto at 10 cents per page is \$5.10. Please remit the specified amount payable to Gwinnett County to the attention of Lynn Ledford, Division Director, Gwinnett Department of Community Services, 75 Langley Drive, Lawrenceville, Georgia 30046. Gwinnett County, its departments, agencies, boards, bureaus, commissions, authorities, and other similar bodies of Gwinnett County are authorized to collect this charge in any manner authorized by law for the collection of taxes, fees, or assessments owed to the County by O.C.G.A. § 50-18-71(c)(3).

Sincerely,



Jeff Cicora
Legal Associate II

Enclosures

cc: Kristi Royston, Elections Supervisor

12347464	EDWARDS	DAVIS	JAMES	1990	8/15/19	Pending	Missing Inf MISSING ADDRESS	GWINNETT White not Male				USER ACTION	YES
5944132	EFEOZIKHA	FRANK	AYEMERE	1949	1/16/04	Pending	Missing Inf 2721 WHIPPOORWILL	GWINNETT Black not Male				USER ACTION	YES
12375858	EGGADON	IVABODE	JULIETTE	1962	9/7/19	Pending	Missing Inf 743 STILL LAKE DR LA	GWINNETT Black not Female	067MMEST	7/17/19		USER ACTION	YES
12363139	EPINQOZA	ADAM		2001	8/5/19	Pending	Missing Inf 5145 FIVE FORKS TR	GWINNETT Hispanic Male				USER ACTION	YES
12373290	FRAVIER	TAKEISHA	N	1994	3/15/19	Pending	Missing Inf MISSING A1380 PARKS	GWINNETT Black not Female				USER ACTION	YES
12346738	GOURGICH	JAMARION		1800	8/2/19	Pending	Missing Inf 100 CASTOR DR NORC	GWINNETT Black not Male				USER ACTION	YES
12367713	GUIDRY	WANDA		1975	8/7/19	Pending	Missing Inf MISSING A11775 PLEA	GWINNETT Unknown Female				USER ACTION	NO
12361741	HACHEM	SHARIF	AMINE	2001	7/12/19	Pending	Missing Inf MISSING A15329 LAWR	GWINNETT White not Male				USER ACTION	NO
12369035	HAMPSON	MELVIN		1996	7/18/19	Pending	Missing Inf MISSING A12406 COLL	GWINNETT White not Male				USER ACTION	YES
12377359	HARRIS	APRIL		1990	9/6/19	Pending	Missing Inf 5895 WILLIAMS RD NC	GWINNETT Unknown Female				USER ACTION	YES
12369317	HERNANDEZ	DAVID	CAMILO	1990	9/10/19	Pending	Missing Inf MISSING A12524 ALPH	GWINNETT Hispanic Male				USER ACTION	YES
12374726	HICKLEN	JASMINE	NICOLE	2001	9/10/19	Pending	Missing Inf 3404 PINGETATE TR S	GWINNETT Black not Female				USER ACTION	YES
12340467	HOLMSLO	WILLIAM		1997	7/30/19	Pending	Missing Inf 2028 THE 2028 THE I	GWINNETT White not Male				USER ACTION	NO
12367807	ISAIAH	TAMMY		2001	7/19/19	Pending	Missing Inf MISSING A4137 FOWL	GWINNETT White not Female				USER ACTION	YES
12356426	ISSIS	PONCE	D	1988	8/20/19	Pending	Missing Inf 1806 TREHOUSE PKY	GWINNETT Black not Unknown				USER ACTION	YES
12340070	JACOB PAI	SUITHUA		1989	7/23/19	Pending	Missing Inf 2945 ROSEBUD RD AP	GWINNETT Asian or P Female				USER ACTION	NO
12340886	JOHNSON	LULA	BERNICE	1800	7/29/19	Pending	Missing Inf 3846 GREEN BAY DR L	GWINNETT Unknown Unknown				USER ACTION	YES
12369070	JONES	FAY		1990	5/20/19	Pending	Missing Inf MISSING A13063 DRIV	GWINNETT Black not Female				USER ACTION	YES
12295174	KAZM	YESIM	ARIF	1944	6/17/19	Pending	Missing Inf 1361 BRANCH DR TUK	GWINNETT Asian or P Male				USER ACTION	YES
12359831	KESHAWANI	WASIM	PIYARALI	1990	8/20/19	Pending	Missing Inf MISSING A12700 BUFG	GWINNETT Other Male				USER ACTION	NO
12361712	LABBOTTE	JEAN JAC	HOLT	1974	8/16/19	Pending	Missing Inf 4975 MISSI309 VILLA	GWINNETT Unknown Male				USER ACTION	NO
12369047	LEWIS	MICHELLE		1973	8/6/19	Pending	Missing Inf MISSING A1984 RIDGE	GWINNETT Black not Female				USER ACTION	YES
12351631	LIU	ALEX	YUXUAN	2001	8/9/19	Pending	Missing Inf MISSING A14075 BUFG	GWINNETT Asian or P Male				USER ACTION	YES
12377409	MARTIN	CURTIS	M	1959	8/22/19	Pending	Missing Inf 3475 PARK HILL CIR L	GWINNETT Black not Male				USER ACTION	YES
12369191	MOSE	ADON		1999	7/11/19	Pending	Missing Inf MISSING A13918 ADD	GWINNETT White not Male				USER ACTION	YES
12351142	MATTIS	ANDREA		1991	8/12/19	Pending	Missing Inf 2250 PELICAN DR APT	GWINNETT Black not Female				USER ACTION	NO
12203120	MCCLELLA	STEVEN		1986	3/19/19	Pending	Missing Inf 3850 WESTCHASE VIL	GWINNETT Black not Male				USER ACTION	NO
12330147	MCCULLOCH	JENNIFER	SHIRLEY	1981	7/16/19	Pending	Missing Inf MISSING A11595 HERR	GWINNETT White not Female	067MMEST	5/2/19		USER ACTION	NO
12354366	MCCULLOCH	STEPHEN	JESSE	1982	8/14/19	Pending	Missing Inf MISSING A11595 HERR	GWINNETT White not Male				USER ACTION	NO
12376402	MCCEE	BARIKA	BARRIE	1998	8/30/19	Pending	Missing Inf MISSING A1PO BOX 92	GWINNETT Unknown Female				USER ACTION	NO
12376433	MCCEE	NASYA	EUGENIA	1999	8/30/19	Pending	Missing Inf MISSING A1PO BOX 92	GWINNETT Unknown Female				USER ACTION	NO
12351670	MOBLEY	BRANDON	JAMES	2001	8/2/19	Pending	Missing Inf 4720 DURATION CT S	GWINNETT Black not Male				USER ACTION	YES
12363089	MORGAN	KENISHA	NICOLA	1800	8/30/19	Pending	Missing Inf 827 NEW ENGLAND C	GWINNETT Black not Female				USER ACTION	YES
12369366	MORRIS	PHILIP		1951	8/15/19	Pending	Missing Inf MISSING A12110 POLA	GWINNETT Black not Male				USER ACTION	YES
12369388	MORRIS	SHAYLA	MORRIS	1994	7/25/19	Pending	Missing Inf MISSING A13000 CRES	GWINNETT Unknown Female				USER ACTION	YES
12351852	MYARA	JESSICA		1991	8/14/19	Pending	Missing Inf 2516 FAIR OAK CT LA	GWINNETT White not Female				USER ACTION	YES
12347992	NURSE	IAJAH	SITAWI	1800	7/24/19	Pending	Missing Inf 371 FRESHMAN DR LA	GWINNETT Black not Male				USER ACTION	YES
12320192	OSE BACHAE	YESIM	Y	1991	5/9/19	Pending	Missing Inf MISSING ADDRESS	GWINNETT Black not Male				USER ACTION	YES
12355901	OSHEO	YESIM	Y	1991	8/24/19	Pending	Missing Inf 5831 CECIL CIR APT 5	GWINNETT Hispanic Female				USER ACTION	YES
12367856	PALMER	CODY	S	1999	7/12/19	Pending	Missing Inf MISSING A169 ELK CRI	GWINNETT White not Male				USER ACTION	NO
10482940	PATTERSON	RAMONA	TAMAKA	1974	10/9/18	Pending	Missing Inf MISSING ADDRESS	GWINNETT Black not Female	067MMEST	10/27/18		USER ACTION	NO
12369206	PEARSON	MAVRICA	A	1996	9/9/19	Pending	Missing Inf MISSING A14596 NEVP	GWINNETT White not Male				USER ACTION	YES
12343423	PHILLIPS	MELANIE		2001	7/18/19	Pending	Missing Inf MISSING A11613 ELK C	GWINNETT Black not Female				USER ACTION	YES
12343487	POWELL	ORAL	ROY	1800	7/22/19	Pending	Missing Inf MISSING A11898 MOUI	GWINNETT Black not Male				USER ACTION	YES
12198108	RAMSEY	DANIEL	WESLEY	2001	3/27/19	Pending	Missing Inf 1302 TREE CORNERS	GWINNETT Black not Unknown				USER ACTION	YES
12343696	RATLIFF	KAYON		2000	7/24/19	Pending	Missing Inf MISSING A1700 WOOD	GWINNETT Black not Male				USER ACTION	YES
12363480	RAYNE	COREY	A	1970	8/27/19	Pending	Missing Inf MISSING A1291 BECKE	GWINNETT Black not Male				USER ACTION	YES
12348974	REED	SHALYN	JAMISA	2000	6/25/19	Pending	Missing Inf MISSING A13245 PEAC	GWINNETT Unknown Female				USER ACTION	NO
12352150	RIMPEL	CHRISNA	EMMANUEL	1946	7/25/19	Pending	Missing Inf 3090 HALLMARK LN B	GWINNETT Unknown Female				USER ACTION	NO
12352150	RIMPEL	CHRISNA	EMMANUEL	1993	6/13/19	Pending	Missing Inf 1780 GRAVES RD APT	GWINNETT Black not Male	067CLO	7/15/19		USER ACTION	YES
12351639	SEIBERT	HEATHER	ANN	1989	7/13/19	Pending	Missing Inf MISSING A13300 HAMU	GWINNETT White not Female				USER ACTION	NO
12359830	SELMYHR	CARISSA	KAYE	1994	7/16/19	Pending	Missing Inf MISSING A13870 PEAC	GWINNETT White not Female				USER ACTION	NO
12369953	SIMMS	YASMIN	SHERINA	1970	7/31/19	Pending	Missing Inf MISSING A15985 OAKS	GWINNETT Black not Female				USER ACTION	YES
12294838	SMITH	JOHN	A	1992	6/21/19	Pending	Missing Inf 280 OAKLAND HILLS	GWINNETT Black not Male				USER ACTION	YES
12354156	SOHN	SUNG	WOOK	1969	8/3/19	Pending	Missing Inf MISSING A12526 SORI	GWINNETT Asian or P Male				USER ACTION	NO
3248474	STEELE	DAVID	WILSON	1961	9/22/98	Pending	Missing Inf 3308 TELHURST LN B	GWINNETT White not Male	067MMEST	7/17/19		USER ACTION	NO
12369542	STEELE	GRIFFEN		2001	6/5/19	Pending	Missing Inf MISSING A11470 STON	GWINNETT Black not Male				USER ACTION	NO
12114934	SULEIMA	LARIN	KIRSTEN	1800	2/19/19	Pending	Missing Inf 3974 ANNISTOWN RD	GWINNETT Unknown Unknown				USER ACTION	YES
12375531	SUMERS	KIRSTEN		1984	5/31/19	Pending	Missing Inf MISSING A1437 RIVET	GWINNETT Other Female				USER ACTION	YES
12343548	THOMAS	ALISHA		1981	7/31/19	Pending	Missing Inf MISSING A1599 LEAPLI	GWINNETT Black not Female				USER ACTION	YES
12375269	TORRES	FLORENCIA	JR	2001	6/21/19	Pending	Missing Inf MISSING A15900 SUGO	GWINNETT Black not Male				USER ACTION	YES
1740629	URGENT	FLORENCE	G	1800	6/30/18	Pending	Missing Inf 637 HERITAGE POST	GWINNETT Black not Female				USER ACTION	YES
12352327	VENTURA	DORANNY	DE JESUS	1992	8/6/19	Pending	Missing Inf 4043 NORTHBRIDGE W	GWINNETT Hispanic Female				USER ACTION	NO
12360186	WALKER	BRIAN	DONNALLY JR	1996	8/6/19	Pending	Missing Inf MISSING A11624 BUFG	GWINNETT Unknown Male				USER ACTION	NO
12112952	WALKER	COLLEEN A	JR	1996	2/5/19	Pending	Missing Inf 5876 WILLIAMS RD NC	GWINNETT Black not Female	067CLO	2/27/19		USER ACTION	YES
12352401	WALTON	ALVIN	JOSEPH	1996	8/2/19	Pending	Missing Inf 2664 RICE MILL CT G	GWINNETT Asian or P Male				USER ACTION	YES
12352506	WASHINGTON	ZHANE		2002	8/2/19	Pending	Missing Inf 600 SUMMERSTONE L	GWINNETT Black not Male				USER ACTION	YES
12359803	WHITESIDE	THOMAS	JOSHUA	1987	7/30/19	Pending	Missing Inf MISSING A12090 BEAV	GWINNETT White not Male				USER ACTION	NO
12353538	WILLIAMS	CHANEL		1993	8/2/19	Pending	Missing Inf 280 SAINT MARLOWE	GWINNETT Unknown Female				USER ACTION	YES
12375031	WILLIAMS	KHYLIN		2001	6/5/19	Pending	Missing Inf MISSING A13276 BUFG	GWINNETT Black not Male				USER ACTION	YES
12362069	WILLIAMS	RACHEL	HELEN	2001	7/12/19	Pending	Missing Inf MISSING A13920 PEAC	GWINNETT White not Female				USER ACTION	NO
12729539	WOODS	DOROTHY	LAKE	1925	5/18/19	Pending	Missing Inf 4969 WOODFALL DR S	GWINNETT White not Female				USER ACTION	YES
12333329	VEENIA	GUILLEN		1989	7/1/19	Pending	Missing Inf 3177 TERRACE CT AP	GWINNETT Hispanic Female	067BWWILE	6/11/18		USER ACTION	YES
12369035	WILSON	JOSE	M	1800	4/16/19	Pending	Missing Inf MISSING ADDRESS	GWINNETT Unknown Unknown				USER ACTION	YES
12196340	ZUNIGA	JOSE	JUAN ZUNIGA	1969	4/5/19	Pending	Missing Inf 1990 COOL1990 COOF	GWINNETT Hispanic Male				USER ACTION	NO
11816997	SUTTIN	JORDAN	JERMAH	2000	7/30/18	Pending	Missing Inf MISSING ADDRESS	GWINNETT White not Female	067CLO	8/16/18		USER ACTION	YES
12354144	HOLLIS	ADIVA	LOREN	2001	8/7/19	Pending	Pending A4 MISSING A195 CONSTI	GWINNETT Unknown Female				USER ACTION	NO
11817017	HOUSTON	ALEXANDER		2000	7/30/18	Pending	Pending A4 2141 PINE RD SHELIV	GWINNETT Black not Male				USER ACTION	YES

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Royston, Kristi

From: Black, Shantell
Sent: Friday, June 28, 2019 10:50 AM
To: Ledford, Lynn
Cc: Royston, Kristi
Subject: FW: Question

FYI

From: Hallman, John [mailto:jhallman@sos.ga.gov]
Sent: Friday, June 28, 2019 10:42 AM
To: Combs, Leigh; Black, Shantell
Subject: RE: Question

CAUTION: This email originated from outside of Gwinnett County Government. Maintain caution when opening external links/attachments.

Shantell,

Leigh has outlined the correct way to handle a new voter registration. However, I think the specific instances you are referring to below is how to handle an application for an existing record in the system. An important thing to remember when processing incomplete applications for existing records is that we do not want move an active record out of active status based on an error on an application (for example registering with a PO box or business address). We would want to notify the applicant of the error or missing information on their application and give them a chance to respond. If they do not respond to the letter, we would want to reject the application with a bad address, notify the voter that their application has been rejected, but leave the record in active status at their current address.

In your email, scenario B is currently the best way to handle these applications. You would want to leave the voter record in Fulton County alone, send a letter to the voter, and if they do not respond reject the application. This way, the person remains active in Fulton county. We do not want their existing record to be negatively affected by an application that is rejected. The record would look the same way that it would if no action had been taken. Be sure to document the application rejected and retain the records.

Let me know if you need further clarity on this item.

Thanks,

John

From: Combs, Leigh
Sent: Friday, June 28, 2019 10:31 AM
To: Shantell.Black@gwinnettcountry.com
Cc: Hallman, John <jhallman@sos.ga.gov>
Subject: RE: Question

Shantell,

John has posted a PowerPoint on Firefly about how to handle this situation. Below you can see how to handle "Incomplete Voter Registration Applications".

When a voter fails to provide an address or provides an invalid address, the voter should be assigned to the street "MISSING STREET." This will place the record into Pending status with the status reason of Missing Information.

If the voter provides an invalid residential address but an address that can receive mail, place the address provided in the mailing address section. This address will populate on the system generated missing information letter.

Please let me know if you have any other questions.

Thank you,

Leigh Combs
Liaison, Elections Division
Georgia Secretary of State
Main: 470-312-2741
Cell: 470-867-7773



From: Shantell.Black@gwinnettcountry.com [mailto:Shantell.Black@gwinnettcountry.com]
Sent: Friday, June 28, 2019 9:23 AM
To: Hallman, John <jhallman@sos.ga.gov>; Combs, Leigh <lcombs@sos.ga.gov>
Subject: Question

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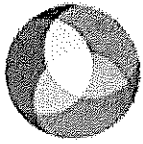
Good Morning,

I want to ask this question you all because I'm getting different responses and would like to ensure I get this right:

1. If a voter is registered in Fulton County
2. Submits an application to register in Gwinnett County, but the address is missing. How would you handle this application?
 - a. Put the voter in a pending status and send a 30 day letter. If voter doesn't respond leave them in pending status?
 - b. Leave the voter registered in Fulton County, but send a 30 day letter. If the voter doesn't respond, reject the application and the voter will remain registered in Fulton County.

Which would you all advise is the best way to handle this application "A" or "B". If neither, please advise.

Thank you,



Gwinnett
gwinnettcounty.com

Shantell Black | Elections Coordinator / Coordinadora de Elecciones |
Gwinnett County Government/Gobierno del Condado de Gwinnett |
678.226.7210 | Physical Address/Dirección Física: 455 Grayson Hwy, Suite
200, Lawrenceville, GA 30046 | Mailing Address/Dirección Postal: 75
Langley Drive, Lawrenceville, GA 30046 | www.gwinnettcounty.com

Royston, Kristi

From: Hallman, John <jhallman@sos.ga.gov>
Sent: Wednesday, July 24, 2019 2:09 PM
To: Salgarkar, Prachi
Cc: Combs, Leigh; Brady, Teresa; Royston, Kristi; Williams, Kelvin; Black, Shantell
Subject: RE: OLVR Voters

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Prachi,

1. OLVR applications do not go through the same verification process that the manually entered applications go through. They are sent over from DDS with their citizenship status as part of a separate process that includes the voter information and signature. This is why they are not in the verification response dashboard bucket. You are correct that the only way that you would know about these is the letter appearing in the batch print queue and the pending voter 26 month dashboard bucket. I can try to think of another way to notify counties of this. How would you know about these before the changes were made? Wasn't it similar before?
2. I am not sure I follow this scenario. It is not possible to submit an OLVR application if the user indicate that they are not a citizen. The system stops the user. How do you know this person is not a citizen?

Thanks,

John

From: Prachi.Salgarkar@gwinnettcountry.com <Prachi.Salgarkar@gwinnettcountry.com>
Sent: Wednesday, July 24, 2019 1:02 PM
To: Hallman, John <jhallman@sos.ga.gov>
Cc: Combs, Leigh <lcombs@sos.ga.gov>; Teresa.Brady@gwinnettcountry.com; Kristi.Royston@gwinnettcountry.com; Kelvin.Williams@gwinnettcountry.com; Shantell.Black@gwinnettcountry.com
Subject: OLVR Voters

EXTERNAL EMAIL: Do not click any links or open any attachments unless you trust the sender and know the content is safe.

John,

We observed the following scenarios while we were processing OLVR voters:

Scenario 1:

OLVR voters who are in pending citizenship verification status do not appear on the "Pending Response to be reviewed" reminder on the dashboard. We have to go through the pending voters list and look for the ones that are not listed with an expiry date to determine that they need a pending citizenship letter. Is this how we need to proceed with OLVR citizenship verification status voters or is there a possibility of them appearing on the "Pending Response to be reviewed" dashboard?

Scenario 2:

We had a scenario where an OLVR new voter who had stated that he was a non-citizen on his initial request was also pending age. The system automatically placed the voter in active status (after the voter qualified the age requirement) in spite of the voter stating that he was a non-citizen. Please let me know if we need to keep

track of such occurrences or have a procedure in place to check through OLVR voters that are automatically verified by the system.

Thanks,



Prachi Salgarkar | Elections Coordinator / Coordinador de Elecciones | Gwinnett
Registrations and Elections/Junta de Inscripción de Electores y Elecciones de
Phone/Teléfono: 678.226.7210 | Fax: 678.226.7208 | Physical Address/Dirección
200, Lawrenceville, GA 30046 | Mailing Address/Dirección Postal: 75 Langley
www.gwinnettcountry.com

Royston, Kristi

From: Combs, Leigh <lcombs@sos.ga.gov>
Sent: Friday, August 9, 2019 12:18 PM
To: Royston, Kristi
Subject: Pending Verification
Attachments: GWINNETT County – Pending Citizenship Voters.xlsx

CAUTION: This email originated from outside of Gwinnett County Government. Maintain caution when opening external links/attachments.

Kristi,

Attached to this email, you will find a spreadsheet that contains all of your voters currently in Pending status with a status reason of Citizenship Verification. Please review the documents that you have on file for these records to confirm that proof of citizenship was not submitted with the original application. Be sure to check inside the pocket of any state provided voter registration application for documents that could have been missed when the application was originally reviewed.

If you find proof of citizenship, the following actions should be taken:

1. Locate the record in ElectionNet.
2. Begin a change on the voter record.
3. Select the User Correction functionality by checking the checkbox next to User Correction in the Voter Identification section.
4. Update the US Citizen status to YES.
5. Select the type of document provided from the proof of citizenship dropdown menu.
6. Update the voter status to Active.
7. Complete the change voter process.

Please let me know when you have completed this project. We need this completed by August 23rd.

Thanks,

Leigh Combs

*Liaison, Elections Division
Georgia Secretary of State
Main: 470-312-2741
Cell: 470-867-7773*



Royston, Kristi

From: Hallman, John <jhallman@sos.ga.gov>
Sent: Monday, September 23, 2019 11:46 AM
To: Royston, Kristi
Cc: Ledford, Lynn; Combs, Leigh
Subject: RE: Pending Missing Information Records to Review
Attachments: GWINNETT.xlsx

CAUTION: This email originated from outside of Gwinnett County Government. Maintain caution when opening external links/attachments.

Kristi,

Attached to this email you will find a corrected list. Sorry again about the confusion.

Thanks,

John

From: Hallman, John
Sent: Monday, September 23, 2019 11:23 AM
To: 'Kristi.Royston@gwinnettcountry.com' <Kristi.Royston@gwinnettcountry.com>
Cc: Gwinnett County Registrar (lynn.ledford@gwinnettcountry.com) <lynn.ledford@gwinnettcountry.com>; Combs, Leigh <lcombs@sos.ga.gov>
Subject: RE: Pending Missing Information Records to Review

Kristi,

It appears that there is something wrong with this report. I will revise the report and send you a corrected version. Sorry for the confusion.

Thanks,

John

From: Hallman, John
Sent: Monday, September 23, 2019 11:07 AM
To: 'Kristi.Royston@gwinnettcountry.com' <Kristi.Royston@gwinnettcountry.com>
Cc: Gwinnett County Registrar (lynn.ledford@gwinnettcountry.com) <lynn.ledford@gwinnettcountry.com>; Combs, Leigh <lcombs@sos.ga.gov>
Subject: Pending Missing Information Records to Review

Kristi,

Attached to this email is a list of voter records currently in pending status. The status reason on the record indicates missing information. The date of last status change on these records indicates the record has been in missing information status for over 40 days.

For each of these records, our office would like for you to review the following:

1. Review the materials originally submitted to confirm that the application did not contain all of the required information.
2. Review the application and ElectionNet to confirm that no errors were made in the data entry process.
3. Confirm that a letter has been sent to each of these records to notify the applicant their application was received with missing information.
4. Check for any responses or additional applications sent from the voter.
5. Search for any possible matching duplicate records in ElectionNet.
6. Confirm that 40 days have passed since the letter was mailed.

Once you have completed the steps above to confirm that no errors were made, a letter has been sent, there has been no response received, and the 40 day clock has expired, the record should be updated appropriately. The change that needs to be made to a record will depend on the individual circumstances of the record. Possible scenarios are listed below:

1. A new applicant submitted a voter registration application that was missing required information. The voter's record is Pending with the reason of Missing Information. A letter was sent requesting the information but no response was received.
 - a. The application should be rejected, a rejection letter should be mailed to the voter, and the voter's record updated to Rejected status
2. A registered voter within your county sends in an application that is missing required information. The voter's record is Pending with the reason of Missing Information. A letter was sent requesting the information but no response was received.
 - a. The application should be rejected, and a rejection letter should be mailed to the voter. The voter's record should be returned to its condition before the incomplete application was entered.
 - b. This could mean restoring to previous name, address and/or status
3. A registered voter was transferred to your county with an application that is missing required information. The voter's record is Pending with the reason of Missing Information. A letter was sent requesting the information but no response was received.
 - a. The application should be rejected, and a rejection letter should be mailed to the voter. The voter's record should be returned to its condition before the incomplete application was entered.
 - b. Contact the previous county to have the voter's record restored to the condition before the incomplete application was received and entered.

The correct process to handle applications that are received with missing information for records that are currently in the voter registration system in Active, Inactive, and Pending statuses (Scenarios 2 and 3 above) is to manage their letter and 40 day clock offline to prevent records from being updated until complete information is received.

We ask that you review and update these prior to the voter registration cutoff date of the November elections, October 4, 2019. Please respond to this email when you have completed this process.

Thanks,

John Hallman
Elections System Manager
Georgia Secretary of State
Direct: 470-312-2745

Royston, Kristi

From: Hallman, John <jhallman@sos.ga.gov>
Sent: Monday, September 23, 2019 1:22 PM
To: Royston, Kristi
Cc: Ledford, Lynn; Combs, Leigh
Subject: RE: Pending Missing Information Records to Review

CAUTION: This email originated from outside of Gwinnett County Government. Maintain caution when opening external links/attachments.

Kristi,

This is a good point, and I will put together some instructions on how to transfer records back to a previous county. I do not know of a way to restore a previous contact date. The system is not always flexible enough to undo things that were done in error. Luckily, a more recent contact usually benefits the voter, but I will see if there is anything we can do there.

Registration date will be a bit trickier, as there are restrictions built into the system. Can you think of a better way to get the record back into your county and have the correct registration date without doing two user corrections?

Thanks,

John

From: Kristi.Royston@gwinnettcountry.com <Kristi.Royston@gwinnettcountry.com>
Sent: Monday, September 23, 2019 11:34 AM
To: Hallman, John <jhallman@sos.ga.gov>
Cc: Lynn Ledford <Lynn.Ledford@gwinnettcountry.com>; Combs, Leigh <lcombs@sos.ga.gov>
Subject: RE: Pending Missing Information Records to Review

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Thanks John. We actually have an issue that we could use some clarification on in Item 3.b. We've received a voter info back from another county and went in to change it back to us. Do you have suggestions or guidelines on how to take them back? Specifically, we're running into an issue with the contact date. It won't let us do a user correction or site override while the voter is still in the other county. We took the voter back with the XFR date that the other county used just to get them back into Gwinnett. Then we tried to correct the contact date to match what's in audit history but it won't let us do that even with a site override/user correction. Do we have to create a duplicate in order to handle this?



Kristi L. Royston | Acting Elections Supervisor/Supervisora Interina de Elecciones | Gwinnett County Board of Voter Registrations and Elections/Junta de Inscripción de Electores y Elecciones del Condado de Gwinnett | Phone/Teléfono: 678.226.7210 | Fax: 678.226.7208 | Physical Address/Dirección Física: 455 Grayson Hwy, Suite 200, Lawrenceville, GA 30046 | Mailing Address/Dirección Postal: 75 Langley Drive, Lawrenceville, GA 30046 | www.gwinnettcountry.com

From: Hallman, John [<mailto:jhallman@sos.ga.gov>]
Sent: Monday, September 23, 2019 11:23 AM
To: Royston, Kristi
Cc: Ledford, Lynn; Combs, Leigh
Subject: RE: Pending Missing Information Records to Review

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Kristi,

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Thanks,

John

From: Hallman, John
Sent: Monday, September 23, 2019 11:07 AM
To: 'Kristi.Royston@gwinnettcountry.com' <Kristi.Royston@gwinnettcountry.com>
Cc: Gwinnett County Registrar (lynn.ledford@gwinnettcountry.com) <lynn.ledford@gwinnettcountry.com>; Combs, Leigh <lcombs@sos.ga.gov>
Subject: Pending Missing Information Records to Review

Kristi,

Attached to this email is a list of voter records currently in pending status. The status reason on the record indicates missing information. The date of last status change on these records indicates the record has been in missing information status for over 40 days.

For each of these records, our office would like for you to review the following:

1. Review the materials originally submitted to confirm that the application did not contain all of the required information.
2. Review the application and ElectionNet to confirm that no errors were made in the data entry process.
3. Confirm that a letter has been sent to each of these records to notify the applicant their application was received with missing information.
4. Check for any responses or additional applications sent from the voter.
5. Search for any possible matching duplicate records in ElectionNet.
6. Confirm that 40 days have passed since the letter was mailed.

Once you have completed the steps above to confirm that no errors were made, a letter has been sent, there has been no response received, and the 40 day clock has expired, the record should be updated appropriately. The change that needs to be made to a record will depend on the individual circumstances of the record. Possible scenarios are listed below:

1. A new applicant submitted a voter registration application that was missing required information. The voter's record is Pending with the reason of Missing Information. A letter was sent requesting the information but no response was received.

- a. The application should be rejected, a rejection letter should be mailed to the voter, and the voter's record updated to Rejected status
2. A registered voter within your county sends in an application that is missing required information. The voter's record is Pending with the reason of Missing Information. A letter was sent requesting the information but no response was received.
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Thanks,

John Hallman
Elections System Manager
Georgia Secretary of State
Direct: 470-312-2745
Cell: 404-989-8082



Royston, Kristi

From: Hallman, John <jhallman@sos.ga.gov>
Sent: Thursday, September 26, 2019 4:45 PM
To: Royston, Kristi
Cc: Ledford, Lynn; Combs, Leigh; Salgarkar, Prachi; Brady, Teresa; Black, Shantell; Williams, Kelvin
Subject: RE: Pending Missing Information Records to Review

CAUTION: This email originated from outside of Gwinnett County Government. Maintain caution when opening external links/attachments.

Kristi,

Thinking about this more, its not even possible to do a transfer as a user correction, so two user corrections is not the solution. I was just brainstorming with another county and they are doing this:

- Enter the current registration date
- Enter the old address they need to be restored to in your county
- Select the Site ID of the last application that you received in your county
- Complete the transfer
- Do another change to the record as a user correction to adjust the registration date

What do you think of this? It seems very complicated, but I think it's the closest you can get to restoring all of the previous information (site ID, registration date, address).

Thanks,

John

From: Kristi.Royston@gwinnettcountry.com <Kristi.Royston@gwinnettcountry.com>
Sent: Thursday, September 26, 2019 10:14 AM
To: Hallman, John <jhallman@sos.ga.gov>
Cc: Lynn Ledford <Lynn.Ledford@gwinnettcountry.com>; Combs, Leigh <lcombs@sos.ga.gov>; Prachi.Salgarkar@gwinnettcountry.com; Teresa.Brady@gwinnettcountry.com; Shantell.Black@gwinnettcountry.com; Kelvin.Williams@gwinnettcountry.com
Subject: RE: Pending Missing Information Records to Review

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Thanks John,

We will try the recommended two user corrections but from what we saw the other day we couldn't change the date with a user correction...or maybe that was a site override. One of them grayed out the calendar and one of them let you select a date but then gave an error message.

Teresa: Please work on this in training module and see what you find and let me know. If y'all implemented the duplicate process, please stop for now.

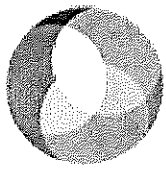
One of the reasons that we considered the duplicate creation aspect is that this happens sometimes with contact date issues when there is a registration backlog and it works internally. Also, I thought I remembered that you had mentioned possibly creating a duplicate record to handle a pending issue when we were all having that big discussion.

I see what you're saying on the newest contact date but it does keep the original registration date. I'm not sure if that matters but we kept that in mind too since they shouldn't have been moved to the other county.

Inquiry > Voter Registration

Inquiry - View Voter Registration

Voter Information	Previous Name, Address & Status	Voter Participation
Voter Information		Residence Address
Voter Name:	ARIELLA CONNELL	Street No.:
Date of Birth:	[REDACTED] 1980	Street Name:
Race:	WHITE NOT OF HISPANIC ORIGIN	Suffix:
Gender:	FEMALE	Apt/Unit:
Voter Registration #:	12389140	Address Line 2:
Registration Date:	04/18/2018	Municipality:
Current Status:	ACTIVE	Postal City:
Status Reason:		County:
Voter Phone:		Zip Code:
E-mail:		State:
DL #/State ID:	[REDACTED]	Added Date:
Site ID / Location:	SITE OVERRIDE	Change/Audit Date:
SSN (Full OR Last 4 Digits):	[REDACTED]	Date of Last Contact:
ID Required:	NO	Date of Last Status Change:
US Citizen:	YES	Poll Worker Interest:
Challenged Elector:	NO	



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Kristi L. Royston | Elections Supervisor/Supervisora de Elecciones |
Gwinnett County Board of Voter Registrations and Elections/Junta de
Inscripción de Electores y Elecciones del Condado de Gwinnett |
Phone/Teléfono: 678.226.7210 | Fax: 678.226.7208 | Address/Dirección: 455
Grayson Hwy, Suite 200, Lawrenceville, GA 30046 |
www.gwinnettcountry.com

From: Hallman, John [<mailto:jhallman@sos.ga.gov>]
Sent: Thursday, September 26, 2019 9:40 AM
To: Royston, Kristi
Cc: Ledford, Lynn; Combs, Leigh; Salgarkar, Prachi; Brady, Teresa; Black, Shantell; Williams, Kelvin
Subject: RE: Pending Missing Information Records to Review

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Kristi,

I think that I would recommend 2 user corrections over intentionally creating a duplicate record. The duplicate merge process is designed to retain the most recent contact date when two records are merged, so that does not solve the contact date problem. The contact date listed at the top of the audit history may show the previous contact date, but if you look at the Voter Information tab, you will see that the Date of Last Contact displayed here is still 10/11/2018. This is the field that matters for list maintenance, not the most recent line of the audit history.

Again, I don't think a record having a more recent contact date necessarily hurts the voter, so I think its ok that they retain these more recent contact dates. It could cause confusion if there are multiple voter registration applications out there for the voter, but that will still be a bit confusing with the duplicate merge system as well.

Thanks,

John

From: Kristi.Royston@gwinnettcountry.com <Kristi.Royston@gwinnettcountry.com>
Sent: Tuesday, September 24, 2019 5:31 PM
To: Hallman, John <jhallman@sos.ga.gov>
Cc: Lynn Ledford <Lynn.Ledford@gwinnettcountry.com>; Combs, Leigh <lcombs@sos.ga.gov>;
Prachi.Salgarkar@gwinnettcountry.com; Teresa.Brady@gwinnettcountry.com; Shantell.Black@gwinnettcountry.com;
Kelvin.Williams@gwinnettcountry.com
Subject: RE: Pending Missing Information Records to Review

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Hey John,

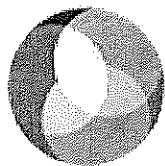
Here's what we came up with...

1. Transfer voter from other county with contact date matching transfer date from audit history
2. Create New Voter with Gwinnett County registration date from audit history
3. Merge duplicate voters to make one current Gwinnett County record

Whatcha think?

Voter # 12389140, Ariella Connell

Change/Audit Date - Time	Action	Type of Change	D
09/24/2019 4:41 PM	CHANGE	Other	1
09/24/2019 4:39 PM	NEW VOTER		0
09/23/2019 11:09 AM	TRANSFER	Status, Other	0
09/19/2019 2:41 PM	CHANGE	Status	1
10/11/2018 9:46 AM	CHANGE	Residence Address, Other	1
09/18/2018 8:37 AM	TRANSFER		0
04/20/2018 4:48 PM	NEW VOTER		0



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Kristi L. Royston | Elections Supervisor/Supervisora de Elecciones |
Gwinnett County Board of Voter Registrations and Elections/Junta de
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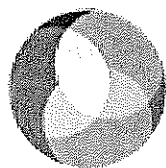
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John

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Cc: Gwinnett County Registrar (lynn.ledford@gwinnettcountry.com) <lynn.ledford@gwinnettcountry.com>; Combs, Leigh <lcombs@sos.ga.gov>
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Thanks,

John Hallman
Elections System Manager
Georgia Secretary of State

Royston, Kristi

From: Black, Shantell
Sent: Friday, July 12, 2019 9:08 AM
To: Ledford, Lynn; Williams, Kelvin; Brady, Teresa; Salgarkar, Prachi; Royston, Kristi
Subject: RE: Question on Voter Registration Process

SOS response:

Shantell,

Leigh has outlined the correct way to handle a new voter registration. However, I think the specific instances you are referring to below is how to handle an application for an existing record in the system. An important thing to remember when processing incomplete applications for existing records is that we do not want move an active record out of active status based on an error on an application (for example registering with a PO box or business address). We would want to notify the applicant of the error or missing information on their application and give them a chance to respond. If they do not respond to the letter, we would want to reject the application with a bad address, notify the voter that their application has been rejected, but leave the record in active status at their current address.

In your email, scenario B is currently the best way to handle these applications. You would want to leave the voter record in Fulton County alone, send a letter to the voter, and if they do not respond reject the application. This way, the person remains active in Fulton county. We do not want their existing record to be negatively affected by an application that is rejected. The record would look the same way that it would if no action had been taken. Be sure to document the application rejected and retain the records.

Let me know if you need further clarity on this item.

Thanks,

John

From: Ledford, Lynn
Sent: Friday, July 12, 2019 8:52 AM
To: Black, Shantell; Williams, Kelvin; Brady, Teresa; Salgarkar, Prachi; Royston, Kristi
Subject: RE: Question on Voter Registration Process

Please remind me what SoS suggested.

Thanks



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Lynn Ledford | Elections Director/Directora de Elecciones | Gwinnett County Board of
Voter Registrations and Elections/Junta de Inscripción de Electores y Elecciones del Condado de Gwinnett |
Phone/Teléfono: 678.226.7210 | Fax: 678.226.7208 | Physical Address/Dirección Física: 455 Grayson Hwy, Suite 200,
Lawrenceville, GA 30046 | Mailing Address/Dirección Postal: 75 Langley Drive, Lawrenceville, GA 30046 |
www.gwinnettcounty.com

Cicora, Jeffrey

From: Ledford, Lynn
Sent: Tuesday, August 13, 2019 3:28 PM
To: Royston, Kristi
Subject: RE: Pending Citizenship Verification Record Review

No that's fine.. I just saw the email from SoS and it made remember about the phone call.

Thanks



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Lynn Ledford | Division Director | Gwinnett County Department of Community Services / Phone: 770.822.8871 | Fax: 770.822.8835
| 75 Langley Drive, Lawrenceville, GA 30046 | www.gwinnettcounty.com

From: Royston, Kristi
Sent: Tuesday, August 13, 2019 3:19 PM
To: Ledford, Lynn
Subject: RE: Pending Citizenship Verification Record Review

I talked with John Hallman yesterday and have notes for you in our Thursday meeting. That OK or you want them before that?



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Kristi L. Royston | Acting Elections Supervisor/Supervisora Interina de Elecciones | Gwinnett County Board of Voter Registrations and Elections/Junta de Inscripción de Electores y Elecciones del Condado de Gwinnett | Phone/Teléfono: 678.226.7210 | Fax: 678.226.7208 | Physical Address/Dirección Física: 455 Grayson Hwy, Suite 200, Lawrenceville, GA 30046 | Mailing Address/Dirección Postal: 75 Langley Drive, Lawrenceville, GA 30046 | www.gwinnettcounty.com

From: Ledford, Lynn
Sent: Tuesday, August 13, 2019 3:18 PM
To: Royston, Kristi
Subject: FW: Pending Citizenship Verification Record Review

Hey did Kevin Rayburn ever call you back about the pending status issue?



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Lynn Ledford | Division Director | Gwinnett County Department of Community Services / Phone: 770.822.8871 | Fax: 770.822.8835
| 75 Langley Drive, Lawrenceville, GA 30046 | www.gwinnettcounty.com

From: DoNotReply@sos.ga.gov [mailto:DoNotReply@sos.ga.gov]
Sent: Friday, August 09, 2019 10:49 AM

To: DoNotReply@sos.ga.gov

Subject: Pending Citizenship Verification Record Review

CAUTION: This email originated from outside of Gwinnett County Government. Maintain caution when opening external links/attachments.

A [new discussion](#) has been posted in The Buzz by Hallman, John on 8/9/2019 10:12 AM

Election Officials,

The verification process in the voter registration system was recently updated to reflect the changes made in House Bill 316 passed in the 2019 legislative session. All new records created in ElectionNet will run through this new process. However, there were a number of records that were in a Pending status as a result of the old verification process. Our office would like to review these records to ensure they are in the correct status. Many records were rerun through the new verification process three weeks ago as the first stage of this review. During the next stage, we would like to focus on the records that are in Pending status with the status reason of Citizenship Verification.

Over the next few days, the liaisons will be reaching out to the county registrars via email and providing a list of the records in Pending status with the Status reason of Citizenship Verification. We ask that you review the paperwork on file for these records to determine if proof of citizenship has ever been provided by these voters. If you notice that proof of citizenship has been provided, please update these records accordingly. Instructions will be included in the email. We also ask that you confirm when you have completed your review. Please keep an eye out for these emails.

Thanks,

John Hallman

jhallman@sos.ga.gov

If you would like to opt out of receiving email notifications for this discussion, click [here](#).



OFFICIAL ELECTION BULLETIN

June 26, 2019

TO: County Election Officials and County Registrars

FROM: Chris Harvey, Elections Division Director

RE: Verification Process Update in ElectionNet

O.C.G.A. § 21-2-220.1, the code section outlining the verification process for voter registration applications, was amended by House Bill 316 in the 2019 legislative session of the General Assembly. Because of this legislation, voter records will no longer be placed in pending status when their information fails to match with the Department of Driver Services (DDS) or the Social Security Administration (SSA) for Last Name, First Name, Date of Birth, Georgia Driver's License or Identification Number, or Social Security Number. However, these voter records will be flagged Missing Identification Required (MIDR) status if they have not already provided HAVA ID. The voter registration system will be updated during the maintenance hours on Wednesday evening, 6/26/19, to reflect this change.

The citizenship verification and identification requirements remain unchanged. The system will continue to generate pending letters for records that fail citizenship verification. The system will continue to produce the ID required letters for applicants that do not provide a copy of an acceptable ID when registering to vote for the first time. Registrars should continue to mail these letters.

As a reminder:

- If an applicant provides proof of citizenship with their application, **be sure to enter the type of document provided in the "Proof of Citizenship" dropdown menu in the Voter Identification section while completing the data entry for new voters.** Making this selection will override the results of the citizenship verification process and prevent new citizens that have not updated their information with DDS from failing verification.
- If an applicant does not provide identification with their application but passes the verification process, this satisfies the identification requirements of 21-2-220(c), and the voter will not be placed in Missing Identification Required (MIDR) status.
- Before printing a Pending Citizenship or MIDR Letter, be sure to double check data entry for typos and the pocket of the physical applications to be sure that proof of citizenship or copies of HAVA ID were not provided with the application.

Melanie Frechette and John Hallman will give a detailed explanation of the system changes to the verification process as part of the June Monthly Election Forum Webinar on Thursday, 6/27/19, at 10:00am. I encourage you to join this webinar. If you cannot join, this webinar will be recorded and posted to Firefly so that it can be viewed at your convenience. The presentation and the recorded webinar will be available under the 3T section of Firefly.



40 Day Clock Rejected

- The next Review button is for records that were rejected due to missing information not provided as requested in 40 days.
- The Missing Information could be for any required information from an applicant to register to vote for the first time in Georgia.
 - Fields that could be included are Last Name, First Name, Signature/Oath, Date of Birth, and Residence Address.
- This list can be generated daily, weekly or monthly.
- Each record should have a system generated letter available in batch print on the date of rejection.
- Weekend dates should always be entered to ensure the records that are system rejected over a weekend are included.

Office of Georgia
Secretary of State,
Brad Raffensperger





26 Month Clock Rejected

- All applications that fail the verification process and the applicant does not provide sufficient evidence to verify his or her identity within 26 months will be automatically rejected by the system.
- A system generated letter will be available in batch print for these rejected records.
- Weekend dates should always be entered to ensure the records that are system rejected over a weekend are included.

Office of Georgia
Secretary of State,
Brad Raffensperger





OFFICIAL ELECTION BULLETIN

October 23, 2018

TO: County Election Officials and County Registrars
FROM: Chris Harvey, Elections Division Director
RE: Handling Pending Verification Registrations At Voting Locations

Below please find guidance and instructions regarding handling voter registrations in pending verification status. This information was also provided leading up to the 2016 General Election.

As you know, all voter registration applications are checked against the information on file with the Georgia Department of Driver Services (“DDS”) or the Social Security Administration (“SSA”).

Any voter whose registration that is facially complete but whose DDS number or SSA number cannot be verified because key information such as first name, last name, and date of birth does not match the information on file with the Georgia DDS or the SSA will remain in pending status and will **not** be rejected for 26 months pursuant to O.C.G.A. § 21-2-220.1.

Pending applicants whose information (other than citizenship status) did not match are eligible to vote during early voting or on Election Day and must be allowed to vote a regular ballot if they show one of the following forms of identification and there are no other issues that would require the voter to vote a provisional ballot (i.e. wrong county, wrong precinct, already voted, etc.):

- (1) A Georgia driver’s license (including an expired Georgia driver’s license);
- (2) A valid Georgia voter identification card or other valid photo identification card issued by a branch, department, agency, or entity of the State of Georgia, any other state, or the United States which is authorized by law to issue personal identification. This includes a valid student photo ID card issued by a Georgia public college, university, or technical school; a valid out-of-state driver’s license; public transit issued photo ID card; and any other federal or state agency or government issued photo ID card;
- (3) A valid United States passport;
- (4) A valid employee photo identification card issued by any branch, department, agency, or entity of the United States government, this state, or any county, municipality, board, authority, or other entity of this state;
- (5) A valid United States military photo identification card; or
- (6) A valid tribal photo identification card.

After the applicant shows an acceptable form of identification at the polling place or early voting site and casts a ballot, that elector should be given credit for voting and their eNet status should be updated from “pending” to “active” using Site Override. **The identification shown is not required to exactly match the information in ExpressPoll. Instead, you must simply confirm that the voter is the same person as the applicant.**

Pending applicants whose registration did not match DDS records for citizenship status are eligible to vote a regular ballot during early voting or on Election Day for the November 6, 2018 General Election if they provide one of the forms of identification above and one of the following forms of proof of citizenship and a deputy registrar is available to review the proof of citizenship:

- (1) Birth certificate, issued by a U.S. State (if the person was born in the U.S.), or by the U.S. Department of State (if the person was born overseas and the parents registered the child's birth and U.S. citizenship at birth with the U.S. Embassy or Consulate).
- (2) U.S. Passport, issued by the U.S. Department of State.
- (3) Certificate of Citizenship, issued to a person born outside the U.S. who was still a U.S. citizen at birth, or to a person who later automatically became a U.S. citizen.
- (4) Naturalization Certificate, issued to a person who became a U.S. citizen after birth through the naturalization process.
- (5) A Report of Birth Abroad of a U.S. Citizen.
- (6) A Certification of birth issued by the Department of State.
- (7) A U.S. Citizen ID card.
- (8) An American Indian Card issued by the Department of Homeland Security with the classification code "KIC" (Issued by DHS to identify U.S. citizen members of the Texas Band of Kickapoos living near the U.S./Mexican border).
- (9) Final adoption decree showing the child's name and U.S. birthplace.
- (10) Evidence of civil service employment by the U.S. government before June 1976.
- (11) An official U.S. military record of service showing a U.S. place of birth.
- (12) A Northern Mariana Identification Card (Issued by the INS to a collectively naturalized citizen of the U.S. who was born in the Northern Mariana Islands before November 4, 1986).
- (13) Extract of U.S. hospital record of birth established at the time of the person's birth indicating a U.S. place of birth.
- (14) Life or health or other insurance record which indicates a U.S. place of birth and which is dated at least 5 years before the initial application date.
- (15) Federal or State census record which indicates U.S. citizenship or a U.S. place of birth (Generally for persons born 1900 through 1950).

(16) Institutional admission papers from a nursing home, skilled nursing care facility or other institution which indicates a U.S. place of birth.

(17) Medical (clinical, doctor, or hospital) record which indicates a U.S. place of birth and which is dated at least 5 years before the application date.

(18) A driver's license or identification card issued by an agency of a U.S. state if that agency indicates on the driver's license or identification card that the applicant has provided satisfactory evidence of United States citizenship to the agency.

- A Georgia driver's license or ID card is proof of citizenship unless it says LIMITED-TERM.

(19) Other document that was created at least 5 years before the application. Document must be one of the following and show a U.S. place of birth: Seneca Indian tribal census record; Bureau of Indian Affairs tribal census records of the Navaho Indians; U.S. State Vital Statistics official notification of birth registration; an amended or delayed U.S. public birth record that is amended more than 5 years after the person's birth; or statement signed by the physician or midwife who was in attendance at the time of birth.

(20) If other forms of documentation cannot be obtained, documentation may be provided by a written affidavit, signed under penalty of perjury, from two citizens, one of whom cannot be related to the person in question, who have specific knowledge of event(s) establishing the person in question's citizenship status. The person in question or another knowledgeable individual must also submit an affidavit stating why the documents are not available. Affidavits are only expected to be used in rare circumstances.

If a deputy registrar is not present at the time the applicant requests a ballot, the applicant may present the proof of citizenship to the poll manager who shall transmit a copy of the applicant's proof of citizenship to the county registrar's office via text message, email or fax, if said technology is available to the poll manager at the polling location. The county registrar shall immediately update the applicant's citizenship status so that the applicant shall be permitted to cast a regular ballot and convey that information to the poll manager at the polling location. If that technology is not available to the poll manager, the applicant shall be offered the opportunity to cast a provisional ballot, the provisional ballot envelope shall be marked by the poll manager with "CIZ" to confirm that the applicant presented one of the forms of acceptable proof of citizenship and ID at the time the ballot was cast, and the provisional ballot shall be counted as a vote without requiring any further action on the part of the voter.

If an applicant who is in pending status due to citizenship verification does not present one of the acceptable forms of proof of citizenship when a ballot is requested during early voting or on Election Day, the applicant shall be offered the opportunity to cast a provisional ballot. The provisional ballot envelope is to be marked "X". The applicant shall be instructed that he or she will be required to present proof of citizenship in person, via fax, email or text to the county registrar before the close of the provisional ballot period on the Friday following the election in order for the provisional ballot to count as a vote.

INSTRUCTIONS FOR PROCESSING PENDING VOTERS ON THE EXPRESSPOLL UNITS

There are two different indicators for voters in Pending status in ExpressPoll: V and X.

PENDING VOTERS IN “V” STATUS

- If a Poll Worker pulls up a voter and sees that the voter is in V status, it means that they failed verification with the Department of Driver Services or the Social Security Administration. When the Poll Worker selects the voter, they will be prompted with the following message:
 - “Voter is a first time registrant whose application has not been fully verified. Voter must show an acceptable form of ID before voting. If no acceptable ID is provided, send the voter to the provisional station.”
- If the voter is able to provide the proper identification outline in 21-2-417(a), the Poll Worker will select the button marked “ID Provided Issue Voter Card” and create a voter access card.
- If the voter is unable to provide the required identification, they should be sent to the provisional ballot station.

PENDING VOTERS IN “X” STATUS

- If a Poll Worker pulls up a voter that is in X status, they will notice the record is highlighted in purple. When they select the voter they will see the following message, which will also be highlighted in purple:
 - “Voter has been flagged in the Voter Registration System as a possible Noncitizen. Issue the Voter a Challenged Ballot. Contact the County Registrar for individual’s current status.”
- At this point, the Poll Worker does not have the option to create a voter access card for this voter. There are four different scenarios that could take place at this point.
 1. If the voter has proof of citizenship with them and there is a deputy registrar at the polling location that can verify the documents, the Poll Manager can override the X status for the voter using their supervisor password. They would change the voter status to A and then the Poll Worker could then issue that voter a voter access card.
 2. If there is not a deputy registrar at the polling place, but the voter presents proof of citizenship to the poll manager, the poll manager shall call the registrar’s office and send by text message, email or fax a copy of the proof of citizenship if the technology is available. The county registrar shall update the voter’s citizenship status and instruct the Poll Manager to override the X status and change the voter to A status in ExpressPoll. The Poll Worker could then issue that voter a voter access card.
 3. If that technology is not available to the poll manager, the voter shall be offered the opportunity to cast a provisional ballot. The provisional ballot envelope shall be marked “CIZ” to confirm that the applicant presented one of the forms of acceptable proof of citizenship and ID, and the provisional ballot shall be counted as a vote without requiring any further action on the part of the voter.
 4. If the voter does not have proof of citizenship, the voter should be directed to the provisional ballot station to cast a provisional ballot. The voter will need to present citizenship documentation in person, via fax, email, or text to the county registrar’s office before end of business on Friday, 11/9/18 to resolve their provisional status.



OFFICIAL ELECTION BULLETIN

November 2, 2018

TO: County Election Officials and County Registrars

FROM: Chris Harvey, Elections Division Director

RE: Pending Citizenship Registrations at Voting Locations

District Court Judge Eleanor Ross has just issued an injunction regarding the way voters in pending citizenship status are able to resolve their citizenship verification issue at the polls. The injunction will require posting information at the polls, additional training for poll managers, and a slight change to the procedure for verifying proof of citizenship at polling places. A copy of the full order is available as a separate OEB.

The Judge has ordered that **Poll Managers**, in addition to Deputy Registrars, be allowed to verify proof of citizenship at the polls. You should immediately communicate to your Poll Managers this information and the list of acceptable proof of citizenship. Please ensure that they are prepared to review and verify proof of citizenship documentation at the polls for any voter marked in the ExpressPoll with X (Pending Citizenship Verification). It is also important that poll managers separately document when someone in Pending Citizenship Verification status shows proof of citizenship and votes on the DRE so that the registrars can update the person's record in ENET after the election to reflect they are a citizen and in Active status.

The Judge has also ordered that the list of acceptable documentation to prove citizenship be posted at polling places. The list is available as a separate OEB. Below is guidance consistent with the injunction.

For the November 6, 2018 General Election, at a polling location, the individual whose registration did not match DDS records for citizenship status may provide proof of identity and acceptable proof of citizenship, to a poll manager or a deputy registrar, and after verification, cast a regular ballot. A single document that meets the standard for both proof of citizenship and photo ID is sufficient to satisfy both requirements. The following are forms of proof of citizenship:

- (1) Birth certificate, issued by a U.S. State (if the person was born in the U.S.), or by the U.S. Department of State (if the person was born overseas and the parents registered the child's birth and U.S. citizenship at birth with the U.S. Embassy or Consulate).
- (2) U.S. Passport, issued by the U.S. Department of State.
- (3) Certificate of Citizenship, issued to a person born outside the U.S. who was still a U.S. citizen at birth, or to a person who later automatically became a U.S. citizen.

- (4) Naturalization Certificate, issued to a person who became a U.S. citizen after birth through the naturalization process.
- (5) A Report of Birth Abroad of a U.S. Citizen.
- (6) A Certification of birth issued by the Department of State.
- (7) A U.S. Citizen ID card.
- (8) An American Indian Card issued by the Department of Homeland Security with the classification code "KIC" (Issued by DHS to identify U.S. citizen members of the Texas Band of Kickapoos living near the U.S./Mexican border).
- (9) Final adoption decree showing the child's name and U.S. birthplace.
- (10) Evidence of civil service employment by the U.S. government before June 1976.
- (11) An official U.S. military record of service showing a U.S. place of birth.
- (12) A Northern Mariana Identification Card (Issued by the INS to a collectively naturalized citizen of the U.S. who was born in the Northern Mariana Islands before November 4, 1986).
- (13) Extract of U.S. hospital record of birth established at the time of the person's birth indicating a U.S. place of birth.
- (14) Life or health or other insurance record which indicates a U.S. place of birth and which is dated at least 5 years before the initial application date.
- (15) Federal or State census record which indicates U.S. citizenship or a U.S. place of birth (Generally for persons born 1900 through 1950).
- (16) Institutional admission papers from a nursing home, skilled nursing care facility or other institution which indicates a U.S. place of birth.
- (17) Medical (clinical, doctor, or hospital) record which indicates a U.S. place of birth and which is dated at least 5 years before the application date.
- (18) A driver's license or identification card issued by an agency of a U.S. state if that agency indicates on the driver's license or identification card that the applicant has provided satisfactory evidence of United States citizenship to the agency.
- A Georgia driver's license or ID card is proof of citizenship unless it says LIMITED-TERM.
- (19) Other document that was created at least 5 years before the application. Document must be one of the following and show a U.S. place of birth: Seneca Indian tribal census record; Bureau of Indian Affairs tribal census records of the Navaho Indians; U.S. State Vital Statistics official notification of birth registration; an amended or delayed U.S. public birth record that is amended more than 5 years after the person's birth; or statement signed by the physician or midwife who was in attendance at the time of birth.

(20) If other forms of documentation cannot be obtained, documentation may be provided by a written affidavit, signed under penalty of perjury, from two citizens, one of whom cannot be related to the person in question, who have specific knowledge of event(s) establishing the person in question's citizenship status. The person in question or another knowledgeable individual must also submit an affidavit stating why the documents are not available. Affidavits are only expected to be used in rare circumstances.

If an applicant who is in pending status due to citizenship verification does not present one of the acceptable forms of proof of citizenship when a ballot is requested during early voting or on Election Day, the applicant shall be offered the opportunity to (a) cast a provisional ballot or (b) he or she may return to the polling location (before the polls close) with sufficient proof of citizenship. The applicant shall be instructed that he or she will be required to present proof of citizenship in person, via fax, email or text to the county registrar before the close of the provisional ballot period on the Friday following the election in order for the provisional ballot to count as a vote.

INSTRUCTIONS FOR PROCESSING PENDING CITIZENSHIP VOTERS ON THE EXPRESSPOLL UNITS

PENDING VOTERS IN “X” STATUS

Voters that are in pending status due to citizenship verification will be marked in the ExpressPoll units with a status of X and highlighted in purple. When the poll worker selects the voter, he or she will see the following message, also highlighted in purple:

- “Voter has been flagged in the Voter Registration System as a possible Noncitizen. Issue the Voter a Challenged Ballot. Contact the County Registrar for individual’s current status.”

When a poll worker encounters a voter highlighted in the X status and highlighted in purple, the poll worker should communicate to the voter that their record is currently in pending status due to a failure to verify citizenship with the Department of Driver Services. They should then ask the voter if he or she has one of the acceptable forms of documentation of proof of citizenship. There are two possible outcomes:

1. If the voter has proof of citizenship with them, the Poll Manager should review the proof of citizenship and determine if it is sufficient. If it is, the Poll Manager can override the X status for the voter using their supervisor password and issue a voter access card. The Poll Manager should also document the voter’s information and that proof of citizenship was provided to ensure that the registrars can update the voter’s registration record to reflect he or she is a citizen and place them in Active status after the election.
2. If the voter does not have proof of citizenship, the voter should be directed to the provisional ballot station to cast a provisional ballot. The provisional ballot envelope is to be marked “X”. The applicant shall be instructed that he or she will be required to present proof of citizenship in person, via fax, email or text to the county registrar before the close of the provisional ballot period on the Friday following the election in order for the provisional ballot to count as a vote.



OFFICIAL ELECTION BULLETIN

June 26, 2019

TO: County Election Officials and County Registrars
FROM: Chris Harvey, Elections Division Director
RE: Verification Process Update in ElectionNet

O.C.G.A. § 21-2-220.1, the code section outlining the verification process for voter registration applications, was amended by House Bill 316 in the 2019 legislative session of the General Assembly. Because of this legislation, voter records will no longer be placed in pending status when their information fails to match with the Department of Driver Services (DDS) or the Social Security Administration (SSA) for Last Name, First Name, Date of Birth, Georgia Driver's License or Identification Number, or Social Security Number. However, these voter records will be flagged Missing Identification Required (MIDR) status if they have not already provided HAVA ID. The voter registration system will be updated during the maintenance hours on Wednesday evening, 6/26/19, to reflect this change.

The citizenship verification and identification requirements remain unchanged. The system will continue to generate pending letters for records that fail citizenship verification. The system will continue to produce the ID required letters for applicants that do not provide a copy of an acceptable ID when registering to vote for the first time. Registrars should continue to mail these letters.

As a reminder:

- If an applicant provides proof of citizenship with their application, **be sure to enter the type of document provided in the "Proof of Citizenship" dropdown menu in the Voter Identification section while completing the data entry for new voters.** Making this selection will override the results of the citizenship verification process and prevent new citizens that have not updated their information with DDS from failing verification.
- If an applicant does not provide identification with their application but passes the verification process, this satisfies the identification requirements of 21-2-220(c), and the voter will not be placed in Missing Identification Required (MIDR) status.
- Before printing a Pending Citizenship or MIDR Letter, be sure to double check data entry for typos and the pocket of the physical applications to be sure that proof of citizenship or copies of HAVA ID were not provided with the application.

Melanie Frechette and John Hallman will give a detailed explanation of the system changes to the verification process as part of the June Monthly Election Forum Webinar on Thursday, 6/27/19, at 10:00am. I encourage you to join this webinar. If you cannot join, this webinar will be recorded and posted to Firefly so that it can be viewed at your convenience. The presentation and the recorded webinar will be available under the 3T section of Firefly.



OFFICIAL ELECTION BULLETIN

January 31, 2019

TO: County Election Officials and County Registrars
FROM: Chris Harvey, State Elections Director
RE: DDS Citizenship Override

The verification process in ElectionNet has been updated so that when registrars are processing paper voter registration applications and proof of citizenship is provided with the application, the users can input the proof of citizenship document provided into ElectionNet and the system will override a negative citizenship verification response from the Department of Driver Services (DDS), because DDS may not be updated with the latest citizenship status.

When county registrars receive voter registration applications from voters that include proof of citizenship, this information should be entered into ElectionNet at the time the application is first entered into the system. Users should navigate to the **"Voter Information"** section of the new voter screen and select the document provided in the dropdown menu beside the **"Proof of Citizenship"** label.

Any selection made from this menu of citizenship verification documents other than **"None Provided"** will cause the system to override a failure to verify citizenship with DDS, and will properly show the voter's verified citizenship status on the registration record.

Voter Information Section

Voter Identification

Site ID/Location:

US Citizen?

Proof of Citizenship:

Proof of ID provided?

Proof of ID:

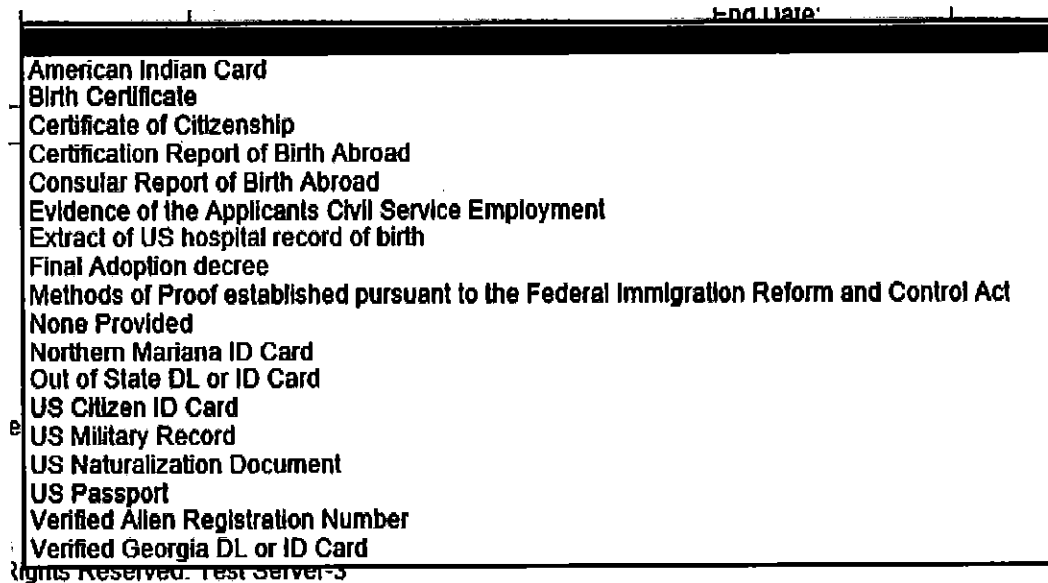
Driver's License/State ID:

SSN (Full OR Last 4 Digits):

☐ Applicant did not provide a DL, GA ID, or SSN.

☐ The applicant indicated on their application that they did not have a Georgia Driver's License, Georgia ID Number or Social Security Number.

Proof of Citizenship Dropdown menu selections



Note that if a record passes the citizenship verification process naturally through the verification process or through the citizenship failure override, but also fails verification for another item (name, date of birth, etc.), the record will still be placed in pending status.

Example

New Citizen X completes a paper voter registration immediately after the conclusion of her naturalization ceremony and encloses a copy of her naturalization certificate with her paper voter registration application. The application is delivered to the county election office the next day, but before Citizen X can go to the Department of Driver Services to update her citizenship status with DDS. The registrar in the county enters Citizen X's data into ElectionNet and inputs "US Naturalization Document" in the proof of citizenship field. When the verification process runs overnight, the fact that the registrar has received the naturalization documentation and entered it into ElectionNet will override the citizenship check against DDS's records that has yet to receive Citizen X's new citizenship status. If the other information (name, date of birth, etc.) verifies with DDS, Citizen X will be an active voter in the county.

Ledford, Lynn

From: Ledford, Lynn
Sent: Tuesday, August 13, 2019 3:28 PM
To: Royston, Kristi
Subject: RE: Pending Citizenship Verification Record Review

No that's fine.. I just saw the email from SoS and it made remember about the phone call.

Thanks



Gwinnett

vibrantly connected

Lynn Ledford | Division Director | Gwinnett County Department of Community

Services / Phone: 770.822.8871 | Fax: 770.822.8835

| 75 Langley Drive, Lawrenceville, GA 30046 | www.gwinnettcountry.com

From: Royston, Kristi
Sent: Tuesday, August 13, 2019 3:19 PM
To: Ledford, Lynn
Subject: RE: Pending Citizenship Verification Record Review

I talked with John Hallman yesterday and have notes for you in our Thursday meeting. That OK or you want them before that?



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Kristi L. Royston | Acting Elections Supervisor/Supervisora Interina de Elecciones | Gwinnett County Board of Voter Registrations and Elections/Junta de Inscripción de Electores y Elecciones del Condado de Gwinnett | Phone/Teléfono: 678.226.7210 | Fax: 678.226.7208 | Physical Address/Dirección Física: 455 Grayson Hwy, Suite 200, Lawrenceville, GA 30046 | Mailing Address/Dirección Postal: 75 Langley Drive, Lawrenceville, GA 30046 | www.gwinnettcountry.com

From: Ledford, Lynn
Sent: Tuesday, August 13, 2019 3:18 PM
To: Royston, Kristi
Subject: FW: Pending Citizenship Verification Record Review

Hey did Kevin Rayburn ever call you back about the pending status issue?



Gwinnett

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Lynn Ledford | Division Director | Gwinnett County Department of Community

Services / Phone: 770.822.8871 | Fax: 770.822.8835

| 75 Langley Drive, Lawrenceville, GA 30046 | www.gwinnettcountry.com

From: DoNotReply@sos.ga.gov [mailto:DoNotReply@sos.ga.gov]
Sent: Friday, August 09, 2019 10:49 AM

To: DoNotReply@sos.ga.gov

Subject: Pending Citizenship Verification Record Review

This email originated from outside of the State of Georgia. It may contain confidential information. If you are not a named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake.

A [new discussion](#) has
been posted in The Buzz by Hallman, John on 8/9/2019 10:12 AM

Election Officials,

The verification process in the voter registration system was recently updated to reflect the changes made in House Bill 316 passed in the 2019 legislative session. All new records created in ElectionNet will run through this new process. However, there were a number of records that were in a Pending status as a result of the old verification process. Our office would like to review these records to ensure they are in the correct status. Many records were rerun through the new verification process three weeks ago as the first stage of this review. During the next stage, we would like to focus on the records that are in Pending status with the status reason of Citizenship Verification.

Over the next few days, the liaisons will be reaching out to the county registrars via email and providing a list of the records in Pending status with the Status reason of Citizenship Verification. We ask that you review the paperwork on file for these records to determine if proof of citizenship has ever been provided by these voters. If you notice that proof of citizenship has been provided, please update these records accordingly. Instructions will be included in the email. We also ask that you confirm when you have completed your review. Please keep an eye out for these emails.

Thanks,

John Hallman

jhallman@sos.ga.gov

If you would like to opt out of receiving email notifications for this discussion, click [here](#).

Ledford, Lynn

From: Hallman, John <jhallman@sos.ga.gov>
Sent: Monday, September 23, 2019 11:07 AM
To: Royston, Kristi
Cc: Ledford, Lynn; Combs, Leigh
Subject: Pending Missing Information Records to Review
Attachments: GWINNETT.xlsx

For more information, visit <https://www.sos.ga.gov/elections> or contact the Georgia Secretary of State's Office at (404) 651-2000. If you are having trouble viewing this email, click on the link below to view the email in a web browser. [Link to view email in a web browser](#)

Kristi,

Attached to this email is a list of voter records currently in pending status. The status reason on the record indicates missing information. The date of last status change on these records indicates the record has been in missing information status for over 40 days.

For each of these records, our office would like for you to review the following:

1. Review the materials originally submitted to confirm that the application did not contain all of the required information.
2. Review the application and ElectionNet to confirm that no errors were made in the data entry process.
3. Confirm that a letter has been sent to each of these records to notify the applicant their application was received with missing information.
4. Check for any responses or additional applications sent from the voter.
5. Search for any possible matching duplicate records in ElectionNet.
6. Confirm that 40 days have passed since the letter was mailed.

Once you have completed the steps above to confirm that no errors were made, a letter has been sent, there has been no response received, and the 40 day clock has expired, the record should be updated appropriately. The change that needs to be made to a record will depend on the individual circumstances of the record. Possible scenarios are listed below:

1. A new applicant submitted a voter registration application that was missing required information. The voter's record is Pending with the reason of Missing Information. A letter was sent requesting the information but no response was received.
 - a. The application should be rejected, a rejection letter should be mailed to the voter, and the voter's record updated to Rejected status
2. A registered voter within your county sends in an application that is missing required information. The voter's record is Pending with the reason of Missing Information. A letter was sent requesting the information but no response was received.
 - a. The application should be rejected, and a rejection letter should be mailed to the voter. The voter's record should be returned to its condition before the incomplete application was entered.
 - b. This could mean restoring to previous name, address and/or status
3. A registered voter was transferred to your county with an application that is missing required information. The voter's record is Pending with the reason of Missing Information. A letter was sent requesting the information but no response was received.
 - a. The application should be rejected, and a rejection letter should be mailed to the voter. The voter's record should be returned to its condition before the incomplete application was entered.

- b. Contact the previous county to have the voter's record restored to the condition before the incomplete application was received and entered.

The correct process to handle applications that are received with missing information for records that are currently in the voter registration system in Active, Inactive, and Pending statuses (Scenarios 2 and 3 above) is to manage their letter and 40 day clock offline to prevent records from being updated until complete information is received.

We ask that you review and update these prior to the voter registration cutoff date of the November elections, October 4, 2019. Please respond to this email when you have completed this process.

Thanks,

John Hallman
Elections System Manager
Georgia Secretary of State
Direct: 470-312-2745
Cell: 404-989-8082



Ledford, Lynn

From: Royston, Kristi
Sent: Tuesday, September 24, 2019 8:23 AM
To: Williams, Kelvin; Black, Shantell; Salgarkar, Prachi; Brady, Teresa
Cc: Ledford, Lynn
Subject: FW: Pending Missing Information Records to Review

FYI, I haven't answered him yet. I will bring to MTM.



Gwinnett
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Kristi L. Royston | Elections Supervisor/Supervisora de Elecciones |
Gwinnett County Board of Voter Registrations and Elections/Junta de
Inscripción de Electores y Elecciones del Condado de Gwinnett |
Phone/Teléfono: 678.226.7210 | Fax: 678.226.7208 | Address/Dirección: 455
Grayson Hwy, Suite 200, Lawrenceville, GA 30046 |
www.gwinnettcountry.com

From: Hallman, John [mailto:jhallman@sos.ga.gov]
Sent: Monday, September 23, 2019 1:22 PM
To: Royston, Kristi
Cc: Ledford, Lynn; Combs, Leigh
Subject: RE: Pending Missing Information Records to Review

Kristi,

This is a good point, and I will put together some instructions on how to transfer records back to a previous county. I do not know of a way to restore a previous contact date. The system is not always flexible enough to undo things that were done in error. Luckily, a more recent contact usually benefits the voter, but I will see if there is anything we can do there.

Registration date will be a bit trickier, as there are restrictions built into the system. Can you think of a better way to get the record back into your county and have the correct registration date without doing two user corrections?

Thanks,

John

From: Kristi.Royston@gwinnettcountry.com <Kristi.Royston@gwinnettcountry.com>
Sent: Monday, September 23, 2019 11:34 AM
To: Hallman, John <jhallman@sos.ga.gov>
Cc: Lynn Ledford <Lynn.Ledford@gwinnettcountry.com>; Combs, Leigh <lcombs@sos.ga.gov>
Subject: RE: Pending Missing Information Records to Review

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Kristi L. Royston | Acting Elections Supervisor/Supervisora Interina de Elecciones | Gwinnett County Board of Voter Registrations and Elections/Junta de Inscripción de Electores y Elecciones del Condado de Gwinnett | Phone/Teléfono: 678.226.7210 | Fax: 678.226.7208 | Physical Address/Dirección Física: 455 Grayson Hwy, Suite 200, Lawrenceville, GA 30046 | Mailing Address/Dirección Postal: 75 Langley Drive, Lawrenceville, GA 30046 | www.gwinnettcountry.com

From: Hallman, John [<mailto:jhallman@sos.ga.gov>]
Sent: Monday, September 23, 2019 11:23 AM
To: Royston, Kristi
Cc: Ledford, Lynn; Combs, Leigh
Subject: RE: Pending Missing Information Records to Review

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Sent: Monday, September 23, 2019 11:07 AM
To: 'Kristi.Royston@gwinnettcountry.com' <Kristi.Royston@gwinnettcountry.com>
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John Hallman
Elections System Manager
Georgia Secretary of State
 Direct: 470-312-2745
 Cell: 404-989-8082



Ledford, Lynn

From: Hallman, John <jhallman@sos.ga.gov>
Sent: Thursday, September 26, 2019 9:40 AM
To: Royston, Kristi
Cc: Ledford, Lynn; Combs, Leigh; Salgarkar, Prachi; Brady, Teresa; Black, Shantell; Williams, Kelvin
Subject: RE: Pending Missing Information Records to Review

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Whatcha think?

Voter # 12389140, Ariella Connell

Change/Audit Date - Time	Action	Type of Change	Q
09/24/2019 4:41 PM	CHANGE	Other	1
09/24/2019 4:39 PM	NEW VOTER		0
09/23/2019 11:09 AM	TRANSFER	Status, Other	0
09/19/2019 2:41 PM	CHANGE	Status	1
10/11/2018 9:46 AM	CHANGE	Residence Address, Other	1
09/18/2018 8:37 AM	TRANSFER		0
04/20/2018 4:48 PM	NEW VOTER		0



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Gwinnett County Board of Voter Registrations and Elections/Junta de
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Ledford, Lynn

From: Hallman, John <jhallman@sos.ga.gov>
Sent: Thursday, September 26, 2019 4:45 PM
To: Royston, Kristi
Cc: Ledford, Lynn; Combs, Leigh; Salgarkar, Prachi; Brady, Teresa; Black, Shantell; Williams, Kelvin
Subject: RE: Pending Missing Information Records to Review

[Redacted content: This email and any attachments are outside of Gwinnett County's security perimeter. If you are not an intended recipient, please do not open, copy, or forward this email. If you have received this email in error, please notify the sender.

Kristi,

Thinking about this more, its not even possible to do a transfer as a user correction, so two user corrections is not the solution. I was just brainstorming with another county and they are doing this:

- Enter the current registration date
- Enter the old address they need to be restored to in your county
- Select the Site ID of the last application that you received in your county
- Complete the transfer
- Do another change to the record as a user correction to adjust the registration date

What do you think of this? It seems very complicated, but I think it's the closest you can get to restoring all of the previous information (site ID, registration date, address).

Thanks,

John

From: Kristi.Royston@gwinnettcountry.com <Kristi.Royston@gwinnettcountry.com>
Sent: Thursday, September 26, 2019 10:14 AM
To: Hallman, John <jhallman@sos.ga.gov>
Cc: Lynn Ledford <Lynn.Ledford@gwinnettcountry.com>; Combs, Leigh <lcombs@sos.ga.gov>; Prachi.Salgarkar@gwinnettcountry.com; Teresa.Brady@gwinnettcountry.com; Shantell.Black@gwinnettcountry.com; Kelvin.Williams@gwinnettcountry.com
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Thanks John,

We will try the recommended two user corrections but from what we saw the other day we couldn't change the date with a user correction...or maybe that was a site override. One of them grayed out the calendar and one of them let you select a date but then gave an error message.

Teresa: Please work on this in training module and see what you find and let me know. If y'all implemented the duplicate process, please stop for now.

One of the reasons that we considered the duplicate creation aspect is that this happens sometimes with contact date issues when there is a registration backlog and it works internally. Also, I thought I remembered that you had mentioned possibly creating a duplicate record to handle a pending issue when we were all having that big discussion.

I see what you're saying on the newest contact date but it does keep the original registration date. I'm not sure if that matters but we kept that in mind too since they shouldn't have been moved to the other county.

Inquiry > Voter Registration

Inquiry - View Voter Registration

Voter Information	Previous Name, Address & Status	Voter Participation
Voter Information		Residence Address
Voter Name:	ARIELLA CONNELL	Street No.:
Date of Birth:	[REDACTED] 1980	Street Name:
Race:	WHITE NOT OF HISPANIC ORIGIN	Suffix:
Gender:	FEMALE	Apt/Unit:
Voter Registration #:	12389140	Address Line 2:
Registration Date:	04/18/2018	Municipality:
Current Status:	ACTIVE	Postal City:
Status Reason:		County:
Voter Phone:		Zip Code:
E-mail:		State:
DL #/State ID:	[REDACTED]	Added Date:
Site ID / Location:	SITE OVERRIDE	Change/Audit Date:
SSN (Full OR Last 4 Digits):	[REDACTED]	Date of Last Contact:
ID Required:	NO	Date of Last Status Change:
US Citizen:	YES	Poll Worker Interest:
Challenged Elector:	NO	



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From: Hallman, John <jhallman@sos.ga.gov>
Sent: Monday, February 17, 2020 3:51 PM
To: Ledford, Lynn; Royston, Kristi
Cc: Rayburn, Kevin
Subject: Update to Non Citizenship Letter - 26 Month Clock
Attachments: NON_CITIZENSHIP_Letter_20200131.pdf

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Lynn and Kristi,

We have suspended the 26 month clock in ElectionNet that moved pending citizenship applications from pending status to rejected status. We plan to update the Non Citizenship letter generate by ElectionNet to remove the language that references this clock. Attached to this email you will find a sample Non Citizenship letter. The paragraph that is highlighted will be removed through a code change tonight. Please update the letters that you are sending to your voters to reflect this change as well. Nothing was added to the letter. Only the paragraph highlighted in the attached document and quoted below is being removed.

IF YOU DO NOT FINALIZE YOUR APPLICATION AS DESCRIBED IN THIS LETTER BEFORE <DATE>, YOUR APPLICATION WILL BE REJECTED AND YOU WILL BE REQUIRED TO SUBMIT A NEW APPLICATION.

Thanks,

John Hallman
Elections System Manager
Georgia Secretary of State
Direct: 470-312-2745
Cell: 404-989-8082

